

Present: Chairman Jay Putnam, Carol Scott, DeeDee Holt, John Geiger, Bob Lear (left from 4:30-5 PM), Conservation Agent Kristin Andres and Secretary Mary Fougere.

Absent: Commissioners Billie Bates and Paul Chamberlin

132 Shore Road, Willard/Bonnie Daggett, SE 10-2609: The hearing was re-opened for an NOI for the proposed removal of invasive privet and replanting with native vegetation; proposed removal//replacement of two at-grade steps at 132 Shore Road. No one was present for an applicant; Clara Batchelder, Landscape Architect had submitted revised plans for the file showing the addition of 21 Bayberry plants and adding notes on the plan regarding drip irrigation and planting methodology.

It was moved, seconded and voted to close the hearing.

132 Shore Road, Daggett, SE 10-2609: It was moved, seconded and voted to approve the CBA Landscape Architects, L5a, plan dated 10/14/09 revised 1-11-09 (should be 2010) for the Landscaping work at 132 Shore Road. **An Order of Conditions was written.**

87 Battlefield Road & Pcl L3 Battlefield Road, James/Regina Shakin & Morss Lippincott owner-applicants, SE 10-2610: The hearing was re-opened for an NOI for the proposed vista pruning and proposed tree removal at 87 Battlefield Road and Pcl L3 Battlefield Road. No one was present for the applicant; David Lyttle of Ryder & Wilcox Inc had submitted revised plans dated January 10, 2010 showing the location of the proposed view corridor and the addition of planting notes.

It was moved, seconded and voted to close the hearing.

87 Battlfield & Pcl L3, Shakin, SE 10-2610: It was moved, seconded and voted to approve the Ryder & Wilcox Inc plan dated 12/21/09 revised 1/10/10 for the proposed work at 87 & Pcl 3 Battlefield Road. **An Order of Conditions was written.**

600 Fox Hill Road, Seem, SE 10-2595: It was moved, seconded and voted to approve the Coastal Engineering Company Inc plan dated 9/3/09 revised 12/18/09 for the nourishment project at 600 Fox Hill Road. **An Order of Conditions was written.**

581 Riverview Drive, Casey, SE 10-2576: It was moved, seconded and voted to approve the Eldredge Surveying & Engineering LLC plan dated 9/8/2009 revised 1/610 for view enhancement. **An Order of Conditions was written.**

620 Old Harbor Road, Gannon, SE 10-1885. A Certificate of Compliance was signed for the completion of the restoration planting work and the monitoring for 5 growing seasons at 620 Old Harbor Road.

It was moved, seconded and voted to release the bond monies that had been held for 5 growing seasons.

811 Fox Hill Road, Murray, SE 10-2451: Duplicate Signature Sheets were signed:

325 Fox Hill Road, Eastward Ho!, SE 10-2603: The Chair drafted a comment letter for ZBA and for the Planning Board for the proposal to demolish and rebuild the maintenance buildings at 325 Fox Hill Road.

156 Cotchpicut Road, Boyd: Ms Andres had been contacted by a local dock repair company regarding the status of the dock at 156 Cotchpicut Road. The existing stub piles needed to be replaced. When the contractor began the replacement work, it became evident that storm damage had rendered the entire pier unsound and that it needed re-building.

The Boyds have a Chapter 91 license issued in 1999; it was noted that there is evidence that a structure existed on the site since 1913.

The Commission agreed that the applicant should file an RDA for the pier replacement so that it can be constructed according to new standards for deck spacing, type of wood, etc.

The following projects were approved under Administrative Review, no additional filing is required:

- 58 Marshview Road, Cape Tree LLC: Removal of ivy & wisteria from several trees in the resource area and cleanup of storm damage-Photos provided
- 300 Stage Neck Road, Weber-removal of 4 dead pines
- 91 Barnhill Lane, Supper: Cleanup of storm damage to trees on coastal bank

Application Process: The Commission reviewed a draft Application Checklist that would be sent to all engineers, attorneys, and handed out to all applicants to be used as a guide for the Application Process.

Once finalized, it is hoped that if applicants adhere to the checklist prior to the initial project hearing, there will be less continuances due to need for information from the applicant. This should expedite the hearing process.

The Commission agreed that the checklist should become part of the local regulations. It will be necessary to review the material with the Selectmen and hold a public hearing.

The draft document will be sent to the local attorneys, engineers & land surveyors and landscape architects for review.

Land Management: It may become necessary for the Commission to draft policies/guidelines for dealing with requests for use of town-owned properties. For example, the Agent receives several requests a year from parties interested in installing memorial benches, planting trees, the naming of trails on various recreation parcels, etc.

Regarding naming of trails, the Commission agreed that generally, it would be better to avoid personal names, unless a name is stipulated at the time of the land purchase. The use of street directional names such as "Old Comers Woodland" seems more appropriate.

Morton Road, Town of Chatham: The Agent reported that there has been a lot of alteration by ATV vehicles over the last few years. Additionally, structures have been built for ATV use. This land is a well field and passive recreation is allowed.

Ms Andres acknowledged that the area must be cleaned up and that a staff meeting to organize a clean-up effort, that would include the Police Chief, must be arranged. Currently, there is very little funding available for such work.

Adjournment: It was moved, seconded and voted to adjourn the meeting at 5:20 PM.

Respectfully submitted
Mary Fougere