



# TOWN OF CHATHAM FILM PERMIT APPLICATION



## SECTION 1: APPLICATION PROCESS AND FEE

**\$50** Standard Processing Fee, or

**\$150** Special Processing Fee (may apply to projects that involve extensive planning or services by town departments and/or significant impact or complexity of the project.)

**Note:** Application fees do not cover any additional costs that may be incurred or required by the Town of Chatham. In some cases a negotiated contract may be required.

Applications with applicable fee (check or money order made out to: **Town of Chatham**) submit to:

**Chatham Police Department  
Office of the Chief of Police  
249 George Ryder Road  
Chatham, MA 02633  
508-945-1213**

## SECTION 2: APPLICANT INFORMATION

\_\_\_\_\_  
Name of Organization or Production Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Project Contact Person(s)

\_\_\_\_\_  
Telephone Number(s)

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Film Title or Project Name

\_\_\_\_\_  
Location(s) of Filming

\_\_\_\_\_  
Date(s) and Time(s) of the Day of Filming

\_\_\_\_\_  
Type of Film

\_\_\_\_\_  
# of Crew Members/Actors

\_\_\_\_\_  
# of Vehicles

\_\_\_\_\_  
List Equipment Being Used (# of cameras, booms, generators, trailers, etc.)

Will street closings or any traffic control be required?  Yes  No

Will any town owned property or school property be required?  Yes  No

Will public sidewalks be required to be blocked or closed?  Yes  No

Will any construction of sets or temporary structures be required?  Yes  No

Will parking arrangements be required for vehicles or equipment?  Yes  No

Will the filming generate excessive noise? (i.e. generators, screeching tires, etc.)  Yes  No

Will any explosives or incendiary devices or methods be used in the filming?  Yes  No

Will food making or catering be required on location(s) for the project?  Yes  No

Is a location contract being proposed?  Yes  No

Name of Person/Applicant \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**SECTION 3: APPROVALS/CONDITIONS/REQUIREMENTS (For Town of Chatham Use Only)**

Department	Notified	Services / Conditions /Meeting Requirements	
Public Works and Water		Services or Conditions Required? <input type="checkbox"/> Yes <input type="checkbox"/> No	
		Meeting with Film Company Requested? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Natural Resources		Services or Conditions Required? <input type="checkbox"/> Yes <input type="checkbox"/> No	
		Meeting with Film Company Requested? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Community Development		Services or Conditions Required? <input type="checkbox"/> Yes <input type="checkbox"/> No	
		Meeting with Film Company Requested? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Park and Recreation		Services or Conditions Required? <input type="checkbox"/> Yes <input type="checkbox"/> No	
		Meeting with Film Company Requested? <input type="checkbox"/> Yes <input type="checkbox"/> No	
School District		Services or Conditions Required? <input type="checkbox"/> Yes <input type="checkbox"/> No	
		Meeting with Film Company Requested? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Police		Services or Conditions Required? <input type="checkbox"/> Yes <input type="checkbox"/> No	
		Meeting with Film Company Requested? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Fire		Services or Conditions Required? <input type="checkbox"/> Yes <input type="checkbox"/> No	
		Meeting with Film Company Requested? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Town Manager		Services or Conditions Required? <input type="checkbox"/> Yes <input type="checkbox"/> No	
		Meeting with Film Company Requested? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Special Approvals/Requirements (Determined by the Town Manager)			
Board of Selectmen	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Conservation Commission	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Park & Recreation Commission	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Public Notification/Hearing	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date Held:	
Other Special Conditions: (Insurance/Hold Harmless/Additional Insured, etc.):			

Final Approval:  Yes, Permit Approved and Issued  No, Permit Denied

Chief of Police \_\_\_\_\_ Date \_\_\_\_\_  
Signature