



Town of Chatham

Department of Public Works

Highway Division

221 Crowell Road Chatham, Ma. 02633

(508) 945-5155 – office

(508) 945-5152 – fax



DRIVEWAY & CURB CUT PERMIT APPLICATION

LOCATION:

Location of Proposed Driveway (*attach sketch*): _____

Name of Owner of Proposed Construction: _____ Phone Number: _____

Address of Owner of Proposed Construction: _____

Purpose of Driveway Construction: _____

Date of Driveway Construction: _____ Is the pavement to be cut: Yes: _____ No: _____

Length and Width of cut: _____ Type of Roadway Surface: _____

Type of Curb: _____ Type of Shoulder: _____ Sidewalk Surface: _____

CONTRACTOR:

Contractor's Name: _____ Phone Number (*24 Hours*): _____

Address: _____ Fax Number: _____

A HOT MIX APRON IS REQUIRED OVER TOWN RIGHT OF WAY TO ROAD:

THIS APRON IS TO HAVE A POSITIVE PITCH TO THE ROAD, AND WILL HAVE A MINIMUM OF THREE INCHES OF BITUMINOUS CONCRETE. ALSO, IT IS TO BE AT LEAST SIX FEET IN DEPTH FROM THE EDGE OF THE ROAD, AND IT IS TO BE THE WIDTH OF THE DRIVE WAY EXCEPT AT THE END OF THE DRIVEWAY ABUTTING ON THE ROAD WHERE IT WILL FLARE OUT.

A DRIVEWAY DRAIN MAY BE REQUIRED TO CONTAIN ALL STORM WATER RUNOFF ON-SITE:

Upon completion of the Driveway Construction, send the "COMPLETION NOTICE" to the Chatham Highway Department, 221 Crowell Road, Chatham, Massachusetts 02633.

Signature of Applicant: _____ Phone Number: _____

Office Use Only

Date Permit Issued: _____ Permit Number: _____

Conditions: _____

Thomas P Temple –DPW Director or Gary Glazier – DPW Superintendent or Brian Gates – Highway Foreman



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NOTICE OF COMPLETION OF CONSTRUCTION WITHIN A PUBLIC WAY

THIS SERVES NOTICE THAT CONSTRUCTION, FOR WHICH A PERMIT WAS ISSUED, HAS BEEN COMPLETED AND A FINAL INSPECTION MAY BE MADE.

Site: _____ Permit Number: _____

Completion Date: _____

Signature of Permit Holder: _____

Date of Inspection: _____ Approved: _____ Disapproved: _____

REMARKS: _____

PLEASE RETURN COMPLETED FROM TO:

By Mail: Chatham Highway Department
221 Crowell Road
Chatham, MA 02633

Or Fax: 508-945-5152