

Town of Chatham
Department of Health and Natural Resources
Health Division
261 George Ryder Rd.
Chatham, MA 02633
(508)-945-5165 (Phone) (508)-945-5163 (Fax)



CHECK LISTS FOR VARIANCE APPLICATIONS

PUBLIC HEARING CHECK LIST:

Board of Health hearings are held on the First and Third Monday of each month at 4:00 p.m., Town Hall Annex, 261 George Ryder Rd. (*unless otherwise noted-please confirm dates and locations*)

The following information shall be submitted **15 days** prior to the scheduled hearing:

- Completed Application for Board of Health Variances (Check Public Hearing Box)
- Eleven (11) Site/Septic Plans
- Eleven (11) Floor Plans (Existing & Proposed Layouts)
- Copy of Hearing Notice Sent to Abutters
- List of Abutters Names and Mailing Addresses
 - Abutters to a property shall include all owners of property within a 50' radius of the subject property, exclusive of ways. Abutters shall be identified through a list obtained from the Chatham Board of Assessor's.
- FILING FEE:**..... \$75.00

*The Certified Mail Receipts shall be submitted to the Board of Health at the time of the hearing.