



Town Of Chatham
Historic Business District Commission

261 George Ryder Road
CHATHAM, MA 02633



TELEPHONE (508) 945-5168

FAX (508) 945-5163

Application for Demolition or Relocation

The following is a summary of materials that should be included in applications for Demolition or Relocation:

- Photographs of site and all buildings and/or structures on the site, including views from all public streets or ways.
- The reason for demolishing, moving, or relocating the particular building or structure, including its age and history.
- What would be put in its place and when would that occur.
- If the building/structure is to be moved, where it would be relocated and can it be done without significant damage to the existing site or surrounding areas or to the building/structure itself.
- Evidence that the applicant has explored alternatives to demolition, moving, or re-locating the building or structure.

General Application Requirements

- **Twelve** copies of all application materials must be submitted. Drawings must be 8 ½" x 11" or 11" x 17", and photographs and of all other required information must be attached to each copy of the application. All drawings and plans must be signed by the applicant or his/her authorized agent, and all attachments must be signed or initialed by the applicant.
- Drawings must be accurate in scale, including all exterior features, show finish grade at the foundation wall and ground level, and indicate all colors, materials and unusual details. Photographs must show current conditions and include several different views of affected elevations or areas.
- All applications should state the age of the building or structure, if available, and include available documentation supporting that date. Applicants are encouraged to include the Massachusetts Historical Commission Form B if such exists.
- The applicant must be the owner of the property or designated person to represent the owner. Unless a Power of Attorney or Agent Authorization Form is provided to the Commission prior to the scheduled hearing date.



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Application for Demolition or Relocation

Date: _____

Application Fee: \$50.00*

Application No: _____

Fee Paid: \$_____

Type of Work Proposed: ___ Demolition ___ Relocation

Project Details:

Project Address: _____

Description of Work: _____

Age of Structure: _____

Owner/Applicant/Contractor Information:

Project Name or Owner of Property: _____

Owners Address: _____ Phone: _____

Applicant or Agent: _____ Phone: _____

Mailing Address: _____

Email Address: _____

Contractor: _____ Phone: _____

Signature of Applicant or Agent

* Fee will be only be collected for demolition or relocation that is not associated with an application for new construction.