



*Town Of Chatham*  
*Historic Business District Commission*



261 George Ryder Road  
CHATHAM, MA 02633

TELEPHONE (508) 945-5168

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**GUIDELINES FOR DEMOLITION, REMOVAL, AND RELOCATION**  
**CHECKLIST OF REQUIRED INFORMATION PER SECTION I.J. OF HISTORIC BUSINESS DISTRICT**  
**GUIDELINES AND PROCEDURES**

No building or structure within the Business Districts of the Town of Chatham can be demolished, moved or relocated without obtaining a permit from the HBDC. A property owner who wishes to take such action shall file a written application for a permit, which sets forth the following information.

Please fill in each question or continue on a separate piece of paper properly indexed.

Name and address of property: \_\_\_\_\_

Date first built: \_\_\_\_\_

1.  The reason for demolishing, moving or relocating: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

2.  What replacement structure or structures would occur? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3.  When? \_\_\_\_\_

4.  If moved or relocated, where? \_\_\_\_\_

When? \_\_\_\_\_

5.  What work on the structure is required in the move? \_\_\_\_\_

\_\_\_\_\_

6.  What changes to the site, surrounding properties or the District is required in the move?

\_\_\_\_\_  
\_\_\_\_\_

7.  What impact will demolition have on the site, surrounding properties, or the District?

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8.  What alternatives to demolition, moving or relocation have been pursued? \_\_\_\_\_

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(Please include the names and contact information of any sources for alternatives)

9.  Who was the original owner or builder? \_\_\_\_\_

10.  Other owners and dates listed in the Registry of Deed? \_\_\_\_\_

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11.  What information exists at the Chatham Historical Commission? \_\_\_\_\_

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12.  What information exists at the Chatham Historical Society at the Atwood House? \_\_\_\_\_

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13.  Any other information which would assist the Commission in their decision. \_\_\_\_\_

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14. Initials of the Chatham Historical Commission Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

\*\* Please Note: At the discretion of the Historic Business District Commission, a demolition delay may be imposed for a period of time to be determined by the Commission.