



Town of
Chatham
Massachusetts

2021 Annual Report



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Elected Offices

MODERATOR (3 year term)

William G. Litchfield Term Expires 2024

SELECT BOARD (3 year term)

Shareen Davis, Chairperson Term Expires 2023

Peter Cocolis, Vice Chairperson

Term Expires 2022

Cory J. Metters, Clerk Term Expires 2024

Dean P. Nicastro Term Expires 2024

Jeffrey S. Dykens Term Expires 2022

MONOMOY REGIONAL SCHOOL

DISTRICT COMMITTEE (3 year term)

Meredith Henderson, Chair Term Expires 2023

Jackie Zibrat-Long, Vice Chair Term Expires 2023

Tina Games Term Expires 2022

Jessica Rogers Term Expires 2022

Terry Russell Term Expires 2024

Nancy L. Scott Term Expires 2023

Sharon Stout Term Expires 2023

Danielle Tolley Term Expires 2024

BARNSTABLE COUNTY ASSEMBLY

OF DELEGATES (2 year term)

Randi Potash Term Expires 2022

CHATHAM HOUSING AUTHORITY

(5 year term)

Kathleen Bailey, State Appointment

Term Expires 2019

Priscilla "Pat" Ford Term Expires 2023

Alan Mowry Term Expires 2022

Janice O'Connell Term Expires 2024

Shirley L. Smith Term Expires 2026

Appointed Offices

TOWN MANAGER

Jill R. Goldsmith Town Manager

Shanna Nealy Executive Assistant

FINANCE

Alexandra Heilala Director of Finance/
Town Accountant

Cheryl Serijan Assistant Town Accountant/
Assistant Finance Director

Samantha Tranghese Accounting Clerk/
Staff Assistant

TREASURER/COLLECTOR

Sharon Drown Treasurer/Tax Collector

Susan Piccolomini Assistant Treasurer/
Tax Collector

Justin Gedney Collections Assistant

ASSESSING

Ardelle Kelley Assessing Director

Candace Cook Assistant Assessor

Melanie Taylor Assessing Clerk/Field
Technician

HUMAN RESOURCES, HUMAN SERVICES

Megan Downey Human Resources/
Benefits Administrator

INFORMATION TECHNOLOGY AND CHANNEL 18

Craig Rowe IT Director

Ryan Darmon IT Manager

Mark Van Bork Media Coordinator

Dallas Heller Assistant Media Coordinator

TOWN CLERK

Julie S. Smith Town Clerk

Paula A. Tobin Assistant Town Clerk

ELECTION PERSONNEL/ INSPECTORS/TELLERS

Maria Acton

Joan Bagnell

Carol Barry

Diane Bronsdon

Joan Caputo

Marian Carlson

Steven Carlson

William Cook

Jacqueline Crimins

Janet Edson

Rogette Gerstle

Elaine Gibbs

Charleen Greenhalgh

Genie Griffin-Hatch

Bette Hahner

Paula Hansen

Martha Harrison

Rebecca Hobek

Sandra Koski

Mary Langille

Cherrill Lewis

Mary McDermott

Lillian McNulty

Virginia Nickerson

Alexandra Porter

David Porter

Louise Redfield

Diane Rowlings

Jennifer Smith

Martha Stone

Christine Storey Hart

Carol Tautkus

Britt Whitchurch

Robin Young

BOARD OF REGISTRARS

Ethel A. Shafter Term Expires 2024

Joseph P. Caputo Term Expires 2023

Virginia E. Laporte Term Expires 2023

CONSTABLES

Benjamin J. Nickerson Term Expires 2023

John Proudfoot Term Expires 2022

TOWN COUNSEL

Louison, Costello, Condon, and Pfaff, LLP

COUNCIL ON AGING

Eva Marie Orman Director

Nancy Michniewicz Receptionist

Deborah Mayhew Secretary

Richard Hosmer Driver

Paul Robinson Driver

Dexter Smith Driver

VETERANS' SERVICES OFFICER

Shawney Carroll

NATURAL RESOURCES DEPARTMENT

Dr. Robert A. Duncanson Director

Judith H. Giorgio Health Agent

Dianne E. Langlois Secretary

COASTAL RESOURCES DIVISION

Theodore L. Keon Director

Renee Gagne Shellfish Constable

Rachel Hutchinson Assistant Shellfish

Constable/ Propagation Specialist

DEPUTY SHELLFISH WARDENS

Mark Dobbins Term Expires 2022

Allyson Felix Term Expires 2022

Jeff Hahner Term Expires 2022

Andrea Higgins Term Expires 2022

Janine Hojnoski Term Expires 2022

Peter Kolb Term Expires 2022

James Kuhl Term Expires 2022

Dennis McGee Term Expires 2022

Suzanne Phillips Term Expires 2022

Robert Ryder Term Expires 2022

Patricia Sandi Term Expires 2022

William Smith Term Expires 2022

Eric Waldron Term Expires 2022

Katherine Witte Term Expires 2022

Carl Zartman Term Expires 2022

Appointed Offices

SHOREBIRD MONITORS

Suzanne Phillips Term Expires 2021
Terry Bull Term Expires 2021
Keenan Scheicher Term Expires 2021
Anne Marie Smith Term Expires 2021

TOWN LANDING OFFICERS

David Likos Term Expires 2020

CONSERVATION DIVISION

Nicole Smith Conservation Agent
Paul Wightman Assistant Conservation Agent
Crystal Keon Secretary

HARBORMASTER DIVISION

Stuart F.X. Smith Harbormaster
Jason Holm Deputy Harbormaster
Susan K. Rocanello Office Manager/Asst.
Harbormaster
Michael Ryder Wharfinger

ASSISTANT HARBORMASTERS

Joel Clifford Term Expires 2021
Harding Daniel Term Expires 2021
Jackson Goddard Term Expires 2021
Katherine McClellan Term Expires 2021
Shane O'Neill Term Expires 2021
Colin Politi Term Expires 2021
John Summers Term Expires 2021
Peter Van Buren Sundquist Term Expires
2021
James Woods Term Expires 2021

HERRING WARDEN

David Peterson

PERMITS

Francis Ellingham Permit Clerk
Susan Fleischman Permit Clerk

COMMUNITY DEVELOPMENT DEPARTMENT

Kathleen Donovan Director
Jay Briggs Building Commissioner/Zoning
Enforcement Officer/Sign Agent
Richard Flores Local Building Inspector
Aly Sabatino Principal Planner
Sarah Clark Central Permitting Coordinator
Michele Clarke Office Manager
Chantel Kilkenny Secretary
Christina Bassett Inspections Secretary

AMERICAN DISABILITIES ACT COORDINATOR

Kristen Caruso

GAS AND PLUMBING INSPECTION

Eric Olkkola Inspector
Casey Thomas Deputy Inspector

ELECTRICAL INSPECTION

George McManus Inspector
Peter Winkler Deputy Inspector

PRINCIPAL PROJECTS AND OPERATIONS

Terence M. Whalen Director
Kristen Caruso GIS Planner

POLICE

Mark R. Pawlina Chief
Michael Anderson Deputy Chief
Diane Byers Animal Control Officer
Melanie Boutin Administrative Assistant
Andrew B. Goddard Lieutenant
William R. Glover III Sergeant
Sarah A Harris Sergeant
Sean Ryder Sergeant
Louis Malzone Sergeant/Detective
William Massey Sergeant/
School Resource Officer
Geoffrey Phillips Court Officer
Joseph Amara Officer
William Dimitres Officer
Joshua Holmes Officer
William Little Officer
Christopher Merigan Officer
Michael Murphy Officer
Mark Pasonek Officer
Elizabeth Thompson Officer
Christopher Vardakis Officer
Cassandra Wentzell Officer
John Whittle Officer
Joshua Wisniewski Officer
Robert Finacom Reserve Officer
Jessica Carran Dispatcher
Matthew Casale Dispatcher
Erin Hemeon Dispatcher
Rhiannon Reynolds Dispatcher

FIRE

David DePasquale Chief
Justin Tavano Deputy Chief
Mark Higgins Captain
David Ready Captain
Ralph Silvester Captain
Ryan Clarke Lieutenant
Ryan Holmes Lieutenant
Gerard Smith Lieutenant
Richard Shevory Fire Inspector
Mark Heller EMS Coordinator
Vance Bates Fire Fighter
Joseph Bono Fire Fighter
Louis Carlo Fire Fighter
Connor Brickley Fire Fighter
Willam Delande Fire Fighter
William RC Field Fire Fighter
Harrison Fietz Fire Fighter
Stacey Henderson Fire Fighter
Timothy Hunter Fire Fighter
Scott Long Fire Fighter

FIRE

Michael Lopriore Fire Fighter
Dustin McGlenn Fire Fighter
Rachel McGrath Fire Fighter
Kevin Moore Fire Fighter
Stephen Ricotta Fire Fighter
Nicholas Ruggiere Fire Fighter
James Young Fire Fighter

FOREST WARDEN

Dave DePasquale

HAZARDOUS MATERIALS COORDINATOR

Dave DePasquale

EMERGENCY MANAGEMENT

Dave DePasquale Emergency Management
Director
John Kondratowicz Emergency Manager
Stuart F.X. Smith Emergency Management
Deputy Director

OIL POLLUTION AND SPILL COORDINATORS

Stuart F.X. Smith Coastal and Marine
Activities
Dave DePasquale Inland Activities

PARKS AND RECREATION

Daniel L. Tobin Director
Georgia A. Farrell Recreation Program
Supervisor (Retired)
Suzanne Winkfield Recreation Coordinator
Sharon Stark Youth Services Coordinator
Susan Mabile Secretary
George Gatzogiannis Community Building
Supervisor
Aleczander Pavlakis Community Building
Supervisor

TREE WARDEN & SUPERINTENDENT OF INSECT AND PEST CONTROL

Daniel L. Tobin

CEMETERY

Dee Shippelhute Secretary

DEPARTMENT OF PUBLIC WORKS, WATER & SEWER DEPARTMENTS

Thomas Temple Director
Gary Glazier DPW Superintendent
Pam Jones Office Manager
Patricia Zingarelli Secretary

FACILITIES DIVISION

Tucker Dutcher Facilities Foreman
Toby Telesmanick Facilities Technician
Jerome Kenlyn Custodian

Appointed Offices

HIGHWAY DIVISION

Brian Gates	Foreman
Gerald Friend	Sp. Equipment Operator
Paul Adams	Sp. Equipment Operator
Kenneth Friend	Sp. Equipment Operator
Richard Corres	Sp. Equipment Operator
Marcus Lefeged	Sp. Equipment Operator
Brian Powers	Sr. Laborer

TRANSFER STATION DIVISION

David Lusher	Acting Foreman
David Laurie	Sr. Equipment/Machine Operator
Steven Leavenworth	Sr. Equipment/Machine Operator
Joshua Pelletier	Sr. Equipment/Machine Operator

PARKS & GROUNDS DIVISION

Ronald Friend	Parks Foreman
Andrew Davol	Parks/Grounds Worker
Noah Mabile	Parks/Grounds Worker
Christopher Siepietowski	Parks/Grounds Worker

PUBLIC WEIGHERS

David Laurie
Steven T. Leavenworth

Committees/Boards/Commissions

AFFORDABLE HOUSING BOARD OF TRUSTEES

Bruce Beane	Term Expires 2022
Peter Cocolis	Term Expires 2022
Shareen Davis	Term Expires 2023
Maegan Storey	Term Expires 2022
Jeffrey Dykens	Term Expires 2022
Cory Metters	Term Expires 2024
Dean Nicastro	Term Expires 2024

AIRPORT COMMISSION

Huntley Harrison, Chairperson	Term Expires 2024
Theodore Burke	Term Expires 2023
Michael Cortese	Term Expires 2024
Peter Donovan	Term Expires 2022
Michael Geylin	Term Expires 2023
David Owens	Term Expires 2022

BOARD OF ASSESSORS

John Burke, Chairperson	Term Expires 2024
Thomas (Nick) Brown	Term Expires 2022
Robert B. Franz	Term Expires 2023

AUNT LYDIA'S COVE COMMITTEE

Doug Feeney, Chairperson	Term Expires 2023
Luther Bates	Term Expires 2024
Jared Bennett	Term Expires 2022
Philip "Kip" Bush	Term Expires 2022
Nicholas Muto	Term Expires 2024

BIKEWAYS COMMITTEE

John O'Toole, Chairperson	Term Expires 2024
K. Bradley Bivens	Term Expires 2023
John Dolan	Term Expires 2024
Robert Noonan	Term Expires 2022
Robert Oliver	Term Expires 2022
Steven B. Wardle	Term Expires 2023
David Widing	Term Expires 2023

BOARD OF HEALTH

John Beckley, Chairperson	Term Expires 2022
Carol Boyce	Term Expires 2024
Ronald C. Broman	Term Expires 2024
Dr. Richard Edwards	Term Expires 2022
Dr. Noble Hansen	Term Expires 2023
Edward Sheehan	Term Expires 2023

BARNSTABLE COUNTY COASTAL RESOURCES COMMITTEE

Robert A. Duncanson Until Work Completed

BARNSTABLE COUNTY TECHNICAL ADVISORY COMMITTEE ON DREDGING

Theodore L. Keon	Until Work Completed
Stuart F.X. Smith,	Until Work Completed
Alternate	

CAPE COD JOINT TRANSPORTATION COMMITTEE

Tom Temple	Until Work Completed
Terry Whalen,	Until Work Completed
Alternate	

CAPE COD NATIONAL SEASHORE ADVISORY COMMITTEE

Vacant

CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

James M. Upson	Term Expires 2024
Marie Connolly	Term Expires 2022

CAPE COD REGIONAL TRANSIT AUTHORITY

Jill Goldsmith Until Work Completed

CABLE ADVISORY COMMITTEE

Huntley Harrison, Chairperson	Term Expires 2022
Roslyn Coleman	Term Expires 2024
William Cook	Term Expires 2023

CAPE COD COMMISSION

Tom Wilson Term Expires 2024

CAPE COD MUNICIPAL HEALTH GROUP BOARD

Jill Goldsmith Until Work Completed

CAPE LIGHT COMPACT

Peter Cocolis Until Work Completed

CAPE AND VINEYARD ELECTRIC COOPERATIVE

Robert Wirtshafter Until Work Completed

CEMETERY COMMISSION

William Bystrom	Term Expires 2024
Stephen A. Hart	Term Expires 2023
David Whitcomb	Term Expires 2022

CHARTER REVIEW COMMITTEE

Debbie Aikman	Until Work Completed
Thomas Clarke	Until Work Completed
Mary Beth Daniel	Until Work Completed
John Kaar	Until Work Completed
Ann Ryan	Until Work Completed
J. Michael Schell	Until Work Completed
Tom Wilson	Until Work Completed

COMMITTEE FOR PEOPLE WITH DISABILITIES

Robert Lear, Chairperson	Term Expires 2023
Ragnhild Bjerke	Term Expires 2023
Priscilla "Pat" Ford	Term Expires 2023
Rob Hillard	Term Expires 2022
Joan Mohr	Term Expires 2024
John Raye	Term Expires 2023
Dr. Allen Ward	Term Expires 2024

COMMUNITY HOUSING PARTNERSHIP

Committees/Boards/Commissions

COMMUNITY PRESERVATION

COMMITTEE

Deborah Aikman, At Large	Term Expires 2024
Bruce Beane, Affordable Housing	Term Expires 2024
Stephanie Hamilton, Historical Commission	Term Expires 2022
Karin Lattin, Conservation Commission	Term Expires 2022
Alan Mowry, Housing Authority	Term Expires 2023
Ira Seldin, Parks & Recreation Commission	Term Expires 2022
Barbara Segall, At Large	Term Expires 2023
Arthur Spurch, Planning Committee	Term Expires 2023
Gary Toenniessen, Open Space Committee	Term Expires 2024

CONSERVATION COMMISSION

Robert Ralls, Chairperson	Term Expires 2024
Robert Del Vecchio	Term Expires 2022
Elise Gordon	Term Expires 2023
Karen Lattin	Term Expires 2023
Mary Sullivan	Term Expires 2024
Janet Williams	Term Expires 2023
William Dougherty, Associate	Term Expires 2022
Trina Francesconi, Associate	Term Expires 2022
Cheryl Meservey, Associate	Term Expires 2022

COUNCIL ON AGING BOARD OF DIRECTORS

Barbara Segall, Chairperson	Term Expires 2023
Joan Bagnell	Term Expires 2024
Patricia Burke	Term Expires 2022
Carole DeChristopher	Term Expires 2023
Joseph Gagliano	Term Expires 2024
Betty Magnusson	Term Expires 2022
David Speciale	Term Expires 2022

CULTURAL COUNCIL

Suzanne Battikha	Term Expires 2024
Jacquelyn Casey	Term Expires 2022
Susanna Foster	Term Expires 2024
Harry Howard	Term Expires 2022

ECONOMIC DEVELOPMENT COMMITTEE

Luther Bates, Chairperson	Term Expires 2024
Stephen Buckley	Term Expires 2024
George Khalil	Term Expires 2023
Molly MacGregor	Term Expires 2023
Darren Saletta	Term Expires 2022
Andrew Wade	Term Expires 2022
Keith Yocum	Term Expires 2024

ELDREDGE GARAGE PROPERTY

PLANNING

Brad Schiff, Chairperson	Until Work Completed
Shareen Davis	Until Work Completed
Lisa Franz	Until Work Completed
Scott Hamilton	Until Work Completed
John Kaar	Until Work Completed
Winifred Lear	Until Work Completed
Frank Messina	Until Work Completed
Dean Nicastro	Until Work Completed
Sandra Wycoff	Until Work Completed

ENERGY & CLIMATE ACTION

COMMITTEE

Robert Wirtshafter, Chairperson	Term Expires 2024
Rachel Derrane	Term Expires 2023
Sarah Griscom	Term Expires 2022
Richard Cooper Kelsey	Term Expires 2022
Katherine McClellan	Term Expires 2023
Brian Miner	Term Expires 2023
John H. Scott	Term Expires 2024

FINANCE COMMITTEE

Stephen Daniel, Chair	Term Expires 2024
Norma Avellar	Term Expires 2022
Thomas Doane	Term Expires 2022
Barbara Matteson	Term Expires 2023
John Papalardo	Term Expires 2023
Florence Seldin	Term Expires 2023
Jo Ann Sprague	Term Expires 2024
John L. Whelan	Term Expires 2022
Andrew Young	Term Expires 2024

GOLF ADVISORY COMMITTEE

Bruce Bogardus, Chairperson	Term Expires 2023
Stephen Kuzma	Term Expires 2024
Sheila Nugent	Term Expires 2023
Michael Stello	Term Expires 2022
Denise Yocum	Term Expires 2023

HISTORIC BUSINESS DISTRICT

COMMITTEE

Daniel A. Sylver, Chairperson	Term Expires 2023
Robert Byrnes	Term Expires 2023
Doug Grattan	Term Expires 2024
Darci Sequin	Term Expires 2022
Theodore P. Streibert	Term Expires 2023
Steve DeBoer, Alternate	Term Expires 2022
Janet Whittemore, Alternate	Term Expires 2022

HISTORICAL COMMISSION

Frank A. Messina, Chairperson	Term Expires 2024
Don Aikman	Term Expires 2023
Stephen Burlingame	Term Expires 2024
Stephanie Hamilton	Term Expires 2022
Robert Lear	Term Expires 2022
Jane Moffett	Term Expires 2023
Benjamin Smolenski	Term Expires 2022
Sandi Porter, Alternate	Term Expires 2022
Janet Toenniessen, Alternate	Term Expires 2022

HUMAN SERVICES

Ann Wade, Chairperson	Term Expires 2022
Paul Brown	Term Expires 2023
Joanne Donoghue	Term Expires 2022
Gloria Hicks	Term Expires 2023
Mary Hillard	Term Expires 2023
Kathleen (CeCe) Motz	Term Expires 2024
Randi Potash	Term Expires 2022
Susan Whitcomb	Term Expires 2023

INDEPENDENCE DAY PARADE

COMMITTEE

Justin Bohannon, Chairperson	Term Expires 2023
Nick Draper	Term Expires 2023
Noble Hansen	Term Expires 2022
Jacquie Magiera	Term Expires 2023
Robert Stefanic	Term Expires 2024
Paul Stuka	Term Expires 2024

INSURANCE ADVISORY COMMITTEE

Richard E. Hunter	Until Work Completed
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LOCAL STATE BUILDING CODE

BOARD OF APPEALS

Harry Howard	Term Expires 2022
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OPEN SPACE COMMITTEE

John (Jack) Farrell, Chairperson	Term Expires 2024
George W. Cooper	Term Expires 2022
David Doherty	Term Expires 2024
Diane (Dee Dee) Holt	Term Expires 2024
Dr. Michael Tompsett	Term Expires 2022
Gary Toenniessen, Alternate	Term Expires 2022

PARK & RECREATION COMMISSION

Meredith Fry, Chairperson	Term Expires 2022
David Eldredge	Term Expires 2022
Kimberly Robbins	Term Expires 2024
David Mallowes	Term Expires 2023

Committees/Boards/Commissions

PLANNING BOARD

Kathryn Halpern, Chairperson	Term Expires 2024
Warren Chane	Term Expires 2022
Robert W. Dubis	Term Expires 2023
Tom Geagan	Term Expires 2024
John Rodger Griffin	Term Expires 2024
Arthur Spruch	Term Expires 2023
Robert Wirtshafter	Term Expires 2024

PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE STEERING COMMITTEE

Diane (Dee Dee) Holt	Until Work Completed
Charles J. Bartlett, Alternate	Until Work Completed

PUBLIC CEREMONIES

Carol Abel	Term Expires 2023
Robert B. Franz	Term Expires 2024

RAILROAD MUSEUM WORKING GROUP

Elizabeth McCarte, Co-Chairperson	Term Expires 2024
John Hausner	Term Expires 2023
Rick Jenkins	Term Expires 2023
Bruce Evans, Associate	Term Expires 2024
Gil Sparks, Co-Chairperson	Until Work Completed
Donald Aikman	Until Work Completed
Dick Boberg	Until Work Completed
John E. Gulow	Until Work Completed
Stephen Hart	Until Work Completed
William Koerner	Until Work Completed
Ryder Martin	Until Work Completed

SHELLFISH ADVISORY COMMITTEE

Robert Davis, Chairperson	Term Expires 2022
Jamie Bassett	Term Expires 2023
John Garey	Term Expires 2024
Barry Greco	Term Expires 2022
Jeffrey Hahner	Term Expires 2022
John Kenneway	Term Expires 2023
Patricia Vreeland	Term Expires 2022

SOUTH COASTAL HARBOR PLAN COMMITTEE

Tom King, Chairperson	Until Work Completed
Kristin Andres	Until Work Completed
Ernest Eldredge	Until Work Completed
David Likos	Until Work Completed
Michael Westgate	Until Work Completed
Richard Hoyt	Term Expires 2023
Karen Ryder	Term Expires 2022

SUMMER RESIDENTS ADVISORY COMMITTEE

Jamie Meehan, Chairperson	Term Expires 2023
Edmund "Ned" Chapman	Term Expires 2023
Roger Allen Donald	Term Expires 2022
Robin Loporchio	Term Expires 2024
Christina Dykstra Mead	Term Expires 2022
Katherine A. Malfa	Term Expires 2022
George Myers	Term Expires 2024
Philip A. Richardson	Term Expires 2023
Joel Rottner	Term Expires 2023
Jeffrey Spalter	Term Expires 2024
Michael Waters	Term Expires 2024
Jill N. MacDonald, Associate	Term Expires 2022

TRAFFIC SAFETY COMMITTEE

Dick Hunter, Chairperson	Until Work Completed
Joan Craig	Term Expires 2024
David Morrison	Term Expires 2023
Diane Rowlings	Term Expires 2024

WATER & SEWER ADVISORY COMMITTEE

George Cooper, Chairperson	Term Ending 2022
Debbie Aikman	Term Ending 2023
Ann Ryan	Term Ending 2022
Ted Whittaker	Term Ending 2023

WATERWAYS ADVISORY COMMITTEE

Richard Hosmer, Chairperson	Term Ending 2023
Edward D. Conway	Term Ending 2022
David Davis	Term Ending 2023
Andrew Dunne IV	Term Ending 2022
Craig Marden	Term Ending 2024
David Miller	Term Ending 2022
David Oppenheim	Term Ending 2024

ZONING BOARD OF APPEALS

David S. Nixon, Chairperson	Term Ending 2022
Paul Semple	Term Ending 2024
David Thomson	Term Ending 2022
James "Buck" Upson	Term Ending 2023
David Veach	Term Ending 2024
William Grau, Associate	Term Ending 2022
Randi Potash, Associate	Term Ending 2022
Maegan Storey, Associate	Term Ending 2022



Jean-Paul Aucoin	Jeffrey Frank	William Manley
Juliet Bernstein	Theodore P. Fritsch	Walter Meier
William "Billy" Brennan	Benjamin K. Goodspeed	Joan A. (Borthwick) Nickerson
Arthur F. Clough	Spencer Y. Grey	Elinor O'Shea
Richard W. Costello	E. Robert Harned	James Perron
Donald Edge	Kurt Hellfach	Robert L. Shafter
Leo Farrenkopf	Carol R. Lund	Faith Twombly

Chatham Select Board

The Select Board and Town Manager provide executive leadership for the Town of Chatham. Together, we pursue collaborative processes, ethical, and professional procedures to ensure that Town resources are directed to providing the best services possible to protect public safety, public assets, and a special quality of life in Chatham.

The Select Board represents the Executive Branch of Town government and is elected by the voters. The Board consists of five members, elected for three-year terms. The Board acts as the Town's primary policy making body for a wide variety of issues affecting service delivery, finance, and development. They provide oversight in matters of litigation, act as the licensing authority, enact rules and regulations regarding traffic control and use of Town property, and are responsible for calling Town Meetings and approving the Town Meeting warrant.

The Select Board in 2021 faced the extraordinary challenges of the evolving COVID-19 pandemic and in the Spring of 2021 the unexpected notification of PFAS in one of Chatham's public drinking water wells. It tested above the newly reduced State minimums and was immediately shut down. By quickly adjusting priorities and taking appropriate action the Select Board and Town staff instituted short- and long-term mitigation plans. Well 4 was brought online and Special Town Meeting appropriated \$1.4M for Design and Engineering of a new water treatment facility for wells 5&8, as well as \$4.6M for construction and completion of wells 10&11. Later in the year, the Select Board revisited and fine-tuned its goals and objectives to look forward and adjust to a post pandemic future.

As done in 2020, we held outdoor socially distanced Annual and Special Town Meetings. Cory Metters and Dean Nicastro were re-elected to the Select Board. With the Board reorganization in June, I was appointed Chair with Shareen Davis, Vice-Chair and Cory Metters, Clerk. Members Jeffrey Dykens and Dean Nicastro fill out the rest of the Board's make up. As a seasoned Board we build our goals and objectives each year to guide policies and directives for the Town of Chatham and make appointments and liaise to 49 boards, committees, and commissions. Our goals and objectives

“The Select Board in 2021 faced the extraordinary challenges of the evolving COVID-19 pandemic. . .”

are based upon fiscal responsibility, the environment, responsible growth, common sense preservation, and quality of life for Chatham's residents and visitors.

Even with the continued state of emergency, the Select Board, Town Manager, and staff were able to meet at least every week. The Select Board was able to conduct the business and provide weekly community COVID-19 and PFAS updates through a remote Teams on-line virtual meeting application and for a short time through a hybrid medium of in person, Teams, and live Telecast. Chatham was among the first to transition to a hybrid format when COVID-19 abated for a short time. The Chatham IT Department and Channel 18 technical and educational support enabled a transition that was exceptional.

Affordable and Attainable Housing is a priority and being aggressively addressed by the Select Board. Annual Town Meeting in June approved several Housing Articles to include purchase of a West Chatham parcel, \$1M of CPA funds for Affordable Housing, and three Articles sent as Home Rule Petitions to the State House to amend the Charter or Bylaws for a new Housing Trust Fund, Real Property Transfer Tax, and use of CPA funds for attainable housing.

Below is a general list of some tasks and accomplishments in 2021:

- Held joint meetings with MRSD Committee and Superintendent to address Town management of Chatham Elementary School
- Adopted a name change of Select Board
- Completed MOU with Fish and Wildlife on the disputed boundary of the Monomoy National Wildlife Refuge
- Continued to address Coast Guard Station downgrade with Coast Guard officials eventually engaging Sen. Markey in continued efforts
- Updated Select Board Goals and Objectives
- Reappointed Town Counsel
- Adopted and signed North Beach MOU with Orleans

- Signed annual agreement with Orleans on Adult Day Care Center
- Renamed and changed purpose of the Energy Committee to Energy and Climate Action Committee
- Adopted Climate Policy at Annual Town Meeting
- Adopted two General Bylaw Amendments on Energy Efficiency in Town Procurement: Design Services Capital Projects and Motor Vehicles
- Completed the West Chatham Roadway project
- Funded and completed the Crowell Road storm drainage project
- Closed on George Ryder South Property as a Habitat for Humanity project
- Signed Cable License agreement
- Held another joint forum with Airport Commission on Airport Governance
- Coordinated with Airport Commission on initiating Fishermen storage area cleanup and potential alternate site
- Approved Cape Light Compact joint agreement
- Held Virtual then in person Hybrid meetings only to go back to remote – continued to address COVID-19 challenges
- Implemented water conservation ban
- Completed Eldredge Garage Drainage project
- Reinitiated discussions on parking, mobile food vendors, and moorings
- Recognized retirement of the Herring Officer
- Approved public ceremonies proposal to resume 4th July Parade
- Continued to interview and appoint to Committees

Thank you to all the citizens who volunteer their time as appointed Town officials. With consideration of our work, the Select Board could not have accomplished its objectives and goals without the very committed and talented Town Manager, Jill R. Goldsmith, and Executive Secretary Shanna Nealy who along with our department heads, staff and volunteers continued to provide the Town with the core services, new initiatives and all the while dealing with the pandemic. Everyone showed a true commitment to our Town. I am proud to be serving with this Select Board and all of you.

**Respectfully submitted,
Peter K. Cocolis, Chair**

Town Manager

Mission Statement: *The Select Board and Town Manager provide executive leadership for the Town of Chatham. Together, we pursue collaborative processes, ethical, and professional procedures to ensure that Town resources are directed to providing the best services possible to protect public safety, public assets and a special quality of life in Chatham.*

The Town Manager is appointed by the Select Board and is responsible for the overall operation of the community and management of all Town departments, under the provisions of the Town Charter. The Town Manager is the appointing and contracting authority for all departments except the library and schools, and is responsible for overseeing all budgetary, financial and personnel administration activities of the Town.

I feel very privileged to serve as Chatham's Town Manager for 2021, my 10th year – and the 309th year of our great community! Over the course of this second year of the COVID-19 pandemic, I worked diligently to keep the Town's citizenry connected to the Town's policy makers and the services offered and performed by our very dedicated Town employees.

As you will read in the Select Board's Annual Report, many great community initiatives were instituted that focused on preservation of our social infrastructure and resiliency of our community, including a change from Board of Selectmen to Select Board. Through our annual budget process, we worked to ensure what lies before us is a pathway to sustainability and investment in our community's recovery. I remain very proud and with gratitude for the steadfast service our team of dedicated employees provide to the community to keep it safe and functioning at the start of the pandemic and every day since. We not only rose to the occasion to continue the delivery of core municipal services at the start of this pandemic but seized opportunities to improve and innovate services to support our Town as a whole.

Our COVID-19 Financial Plan began with the FY2020 Budget (ending on June 30, 2020) which we termed, "Budgeting the Unknown." For FY2021, the second year of our COVID-19 Financial Plan, the community approved the "COVID Core Services Budget."

We continued making great progress providing 24/7 access to Town departments, on demand meeting videos, and documents via Town's website www.chatham-ma.gov. This Annual Report, as well as prior years, is available on the Town Manager's web page www.chatham-ma.gov/328/Town-Manager

"We continued making great progress providing 24/7 access to Town departments, on demand meeting videos, and documents via Town's website www.chatham-ma.gov."

The Town Manager's webpage also provides links to Town Manager Monthly Reports to the Select Board (Board).

Please also visit the Town Meeting link www.chatham-ma.gov/342/Town-Meeting-Central

The Town's Operating Budget and financial planning are highlighted on the Town's website in "Budget Central" – www.chatham-ma.gov/214/Budget-Central. The Town Manager Budget Message includes a look at the previous year as well as future forecasts in consideration of economic conditions, quality of life, core services, department accomplishments, staffing, and a conscious effort to contain the Town's tax rate. The current fiscal year (FY2022) Town Budget (July 1, 2021-June 30, 2022) is available in *Budget Central* along with the proposed FY2023 Budget Book, and past Budget summaries (FY2001 to current).

Calendar 2021/Fiscal Year 2022 – Budgeting in the (Continued) Unknown – Core Services Budget

This meant financial uncertainty for the Town, not only in the short-term (then current fiscal year of FY2020) but at a minimum for the next two fiscal years. We also knew that communication with the community and Town officials was the key to finding solutions. FY2022 budget focused on core/critical services which provided for substantial reduction but with two additional staffing added (Firefighter/EMTs) and substantially reduced revenue forecasts to provide for a balance budget – at a 2.85% increase to FY2021. The FY2022 Budget was favorably recommended and adopted at the Annual Town Meeting held on June 12, 2021, outdoors at Veterans Field.

The Capital Programs/Improvement Plan (CIP) recommendations for FY2022 followed the same strategy as the Operating Budget and remained limited to core services. The Capital Improvement Plan/Program requests generally include a picture of the item or requested equipment and include historic expenditure data related to the replacement. As is practice, we reviewed potential funding sources, balances remaining from previously approved articles, non-tax levy funds, and

expanded opportunities for shared resources. Funding of the Town's Capital Improvement Plan and Budget "shall be at 9% of the Operating Budget" per the Town's policy. The goal is a balanced funding approach across departments using available funds versus the tax rate or borrowing.

Building on the updated plan from FY2021, the FY2022-2026 Plan contains a comprehensive inventory of all infrastructure projects and fleet management, which also includes projects that are funded by the tax levy or debt unlike the annual CIP funding requests which have a limit of 9% of the Operating Budget. This comprehensive inventory was completed in 2019 via a grant funded project with the Edward J. Collins Center at UMASS Boston and updated on an annual basis. The Collins Plan also incorporates review/rating criteria, an investment plan and provides a scoring mechanism to incorporate Select Board policy direction received via its Goals and Objectives. The Board focused on prioritizing Capital and Community priorities in late 2020 and into 2021.

I also recommend that the public visit the Town Manager's Department page on the Town website www.chatham-ma.gov/DocumentCenter/Index/250 to review Monthly Reports provided to the Select Board since 2012. These reports contain up-to-date information and insight on Town operations by Department and Division and benchmarking operations for performance management. This history and context have assisted in establishing funding priorities and providing for informed policy decisions.

Fiscal Review Effort – Reflections on Fiscal Year 2022 (Calendar Year 2021) – Resiliency and Financial Strengths

✓ **Community Connections** – Since March 2020, we pivoted from the traditional way the Town operated, interacted, and communicated with all constituents. Our IT/Channel 18 Division rose to the task to give us the tools for the now normal way in which Town officials and staff conduct Town business and further enhanced such efforts to include hybrid in-person and remote meeting participation. When we could not gather in person for community events and celebrations, Channel 18 filled the void with excellent programming and productions. We also continued to hold virtual Community Forums (MRSD Assessments/Chatham Elementary School Funding, Senior Center Project, and Mobile Food Vendors) and used our enhanced (and awarding winning)

Town Manager

website to receive comments through our Community Voice portal – 24/7. We also partnered with the Chamber for direct business outreach efforts such as the Downtown/Main Street Sidewalk Projects. We continued community outreach using both printed newsletters (COA) and on-line Community Updates, more recently The Mainsheet – www.chatham-ma.gov/list.aspx?PRVMSG=240, as well as our Swift 911 phone/text/email systems for specific messages.

- ✓ **Town Meetings on the Field** continued in 2021 – outdoors at Veterans Field – safely and socially distanced, but without presentations. Childcare was provided by our dedicated Parks and Recreation team. The recommended FY2022 Town Manager’s Operating Budget and Capital Plan both received unanimous favorable recommendations by the Select Board and Finance Committee. Funding allocations reflected a commitment to all Town constituents.
- ✓ **Grant Funding and Federal Funding** – The great work of our Town employees to find funding opportunities outside of the tax rate and compatible with the Select Board goals and objectives is highly commendable. Approximately \$1.4M in grant funding off-set both operational and capital budgets. Grants were awarded for dredging, coastal resiliency, Fish Pier Improvements, Federal Assistance to Firefighters, Feasibility Study for Housing, an ADA Self Evaluation and Transition Plan, public safety radio grants, and Cybersecurity training for all staff. The Town was awarded \$626,127 under the American Rescue Plan Act of 2021 (ARPA); additionally, Barnstable County was awarded ARPA funds for Cape municipalities.
- ✓ **SRAC Annual Town Meeting** – The Summer Residents Advisory Committee (SRAC), appointed by the Select Board, held an in-person/hybrid for remote participation 2021 Annual Meeting on August 3, 2021 – video link – <https://youtu.be/M2WRjgU8L7w>. The financial presentations demonstrated cohesion during the continued COVID financial plan, and shared Town vision for financial matters by SRAC, Town officials, and our Finance Team, which is a significant collaboration since 2012.
- ✓ **Budget Summits** – The first series of Budget Summits were held in the summer of 2012. The FY2023 Budget Summit was held on October 26, 2021 – <https://play.champds.com/chatham/ma/event/476>.

Multi-year financial forecasts and assumptions were reviewed and updated for the 2023 fiscal year and beyond, as well as an examination of financial indicators for revenues and cost controls. Participants included the Select Board, Finance Committee, Monomoy Regional School District (MRS) Committee/Administration, and Department Heads. At the Budget Summits, we discuss financial trends, prior recommendations by the Finance Committee and SRAC, and funding priorities. In addition to fiscal prudence and sustainability, discussion at the recent Summit focused on continued COVID-19 community resiliency efforts, affordable/attainable housing, enhanced funding for Chatham Elementary School, capital investment for our drinking water supply and prioritization/strategies. Presentations from the Budget Summits can be found in Budget Central.

- ✓ **Senior Tax Work-off Program** – established by Town Meeting in 2012. Program operations were impacted by ongoing pandemic conditions. Of the twelve participants originally placed, nine participants in seven Departments/Divisions worked 462 hours and volunteered an additional 193.75 hours outdoors, and via remote and socially distant means, completing projects not achievable with regular Town staffing. At the time of this report, twelve of twenty possible positions for Year 10 (FY 2022) have been filled. This program provides senior taxpayers age 60+ (no income or financial need requirement) with property tax relief – through an opportunity to receive a tax abatement of up to \$500 annually by sharing intellectual and lifetime experiences by working with Town staff. Many projects were undertaken utilizing our Chatham talent – the value of which far exceeds the Town investment.
- ✓ **Annual Review and Update to the Town Budget and Financial Policies and AAA Bond Rating** – Policies were voted November 19, 2018, reviewed/updated annually. Such contributes to a more competitive rating factor to retain our AAA Bond Rating (highest Municipal rating) from Standard and Poor’s (“S&P” Global). Specifics to the policies relate to maintaining the Town’s strong reserves and priorities for one-time revenues. www.chatham-ma.gov/DocumentCenter/View/1708/Budget--Financial-Management-Policies-PDF?bidId=

- ✓ **S&P Global Bond AAA Ratings affirmed on April 29, 2021 with a stable outlook** – the second Bond Rating review during the COVID-19 Pandemic. The S&P AAA is the highest bond rating for municipalities. The ratings report states, “Chatham is in the preliminary planning and assessment states of climate-resiliency efforts; it continues to identify project funding to mitigate these risks, which we view as positive.” The rating further reflects S&P’s opinion of Chatham’s very strong economy; very strong management, with strong financial policies; strong budgetary performance; very strong budgetary flexibility; very strong liquidity; adequate debt and contingent liability profile, and strong institutional framework score.
- ✓ **Annual Setting of the Select Board Goals** – Board goals, with an action plan for the Town Manager, is an important component to the budget process. Since 2012, and annually thereafter, following the Fall Budget Summit, the Select Board embarks on a collaborative approach to communicate its value statements, mission, directives, and resultant goals. Interestingly, the Community Value Statements have not changed much in 10 years. We initiated the same process this past Fall, which provided funding priorities and continued the theme of fiscal responsibility, community housing, infrastructure planning and enhancement of the Town’s drinking water supply/PFAS mitigation. Board final approval was received on December 14, 2021 and posted to the website www.chatham-ma.gov/DocumentCenter/View/3635/Goals-and-Objectives---Calendar-Year-2022---Fiscal-Year-2023-PDF?bidId=
- ✓ **Community Initiatives:**
 - **Social Infrastructure – Public/Private Partnerships (P3)/Engagement** – The Select Board committed to community partnerships and engagement. While COVID restrictions have limited opportunities to meet directly with constituents virtual Community Forums were held on the future of Chatham Elementary School, next steps on the Senior Center project and on mobile food vending regulations. The Board continues to pursue Affordable/Attainable Housing opportunities and Chatham 365 Task Force recommendations. 2021 Town Meeting approved three Home Rule Petition Articles (Special Legislation filed with the State) relating to Housing

Town Manager

Initiatives H4058 (Community Preservation Funds for Community Housing), H4059 (Housing Trust Fund), and H4060 (Real Property Transfer Fee) – for which Select Board members and staff testified virtually. We received a \$50,000 Housing Choice Small Town Grant to conduct a Feasibility Study on land the Town has under contract for Affordable and Attainable Housing.

- **Childcare Voucher Program Expansion and Monomoy Community Services**

– The voucher program has been funded via the Human Services Budget since FY2010 with the funding amount of \$5,000 annually and increased to \$9,500 in FY2018 and to \$25,000 in FY2019. In FY2020, additional funding of \$30,000 = \$55,000 was approved as a first-year step to augment and support a greater number of families with young children in Chatham as identified through the Chatham 365 Task Force, Economic Development Committee, and a group of Community Stakeholders including MRSD. In FY2022, funding was increased to \$75,000 voted as a separate article. The increase in funding served a broader population to provide year-round assistance for our families beyond the regular workday/ work week, promote the program, and provide more information to further expand the program services.

- ### - **Climate Change/Green Community Designations**
- The Town was designated as a MA Municipal Vulnerability Preparedness (MVP) Community in 2019. We subsequently received the following CZM Resiliency grants that also have a climate change component:
- FY20 – \$51,666 to refine one of the recommendations in the FY19 effort
 - FY21 – \$114,262 to identify alternatives to mitigate shoaling and erosion at Stage Harbor
 - FY22 – \$107,844 to refine and coordinate the preferred alternative from the FY21 study (ongoing)

The designation provides for increased standing in future funding opportunities to pursue implementation of priority actions. See www.chatham-ma.gov/DocumentCenter/View/917/Town-of-Chatham-Community-Resilience-Building-Workshop-Summary-of-Findings-Final-Report-PDF?bidId=.

Our Green Community designation also provided \$134,620 in grant funding to enhance efficiencies and reduce our carbon footprint.

Other Accomplishments

- Oversaw the completion of the Rte. 28 Main Street/West Chatham Roadway Design Project
- Coordinated efforts to accept the donation of the former US Coast Guard Boathouse
- Manage the response to the detection of PFAS in the Town's drinking water wells 5 and 8 (which were shutdown) and received funding approval at the October 2021 Special Town Meeting (on the field).
- Many grants – please refer to Department Annual Reports

Technology

Since the COVID-19 Pandemic began in early 2020, IT staff have been working on providing a hybrid work option for as many staff members as possible in the event of a surge in cases that would require the closure of Town Offices to the public.

In 2021 there was a needed upgrade to the Towns website to a more user friendly and expansive experience. The upgrade to the Civic Engage platform allows for real time communication between the Town and the community through social media, forums, Email blasts, news updates, Community Voice, social media (Facebook, Twitter, LinkedIn], newsletters *The Mainsheet*, and recruitment efforts. The upgraded website also utilizes webforms, like our new online job application and received an award of excellence from the MA Municipal Association.

On-line Transactions and Transparency – Accountable. Strategic. Secure.

We continue work to increase the number of applications available for filing on-line, as well as expand the acceptance of credit/debit card payments. Please visit this link for a full menu of on-line payment opportunities – www.chatham-ma.gov/615/Pay-Online. On-line payment portals provide a promptness and convenience of paying bills without the bother and uncertainty of mailing a payment. The Tax Collector's office and the Town Clerk's office converted to a new on-line payment system through *City Hall Systems*. This is the same platform to safely and securely purchase beach parking and transfer stations stickers. The system is user friendly and allows for the payment of multiple bills and/or document requests in one transaction.

Financial Transparency – The use of OpenGov by Town staff to review their Year to Date (YTD) Expenditure Report in real time has enhanced budget monitoring. In January 2020, a Financial Transparency link was added to the Town's main page to allow the public to review YTD reports and other financial status reports. OpenGov via a direct view link to the Towns Financial Management System – <https://stories.opengov.com/chathamma/published/zV7dko0Wb>. The main page notes, *"In service to our commitment to financial transparency, Chatham strives to make accessible its financial information from department budgets and expenses to revenues and detailed transactions. On this page, you'll find summarized financial information and important frequently asked questions. Simply click on the graphs or icons to dive deeper into the Town's financial information."* In the March 2022 S&P Ratings review, the reviewers noted we were one of the few AAA rated communities with a financial transparency platform and that they were very impressed with the Town's commitment to such.

Online Permitting

The Department of Community Development's Building Division implemented a new cloud based online permitting system, *OpenGov Citizen Services*. All building, plumbing, gas and electrical permit applications are available via this website platform. Contractors and homeowners can now apply and pay for permits online, request inspections and access where a permit is in the process all by logging into the system. This permitting software has proven beneficial to all employees that review permits as permit information can be accessed anywhere from a computer. Permits can be processed, reviewed, and issued all through the cloud-based program allowing for more collaboration between departments. IT staff have been working with Conservation and Health Departments to add their permits to the OpenGov platform beginning in late 2021 and early 2022. Links to the site have been added to the Town of Chatham website under the Building Permits tab on the Town's home page as well as the Building Division page – <https://chathamma.viewpointcloud.com/>.

Channel 18 Update

Channel 18 reached an important milestone of upgrading to High Def. in 2020. Pivoting from conventional in-person meetings to remote Teams meetings, Channel 18

Town Manager

continued to provide the public with transparent and accessible Live and On-Demand meeting recordings, events, and PSA's. This included the Virtual ATM Preview Show, Beach PSA's, Virtual Veteran's Day Ceremony, Two Town Meetings at Veterans Field, the Virtual SRAC Summer Town Meeting, and the Virtual Memorial Day Ceremony. Channel 18 has also produced recruitment videos for COA Bus Drivers, Police Officers, and other employment vacancies. They are also working with the Town Manager on a series interviewing retiring employees on their careers with the Town.

Projects Status

A real-time status of all capital projects can be found on the Town's website main page, Town Projects tab – www.chatham-ma.gov/267/Town-Projects. While the following Department Annual Reports provide details on Town projects, I wanted to spotlight a few items.

Personnel/Staffing

In 2021, three long serving members of Team Chatham retired. Conservation Secretary Mary Fougere, Recreation Supervisor Georgia Farrell, and Assistant Treasurer/Collector Marie Chmura. We extend our deep gratitude to these employees who have served the Town with extraordinary professionalism and devotion.

Promotions

David Lusher, *DPW Transfer Station*

Foreman

Marcus Lefeged, *DPW Transfer Station*

Heavy Equipment Operator

Ryan Clarke, *Fire Captain*

Mark Heller, *EMS Captain*

James Young, *Fire Lieutenant*

Succession planning remains an ongoing priority as more than 57% of our employees have longevity ranging from 11 to 40 years of service.

Human Resources conducted hiring/placement process for 11 full-time and 120 seasonal positions. Hiring resulted in the following 11 employees filling year-round vacancies in 2021 in the following order:

William Dimitres, *Police Officer*

Dallas Heller, *Assistant Media Coordinator*

Cassandra Wentzel, *Police Officer*

Nicole Smith, *Conservation Agent*

Crystal Keon, *Natural Resources –*

Conservation Secretary

Louis Carlo, *Firefighter*

Dustan McGlenn, *Firefighter*

Alec Pavlakis, *Community Center*

Building Supervisor

Susan Piccolomini, *Assistant*

Treasurer/Collector

Connor Brickley, *Firefighter*

Justin Gedney, *Collections Assistant*

In 2021, our total number of employees increased by three – two firefighters/EMTs and a repurposed position of Department Assistant for a total of 134.5 Full-time Equivalents (FTEs), first increase since 2018. The Town also relies on part-time seasonal and intermittent staffing throughout the year – almost 46% of the workforce – to address the seasonality of Town operations. In addition to our paid staff, we had two MA Maritime Academy (MMA) interns for Emergency Management. A full listing of all the Town's paid staff, including part-time, seasonal and intermittent employees, as well as their annual compensation for 2021, is contained in the Financial Reports within this Annual Report.

As the Town Manager, I continue to represent Chatham and the municipal management profession on Statewide Committees:

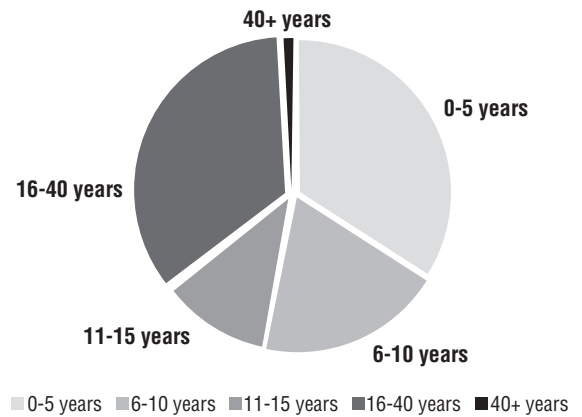
- Joint Labor-Management Committee (JLMC) for Municipal Police and Fire Contract Disputes – Management Chair since 2006, Chair since 2012
- MA Municipal Managers Association (MMMA) Subcommittees:
 - Co-Chair for Managers/Public Safety Chiefs Leadership Committee and
 - Founding member of Women Leading Government Committee
- MA Shellfish Initiative (MSI) Taskforce – Governor appointment as a Town Manager Stakeholder Representative
- Cape Cod Regional Transit Authority (CCRTA)
- Cape Cod Municipal Health Care Joint Purchase Group
- Cape Cod Commission Strategic Information Office Governance Steering Committee

In 2021, I received recertification by the International City/County Management Association (ICMA) as a Credentialed City/Town Manager.

FINAL NOTES

Strategic budget planning efforts since 2012 and expense reductions for employee benefits have placed the Town in a much better

Employee Longevity (1/1/2022)



financial position than many other towns in the Commonwealth. That was proven during the pandemic when staff began to develop our COVID-19 financial plan in late March 2020 and continued efforts as discussed in this report.

Financial management is one aspect of Town operations when many are to credit for the continuity of services and work by our dedicated staff, Town Officials, and community volunteers helping neighbors during this pandemic.

As we look back on the year, it is important to acknowledge the many dedicated and hardworking Town employees who strive to maintain the Town's unique culture, traditions, and excellent customer service. I want to further recognize employees across all Departments for their dedication to the Town, before, during, and post COVID-19, and their creative approach to problem-solving and operational improvements which enabled us to implement new technologies, new programs, and new processes to refine and enhance our operations and delivery of critical services to the community. The level of professionalism and sense of teamwork exhibited by all is remarkable.

As you read the Town Reports, please also take note of the extraordinary number of volunteers who serve and provide both leadership and support assistance to a vast number of functions, services and events that make and keep Chatham the wonderful community that it is.

We are here to serve you 24/7 and welcome your input on how we can serve you better.

Respectfully submitted,
Jill R. Goldsmith, Town Manager



Town of
Chatham
Massachusetts

2021 Annual Report

Financial Reports

Finance Department

In accordance with the provisions of Chapter 41 §61 of the Massachusetts General Laws, I hereby submit a report for the receipts and expenditures for the Town of Chatham for the Fiscal Year ending June 30, 2021 unless otherwise stated. Also included is a balance sheet and miscellaneous financial reports.

Respectfully submitted,
Alexandra Heilala, Finance Director

Town of Chatham – Combined Balance Sheet – All Fund Types & Account Groups – June 30, 2021

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
ASSETS								
Cash and cash equivalents	20,352,894.78	11,622,164.52	(10,642,172.42)	354,831.74		7,724,340.84		29,412,059.46
Investments						36,015.68		36,015.68
Receivables:								
Personal property taxes	122,091.05							122,091.05
Real estate taxes	476,931.00	15,671.65						492,602.65
Allowance for abatements and exemptions	(562,037.19)							(562,037.19)
Tax liens	255,558.97							255,558.97
Deferred taxes	9,666.31							9,666.31
Motor vehicle excise	257,796.82							257,796.82
Other excises	377,053.69							377,053.69
User fees	50,105.29	203,777.22						253,882.51
Utility liens added to taxes	45,453.29							45,453.29
Departmental	135,707.10	1,839,033.16						1,974,740.26
Special assessments	305,777.31							305,777.31
Due from other governments		3,991,166.82						3,991,166.82
Other receivables		2,084.13						2,084.13
Foreclosures/Possessions	36,542.59							36,542.59
Prepays								0.00
Due to/from other funds								0.00
Working deposit								0.00
Inventory								0.00
Fixed assets, net of accumulated depreciation								0.00
Amounts to be provided - payment of bonds							89,328,429.30	89,328,429.30
Amounts to be provided - CWTrust Notes Receivable			30,172,749.00				4,003,422.00	34,176,171.00
Amounts to be provided - vacation/sick leave								0.00
Total Assets	21,863,541.01	17,673,897.50	19,530,576.58	354,831.74	0.00	7,760,356.52	93,331,851.30	160,515,054.65
LIABILITIES AND FUND EQUITY								
Liabilities:								
Warrants payable	906,213.97	376,836.82	20,979.06	1,800.00		20,788.63		1,326,618.48
Accounts payable								0.00
Accrued payroll								0.00
Withholdings	82,101.92							82,101.92
Accrued claims payable								0.00
Due to/from other funds		25.00						25.00
Due to other governments								0.00
Other liabilities	96,239.43							96,239.43
Deferred revenue:								
Real and personal property taxes	34,574.34	15,671.65						50,245.99
Tax liens	255,558.97							255,558.97
Deferred taxes	9,676.76							9,676.76
Foreclosures/Possessions								0.00
Motor vehicle excise	257,796.82							257,796.82
Other excises	377,053.69							377,053.69
User fees	43,505.64							43,505.64
Utility liens added to taxes	45,573.46							45,573.46
Departmental	135,590.08							135,590.08
Special assessments	312,446.96							312,446.96
Due from other governments		3,991,166.82						3,991,166.82
Other receivables		2,044,869.54						2,044,869.54
Deposits receivable								0.00
Prepaid taxes/fees								0.00
Tailings								0.00
IBNR								0.00
Agency Funds						532,566.41		532,566.41
Notes payable			30,172,749.00				4,003,422.00	34,176,171.00
Bonds payable							89,328,429.30	89,328,429.30
Vacation and sick leave liability								0.00
Total Liabilities	2,556,332.04	6,428,569.83	30,193,728.06	1,800.00	0.00	553,355.04	93,331,851.30	133,065,636.27
Fund Equity:								
Reserved for encumbrances	5,342,760.68	5,403,332.81						10,746,093.49
Reserved for continuing appropriations								0.00
Reserved for expenditures	3,785,200.00	785,000.00						4,570,200.00
Reserved for petty cash								0.00
Reserved for appropriation deficit								0.00
Reserved for snow and ice deficit								0.00
Reserved for COVID-19 deficit								0.00
Reserved for debt service								0.00
Reserved for premiums	731,694.24							731,694.24
Reserved fund balance						737,931.62		737,931.62
Undesignated fund balance	9,447,554.05	5,056,994.86	(10,663,151.48)			6,469,069.86		10,310,467.29
Unreserved retained earnings				353,031.74				353,031.74
Investment in capital assets								0.00
Total Fund Equity	19,307,208.97	11,245,327.67	(10,663,151.48)	353,031.74	0.00	7,207,001.48	0.00	27,449,418.38
Total Liabilities and Fund Equity	21,863,541.01	17,673,897.50	19,530,576.58	354,831.74	0.00	7,760,356.52	93,331,851.30	160,515,054.65

Town of Chatham – Balance Sheet June 30, 2021 – General Fund

	ASSETS	
Cash		20,352,894.78
2011 & Prior Personal Property	106,444.37	
2012 Personal Property	885.86	
2013 Personal Property	898.94	
2014 Personal Property	1,346.18	
2015 Personal Property	1,302.69	
2016 Personal Property	1,103.50	
2017 Personal Property	1,419.77	
2018 Personal Property	1,510.18	
2019 Personal Property	2,311.51	
2020 Personal Property	2,316.16	
2021 Personal Property	<u>2,551.89</u>	
		122,091.05
2011 & Prior Real Estate Taxes Receivable	5,920.34	
2012 Real Estate Taxes Receivable	(1,464.60)	
2013 Real Estate Taxes Receivable	(1,176.73)	
2014 Real Estate Taxes Receivable	3,882.09	
2015 Real Estate Taxes Receivable	(2,890.14)	
2016 Real Estate Taxes Receivable	(696.24)	
2017 Real Estate Taxes Receivable	(754.98)	
2018 Real Estate Taxes Receivable	(1,886.09)	
2019 Real Estate Taxes Receivable	2,557.38	
2020 Real Estate Taxes Receivable	14,548.77	
2021 Real Estate Taxes Receivable	<u>458,891.20</u>	
		476,931.00
Deferred Real Estate Taxes Receivable		9,666.31
Tax Liens	255,558.97	
Septic Betterment Liens	-	
Sewer Rate Liens	-	
Water Betterment Liens Receivable	29,724.32	
Land Bank Tax Liens Receivable	4,824.76	
Water Bill Liens Receivable	6,406.21	
CPA Liens Receivable	4,161.59	
OPEB Liens Receivable	<u>336.41</u>	
		301,012.26
2011 & Prior Motor Vehicle Taxes Receivable	99,345.47	
2012 Motor Vehicle Taxes Receivable	2,546.48	
2013 Motor Vehicle Taxes Receivable	3,711.50	
2014 Motor Vehicle Taxes Receivable	4,505.95	
2015 Motor Vehicle Taxes Receivable	3,869.02	
2016 Motor Vehicle Taxes Receivable	2,886.72	
2017 Motor Vehicle Taxes Receivable	4,970.32	
2018 Motor Vehicle Taxes Receivable	5,743.23	
2019 Motor Vehicle Taxes Receivable	6,842.18	
2020 Motor Vehicle Taxes Receivable	22,858.32	
2021 Motor Vehicle Taxes Receivable	<u>100,517.63</u>	
		257,796.82
2011 & Prior Boat Excise Taxes Receivable	74,031.31	
2012 Boat Excise Taxes Receivable	2,269.49	
2013 Boat Excise Taxes Receivable	2,811.54	
2014 Boat Excise Taxes Receivable	4,119.10	
2015 Boat Excise Taxes Receivable	5,382.03	
2016 Boat Excise Taxes Receivable	5,068.36	
2017 Boat Excise Taxes Receivable	5,330.00	
2018 Boat Excise Taxes Receivable	4,557.25	
2019 Boat Excise Taxes Receivable	90,709.53	
2020 Boat Excise Taxes Receivable	87,436.37	
2021 Boat Excise Taxes Receivable	<u>95,338.71</u>	
		377,053.69
2010 & Prior Provisions for Abatements	(124,780.77)	
2012 Provisions for Abatements	(22,397.23)	
2013 Provisions for Abatements	(32,290.47)	
2014 Provisions for Abatements	(23,815.11)	
2015 Provisions for Abatements	(24,651.76)	
2016 Provisions for Abatements	(32,623.27)	
2017 Provisions for Abatements	(40,061.05)	
2018 Provisions for Abatements	(36,952.66)	
2019 Provisions for Abatements	(38,604.42)	
2020 Provisions for Abatements	(64,790.86)	
2021 Provisions for Abatements	<u>(121,069.59)</u>	
		(562,037.19)
Due from State		-
Septage Accounts Receivable	(8,497.07)	
Sewer Rate Liens	(7,226.00)	
Sewer Rate Lien Interest	5,157.45	
2010 & Prior Sewer Rates Receivable	135.12	
2021 Sewer Rates Receivable	40,434.50	
2011 Sewer Miscellaneous Receivable	1,052.39	
2012 Sewer Rates Receivable	329.92	
2013 Sewer Rates Receivable	1,570.75	
2014 Sewer Miscellaneous Receivable	(26,388.81)	
2014 Sewer Rates Receivable	29,401.10	
2015 Sewer Rates Receivable	(2,863.17)	
2015 Sewer Miscellaneous Receivable	(75.40)	
2016 Sewer Rates Receivable	4,156.84	
2016 Sewer Miscellaneous Receivable	225.40	
2017 Sewer Rates Receivable	-	
2017 Sewer Miscellaneous Receivable	-	
2018 Sewer Rates Receivable	-	
2018 Sewer Miscellaneous Receivable	-	
2019 Sewer Rates Receivable	1,461.75	
2020 Sewer Rates Receivable	11,230.52	
2020 Sewer Miscellaneous Receivable	-	
		50,105.29

Town of Chatham – Balance Sheet June 30, 2021 – General Fund

Airport Accounts Receivable	-	
Ambulance Receivable	93,935.95	
Beach Concessions	(5,200.00)	
Coast Guard Lease	(8,040.00)	
Landfill Accounts Receivable	36,311.15	
Parking Clerk	<u>18,700.00</u>	135,707.10
Tax Possessions		36,542.59
Street Betterments	216,697.77	
Street Betterments pd in Advance	(19,528.67)	
Street Committed Interest	<u>-</u>	197,169.10
Apportioned Street Assessments 2021	438.76	
Apportioned Street Assessments 2022	12,630.39	
Apportioned Street Assessments 2023	12,630.39	
Apportioned Street Assessments 2024	11,930.39	
Apportioned Street Assessments 2025	11,930.58	
Apportioned Street Assessments 2026	11,055.41	
Apportioned Street Assessments 2027	11,055.41	
Apportioned Street Assessments 2028	11,055.41	
Apportioned Street Assessments 2029	11,055.44	
Apportioned Street Assessments 2030	2,633.04	
Apportioned Street Assessments 2031	2,633.04	
Apportioned Street Assessments 2032	2,633.04	
Apportioned Street Assessments 2033	<u>2,633.04</u>	104,314.34
Water Betterments	-	
Water Committed Interest	<u>-</u>	-
Septic Betterments	4,293.87	
Septic Committed Interest	<u>-</u>	4,293.87
Apportioned Septic Assessment 2020	-	
Apportioned Septic Assessment 2021	-	
Apportioned Septic Assessment 2022	-	
Apportioned Septic Assessment 2023	-	
Total Assets		<u>21,863,541.01</u>
LIABILITIES & FUND EQUITIES		
Liabilities:		
Warrants Payable	906,213.97	-
Barnstable County Retirement Payable	-	
Group Insurance Payable	82,237.29	
FICA Payable	1.68	
Federal Income Tax	(1,135.78)	
Union dues	22.00	
Deferred Compensation	412.57	
Miscellaneous Deductions	564.16	
Abandoned & Unclaimed Property	<u>96,239.43</u>	1,084,555.32
Deferred Revenue:		
Deferred Revenue Real & Personal Property Tax	34,574.34	
Deferred Revenue - RE Deferral	9,676.76	
Deferred Revenue Tax Liens	255,558.97	
Deferred Revenue Land Bank	120.17	
Deferred Revenue Due from State	-	
Deferred Revenue Tax Foreclosures	-	
Deferred Revenue Land Bank Tax Liens	4,824.76	
Deferred Revenue Water Betterment Liens	29,724.32	
Deferred Revenue Motor Vehicle Excise	257,796.82	
Deferred Revenue Boats, Ships & Vessels Excise	377,053.69	
Deferred Revenue Septic Betterment Liens	9,511.58	
Deferred Revenue Sewer Usage	43,505.64	
Deferred Revenue Sewer Bill Liens	1,154.44	
Deferred Revenue Departmental	135,590.08	
Deferred Revenue Street Betterments	199,398.61	
Deferred Revenue Apportioned Street Betterments	104,314.34	
Deferred Revenue Apportioned Water Betterments	-	
Deferred Revenue Apportioned Septic Betterments	(1,237.00)	
Deferred Revenue Septic Assessments	(695.01)	
Deferred Revenue Water Bill Liens	6,406.21	
Deferred Revenue CPA Liens	4,161.59	
Deferred Revenue OPEB Liens	<u>336.41</u>	1,471,776.72
Total Liabilities		<u>2,556,332.04</u>
General Fund Equities:		
Reserve for Encumbrances	5,342,760.68	
Reserve for Expenditures	3,785,200.00	
Reserve for Cont. Appropriations	-	
Reserve for Snow & Ice Deficit	-	
Reserve for Overlay	-	
Reserve for Debt Exclusion Premium	731,694.24	
Unreserved Fund Equity	9,447,554.05	
Fund Equity Actual	<u>-</u>	
Total Fund Equity		<u>19,307,208.97</u>
Total Liabilities & Fund Equities		<u>21,863,541.01</u>
		21,863,541.01

Town of Chatham – 2021 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	L Reserve Fund	Salary Adjustments	Budget Adjustments	Final Appropriation Balance	Expenditures	Interfund Transfers	Budget Ending	Closed to Revenue	Balance Encumbered
Moderator:										
Salaries	1,200.00				1,200.00	1,200.00				
Expenses	50.00				50.00	20.00		30.00		
Selectmen:										
Salaries	21,000.00				21,000.00	21,000.00				0.00
Expenses	1,300.00				1,300.00	813.60		486.40		0.00
Art 9/96 - Lighthouse Overlook	-				-	-				-
Art 4, STM 11/00 - I-Net Construction	-				-	-				-
Town Manager:										
Salaries	276,872.80				276,872.80	275,178.06		1,694.74		(0.00)
Expenses	169,700.00				169,700.00	165,700.39		3,999.61		322.67
Prior Year Encumbrances	(0.00)				(0.00)			(0.00)		(0.00)
Art 14, ATM 5/02 - Bike Path	21,998.70				21,998.70			21,998.70		21,998.70
Art ATM 5/06 Wastewater Facility	4,197.00				4,197.00	4,197.00				4,197.00
Art 11 Stabilization Transfer-Trailers	35,884.00				35,884.00	35,884.00				35,884.00
Art 14 5/10 Stabilization Tr-Dredging/Shellfish	19,941.85				19,941.85	19,941.85				19,941.85
Art 16 5/13 CMEA Settlement	58,711.08				58,711.08			58,711.08		58,711.08
Art 1 STM 9/15/14 Monomoy CCP Response	109,466.82				109,466.82	36,000.00		73,466.82		73,466.82
Art 4 STM 1/18 Eldredge Garage Property	117,927.29				117,927.29	3,750.00		114,177.29		114,177.29
Art 13 ATM 5/19 Cable Studio Upgrade	257,490.36				257,490.36	235,484.50		22,005.86		22,005.86
Art 6 ATM 5/04 ADA Compliance	5,747.00				5,747.00			5,747.00		5,747.00
Art 9 ATM 5/07 Main St Municipal Parking Lot	488.36				488.36			488.36		488.36
Art 34 ATM 5/14 Bridge Street Acquisition	4,550.40				4,550.40			4,550.40		4,550.40
Art 22 ATM 5/16 - Eldredge Pier Acquisition	171,755.00				171,755.00			171,755.00		171,755.00
Art 13 - ATM 5/19 - Public Restrooms	30,000.00				30,000.00			30,000.00		30,000.00
Prior Year Bills -	11,524.34				11,524.34	11,524.34				
Parking Clerk:										
Salaries	6,000.00				6,000.00	6,000.00				
Expenses	500.00				500.00	2,697.38		(2,197.38)		
Prior Year Encumbrances	-				-	-				-
Personnel Services:										
Salaries & Wages	129,569.00				129,569.00	71,856.04		32,160.84		
Expenses	18,900.00				18,900.00	22,036.55		162.00		162.00
Prior Year Encumbrances	150.00				150.00			150.00		
Salary Adjustment Account	245,151.34				245,151.34			245,151.34		245,151.34
Finance Committee:										
Salaries	2,000.00				2,000.00	1,932.37		67.63		0.00
Expenses	600.00				600.00	180.00		420.00		
Finance Department:										
Salaries	697,730.00				697,730.00	681,724.21		0.00		0.00
Expenses	100,875.00				100,875.00	75,125.18		13,029.82		
Prior Year Encumbrances	6,842.39				6,842.39	6,678.64		163.75		(0.00)
Information Systems:										
Salaries	337,060.00				337,060.00	294,705.15		42,354.85		
Expenses	266,650.00				266,650.00	366,949.67		(100,299.67)		
Prior Year encumbrances	-				-	-				-
Art 11, Annual - land mgt. assessment & GIS	26,973.00				26,973.00	959.76		26,013.24		26,013.24
Art 11, ATM 5/16 - Fiber Optic Upgrade	23,455.29				23,455.29	19,712.50		3,742.79		3,742.79
Art 13, ATM 5/15 - Server Upgrade	26,525.89				26,525.89	7,692.62		18,833.27		18,833.27
Annual - Channel 18 Equipment	32,601.59				32,601.59	2,323.88		30,277.71		30,277.71
Channel 18 Remote Studio Equipment	60,000.00				60,000.00			60,000.00		60,000.00
ATM18 - Network VOIP Upgrade	80,606.25				80,606.25			80,606.25		80,606.25

Town of Chatham – 2021 General Fund Appropriations and Expenditure Ledger

Account	Total ATM	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Ending	Closed to Revenue	Balance Encumbered
Art 11, Annual Hardware Replacement & upgrade	20,000.00				20,000.00	9,737.16	10,262.84	0.00		-
Art 14, ATM 6/20 Security Cameras	90,000.00				90,000.00	52,290.58		37,709.42		37,709.42
Art 14, ATM 6/20 - Website Upgrade	35,000.00				35,000.00	28,286.90		6,713.10		6,713.10
Audit:										
Expenses	38,000.00				38,000.00	39,100.00	(1,100.00)	0.00		-
Prior year encumbrances	-				-	-	-	0.00		-
Law Department:										
Expenses	180,000.00				180,000.00	171,083.41		8,916.59		0.00
Prior Year Encumbrances	-				-	-	-	-		-
Town Clerk:										
Salaries	148,578.00				148,578.00	158,775.57	(10,197.57)	0.00		-
Expenses	11,550.00				11,550.00	3,322.68	8,137.90	89.42		89.42
Prior year Encumbrance	3,000.00				3,000.00	2,550.00		450.00		450.00
Art 9 ATM 05/08 New Voting Machines	8,500.00				8,500.00			8,500.00		8,500.00
Elections & Registrations:										
Salaries	1,275.00				1,275.00	175.00	1,100.00	0.00		-
Expenses	96,660.00				96,660.00	23,790.88	9,097.57	63,771.55		300.00
Prior Year Encumbrances	2,000.00				2,000.00			2,000.00		-
Permit Office										
Salaries	38,000.00				38,000.00	33,224.44	4,775.56	0.00		-
Expenses	3,150.00				3,150.00	16,063.46	(12,913.46)	0.00		-
Prior year Encumbrances	-				-	-	-	0.00		-
Non-Voting Taxpayer Advisory Committee:										
Expenses	2,900.00				2,900.00	1,204.80		1,695.20		-
Engineering:										
Annual C&E	249,033.02				249,033.02	15,662.73		233,370.29		233,370.29
Total General Government	\$ 4,309,640.77		\$ -	\$ -	\$ 4,309,640.77	\$ 2,866,512.45	\$ (0.00)	\$ 1,443,128.32		
Insurance:										
Watercraft Insurance	20,000.00				20,000.00	18,865.00		1,135.00		-
Fleet - Motor Vehicle Insurance	72,500.00				72,500.00	70,141.00		2,359.00		-
Mooring Insurance	9,000.00				9,000.00	467.00		8,533.00		-
Flood Insurance	30,000.00				30,000.00	38,969.00	(8,969.00)	0.00		-
Public Officials Liability Insurance	27,200.00				27,200.00	26,996.00		204.00		-
General Liability & Building Insurance	454,133.00				454,133.00	428,999.66	8,969.00	16,164.34		0.00
Uninsured Damages	15,000.00				15,000.00	10,000.00		5,000.00		-
Prior Year Encumbrances	-				-	-	-	-		-
Reserve Fund:										
Expenses	100,000.00	(100,000.00)			-	-	-	-		-
Total Undistributed Insurance and Reserve	727,833.00	(100,000.00)			627,833.00	594,437.66		33,395.34		
Police Department:										
Salaries	2,723,968.00				2,723,968.00	2,697,116.19	5,170.95	21,680.86		0.00
Expenses	211,500.00				211,500.00	143,366.03		68,133.97		8,003.10
Prior Year Encumbrances	-				-	-	-	-		-
Accident Recons Equip	1,347.83				1,347.83	89.98		1,257.85		1,257.85
Annual Cruiser Replacement	95,290.87				95,290.87	86,853.45		8,437.42		8,437.42
Art 9 5/16 - Mountain Bikes	640.09				640.09	415.07		225.02		225.02
Art 11 5/17 Video & Recording System	1,284.71				1,284.71			1,284.71		1,284.71
Art 10, 5/18 - Radar Speed Monitoring Device	1,373.00				1,373.00			1,373.00		1,373.00
Art 11 5/16 - Upgrade 911 Radio System	22,914.99				22,914.99	3,402.96		19,512.03		19,512.03

Town of Chatham – 2021 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Ending	Closed to Revenue	Balance Encumbered
Art 11 5/16 SUV Replacement	1,155.42				1,155.42	-	(6,313.76)	1,155.42		1,155.42
Art 9 5/13 & 5/15 Cruiser Radios	16,063.54				16,063.54	-	1,142.81	16,063.54		16,063.54
Art 11 5/17 Mobile - Laptops/tablets	64.00				64.00			64.00		64.00
Art 14, 6/22 Landline Phone System	24,000.00				24,000.00	23,565.00		435.00		435.00
Art 11 5/16 ATV Trailer	6,250.00				6,250.00	5,064.98		1,185.02		1,185.02
Animal Control:										
Salaries	61,041.00				61,041.00	67,354.76		-		-
Expenses	1,400.00				1,400.00	257.19		-		-
Emergency Management:										
Prior Year Encumbrances	-				-			-		-
Salaries	39,150.00				39,150.00	39,000.00		150.00	150.00	-
Expenses	13,700.00				13,700.00	8,150.78		5,549.22	5,549.22	-
Art 9 5/14 Generators	140,561.49				140,561.49	117,678.36		22,883.13		22,883.13
Annual - Emergency Management brochures	2,969.32				2,969.32			2,969.32		2,969.32
Fire Department:										
Salaries	3,284,296.00				3,284,296.00	3,226,341.27		57,954.73	57,954.73	0.00
Expenses	472,900.00				472,900.00	214,299.60		258,600.40	258,600.40	3,691.97
Prior Year Encumbrances	-				-			-		-
Extrication Equipment (Jaws-of-Life)	-				-			-		-
Ambulance / Rescue	260,000.00				260,000.00	259,997.00		3.00	3.00	3.00
Replace Mini-pumper	100,000.00				100,000.00	97,100.00		2,900.00	2,900.00	2,900.00
Art 14, 6/22 Self-Contained Breathing Apparatus	6,400.00				6,400.00	6,400.00		(0.00)	(0.00)	(0.00)
Art 13 5/15 Stretcher/Stair Chair	10,000.00				10,000.00			10,000.00		10,000.00
Art 13, 5/19 Staff Vehicle Replacement	47,255.80				47,255.80	44,996.20		2,259.60	2,259.60	2,259.60
FY2016 Transfer - Pumper Matching Funds	5,001.73				5,001.73			5,001.73		5,001.73
Annual - Protective Clothing/Forestry Clothing	16,758.27				16,758.27	12,170.00		4,588.27	4,588.27	4,588.27
Art 11, 5/17 IV Pumps/Heart Monitors	19,000.00				19,000.00	6,492.00		12,508.00		12,508.00
Cape & Islands EMS:										
Expenses	5,990.00				5,990.00	4,858.81		1,131.19	1,131.19	-
Oil Pollution Control:										
Expenses	500.00				500.00	43.15		456.85		456.85
Oil Pollution Control Trailer	-				-			-		-
Public Safety Total	\$ 7,592,776.06	\$ -	\$ -	\$ -	\$ 7,592,776.06	\$ 7,065,012.78	\$ -	\$ 527,763.28	\$ -	\$ -
Community Development:										
Salaries	751,545.00				751,545.00	736,846.69		14,698.31	14,698.31	0.00
Expenses	81,300.00				81,300.00	56,816.91		24,483.09	24,483.09	-
Prior Year Encumbrances	30,701.82				30,701.82	27,520.00		3,181.82	3,181.82	-
Art 10 5/10 GPS Data Collection Device	1,855.33				1,855.33			1,855.33		1,855.33
Art 8, 5/00 - Ryder's Cove Parking Facility	3,510.07				3,510.07			3,510.07		3,510.07
Art 8, 5/98 Develop Design Guidelines	2,550.00				2,550.00			2,550.00		2,550.00
Art 7, 5/01 - Capital Budget - Comp Zoning Bylaw Rewrite	10,151.05				10,151.05			10,151.05		10,151.05
Art 6, 5/02 - Capital Budget - Historical Properties Survey	-				-			-		-
Art 9, 5/13 - Inspections Vehicle	30,482.00				30,482.00			30,482.00		30,482.00
Art 9 5/12 GIS Flyover	90,916.00				90,916.00			90,916.00		90,916.00
Economic Development:										
Expenses	85,000.00				85,000.00	85,000.00		-	-	-
Prior Year Encumbrances	-				-			-		-
Total Community Development	1,088,011.27	-	-	-	1,088,011.27	906,183.60	-	181,827.67	-	-
Health Department:										
Salaries	356,758.00				356,758.00	309,304.69		47,453.31	47,453.31	-
Expenses	92,550.00				92,550.00	72,271.23		20,278.77	20,278.77	-
Prior Year Encumbrances	43.88				43.88	43.88		-	-	-
Total	14,698.80	-	-	-	14,698.80	14,698.80	-	14,698.80	-	14,698.80

Town of Chatham – 2021 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Ending	Closed to Revenue	Balance Encumbered
Art 11 - H&E Vehicle	925.88				925.88	-		925.88		925.88
Art 11 ATM 5/18 Fire Station Environmental Monitoring	88.78				88.78	-		88.78		88.78
Conservation Commission:										
Salaries & Wages	302,898.00				302,898.00	241,618.85		61,279.15	61,279.15	-
Expenses	36,050.00				36,050.00	23,704.43		12,345.57	12,345.57	-
Prior Year Encumbrances	-				-	-		-	-	-
ATM 05/08/12 Conservation Land Mgmt/Forest Mgt	34,813.18				34,813.18	3,580.51		31,232.67		31,232.67
Art 11 ATM 05/18 - ATV/PWC Replacement	-				-	-		-		-
Laboratory:										
Art 68, 5/98 Flow Monitoring System	4,000.00				4,000.00	4,000.00		-		-
Art 8 5/00 Equipment Water Quality Monitoring Instr.	8,356.11				8,356.11	-		8,356.11		8,356.11
Pleasant Bay Management Plan:										
Expenses	45,700.00				45,700.00	45,700.00		-		-
PB Linked Watershed Article	-				-	-		-		-
Stormwater Management:										
Art 18 5/16 - Lighthouse Drainage/Stormwater	-				-	-		-		-
Annual Drainage/Stormwater Management	177,013.48				177,013.48	47,204.73		129,808.75		129,808.75
Art 8, 5/99 Little Mill Pond	20,600.00				20,600.00	-		20,600.00		20,600.00
Art 19, 5/16 - Bearse's Lane Retaining Wall	-				-	-		-		-
Art 6 ATM 5/04 Mass Estuaries Project	-				-	-		-		-
Art 6 5/05 ATM Forest Management Plan	-				-	-		-		-
Annual Lovers Lake/Stillwater Pond Restor	7,394.80				7,394.80	-		7,394.80		7,394.80
Art 9 5/08 Sylvan Gardens Restoration/Mgmt	9,620.25				9,620.25	-		9,620.25		9,620.25
Waterways Advisory Committee:										
Salaries	200.00				200.00	-		200.00		200.00
Expenses	800.00				800.00	265.00		535.00		535.00
Prior Year Encumbrances	-				-	-		-		-
Harbormaster:										
Salaries	489,270.00				489,270.00	501,496.01	(12,226.01)	9,992.80	4,063.55	5,929.25
Expenses	135,840.00				135,840.00	113,621.19		0.00		-
Prior Year Encumbrances	-				-	-		-		-
Annual- Aids to Navigation	22,401.08				22,401.08	10,781.88		11,619.20		11,619.20
Art 13 5/19 Boat H-25 replacement	190,885.26				190,885.26	190,885.26		-		-
Annual Boat Maintenance & Equipment	-				-	-		-		0.00
Art 11 5/18 Dewatering Pump	3,264.89				3,264.89	3,243.89		21.00	21.00	0.00
Art 9 5/15 Diesel & Gas Tank Replacement (192 budget)	8,936.13				8,936.13	-		8,936.13		8,936.13
ATM Article - Annual Mitchell River Bridge	89,996.88				89,996.88	14,576.91		75,419.97		75,419.97
Art 9 5/12 Fish Pier Repairs	-				-	-		-		-
Art 9 5/14 & Art 11 5/16 Truck Replacement	38,000.00				38,000.00	36,603.41		1,396.59		1,396.59
Art 11 5/16 - Boat Replacement (H-21 & H-26)	15,330.30				15,330.30	1,761.80		13,568.50		13,568.50
Art 13 5/13 Boat Trailer Replacement	3,783.09				3,783.09	3,451.06		332.03		332.03
Art 13 5/15 Harbormaster Engine Replacement	-				-	-		-		-
Coastal Resources: (CR & Shellfish & Shellfish Adv)										
Salaries	291,762.00				291,762.00	287,238.72		4,523.28	4,523.28	(0.00)
Expenses	35,590.00				35,590.00	31,900.23		3,689.77	3,689.77	-
Prior Year Encumbrances	-				-	-		-		-
Art 8/97 North Beach Management	4,229.72				4,229.72	4,229.72		4,229.72		4,229.72
ATM Article - Annual Dredging Program	848,966.21				848,966.21	296,015.07		552,951.14		552,951.14
ATM Article - Aerial Shoreline Photo Survey	1,760.95				1,760.95	-		1,760.95		1,760.95
ATM Article-Shellfish Outboard Engine Replacement	7,102.12				7,102.12	-		7,102.12		7,102.12
Art 13, 5/19 - Fishermans Storage Area Gate/Camera	25,000.00				25,000.00	-		25,000.00		25,000.00
Art 9, 5/12 & Art 11, 5/18 - Shellfish Truck	43,327.44				43,327.44	25,925.20		17,402.24		17,402.24
Art 7, 5/03 - Fish Pier Dinghy Floats	500.00				500.00	-		500.00		500.00
Art 9, 5/13 - OMBY Pier & Float Repairs	31,044.44				31,044.44	-		31,044.44		31,044.44

Town of Chatham – 2021 General Fund Appropriations and Expenditure Ledger

Account	Total ATM	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Ending	Closed to Revenue	Balance Encumbered
Art13, 5/15 Oyster Pond Bulkhead removal	13,073.00				13,073.00			13,073.00		13,073.00
Art 11 5/16 - Ryder's Cove Bulkhead & Ramp Replacemen	1,600.00				1,600.00			1,600.00		1,600.00
Art 16 5/15 - Bridge Street Pier Reconstruction	39,932.87				39,932.87			39,932.87		39,932.87
ATM Article Town Landing Maintenance	85,461.74				85,461.74	(15,995.84)		101,457.58		101,457.58
Art 11 5/17 Shellfish Workshop Additions	10,000.00				10,000.00			10,000.00		10,000.00
Art 11 5/18 Engine/Boat Replacemenet	1,933.60				1,933.60			1,933.60		1,933.60
Art 70 5/19 Town Dredge Study	50,000.00				50,000.00	41,080.80		8,919.20		8,919.20
Art 16 5/18 Nantucket Sound Beach Nourishment	394,045.65				394,045.65					
Art 11 05/18 Shellfish Trailer replacement	739.00				739.00			739.00		739.00
Art 11 5/08 Mill Creek Dredging	-				-			-		-
Stage Harbor Management/So Coastal:										
Salaries	500.00				500.00	327.12		172.88	172.88	
Expenses	500.00				500.00			500.00	500.00	
Total Health & Environment w/Coastal Resources	\$ 3,982,588.73				3,982,588.73	2,684,651.68		1,297,937.05		
Education:										
Monomoy Regional Assessment	9,019,089.00				9,019,089.00	8,899,195.00		119,894.00	119,894.00	
Cape Cod Tech Assessment	304,877.00				304,877.00	299,619.00		5,258.00	5,258.00	
NRHS Studio Upgrade	119,307.50				119,307.50		119,307.50			
Total Education	9,443,273.50				9,443,273.50	9,198,814.00		119,307.50		
Highway Department:										
Salaries	563,665.50				563,665.50	512,705.76		50,959.74		
Expenses	87,200.00				87,200.00	66,364.87		20,835.13	20,026.13	809.00
Prior Year Encumbrances	9,724.72				9,724.72	663.65		9,061.07	9,061.07	
ATM Annual Bike Trail Maintenance	23,496.48				23,496.48	1,946.02		21,550.46		21,550.46
ATM Annual Crack Repair	96,726.72				96,726.72	18,614.56		78,112.16		78,112.16
ATM Annual Catch Basins	132,931.30				132,931.30	12,836.30		120,095.00		120,095.00
ATM Annual Paving	250,000.00				250,000.00	118,520.00		131,480.00		131,480.00
ATM Annual Sidewalk Construction	195,991.21				195,991.21	10,142.02		185,849.19		185,849.19
ATM Annual Emergency Road Repair	41,669.71				41,669.71			41,669.71		41,669.71
Art 11 5/18 10 Wheel Roll off	-				-			-		-
Art 11 ATM 5/17 Replace Salt/Sand Storage Shed	50,000.00				50,000.00			50,000.00		50,000.00
Art 141 ATM 6/22 Wood Chipper	67,000.00				67,000.00			67,000.00		67,000.00
Art 11 ATM 5/18 Truck Replacements	167,852.95				167,852.95	123,959.68		43,893.27		43,893.27
Art 11, ATM 5/16 Crowell Road Intersection	35,000.00				35,000.00			35,000.00		35,000.00
Art 14, ATM 6/20 - OSHA Improvements	60,000.00				60,000.00			60,000.00		60,000.00
Art 61 ATM 5/19 Acceptance of Public Ways	53,343.18				53,343.18			53,343.18		53,343.18
Art 13, 5/18 - Street Signs	4,382.50				4,382.50	1,571.95		2,810.55		2,810.55
Snow & Ice:										
Salaries	16,000.00			20,134.91	36,134.91	40,139.06	(4,004.15)	0.00	0.00	0.00
Expenses	75,000.00				75,000.00	70,995.85		(0.00)	(0.00)	
Street Lighting:										
Expenses	17,500.00				17,500.00	11,991.46		5,508.54	5,508.54	
Prior Year Encumbrances	60.67				60.67	60.67				
Central Fuel Depot:										
Expenses	152,000.00				152,000.00	112,499.04		8,629.41	8,629.41	
Prior Year Encumbrances	20,000.00				20,000.00			20,000.00	20,000.00	
Solid Waste Management:										
Salaries	528,387.00				528,387.00	464,501.55		63,885.45	63,885.45	0.00
Expenses	911,100.00				911,100.00	1,056,816.74	(145,716.74)			
Art 9 5/13 Recycling Improvements	14,651.24				14,651.24	9,600.82		5,050.42	5,050.42	5,050.42
Art 10 5/09 Building Maintenance	36,088.20				36,088.20			36,088.20		36,088.20

Town of Chatham – 2021 General Fund Appropriations and Expenditure Ledger

Account	Total ATM	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Ending	Closed to Revenue	Balance Encumbered
Art 13 5/15 Front End Loader	60.82				60.82			60.82		60.82
Art 11, ATM 5/17 - Feasibility/Design Transfer Station	184,480.00				184,480.00	56,771.53		127,708.47		127,708.47
Art 11 5/17 Container Roll-off Tractor	58,000.00				58,000.00			58,000.00		58,000.00
Art 13 5/19 Stecto Trailer	110,000.00				110,000.00			110,000.00		110,000.00
Art 14 6/22 Lg Dump Truck w Plow & Sander	110,000.00				110,000.00	68,224.11		41,775.89		41,775.89
Sewer Department:										
Salaries	28,788.00				28,788.00	28,944.03	(156.03)	0.00		0.00
Expenses	1,171,650.00				1,171,650.00	1,095,558.66	3,982.88	72,108.46	68,418.66	3,689.80
Prior Year Encumbrances	3,859.70				3,859.70	3,859.70		(0.00)		(0.00)
Art 13.5/19 Original Sewer System Repairs	270,000.00				270,000.00			270,000.00		270,000.00
Art 14, ATM 6/22 - Portable By-Pass Pump	90,000.00				90,000.00	88,000.00		2,000.00		2,000.00
Art 14, ATM 6/22 - UV Disinfection Upgrade	125,000.00				125,000.00	117,759.51		7,240.49		7,240.49
Art 11, ATM 5/16 - Sewer Service Connection (COX)	39,600.00				39,600.00			39,600.00		39,600.00
Art 13, ATM 5/19 - Odor Control Units Rehab	125,000.00				125,000.00	127,840.00	(2,840.00)			
Art 11, ATM 5.16 - Sewer Inflow & Infiltration Study	139,028.07				139,028.07			139,028.07		139,028.07
Airport Commission:										
Art 12 5/08 Airport Runway Construction						18,345.96		75.06		75.06
Annual - Continuing Modernization	18,421.02				18,421.02					
Cemetery Commission:										
Salaries	18,391.00				18,391.00	17,939.01	150.00	301.99	301.99	0.00
Expenses	113,380.00				113,380.00	48,003.27		65,376.73	49,076.73	16,300.00
Prior Year Encumbrances	1,025.00				1,025.00	1,025.00		0.00		0.00
Annual - Cemetery Road Resurface & Ext	2,549.34				2,549.34	219.10		2,330.24		2,330.24
Annual - Clean & Repair Head Stones	1,955.00				1,955.00			1,955.00		1,955.00
Art 13. 5/19 - Cemetery Mapping Software	18,000.00				18,000.00			18,000.00		18,000.00
Art 9 5/13 - Expansion of Seaside Cemetery	7,774.62				7,774.62			7,774.62		7,774.62
Municipal Buildings & Grounds:										
Salaries	375,059.00				375,059.00	354,363.36	20,695.64			0.00
Expenses	626,850.00				626,850.00	715,520.64	(89,807.49)	1,136.85		1,136.85
Prior Year Encumbrances	19,674.07				19,674.07	19,067.46		606.61	606.61	0.00
Annual Property Maintenance/Building Maintenance	160,710.00				160,710.00	123,934.00		36,776.00		36,776.00
Art 14, ATM 6/20 AED Units Public Buildings	20,000.00				20,000.00	19,070.00		930.00		930.00
Art 14, ATM 6/20 Exterior Siding	55,000.00				55,000.00			55,000.00		55,000.00
Art 13, ATM 5/19 PD/Annex Boilers	13,765.00				13,765.00			13,765.00		13,765.00
Art 13, ATM 5/19 Historic Building Painting	55,000.00				55,000.00			55,000.00		55,000.00
Art 13, ATM 5/19 Retrocommissioning										
Art 11 ATM 5/18 - Eldredge Public Library	102,593.20				102,593.20	200.00		102,393.20		102,393.20
ATM 5/17 Wheeled Boom Lift	50,000.00				50,000.00			50,000.00		50,000.00
Art 11, ATM 5/18 ADA Compliance	75,000.00				75,000.00			75,000.00		75,000.00
Recreation & Beaches:										
Salaries	733,000.08				733,000.08	658,854.14	52,329.30	21,816.64	21,816.64	(0.00)
Expenses	139,070.00				139,070.00	191,263.82	(52,329.30)	135.48		135.48
Prior Year Encumbrances										
Art 6, ATM 5/02 - S Chatham Playground										
Art 11, ATM 5/18 - Replace 1 Ton Dump Truck										
Art 13 ATM 5/15 Cardio Equipment	28,053.00				28,053.00	7,489.00		20,564.00		20,564.00
Comm Center Building Renovations	50,000.00				50,000.00			50,000.00		50,000.00
Art 8 ATM 5/07 Comm Center Outfitting	5,967.35				5,967.35			5,967.35		5,967.35
Art 6, STM 8/27 Skateboard Park	1,000.00				1,000.00			1,000.00		1,000.00
Art 9 5/08 P&R Dump truck with plow	11,908.00				11,908.00			11,908.00		11,908.00
Art 13 5/19 John Deere Tractor	26,710.99				26,710.99			26,710.99		26,710.99
Lighthouse Beach										
Salaries	54,100.00				54,100.00	50,654.50		3,445.50		3,445.50
Expenses	9,900.00				9,900.00	6,291.84		3,608.16		3,608.16

Town of Chatham – 2021 General Fund Appropriations and Expenditure Ledger

<u>Account</u>	Total ATM	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Ending	Closed to Revenue	Balance Encumbered
Art 13 ATM 5/15 ATV Replacement	9,857.37				9,857.37			9,857.37		9,857.37
Parks & Grounds										
Salaries	323,591.92				323,591.92	215,229.77	77,783.58	30,578.57	30,578.57	
Expenses	54,500.00				54,500.00	64,308.58	(9,808.58)			
Prior Year Encumbrances										
Total Public Works	\$ 9,248,043.93	\$ -	\$ -	\$ 20,134.91	\$ 9,268,178.84	6,732,666.99		2,420,511.85		
Council on Aging:										
Salaries	321,366.00				321,366.00	251,057.68		70,308.32	70,308.32	0.00
Expenses	38,090.00				38,090.00	23,917.54		14,172.46	14,172.46	
Prior Year Encumbrances										
Art 11 ATM 05/18 COA Repairs/Maintenance	29,980.50				29,980.50			29,980.50		29,980.50
Art 14 ATM 05/18 COA Feasibility	44,576.46				44,576.46			44,576.46		44,576.46
Veterans District:										
Expenses	74,120.00				74,120.00	82,581.45	(10,000.00)	1,538.55	938.55	600.00
Prior Year Encumbrances	1,000.00				1,000.00	117.61		882.39	882.39	(0.00)
Contract Public Assistance:										
Prior year encumbrances	36,345.87				36,345.87	7,810.83		28,535.04	0.04	28,535.00
Chatham/Orleans VNA	165,000.00				165,000.00	7,000.00				
Monomoy Community Service	7,000.00				7,000.00					
CapeAbilities	5,500.00				5,500.00			5,500.00		
CC Child Development	6,364.00				6,364.00	6,180.00		184.00	184.00	
Independence House	5,800.00				5,800.00	5,600.00		200.00	200.00	
Legal Services of Cape Cod	1,700.00				1,700.00					
Sight Loss Service	5,000.00				5,000.00					
Behavioural Health	12,000.00				12,000.00					
Lower Cape Outreach	9,000.00				9,000.00					
Homeless Prevention Council	3,000.00				3,000.00					
Prevent Homelessness (CECH)										
Aids Council (CARES)	8,240.00				8,240.00	8,240.00				
Elder Services of Cape Cod	250.00				250.00			250.00		
Consumer Assistance	2,750.00				2,750.00	2,750.00				
Operation in from the cold	3,750.00				3,750.00	4,000.00	(250.00)			
Duffy Health Center	20,000.00				20,000.00	20,000.00				
Outer Cape Health Services										
Cape Mediation										
Gosnold	25,000.00				25,000.00	15,000.00	10,000.00			
Cultural Council	4,000.00				4,000.00	4,000.00				
Childcare Network Voucher	75,000.00				75,000.00	48,951.60		26,048.40	26,048.40	
ARC of Cape Cod	1,000.00				1,000.00			1,000.00		
Alzheimer's Support Group	11,000.00				11,000.00	11,000.00				
Children's Center	6,125.00				6,125.00	5,000.00	250.00	875.00	875.00	
Samaritans of Cape Cod	2,611.00				2,611.00			2,611.00	2,611.00	
Public Libraries										
Eldredge Public Library	590,500.00				590,500.00	590,499.97		0.03	0.03	0.00
South Chatham Library	5,600.00				5,600.00	5,600.00				
Art 15 ATM 05/18 EPL Comprehensive Plan	706,798.10				706,798.10	418,433.51		288,364.59		288,364.59
Railroad Museum:										
Expenses	1,500.00				1,500.00	1,500.00				
Prior Year Encumbrances										
Public Ceremonies:										
Expenses	19,660.00				19,660.00	1,421.44		18,238.56	16,824.46	1,414.10
Prior year encumbrances										
Other Public Events:										

Town of Chatham – 2021 General Fund Appropriations and Expenditure Ledger

Account	Total ATM	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Ending	Closed to Revenue	Balance Encumbered
Chatham Band	7,500.00	-	-	-	7,500.00	-	-	7,500.00	7,500.00	-
Total Community and Social Services	2,257,126.93	-	-	-	2,257,126.93	1,716,361.63	-	540,765.30	-	-
Debt Service:										
Principal	4,998,557.70	-	-	-	4,998,557.70	4,843,439.70	-	155,118.00	155,118.00	-
Interest - Long-term	1,646,757.65	-	-	-	1,646,757.65	1,646,757.62	-	0.03	0.03	(0.00)
Interest - Short-term	71,490.35	-	-	-	71,490.35	53,859.61	-	17,630.74	17,630.74	-
Total Debt Service	\$ 6,716,805.70	-	-	-	6,716,805.70	6,544,056.93	-	172,748.77	-	-
Employee Benefits:										
Prior Year Encumbrances	-	-	-	-	-	-	-	-	-	-
Workers Compensation	95,000.00	-	-	-	95,000.00	65,176.43	10.00	29,813.57	25,522.47	4,291.10
Medicare/Social Security	180,000.00	-	-	-	180,000.00	177,570.35	-	2,429.65	2,429.65	(0.00)
Unemployment	50,000.00	-	-	-	50,000.00	22,957.59	-	27,042.41	25,447.16	1,595.25
Public Safety Employee Injury Insurance	21,000.00	-	-	-	21,000.00	21,010.00	(10.00)	-	-	-
Barnstable County Retirement	2,232,604.00	-	-	-	2,232,604.00	2,193,239.00	-	39,365.00	39,365.00	-
Group Health Insurance	2,620,000.00	-	-	(20,134.91)	2,599,865.09	2,430,193.67	-	169,671.42	169,671.42	-
Prior year encumbrances	-	-	-	(20,134.91)	-	-	-	-	-	-
Total Employee Benefits	\$ 5,198,604.00	-	-	(20,134.91)	5,178,469.09	4,910,147.04	-	268,322.05	-	-
	50,564,703.89	(100,000.00)	-	-	50,464,703.89	43,218,844.76	119,307.50	7,011,551.63	1,668,790.95	5,342,760.68

Town of Chatham – Balance Sheet June 30, 2021 – Special Revenue Fund

ASSETS

Cash		2,713,538.56
Land Bank Receivables 2020	379.89	
Land Bank Receivables 2019	437.92	
Land Bank Receivables 2018	319.08	
Land Bank Receivables 2017	50.87	
Land Bank Receivables 2016	243.91	
Land Bank Receivables 2015	133.81	
Land Bank Receivables 2014	(179.25)	
Land Bank Receivables 2013	800.86	
Land Bank Receivables 2012	(0.93)	
Land Bank Receivables 2011	-	
Land Bank Receivables 2010 & Prior	(102.03)	
		2,084.13
Due From State Govt (Chapter 90)		3,991,166.82
Total Assets		<u>6,706,789.51</u>

LIABILITIES & FUND EQUITIES

Liabilities:		
Warrants Payable	318,165.23	
Deferred Revenue-Land Bank	2,084.13	
Deferred Revenue- Chapter 90	<u>3,991,166.82</u>	
Total Liabilities		4,311,416.18
Fund Equities		
Federal Grants:		
Cops Fast	1,367.00	
Cops More	47.46	
Police Vests Grant	-	
FEMA Assistance to Fire Fighters	(26,348.59)	
Rural Fire Assistance	21,342.17	
Micro Loan	92.60	
Haz Mitigation EIR Grant	280.68	
Morris Island USFWS Grant	(4,614.54)	
CARES CvRF Grant	256,510.98	
FEMA Covid-19 Grant	(824,335.18)	
ARPA Funds	313,063.65	
Business Bldrs Progr	47.11	
Airport Commission	(422,192.08)	
Anti-terrorism	<u>1,062.29</u>	
		(683,676.45)
State & County Grants:		
Chapter 90 -	(1,240,754.02)	
County CAT Grant	10,080.00	
Community Policing	-	
MED Project	2,600.00	
Underage Drinking	1,012.86	
S.A.F.E. Fire	5,129.83	
MCE_BCEHO EMS	2,250.65	
Coastal Retrofit	2,982.45	
Energy Efficiency Grant	(2,823.45)	

Town of Chatham – Balance Sheet June 30, 2021 – Special Revenue Fund

MASS EVIP Grant	5,000.00	
Green Communities	33,655.00	
EOFA Classification Grant	1,000.00	
Cape Cod Comm Pathways	4,495.09	
County IT Grant	4,375.00	
TAP Grant Affordable Housing	258.50	
FEMA/MEMA Storm	11,853.52	
EMPG 800 Radio Grant	3,954.52	
DFS Fire Equipment	(6,773.70)	
HSGP-CCP Grant	(3,245.39)	
Port Security Grant	2,382.60	
Shellfish - County	1,349.17	
Pump Out Grant	41,302.57	
DLTA Shark Safety Grant	1,595.14	
Seaport Grant	3,982.52	
WRRP Grant	(10,389.49)	
St Aid to Highways	74.89	
DEP Paint Shed	2,540.91	
MRIP recycling	6,513.68	
DEP SRMP Grant	59,355.00	
Recycle IQ Kit Grant	1,884.00	
Aunt Lydia's Cove Dredging	(86,894.33)	
NAV Dredge Program	(418.99)	
CZM Coastal Resiliency	(49.60)	
Coastal Zone Management Grant	(159,686.00)	
SNEP Grant	39,303.73	
Council on Aging State Grant	19,687.45	
So, Chatham Library	-	
Arts Lottery	(2,995.00)	
Cultural Council State Operating	(424.24)	
Click it or Ticket	4,340.44	
County Funds Bike Path	<u>1,562.99</u>	
		(1,239,931.70)
Revolving:		
Commercial Shellfish	180,144.04	
Airport Revolving	94,821.04	
Park & Recreation	42,423.57	
Inspectional Services	68,563.76	
Bassett House	37,801.89	
WUF Revolving	1,135,688.96	
Marconi Station	32,295.99	
Tax Title Revolving	(24,547.12)	
Recycling Revolving	<u>178.90</u>	
		1,567,371.03
Receipts Reserved for Appropriation:		
Land Bank -undesignated fund balance	757,881.19	
Elections & Registration	12,259.81	
Sale of Town Land	1,500.00	
PEG Access	233,386.73	
Wetlands Protection	184,915.62	
Waterways Improvement	354,680.36	
Transportation Network (TNC) Fund	6,744.40	
Sale of Cemetery Lots	108,835.00	
Railroad Museum	<u>20,943.23</u>	

Town of Chatham – Balance Sheet June 30, 2021 – Special Revenue Fund

		1,681,146.34
Other:		
Bond Premium Reserved	354,004.20	
Public Ceremonies	1,020.31	
Youth Outreach	10,744.38	
Conservation Fund Donation	19,659.88	
Wetlands Consultant	1,500.00	
Old Comers/Woodland	245.69	
Wildfire Management Grant	112.11	
Conservation Commission By Law Filing Fees	201,580.59	
Barnstable County Land Management	430.35	
Damages to Municipal Property	67,668.83	
Damages to Police Property	-	
Police Restitution	840.00	
Police Donations	2,451.18	
CPR Class	191.21	
Fire Lock Box	1,988.29	
MA Decon Host Program	2,000.00	
Disabilities Gifts	66.21	
Volunteer Park Donation	5,320.37	
Pleasant Bay Alliance	84,086.90	
Doc Keene Scout Hall	(2,511.96)	
Main Street Infiltration	2,800.00	
Water Bottle Filling Station Donations	2,500.00	
Oyster Pond Donations	93,679.77	
Freshwater Fund	5,108.46	
Sears Point Consultant	39,117.50	
Strong Island Stairway	2,700.00	
Dredging Donations	624.00	
Water Street Town Landing Project	8,457.50	
T Hangar Lease Payments	-	
COA Enrichment	84,143.00	
Van Schassen Gift COA	12,928.84	
P.A.R.K. After School Program	26,891.71	
Park & Rec Donations	2,554.93	
Park Damages to Town Property	-	
WWII Memorial Donations	537.14	
Railroad Donations	10,016.96	
Bikeways Donations	230.03	
Windmill Preservation Donations	45.00	
Samuel Hawes Park	551.26	
Underground Utility Comm	6,049.83	
Cultural Council	19,879.64	
Bassett House Gifts	250.00	
	<hr/>	
		1,070,464.11
Total Fund Equities		2,395,373.33
Total Liabilities & Fund Equities		6,706,789.51

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Town of Chatham – Balance Sheet June 30, 2021 – Special Revenue Fund – School

	ASSETS	
Cash		450,088.86
LIABILITIES & FUND EQUITIES		
Liabilities:		
Warrants Payable		-
Fund Equities:		
School Lunch		383.86
Federal Grants:		
Race to the Top		-
Improving Education		-
		-
State & County Grants:		
Tech Prep County Grant		-
Academic Support		-
Full Day Kindergarten		-
Circuit Breaker		-
		-
Revolving:		
Adult Education		-
School Building Use		-
Lost Text Book		-
Athletic Fund		-
		-
Other Purposes:		
Chatham Robot Camp		-
Friends of P.B. M/S		-
Under Chatham Blue		-
Friends of Pleasant Bay Elem		-
Friends of Pleasant Bay High School		-
Together We Can		-
Skate Board Park		-
Friends of Trees		-
School to Career		-
Educational Access		449,705.00
Environmental Education Grant		-
Before/After School		-
Outreach School Education Grant		-
		449,705.00
Total Fund Equities		450,088.86
Total Liabilities & Fund Equities		450,088.86
		-

Town of Chatham – Combining WTB – SRFs – Fiscal 2021

	Total SRE	Land Bank	Public Ceremonies	Dam T Prop Selectman	Sale of Town Land	County CAT Grant	Doc Keene Scout Hall	Peg Acc (CH 18)	County Spur Bike Path	Bassett House Revolving	Bassett House Gifts
Revenue											
Property taxes	1,024,623.73	20,825.10									
Motor vehicle excise	-										
Vessel and other excise	686,710.52										
Penalties and interest	20,731.74										
Licenses and permits	416,203.11										
Charges for services	3,923,086.46										
Fines and forfeitures	74,350.00										
Investment income	246,188.90	14,954.66									
Contributions and donations	417,721.54	-					145,215.03				
PILOT	-										
Departmental and other	406,217.97								3,250.00		
Intergovernmental-federal	527,366.48										
Intergovernmental-other	1,895,373.16										
Total revenue	9,638,573.61	35,779.76					145,215.03			3,250.00	
Expenditures											
General government	1,625,124.29	1,275,000.00									
Public safety	110,524.88										
Education	-										
Public works	5,603,718.05										
Comm & econ. Development	80,777.50										
Health and human services	531,546.63										
Culture and recreation	90,835.68										
Coastal Resources (Wtr. Ways)	1,166,512.67										
	-										
	-										
	-										
State and county assessments	-										
Total expenditures	9,209,039.70	1,275,000.00									
OFs/(U)											
Transfers in	1,302,050.50										
Transfers out	(2,036,217.50)	(347,700.00)						(150,000.00)			
Bond proceeds	-										
Sale of capital assets	-										
Total ofs/(u)	(734,167.00)	(347,700.00)						(150,000.00)			
Net change	(304,633.09)	(1,586,920.24)						(4,784.97)		3,250.00	
Fund balance - b.o.y.	17,846,332.58	2,344,801.43	1,020.31	58,506.96	1,500.00	10,080.00	(2,511.96)	238,171.70	1,562.99	34,551.89	250.00
Fund balance - e.o.y.	17,541,699.49	757,881.19	1,020.31	58,506.96	1,500.00	10,080.00	(2,511.96)	233,386.73	1,562.99	37,801.89	250.00
Fund balance proof	(0.00)	-	-	-	-	-	-	-	-	-	-

Town of Chatham – Combining WTB – SRFs – Fiscal 2021

	Bikeways Donations	Energy Effic Grant	Undgrnd Util Committee	MASSEVIP Grant	Green Comm Program	EOFA Classification	DLTA Shark Safety Grant	Youth OR Donation	Disabilities Don Fund	Premium on Bonds	Tax Title Revolving
Revenue											
Property taxes											
Motor vehicle excise											
Vessel and other excise											150.00
Penalties and interest											
Licenses and permits								395.00			
Charges for services											
Fines and forfeitures											
Investment income											
Contributions and donations											
PILOT											
Departmental and other										63,638.90	
Intergovernmental-federal											
Intergovernmental-other					33,655.00						
Total revenue					33,655.00			395.00		63,638.90	150.00
Expenditures											
General government											
Public safety											
Education											
Public works											
Comm & econ. Development											
Health and human services											
Culture and recreation											
Coastal Resources (Wtr.Ways)								1,552.48			
State and county assessments											
Total expenditures								1,552.48		58,209.50	1,150.50
Ofs/(U)											
Transfers in											
Transfers out											
Bond proceeds											
Sale of capital assets											
Total ofs/(u)											
Net change					33,655.00			(1,157.48)		5,429.40	(1,000.50)
Fund balance - b.o.y.	230.03	(2,823.45)	6,049.83	5,000.00	-	1,000.00	1,595.14	11,901.86	66.21	348,574.80	(23,546.62)
Fund balance - e.o.y.	230.03	(2,823.45)	6,049.83	5,000.00	33,655.00	1,000.00	1,595.14	10,744.38	66.21	354,004.20	(24,547.12)
Fund balance proof											

Town of Chatham – Combining WTB – SRFs – Fiscal 2021

	Elections State	Wetlands Protect.F	Cons gifts/donations	Wetlands Consultant	Old Comers Woodland	Wildfire Mgmt Grant	Barnstable Land Mgt	ConsCom By-law Filing	Sears Point damages	Waterways Improv Fund	Waterways User Fee Fund
Revenue											
Property taxes											
Motor vehicle excise											
Vessel and other excise									140,284.38		
Penalties and interest											
Licenses and permits											
Charges for services		13,431.75						16,106.75		191,500.00	86,368.75
Fines and forfeitures											
Investment income			3,400.00								
Contributions and donations											
PILOT											
Departmental and other											
Intergovernmental-federal	9,196.79										
Intergovernmental-other	9,196.79	13,431.75	3,400.00					16,106.75		277,943.69	277,868.75
Total revenue											
Expenditures											
General government	4,623.98										
Public safety											
Education											
Public works											
Comm & econ. Development											
Health and human services											
Culture and recreation											
Coastal Resources (Wtr. Ways)			3,400.00							239.50	53,611.83
State and county assessments											
Total expenditures	4,623.98		3,400.00							239.50	53,611.83
Ofs/(U)											
Transfers in											
Transfers out		(30,000.00)								(280,000.00)	
Bond proceeds											
Sale of capital assets											
Total ofs/(U)		(30,000.00)								(280,000.00)	
Net change	4,572.81	(16,568.25)						16,106.75		(2,295.81)	224,256.92
Fund balance - b.o.y.	7,687.00	201,483.87	19,659.88	1,500.00	245.69	112.11	430.35	185,473.84	39,117.50	356,976.17	911,432.04
Fund balance - e.o.y.	12,259.81	184,915.62	19,659.88	1,500.00	245.69	112.11	430.35	201,580.59	39,117.50	354,680.36	1,135,688.96
Fund balance proof											

Town of Chatham – Combining WTB – SRFs – Fiscal 2021

	Damages to Bldg	Marconi Station	Damages to Bldg	COPS FAST	COPS More	Underage	Police	Anti-Terrorism	Click It	MED Project	Gifts &	FEMA/MEMA
	Town Property	Revolving	PD	Grant	Grant	Drinking	Restitution	Grant	or Ticket	Grant	Donations	Grant
Revenue												
Property taxes												
Motor vehicle excise												
Vessel and other excise												
Penalties and interest		19,750.00										
Licenses and permits												
Charges for services												
Fines and forfeitures												
Investment income												
Contributions and donations											240.00	
PILOT												
Departmental and other			38,749.00									
Intergovernmental-federal										1,300.00		
Intergovernmental-other										1,300.00		
Total revenue	-	19,750.00	38,749.00	-	-	-	-	-	-	1,300.00	240.00	-
Expenditures												
General government	1,827.18	8,008.34										
Public safety			41,660.71									
Education												
Public works												
Comm & econ. Development												
Health and human services												
Culture and recreation												
Coastal Resources (Wtr.Ways)												
State and county assessments												
Total expenditures	1,827.18	8,008.34	41,660.71	-	-	-	-	-	-	-	-	-
Ofs/(U)												
Transfers in												
Transfers out												
Bond proceeds												
Sale of capital assets												
Total ofs/(U)	-	-	-	-	-	-	-	-	-	-	-	-
Net change	(1,827.18)	11,741.66	(2,911.71)	-	-	-	-	-	-	1,300.00	240.00	-
Fund balance - b.o.y.	8,949.34	20,554.33	2,911.71	1,367.00	47.46	1,012.86	840.00	1,062.29	4,340.44	1,300.00	2,211.18	11,853.52
Fund balance - e.o.y.	7,122.16	32,295.99	-	1,367.00	47.46	1,012.86	840.00	1,062.29	4,340.44	2,600.00	2,451.18	11,853.52
Fund balance proof												

Town of Chatham – Combining WTB – SRFs – Fiscal 2021

	EMPG 800 Radio Grant	S.A.F.E. Grant	FEMA Assist FF Grant	Rural Fire Assist Grant	CPR Class	MCE-BCEHO EMS	MASS Decon Host Pgrm	DFS Fire Equip Grant	Micro Loan - HUD Grant	Fed EIR Haz Mit Grant	Coastal Ad Retrofit	CC Comm Pathways
Revenue												
Property taxes												
Motor vehicle excise												
Vessel and other excise												
Penalties and interest												
Licenses and permits					244.00							
Charges for services												
Fines and forfeitures												
Investment income												
Contributions and donations												
PILOT												
Departmental and other	6,617.00											
Intergovernmental-federal		13,485.00				1,295.00						
Intergovernmental-other		13,485.00			244.00	1,295.00						
Total revenue	6,617.00	13,485.00			244.00	1,295.00						
Expenditures												
General government												
Public safety	5,400.00	9,411.81	41,701.68		3,770.08			6,773.70				
Education												
Public works												
Comm & econ. Development												
Health and human services												
Culture and recreation												
Coastal Resources (Wtr. Ways)												
State and county assessments												
Total expenditures	5,400.00	9,411.81	41,701.68		3,770.08			6,773.70				
Ofs/(U)												
Transfers in												
Transfers out												
Bond proceeds												
Sale of capital assets												
Total ofs/(U)												
Net change	1,217.00	4,073.19	(41,701.68)		(3,526.08)	1,295.00		(6,773.70)				
Fund balance - b.o.y.	2,737.52	1,056.64	15,353.09	21,342.17	3,717.29	955.65	2,000.00		92.60	280.68	2,982.45	4,495.09
Fund balance - e.o.y.	3,954.52	5,129.83	(26,348.59)	21,342.17	191.21	2,250.65	2,000.00	(6,773.70)	92.60	280.68	2,982.45	4,495.09
Fund balance proof												

Town of Chatham – Combining WTB – SRFs – Fiscal 2021

	Bus Build Program	Inspectional Services	Tap Gr Afford Hsng	County IT Grant	Shellfish Revolving	Shellfish County Grant	Pump Out Grant	Port Security Grant	Alliance Account	Freshwater Fund	SNEP Grant
Revenue											
Property taxes											
Motor vehicle excise											
Vessel and other excise											
Penalties and interest					67,293.80						
Licenses and permits		62,151.80									
Charges for services											
Fines and forfeitures					60.48						
Investment income					3,500.00						
Contributions and donations											
PILOT											
Departmental and other						900.00	10,000.00	-	86,300.00	-	85,372.00
Intergovernmental-federal						900.00	10,000.00	-	86,300.00	-	85,372.00
Intergovernmental-other											
Total revenue	-	62,151.80	-	-	70,854.28	900.00	10,000.00	-	86,300.00	-	85,372.00
Expenditures											
General government											
Public safety											
Education											
Public works											
Comm & econ. Development		80,777.50									
Health and human services											
Culture and recreation											
Coastal Resources (Wtr. Ways)					54,078.49	66.08	9,258.01		116,823.93	-	156,599.27
State and county assessments											
Total expenditures	-	80,777.50	-	-	54,078.49	66.08	9,258.01	-	116,823.93	-	156,599.27
Ofs/(U)											
Transfers in											
Transfers out									45,700.00		
Bond proceeds											
Sale of capital assets											
Total ofs/(U)									45,700.00		
Net change	-	(18,625.70)	-	-	16,775.79	833.92	741.99	-	15,176.07	-	(71,227.27)
Fund balance - b.o.y.	47.11	87,189.46	258.50	4,375.00	163,368.25	515.25	40,560.58	2,382.60	68,910.83	5,108.46	110,531.00
Fund balance - e.o.y.	47.11	68,563.76	258.50	4,375.00	180,144.04	1,349.17	41,302.57	2,382.60	84,086.90	5,108.46	39,303.73
Fund balance proof	-	-	-	-	-	-	-	-	-	-	-

Town of Chatham – Combining WTB – SRFs – Fiscal 2021

	CZM Coastal Resiliency	CZM Coastal 2021 Grant	Damages to town prop CR	Strong Island Stairway	Aunt Lydias Dredging	Dredging Donations	Seaport Grant	Water Street Landing	NAV Dredge Program	CZM 2019 Grant	CZM 2020 Grant
Revenue											
Property taxes											
Motor vehicle excise											
Vessel and other excise											
Penalties and interest											
Licenses and permits											
Charges for services											
Fines and forfeitures											
Investment income											
Contributions and donations						64,500.00					
PILOT											
Departmental and other											
Intergovernmental-federal											
Intergovernmental-other	70,050.00	-	-	-	-	-	56,850.17	-	247,727.31	45,222.00	-
Total revenue	70,050.00	-	-	-	-	64,500.00	56,850.17	-	247,727.31	45,222.00	-
Expenditures											
General government											
Public safety											
Education											
Public works											
Comm & econ. Development											
Health and human services											
Culture and recreation											
Coastal Resources (Wtr. Ways)	49,099.60	38,980.00			86,894.33	131,876.00	64,058.65	-	271,386.98	15,878.00	114,262.00
State and county assessments											
Total expenditures	49,099.60	38,980.00	-	-	86,894.33	131,876.00	64,058.65	-	271,386.98	15,878.00	114,262.00
OFS/(U)											
Transfers in											
Transfers out											
Bond proceeds											
Sale of capital assets											
Total ofs/(u)	-	-	-	-	-	-	-	-	-	-	-
Net change	20,950.40	(38,980.00)	-	-	(86,894.33)	(67,376.00)	(7,208.48)	-	(23,659.67)	29,344.00	(114,262.00)
Fund balance - b.o.y.	(21,000.00)	-	2,039.71	2,700.00	-	68,000.00	11,191.00	8,457.50	23,240.68	(35,788.00)	-
Fund balance - e.o.y.	(49.60)	(38,980.00)	2,039.71	2,700.00	(86,894.33)	624.00	3,982.52	8,457.50	(418.99)	(6,444.00)	(114,262.00)
Fund balance proof	0.00	-	-	-	-	-	-	-	(0.00)	-	-

Town of Chatham – Combining WTB – SRFs – Fiscal 2021

	Transportation Network	Gifts & Don Volunteer Pk	State Aid Highways	Chapter 90 Highways	Oyster Pond Donations	WWRP Grant	Morris Island USFWS Grant	DEP Paint Shed	MRIP Recycle Grant	DEP SRMP Grant	DEP Recycle IQ Kit
Revenue											
Property taxes											
Motor vehicle excise											
Vessel and other excise											
Penalties and interest											
Licenses and permits											
Charges for services											
Fines and forfeitures											
Investment income											
Contributions and donations					58,283.78						
PILOT											
Departmental and other											
Intergovernmental-federal	659.80			304,623.00						6,600.00	
Intergovernmental-other	659.80			304,623.00	58,283.78					6,600.00	
Total revenue											
Expenditures											
General government											
Public safety											
Education											
Public works				1,240,793.10							
Comm & econ. Development											
Health and human services											
Culture and recreation											
Coastal Resources (Wtr. Ways)											
State and county assessments											
Total expenditures				1,240,793.10							
Ofs/(U)											
Transfers in											
Transfers out											
Bond proceeds											
Sale of capital assets											
Total ofs/(U)											
Net change	659.80			(936,170.10)	58,283.78					6,600.00	
Fund balance - b.o.y.	6,084.60	5,320.37	74.89	(304,583.92)	35,395.99	(10,389.49)	(4,614.54)	2,540.91	6,513.68	52,755.00	1,884.00
Fund balance - e.o.y.	6,744.40	5,320.37	74.89	(1,240,754.02)	93,679.77	(10,389.49)	(4,614.54)	2,540.91	6,513.68	59,355.00	1,884.00
Fund balance proof											

Town of Chatham – Combining WTB – SRFs – Fiscal 2021

	Airport Rev F Ch44 Sec53E	FAA & MAC Grants	Sale of Lots	T Hanger Lease	Recycling Revolving	CARES ACT Grant	COVID-19 FEEMA Grant	ARPA Funds	Main St Infiltration	Water Bottle Filling Stations	COA Grant
Revenue											
Property taxes											
Motor vehicle excise											
Vessel and other excise											
Penalties and interest											
Licenses and permits											
Charges for services	52,972.09		30,650.00	91,390.00	563.77						
Fines and forfeitures											
Investment income											
Contributions and donations										2,000.00	
PILOT											
Departmental and other						1,363.58	1,239.25				
Intergovernmental-federal						197,445.00	10,240.83	313,063.65			
Intergovernmental-other		518,653.09									35,292.00
Total revenue	52,972.09	518,653.09	30,650.00	91,390.00	563.77	198,808.58	11,480.08	313,063.65	-	2,000.00	35,292.00
Expenditures											
General government											
Public safety											
Education											
Public works	64,735.93	559,266.20									
Comm & econ. Development						42,340.60	465,791.91				15,604.55
Health and human services											
Culture and recreation											
Coastal Resources (Wtr. Ways)											
State and county assessments											
Total expenditures	64,735.93	559,266.20	-	-	-	42,340.60	465,791.91	-	-	-	15,604.55
OFs/(U)											
Transfers in	101,190.00										
Transfers out			(10,000.00)	(101,190.00)							
Bond proceeds											
Sale of capital assets											
Total of/(u)	101,190.00	-	(10,000.00)	(101,190.00)	-	-	-	-	-	-	-
Net change	89,426.16	(40,613.11)	20,650.00	(9,800.00)	563.77	156,467.98	(454,311.83)	313,063.65	-	2,000.00	19,687.45
Fund balance - b.o.y.	5,394.88	(381,578.97)	88,185.00	9,800.00	(384.87)	100,043.00	(370,023.35)	-	2,800.00	500.00	-
Fund balance - e.o.y.	94,821.04	(422,192.08)	108,835.00	-	178.90	256,510.98	(824,335.18)	313,063.65	2,800.00	2,500.00	19,687.45
Fund balance proof											

Town of Chatham – Combining WTB – SRFs – Fiscal 2021

	Enrichment - Don Fund	Van Schassen Gift	State Aid to Lib Eldredge	State Aid to Lib S Chatham	P. A. R. K Program	Park/Rec Rev Fund	Park/Rec Donations	Dam to T Prop Ins Proceeds	Samuel Hawes Park	Windmill Preservation	WWII Donations
Revenue											
Property taxes											
Motor vehicle excise											
Vessel and other excise											
Penalties and interest											
Licenses and permits											
Charges for services					47,798.15						
Fines and forfeitures											
Investment income											
Contributions and donations	4,520.00	-	-	-	-	1,500.00	-	-	-	-	-
PILOT											
Departmental and other						37,330.50					
Intergovernmental-federal			7,207.65	800.45							
Intergovernmental-other			7,207.65	800.45							
Total revenue	4,520.00	-	7,207.65	800.45	47,798.15	37,330.50	1,500.00	-	-	-	-
Expenditures											
General government											
Public safety											
Education											
Public works											
Comm & econ. Development											
Health and human services	7,309.57	-	7,207.65	804.92	59,703.22	10,278.41	2,629.00	3,265.00			
Culture and recreation											
Coastal Resources (Wtr. Ways)											
State and county assessments											
Total expenditures	7,309.57	-	7,207.65	804.92	59,703.22	10,278.41	2,629.00	3,265.00	-	-	-
Ofs/(U)											
Transfers in											
Transfers out											
Bond proceeds											
Sale of capital assets											
Total ofs/(U)											
Net change	(2,789.57)	-	-	(4.47)	(11,905.07)	27,052.09	(1,129.00)	(3,265.00)	-	-	-
Fund balance - b.o.y.	86,932.57	12,928.84	-	4.47	38,796.78	15,371.48	3,683.93	3,265.00	551.26	45.00	537.14
Fund balance - e.o.y.	84,143.00	12,928.84	-	0.00	26,891.71	42,423.57	2,554.93	-	551.26	45.00	537.14
Fund balance proof	-	-	-	(0.00)	-	-	-	-	-	-	-

Town of Chatham – Combining WTB – SRFs – Fiscal 2021

	Railroad Donations	Arts Lottery State Grant	Chatham Cult Council Don	State Revolv Cultural Fund	Sch Lunch Rev Fund	Ed Acc Prog AT&I	Stabilization Fund	Affordable Hsg Trust Fund	Retirement Fund	OPEB Trust
Revenue										
Property taxes										
Motor vehicle excise										
Vessel and other excise										546,426.14
Penalties and interest										
Licenses and permits										
Charges for services										
Fines and forfeitures										
Investment income			23.57				50,529.42			
Contributions and donations	554.95	-	200.00	-	-	72,607.78		61,200.00		149,802.36
PILOT										-
Departmental and other										
Intergovernmental-federal		4,800.00								
Intergovernmental-other		4,800.00								
Total revenue	554.95	-	223.57	-	-	72,607.78	50,529.42	61,200.00	-	696,228.50
Expenditures										
General government										
Public safety										
Education										
Public works										
Comm & econ. Development								500.00		
Health and human services										
Culture and recreation		3,645.00	1,750.00							
Coastal Resources (Wtr.Ways)										
State and county assessments										
Total expenditures	-	3,645.00	1,750.00	-	-	-	-	500.00	-	-
Ofs/(U)										
Transfers in	1,160.50									
Transfers out	(1,500.00)		4,000.00			(119,307.50)		500,000.00		150,000.00
Bond proceeds										
Sale of capital assets	(339.50)		4,000.00			(119,307.50)		500,000.00		150,000.00
Total ofs/(u)	215.45		2,473.57			(46,699.72)	50,529.42	560,700.00		846,228.50
Net change										
Fund balance - b.o.y.	20,727.78	10,016.96	17,406.07	(424.24)	383.86	496,404.72	2,068,353.00	1,147,575.16	0.45	1,579,306.58
Fund balance - e.o.y.	20,943.23	10,016.96	19,879.64	(424.24)	383.86	449,705.00	2,118,882.42	1,708,275.16	0.45	2,425,535.08
Fund balance proof										

Town of Chatham – Combining WTB – SRFs – Fiscal 2021

	Law Enforce. Trust	Fed. Forfeit. Property	Police - Weir Bequest	Scholarship Fund	Jean Gardner	Luce Union Cemetery	Chase Seaside Cemetery	Pearl Nickerson	Mack Memorial	Community Preservation	Water Fund
Revenue											
Property taxes										1,003,798.63	
Motor vehicle excise											17,418.47
Vessel and other excise										3,163.27	
Penalties and interest											3,521,014.40
Licenses and permits											74,350.00
Charges for services											
Fines and forfeitures		36.95		85.43	48.64	11.34	237.13	26.27	180.93	30,191.72	
Investment income											
Contributions and donations											
PILOT											
Departmental and other											260,646.74
Intergovernmental-federal										353,577.00	
Intergovernmental-other										1,390,730.62	
Total revenue	-	36.95	-	85.43	48.64	11.34	237.13	26.27	180.93	3,873,429.61	
Expenditures											
General government										276,304.79	
Public safety											
Education											
Public works											
Comm & econ. Development											
Health and human services											
Culture and recreation											
Coastal Resources (Wtr. Ways)											3,738,922.82
State and county assessments											
Total expenditures	-	-	-	-	-	-	-	-	-	276,304.79	3,738,922.82
Ofs/(U)											
Transfers in											500,000.00
Transfers out										(706,200.00)	(290,320.00)
Bond proceeds											
Sale of capital assets											209,680.00
Total of/(u)										(706,200.00)	209,680.00
Net change	-	36.95	-	85.43	48.64	11.34	237.13	26.27	180.93	408,225.83	344,186.79
Fund balance - b.o.y.	18.13	2,719.14	15,506.30	3,411.92	1,939.01	452.77	9,470.75	1,050.06	7,226.84	3,362,227.79	4,285,225.07
Fund balance - e.o.y.	18.13	2,756.09	15,506.30	3,497.35	1,987.65	464.11	9,707.88	1,076.33	7,407.77	3,770,453.62	4,629,411.86
Fund balance proof	-	-	-	-	-	-	-	-	-	-	-

Town of Chatham – Balance Sheet June 30, 2021 – Capital Projects – General

ASSETS

Cash	(10,910,230.72)
Due from Clean Water Trust	4,003,422.00
Notes Receivable	-
Total Assets	<u>(6,906,808.72)</u>

FUND EQUITIES

Warrants Payable	20,979.06
Deferred Revenue (from CWT)	4,003,422.00
BANS Payable	-
Interim Notes Payable-MWPAT	4,024,401.06
Fund Equities:	
Land Acquisition Kolb Property	331.12
Land Acquisition Eldredge Garage	2,193.16
PD Annex	930.70
Fire Station Mitigation	121,219.01
Fire Station	
Main Street Reconstruction	65,867.82
School Building Project Art9 STM 11/95	191.75
Waterfront Infrastructure - Fish Pier	311,428.03
Road Projects	3,984.36
El Street/Skyway Road	-
Wastewater	(11,437,355.73)
Total Fund Equities	<u>(10,931,209.78)</u>
Total Liabilities & Fund Equities	<u>(6,885,829.66)</u>
	(20,979.06)

Town of Chatham – Balance Sheet June 30, 2021 – Capital Projects – Water

ASSETS

Cash	268,058.30
MWPAT Notes Receivable	-
Total Assets	<u>268,058.30</u>

LIABILITIES & FUND EQUITIES

Liabilities:	
Warrants Payable	0.00
Notes Payable	-
Total Liabilities	-
Fund Equities:	
Chemical Feed Building	112,022.28
Iron Removal Treatment Facilities	84,668.62
Town Forest Pump House	23,332.44
Supply Well	9,540.96
Water Mains	12,446.53
Water Standpipe	26,047.47
Total Fund Equities	268,058.30
Total Liabilities & Fund Equities	<u>268,058.30</u>

Town of Chatham – Balance Sheet June 30, 2021 – Water Fund

ASSETS

Cash		4,688,083.48
Water Rate Liens	7,449.31	
Water Rate Liens Committed Interest	1,304.42	
2010 & Prior Water Rates Receivable	110.76	
2012 Water Rates Receivable	-154.25	
2013 Water Rates Receivable	2,480.58	
2014 Water Rates Receivable	26,312.09	
2015 Water Rates Receivable	-19,374.17	
2016 Water Rates Receivable	29,190.66	
2017 Water Rates Receivable	-4,758.94	
2018 Water Rates Receivable	2,346.65	
2019 Water Rates Receivable	1,986.95	
2020 Water Rates Receivable	30,791.59	
2021 Water Rates Receivable	125,506.74	
2022 Water Rates Receivable	-10,152.59	
2012 Miscellaneous Water	-296.23	
2013 Miscellaneous Water	1,804.94	
2014 Miscellaneous Water	3,468.80	
2015 Miscellaneous Water	-532.56	
2016 Miscellaneous Water	964.70	
2017 Miscellaneous Water	128.97	
2018 Miscellaneous Water	268.68	
2019 Miscellaneous Water	-50.00	
2020 Miscellaneous Water	960.01	
2021 Miscellaneous Water	4,020.11	
		203,777.22
Apportioned Leases Receivable		1,839,033.16
Total Assets		<u><u>6,730,893.86</u></u>

LIABILITIES & FUND EQUITIES

Liabilities:		
Warrants Payable		58,671.59
Due to General Fund		25.00
Deferred Revenue Water Receivables		203,752.22
Deferred Revenue Apportioned Leases		1,839,033.16
Total Liabilities		2,101,481.97
Fund Equities:		
Reserve for Encumbrances		2,719,277.57
Reserve for expenditure		785,000.00
Unreserved Fund Equity		<u>1,125,134.32</u>
Total Fund Equities		4,629,411.89
Total Liabilities & Fund Equities		<u><u>6,730,893.86</u></u>

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Town of Chatham – Water Fund Appropriations & Expenditures – Year Ended June 30, 2021

Description	Balance	Water & Tax	Water	Original	Transfer In	Final	Expenditures	Budget	Closed to	Balance
	July 1, 2020	Rates	Surplus	Budget	(Out)	Budget	and encumbrances	Variance	Revenue	30-Jun-21
Salaries	0.00	223,338.00	0.00	223,338.00	0.00	223,338.00	232,414.13	-9,076.13	-9,076.13	0.00
Expenses		1,599,750.00	0.00	1,599,750.00		1,599,750.00	1,438,283.52	161,466.48	161,385.70	80.78
Prior encumbrances	0.00	0.00	0.00	0.00		0.00		0.00		0.00
To General Fund		290,320.00		290,320.00		290,320.00	290,320.00	0.00		
Debt Service:										
Principal	0.00	872,829.00		872,829.00		872,829.00	872,829.00	0.00		0.00
Interest - Long-term	0.00	322,242.26		322,242.26		322,242.26	316,365.71	5,876.55	5,876.55	0.00
Interest - Short-term	0.00	33,137.74		33,137.74		33,137.74	0.00	33,137.74	33,137.74	0.00
Special Revenue Fund:										
Articles:										
Art 10 5/09 Water Storage Tank	19,006.61			19,006.61		19,006.61	0.00	19,006.61	0.00	19,006.61
Art 6, ATM Vulnerability Assessment	14,393.69			14,393.69		14,393.69		14,393.69	0.00	14,393.69
Art 27 ATM 5/18 - Wells 10 & 11	2,779.95			2,779.95		2,779.95		2,779.95	0.00	2,779.95
Art 2 8, 5/18 - Bridge St Water Mains	125,777.55			125,777.55		125,777.55	12,006.00	113,771.55	0.00	113,771.55
Art 49, 5/19 - Well #3 Improvements	90,000.00		535,000.00	625,000.00		625,000.00		625,000.00	0.00	625,000.00
Art 48, 5/19 - Chatham/Harwich Interconnection	175,000.00		0.00	175,000.00		175,000.00	7,275.17	167,724.83	0.00	167,724.83
Art 50, 5/19 - Hydraulic Survy	110,812.74		0.00	110,812.74		110,812.74	103,803.90	7,008.84	0.00	7,008.84
Art 51 5/19 - Wells 1 & 2 Transfer Switch	15,500.00		0.00	15,500.00		15,500.00	10,250.00	5,250.00	0.00	5,250.00
Art 8, ATM 5/99 - Training Field Well Grndwtr Mon	3,021.71			3,021.71	100,000.00	103,021.71		103,021.71	0.00	103,021.71
Art 13, ATM 5/13 - Asset Management System	9,100.00			9,100.00		9,100.00		9,100.00	0.00	9,100.00
Art 25, ATM 5/18 - Water Mains Capital Supplement	1,400,807.51		850,000.00	2,250,807.51		2,250,807.51	745,695.36	1,505,112.15	0.00	1,505,112.15
Art 29 ATM 5/18 - SCADA	147,108.24		0.00	147,108.24		147,108.24		147,108.24	0.00	147,108.24
	<u>2,113,308.00</u>	<u>3,341,617.00</u>	<u>1,385,000.00</u>	<u>6,839,925.00</u>	<u>100,000.00</u>	<u>6,939,925.00</u>	<u>4,029,242.79</u>	<u>2,910,682.21</u>	<u>191,323.86</u>	<u>2,719,358.35</u>

Town of Chatham – Balance Sheet June 30, 2021 – Trust Funds

ASSETS

Restricted Cash	701,915.94	
Reynard Stocks	9,990.75	
Reynard Stocks	26,024.93	
Westgate Stocks		
Expendable Cash	6,469,069.86	
OPEB Receivable	<u>6,475.54</u>	
Total Assets		<u><u>7,213,477.02</u></u>

LIABILITIES & FUND EQUITIES

Liabilities:		
Warrants Payable	-	
Deferred Revenue	6,475.54	
Total Liabilities		6,475.54
Fund Equities:		
Non-Expendable Trust Funds:		
Reynard Principal	36,015.68	
Westgate Principal	138,834.73	
Perpetual Care Principal	527,530.00	
Spurling Principal	1,000.00	
Arey Principal	200.00	
Lincoln Principal	2,000.00	
Bearse Principal	250.00	
Briggs Principal	2,000.00	
Cox Railroad Principal	5,087.00	
Chase Park Principal	22,514.21	
Wm. Nickerson Principal	<u>2,500.00</u>	
Total Non-Expendable Fund Equities		737,931.62
Expendable Trust Funds:		
Stabilization	2,118,882.42	
Affordable Housing Trust	1,708,275.16	
Retirement	0.45	
OPEB Trust	2,425,535.05	
Law Enforcement	18.13	
Federally Forfeited Property	2,756.09	
Police Bequest	15,506.30	
Reynard	94,558.73	
Westgate	15,635.09	
Scholarship	3,497.35	
Perpetual Care	24,935.94	
Spurling	1,986.21	
Arey	1,016.49	
Lincoln	5,986.33	
Bearse	840.71	
Briggs	3,054.68	
Gardner	1,987.55	
Luce Union	464.11	
Chase Seaside	9,707.88	
Pearl Nickerson	1,076.33	
Chase Park	19,653.28	
Mack Memorial	7,407.77	
Wm Nickerson	2,093.94	
Cox Railroad Museum	<u>4,193.87</u>	
Total Expendable Fund Equities		<u>6,469,069.86</u>
Total Liabilities & Fund Equities		<u><u>7,213,477.02</u></u>

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Town of Chatham – Balance Sheet June 30, 2021 – Agency Fund

ASSETS

Cash	553,355.04
Police Special Details	-
Meal tax	-
	553,355.04

LIABILITIES

Warrants Payable	20,788.63
Fish & Game Licenses	(507.00)
Medical Insurance Refunds	1,669.02
MA Firearms Permits	4,187.50
Sales tax	(21.53)
Police Detail	(52,597.95)
Fire Detail	(7,762.37)
Main St School Special Details	2,813.56
Strong Island Detail	100.00
North Beach ORV Surcharge	8,096.00
MooringInfo Service Fee	63.00
Agency Interest	17,514.65
Guarantee Deposits - Planning Board	90,474.74
Guarantee Deposits - Signs	485.00
Guarantee Deposits - Water	21,205.28
Guarantee Deposits - Miscellaneous	21,529.69
Guarantee Deposits - Roads	6,650.00
Guarantee Deposits - Sewer	-
Guarantee Deposits - COA	1,528.39
Watershed Land Eminent Domain	3,228.90
Peoples Cemetery	8,661.04
Conservation Land	66,021.44
Goose Pond Land	39,856.34
Wordell Land Escrow	2,913.40
Eldredge Lot 11	170,134.93
Eldredge Lot 23	68,054.41
Eldredge Lot 19	26,020.79
Finast Seafood	5,005.13
Marder Trawling	5,000.00
CodCommunications	15,709.76
Deputy Collector Fees	6,532.29
 Total Liabilities	 553,355.04

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Town of Chatham – Balance Sheet June 30, 2021 – Enterprise Fund

ASSETS

Cash	354,831.74
Total Assets	<u>354,831.74</u>

LIABILITIES & FUND EQUITIES

Liabilities:	
Warrants Payable	1,800.00
Total Liabilities	1,800.00
Fund Equities:	
Unreserved Fund Equity	353,031.74
Total Fund Equities	353,031.74
Total Liabilities & Fund Equities	<u>354,831.74</u>

Town of Chatham – Balance Sheet June 30, 2021 – Debt – Water

ASSETS

Amounts to be Provided for Payment of Bonds	10,936,364.00	
Loans Authorized	1,688,185.00	
		<u>12,624,549.00</u>

LIABILITIES

Bonds Payable:		
WaterMains (11, 01)	292,100.00	
Town Forest Pump House	204,500.00	
Water Standpipe	204,500.00	
Chemical Feed Building	245,000.00	
Well and Pump Station	260,000.00	
Water Mains (Art 12)	460,000.00	
Water Standpipe	34,000.00	
Well and Pump Station	157,000.00	
Water Mains USDA	350,000.00	
Test Well Exploration	10,000.00	
Water (Iron) Treatment Plant	-	
Treatment Plant DW-14-06	7,663,264.00	
Water Mains (Art 13)	100,000.00	
Water Standpipe 1.35 Tank	840,000.00	
Water Standpipe	15,000.00	
Water Mains	<u>101,000.00</u>	
		10,936,364.00
Loans Authorized & Unissued		<u>1,688,185.00</u>
Total Liabilities		<u>12,624,549.00</u>

Town of Chatham – Transfer Schedule – Year Ended June 30, 2021

<u>Source</u>	<u>General Fund</u>	<u>SRF Town</u>	<u>SRF School</u>	<u>CPF General</u>	<u>CPF Water</u>	<u>Water Fund</u>	<u>Trust Funds</u>	<u>Total</u>
Waterways Improvement	280,000.00	-280,000.00						0.00
Land Bank	347,700.00	-347,700.00						0.00
Shellfish Revolving	0.00	0.00						0.00
Wetlands Protection Fund	30,000.00	-30,000.00						0.00
Cemetery Sale of Lots	10,000.00	-10,000.00						0.00
Railroad Museum	1,500.00	-1,500.00						0.00
PEG Access Funds	150,000.00	-150,000.00						0.00
Library Project	206,200.00			-206,200.00				0.00
Perpetual Care	0.00						0.00	0.00
Stabilization	0.00						0.00	0.00
Water Overhead	290,320.00				0.00	-290,320.00		0.00
Subtotal	1,315,720.00	-819,200.00	0.00	-206,200.00	0.00	-290,320.00	0.00	0.00
Pleasant Bay Alliance	-46,200.00	46,200.00						0.00
Cultural Council	-4,000.00	4,000.00						0.00
Agency Fund- Sch Custodian	0.00						0.00	0.00
Agency Fund- Meals tax	0.00						0.00	0.00
Capital Projects								0.00
Affordable Housing Trust Fund		-500,000.00					500,000.00	0.00
Stabilization/OPEB	-150,000.00						150,000.00	0.00
Water Tax Rate Subsidy	<u>-400,000.00</u>					<u>400,000.00</u>		<u>0.00</u>
Subtotal	-600,200.00	-449,800.00	0.00	0.00	0.00	400,000.00	650,000.00	0.00

Town of Chatham – State Local Receipts – Budget vs. Actual – Year Ended June 30, 2021

	<u>Budget</u>	<u>Actual</u>	<u>Budget Savings (Deficiency)</u>
Local Receipts:			
Motor Vehicle Excise	925,000.00	1,494,611.00	569,611.00
Hotel/Motel Excise -Traditional	450,000.00	1,255,910.00	805,910.00
Short-term Rentals		1,343,772.00	1,343,772.00
Local Meals Tax	200,000.00	349,978.00	149,978.00
Penalties & Interest	53,000.00	142,948.00	89,948.00
P.I.L.O.T.S.	25,000.00	29,670.00	4,670.00
Charges for service-sewer	500,000.00	596,441.00	96,441.00
Charges for service-trash	950,000.00	1,302,437.00	352,437.00
Other Revenue	600,000.00	571,508.00	(28,492.00)
Fees	60,000.00	84,782.00	24,782.00
Rentals	84,478.00	200,920.00	116,442.00
Park & Rec Charges	325,000.00	622,868.00	297,868.00
Other Dept. Revenue	7,500.00	5,948.00	(1,552.00)
Licenses & Permits	600,000.00	815,973.00	215,973.00
Special Assessments	33,000.00	41,387.00	8,387.00
Fines & Forfeits	40,000.00	18,569.00	(21,431.00)
Investment Income	50,000.00	47,667.00	(2,333.00)
Miscellaneous Revenue	2,500.00	1,652.00	(848.00)
Non Miscellaneous Rev.	96,349.00	262,158.00	165,809.00
Medicaid Reimbursement	-	-	-
Total Local	\$ 5,001,827.00	\$ 9,189,199.00	\$ 4,187,372.00
State Receipts:			
School aid CH 70	-	-	-
School transportation			-
Charter School Assess. Reimb.	-	-	-
Charter School Capital Facility			-
Quinn bill	-	-	-
Exemptions-Vets, Blind & Elderly			-
Unrestricted General aid	159,810.00	159,810.00	-
Veterans Benefits	14,439.00	17,028.00	2,589.00
Exemptions-Vets, Blind & Elderly	32,606.00	3,542.00	(29,064.00)
Total State	\$206,855.00	\$ 180,380.00	\$ (26,475.00)
Total Local & State	\$ 5,208,682.00	\$ 9,369,579.00	\$ 4,160,897.00

Town of Chatham – Balance Sheet June 30, 2021 – Community Preservation Fund

ASSETS

Cash	3,770,453.62
Community Preservation FY 2010 & Prior	(1,356.18)
Community Preservation FY 2012	41.81
Community Preservation FY 2013	564.10
Community Preservation FY 2014	566.99
Community Preservation FY 2015	2,426.18
Community Preservation FY 2016	2,347.19
Community Preservation FY 2017	-
Community Preservation FY 2018	(167.53)
Community Preservation FY 2019	-
Community Preservation FY 2020	283.51
Community Preservation FY 2021	10,965.58
Total Assets	<u>3,786,125.27</u>

LIABILITIES

Warrants Payable	-
Deferred Revenue CPA Receivables	15,671.65
Total Liabilities	15,671.65

FUND EQUITIES

Unreserved Fund Equity	986,398.38
Reserve for Historic Preservation	4,700.00
Reserve for Open Space	548,000.00
Reserve for Community Housing	-
Reserve for Expenditures	1,325,900.00
Reserve for Encumbrances	<u>905,455.24</u>
	3,770,453.62
Total Liabilities & Fund Equities	<u>3,786,125.27</u>

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Town of Chatham – Balance Sheet June 30, 2021 – Debt – General

ASSETS

Amounts to be Provided for Payment of Bonds	78,392,065.30	
Loans Authorized	58,179,332.00	
Total Assets		136,571,397.30

LIABILITIES

Bonds Payable:

	-	
Fire Station Construction	7,900,000.00	
Community Center 11-03	123,000.00	
MWPAT Bond Sewer Betterments	12,500.00	
Roads, Sidewalk and Bike Path	160,000.00	
Community Center	2,149,600.00	
DPW Facility	729,450.00	
PD/Annex Town Offices	34,000.00	
Land Acquisition- Main Street Parcels	2,250,000.00	
Land Purchase-Edson	75,000.00	
Wastewater Treatment (w/ARRA forgiveness) 2916	1,550,861.00	
Wastewater Treatment Facility (cws 09-16) 2917	1,808,705.00	
Wastewater USDA (2945)	1,334,502.00	
Wastewater USDA (2946)	16,335,003.00	
Wastewater (CWS09-16-A) 2948	4,892,404.00	
Wastewater CW 13-10 (2/11/16) 2949	2,109,333.95	
Wastewater MWPAT (CW09-17) 2918	1,315,175.35	
Wastewater Art 13 ATM 5/8/06 (2933)	480,000.00	
Wastewater Art 14 ATM 5/11/09 (2938)	1,130,000.00	
Wastewater Art 14 ATM 5/11/09 (2938)	1,560,000.00	
Wastewater CWT 13-10-A(2)	11,986,938.00	
Wastewater Art 14 ATM 5/11/09 (2938)	390,000.00	
Wastewater Pool 18 CW12-21 (2920)	2,705,593.00	
Wastewater Art 16 ATM 5/8/17	245,000.00	
Wastewater Art 14 ATM 5/11/09 (2938)	130,000.00	
Wastewater Phase 1D Art 18 ATM 5/8/17	1,850,000.00	
Wastewater Expansion Art 37, ATM 5/13/19	235,000.00	
PD/Annex Town Offices	9,580,000.00	
PD/Annex Supplemental	720,000.00	
Roads, Sidewalk and Bike Path	370,000.00	
Road Betterments (Ell Str & Skyway)	15,000.00	
Waterfront Infrastructure (Fish Pier/Trap Dock)	3,275,000.00	
Waterfront Infrastructure (2021)	940,000.00	
Total Bonds Payable		78,392,065.30
Loans Authorized & Unissued		57,724,282.00
Total Liabilities		136,116,347.30

Town of Chatham – 2021 Annual Wages

Name	Position	Regular	Overtime	Longevity	Details	Other	Total
TOWN MANAGER							
Goldsmith, Jill R	Town Manager	195,441.66	0.00	0.00	0.00	5,006.32	200,447.98
Nealy, Shanna E	Admin Assistant 3	76,372.81	0.00	900.00	0.00	0.00	77,272.81
HUMAN RESOURCES							
Downey, Megan R	HR/Benefits Administrator	66,463.06	0.00	0.00	0.00	1,029.31	67,492.37
Gardner, Cameron W	Department Assistant	7,940.85	106.46	0.00	0.00	293.09	8,340.40
FINANCE - ACCOUNTING							
Heilala, Alexandra H	Director Finance	141,103.08	0.00	600.00	0.00	1,300.00	143,003.08
Serijan, Cheryl L	Assistant Town Accountant	89,939.20	0.00	425.00	0.00	3,500.00	93,864.20
Tranghese, Samantha L	Accounting Clerk	48,740.30	0.00	0.00	0.00	0.00	48,740.30
FINANCE - ASSESSORS							
Kelley, Ardelle P	Assessor	99,496.96	0.00	0.00	0.00	0.00	99,496.96
Cook, Candace	Assistant Assessor	64,664.00	0.00	1,000.00	0.00	0.00	65,664.00
Taylor, Melanie	Assessor Clerk	44,682.40	0.00	0.00	0.00	288.00	44,970.40
FINANCE - TREASURER/COLLECTOR							
Drown, Sharon	Treasurer	91,697.60	0.00	0.00	0.00	1,000.00	92,697.60
Piccolomini, Susan M	Assistant Treasurer	17,605.28	0.00	0.00	0.00	0.00	17,605.28
Chmura, Marie A	Assistant Treasurer	52,285.12	0.00	0.00	0.00	1,932.09	54,217.21
Gedney, Justin A	Collections Assistant	4,832.10	0.00	0.00	0.00	0.00	4,832.10
Hannon, Michele S	Collections Assistant	18,610.90	108.77	0.00	0.00	635.19	19,354.86
Flagg, Janice H	Collections Assistant	2,254.98	0.00	0.00	0.00	0.00	2,254.98
INFORMATION TECHNOLOGY							
Rowe, Craig	Director IT	118,873.04	0.00	425.00	0.00	2,283.60	121,581.64
Darmon, Ryan P	Manager IT	78,227.68	0.00	500.00	0.00	1,494.40	80,222.08
van Bork, Mark H	Media Coordinator	61,305.36	0.00	0.00	0.00	0.00	61,305.36
Heller, Dallas J	Asst Media Coordinator	39,376.00	1,733.40	0.00	0.00	0.00	41,109.40
TOWN CLERK							
Smith, Julie S	Town Clerk	83,220.80	0.00	2,000.00	0.00	1,950.40	87,171.20
Tobin, Paula A	Assistant Town Clerk	58,931.60	874.26	1,600.00	0.00	0.00	61,405.86
Greenhalgh, Charleen	Election Worker	0.00	0.00	0.00	0.00	274.00	274.00
Hahner, Bette A	Election Worker	0.00	0.00	0.00	0.00	90.00	90.00
Porter, Sandra B	Election Worker	0.00	0.00	0.00	0.00	45.00	45.00
Redfield, Louise	Election Worker	0.00	0.00	0.00	0.00	962.36	962.36
Rowlings, Diane K	Election Worker	0.00	0.00	0.00	0.00	455.00	455.00
Smith, Jennifer	Election Worker	0.00	0.00	0.00	0.00	455.00	455.00
Stricsek, Ernest	Recording Secretary	1,872.00	0.00	0.00	0.00	0.00	1,872.00
Clifford, Susan	Sr Tax Program	926.14	0.00	0.00	0.00	507.36	1,433.50
PERMIT OFFICE							
Ellingham, Frances J	Office Clerk	19,237.50	363.39	0.00	0.00	0.00	19,600.89
Fleischmann, Susan W	Permit Clerk	13,321.39	31.88	0.00	0.00	0.00	13,353.27
CONSERVATION							
Smith, Nicole D	Conservation Agent	49,828.00	0.00	0.00	0.00	358.38	50,186.38
Harper, Caroline J	Conservation Agent	3,064.00	0.00	0.00	0.00	950.61	4,014.61
Wightman, Paul C	Asst Conservation Agent	71,462.88	0.00	0.00	0.00	0.00	71,462.88
Keon, Crystal L	Secretarial/Clerical	27,505.94	0.00	0.00	0.00	0.00	27,505.94
Fougere, Mary M	Secretarial/Clerical	17,508.50	3,400.62	1,333.30	0.00	12,938.25	35,180.67
Bull, Terry D	Lead Shore Bird Monitor	16,796.00	0.00	0.00	0.00	0.00	16,796.00
Adams, Samuel H	Shore Bird Monitor	3,022.50	69.75	0.00	0.00	0.00	3,092.25
Schleicher, Keenan A	Shore Bird Monitor	16,888.75	0.00	0.00	0.00	0.00	16,888.75
PRINCIPAL PROJECTS AND OPERATIONS							
Whalen, Terence M	Prin Proj & Ops Admin	111,675.20	0.00	1,100.00	0.00	3,865.68	116,640.88
Caruso, Kristen M	GIS Coordinator	78,218.71	0.00	0.00	0.00	0.00	78,218.71
Norris, Deborah H	Recording Secretary	467.59	0.00	0.00	0.00	1,577.57	2,045.16
POLICE							
Pawlina, Mark R	Police Chief	167,310.00	0.00	0.00	0.00	11,583.36	178,893.36
Anderson, Michael D	Deputy Police Chief	108,362.08	0.00	2,000.00	22,338.53	36,453.40	169,154.01
Boutin, Melanie A	Admin Assistant 3	63,968.96	0.00	1,000.00	0.00	2,000.00	66,968.96

Town of Chatham – 2021 Annual Wages

Name	Position	Regular	Overtime	Longevity	Details	Other	Total
POLICE							
Goddard, Andrew B	Police Lieutenant	91,627.44	1,044.96	1,900.00	1,468.99	30,824.94	126,866.33
Glover III, William R	Police Sergeant	85,807.95	60,445.94	2,000.00	93,157.64	4,289.60	245,701.13
Harris, Sarah A	Police Sergeant	85,807.95	41,598.51	1,600.00	10,239.34	28,158.22	167,404.02
Malzone, Louis F	Police Sergeant	85,807.95	37,151.31	1,000.00	1,710.84	32,113.74	157,783.84
Massey, William G	Police Sergeant	85,807.95	40,889.18	1,100.00	4,394.68	26,863.74	159,055.55
Ryder, Sean P	Police Sergeant	85,807.95	31,185.75	700.00	49,892.92	25,208.83	192,795.45
Amara, Joseph A	Police Officer	69,278.95	9,576.18	0.00	57,920.17	15,905.20	152,680.50
Dimitres, William A	Police Officer	51,749.54	12,419.26	0.00	12,535.39	3,034.40	79,738.59
Holmes, Joshua M	Police Officer	56,410.89	10,219.35	0.00	28,113.34	8,999.44	103,743.02
Little, William S J	Police Officer	71,506.61	5,030.46	1,300.00	25,195.31	16,288.68	119,321.06
Merigan, Christopher R	Police Officer	71,506.61	17,060.55	0.00	45,902.81	12,548.08	147,018.05
Murphy, Michael A	Police Officer	71,506.61	23,104.32	1,100.00	47,320.35	22,809.58	165,840.86
Pasioneck, Mark R	Police Officer	71,506.61	20,198.72	0.00	72,450.43	5,234.72	169,390.48
Phillips, Geoffrey E	Police Officer	71,506.61	4,305.38	800.00	212.00	22,444.87	99,268.86
Thompson, Elizabeth	Police Officer	57,456.05	14,147.45	0.00	20,248.63	8,614.40	100,466.53
Vardakis, Christopher P	Police Officer	71,506.61	24,387.48	0.00	930.45	11,120.97	107,945.51
Wentzell, Cassandra R	Police Officer	43,630.28	450.10	0.00	0.00	6,986.48	51,066.86
Whittle, John R	Police Officer	71,506.61	26,750.04	2,000.00	87,919.53	4,574.72	192,750.90
Wisniewski, Joshua S	Police Officer	71,506.61	40,047.08	1,000.00	46,536.43	6,324.72	165,414.84
Finacom, Robert P	Reserve Police Officer	6,066.99	788.48	0.00	84,999.09	0.00	91,854.56
Carran, Jessica L	Police Dispatcher	50,720.40	8,574.76	0.00	0.00	2,527.20	61,822.36
Casale, Matthew J	Police Dispatcher	49,780.80	4,323.12	0.00	0.00	2,930.40	57,034.32
Hemeon, Erin C	Police Dispatcher	62,227.84	5,544.51	700.00	0.00	3,274.24	71,746.59
Reynolds, Rhiannon	Police Dispatcher	56,340.32	3,493.32	0.00	0.00	2,788.32	62,621.96
ANIMAL CONTROL							
Byers, Diane M	Animal Control Officer	59,859.20	4,565.55	0.00	0.00	1,000.00	65,424.75
EMERGENCY MANAGEMENT							
Kondratowicz, John T	Emergency Manager	39,000.00	0.00	0.00	0.00	0.00	39,000.00
FIRE/RESCUE							
Depasquale, David M	Fire Chief	134,656.10	0.00	0.00	0.00	6,729.04	141,385.14
Tavano, Justin T	Deputy Fire Chief	109,065.13	0.00	1,000.00	0.00	14,755.68	124,820.81
Heller, Mark R	EMS Coordinator	84,993.22	3,135.40	1,200.00	0.00	13,212.08	102,540.70
Shevory, Richard	Fire Inspector	84,993.22	16,008.68	1,100.00	695.30	10,312.08	113,109.28
Higgins, Mark A	Fire Captain	84,993.22	39,787.52	1,300.00	932.11	12,787.08	139,799.93
Silvester, Ralph	Fire Captain	84,993.22	68,746.77	1,100.00	1,141.64	15,212.08	171,193.71
Ready, David	Fire Captain	84,993.22	56,211.82	2,000.00	993.25	14,846.57	159,044.86
Wirtz, Wallace F N	Fire Captain	35,958.67	10,606.66	1,030.68	0.00	18,784.01	66,380.02
Clarke, Ryan	Fire Lieutenant	80,727.18	52,514.12	900.00	840.73	21,582.24	156,564.27
Holmes, Ryan C	Fire Lieutenant	77,430.60	45,945.94	1,200.00	1,449.84	9,839.42	135,865.80
Smith, Gerard C	Fire Lieutenant	77,430.60	52,942.87	1,400.00	1,055.95	9,539.42	142,368.84
Bates, Vance	Fire Fighter	72,028.06	24,218.82	1,100.00	943.31	10,601.75	108,891.94
Bono, Joseph D	Fire Fighter	68,635.94	40,758.38	0.00	951.05	12,201.32	122,546.69
Brickley, Connor T	Fire Fighter	15,720.99	4,712.88	0.00	278.12	2,429.31	23,141.30
Carlo, Louis G	Fire Fighter	26,859.86	10,564.24	0.00	0.00	4,142.95	41,567.05
Delande, William A	Fire Fighter	72,028.06	54,999.06	1,600.00	460.08	10,659.35	139,746.55
Field, William R	Fire Fighter	72,028.06	14,876.48	425.00	907.04	11,513.36	99,749.94
Fietz, Harrison R	Fire Fighter	72,028.06	25,632.49	0.00	1,343.80	11,376.75	110,381.10
Henderson, Stacey A	Fire Fighter	72,028.06	42,437.61	1,300.00	1,125.16	12,401.75	129,292.58
Hunter, Timothy J	Fire Fighter	69,257.75	16,636.03	1,300.00	518.22	11,416.47	99,128.47
Karter, Seth E	Fire Fighter	61,451.84	18,534.04	0.00	1,271.54	11,986.92	93,244.34
Long, Scott A	Fire Fighter	76,940.72	50,954.71	1,100.00	1,540.88	14,357.40	144,893.71
Lopriore, Michael R	Fire Fighter	72,028.06	28,099.36	0.00	1,563.24	11,707.39	113,398.05
McGlenn, Dustan A	Fire Fighter	26,058.08	10,867.60	0.00	0.00	3,215.17	40,140.85
McGrath, Rachel S	Fire Fighter	72,028.06	17,411.99	0.00	429.15	11,676.75	101,545.95
Moore, Kevin J	Fire Fighter	72,028.06	23,032.36	2,000.00	1,281.20	7,701.75	106,043.37
O'Hara, Peter	Fire Fighter	32,149.66	11,475.12	0.00	235.85	9,482.16	53,342.79
Pelkey, Nicholas J	Fire Fighter	70,177.81	13,529.84	0.00	1,125.29	10,493.82	95,326.76
Riccotta, Stephen B	Fire Fighter	60,864.89	29,010.16	0.00	1,970.78	8,125.43	99,971.26
Ruggiere, Nicholas P	Fire Fighter	72,028.06	7,293.03	600.00	0.00	12,620.63	92,541.72
Young, James A	Fire Fighter	74,355.28	25,495.13	350.00	1,117.11	9,032.07	110,349.59

Town of Chatham – 2021 Annual Wages

Name	Position	Regular	Overtime	Longevity	Details	Other	Total
COMMUNITY DEVELOPMENT							
Donovan, Kathleen	Dir Comm Development	126,745.92	0.00	0.00	0.00	0.00	126,745.92
Briggs, Jay	Building Commissioner	99,128.80	0.00	0.00	0.00	0.00	99,128.80
Sabatino, Alyxandra K	Principal Planner	95,831.87	0.00	0.00	0.00	0.00	95,831.87
Clark, Sarah B	Central Permit Coord	77,344.80	0.00	800.00	0.00	0.00	78,144.80
Flores, Richard A	Local Building Inspector	74,810.28	0.00	0.00	0.00	0.00	74,810.28
Clarke, Michele A	Office Manager	67,350.40	0.00	1,000.00	0.00	0.00	68,350.40
Bassett, Christina A	Secretarial/Clerical	51,475.90	0.00	0.00	0.00	0.00	51,475.90
Kilkenny, Chantel C	Department Secretary	40,996.90	0.00	0.00	0.00	0.00	40,996.90
McManus, George F	Electrical Inspector	1,256.28	0.00	850.00	0.00	2,897.82	5,004.10
HARBORMASTER							
Smith, Stuart F	Harbormaster	111,675.20	0.00	2,000.00	0.00	2,147.60	115,822.80
Holm, Jason B	Deputy Harbormaster	72,404.80	2,545.72	0.00	0.00	0.00	74,950.52
Rocanello, Susan K	Office Manager	77,875.20	2,400.84	1,800.00	0.00	0.00	82,076.04
Ryder, Michael D	Coastal Fac Mgr Whrfinger	59,238.96	8,748.73	0.00	0.00	0.00	67,987.69
Daniel, Harding S	Wharfinger	6,957.00	0.00	0.00	0.00	0.00	6,957.00
Iaci, Thomas J	Wharfinger	1,165.50	0.00	0.00	0.00	0.00	1,165.50
Idman, Nils	Wharfinger	7,486.00	14.25	0.00	0.00	0.00	7,500.25
Kondratowicz, Shea	Wharfinger	5,481.00	0.00	0.00	0.00	0.00	5,481.00
Pennypacker, Craig H	Wharfinger	27,383.49	1,261.68	0.00	0.00	0.00	28,645.17
Schmidt, Peter E	Wharfinger	7,253.14	0.00	0.00	0.00	0.00	7,253.14
Horne, James M	Marine Operations Supervr	14,958.00	1,458.00	0.00	0.00	0.00	16,416.00
Clifford, Sean	EMT-Boat Crewmember	9,769.38	150.94	0.00	0.00	0.00	9,920.32
Crowell Nash, Caroline A	EMT-Boat Crewmember	1,191.25	0.00	0.00	0.00	0.00	1,191.25
Manning III, James L	EMT-Boat Crewmember	5,795.63	0.00	0.00	0.00	0.00	5,795.63
Oliver, Nicolas	EMT-Boat Crewmember	7,057.88	123.76	0.00	0.00	0.00	7,181.64
Clifford, Joel D	Assistant Harbormaster	17,447.64	33.75	0.00	0.00	0.00	17,481.39
Goddard, Jackson A	Assistant Harbormaster	5,884.14	0.00	0.00	0.00	0.00	5,884.14
Hussey, Matthew D	Assistant Harbormaster	74.00	0.00	0.00	0.00	0.00	74.00
McClellan, Katherine M	Assistant Harbormaster	7,373.75	0.00	0.00	0.00	0.00	7,373.75
O'Neill, Shane	Assistant Harbormaster	11,456.25	102.38	0.00	0.00	0.00	11,558.63
Politi, Colin J	Assistant Harbormaster	8,437.50	573.75	0.00	0.00	0.00	9,011.25
Summers, John B	Assistant Harbormaster	11,250.00	337.50	0.00	0.00	0.00	11,587.50
Sundquist, Peter V	Assistant Harbormaster	1,720.00	0.00	0.00	0.00	0.00	1,720.00
Tayson, Ronald R	Assistant Harbormaster	14,356.89	460.70	0.00	0.00	0.00	14,817.59
Woods, James M	Assistant Harbormaster	25,017.51	3,528.76	0.00	0.00	0.00	28,546.27
COASTAL RESOURCES							
Keon, Theodore L	Dir Coastal Resources	83,699.20	0.00	1,800.00	0.00	1,609.60	87,108.80
Gagne, Renee D	Shellfish Constable	81,452.80	0.00	500.00	0.00	1,566.40	83,519.20
Hutchinson, Rachel C	Shellfish Prop Dep Warden	70,616.00	0.00	425.00	0.00	0.00	71,041.00
Donahue, Teresa J	Shellfish Propagation	5,128.00	0.00	0.00	0.00	0.00	5,128.00
Kennedy, Elton R	Shellfish Propagation	2,732.00	0.00	0.00	0.00	0.00	2,732.00
Machie, Susan J	Shellfish Propagation	304.00	0.00	0.00	0.00	0.00	304.00
Dobbins, Mark P	Assistant Shellfish Con	218.50	0.00	0.00	0.00	0.00	218.50
Felix, Allyson K	Assistant Shellfish Con	498.75	0.00	0.00	0.00	0.00	498.75
Hahner, Jeffrey	Assistant Shellfish Con	606.50	0.00	0.00	0.00	0.00	606.50
Higgins, Andrea L	Assistant Shellfish Con	4,279.75	0.00	0.00	0.00	0.00	4,279.75
Hojnoski, Janine A	Assistant Shellfish Con	351.50	0.00	0.00	0.00	0.00	351.50
Kolb, Peter C	Assistant Shellfish Con	3,429.50	0.00	0.00	0.00	0.00	3,429.50
Kuhl, James W	Assistant Shellfish Con	2,592.00	0.00	0.00	0.00	0.00	2,592.00
McGee, Dennis P	Assistant Shellfish Con	4,370.00	0.00	0.00	0.00	0.00	4,370.00
Phillips, Suzanne	Assistant Shellfish Con	14,318.00	0.00	0.00	0.00	0.00	14,318.00
Ryder, Robert S	Assistant Shellfish Con	377.25	0.00	0.00	0.00	0.00	377.25
Sandri, Patricia G	Assistant Shellfish Con	1,216.00	0.00	0.00	0.00	0.00	1,216.00
Smith Jr., William E	Assistant Shellfish Con	3,032.00	0.00	0.00	0.00	0.00	3,032.00
Waldron, Eric N	Assistant Shellfish Con	2,695.50	0.00	0.00	0.00	0.00	2,695.50
Witte, Katherine	Assistant Shellfish Con	850.00	0.00	0.00	0.00	0.00	850.00
Zartman, Carl K	Assistant Shellfish Con	2,974.50	0.00	0.00	0.00	0.00	2,974.50
Likos, David C	Town Landing	9,222.50	0.00	0.00	0.00	0.00	9,222.50
Wade, Michael	Town Landing	4,784.00	0.00	0.00	0.00	0.00	4,784.00
Peterson, David	Herring Warden	0.00	0.00	0.00	0.00	1,000.00	1,000.00

Town of Chatham – 2021 Annual Wages

Name	Position	Regular	Overtime	Longevity	Details	Other	Total
PUBLIC WORKS							
Temple, Thomas P	Director Public Works	150,074.51	0.00	0.00	0.00	0.00	150,074.51
Glazier, Gary B	Superintendent Highway	89,384.95	0.00	0.00	0.00	0.00	89,384.95
Jones, Pamela J	Admin Assistant 1	64,094.08	10,379.01	1,100.00	0.00	1,275.00	76,848.09
Zingarelli, Patricia A	Department Secretary	55,480.00	6,728.37	0.00	0.00	0.00	62,208.37
PUBLIC WORKS - HIGHWAY							
Friend, Kenneth M	Highway Foreman	67,350.40	3,327.05	2,000.00	0.00	0.00	72,677.45
Corres, Richard	Spec Equipment Operator	55,095.54	8,964.60	0.00	0.00	0.00	64,060.14
Friend Jr, Gerald N	Spec Equipment Operator	62,649.60	10,481.76	1,100.00	0.00	0.00	74,231.36
Gates, Brian G	Spec Equipment Operator	68,885.26	10,103.79	1,800.00	0.00	0.00	80,789.05
Powers, Brian L	Senior Laborer	58,302.41	15,852.87	1,100.00	0.00	0.00	75,255.28
Siepietowski, Christopher	Laborer	51,161.60	18,571.41	0.00	0.00	0.00	69,733.01
PUBLIC WORKS - TRANSFER STATION							
Lusher, David M	Transfer Supervisor	65,390.56	22,796.94	0.00	0.00	0.00	88,187.50
Adams, Paul A	Sr Equipment/Machine Op	57,247.52	47,630.85	0.00	0.00	0.00	104,878.37
Laurie, David	Sr Equipment/Machine Op	64,032.42	3,165.16	1,300.00	0.00	0.00	68,497.58
Leavenworth, Steven T	Sr Equipment/Machine Op	67,350.40	17,214.04	2,000.00	0.00	0.00	86,564.44
Naylor, Stephen W	Sr Equipment/Machine Op	49,619.76	21,865.10	0.00	0.00	220.80	71,705.66
Pelletier, Joshua D	Sr Equipment/Machine Op	10,620.64	0.00	0.00	0.00	2,668.76	13,289.40
Lefeged, Marcus F	Spec Equipment Operator	48,666.11	5,519.75	0.00	0.00	0.00	54,185.86
Devey, Luke A	Gate Attendant	6,320.00	330.00	0.00	0.00	0.00	6,650.00
Lefeged, Marcus F	Gate Attendant	7,750.00	240.00	0.00	0.00	0.00	7,990.00
Mailloux, Christopher P	Gate Attendant	6,240.00	315.00	0.00	0.00	0.00	6,555.00
PUBLIC WORKS - PARKS & GROUNDS							
Friend, Ronald A	Foreman Parks & Grounds	62,566.40	4,286.40	900.00	0.00	0.00	67,752.80
Davol, Andrew S	Parks Grounds Worker	49,948.36	998.50	0.00	0.00	0.00	50,946.86
Mabile, Noah W	Parks Grounds Worker	48,408.01	2,694.85	0.00	0.00	0.00	51,102.86
Corres, Richard D	Laborer	15,282.00	216.00	0.00	0.00	0.00	15,498.00
Gillings, Darmani D	Laborer	567.00	0.00	0.00	0.00	0.00	567.00
Keeney, Ethan W	Laborer	2,421.00	0.00	0.00	0.00	0.00	2,421.00
Thomas, Kurtis S	Laborer	198.00	0.00	0.00	0.00	0.00	198.00
Tobin, Ryan P	Laborer	2,592.00	0.00	0.00	0.00	0.00	2,592.00
PUBLIC WORKS - FACILITIES							
Dutcher, Tucker A	Facilities Superintendent	60,231.50	2,152.28	0.00	0.00	0.00	62,383.78
Telesmanick, Toby Z	Buildings & Grounds Maint	50,015.20	2,892.44	0.00	0.00	0.00	52,907.64
Chambers, Jeffery L	Custodian	9,948.96	0.00	0.00	0.00	3,181.89	13,130.85
Kenlyn, Jerome	Custodian	44,847.68	1,399.95	0.00	0.00	0.00	46,247.63
Sequin, Michael R	Custodian	23,880.00	1,313.40	0.00	0.00	1,762.15	26,955.55
PUBLIC WORKS - SNOW & ICE							
Davis, David M	Snow Removal	0.00	1,088.00	0.00	0.00	0.00	1,088.00
Hayes, Jason T	Snow Removal	0.00	408.00	0.00	0.00	0.00	408.00
Long, Jonathan W	Snow Removal	0.00	675.25	0.00	0.00	0.00	675.25
Lucarelli, Maxwell S	Snow Removal	0.00	85.00	0.00	0.00	0.00	85.00
Peter, Richard V	Snow Removal	0.00	561.00	0.00	0.00	0.00	561.00
Proudfoot, John	Snow Removal	0.00	185.00	0.00	0.00	0.00	185.00
CEMETERY							
Shippelhute, Debra	Department Secretary	7,959.01	0.00	0.00	0.00	0.00	7,959.01
NATURAL RESOURCES							
Duncanson, Robert A	Dir Health & Environment	138,881.60	0.00	2,000.00	0.00	3,739.12	144,620.72
Giorgio, Judith	Health Agent	81,452.80	0.00	1,200.00	0.00	5,566.40	88,219.20
Langlois, Dianne E	Secretarial/Clerical	53,012.90	1,019.15	2,000.00	0.00	0.00	56,032.05
Amato, Lucas W	Health Inspector	15,097.43	0.00	0.00	0.00	0.00	15,097.43
Ward, Steven J	Health Inspector	5,251.41	0.00	0.00	0.00	0.00	5,251.41
Griscom, Sarah B	Environmental Technician	2,404.81	0.00	0.00	0.00	0.00	2,404.81
Ryan, Ann P	Recording Secretary	3,919.50	0.00	0.00	0.00	0.00	3,919.50

Town of Chatham – 2021 Annual Wages

Name	Position	Regular	Overtime	Longevity	Details	Other	Total
COUNCIL ON AGING							
Speakman, Amanda L	Director COA	75,651.20	0.00	695.83	0.00	6,843.21	83,190.24
Orman, Eva M	Director COA	54,424.00	0.00	425.00	0.00	0.00	54,849.00
Kolva, Kathleen A	COA Program Coordinator	30,454.20	0.00	0.00	0.00	893.08	31,347.28
Mayhew, Deborah P	Secretarial/Clerical	44,938.60	0.00	0.00	0.00	0.00	44,938.60
Michniewicz, Nancy A	Receptionist Secretary	42,390.88	0.00	0.00	0.00	0.00	42,390.88
Heffron, Stephen M	Busdrivers	445.92	0.00	0.00	0.00	0.00	445.92
Hosmer, Richard	Busdrivers	1,946.48	0.00	0.00	0.00	0.00	1,946.48
Robinson, Paul M	Busdrivers	6,199.86	0.00	0.00	0.00	0.00	6,199.86
Smith, Dexter G	Busdrivers	101.75	0.00	0.00	0.00	0.00	101.75
Brown, Michael	Sr Tax Program	0.00	0.00	0.00	0.00	507.36	507.36
Davies, Ellen C	Sr Tax Program	0.00	0.00	0.00	0.00	68.99	68.99
Douglas, Jennifer A	Sr Tax Program	0.00	0.00	0.00	0.00	507.36	507.36
James-Slowick, Jill	Sr Tax Program	0.00	0.00	0.00	0.00	357.10	357.10
Lyman, Constance	Sr Tax Program	0.00	0.00	0.00	0.00	507.36	507.36
Motz, Kathleen A	Sr Tax Program	0.00	0.00	0.00	0.00	507.36	507.36
Tripp, Dorothy	Sr Tax Program	0.00	0.00	0.00	0.00	280.00	280.00
PARKS & RECREATION							
Tobin, Daniel L	Director Parks & Rec	138,881.60	0.00	2,000.00	0.00	3,739.12	144,620.72
Farrell, Georgia A	Rec Program Supervisor	21,388.50	0.00	750.00	0.00	14,846.00	36,984.50
Stark, Sharon E	Youth Services Admin	61,789.00	314.04	1,100.00	0.00	0.00	63,203.04
Winkfield, Suzanne F	Recreation Coordinator	61,783.91	0.00	900.00	0.00	0.00	62,683.91
Mabile, Susan M	Admin Assistant 2	59,395.52	6,990.03	0.00	0.00	31.00	66,416.55
Delande, Nicholas	Building Supervisor	1,579.50	0.00	0.00	0.00	0.00	1,579.50
Gatzogiannis, George E	Building Supervisor	50,440.00	909.50	900.00	0.00	0.00	52,249.50
Pavlakis, Aleczander J	Building Supervisor	27,110.67	0.00	0.00	0.00	0.00	27,110.67
Quinn, Walter W	Building Supervisor	5,301.00	0.00	0.00	0.00	0.00	5,301.00
Barnard, Samantha R	PARK Program Staff	11,049.38	0.00	0.00	0.00	0.00	11,049.38
Guarente, Lauren J	PARK Program Staff	1,105.38	0.00	0.00	0.00	0.00	1,105.38
Hardigan, Susan T	PARK Program Staff	17,206.53	0.00	0.00	0.00	0.00	17,206.53
Kavanaugh, Madeline D	PARK Program Staff	7,687.13	0.00	0.00	0.00	0.00	7,687.13
Langway, Margaret R	PARK Program Staff	5,100.00	0.00	0.00	0.00	0.00	5,100.00
MacDonald, Hunter	PARK Program Staff	6,468.75	0.00	0.00	0.00	0.00	6,468.75
Mannhaupt, Devin	PARK Program Staff	4,097.00	0.00	0.00	0.00	0.00	4,097.00
Natichioni, Barbara J	PARK Program Staff	624.38	0.00	0.00	0.00	0.00	624.38
Robinson, Mia P	PARK Program Staff	11,673.50	0.00	0.00	0.00	0.00	11,673.50
Seeley, Nicholas C	Rec Program Supervisor	660.00	0.00	0.00	0.00	0.00	660.00
Austin, Caroline D	Recreation Counselor Morn	1,410.75	0.00	0.00	0.00	0.00	1,410.75
Balfore, Mackenzie G	Recreation Counselor Morn	3,334.50	0.00	0.00	0.00	0.00	3,334.50
Carlisle, Hannah M	Recreation Counselor Morn	1,533.00	0.00	0.00	0.00	0.00	1,533.00
Dever, Katie A	Recreation Counselor Morn	3,878.00	0.00	0.00	0.00	0.00	3,878.00
Grossi, Benjamin C	Recreation Counselor Morn	1,815.75	0.00	0.00	0.00	0.00	1,815.75
Haydon, Griffin O	Recreation Counselor Morn	1,765.88	0.00	0.00	0.00	0.00	1,765.88
Haydon, William T	Recreation Counselor Morn	3,712.50	0.00	0.00	0.00	0.00	3,712.50
Jones, Riley A	Recreation Counselor Morn	1,626.75	0.00	0.00	0.00	0.00	1,626.75
Langway, Emma	Recreation Counselor Morn	1,812.38	0.00	0.00	0.00	0.00	1,812.38
Murray, Andrew	Recreation Counselor Morn	4,016.25	0.00	0.00	0.00	0.00	4,016.25
Murray, Elsa	Recreation Counselor Morn	3,843.00	0.00	0.00	0.00	0.00	3,843.00
Murray, Sean P	Recreation Counselor Morn	4,725.00	0.00	0.00	0.00	0.00	4,725.00
Notaro, Brienna J	Recreation Counselor Morn	2,909.25	0.00	0.00	0.00	0.00	2,909.25
O'Hara, Liam	Recreation Counselor Morn	1,815.75	0.00	0.00	0.00	0.00	1,815.75
Whitlock, Thomas H	Recreation Counselor Morn	1,282.50	0.00	0.00	0.00	0.00	1,282.50
Dever, Maggie S	Recreation Counselor Aft	3,506.63	0.00	0.00	0.00	0.00	3,506.63
Whitfield, Jacob F	Beach Supervisor	6,121.50	0.00	0.00	0.00	0.00	6,121.50
Armstrong, Magnolia S	Head Lifeguard	3,573.75	0.00	0.00	0.00	0.00	3,573.75
Jepsen, Gwen	Head Lifeguard	3,638.25	0.00	0.00	0.00	0.00	3,638.25
Lepard, Neil L	Head Lifeguard	2,722.50	0.00	0.00	0.00	0.00	2,722.50
Manoog, Charles F	Head Lifeguard	6,284.50	0.00	0.00	0.00	0.00	6,284.50
Rushnak, Jamison	Head Lifeguard	6,293.75	0.00	0.00	0.00	0.00	6,293.75
Auger, Adam E	Lifeguard	5,077.50	0.00	0.00	0.00	0.00	5,077.50
Auger, Evan T	Lifeguard	6,401.50	0.00	0.00	0.00	0.00	6,401.50
Baker, Benjamin	Lifeguard	1,984.00	0.00	0.00	0.00	0.00	1,984.00
Dailey, Elizabeth	Lifeguard	4,518.25	0.00	0.00	0.00	0.00	4,518.25
Dailey, Olivia A	Lifeguard	4,076.50	0.00	0.00	0.00	0.00	4,076.50
Dobbins Jr, John F	Lifeguard	6,114.75	0.00	0.00	0.00	0.00	6,114.75
Edgren, Bailey	Lifeguard	4,719.75	0.00	0.00	0.00	0.00	4,719.75

Town of Chatham – 2021 Annual Wages

Name	Position	Regular	Overtime	Longevity	Details	Other	Total
PARKS & RECREATION							
Ferreira, Karina L	Lifeguard	3,534.00	0.00	0.00	0.00	0.00	3,534.00
Ferreira, Thomas G	Lifeguard	5,874.50	0.00	0.00	0.00	0.00	5,874.50
Gaudian, Margaret A	Lifeguard	4,987.50	0.00	0.00	0.00	0.00	4,987.50
LeBlanc, Carly A	Lifeguard	2,883.00	0.00	0.00	0.00	0.00	2,883.00
Liska, Camille E	Lifeguard	2,715.00	0.00	0.00	0.00	0.00	2,715.00
McLaughlin, Elizabeth M	Lifeguard	4,785.00	0.00	0.00	0.00	0.00	4,785.00
McLaughlin, Vivian A	Lifeguard	4,800.00	0.00	0.00	0.00	0.00	4,800.00
Morris, Brynn V	Lifeguard	4,146.25	0.00	0.00	0.00	0.00	4,146.25
Payne, Allison M	Lifeguard	4,595.75	0.00	0.00	0.00	0.00	4,595.75
Payne, Paige K	Lifeguard	4,620.00	0.00	0.00	0.00	0.00	4,620.00
Peterson, Evan	Lifeguard	5,167.50	0.00	0.00	0.00	0.00	5,167.50
Rivers, Jonah L	Lifeguard	6,378.25	0.00	0.00	0.00	0.00	6,378.25
Dennehy, Paul R	Beach Gate	2,443.00	0.00	0.00	0.00	0.00	2,443.00
Devine, David A	Beach Gate	1,169.00	0.00	0.00	0.00	0.00	1,169.00
Frederick Sr, Thomas H	Beach Gate	4,226.75	0.00	0.00	0.00	0.00	4,226.75
Mack, Christopher P	Beach Gate	238.00	0.00	0.00	0.00	0.00	238.00
Ridley, Trevor	Beach Gate	5,033.00	0.00	0.00	0.00	0.00	5,033.00
Sullivan, Francis J	Beach Gate	4,921.00	0.00	0.00	0.00	0.00	4,921.00
Gustafson, Carl R	Beach Tractor Operator	5,360.25	0.00	0.00	0.00	0.00	5,360.25
Callaghan, Charles G	Beach Supv Lighthouse	11,750.00	0.00	0.00	0.00	0.00	11,750.00
O'Leary, Jonathan P	Beach Supv Lighthouse	10,412.00	0.00	0.00	0.00	0.00	10,412.00
Seiser, Eli M	Beach Supv Lighthouse	10,678.50	0.00	0.00	0.00	0.00	10,678.50
Shea, Melissa	Beach Supv Lighthouse	3,999.50	0.00	0.00	0.00	0.00	3,999.50
Brockway, Sarah	Beach Patrol	3,752.50	0.00	0.00	0.00	0.00	3,752.50
Brzezinski, Sophie K	Beach Patrol	6,023.00	0.00	0.00	0.00	0.00	6,023.00
Karlson, Douglas S	Beach Patrol	5,236.00	0.00	0.00	0.00	0.00	5,236.00
Russell, Nicholas	Head Tennis Instructor	728.00	0.00	0.00	0.00	0.00	728.00
Chang, Delphine	Tennis Instructor	182.25	0.00	0.00	0.00	0.00	182.25
Grant, Lucy M	Tennis Instructor	614.26	0.00	0.00	0.00	0.00	614.26
Heuer, Annie B	Tennis Instructor	452.26	0.00	0.00	0.00	0.00	452.26
Poskanzer, Sarah T	Tennis Instructor	661.51	0.00	0.00	0.00	0.00	661.51
van der Burg, Willemina	Tennis Instructor	939.75	0.00	0.00	0.00	0.00	939.75
Miller, Jonathan A	Skateboard Park Monitor	3,006.00	0.00	0.00	0.00	0.00	3,006.00
Watson, Jon T	Basketball Game Referee	280.00	0.00	0.00	0.00	0.00	280.00
Paige, Bruce J	Windmill Attendant	1,504.75	0.00	0.00	0.00	0.00	1,504.75
Porter, David W	Windmill Attendant	1,230.63	0.00	0.00	0.00	45.00	1,275.63
STIPENDS							
Litchfield, William G	Moderator	1,200.00					
SELECT BOARD							
Cocolis, Peter K		4,500.00	0.00	0.00	0.00	0.00	4,500.00
Davis, Shareen		4,500.00	0.00	0.00	0.00	0.00	4,500.00
Dykens, Jeffrey S		4,000.00	0.00	0.00	0.00	0.00	4,000.00
Metters, Cory J		4,000.00	0.00	0.00	0.00	0.00	4,000.00
Nicastro, Dean P		4,000.00	0.00	0.00	0.00	0.00	4,000.00
CEMETERY COMMISSION							
Goodspeed, George		750.00					
Hart, Stephen		375.00					
Whitcomb, David		375.00					
BOARD OF ASSESSORS							
Franz, Robert		1,500.00					
Brown, Thomas		1,500.00					
Burke, John		1,750.00					



Town of
Chatham
Massachusetts

2021 Annual Report

Department Reports

Airport Commission

The Airport Commission entered 2021 having completed the Airport Master Plan Update (AMPU), which is available for viewing on the Town website. As a result, the Federal Aviation Agency (FAA) gave its approval of the Airport Layout Plan in July 2020. In October 2020, Commission meetings restarted with remote participation after a seven-month hiatus due to COVID-related restrictions. The Commission immediately commenced work on the required Environmental Assessment (EA) based on projects outlined in the Master Plan, such as vegetative obstruction removal for safer approaches, acquisition of aviation easements, hangar construction, and fuel facility construction. All of these projects are subject to permitting by various agencies and design considerations when they are scheduled in the Airport Improvement Plan. The cost of the EA (\$342,000) was covered entirely by a Cares Act grant through the FAA.

The first half of 2021 was spent further developing the Environmental Assessment and the Vegetative Management Plan (VMP), which was prepared to satisfy Massachusetts Department of Environmental Protection (MassDEP) Wetland Protection Act regulations. This included an airspace analysis to identify obstructions within the airport's protected surfaces. In addition to the VMP, there were a Wildlife Hazard Assessment, an Archaeological Reconnaissance Survey, and a topological plan of the bike path from George Ryder Road to Wilfred Road completed during the year. The latter was submitted to the FAA for review to ensure that the bike path is not an issue with existing or proposed improvements at the airport. No issues were found.

The Administrative Draft of the EA was completed in early May and the public comment period commenced in June and went through the end of August. Comments were received and reviewed by the FAA with a final determination of a Finding of No Significant Impact (FONSI) as a result of the study. However, as a result of the Wildlife Hazard Assessment it was decided that it was necessary to close the Fisherman's Storage Area in the northeast corner of the airport. The tenants were notified that they would have to vacate the area and that it would be closed as of June 30, 2022.

The year closed out with the Commission implementing the Stormwater Pollution Prevention Plan (SWPPP) requirement to collect discharge samples from various discharge points around the airport and submit the findings to the Department of

Environmental Protection. The sampling process will go through June of 2025.

Finally, the Commission carried out its mission not only to support the use of the airport as a general aviation facility but also for the care, custody, and responsibility for the management of Chatham Municipal Airport and exercised its rights under the Massachusetts General Laws, Chapter 90, Sections 51E through 51N.

The Commission would like to thank Town staff liaison, Terry Whalen; recording secretary, Deb Norris; and, accounting clerk, Samantha Tranghese for their assistance with the daily Commission business. In closing, the Commission would like to especially thank Town Manager, Jill Goldsmith; Finance Director, Alix Heilala; Town Counsel, Patrick Costello; and, the Select Board for working with and supporting the Airport Commission.

**Respectfully submitted,
Huntley Harrison, Chair**

Animal Control

Chatham Animal control received 604 total calls for service in 2021. This was down slightly from 637 total calls in the year 2020.

Of the total call volume, there were 101 calls for service for issues relating to wildlife. Coyote safety is a prevalent wildlife concern the public continues to voice to me. It is important to remember that the number one way to keep your pets safe from coyotes is to always walk them on a leash. To deter coyotes from your area it is important to never feed them intentionally. This includes eliminating sources of food that can be found on your property, such as overfilled bird feeders, compost, or unsecured waste. If you have further questions or concerns about wildlife in your area, please feel free to call me at my direct phone line (508) 945-5111.

In 2021, there were no new positive cases of rabies documented in the town. This will mark year eight of Chatham being considered "rabies free" by the USDA. It is still important to keep your pet's rabies vaccinations up to date to prevent future outbreaks. Please remember a current rabies vaccination is also needed to obtain an annual dog license at the Chatham Town Clerks office. Cats in the town of Chatham are also supposed to be vaccinated and licensed.

Towns across the state saw an increase in livestock ownership due to the COVID-19 pandemic. People were going to the store less and engaging in at-home projects more. While livestock are permitted in the town, you must follow regulations set by the health department and obtain a permit to own them. The regulations will tell you information on proper setbacks, adequate barn size, and

requirements for waste disposal. Permit requirements can be found at the town annex or on the town website.

Lastly, I would like to say thank you to all town personnel who often assist me with my duties such as the Chatham Town Clerk, Chatham Health Department, Chatham Department of Public Works, and the Chatham Fire Department. Thank you for your continued support. I would also like to thank Wild Care and Cape Wildlife Center for admitting the wildlife that the people of Chatham find injured or in distress. Without these organizations a lot of the wildlife that makes our community beautiful would be lost.

Call Reason	# of Calls
Animal Bites	21
Barking Dog Complaint	22
Cat Related	05
Found Dogs	40
Loose/ Lost Dogs	116
Livestock Related	14
Quarantine	19
Wildlife	101
All Other	265

**Respectfully submitted,
Diane Byers, Animal Control Office**

Barnstable County Assembly of Delegates

Overview. The Assembly of Delegates is the legislative branch of Cape Cod Regional Government (also known as Barnstable County government). Each town in the county is represented by a Delegate elected by the town's voters for a two-year term. Each Delegate's vote is weighted to the percentage of the county's population that resides in that Delegate's town, based upon the 2020 United States Decennial Census.

Legislative Powers of the Assembly. The legislative powers of county government are vested in the Assembly of Delegates, and except as provided in the Barnstable County Home Rule Charter, the acts of the Assembly of Delegates are required to be by ordinance or resolution. The public can participate in the Assembly's meetings and public hearings.

Assembly Meetings. The Assembly of Delegates typically hold regular meetings on the first and third Wednesday of each month at 4:00 p.m. at the Barnstable County Complex, 3195 Main Street, Barnstable. Meetings remained largely through a virtual format during 2021 due to the COVID-19 pandemic.

Assembly Meetings routinely include an update on Executive Branch activities from the Barnstable County Board of Regional Commissioners and the County Administrator. During the pandemic the

ORDINANCE	ACTION	ADOPTED
21-01	FY21 County operating budget supplemental appropriation for the capping, select building demolition, and related stormwater improvement project at the Barnstable County Fire and Rescue Training Academy Site in the amount of \$1,500,000	1/6/2021
21-02	To transfer funds from the General Fund Unreserved Fund Balance in the amount of \$1,000,000.00 to a County Emergency Fund for COVID-19 (Novel Coronavirus) expenses	2/3/2021
20-03	To amend Barnstable County Ordinance 19-01: the 2018 Regional Policy Plan.	2/17/2021
21-04	To establish a job description for a Clerk of the Assembly of Delegates	2/17/2021
21-05	FY21 County Dredge budget supplemental appropriation for interest on debt in the amount of \$58,500	4/21/2021
21-06	FY22 County Operating Budget	4/21/2021
21-07	FY22 Capital Budget	4/21/2021
21-08	FY22 Cape Cod Commission Operating Budget	4/21/2021
21-09	FY22 County Dredge Operating Budget	4/21/2021
21-10	To amend Ordinance 16-07 to repurpose funds from the Second District roof to repairs at the Old Jail Complex	4/21/2021
21-11	To modify rates for the County Dredge Program for FY22 and FY23	6/2/2021
21-12	FY21 County operating budget supplemental appropriation for salaries and legal expenses in the amount of \$109,700	6/16/2021
21-13	To transfer from the FY21 general fund budget in the amount of \$30,000 as a match for the OEA?? Military Installation Resilience Program.	7/7/2021
21-14	To amend Ordinance 17-05 to repurpose funds from the Superior Courthouse Roof Replacement to the Second District Roof Replacement	10/20/2021
21-15	FY22 County operating budget supplemental appropriation for various purposes in the amount of \$541,396	10/20/2021
21-16	To amend Barnstable County Ordinance 90-12, Chapter A: the Enabling Regulations Governing Review of Developments of Regional Impact to correct Scrivener's/clerical errors in the document.	11/3/2021
21-17	To utilize the ordinance process of the County Home Rule Charter to expend funds received under the American Rescue Plan Act of 2021 (ARPA) pursuant to Section 3-8 of the Barnstable County Home Rule Charter	12/15/2021
21-18	To transfer to the County's Police Academy Special Fund for Fiscal Year 2022	12/15/2021

Assembly was regularly briefed by County health officials on County COVID data and services being provided including testing and vaccination.

Assembly Delegates received updates on a variety of topics including: AmeriCorps Cape Cod, the Cape and Islands Water Protection Fund, the Cape Cod Commission Ponds Planning Initiative, Cape Cod Municipal Police Academy, the County dredge program, former County fire training site clean-up, hazardous waste collection, Human Rights Advisory Commission, License Plate Grant Program, Massachusetts Alternative Septic System Test Center (MASSTC), Municipal Solid Waste and Recycling, Registry of Deeds, SHINE program, tick programs, and the County's Water Quality Laboratory. The Assembly also deliberated on the process for expending funds received by the County under the American Rescue Plan Act of 2021 (ARPA).

Delegates received presentations from organizations including the Arts Foundation of Cape Cod, Cape Cod Chamber of Commerce, and OpenCape. The Assembly authorized letters:

- opposing plans for a machine gun range at Joint Base Cape Cod,
- opposing any possible plan by Holtec Decommissioning International, LLC to discharge radioactive water from the decommissioned Pilgrim Nuclear Power Station into Cape Cod Bay,

- supporting United States Senate Bill S.2158 (the Cape Cod National Seashore Advisory Commission Reauthorization Act),
- to the United States Coast Guard expressing concern with removing surf vessels at the Chatham Station,
- to the Massachusetts Division of Marine Fisheries on shark activity around Cape Cod, and
- to Governor Baker expressing concern about COVID-19 vaccine supply adequacy on Cape Cod.

County Budget. The Assembly reviews and adopts the County budget each year. The process typically takes place annually between February and May.

Legislative Action. The Assembly adopted the above Ordinances during 2021.

2021 Town Representation on the Assembly

Town	Weighted Vote*	Delegate
Barnstable	21.36%	Patrick Princi (Speaker)
Bourne	8.93%	George Slade
Brewster	4.51%	Mary Chaffee (Deputy Speaker)
Chatham	2.88%	Randi Potash
Dennis	6.41%	John Ohman (Dean)
Eastham	2.51%	J. Terence Gallagher
Falmouth	14.20%	Douglas Brown
Harwich	5.87%	Elizabeth Harder
Mashpee	6.58%	Thomas O'Hara
Orleans	2.75%	Christopher Kanaga
Provincetown	1.60%	Brian O'Malley
Sandwich	8.85%	James Killion

Truro	1.07%	Sallie Tighe (sworn in 5/21); Deborah McCutcheon (until 4/21)
Wellfleet	1.56%	Lilli-Ann Green
Yarmouth	10.93%	Susan Warner

**Note: The percentages listed above have been rounded to the nearest hundredth. Exact numbers are used for all calculations.*

Barnstable County Information

- Assembly Delegate Randi Potash: randi.potash@barnstablecounty.org
- Assembly Clerk Owen Fletcher: (508) 375-6761 or owen.fletcher@barnstablecounty.org
- County Government website: www.barnstablecounty.org

**Respectfully submitted,
Owen Fletcher, J.D., Assembly Clerk**

Bikeways Committee

During 2021 the Chatham Bikeways Committee conducted only limited activities due to the COVID-19 State of Emergency. As in 2020 and 2021 the Bikeways Committee continued to look at ways to enhance safety on the Old Colony Rail Trail ("OCRT").

In January 2021 the Chair of the Bikeways Committee presented an application to the Community Preservation Committee ("CPC") for funding of \$25,000 for a feasibility study of the existing George Ryder Road "share-the road" portion of the Old Colony Rail Trail (OCRT) in order to address current safety hazards and anticipate future needs. The CPC recommended the application be funded and the Annual Town Meeting Warrant article for such funding was approved.

In the fall of 2021 a Bikeways Committee task group worked with the DPW to negotiate and sign a contract with Howard Stein Hudson, the Town's roadway design firm, to carry out the engineering study and produce a Technical Memorandum which was delivered to the Town in December 2021. The Bikeways Committee voted unanimously to accept the Technical Memorandum which became the basis of two applications for funding a separate multiuse path on George Ryder Rd between the north and south entrances to the Old Colony Rail Trail which were submitted in January 2022.

In June Town Meeting approved three warrant articles submitted for Bikeways Committee projects (including the GRR/OCRT engineering study referred to in the previous paragraph. In addition, Town Meeting approved funding for a granite monument to mark the border of the Harwich-Chatham town line on the OCRT.

The Bikeways Committee collaborated with the Town of Harwich which agreed to share the cost of the border monument and arranged to order a granite monument for the town order. Town meeting also approved a warrant article for a motion-activated warning light for the intersection of Old Queen Anne Rd and Stepping Stones Rd. which was submitted by the Bikeways Committee.

In July 2021 the Bikeways Committee re-elected John O'Toole as Chair and elected Bob Oliver and David Widing as Co-Vice Chairs. David Widing was also re-elected as Secretary with Steve Wardle serving as substitute Secretary.

The Bikeways Committee met seven times during 2021. The Bikeways Committee has a full compliment of seven members.

**Respectfully submitted
John O'Toole, Chair**

Board of Assessors

The Assessing Department is a division of the Finance Department. Its primary function is to assess the full and fair market value of all real and personal property in Chatham for the purpose of local property taxation as required by Massachusetts General Law. The Assessing Department is obligated to revalue all properties yearly based on market changes. Once every five years the Department must submit all data for a recertification by the Massachusetts Department of Revenue. This is done to equitably allocate Chatham's annual tax levy among each property taxpayer in proportion to the value of their property.

In addition, the Assessing Department is responsible for: processing statutory tax exemptions; adjudicating tax abatement filings for real estate, personal property, motor vehicle, and boat excise taxes; defending Appellate Tax Board cases; maintaining and updating ownership records per recorded deeds from the Registry of Deeds online database; maintaining records of exempt property and managing the assessment records, which includes property record cards and Assessor's maps.

The Assessing web page provides important data on individual properties that can be accessed by going to the "Assessors' Online Database". The integration of MapsOnline with the taxpayer database provides more options and details. To ensure information is up to date, any changes (such as ownership or mailing address) should be submitted in writing to the Town of Chatham Assessing Department or by sending an email to: akelley@chatham-ma.gov

The web page has different forms

for downloading to include abatements, exemptions, and tax deferrals. There are instructions that should be able to answer most questions but if you require further assistance you are asked to contact the Department.

Despite the challenging conditions of the continuing pandemic, the Assessing Department consistently met the standards set by the Town of Chatham and the Massachusetts Department of Revenue. Chatham was the seventh town in the state to have its tax rate set and approved by the Massachusetts Department of Revenue. Overall, Town valuation for real and personal property showed an increase of ten percent (10%). Despite the challenging environment, work continued with other Town departments to clarify and ensure accuracy of data collected for taxation purposes. There were 760 building permits reviewed, 1,296 general reviews of properties, and 30 Real Estate and Personal Property abatements reviewed and acted upon.

The Board of Assessors would like to express their sincere appreciation to the entire Assessing staff (Melanie Taylor, Assessing Clerk; Candace Cook, Assistant Assessor; and Ardelle Kelley, Director of Assessing) for their dedication and diligence during these challenging times. The staff continued to maintain and update their knowledge and licensing requirements through Zoom seminars. In addition, all staff became members of the International Assessing Association of Officers (IAAO) and Candace Cook became a member of the Education Committee for the Massachusetts Assessing Association.

For ensuring the safety of her staff while continuing to perform her duties to the highest of standards, the Board would like to extend a special thank you to the Director of Assessing, Ardelle Kelley. Her work ethic, leadership, and attention to detail are commendable.

**Respectfully submitted,
John Burke, Chair**

Board of Health

Our Board had a busy and productive year, again, this past year. Prior to highlighting some of our accomplishments, I would first like to acknowledge my fellow Board members and the Town staff that supported us. The five current members include Ron Broman, Ed Sheehan, Noble Hansen, M.D., Carol Boyce, Richard Edwards, M.D. (alternate member) and myself.

We continued to have outstanding staff support during 2021, with Judith Giorgio, Health Agent, and Dianne Langlois,

Administrative Assistant, at our side during all meetings. In addition, Dr. Robert Duncanson, Director of Natural Resources, was always available when his special expertise was needed. It was gratifying during this second COVID-19 year to see how professional and dedicated the Health Division staff were. There were many new and challenging pandemic-related questions, all of which needed to be reviewed and carefully considered. I have been quite proud of the work done by the above staff and know the residents of Chatham have been well served. Hopefully, the end of the pandemic will come sooner than later.

Over the course of the year the Board held 25 formal meetings, had 24 hearing discussions and/or variance discussions. Most of these related to septic system variances. Ten sewer connection orders were given extensions.

Coronavirus - Related Activity

COVID-19 concerns dominated the work of our board again in 2021. Local boards of health have broad, statutory powers to act during times of public health threat, and this authority was evoked four times in the past year, as follows:

January 20, 2021

This order required all food service establishments to notify the public of the incidence of any confirmed positive cases of COVID-19 among its employees and staff, patrons, or vendors by physically posting at each entrance a written notice at the establishment (and on the establishments website) for 96 hours or until contact tracing is complete. It also required the establishment to remain closed for at least 24 hours to undertake deep cleaning and disinfection. In addition, the establishment was required to inform the Board of Health.

May 17, 2021

This order repealed the existing face covering then in effect (requiring mandatory masking in the downtown and other specified areas of town), in accordance with the changing state and CDC guidelines. The CDC data was very encouraging in that the level of transmission in vaccinated individuals was very low and that unvaccinated individuals should wear a mask and socially distance.

May 29, 2021

This Order amended the January 20, 2021, order to reduce the public posting requirement for all business establishments with COVID-19 positive reports from 96 hours down to 24 hours.

September 20, 2021

Due to a resurgence in COVID-19 cases and

the number of documented breakthrough cases in vaccinated individuals, this order was passed to require the wearing of face coverings when attending any indoor public meeting of any Town Board, Commission, or Committee, including Town Meeting.

**Clean-up of Public Health Nuisances
32 Mill Hill Rd.**

The Board continued to work toward a resolution of the illegal dumping problem at this address during 2021. There have been long term concerns expressed by numerous area residents, the Board of Selectmen, the Fire Department, and past Board of Health members. The Board of Health declared this property a public health nuisance, final legal notices were issued to the property owner, and a show cause hearing was conducted. In addition, at least one executive session was held with Town Counsel to discuss legal strategies on how to get the property cleaned up. Present plans are to proceed in a two-phase clean-up, with the first phase focusing on the 50-foot-wide town owned roadway. This is expected to take place in early 2022, using private contractors to remove all debris on the roadway. Phase two will focus on cleaning up the remaining portion of debris located on the private property at 32 Mill Hill Road. This is scheduled for some time in late 2022 after special funding is approved during the spring Town Meeting.

**Groundwater Quality
PFAS (Per- and Polyfluoroalkyl
Substances) in drinking water**

This contaminant of emerging concern was first noted in 2013 and is now being detected across the nation. The Massachusetts Department of Environmental Protection (DEP) has mandated that all towns begin testing for its presence and low levels have been found in many MA communities, including Chatham. The Board of Health has requested monthly briefings on the issue from Dr. Duncanson, who has been providing these on a regular basis. The issue is complicated in that the town has numerous supply wells with varying levels detected, all at very low levels (parts per trillion), but some have tested above the threshold level of concern by DEP. There have also been drought conditions affecting well water production as well as mandatory water use restrictions.

Steps are underway to develop new water treatment and supply capabilities, however, these require capital investment and special engineering studies. The Board also is concerned with finding the source of the contamination. The Town is working with consultants to determine the source(s) if

possible. In 2022 the Board will continue to monitor the situation.

**Respectfully submitted,
John Beckley, Chair**

Cable Advisory Committee

The Cable Advisory Committee currently consists of three (3) voting members – Huntley Harrison, Chairman, William Cook, and Roz Coleman. The mission of the Committee is to convene for the purpose of discussing and making recommendations on cable TV related topics, and, in particular, the Town’s cable television contract.

During 2021, the Cable Advisory Committee examined the fee structure, network services, programming, services to public buildings, and FCC requirements provided by Comcast. The cable television contract with Comcast ran through July 2021 and was finalized and renewed for another ten-year period in October. The Committee was involved in the contract negotiations leading up to the new contract, and it made recommendations for Chatham’s share of the funding for the Cape Cod Community Media Center to fund Public Access Channel 99, as well as for the Town government Channel 18, and Chatham’s share for the educational Channel 22.

In the new contract agreement, Comcast returns 5% of the Gross Annual Revenue collected from cable service franchise fees for community services for Chatham. This revenue is split between the Public Access, Education, and Government channels (PEG). Quarterly payments for 2021 were as follows:

• Jan – March (3% of \$1,645,635.41)	49,369.11
• April – June (3% of \$1,829,475.70)	51,884.25
• July – Sept (3% of \$1,992,571.11)	59,777.22
• Oct – Dec (5% of \$1,838,048.78)	91,902.48

The Town also received \$40,000 for a Capital Payment based on the new contract.

The Cape Cod Community Media Center manages Channel 99 and provides community members of five towns (Chatham, Harwich, Dennis, Barnstable, and Yarmouth) with training to use video equipment and helps them produce their own shows for cablecasting.

The Education Channel 22 is the television station for the Monomoy Regional School District. It televises the School Committee meetings, student created productions, and the school bulletin board featuring special events, sports, the lunch menu, and other

items of interest to the school community. Comcast has set up connectivity for viewers in Chatham and Harwich to watch live cablecasts from the school.

The Government Channel 18 provides Chatham citizens live viewing of various committee meetings from the Annex, streaming for remote participation, as well as archived meetings on the Town website. Currently, all Town committee meetings are recorded in the Annex or in self-serve rooms set up in various locations. During 2020, the restrictions due to the novel corona virus have shifted the focus from meeting rooms to remote participation. This clearly demonstrates the Town’s commitment to increasing the effectiveness and transparency of local government. The Channel 18 staff also covers Town events and creates various public service cablecasts.

There is also the Institutional Network, or I-Net, which is the fiber optic backbone that connects Town buildings and the schools for their exclusive non-commercial use. This network provides the free drops and service at no charge; however, the programming is the responsibility of the end users – Channel 18 and Channel 22. The I-net, which is hosted by Comcast, is provided under the current Comcast Agreement. The Committee works with IT Director Craig Rowe with regard to I-Net issues.

The review of the Comcast contract was delayed for most of 2020 due to the imposed meeting restrictions but was resumed in November. Among the issues discussed were the cable TV needs of the community, an HD government channel and program guide, and the evaluation of Comcast’s performance under the current license. Comcast’s financials have been examined, as well as the complaint records. The Committee met with Cape Cod Community Media Center, the Monomoy Regional School District, and the Government Channel to understand how their share of the revenue has been spent and to determine their proposed needs. There has also been a review of the contracts for other municipalities. In early 2021 there was a public hearing to discuss the contract renewal process and to receive feedback from the public.

The Cable TV landscape is changing due to rising fees and competition with satellite networks, and streaming video services from the Internet, such as Netflix, Hulu, Peacock, Disney+, and HBO Max. People are starting to drop their cable subscriptions in lieu of these other choices, such as à la Carte channel selection. These were some of the issues of concern in the contract negotiations with Comcast. This could mean less revenue

coming back to the Town to support the aforementioned services (PEG revenue). To offset the possible decrease in revenue, the Committee negotiated for an increase of 5% of the revenue in the new contract. The money comes from the franchise fees collected monthly from subscribers and can be used for PEG Access, I-Net, and other cable technology.

**Respectfully submitted,
Huntley Harrison, Chair**

Cape Cod Commission

Website: capecodcommission.org

Committees:

- Committee on Planning and Regulation, Vice Chair
- Climate Action Subcommittee
- Bourne Integrated Waste Management Facility - DRI Subcommittee
- Great Western Road Solar, Dennis - DRI Subcommittee

Cape Cod Climate Initiative

In January 2021, the Commission approved amendments to the Regional Policy Plan (RPP) to include a climate mitigation goal, objectives, and associated technical guidance. The amendments support, advance, and contribute to the Commonwealth's interim and long-term greenhouse gas reduction goals and initiatives, including a state-wide net zero carbon target by 2050. The amendments also include a new greenhouse gas emissions performance measure.

The Assembly of Delegates and Barnstable County Board of Regional Commissioners approved the amended RPP in February 2021.

In April 2021, the draft Cape Cod Climate Action Plan, developed in parallel with the RPP amendments, was released for public comment. The plan benefited from development of a regional greenhouse gas emissions inventory, an economic and fiscal impact analysis, and a legal and policy analysis, among other research and analysis. The result was a comprehensive plan providing actionable goals for Cape Cod. The Climate Action Plan is intended to foster collaborative, targeted action to address climate change in measurable ways.

The draft generated 66 public comments representing more than 500 individual points of feedback. The Cape Cod Climate Action Plan, the region's first, was approved by the Commission in July 2021.

West Chatham Neighborhood Center Zoning Initiative

Cape Cod Commission Chief Planner Chloe Schaefer presented a draft of form-based

code for the West Chatham Neighborhood in December 2021. It is the latest round of technical assistance for the West Chatham and Route 28 Corridor. Commission staff worked with town staff and planning board members throughout 2021, providing several presentations and avenues for public comment. Funding for the project was provided by the Commonwealth of Massachusetts Department of Housing and Community Development's District Local Technical Assistance program through the Commission.

Cape Cod and Islands Water Protection Fund

The Cape Cod Commission provides administrative and technical support to the Cape Cod and Islands Water Protection Fund, which awarded approximately \$10.7 million in subsidies for eligible projects and pre-existing debt related to wastewater infrastructure to the Town of Chatham.

OneCape Summit

After a one-year hiatus, the OneCape Summit returned in a virtual format, August 23-24, 2021. The summit is a regional forum for collaboration, innovation, and excellence across major policy issues and areas. Over the course of two days, sessions covered strategies to address marine and freshwater quality, work to mitigate and adapt to climate-related impacts in the region, local and regional strategies to support housing needs, and building resilience within our natural, built, and community systems in a post-COVID economy.

Completion of the Water Quality Data Portal

As part of a grant through the EPA's Southeast New England Program (SNEP), Commission staff and project partners developed a database and user interface to aggregate and access all data compiled from approximately 20 years of coastal water quality monitoring. These different sources of coastal water quality data were compiled into a single dataset to be accessible through a public-facing data portal.

The project was designed to increase the accessibility and comparability of water quality data collected throughout the Cape Cod region and facilitate use of best available data by local decisionmakers.

Pond and Lake Atlas Update

Commission staff initiated an update to the 2003 Pond and Lake Atlas, which includes an interactive, GIS-based online viewer. This new format will be easier for users to access and explore, and it will allow for information on ponds to be updated on a regular basis.

Existing information was migrated into a GIS database, which will compile all past and future pond water quality data in a central location to allow broader access.

Economic Development and COVID-19 Response

The COVID-19 pandemic brought unprecedented changes to the way we live and work, with widespread impacts felt across the region. Working with state, regional, and local partners, the Commission helped develop and maintain several information tools and websites to provide up-to-date information on COVID cases, economic impacts, and other details supporting the Cape's reopening, recovery, and resiliency efforts. See datacapecod.org.

The Commission was awarded a U.S. EDA CARES Act Recovery Assistance grant to support efforts to respond to and recover from the devastating economic impacts of the COVID-19 pandemic and develop strategies to improve resilience in the future.

Workshops: As part of its economic resiliency efforts, the Commission worked with Revby, a business consulting and technical assistance firm, to provide a multi-part workshop series designed to help Cape Cod business owners navigate COVID-19 recovery and resiliency strategies.

Toolkit: The COVID-19 pandemic produced a dual threat to lives and livelihoods across the globe. For Cape Cod's small businesses, the effects were amplified among community-based and seasonal businesses that traditionally rely on in-person commerce. This toolkit's primary purpose is to help Cape Cod small businesses build resilience amid the COVID-19 pandemic. The research-based frameworks, tools, and checklists provided in the toolkit are designed to support efforts by Cape Cod business owners and their teams to recover and to use the COVID-19 experience as a catalyst to prepare and respond to future disasters.

Workshop recordings and toolkits are available at capecodcommission.org/our-work/business-recovery-planning/.

Business Impact Surveys

The Commission issued the second and third business surveys to track the effects of Covid-19 in 2021. The Commission partnered with the Cape Cod Chamber of Commerce to collect information on the economic impacts to local businesses and non-profits. Each survey had between 370 to 450 respondents, representing every town and the major industries on Cape Cod.

Survey results are available at datacapecod.org/pf/covid-19-business-impact-surveys/.

Coastal Resiliency Bylaw and Communications Framework

The Commission worked with four communities on a project to develop a model Coastal Resiliency Bylaw that identifies strategies to mitigate and adapt to coastal changes.

Commission staff leveraged research on climate and coastal resiliency development strategies, Municipal Vulnerability Preparedness Program planning efforts, and interviews with town planning staff and board members to develop a recommended communications framework. The framework is intended to provide language and steps to engage stakeholders in productive conversations that can be productive and increase shared understanding. The framework will also help communicate the need for updates to the regulatory context to meet key challenges.

The report was prepared by Cape Cod Commission staff in collaboration with the Urban Harbors Institute at UMass Boston; Noble, Wickersham, and Heart; the Woods Hole Group; and Barnstable County Extension. This project was funded by a Massachusetts Executive Office of Energy and Environmental Affairs Planning Assistance Grant.

Respectfully submitted,
Tom Wilson, Representative
Kristy Senatori, Executive Director

Cape Cod Regional Technical High School District

Cape Cod Regional Technical High School was established in 1973 as a public technical high school. Cape Cod Tech students meet the same academic standards required by the state as our sending schools while also meeting certification standards of their technical training.

District Towns: Barnstable, Brewster, Chatham, Dennis, Eastham, Harwich, Mashpee, Orleans, Provincetown, Truro, Wellfleet, Yarmouth

Mission Statement: Cape Cod Regional Technical High School will provide an opportunity to acquire high quality technical, academic, and social skills preparing our students for success in our changing world.

Enrollment: For school year 2020-2021, the enrollment on October 1 was 626 students.

Budget: For school year 2020-21 (FY21) there was a Total Operating Budget of \$15,504,000, a 2.76% increase over FY20. To view: www.capetech.us/about/departments/business-office

News from Superintendent Sanborn

The entire Cape Cod Tech community: our staff, students, parents, guardians, School Committee, School Building Committee and technical advisory committees extend a sincere appreciation to our twelve towns and their taxpayers for supporting this new facility as a reality. On October 8, 2021 in our current school year, we finally, under the constraints of COVID protocols, held a restricted invitee ribbon cutting event for the community. I do think you would have been proud of our students who were front and center at this event. Your forethought to support construction of their school will benefit current and future technical students for decades to come. Finally, we not only view our facility as a school but as a community resource providing services to towns and community members, offering afternoon and evening workforce training, and hosting events for town and local organizations. Thank you, again.

Town of Chatham: Chatham had 15 students enrolled at Cape Cod Tech as of October 1, 2020.

The assessment for Chatham in FY21 was \$203,242 based on 10 students on October 1, 2019.

Assessments are based on the previous year's enrollment.

Highlights from Cape Cod Tech 2020-21 School Year

- Graduated 127 seniors: 3 from Chatham.
- Enrolled 174 freshman: 5 from Chatham.
- The student newspaper Tech Talk won numerous prestigious awards this year: a gold medal from Columbia Scholastic Press Association, the Highest Achievement Award from New England Press Association, multiple awards from the Youth Journalism International competition and first Place with Special Merit from the American Scholastic Association.
- Through the generosity of Cape Cod community organizations, charities and family memorials, Cape Cod Tech presented 38 toolships and 46 scholarships to the graduating class of 2021 for a total of \$84,766.
- Thirty-four (34) students received John and Abigail Adams Scholarships.
- SkillsUSA is a national student organization and is a huge part of the of the Cape Cod Tech experience combining technical, academic and employability skills. Forty-two (42) students participated in competitions winning 19 District medals and 14 state medals. Cape Cod Tech was recognized as a National Model of Excellence.

- Future Farmers of America, "FFA" is a national career and technical student organization based on middle and high school classes that promote and support agricultural education. This year Horticulture Instructor Stephen Dolan received the Honorary FFA Bay State Award in recognition of his outstanding service in the advancement of agricultural education.
- The Cooperative Education (Co-Op) program placed a total of 62 junior and senior students to work with local businesses, enhancing their skills through Co-Op placements. Senior internships for Health and Dental were not active this year due to COVID-19.
- Athletics offered a modified sports program due to COVID-19 restrictions. The following teams did compete competitively: football, volleyball, girls and boys soccer, baseball, cross-country, golf, ice hockey, girls and boys lacrosse, girls softball and tennis.

Technical Highlights from 2020-21

The school was not open to the public for services this year due to the COVID-19 pandemic.

- The Auto Collision program graduated 100% of its seniors and 80% of those seniors were employed as of graduation day. This program completed jobs for local town departments and Habitat for Humanity.
- The Auto Technology program significantly altered their curriculum to increase shop time for 9th and 10th grades.
- The Carpentry Department accomplished many carpentry projects, despite COVID-19 pandemic. Five of their seniors participate in the Co-Op program. The department is a member of the Home Builders and Remodelers of Cape Cod.
- In the Cosmetology program six seniors completed their Massachusetts State Board Exams. All students are certified in the Barbicide disinfectant training and SP/2 Safety Training.
- Culinary Arts had great success in 2021 including filling 100% of their freshman seats, restructuring their curriculum delivery, and receiving the highest possible score for food service operation from the Harwich Board of Health on multiple inspections.
- Dental Assisting students were active in community service events at local preschools, veteran centers and Angel House. The program added new equipment and software to their curriculum and they are working towards expanding clinical experience at the community college.

- The Design & Visual Communications program is working hard to boost the new school's look in all things involving design and presentation. The new building's technology and equipment have provided opportunities to push the students' knowledge.
- The Electrical Department earned praise from the DESE safety inspector for work station safety. This shop was the number one shop chosen by freshmen as they explored their placement options.
- Engineering Technology sophomores learned to program and fly drones; juniors completed 3D Design and Analysis in dual-enrollment with the community college; seniors received a grant from the MIT Club of Cape Cod to design, 3D print and build a personal transport using a skateboard or scooter concept.
- The Health Technologies students were impacted by the pandemic in terms of practicing their trade. They were unable to do internships at the hospital or nursing homes. Seniors did sit for the CNA exam. There was a new 9th grade shared program between Health and Dental.
- The Horticulture program did more outside work on the new campus. Within every live project there were opportunities using real experiences to teach technical skills and fundamental skill development.
- The HVAC program is now an approved training program for hours toward the MA State Refrigeration Technician license. All freshman earned Hot Works Certification. Ninety percent (90%) of HVAC upper-classmen went out on Co-Op placements.
- The Information Technology Program moved their sophomore curriculum to the freshman year to give 9th graders a head start in preparing for certifications. Thirty-one (31) students received certifications in specialty programs.
- Marine Services had seven students participate in Co-Op placements. In SkillsUSA, Marine Services students took home 1st Place, 2nd Place and 3rd Place Marine awards.
- The Plumbing Shop had seven students participate in Co-Op placements and 40% of their total students participated in SkillsUSA. The department's curriculum is teaching 21st Century skills to keep pace with fast changing boiler technology and new codes.

Academic Highlights from 2020-21

- The Business Education/21st Century Learning department offered several exciting activities: an online simulation to create a new business in a city; a Stock Market Game competition, and a virtual

- Credit for Life Fair in which students created a budget, navigated through various budget booths and virtually chatted with Cape Cod Five volunteers while doing so.
- The English Department learned a great deal this year about technology-based instruction and assessment to integrate it into the curriculum. As DESE continuously adjusted their MCAS requirements throughout the year the English department continuously adjusted curriculum and instruction to ensure that students were prepared.
- The Social Studies department focused heavily on teaching the historical and current event moments attached to the Civil Rights movements of the past up to the Black Life Matters movement of today.
- The Math Department also realigned 9th and 10th curriculum to the Next Gen MCAS computer based testing throughout the year and implemented online testing practice into their overall curriculum.
- The Science Department adjusted to changes this year: a new building with new labs, and remote learning - to hybrid classes - to 100% in person, while continuing to provide the students with meaningful and rigorous curricula.
- The Student Services Department attended countless webinars to learn best practices for navigating the pandemic with a focus on student mental health. A school-wide mental health screening was administered to identify students in crisis and needing mental health assistance.

Please visit our website: www.capetech.us for more information.

Respectfully submitted,
James Buck Upson and Marie Connolly
Chatham Representatives,
Cape Cod Regional Technical High School
District School Committee

Cape Cod Regional Transit Authority

The Cape Cod Regional Transit Authority (CCRTA) has provided a total of 10,465 one-way passenger trips across all services in the town of Chatham from July 2020 through June 2021 (FY21).

CCRTA provided 606 Medicaid trips, 691 Day Habilitation trips, 306 ADA trips, and 166 other medical trips for Chatham residents. CCRTA also provided 9 Chatham residents with 28 trips to Boston area hospitals through the Boston Hospital Transportation service.

CCRTA provided 47 Chatham residents with 1,260 DART (Dial-a-Ride Transportation) trips during FY21. Total DART passenger trips in the fifteen towns of Cape Cod were 89,565 in FY21.

The fixed route Hyannis to Orleans (H2O) serves the towns of Barnstable, Yarmouth, Dennis, Harwich, Chatham, Brewster and Orleans along the Route 28 corridors. A total of 10,465 one-way trips originated in Chatham for the H2O route for the period July 2020 through June 2021. Although we do not track alightings, it is assumed that an approximately equal number of riders ended their trips in Chatham, including some who began and ended their trips in Chatham. Total ridership for the H2O route for this period was 110,383.

CCRTA supplied the Chatham Council on Aging with one Mobility Assistance Program (MAP) vehicle that provided 20 rides from July 2020 to June 2021.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at www.capecodrta.org, as well as links to many other transportation resources.

Respectfully submitted,
Tom Cahir, Administrator

Cape Light Compact

Cape Light Compact JPE is an intergovernmental organization consisting of the 21 towns on Cape Cod and Martha's Vineyard and Duke's County. The Compact's mission is to serve our 205,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, and renewable competitive electricity supply.

Effective July 1, 2017, the Cape Light Compact reorganized itself as a joint powers entity pursuant to Massachusetts General Law Chapter 40 Section 4A1/2, becoming

Energy Efficiency

Jan – Nov 2021	# of Participants	Customer Savings	kWh Saved	Rebates/Incentives Paid to Customers
Low Income	61	\$2,510.00	12,550	\$22,636.81
Residential	837	\$191,489.20	957,446	\$791,699.45
Commercial	42	\$106,080.60	530,403	\$200,668.21
Total	940	\$300,079.80	1,500,399	\$1,015,004.47

Note: The data above does not include activity in December 2021 due to the date of this publication. Please visit www.capecompact.org/reports/ for more information.

the first joint powers entity in Massachusetts. Reorganizing as a joint powers entity protects member towns from potential liabilities and mandates greater financial accountability through expanded reporting requirements to the Massachusetts Department of Revenue and member Towns, and designation of Treasury functions to an independent entity.

POWER SUPPLY

During the year 2021, the Compact's power supplier for all residential, commercial, and industrial customers was NextEra Energy Services of Massachusetts (NextEra). The Compact is pleased that our residential price remained price-competitive with the utility's basic service residential price, while also being 100% renewable.

The Compact has been a green aggregation since January 2017, meaning 100% of Compact's power supply customers' annual electricity usage is met with renewable energy certificates (RECs). By retiring RECs to match the Compact's customers' usage, Compact customers are financially supporting renewable energy resources, including resources located on Cape Cod. In addition, NextEra deposits all premiums paid for voluntary RECs, plus their supplier and retail fees (expected to total over \$3 million per year), into a trust fund to be used solely for the development of new renewable energy resources. By purchasing electricity through the Compact, all Compact power supply customers are supporting renewable energy and acting locally to combat climate change.

In March 2019, the Compact launched two new power supply options, CLC Local Green 50 and CLC Local Green 100, which have been updated as of December 2021. The CLC Local Green program gives customers an option to support local renewable energy development by paying a small premium on their monthly electric bill. The Compact uses this premium to purchase and retire Massachusetts Class 1 RECs such that a total of either 50% or 100% of customers' annual electricity usage is matched with Class 1 RECs, inclusive of the RECs retired as part of the Compact's standard power supply product. These additional Class 1 RECs are sourced from renewable energy projects in New England, including several solar installations on Cape Cod.

At a regional level, New England continues to face electricity pricing spikes during the winter months. Over the last fifteen years, New England has greatly increased its reliance on natural gas for electricity production; however, natural gas pipeline capacity has not substantially increased during that same period. This creates a supply shortage of natural gas for

electricity production during winter cold snaps, and therefore increases prices for electric generators, which is passed on to all New England power supply customers. Until such time as this issue is resolved, either through additional natural gas or electric transmission infrastructure, demand reduction, or other targeted programs, the possibility of future high winter pricing remains, and as such, consumers should still expect seasonal pricing fluctuations for the foreseeable future. The Compact will continue to seek ways to help customers reduce their electricity costs through innovative energy efficiency programs to mitigate the impacts of higher winter electricity pricing.

As of December 2021, the Compact had approximately 12,190 electric accounts in the Town of Chatham on its power supply.

CONSUMER ADVOCACY

Since 1997, Cape Light Compact has advocated for the ratepayers of Cape Cod and Martha's Vineyard at the local and state level.

In 2020, the Compact's primary consumer advocacy focus was on redesigning its Cape & Vineyard Electrification Offering (CVEO). The Compact expanded its coordination with Massachusetts stakeholders to redesign CVEO. The redesigned CVEO focuses on the following:

- Consistency with the 2018 amendments to the Green Communities Act and will advance the goals and objectives of these amendments while providing cost-effective energy savings and reducing greenhouse gas emissions.
- Serving low-and-moderate income members of the Cape and Vineyard community, a population that faces economic barriers to installing the three technologies proposed under CVEO.
- Address the economic barriers such as the high up-front costs and inability to qualify for a loan.
- Through the installation of cold climate air source heat pumps ("ccASHP" or "heat pump") CVEO advances the Commonwealth's goal of beneficial strategic electrification and the greening of the building sector.

The Compact also participated in regulatory proceedings at the DPU related to the retail electric market, pushing for policies that promote a competitive power supply market while ensuring common-sense protections for consumers.

ENERGY EFFICIENCY

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient

appliances and energy education in our schools) comes from the monthly customer "energy conservation" charge on each customers' electric bill, which is multiplied by the number of kilowatt hours used during the month (\$0.02579 for residential customers and \$0.01085 for commercial and industrial customers).

**Respectfully submitted,
Peter Cocolis, Chatham Representative**

Cemetery Commission

During 1021, we had a total of 71 burials in Chatham. 18 were full burials and 53 cremations.

We had a total of \$ 4,000.00 for administrative fees – consisting of \$1,350.00 for full burials and \$2,650.00 for cremations.

We also had 3 plots and 38 individual lots sold – for a total of \$35,200.00.

The Cemetery Department experienced an increase in burials and a slight decrease in sales compared to 2020 figures.

2021 had many changes in the Cemetery Department. Due to COVID the Cemetery Department had to work remotely for a few months, and we had no Monthly Cemetery meeting for six months. Long serving Chair George Goodspeed left the Commission in June and David Whitcomb assumed his role. William Bystrom was appointed to the Cemetery Commission. The Administrator resigned in June leaving Dan Tobin, Director of Parks and Recreation to continue the operations of the Administrator for the rest of the year.

The Rules and Regulations were revised on September 30, 2021, and a red-line copy is posted on the Town's website.

The Cemetery Commission Office, at 221 Crowell Road, is open Wednesday and Thursday from 9:00 AM to 4:00 PM and Friday 9:00 AM - 2:00 PM, except on Holidays. The Commission meets monthly at Community Center. The services of the Cemetery Department are available by calling telephone # 508-945-5117 or contacting a Commission member.

**Respectfully submitted,
David Whitcomb, Chair**

Chatham Community Housing Partnership

The mission of the Chatham Community Housing Partnership is to:

- Quantify the affordable housing need in our community.
- Quantify other housing needs in our community.
- Undertake the necessary study of the alternatives available as quickly as possible to address these needs.

- Recommend to the Board of Selectmen solutions which would most effectively address our community housing needs.
- Undertake to review the charges of other communities' affordable housing Task Forces or Committees to recommend to the Board of Selectmen whether or not this charge should be broadened.
- Prior to a recommendation being made, assure the integration of the input/opinions of individuals or groups in our community that have either expressed an interest in affordable housing or have begun to address the issue.
- Submit to the Board of Selectmen an annual report of the Chatham Community Housing Partnership.

2021 Accomplishments

- Supported Town Meeting approved housing related articles at Annual Town Meeting 2022.
- Prioritized the goals and objectives in the Housing Production Plan and made recommendations on these prioritized goals to the Select Board.

2022 Goals

- Continue to work with the Select Board on for plans for affordable attainable housing on the Town Owned Middle Road Property.
- Continue to support more development of affordable/obtainable rental and ownership units for seniors, young families and workforce.
- Encourage mixed-income housing to minimize stigma associated with a concentration of affordable units.
- Support additional homes being placed into the MCI rent escrow program.
- Work with the Planning Board to advance housing related bylaw amendments.
- Continue and expand on coordinating with other town Committees, Board and the Chatham Housing Authority.

We would like to thank the citizens of Chatham who step forward to assist the Committee with our mission. The Chatham Community Housing Partnership looks forward to the coming year to working with other Town Committees, local agencies and interested citizens to meet the affordable and attainable year-round housing challenges ahead.

**Respectfully submitted,
Karolyn McClelland, Chair**

Chatham Housing Authority

The Chatham Housing Authority organized and existing pursuant to Massachusetts General Laws, Chapter 121B, Section 3, is composed of a five-member Board of

Commissioners responsible for policy making and general administration of the Authority. The Authority is a quasi-state agency under the direction of the Massachusetts Department of Housing and Community Development.

Four of our Board members are elected by Town voters and the fifth is appointed by the Commonwealth. The Authority's staff consists of an Executive Director, Administrative Assistant, and a full-time maintenance employee.

Board meetings are held on the third Tuesday of each month at 5 p.m. in the Authority's Community Room, 240 Crowell Road, Chatham. Additional meetings are called and posted when necessary. Meetings are open to the public. The annual meeting and election of officers is held at the regular meeting in September.

Core Authority Programs

These are the State programs that are run by the Authority:

- The Anchorage: elderly/disabled housing (40 apartments)
- Captain Bearse Congregate House: elderly housing (17 apartments)
- Captain's Landing: Family Housing (12 apartments)
- A Group Home leased to Dept. of Mental Health and a Group Home leased to Vinfen, Inc.
- Massachusetts Rental Voucher Program (MRVP): We administer 11 MRVP's

These are the Town programs that are run by the Authority:

- CHOP Houses: The Authority is the Resale Agency for the CHOP (Chatham Home Ownership Program) houses located off Stony Hill Road.
- MCI Rent Escrow Program: There are five families enrolled in a five-year program. We thank the people of Chatham for the addition of a fifth house to the program.
- Rental Assistance Program: This is funded by CPA funds. We currently have 4 families enrolled in the program. We are seeking another round of CPA funding to continue the program
- Harwich Housing Authority: The Chatham Housing Authority continues to manage the Harwich Housing Authority, which consists of 20 MRVP's, 12 family units and a group home, as well as several Town programs.

Maintaining and Creating Affordable Housing

Key elements in the Chatham Housing Authority's mission are to "provide affordable, decent, safe, and sanitary housing through the maintenance of our existing units and the development of new units" and "to support residents in their effort to achieve self-sufficiency." We have used the Town's

Comprehensive Plan to accomplish its goals which mesh closely with our mission.

The Board also wishes to applaud the extraordinary Authority personnel, who not only are experienced professionals, but caring individuals. We are proud to serve with Executive Director Tracy Cannon, Administrative Assistant Kayta Koehler-Rice, and Maintenance Supervisor Matt Stone.

**Respectfully submitted,
Alan Mowry, Chair**

Community Development Department

The Chatham Department of Community Development's mission is to ensure courteous, consistent, dependable and trustworthy public service in four primary areas: building/inspectional services, planning, zoning, and historic preservation. In carrying out this mission, the Department also supports various Town Boards, Commissions, and Committees including:

- Planning Board
- Zoning Board of Appeals
- Historical Commission
- Historic Business District Commission
- Chatham Community Housing Partnership (F.K.A. Affordable Housing Committee)
- Affordable Housing Trust Fund Board of Trustees
- Committee for the Disabled
- Economic Development Committee

The Department strives to enhance the town's long-term planning efforts while streamlining permitting and enhancing the efficiency of inspectional services.

Building/Inspectional Services

The volume of construction activity in town increased significantly in 2021 with 1,135 building permits issued versus 945 building permits in 2020, an increase of 20%. The number of permits issued for new dwelling units also increased to 47 as compared to 34 in 2020. Residential renovations and additions continue to be the dominate type of construction with 1,007 permits issued in 2021. The average value of a residential renovation-addition decreased from \$58,796 in 2020 to \$57,727 in 2021. A total of 48 permits were issued for renovations and/or additions to commercial buildings and one new commercial building permit was issued in 2021. The number of permits for the demolition of existing residential structures increased from 21 in 2020 to 32 in 2021. A total of 1,301 plumbing and gas permits and 1,015 electrical permits were issued in 2021. Revenue in 2021 from building, gas, plumbing and wiring permits was \$598,590.

Planning, Zoning and Historic Preservation

Many of the town's planning, zoning and historic preservation activities are overseen by or the responsibility of one of four boards or commissions. These are: The Historical Commission, Historic Business District Commission, Planning Board and Zoning Board of Appeals. Collectively, these four boards/commissions held 83 meetings in 2021, some of which were conducted virtually or an in-person/hybrid format and were attended by department staff who also provided support in advance of and following the meetings. Revenue generated from applications submitted to these boards was \$26,365. An additional \$349.13 in revenue was collected in copying fees and \$1,575 in sign permit fees.

During 2021, the department also completed initiatives in cooperation with the Boards, Commissions and advisory committees supported by the Department, including:

1. Completed Chatham's Five-Year Cycle Visit for the National Flood Insurance Program's Community Rating System and improved Class Rating from a Class 8 to a Class 7. This improvement will result in an increase from 10% to 15% reduction in Flood Insurance Rates for Flood Insurance Policy Holders in Chatham.
2. Completed Americans with Disabilities Self-Evaluation and Transition Plan.
3. Processed 1,135 Building Permits, 1,301 Plumbing/Gas Permits and 1,015 Electrical Permits and 4,278 combined inspections related to those permits.
4. Received Town Meeting Approval for three Home Rule Petitions Relating to Housing Initiatives.
5. Received Housing Choice Small Town Grant for a Feasibility Study to assess land designated for Affordable & Attainable Housing.

We'd like to express our gratitude to the volunteers who serve on the boards, commissions, and committees the department supports for their commitment to the community.

Respectfully submitted,

Kathleen Donovan, Director

**Jay Briggs, Building Commissioner/
Zoning Enforcement Officer**

Alyxandra Sabatino, Principal Planner

Sarah Clark,

Central Permitting Coordinator

Michele Clarke, Office Manager

Richard Flores, Local Building Inspector

Christina Bassett,

Inspections Division Secretary

Chantal Kilkenny,

Community Development Secretary

Conservation Commission

The Conservation Commission continues to make environmental protection a priority. The Massachusetts Wetlands Protection Act and Wetlands Protection regulations (310 CMR §10.00) recognize eight important functions of wetlands that are subject to protection including: protection of public and private water supplies, protection of groundwater and water quality, providing flood control, prevention of storm damage, prevention of pollution, protection of fisheries, protection of shellfish & shellfish habitat and protection of wildlife & wildlife habitat. The Conservation Commission is the regulatory body that is responsible for administering the Wetlands Protection Act (MGL Ch. 131, s. 40) and Chatham Wetlands Protection Bylaw (Chapter 272).

The Conservation Commission held an average of 3 meetings per month throughout 2021. Meetings held on the first Wednesday of the month were dedicated to reviewing and approving draft Orders of Conditions. The second and fourth Wednesdays were scheduled for public hearings on applications. Commission members visit project sites before scheduled hearings and attend on-site meetings with Applicants and/or Representatives as necessary. As of the end of 2021, the Commission has 5 voting members and 1 associate member.

The Commission received a total of 190 applications for work within areas protected by State and/or local wetlands protection regulations. Applications consisted of 66 Notices of Intent, 21 Requests for Determination of Applicability, 8 Requests to Amend Orders of Conditions, 81 Administrative Reviews, 7 Extension Requests, 2 Field Change Requests and 35 Requests for Certificate of Compliance. Total wetland application fees collected in 2021 were \$27,153.00. Total fees collected include a portion of the state application fee as well as a separate local filing fee. The Town's share of the State fees collected totaled \$11,781.50 and fees collected under the local bylaw totaled \$13,821.50. Advertising fees collected totaled \$1,905.

By statute, fees obtained in the administration of the MA Wetlands Protection Act can only be used to carry out the Commission's duties under the Act, not for other Commission activities. The Fee schedule was revised this year to have more continuity and include a charge for time spent on Certificate of Compliance inspections.

The Commission developed two working groups that met once per month. The first is the Regulation Review working group whose goal is to make sure the Bylaw

and Regulations align and to make a more concrete and understandable set of regulations. The second working group is to review the permit template for the Order of Conditions in order to make it more complete, but also more concise.

The Commission continued to meet fully remote. While there are benefits to meeting in person, it was found attendance was increased and the convenience for representatives was greatly appreciated.

**Respectfully submitted,
Bob Ralls, Chair**

Chatham Council on Aging

Mission Statement: We support Chatham residents age 60 and over with a range of health and wellness, social, educational and outreach programs and services to enhance the quality of their lives. We welcome the support of Chatham residents of all ages to promote our mission through community service and resource development.

The following highlights accomplishments and challenges during a year which required constant pivoting between remote, virtual, distanced, hybrid and in-person operations due to ongoing pandemic conditions.

1. Chatham Elder Working Group

- (CHEWG):** The COA has developed cross-sector partnerships with municipal departments and community stakeholders. The work done by this group serves the community and saves the Town money through faster identification of at-risk seniors.
- a. CHEWG was invited to present at the MCOA state conference as a replicable model and innovative best practice for communication, collaboration, and coordination in support of older adults. COA staff accepted an additional invitation to present a session on "Individual and Systems Advocacy to support your COA and Community".
 - b. Partnership outgrowth with Chatham Emergency Management resulted in COA participation in the Tabletop Exercise with the goal of offering and capturing information that will formalize procedures for emerging events and enable the team to potentially implement them. The COA staff is a resource for emergency planning due to familiarity with many of the frailest and at-risk residents.
 - c. Risk Reduction Programs expanded this year to include an Ice Melt/Scoop Delivery Program to homebound and frail residents and an Address Indicator installation program open to the entire community.

2. COVID-19 Vaccinations: Following the creation of the Cape Cod Reginal Vaccine Consortium and to reach homebound and vulnerable older adults who had not been able to access a vaccine appointment, the Chatham COA began work on the following “Tracks” in collaboration with Chatham Police, Fire/EMS, Health Department, Elder Services of CC&I, Cape Cod Healthcare and Outer Cape Health Services.

- a. Track One: The COA identified Individuals needing assistance making a vaccination appointment but were able to travel to Cape Cod Community College. This list was provided on an ongoing basis to Cape Cod Healthcare who, proactively reached out and assisted with appointment making.
- b. Track Two: Residents self-identified or the COA identified Individuals who were homebound, not able to drive, or had other conditions that limited their ability to navigate a vaccination website. Those individuals who were not registered patients of Outer Cape Health Services required an in-home visit by the COA to complete and sign required paperwork. Outer Cape Health Services secured the vaccine, the COA scheduled and confirmed the appointments, Chatham EMS administered the vaccinations.
- c. Other: Throughout, the COA aided residents who did not fit the Track 1 or Track 2 parameters but required information and assistance in navigating the vaccination appointment process.

3. Healthy Meals in Motion-Mobile Food Pantry: Happy 5th Anniversary Chatham Mobile Food Pantry Site! In 2016, the Chatham COA partnered with the Family Pantry of Cape Cod to pilot the Healthy Meals in Motion (HMIM) mobile food pantry program. As a “choice” pantry, orders are picked, packed, and delivered according to each family’s selections. In 5 years HMIM at the Chatham COA has served 121 clients, made 1305 deliveries, and distributed 5829 bags of food (equal to 121,438 meals) with a value of approximately \$246,275, all generously donated by the Family Pantry of Cape Cod.

4. Transportation: Initiated in April 2020, the Grocery and Pharmacy Delivery Service remains a service cornerstone. In July 2021, client transportation resumed for four Chatham families to Rock Harbor Respite (the Orleans Adult Day Program). Overcoming worker shortages and the challenging hiring market, Town

2021 TOTAL UNDUPLICATED CLIENTS/ CAREGIVERS/PARTICIPANTS SERVED	1781
2021 CATEGORIES	
Outreach	Active Clients: 710 Age >85: 229 Age 75-84: 217 Age 60-74: 249 Age<60: 15
Program Attendance	Participants: 1,221 Units of attendance: 4066
Transportation of Clients (Jan-December 2021)	Clients: 3 One-Way Rides: 273
Grocery/Pharmacy Deliveries (Jan-December 2021)	Clients: 20 Total Deliveries: 208
Volunteer Management	Volunteers: 24 Hours of Service: 288

staff implemented innovative promotion techniques to recruit additional drivers to help meet increasing demand for medical appointment transportation.

5. Senior Tax Work-off Program: Year 9 (FY 2021) program operations were impacted by ongoing pandemic conditions. Of the twelve participants originally placed, nine participants in seven departments/divisions worked 462 hours and volunteered an additional 193.75 hours outdoors, and via remote and socially distant means, completing projects not achievable with regular Town staffing. At the time of this report, twelve of twenty possible positions for Year 10 (FY 2022) have been filled.

6. COVID-19 Programming Pivots: Programming now falls into four categories.

- a. Drive Through/Outside: Residents have shown robust interest and participation in themed drive through events featuring food and entertainment, allowing staff and residents to reconnect with each other as COA “family” and to celebrate community ties.
- b. Outreach & Connection: In lieu of gatherings at the Senior Center many traditional outreach programs and activities including birthday greeting cards and “Miss You a Latte” have been delivered by U.S. Mail, or home delivered by COA staff e.g., birthday cupcakes. Great effort has been expended to include residents who have a history of frequenting the Senior Center, but who are not typical

outreach service recipients, all of whom have been disconnected due to building closures and COVID safety protocols.

- c. Virtual: The COA has offered an uninterrupted selection of live and on-demand virtual programming and fitness classes. COA staff and volunteers work with individuals requesting training in the use of Microsoft Teams, Zoom, the Zumba platform and Smart TV usage.
 - d. Collaborative: Cape COAST (Councils on Aging Serving Together) is a consortium of the COA directors of the 15 towns which comprise Cape Cod. The Chatham COA has been actively involved since the group’s inception. This organization has collaborated to create and strengthen partnerships and leverage collective resources in order to offer older adults on Cape Cod enhanced educational, enrichment and entertainment options, many delivered via live, free, Zoom programming.
- 7. Facility Project:** Following the failure of the article seeking new COA facility design and construction funding at the June 12, 2021, Annual Town Meeting, staff packaged project background and development information in preparation for further meeting and discussion. The “New Council on Aging Facility Project Development Phases-November 2016/June 2021” overall site selection/alternatives progression summary was printed, and tabbed copies made available for staff, Board, and public use. In November 2021, at the direction of the Select

Board, an online, moderated community forum was held to seek residents' input on key topics related to re-starting the new COA facility process. Topics under consideration included: a) Confirming the need for a new facility, b) Where a new facility should be located, and c) What programming and operational space must the new facility accommodate. The forum was well attended, and very informative input was collected. A written summary of the forum's findings was provided to the Select Board and to all interested residents. A December 7th joint meeting of the Select Board and the COA Board entertained public comment and discussion relative to next steps which led to the Select Board's adoption of the following motion:

Amended Motion: by Jeffrey Dykens to direct the Town Manager to come up with available funds to commence a feasibility study for an attached building at the Community Center with programming as directed by the Council on Aging Board and the bifurcated model with a new scaled down building at the current site and programming at the Community Center.

8. COA Staffing: The COA operated at reduced staff levels during most of the 2021 due to departures and a widespread workforce shortage. During the 4th quarter open positions included a Director, Program Coordinator, Drivers and Receptionist.

**Respectfully submitted,
Barbara Segall, Chair
Council on Aging Board of Directors
Eva M. Orman, Interim Director**

Cultural Council

In Massachusetts, public funding for the Arts, Humanities, and Interpretive Sciences is provided through the Massachusetts Cultural Council and the town of Chatham. The Chatham Cultural Council is part of a network of local councils that serve every city and town in the state.

The Council had 32 requests for funding in 2021-2022. We were very fortunate this year, despite COVID restrictions, to be able to grant full or partial funding for all applicants who applied. The total amount given out was \$17,065.00 (Seventeen thousand and sixty-five dollars).

Our funds are provided by the Mass. Cultural Council (\$5,000.00) and the town of Chatham (\$4,000.00). Unfortunately, because of COVID restrictions this year, our council was unable to raise additional funds through fundraising efforts. Hopefully, future

fundraising ideas will be discussed once COVID is behind us.

Our recipients rely on the Mass. Cultural Council's contribution and the town of Chatham's contributions, for which we are very grateful. Years past, Chatham would match funds with that of the Mass. Cultural Council. Unfortunately, that practice has stopped. At this time, we respectfully request that the Chatham Selectboard increase funding to match those of the Mass. Cultural Council, which is \$5,000.00. In doing so the town of Chatham will continue its practice of supporting its citizens, school children, and the COA through events throughout the year.

Listed below are the 32 recipients for the 2021-2022 season:

- Music Souvenirs for Memory Loss
- The Narrow Land: Songs & Stories of Cape Cod
- 2 Summer Chamber Music Concerts in Chatham
- Cape Cod Chamber Orchestra WE CAN Benefits Concert
- Art Classes for CapeAbilities Clients
- The Catnip Junkies: Live! From Kate Gould Park Gazebo
- Music Based Literacy at the Eldridge Public Library
- Virtual/In-Person & Hybrid Master Classes
- First Night Chatham Special Main Street Edition
- Artful Aging Series V: Self Care - Pandemic Proofing Body
- Cape Noir Radio Theatre
- Folk, Jazz & Film Music for Trumpet & Piano
- The Art of Decoy Making - Workshop
- All Together Drumming on Harding's Beach Summer Series
- Cycle of Memory
- ArtLight to Go
- Hip Hop Dance Chair Exercise for Seniors!
- Chatham Oral Histories
- Pirates & Patriots of Cape Cod
- Pleasant Bay Community Boating - Speaker Series
- Play for Video
- Empowerment of Families of Children with Disabilities
- Art History enrichment
- Rise and Shine
- Hope is not Passive
- From Ireland to America
- 60 Plus! Senior Arts Program
- Duo Pianists, Composers & Educators Whipple & Morales in Concert
- Pitta Patter Puppet Show
- Open Mic Classical
- Songs and Stories - The Highwaymen

The grant announcement is sent out to local papers in November. The Chatham Cultural Council grants are completed online, in

accordance with the Mass. Cultural Council's guidelines. Grants are submitted by October 15 and then voted on by the Chatham Cultural Council in January.

There are 5 members of the council who were appointed by the Chatham Selectboard to serve one, 2, or 3-year terms. The business meetings are held once a month and are open to the public. We provide minutes and correspondence as well as state-required online reporting.

Sharon Drown is our staff liaison and assists us with our financial reporting and the application process. She is a valuable resource. Cory Metters is our liaison from the Chatham Selectboard. We are very grateful to both of them.

**Respectfully submitted,
Jacquelyn Casey, Chair**

Eldredge Public Library

In 2021 we celebrated the 125th anniversary of the Eldredge Public Library with programs, activities and a special outdoor celebration on July 11. We completed a new strategic plan that will help us focus our goals and activities for the next 5 years. The Town of Chatham provided a new roof which was very much appreciated. We were busy with outdoor activities and providing patrons with services and programs throughout the year. Curbside pickup ended in December and we hope we are on our way back to "normal." New LED lighting is being installed throughout the building and the people of Chatham approved two upcoming building projects at the 2021 Annual Town Meeting.

The total circulation for FY2021 was 88,494, which included a 21% increase in e-books, and we offered 410 programs with a total of 6,834 in attendance. The number of Chatham registered borrowers as of June 2021 was 6,340, of which, 3,372 lived outside of Chatham. Despite the pandemic, we were happy to see many of our patrons return to the Library, along with summer visitors and new Chatham residents. We continued to offer many online programs and our outdoor programs were enjoyed by all ages.

The Friends of the Eldredge Public Library opened their popular book sale in June and held a virtual Fall Learning Series program. They purchased two corn hole games which were enjoyed by many out on the front lawn. In addition, they funded the beautiful brochure, created by Carol Odell, that highlights the amazing artwork throughout the Library. We are grateful for their continued financial support that covered both adult and youth programming costs, museum passes and more. Their contributions made

all the difference in the services the Library provided.

We are lucky to have such a supportive and involved Library Board of Trustees. There was a change in board members as Alan Sachtleben and Gay Murdoch completed their 10 year terms and Rachel Barnes joined the Board in June. Thank you to Dean Nicastro, our Select Board liaison, for his continued service to the Library. Our capable, creative and dedicated staff continued to be the heart and soul of the Library!

2021 was a year of celebrations and accomplishments, while still navigating our way through a pandemic. We continued to provide informational and recreational materials, programs, cultural enrichment, intellectual stimulation, academic support, and social interaction to our patrons. We look forward to the opportunities that await us in 2022.

**Respectfully submitted,
Amy Andreasson, Director**

Emergency Management

Over the past several years the Town has experienced a myriad of events that continue to express the need for preparedness and resiliency as a coastal community. In 2021 we were still working through the challenges of the pandemic and experienced a Nor'easter in October. We continue to evaluate how to strengthen our preparedness and response to events with less negative impact to our community and infrastructure.

PARTNERING – During the challenges of workforce management, we continue to partner with surrounding communities to strengthen response and efforts. We have made strides with our utility partners by inviting them to the table within our Emergency Operations Center. Their participation has enhanced our response and has helped in identifying vulnerabilities to our systems.

• **2021 Summer Semester Massachusetts Maritime Academy (MMA) Intern(s)** – Our Emergency Manager (EM) was able to utilize an intern during the summer of 2021. Kyle Garner, a senior at MMA, worked with our EM to enhance our policies/guidelines and standardize plans with our neighboring towns to enable the inter-operability in the event of an emergent event. He also worked with fellow students to review and finalize a training plan for unmanned aerial systems (UAS) drone. He worked with the BOCH CERT to design and procure a relief trailer that will be utilized by responders for relief/rest while operating in the impact zones. Mr. Garner

recently accepted employment with FEMA Region I in the New England area.

- We continue to utilize MMA interns to benefit both the Town and the future workforce. We have developed a valuable partnership with MMA. Their staff continues to reach-out to our program to look for opportunities for their students.
- **UAS (Unmanned Aerial System) Drone/technology:** This year we utilized the MMA's UAS program and their students to conduct and document the Town's Critical Infrastructure (CI) and other important areas. This documented survey will assist the Town with future studies that require aerial information.
- **Table Top Exercises (TTX):** We annually conduct exercises with pertinent staff and partners. In 2021, we conducted a TTX with Town, neighboring towns, county, state, and American Red Cross on sheltering. The intent led to necessary training levels and identifying the capabilities of sheltering operations and systems. Other TTX's were postponed due to COVID restrictions.

Chatham's UAS/Drone - We continue to obtain certifications and develop the team's proficiency operating the UAS/drone. EMS Coordinator Mark Heller & Captain RJ Sylvester have obtained FAA certifications to operate for public safety within our community. The UAS can provide a display within the Town's EOC/PD/Fire/Harbor Master's Departments and has the capability of being deployed out to 4 miles.

BOCH CERT: The BOCH (Brewster/Orleans/Chatham and Harwich) Community Emergency Response Team has continued to set the standard throughout the region for volunteerism and involvement. Their membership remains above 70 members with roughly 30+ active members. They trained internally to enhance their certifications in sheltering, first aid, point of distribution, etc. and more importantly utilized those skills in numerous operations. During the past year they worked several clinics distributing COVID-19 and flu vaccinations.

EMERGENCY OPERATIONS CENTER (EOC): Our EOC continues to evolve and take on challenges faced. We have established an Eversource liaison within our EOC that enables sharing of vital information and assist with restoration to utilities. We continue to train our team on technology and other pertinent information.

Thank you to our volunteers for their precious time in assisting and increasing the capabilities of the Chatham Emergency Management program. Your efforts have been

instrumental to the community. We work to make our community safer during emergent events and preparedness begins at home.

**Respectfully submitted,
John Kondratowicz, Emergency Manager**

Energy and Climate Action Committee

In 2021, the Energy Committee was transformed into the Energy and Climate Action Committee and given greater responsibility for helping the Town deal with climate change. The Committee met eight times during the year. Current members are Robert Wirtshafter (Chair), John Scott, Brian Miner, Katie McClellan, Rachel Derrane, Sarah Griscom, and one open seat. During the year the Committee accomplished the following:

- Drafted two energy and climate related warrant articles: Requiring Town to purchase electric vehicles, and to prepare a Net Zero building option for all Town new construction. Both bylaws were passed at June Town Meeting.
- In December, presented to Select Board a summary of the report by Cape Cod Commission on "The Economic Impact of Climate Change on Cape Cod" and the consequences to Chatham. Recommended to Select Board further study on Chatham specific costs and actions to be taken. Was given charge to prepare a roadmap for Chatham to follow based on the action plan developed by the Cape Cod Commission.
- Monitored the progress on two Cape and Vineyard Energy Cooperative solar projects on Police Parking Lot and roof of Community Center.
- Monitored Town energy efficiency upgrades projected funded by the Green Communities grant in coordination with Cape Light Compact
- Monitored the purchase of Town electric vehicles and installation of EV charging stations

**Respectfully submitted,
Robert Wirtshafter, Chair**

Finance Committee

The Town Moderator appoints the nine-member Finance Committee for three-year terms. As required by the Town Charter and By-Laws, the Finance Committee is to (i) consider the detailed expenditures for each Town department and agency, (ii) make budget recommendations to the Board of Selectmen and (iii) to report to Town Meeting its recommendations on each article in the Warrant, regardless of whether the article

is related to the budget. Under authority granted by Massachusetts General Laws, the Finance Committee also “shall consider any or all municipal questions for the purpose of making reports or recommendations to the town...” The Finance Committee is dedicated to serving in the interest of the Chatham taxpayer.

As one might expect, the coronavirus pandemic continued to create uncertainty in the Town’s 2021 financial picture. Chatham remained a very attractive destination for many during the second year of the pandemic, and the good news is that financial variance tended to be on the positive side of the ledger, notably where our community benefited from significant over-performance by our Hotel/Motel Tax. Less clear is the benefit of our blazing hot property sales market which, while enhancing our tax base, is making Chatham less and less affordable for many current residents, or for those who might hope to be residents. As noted in our March 2020 report on affordable and attainable community housing (available on the Finance Committee website), the Finance Committee continues to believe that the creation of such housing must be Chatham’s greatest priority.

The Town Meeting-approved “Core Services” fiscal year 2022 operating budget (including budgets for municipal operations, schools, small-ticket capital spending and water) landed at just over \$55,000,000. Adding in large-ticket capital spending and bonding authorizations and our little seaside community had a comprehensive budget of a bit over \$75,000,000. Quite a figure! Due in large measure to a remarkable 11% jump in the assessed value of single-family homes in Chatham, the tax rate for FY22 is \$4.62 per \$1000 of valuation, a drop from FY21’s \$4.98. The value of all assessed property in town (residential, commercial, industrial and personal) has increased to over \$8,200,000,000, an all-time high.

2021 dealt our community several fiscal wildcards, which are concerning due to the uncertain nature of the challenges and their remediation costs. The first came in the form of the impact of per- and polyfluoroalkyl substances (PFAS) on elements of our drinking water supply. These substances are a group of chemicals used to make coatings and products to resist heat, oil, stains, grease and water, and which do not break down in the environment. In October, Town Meeting approved \$5,900,000 for two drinking water-related projects, one of which will address PFAS contamination at two Town wells, the other of which will provide for the development of two additional wells. It’s not clear if this is the beginning of the PFAS

issue or the end; hence broader fiscal caution should be top of mind, we believe.

The second wildcard is our longtime nemesis—shifting tidal waters and sand—and the potentially vast economic, social and fiscal challenges they might present. As detailed by Town staff, the relatively new east/west flow of sand from the Atlantic into Nantucket Sound has materially impacted access to Stage Harbor, requiring significant and recurring dredging expense. While Chatham was recently fortunate to receive from the State a grant of \$107,844 to evaluate, in part, the use of temporary tidal flow redirection structures near the Stage Harbor barrier beach and inlet system, it should not be surprising for the Town to face ongoing expense for dredging at an unknown, but likely significant, level. As a point of reference, the Town spent just over \$1,600,000 on dredging projects over fiscal years 2019, 2020 & 2021, including both general and grant funds. Notably, for our purposes in raising this issue, spending on dredging increased 144% over those three years.

We must be clear-eyed as well about other challenges we face as a community that can, and likely will, have material fiscal impact—the stress and workload challenges facing our municipal workforce (challenges that have only been exacerbated in the COVID-era), our unfunded OPEB liability, the request by our citizens for greater social infrastructure (including a possible new home for the Council on Aging), the potential impact of climate change and the need for coastal resiliency, and our on-going wastewater project.

To be clear, Chatham rests on a strong financial foundation. Nevertheless, and as has been the case for a number of years now, we continue to urge a broad perspective and thoughtful intentionality in the pursuit of large capital projects facing the Town, and a judicious approach to their scaling and execution. To quote Donald Rumsfeld, “... because as we know, there are known known’s; there are things we know we know. We also know that there are known unknowns; that is to say we know there are some things we do not know. But there are also unknown unknowns – the ones we don’t know we don’t know. And if one looks throughout the history of our country and other free countries, it is the latter category that tends to be the difficult ones.”

The Finance Committee will continue to work with the Board of Selectmen, the Town Manager and staff, committees and Town Meeting voters on behalf of the taxpayers of Chatham and remains committed to offering an independent voice in making

recommendations to Town Meeting, and on other matters of import to our Town.

**Respectfully submitted,
Stephen S. Daniel, Chairman**

Fire Rescue Department

Mission Statement: The Chatham Fire Rescue Department is committed to providing the highest level of public safety through service to our community.

This mission will be accomplished through our core values:

Core Values

- **Dedication:** To our organization and our community
- **Accountability:** To hold ourselves accountable to each other and to the people we serve
- **Integrity:** To do the right thing, at the right time, for the right reason
- **Professional Development:** A belief in the pursuit of excellence and an adherence to the highest professional standards.
- **Passion:** To always serve the community to the best of our abilities.

The Chatham Fire Rescue Department is a community driven organization dedicated to providing protection of life, property, and the environment through community risk reduction, advanced medical care, and fire suppression. The Department’s goal is to provide the highest level of public safety possible with the resources allocated by the Town.

The Department responds to medical emergencies, fires, searches, water and ice rescues, technical rescues, dive rescues, hazardous material emergencies, and man-made/ natural disasters. The Department conducts fire and life-safety inspections, enforces codes and ordinances, investigates fires, gathers, and preserves evidence, and provides public education to our students and seniors alike.

The Firefighters, EMTs, and Paramedics hold themselves and each other to a high level of ethical standard with professionalism, integrity, and compassion being at the core of every decision made.

The Department responded to a record 3108 calls for service in 2021, a 12% increase over the prior year. COVID-19 remained a dominating factor in our daily decision making. Despite following all protocols, best practices and a vaccination rate of 97%, some members of our department and their families contracted the virus and required isolation and quarantine. Fortunately, there were no lasting effects or serious illness among them. Our people rose to the occasion once again by covering

additional shifts and still providing time to participate in numerous drive through vaccination and testing clinics and delivering vaccinations to our homebound population.

We continued with our mission and core value of committing to the professional development of our people. We sent 3 Firefighters to the prestigious National Fire Academy in Emmitsburg Maryland to study Command and Control and attain Fire Officer Certifications. These courses and travel are no cost to the town, but acceptance remains extremely competitive nationally. July 1st the Town funded a stipend for a Senior Life Safety Education Coordinator. Firefighter Rachel McGrath was qualified and accepted the position. She will work closely with the Council on Aging to deliver life safety programming to seniors. We continue our collaboration with the Chatham Police, Council on Aging and The Chatham Housing Authority in finding ways to deliver needed services to our most vulnerable seniors.

We held a promotional ceremony in June and recognized the hard work and commitment of the following individuals. Lieutenant Ryan Clarke was promoted to Captain, EMS Coordinator Mark Heller was promoted to EMS Captain, Firefighter James Young was promoted to Lieutenant and swore in Probationary Firefighters Louis Carlo and Dustin McGlenn. Louis Carlo has since become a Nationally Certified Paramedic.

Firefighters continued their volunteerism and community outreach. They held their annual toy drive and the community donated thousands of dollars' worth of toys, bicycles and gift cards that were distributed to Chatham families with the help of Monomoy Community Services, The Angel Fund and The Lower Cape Outreach Council. An anonymous Chatham resident once again donated funding to provide dozens of Christmas meals to Chatham families in need. Firefighters shopped locally at Chatham Village Market, and with the help of the donor's family members, delivered the bags of groceries throughout the community. Firefighters picked up hundreds of bags of dry goods that were collected by the Monomoy Middle School students and delivered them to the Family Pantry and helped the COA with meal delivery. Firefighters held their 14th annual "April Fools Plunge" and raised money for a local young woman who suffered a debilitating medical event. To date this event has raised over \$175,000.

Our department, with the help of Deputy Chief Tavano, succeeded in procuring the following grants in 2021:

1. "Student Awareness of Fire Education" (SAFE) grant in the amount of \$4,692, used to fund the Fire Department school and public education program.
2. "Senior SAFE" grant in the amount of \$2,480 to educate senior citizens about fire safety, injury prevention and wellness programs.
3. Federal Assistance to Firefighters Grant (AFG) of \$74,859 to allow us to purchase "Lucas" CPR delivery devices. The "Lucas" devices deliver quality chest compressions enroute to the hospital so Paramedics can remain seat belted in the back of the ambulance.
4. CoMIRS radio grant in the amount of \$47,514 used to upgrade 11 portable radios and 9 mobile radios for CFD and the Harbormaster.
5. Awarded \$2700 from a MA Emergency Planning Grant for the purchase of ballistic vests, helmets, and goggles for active shooter incidents.
6. MA Division of Fire Services Grant of \$12,500 for the purchase of fire helmets, gloves, hoods, battery operated saws, marine radios, and portable radio batteries.

The grant funds awarded, totaled \$144,746

I'm proud of the men and women of this department for maintaining the same level of professionalism and compassion for the community members they serve, while working through extreme challenges. I thank the Townspeople, Selectboard and Finance Committee for their continued support, encouraging words, and letters received. I appreciate each Town department for the extraordinary cooperation demonstrated throughout the year.

**Respectfully submitted,
David DePasquale, Fire Chief**

Golf Advisory Committee

2021 was another year of COVID, but we got use to the new safety regulations and it was a great year. There were 27,000 rounds of golf played last year. Three years ago, there were 19,000 rounds played. Part of the increase was due to COVID getting people out, but another part was the new tee time reservation system, that spaced people out and made them plan.

We received \$86,000 from the Community Preservation Committee (CPC) to remove and remediate invasives on the 4th and 5th holes. Dan Tobin has been working to put the RFP together and it should go out shortly.

Dan Tobin also was working with Clark Engineering to develop a plan and cost estimates to replace the artificial grass and rebuild the men's 7th and 9th tee and provide for any remediation needed. The Committee

has submitted a request to CPC for funds to do the rebuilding and remediation.

A few years back, the Committee requested that a place holder be put into the Town's Long Range Maintenance Budget. The pump and irrigation shed have not had any maintenance done in over 32 years and any shut down during the golf season would be destructive and expensive. The Committee received funding and our new Staff Liaison, Gary Glazier, is working with Kalinowski Mechanical to come in, evaluate the pump station, and identify a plan.

We have had multiple concerns with golf course abutters cutting, mowing, or using Town property as their own. We had been asked to raise any concerns through the Staff Liaison to the Town Manager, but late this Fall the Committee was asked to develop a proposal for abutter concerns. The Committee developed a proposal and sent it to the Select Board and Town Manager as we believed that there should be a standard approach to abutters for all Town property. The Select Board adopted such a policy.

The course management, Johnson Golf Management, did a tremendous job of completely updating the clubhouse at their expense. They did some structural work, put new ceilings/electrical/tiles/bath fixtures in the restrooms, repainted everything, put in new carpeting and built new clothing and equipment racks.

A few years ago, someone girdled or cut more than 12 trees near the 9th forward tee. With help from the Select Board we obtained the money to be able to plant 12 new Leyland Cypress trees on the 9th.

In addition, these were some of the other projects accomplished in 2021.

- The Men's, Senior's and women's tees on the 6th hole were all rebuilt and expanded.
- New signage for visitors was put up to help new guests know where to go for the women's 4th tee and another one pointing around the pond to the women's 7th tee.
- Most of the sand traps on the course were edged and re-shaped. This is something that had not been done in over 32 years and it is a great improvement for the play of golf.
- The Committee purchased 2 benches and we were gifted benches from the Chatham-Harwich Newcomers Men's Golf and the family of Sheila Nugent.

**Respectfully submitted,
Bruce Bogardus, Chair**

Herring Warden

2021 was my first year as Chatham's Herring Warden. The previous warden, Don St. Pierre, set a high bar for this role and fortunately he was available as a resource for guidance in

managing the Run this past year. I look forward to continuing to manage and improving, when possible, the function of our Run.

The herring began running in March which is a bit earlier than normal. I was able to maintain water levels in Stillwater Pond and Lovers Lake in the spring ensuring good access for the herring. Based on discussions with others it appears that the returning numbers of herring continues to be strong. Nonetheless, all herring runs in the Commonwealth remain closed to the taking of herring as mandated by the Massachusetts Division of Marine Fisheries (MADMF) to increase stocks

I met all abutting neighbors, and they were very cooperative and accommodating, and they share the importance of preserving this important natural resource. Some repairs to the sluiceway between Ryder's Cove and Stillwater Pond were needed to improve access for the herring to continue their journey to the ponds. Water levels needed close management to keep levels relatively high during the dry summer. Overall, the Run functioned well, and the young herring left the ponds in October and early November.

We coordinated with MADMF to install water level gauges and benchmarks at both the Stillwater Pond and Lover's Lake sluiceways to help manage water levels for each pond going forward. Spring maintenance will be required to remove considerable debris and prune encroaching vegetations along the Run to improve access for maintenance and inspections of the Run during the season. Improvements (minor deepening) to portions of the streambed just below Stillwater Pond will be sought to address the shallow conditions impacting herring access. Existing clean-out holes in the corrugated pipe will be modified to reduce predation of herring by racoons, and sandbags will be adjusted in various locations to address minor bank erosion.

I wish to thank Don St. Pierre, Brad Chase (MADMF), the abutting neighbors, Ted Keon, and volunteer Randy Saul for assisting me during my first year as Herring Warden.

**Respectfully submitted,
David Peterson, Herring Warden**

Historic Business District Commission

The Historic Business District Commission received one hundred seven (107) applications in 2021, with the summary of results for the twenty-three (23) meetings shown.

Applications included:

Certificates of Appropriateness

- 19 Applications for additions, alterations or new construction (40 in the previous year)
- 44 Sign applications (37 applications in the previous year)
- 5 Site improvement applications (7 for the previous year)
- 8 Demolition/relocation applications (7 in the previous year)
- 3 Minor Modifications to Existing Certificates of Appropriateness (2 for the previous year)

Administrative Approvals/Exemptions

- 17 Administrative Approvals (12 for the previous year)
- 4 Exemptions (15 for the previous year)

Other Actions/Hearings

- 7 Pre-applications (3 for the previous year)
- 1 Site Visits (0 for the previous year)

Of the one hundred seven (107) applications received there were a total of three (3) continuances which accounts for 110 total scheduled hearings in 2021.

Revenue collected for calendar 2021 through December 31, 2021 was \$2,040, as compared to \$3,115 in 2020. The 2021 figure includes fees collected for several hearings in 2022.

Daniel Sylver was re-elected as Chairman, Darci Sequin as Vice Chair, Theodore P. (Sam) Streibert, as Clerk. Robert Byrnes remains a regular members and Douglas Grattan was appointed as a Regular member. Steve DeBoer was appointed as HBDCs First Alternate and Janet Whittemore was appointed as the Second Alternate. Selectperson Shareen Davis is the HBDCs' / BOS Liaison. Sarah Clark, Central Permitting Coordinator, is the HBDC/ZBA Liaison and Chantel Kilkenny is the HBDCs' Administrative Assistant.

**Respectfully submitted,
Daniel Sylver, Chair**

Historical Commission

It is the intent and purpose of the Historical Commission under the Chapter 158 Historic Preservation Bylaw, to protect from demolition, whenever possible, "Historically Significant" buildings or structures, and thereby to preserve the historical resources of the Town.

The Commission reviews applications for all major renovations or proposed demolition of structures more than 75 years old, except for those in the Historic Business District. If a structure is determined to be "Historically Significant" in accordance with the defined criteria of the Bylaw and a compromise cannot be reached to save a "Historically

Significant" structure(s), a maximum of an 18-month demolition delay can be imposed.

In addition, in accordance with the Cape Cod Commission Act, the Commission also reviews applications for modifications to historic structures in Chatham's National Register Districts, as well as other National Register properties in the town. If the proposed changes, exceed 25 % of the existing gross floor area of the structure and are determined to be a "substantial alteration" or in the case of a complete demolition of contributing structures in the National Register Districts, or a National Register property, it must be referred to the Cape Cod Commission for review and approval. The Historical Commission also has the authority to request "discretionary" referrals to the Cape Cod Commission in "Eligible National Register Districts".

In 2021 the Commission reviewed 38 applications for partial and/or full demolition of historic structures including 7 applications under the Cape Cod Commission Act. This compares with 37 applications reviewed in 2020. Of the 38 applications reviewed in 2021, the Historical Commission imposed two demolition delays and did not refer any applications to the Cape Cod Commission.

The Commission continues to believe that the Demolition Delay By-law and the Cape Cod Commission Act, are instrumental in preventing the demolition of some historic buildings and continues to be a constructive incentive for owners to work with the Historical Commission to limit the loss of historic structures.

The Commission completed its work with the Planning Board and Zoning Board of Appeals, with assistance from the Cape Cod Commission and Town Staff and hopes to submit a revision to Town Zoning which allows for the consideration of "Historic Preservation Incentives". The objective is to encourage preservation of existing "Historically Significant" structures.

Massachusetts Historic Commission, (MHC), although delayed by the COVID pandemic, is continuing the review of our 2020 application for the proposed "South Chatham Village, National Register District".

As part of our efforts to encourage the preservation and documentation of Chatham's heritage, we have initiated efforts to update our 2009 Archeological Survey Report and to document the cemeteries in Chatham. In addition, we have begun the efforts to request Mass Historic Commission to list the recently completed archaeological dig site of the William and Anne Nickerson Home site, on the National Register of Historic Places.

The Commission is proud of its efforts to recognize, preserve and restore the historical buildings in our community. We look forward to continuing to work with citizens, developers, and municipal departments in our efforts to maintain and enhance the historical character of Chatham.

**Respectfully submitted,
Frank Messina, Chair**

Human Services Committee

The mission of the Town of Chatham's Human Services Committee (HSC) is to help enhance the quality of life of all Chatham residents through access to various health and human services administered by non-profit 501 (c) (3) area providers. Committee members annually review and assess Town funding requests from service providers and make recommendations to the Town Manager. The Committee has a fiduciary responsibility to the taxpayers of Chatham, making sure tax dollars are used wisely for the citizens of Chatham. The Committee makes Chatham residents aware of available Town-funded services through the maintenance of a widely distributed brochure and updated Human Services Committee webpage available on the Town website.

The HSC is an advisory Committee appointed by the Board of Selectmen and is currently composed of eight members, with one vacancy. The members are Paul Brown, Joanne Donoghue, Gloria Hicks, Mary Hillard, Cece Motz (Secretary), Randi Potash (Vice-Chairperson), Ann Wade (Chairperson) and Susan Whitcomb. The Committee is supported by a Town staff liaison, currently Council on Aging Acting Director, Eva Orman.

The HSC annually releases a request for proposals (RFP) to human service providers interested in serving the Chatham community. Review of the submissions may include a process of site visits, interviews and assessments by individual Committee members who report back to the Committee as a whole. At the conclusion of the review process the Committee votes to recommend a comprehensive Human Services budget, which is submitted to the Town Manager.

In 2021 the Committee reviewed the Chatham Child Care Tuition Grant and 16 agency requests for FY 2023 funding.

AIDS Support Group of Cape Cod
Alzheimer's Family Support Center
Cape Abilities
Cape Cod Children's Place
Children's Center (HECH)
Consumer Assistance Council
Elder Services of Cape Cod & Islands

Family Pantry of Cape Cod
Food 4 Kids
Independence House
Lower Cape Outreach Council
Monomoy Community Services
Operation in from the Streets (Duffy)
Outer Cape Health Services
Sight Loss Services
South Coastal Counties Legal Services
VNA of Cape Cod

Several previously funded agencies did not submit proposals for FY 2023 funding.

In addition to the work associated with reviews and recommendations for funding requests, the Committee continued the semi-annual meeting schedule with Monomoy Community Services (MCS) staff and board to review the MCS budget, services and support the organization provides to Chatham students, families and community at large.

**Respectfully submitted,
Ann Wade, Chair**

Independence Day Parade Committee

The Chatham Independence Day Parade marked its 126th version in 2021. We were thankfully able to be back in person this year. The parade was also streamed live on the Channel 18 YouTube channel for those who did not feel comfortable attending in person.

The Committee consisted of myself, Jacquie Magiera, Noble Hanson, Niles Draper, Paul Stuka, and new member Rob Stefanic along with invaluable help from Project Manager Perri Kapp, staff liaison Chief Mark Pawlina, and Select Board liaison, Cory Metters.

The theme this year was Chatham: from 'Shell'-terring by the Sea to Celebrating a New Beginning. For the first time we recognized three professions as collective Grand Marshals in the Parade as a thank you for all the work they put in during the pandemic. We had a representative represent first responders, health care workers and teachers. Our judges were Pat Vreeland, Ginny Nickerson, and the 2021 Monomoy Regional High School Valedictorian, Amy Hinesley.

We are already deep into planning for the 2022 parade and look forward to seeing everyone back out on the street this year!

**Respectfully submitted,
Justin Bohannon, Chair**

Monomoy Regional School District

Monomoy Regional School District is a community of learners of all ages focused on building knowledge, positive

character, and resiliency in a safe, supportive, creative, and challenging environment. The following report summarizes many of the happenings in our community schools during the 2021 calendar year.

A Full Year of Operating Schools During an Ever-Evolving Pandemic

If 2020 was characterized by a global COVID-19 pandemic closing schools and many businesses, 2021 was the year in which these institutions began making significant changes to keep operations open as vaccine distribution spread across the region and globe. The calendar year began with the first vaccine being made available to healthcare workers (including our school nurses), the elderly, and first responders. By March 11, 2021, K-12 educators became eligible for COVID-19 vaccines. April 19 found students 16 years of age or older eligible for vaccination, and by November 3 students as young as 5 years of age became eligible. Despite the availability of vaccinations, the pandemic continued throughout the calendar year, but our schools remained open for in-person learning.

At the start of the 2020-2021 school year, with no vaccine immediately on the horizon at that time, the Massachusetts Commissioner of the Department of Elementary and Secondary Education (DESE) required school districts to offer families a remote learning option throughout the 2020-2021 academic year – 22% of Monomoy families elected for this model of learning. It became clear that students generally made less academic progress when fully remote, and the lack of consistent peer interaction and school staff support when fully virtual gave rise to concerning social-emotional challenges for children. As such, DESE removed the fully remote option for families for the 2021-2022 school year.

The challenges of keeping schools and activities open shifted with each progressive wave of the COVID pandemic. At the start of 2021, cases of COVID reached new highs as a second phase of the pandemic spread across the Cape and state, with few individuals being vaccine eligible. Monomoy schools closed for the first week following the holiday break in an effort to slow the spread. No sooner than those new cases began to subside, a third wave hit following the February school vacation week – this peaked in March and gradually subsided heading into the summer vacation. Given the relatively low rate of COVID cases during much of the summer of 2021, coupled with an ever-increasing number of vaccinated adults and teens, it seemed like re-opening for the 2021-2022 school year should be yet another

step returning to normalcy. Unfortunately, the Delta variant began to surge in the waning weeks of summer, and mask mandates returned.

To ensure students and staff remained safe in schools for in-person learning, the district continued practices of social distancing and masking for all students and staff as the 2021-2022 school year began. The district also continued to operate with increased nursing staff to provide the necessary safeguard of contact tracing and to manage a “Test & Stay” program implemented by DESE, designed to perform rapid antigen testing of in-school close contacts (with parental permission); thereby keeping children in school as long as the student tested negative for COVID. The district also continued to ensure the air quality in rooms by running air filtration units in each classroom and office space, keeping windows open when the weather allowed, and being vigilant with upkeep to each building’s HVAC/air handling units.

To identify positive students and staff during the 2021-2022 school year, both rapid antigen testing and weekly COVID safety checks using pooled PCR tests were conducted in our schools. The Delta variant proved to be both more infectious and persisted from the beginning of the school year until near the end of the calendar year, where it was displaced heading into the Christmas season by an even more contagious variant, Omicron. Despite the rise of both highly contagious Delta and Omicron variants and many positive COVID-19 cases among the school community, our schools remained open because of the district’s safety guidelines and the unsung efforts of the district’s nursing team. The district also held dedicated vaccination clinics for Monomoy students in Spring 2021 and late Fall 2021. School officials continued to focus on clear communication, including promoting vaccination and masking, to ensure that the district’s curriculum continued to move forward with students receiving the social-emotional benefit of remaining in-person.

The Graduating Class of 2021

The MRHS Class of 2021 was able to resume some of the events and activities that had been placed on hold during COVID, although often with adaptations for safety. Other beloved senior traditions also returned, such as the Powerpuff Game between Seniors and Juniors. The Class of 2021 was able to enjoy a lovely Prom on the front lawn of the high school, with dinner and dancing under the stars. There had been such positive feedback about the graduation ceremony on the athletic field in 2020 that the same location was

selected again for the 2021 event. Another new tradition that originated during the pandemic and proved so popular that it’s likely to stay is the Graduation Processional. Prior to their graduation ceremony, the graduates gathered at Our Lady of Grace Church in South Chatham and proceeded in a motorcade, escorted by the police and fire departments from both Chatham and Harwich to the stadium field at Monomoy Regional High School. Family, friends, teachers, and townspeople lined the route of the motorcade, honoring the 115 seniors.

With the prior year’s graduation limited to just the graduates, class advisors, and presiding officials, with families only able to join remotely via live stream, seeing graduates and families together once again in 2021, albeit socially distanced across the high school’s football field, was a welcome step back to normalcy for the district.

Amy Hinesley was the valedictorian and Aidan Melton was the salutatorian this year. Amy Hinesley also received the Massachusetts Association of School Superintendents’ Certificate of Academic Excellence Award, acknowledging her exemplary grade point average and contributions to the school and community. Thanks to the generosity of community organizations and businesses, members of the Class of 2021 were awarded \$327,000 in scholarships via Monomoy Dollars for Scholars.

Academic Excellence

On November 10, 2021, the Monomoy Regional High School held its eighth Breakfast of Excellence, honoring students for a variety of academic achievements, including perfect MCAS scores, AP Scholar awards, and Adams Scholarship recipients. Honorees included current MRHS students as well as members of the Class of 2021.

MRHS junior Christie Beckley was honored for a perfect score on the 2021-2021 Math MCAS. Ten MRHS seniors were named as recipients of The John and Abigail Adams Scholarship, which provides credit toward tuition for up to eight semesters of undergraduate education at a Massachusetts state college or university. For this scholarship, merit is based on student scores on the 10th grade Massachusetts Comprehensive Assessment System (MCAS) test. As the MCAS exam was waived for students in the class of 2022, this group of students elected to participate in MCAS this past year, choosing to participate in multiple days of testing when it was not required. The Monomoy Regional High School Adams Scholarship Award Winners from the Class of 2022 are: Madisun Crossen; Phoebe

Gill; Grady Howell; John Jordan; Isabela McMahon; Braden Morris; Alice Murphy; Kyla Potoczny; Jonah Rivers; and Audrey Smith.

There are various levels of AP Scholar designation, depending on the number of AP courses taken and the scores earned. The following students from the MRHS Class of 2022 have been recognized as AP Scholars and will receive a certificate as well as have their name added to the AP Scholar Plaque that resides on the wall in the Main Street Hallway. AP Scholars: Darby Carpenter; Ciara Farris; Katherine Gabri; Thomas Pandiscio; Nicole Peterson; and Victoria Peterson. AP Scholar with Honor: Grady Howell. A number of students from the MRHS Class of 2021 were also recognized as AP Scholars. AP Scholars: Lily Daniels-Diehl; Olivia Hayden; Colby Jones; Kate Megna; Lauren Morris; Ryder Robbins; and Alexander Tosi. AP Scholars with Honor: Trey Cox; James Fernandes; Josephine Ganshaw; Aiden Melton; Kimberley Parker; Sydney Parker; Aliza Pillsbury; and Duncan Ramler. AP Scholars with Distinction: Amy Hinesley; Leah Nash; Amy Peterson; and Jasmine Silva.

Monomoy Performing Arts

In spite of the COVID-19 pandemic and thanks to the support of administration, the Performing Arts Department of Monomoy Regional High School made it to the other side of an incredibly challenging year with several successes.

Six students successfully auditioned for the Virtual Senior Southeastern Massachusetts Music Festival held in early January. The festival video can be seen at <https://youtu.be/gD3CAeq1IRg>. Winter Concert performances were recorded of three different Band cohorts inside and Select Choir outside in the Amphitheater (as singing wasn’t permitted inside at that point). These performances can be found on the high school YouTube channel. In March 2021, MRHS held a Zoom production of Alice in Wonderland, with many songs being set to music by student Phoebe Gill ‘22.

Select Choir also produced a total of 34 Virtual Choir videos over the school year, with a Hamilton-themed drop in February. May brought the first live performance with a live audience in over a year for the Senior Arts Night – while in previous years events were held at two venues in Harwich Port when Bill Lutz opened his gallery to Visual Arts seniors and the Music seniors would perform at Pilgrim Congregational, the Senior Arts Night was moved to an outdoor event on the high school lawn.

The 2021-2022 school year brought a new

Acting class in the VPA course offerings as well as Chorus and Band reinstated during the day as full for-credit courses. In October, choral students Phoebe Gill '22 and Orla Delaney '23 successfully auditioned for the American Choral Directors Association Eastern Division Honors Choir. November brought live auditions for the Senior Southeastern Massachusetts District Music Festival: Trombonist Edrian Wright '23 and vocalists Nick Blute '22 and Orla Delaney '23 qualified to audition for All-State. The Concert Band and Select Choir also had a tour and performed for CES, HES, and MRMS in our plans to rebuild our program throughout the district. In December the entire Monomoy Regional High School Music Department took to the stage for the first live performance of this scale in the auditorium in two years with the Winter Concert in front of a fully masked and socially distanced audience.

Monomoy Athletics

The 2021 calendar year was another year where our student-athletes and coaches showed their resilience, ability to adapt, and the importance of athletics on our student-athletes' overall health and wellbeing. Monomoy's teams were competitive in the Cape and Islands League, and a majority of the teams made post-season tournament play.

Monomoy's winter sports teams found the Boys Varsity Basketball team finishing second in the Cape and Islands League. Due to the COVID-19 pandemic, all MIAA tournament play was suspended for the winter season, however, the Cape and Islands League Athletic Directors created a Cape and Islands end-of-season League Tournament where our Varsity Boys Basketball team advanced to the Championship game. The team was led by league all-stars Aidan Melton, Bradley Alexis, and Dan Gould. The Girls Varsity basketball team also played in the Cape and Islands League Tournament, advancing to the semi-finals. The girls were led by league all-stars Maggie Dever, Melissa Velasquez, and Caroline DiGiovanni. Boys Varsity Ice Hockey continued their coop with Mashpee. Their season was cut short just before the league tournament due to a COVID quarantine. The team was led by Cape and Islands League all-star Alex Tosi. Girls Varsity Ice Hockey continued their coop with Nauset and Cape Tech. Varsity Girls Ice Hockey advanced to the finals of the Cape and Islands League Tournament. They were led by Cape and Islands League all-star Nikki Awalt.

For the first time in MIAA history, a fourth season was added to the mix, allowing football to play in between Winter and Spring in the Fall II season. The Varsity football

team had a fun Fall II season led by Cape and Islands League all-stars Tyler Potter, Justin Sneed, Marc Chery, Miles Boyle, and Marcus Lefeged. The team was also awarded the Cape and Islands League Team Sportsmanship Award.

The spring season saw a return to normalcy with MIAA State Tournament play resuming for all spring sports. The Varsity Softball team rolled their way to their 4th consecutive Cape and Islands League Championship, advancing to the South Sectional Quarter Finals. They were led by Cape and Islands League all-stars Madisun Crossen, AJ Gates, and Caroline DiGiovanni. The Varsity Baseball team qualified for state tournament play, advancing to the South Sectional Quarter Finals. The team was led by Cape and Islands League all-stars Asa Kline, Marek Krystofolski, and John Michael Canto. Varsity Boys Lacrosse qualified for state tournament play led by Cape and Islands League all-stars August Hand, Sean Deveau, Dylan Meinke, and Leo Paravisini. Varsity Girls Lacrosse also qualified for state tournament play led by Cape and Islands League all-stars Lucy Mawn, Leah Nash, Lexie Hyora, Maggie Dever, Maddie Flaherty, and Kate Gabri. Varsity Boys Tennis qualified for state tournament play led by Cape and Islands League all-stars Ryan Casey, Charles Watson, and Maximus Weinburg. Varsity Girls Tennis had a successful year qualifying for state tournament play led by Cape and Islands League all-stars Angelica Velasquez, Tatiana Malone/Olivia Prisco, Christie Beckley/Aliza Pillsbury, and Lilly Gould. The Varsity Girls Track team had a good season and was led by Cape and Islands League all-stars Rhiannon Vos, Amy Hinesley, and Courtney Dery. The Varsity Boys Track team also had a great season led by Cape and Islands League all-stars Ryder Robbins and Aidan Melton. Unified Track was excited to get back out on the field to find their own successes. The Varsity Girls Golf team won the Cape and Islands League and were led by Cape and Islands League all-stars Jennie Grogan, Jane Howard, Charlotte Blute, Isabella McMahon, and Ava Packett. Sailing had another successful year on the water competing in the Cape and Islands League led by Cape and Islands League all-star Keith Watkins.

We continued our tradition by naming two senior Scholar-Athletes of the Year at graduation. The 2021 Scholar-Athletes of the Year were Aidan Melton and Leah Nash.

The fall teams kicked off the new school year with full schedules, few COVID-19 restrictions, and a true return to normalcy on the athletic fields. The Varsity Field Hockey team finished second in the Cape and Islands

League Atlantic Division and advanced to the Division 4 Final Four in the new MIAA Statewide Tournament format. They were led by Cape and Islands Atlantic Division League MVP Caroline DiGiovanni, along with Cape and Islands League all-stars Carly Dimock, Caroline Upson, and Helen DiGiovanni. The Varsity Boys Soccer team finished the season strong, just missing a bid to the MIAA Statewide Tournament. The team was led by Cape and Islands League all-stars Troy Olson, Wesley Ulrich, Joao Paixao, Colin Moore, and Ryan Laramée. Varsity Girls Soccer advanced to the Round of 32 in the MIAA D4 Statewide Tournament led by Cape and Islands League all-stars Lexie Hyora, Audrey Smith, Hanna Slater, Karah Deveau, and Lucy Mawn. Varsity Boys and Girls Cross Country had a good season of growth led by Cape and Islands League all-stars Courtney Dery, Rhiannon Vos, Gareth Vos, and James Machnik. Varsity Boys Golf had a good season led by Cape and Islands League all-stars Grady Howell and Jackson Rocco. Football had a year of growth, opting out of the Cape and Islands League schedule to play a combination of Varsity and JV games as the team was still very young. Cheer supported their team every step of the way led by senior Sabrina Morand. MRHS added a Unified Basketball team this fall with great success. The stands were filled to cheer them on as they competed against Falmouth and Martha's Vineyard.

Finance and Capital Projects

The Monomoy budget is how much it costs to fund the education of children in Harwich and Chatham. The FY22 General Fund budget presented to each community's Town Meeting was \$41,561,134, a 0.73% increase over the prior fiscal year. This was a level service budget with few additions as the district responded to the challenges of COVID and the financial uncertainty facing both towns. Nevertheless, through a combination of state and federal funding and by removing positions that were no longer required, the district was able to fund some key priorities. These included the retention of additional COVID-related nursing support, and the hiring of math and English interventionists to help with students catch up after COVID-related closures.

Each year, detailed budget information is available on the school district's website and is provided to each town's library and Town Hall, per the district's regional agreement. The Assessment is how much each town pays to fund the Monomoy Regional School District according to the formula in the district's Regional Agreement. The Regional Agreement draws on three related but distinct

figures: the ‘minimum required contribution’ calculated by the State, the three-year rolling average foundation enrollment, and the three-year average October 1st enrollment.

- The minimum required contribution is calculated by the State using the number of school-aged children in the town attending public schools and real estate and income wealth within the town. In FY21 the budgeted minimum contribution for Harwich was \$13,156,660 and \$4,190,569 for Chatham. In the FY21 budget this increased for Harwich by 0.5% to \$13,246,021 and reduced by 8% for Chatham to \$3,856,063.
- Foundation enrollment includes all children residing in a town for which the town is financially responsible – these include children from Harwich or Chatham attending a Monomoy School, another local school district through school choice, or a charter school. Children attending Cape Tech or private schools are not included in a district’s foundation enrollment. In recent years the percentage share of foundation enrollment between the two towns has shifted toward Harwich. For the FY21 budget, the three-year rolling average was Harwich 74.35%, Chatham 25.65%. In FY22 this had moved to Harwich 75.11%, Chatham 24.89%.
- The three-year average October 1st enrollment figure is the number of students from each town enrolled in Monomoy schools on October 1st. See the following section on “Enrollment & School Choice” for further information.
- The FY22 Assessment for Chatham (including debt) was \$8,524,697, a 4.2% decrease from the prior fiscal year. The FY22 Assessment for Harwich (including debt) was \$27,361,049, a 2.0% increase over the prior fiscal year.

Monomoy’s FY22 budget found mutual support from the selectmen and finance committees in both towns and was approved at both Town Meetings.

Since regionalization, the school district has maintained a five-year capital and technology plan, with the goal of ensuring that both the physical plants and technology infrastructure continually support learning and preserve the towns’ facilities investments. During the FY21 school year, many projects had to be postponed due to COVID. Nevertheless, the district completed the following significant projects:

- Upgrading HVAC controls at Harwich Elementary School, Chatham Elementary School, and Monomoy Regional Middle School, and

- Significant roof repairs at Harwich Elementary School.

In FY21, and continuing into FY22, the district has invested significant resources into the maintenance and repair of the HVAC system throughout the district to maximize air circulation and reduce the risk of COVID spread in classrooms.

In FY21 the district began a new lease for Chromebooks for students. This lease was one of multiple leases the district has for student and teacher computers and other classroom technology.

In early FY22 the district was able to complete the long-planned purchase of a new curriculum for teaching English Language Arts at the elementary schools.

Elementary and Secondary School Emergency Relief

The American Rescue Plan Act of 2021 provided Elementary and Secondary School Emergency Relief Funds, known as ESSER Funds. These funds were allocated in three waves (ESSER I, ESSER II, and ESSER III) to help school districts combat the impact of COVID. Combined, the ESSER funds include over \$2.3 million in funding for the district.

Monomoy’s plan for the use of these funds was focused on mitigating the long-term impact of the COVID crisis on the academic and social-emotional wellbeing of students. Although the federal government created the ESSER grants in part to assist districts with returning to in-person learning, Monomoy was largely able to keep students learning in-person without use of ESSER monies, which has positioned the district to use these relief funds to help address three critical areas:

- Math and English Language Arts intervention to support students who may have fallen behind due to COVID,
- Mental health and behavioral supports for students, and
- Facility upgrades to reduce risk of infection among staff and students.

The district used ESSER I and II funds to pay for programs, including summer school (for those most academically-impacted by COVID), instructional interventionists, and HVAC improvements.

Enrollment & School Choice

On October 1, 2021 (the FY22 school year), the Monomoy Regional School District enrollment was 1,775 students. This was a reduction of just three students from October 1, 2020 (FY21). The number of students attending Monomoy’s schools “in-district” has remained the same as in FY21, but there were three less intensive-needs special education students needing out-of-district placements.

The reduction of only three students in our enrollment is a significantly smaller loss of enrollment than in FY21. Some families who had chosen to homeschool during the 2020-2021 academic year (FY21) because of COVID concerns returned their children to our classrooms, which helped offset the ongoing downward trend in school-aged numbers both in our towns and across the Cape. The three-year rolling average percentage of students from each town in FY22 was Harwich 76.49% and Chatham 23.51%. Compared to the prior school year, this was a 0.53% shift in enrollment proportions from Chatham to Harwich.

Monomoy continues to be one of the few school districts on the Cape that brings in more school choice tuition than it sends out to other districts. Based on June 2021 school choice enrollments, the district received 250 students through the school choice program, and with them came \$1,440,206 in tuition. The district concurrently paid out \$1,124,708 in school choice tuition for 152 Chatham and Harwich children attending school in other districts. This represents 19 fewer students attending Monomoy via school choice than the prior year, and 11 fewer resident students choosing to attend other districts.

The FY21 academic year saw 4 fewer Chatham and Harwich resident students opting for more expensive charter schools, from 65 students in FY20 to 61 students in FY21. Although the District receives some aid from the state to offset the impact, the net cost of this was \$1,130,767.

New Chatham Elementary School Principal

Robin Millen, who had served as Chatham Elementary School’s principal since September 2014, left in order to become the Director of Curriculum, Instruction, and Assessment for Nauset Public Schools. An extensive search for a new elementary school principal found Jennifer Kelly. Kelly’s background includes experience as a humanities and language arts teacher at a range of grade levels, head of a gifted and talented program, assistant principal and math and science curriculum coordinator, and, most recently, Principal of J.W. Martin Jr. Elementary School in North Attleboro. She holds a Master’s degree in education and a doctorate in curriculum, teaching, and learning.

Staff Retirements

During the 2021 calendar year, Monomoy bid farewell to a number of retiring educators from the district. Combined, this group dedicated 228 years of service to the children of Harwich and Chatham. We appreciate and honor the service of each:

- **Katherine Browell** - SPED Instructional Assistant at Monomoy Regional Middle School - 21 years
- **Cheryl Hoffman** - Administrative Assistant at Harwich Elementary School - 14 years
- **Rich Houston** - History Teacher at Monomoy Regional High School - 27 years
- **Karen Kelly** - English Language Arts Teacher at Monomoy Regional High School - 35 years
- **Robert Looney** - Lead Custodian at Chatham Elementary School - 8 years
- **Richard Quinn** - Grade 5 Teacher at Monomoy Regional Middle School - 27 years
- **Chris Roberts** - Elementary Music Teacher at Harwich Elementary School - 27 years
- **Elizabeth Simmons** - Spanish Teacher at Monomoy Regional High School - 32 years
- **Rebecca Tobojka** - Kindergarten Teacher at Harwich Elementary School - 27 years
- **Don Mercure** - District Treasurer at Monomoy Regional Schools Business Office - 10 years

Continually Maintaining Quality In-Person Learning in the Face of a Pandemic

Near the start of March 2021, the Department of Elementary and Secondary Education Commissioner Jeffery Riley announced that he was requiring school districts to stagger a return to full-time, five days a week, in-person learning for the state's students. According to his edict, elementary students would be required to return to in-person learning by April 5 and middle school students by April 28. For the Monomoy community, that announcement was "much ado about nothing," as Monomoy's students and their families had an option for full-time, in-person learning available since the start of school in September 2020. Through the tremendous efforts of committed staff throughout the school district, Monomoy set the gold standard for how schools could operate and return to in-person learning despite the COVID pandemic.

As with many coastal communities, there are a number of homes in our two towns used only by families as their summer retreat. The pandemic found Monomoy's schools offering more high-quality in-person learning than what many summer-resident families could find from their off-Cape school districts – this resulted in a few summer resident families electing to stay year-round during the 2020-2021 school year and beyond. Time will tell whether this pandemic will impact school enrollment by slowing the loss of school-aged children in our towns by creating opportunities for parents to continue working remotely from their beloved summer homes.

**Respectfully submitted,
Dr. Scott Carpenter, Superintendent**

Natural Resources Department

The Department of Natural Resources (DNR) was organized in 2014 by transfer of Harbormaster operations and management into the Department of Health and Environment.

DNR brings together town staff having responsibility for protection of public and environmental health, protection and management of natural resources, protection and management of marine resources, and management of coastal and marine infrastructure. DNR is comprised of the following Divisions: Coastal Resources, Conservation, Harbormaster, Health, Shellfish, and Water Quality Laboratory (WQL). This structure enhances a coordinated approach to protecting and managing Chatham's natural resources, coastal and marine infrastructure, and the public's use thereof. A close working relationship is maintained with the Department of Community Development as many projects involve permitting in both departments. The DNR also oversees the Sticker Office, responsible for transfer station, beach, recycling, and ORV stickers, and Shellfish licenses.

Department staff support numerous town boards and committees. Judith Giorgio (Health Agent) supports the Board of Health. Nicole Smith (Conservation Agent) supports the Conservation Commission and Open Space Committee. Ted Keon (Coastal Resources) supports the North Beach Advisory Committee, South Coastal Harbor Management Plan Committee, and Waterways Advisory Committee. Harbormaster Stuart Smith supports the Aunt Lydia's Cove Committee. Renee Gagne (Shellfish Constable) supports the Shellfish Advisory Committee. Robert Duncanson, Ph.D. (DNR Director), Ted Keon, and Renee Gagne serve on the Technical Advisory Committee for the Pleasant Bay Resource Management Plan as well as special topic work groups. The DNR Director supports the Water & Sewer Advisory Committee as well as representing the Town on numerous local, regional, and state committees, including the Barnstable County Coastal Resources Sub-Committee (co-chair), Cape Cod Water Protection Collaborative, Cape Cod & Islands Water Protection Fund Management Board, Cape Cod 208 Plan Monitoring Workgroup, Cape Cod Stormwater Managers, and others dealing with wastewater, water quality, and other environmental issues. See separate Annual Reports by several of the referenced Boards and Committees.

COVID-19 Pandemic Response

Town Offices remained closed to the public until May when state-wide restrictions were lifted. During public access closures Natural Resources staff remained on the job and accessible by phone, fax, email, and/or virtual meetings. Health Division staff responded to the Pandemic through coordination with VNA, MADPH, other Health Agents, local businesses, and Chatham citizens as the Phases of Massachusetts Re-opening and vaccine administration progressed, in addition to conducting all routine business. Harbormaster and Shellfish staff continue to carry out necessary duties under state and federal statutes to protect public health and safety and respond to requests for assistance. Conservation staff continue to process permits, conduct site visits, follow-up on enforcement actions, etc. Sticker Office staff continue to process requests for transfer, beach, OSV, stickers and shellfish licenses by mail only. The Coastal Resources Division continued to oversee waterfront and dredging/beach nourishment projects. The Department Director, named Incident Commander, coordinated town response to the Pandemic through the Emergency Operations Center and Town Manager as well as providing regular updates to the Select Board and Community.

Comprehensive Wastewater Management Plan (CWMP)

Information on the Comprehensive Wastewater Management Plan is available on the town's website: www.chatham-ma.gov/comprehensive-wastewaternutrient-management-plan. The public is encouraged to review the Final CWMP/Final EIR, and other CWMP reports and documents, which are available on the town's website and at the Eldredge Public Library. The town's website also contains a Frequently Asked Questions (FAQ) document on the CWMP and wastewater project construction.

The website has a link to the *Barnstable County Community Septic Management Loan Program* (www.barnstablecountysepticloan.org) which provides low interest loans for replacing septic systems as well as making sewer connections. Costs related to sewer connections may also be offset via a **state income tax credit** (www.mass.gov/dor/businesses/help-and-resources/legal-library/tirs/tirs-by-years/1990-1999-releases/tir-97-12-personal-income-tax-credit-for.html).

Information on active sewer construction projects, including road impacts and schedules, are available at: www.chathamscproject.info/.

C.C. Construction, South Dennis, completed construction on Contract 1C-

3/4 with roadway repaving occurring in late spring/early summer. Contract 1C-3/4 involves installation of sewers on 24 streets, construction of 3 pumping stations, and one odor control unit. The Contractor is working to complete punch list items for the pump stations.

R.B. Our, Harwich, completed the Chatham-Harwich Interconnection Project (Contract 1D-1), whereby wastewater collected from the East Harwich area will be transported to the Chatham wastewater treatment facility for treatment and recharge. The Chatham portion involves installation of sewers along Meetinghouse Road (Route 137) from the Chatham-Harwich line to Middle Road, Middle Road to the back entrance of the treatment plant, and Old Queen Anne Road from the Chatham-Harwich line to the headwaters of Muddy Creek, and one pump station on Meetinghouse Rd. Parameters for this project were agreed upon in the Intermunicipal Agreement between Chatham & Harwich, signed in 2017. Both towns received DEP approval for 0% loan funding through the SRF.

R.B. Our completed construction on Phase 1E-1 involving sewer installation, and stormwater improvements on a portion of George Ryder Road South, Marketplace, Harding's Lane, and a section of Stony Hill Road. This work was coordinated with Phase I of the Crowell Rd Stormwater Improvement Project, and included water main improvements on Crowell Rd and Lake St.

All three projects will be officially completed in early 2022 with submission of the Record Drawings from the Engineers, delayed due to COVID-19 staffing challenges.

The choice of these areas is based on multiple factors including environmental sensitivity of receiving waterbodies, proximity of existing infrastructure, coordination with other town projects (water main upgrade/replacement, stormwater improvements, road projects [Phase 1E being a perfect example]), consistency with the CWMP, and cost.

Since new sewer connections began in 2012 the Board of Health (BOH) has issued 450+ connection Orders ordering connection to the municipal sewer in accordance with the Boards mandatory Sewer Connection Regulation. Health Division staff continue sending reminder letters and flowing up with those properties that have not started the process. Mandatory connection is required by BOH Regulation to achieve the town's water quality goals; however, the BOH may grant limited time extensions for good reason. The BOH has granted 84-time extensions and rescinded 41 connection orders (for corner

lots, lots with adjacent street access, or other special circumstances). For the completed sewer construction contracts to date there are 612+ properties eligible to connect. Issuance of BOH Connection Orders at official completion of Contracts 1C-3/4, 1D-1 & 1E-1 will add another 345 properties to those eligible to connect. Where able (not dependent on pump station completion) some properties have connected due to septic system issues or new construction on a case-by-case basis. With 424 connections completed to date that is a 69% rate of connection. When 135 properties in-process, i.e., have applied for a permit, awaiting permit, awaiting contractor, etc., are included, the percentage of properties rises to 90.8% (556/612).

COVID impacts delayed the next Phase of sewer implementation, Phase 1D-2, and resulted in splitting the contract in two, Phase 1D-2A & 1D-2B. Phase 1D-2A involves only town roads (Morton & Meetinghouse) with engineering being completed and the Project went out to bid at the end of 2021 with bids due in early 2022. Construction is expected to start in late spring or fall of 2022. Phase 1D-2B is expected to go to bid in late 2022 following resolution of easements for pump stations.

Phase 1E-2, the lower portion of Stage Harbor Rd has also been delayed while pump station location issues involving the flood plain are resolved. Finally, Phase 1C-5 is also awaiting resolution of pump station siting issues.

The Pleasant Bay Alliance continued working on year-3 of the 20-year Watershed Permit, issued by MADEP in 2018 to the towns of the Alliance (Chatham, Harwich, Brewster, and Orleans). This Permit lays out steps, and responsibilities, the towns will take over the next 20 years to mitigate/manage nitrogen, primarily from septic systems, that adversely impacts water quality in Pleasant Bay. The Permit builds upon, and codifies, work done by the individual towns in their own comprehensive wastewater planning, and the *Pleasant Bay Watershed Composite Nitrogen Management Analysis* completed in 2017. See separate report by Pleasant Bay Alliance.

Monomoy National Wildlife Refuge

Unfortunately, legislative efforts in Congress to re-affirm the historically recognized western boundary of the Refuge as mean low water (MLW) were not successful. Political conditions in DC stymied efforts to have the legislation successfully advance.

In the absence of a legislative fix the Town and US Fish & Wildlife Service entered a memorandum of Understanding that preserves Town control of shellfish resources/

management, ensures joint decision making regarding any new fishery or fishing method (those not already addressed in the Refuge's Comprehensive Conservation Plan [CCP]), while recognizing the western boundary issue remains unresolved.

The public is encouraged to visit the town's webpage for Monomoy which is kept current with correspondence: www.chatham-ma.gov/monomoy-national-wildlife-refuge-task-force.

Pleasant Bay Alliance

The Pleasant Bay Alliance (PBA) had another busy year as it continued implementation of the Resource Management Plan (RMP) for the Pleasant Bay Area of Critical Environmental Concern (ACEC). The DNR Director remained heavily involved as chairman of the RMP Technical Advisory Committee and a member of the Watershed Workgroup. See separate report by Pleasant Bay Alliance.

Stormwater Management

Stormwater management projects continued in 2021 as part of sewer construction contracts so work can be coordinated to minimize impacts on neighborhoods and property owners.

Chatham submitted its third annual report under the new Phase II Stormwater Permit, issued by USEPA and MassDEP in summer 2018. Chatham, along with other Cape communities and regional agencies, continued evaluating formation of a cape-wide stormwater collaborative as a more efficient, cost-effective way of complying with Permit requirements.

The Town received notification of approval through the SRF for low-interest loan funding of 3 stormwater projects. The projects include Phase II of the Stony Hill/Crowell Rd Infrastructure Project, stormwater improvements in the parking lot of the Main St Town Offices, and stormwater improvements in the Upper Parking Lot at the Fish Pier and along adjacent sections of Shore Rd. Engineering/permitting is underway.

COASTAL RESOURCES DIVISION

Shoreline change/Inlet development

There was "more of the same" regarding the continued break-up of South Beach, significant sediment movement throughout the Morris Island Cut, and shoaling within the Stage Harbor entrance channel. The eastern side of Morris Island is fully exposed to the Atlantic Ocean and the unarmored portion of the bluff fronting the US Fish and Wildlife Service (USFWS) headquarters experienced considerable erosion. This past fall, the weather station (atmospheric

balloon launching facility) on the USFWS property was demolished, and all trees at the top of the bluff were removed so they would not fall into the sea and become hazards to navigation. USFWS has indicated they are not considering armoring to protect the property.

The Town received another Coastal Zone Management (CZM) Coastal Resiliency grant to continue design and coordination of a plan to consider placing structures (vanes) in the water south of Crescent Beach to deflect the strong tidal currents contributing to shoaling in the Stage Harbor entrance channel and erosion of Crescent Beach. It is a unique concept that will require considerable agency coordination and buy-in for implementation.

The North Inlet did not undergo significant change this past year and most recreational vessels, and some commercial vessels (depending on the tide), used it to access the Atlantic. The South Inlet was still the preferred route for most of the fishing fleet. Occasional washovers during storms and/or big tides continued through the dune breach in the mid-section of North Beach Island; however, there is no indication at this time this is destined to be a new inlet.

The recreational beaches along Nantucket Sound benefited from the dredging needs at Stage Harbor and Mill Creek. Sand from the Stage Harbor hydraulic dredging over the past two years has been used as beach nourishment at Harding's and Cockle Cove Beaches, significantly improving these important recreational beaches (see Dredging section below). It is anticipated that ongoing shoaling, particularly in the Stage Harbor entrance channel will continue to need dredging and provide beneficial nourishment for beaches along Nantucket Sound.

The draft report reviewing various alternative strategies and developing life-cycle cost comparisons of projects with, and without, structural measures to prolong the efficacy of nourishment efforts along Cockle Cove and Harding's Beaches was completed this past fall. As anticipated, the draft report indicates that structural measures to reduce sand migration and lessen erosion along this area may have only modest benefits and would be extremely difficult to overcome regulatory issues to permit. The final report is anticipated in early 2022 and will then be discussed with the Select Board for policy direction.

Landings/Infrastructure

General

Maintaining and improving Chatham's waterfront infrastructure is a priority and funding for many projects was secured through the previously approved (2017) omnibus waterfront bond authorization. In

addition, the Waterways User Fee (WUF) revolving fund, established in 2017, dedicates selected waterways-related user fees for waterfront capital projects.

Ryder's Cove

Plans for renovations and improvements to Ryder's Cove Landing infrastructure include replacement of the timber bulkhead with a fiber reinforced plastic (FRP) material, new concrete boat ramp, replacement of the existing floats with new concrete floats, new finger floats along the west side of the ramp, new self-contained composting toilet restroom, marine sanitation pump-out, and miscellaneous utility upgrades. Many concurrent Town infrastructure projects are also underway and design/permitting efforts for this project were suspended in 2021 to focus on other higher priority projects. Further design for this project will be re-initiated in 2022.

Fish Pier

The Town received a Seaport Economic Council (SEC) grant (\$400,000) for final design and permitting of replacement of the South Jog bulkhead and pier, extension of the South Jog pier, improvements to the south floats, replacement of the public stair and deck system at the Wharfinger Building, and improved public access corridor to the South Jog. The design project is underway with the goal for construction during the winter/spring 2022-23. Another SEC grant has been submitted for one million dollars to support construction costs. Notification of possible grant award is anticipated in early 2022.

Trap Dock

The reconstructed Trap Dock Pier, completed in 2020, was heavily used again this past season. Designs were completed in 2021 for a "shed-like" structure to be constructed at the landward end of the pier by the loading dock. Bids for construction of the shed were to be opened in January 2022 with completion targeted for mid-June. However, concerns that construction would extend into the fishing season due to long material lead times caused bids to be delayed until later in 2022 with construction targeted for fall/winter 2022-23.

90 Bridge Street

Design efforts, funded by a \$295,000 grant from the SEC, for redevelopment of 90 Bridge Street continued through 2021. The project includes a shellfish upweller facility located over the water with floats around the facility, minor extension of the existing timber pier with an adjacent concrete float, a new FRP bulkhead around the perimeter of the property, new restroom facility, and other site improvements. The Select Board

approved use of the historic U.S. Coast Guard Stage Harbor boathouse as the new upweller building and funds were approved from the Community Preservation Act (CPA) to help fund relocation of the boathouse back to Chatham once the pier is completed. Permitting for the project was initiated in late 2021 and will likely continue through much of 2022.

Jackknife Beach

Jackknife Beach is a popular recreational destination on Pleasant Bay and the subject of two independent, but complementary, projects. The first is through a CZM Coastal Resiliency grant awarded to the Pleasant Bay Alliance to develop a "living shoreline" marsh erosion and restoration project along a portion of the Muddy Creek shoreline fronting Jackknife Beach. The purpose is to mitigate ongoing erosion along the marsh edge to Muddy Creek as well as to restore high fringing marsh damaged from vehicle and pedestrian use. A separate project, funded through the CPA, is to develop a site master plan to address other issues related to public use (parking, pedestrian and vehicle access, boat/dinghy storage, etc.) and natural forces (flooding, beach/dune erosion).

Dredging/Navigation

General

Dredging needs were prevalent this past year and fortunately the Barnstable County Dredge Program was much more responsive and capable than the past few years.

Trap Dock Pier

The small berth between the newly constructed Trap Dock Pier and the Stage Harbor Yacht Club pier was dredged with a "long reach" excavator in January 2021. About 150 cys of material were removed enabling deeper draft vessels to use the berth for offloading and temporary berthing at all stages of the tide.

Stage Harbor Entrance

As noted above, sediment migration related to the breakup of South Beach continued to severely impact the entrance channel to Stage Harbor. The County was able to dredge through a large shoal that was beginning to block the channel in February and March 2021. Approximately 30,000 cys of sand was removed with half going to the Cockle Cove "feeder beach" and the remaining half between the two parking lots at Harding's Beach. The Corps of Engineers returned in June with the hopper dredge "Murden" to improve the channel before the summer boating season. The Murden removed over 61,000 cys with placement in the Corps' disposal area offshore of Harding's Beach. Both projects benefited from a \$400,000

state dredging grant. The Town was awarded another \$400,000 state dredging grant for Stage Harbor for the 2021/22 dredging season.

Aunt Lydia’s Cove

The County dredge removed approximately 18,600 cys of sand from the mooring basin, west of Tern Island, which was becoming severely impacted by sand migration from the north. Chatham Bars Inn (CBI) paid for a portion of the work with placement of approximately 7,000 cys along their beach with the remainder going to the beach opposite Linnell Lane. An additional 400 cys of sand was removed by excavator around the north and south dinghy floats at the Fish Pier. Both projects were supported by a \$100,000 state dredging grant carried over from the previous year.

Mill Creek

The County dredge removed approximately 8,400 cys. from the inlet channel in September with placement of about 2,000 cys at Forest Beach and the remainder going to Pleasant Street Beach. Pleasant Street Beach was severely eroded, and the nourishment was very well received by the residents.

Pleasant Bay near Fox Hill

Shoals near the junction of the channel into Bassing Harbor and the main channel to Pleasant Bay were impacting navigation, particularly at low water. The County removed 16,500 cys from this area in November with placement at Scatteree Beach.

CONSERVATION DIVISION

The Division had staffing changes with the departure of previous Agent Cally Harper and retirement of long-time Secretary Mary Fougere. In March Nicole Smith started as the new Agent and in May Crystal Keon started as the new secretary. Paul Wightman continued as Assistant Agent/North Beach & Conservation Lands Manager. Agent Smith and Secretary Keon received Certificates for the Massachusetts Association of Conservation Commissions for completion of the Fundamentals of Conservation Commissioners program. Certification requires each participant to complete 8 two-hour courses on various topics facing conservation commissions.

The primary role of Division staff is to administer the State Wetlands Protection Act, Chatham Wetlands Protection Bylaw and Regulations, maintain Town-owned conservation lands, and provide support to the public regarding these topics. The Division has now started offering Administrative Review permits online and are working towards adding additional permit types as well as uploading previous filings

to create a comprehensive and searchable database. A comprehensive native plant guide was developed that combined multiple acceptable plant lists previously used as well as the addition of vegetation types such as ferns and wildflowers.

- Staff time is dedicated to:
- Reviewing applications and identifying potential issues before being heard by the Commission
 - Acting as liaison between applicants, the public, representatives, and the Commission
 - Preparing and issuing permits
 - Conducting site inspections for new applications and closure of past applications
 - Investigating and resolving complaints and violations
 - Continuing education to stay up to date on policies and procedures
 - Coordination with other Departments and review of permits to make sure there are no wetland issues
 - Modification of the Chatham Wetlands Bylaw and Regulations and drafting of additional regulations as necessary
 - Serving as staff liaison to the Open Space Committee

Future goals of the Division are to provide more public outreach and education events, procure more grant opportunities, continue to develop the electronic database and filing system, and to update the Division webpage to be more user friendly.

North Beach and Conservation Land Management

North Beach
 Management of North Beach (Nauset North Beach) is under jurisdiction of the Conservation Commission and managed by the Division. The Beach is governed by an Order of Conditions issued by the Commission which contains a comprehensive Land Management Plan and the Statewide Piping Plover Habitat Conservation Plan. Oversight of North Beach is conducted by the Director of Natural Resources and Director of Coastal Resources with the Assistant Conservation Agent/North Beach & Conservation Lands Manager, and seasonal shorebird monitors, responsible for daily site management.

The Beach is actively managed for endangered species and Oversand Vehicles (OSV) from March through mid-October. Last summer the Beach was re-opened to OSV activity following the Piping Plover closure, in August with no restrictions. Once the opening occurred a gate was established at the entrance to Chatham and manned by staff during peak hours. On good weather days capacity use (250 vehicles for Chatham)

occurred. This information will be used to assist the Select Board in 2022 when the Chatham/Orleans Intermunicipal Agreement is revisited.

The total number of Piping plover nests for the season was 23. The Memorial Day weekend Nor’ easter occurred during astronomical high tides resulted in significant nest lost resulting in 19 pairs re-nesting. The downside to such re-nesting is it lengthens the nesting season prolonging OSV closures.

Predation of nests, eggs, and chicks remains a major concern due to the high number and variety of predator species which prey on eggs, chicks, and adults during the breeding season. In 2021, we continued use of non-lethal, electrified dummy exclosures designed to change the behavior of coyotes, foxes, and other mammals. Three “fake” exclosures are set up and electrified while non-electrified exclosures protecting the birds are erected in the same fashion. This program has been successful; however, the sheer number of predators means chicks remain vulnerable to predation which occurs primarily at night.

Beach revenue was up due to an increase in permits sold:

Orleans Residents (sold by Orleans)	2,512
Chatham Residents (sold by Orleans)	733
Non-Resident	1,864
Non-Resident Self Contained (sold by Orleans)	154
Total	5,300

Shark Bleed Kits were placed in 4 strategic locations, and Beach Rangers and staff from the White Shark Conservancy Institute continued monitoring daily shark activity.

Beach Rangers patrols the beach during use peak periods of use until the beach closes at 11 p.m. nightly (except for allowed self-contained vehicles and fishermen). No major incidents or citations were issued in 2021.

Least Tern activity decreased in 2021. Least Terns are highly unpredictable in establishing locations for colonies each year. In contrast, Piping Plovers which usually return to their prior nesting sites. In 2020 there were 2 separate sub-colonies of 45 pairs each of Least Terns. In 2021 the number were low.

Conservation Land Management

Work on conservation lands occurs primarily from late September through February. Maintenance and ongoing improvements are undertaken in accordance with Management Plans established for each site. In 2021 George Ryder Forest, Twine Fields Meadow, Forest Beach Overlook, Old Comers Woodland, Valley Farm, McCoy Tree Farm, Star Bog, Captain Harding, and Goose Pond conservation lands were maintained. Projects

included installing educational and guidance signage, clearing hiking trails that were blocked by downed trees from storms, and removal of overgrowth to establish clear walking paths. Nest boxes for Wood Ducks were erected and the Bluebird nest boxes were cleaned and checked for stability. A new loop trail was established from an existing trail adjacent to Volunteer Park. The trail will be utilized by hikers as well as bikers traveling on the Bike Path. A vernal pool education sign was placed at the loop trail for the public, highlighting the importance of protecting vernal pools for amphibian life.

Bids were received for the MCI Conservation Area Trails & Habitat Improvement Project. Funded through the CPA the project is expected to get underway in early 2022.

Thank you to the very dedicated Head Shorebird Monitor Terry Bull, her hard work and dedication to the position and her love for Nauset Beach is second to none. Thanks also to Keenan Schleicher, Shorebird Monitor/Beach Ranger, and Land Management Assistant, who has been invaluable in his efforts. Thanks also to new Shorebird Monitor Sam Adams, Sam contributed a great deal in his first year and we look forward to his return.

HARBORMASTER DIVISION

The Harbormaster Division is responsible for installing 200 plus seasonal and year-round aids to navigation, assisting mariners and persons in distress, active enforcement of maritime law throughout Chatham waterways, responding to pollution events and providing prevention and coordinating response measures, and issuance and renewal of all mooring, docking and wait list permits. In addition, the Division provides oversight and regulatory enforcement of the Fish Pier commercial port operations, operates and maintains the Mitchell River Drawbridge, provides oversight and assists in management of Town Landings.

1. OVERVIEW – The Division is responsible for all the navigable waterways of the Town, which includes 66 miles of coastline, as well as from the shore area out to 3 nautical miles offshore. In addition to assisting mariners and swimmers in distress, the Division is responsible for maintaining Town-owned Aids to Navigation, pollution prevention and response, enforcement of state and local waterway regulations and bylaws, and management of mooring permits and regulations. In accordance with the Harbormaster’s Standard Operating Procedures, Patrol Boat operators conducted safe and effective

MARITIME ASSISTANCE CASES	YTD 2020	YTD 2021
TOWS (DISABLED BOATS)	19	17
GROUNDINGS	24	15
DEWATERING	12	12
MISC. BOAT ASSIST	87	72
C.G./AGENCY ASSIST	8	5
CAPSIZED BOAT/SALVAGE	12	9
MEDICAL	3	3
P.I.W.	7	6
POLLUTION	3	2
KAYAK/WATERCRAFT ASSIST	8	5
BOAT FIRE	2	0
TRANSPORT	3	2

boat operations throughout the unique and challenging waterways of Chatham. The following report highlights their efforts and results for 2021.

2. SUMMARY OF OPERATIONS: During the boating season one 24’ patrol boat was dedicated to patrolling the waters of Chatham Harbor, including Chatham Inlet, North Beach and North Beach Island, Pleasant Bay channel, Aunt Lydia’s Cove, Bassing Harbor, Ryder’s Cove, Crows Pond, Pleasant Bay, the east side of North and South Monomoy Islands, and offshore waters. The other 24’ patrol boat was dedicated to patrolling the waters of Stage Harbor including the entrance channel, Southway, Oyster River & Pond, Mitchell River & Mill Pond, waters along Harding’s, Ridgevale and Cockle Cove Beaches, the west side of North and South Monomoy Islands, and offshore waters in Nantucket Sound. The H-17 patrol boat was stationed at Outermost Harbor for shallow water patrol and response. This asset was used frequently during the weekends and was instrumental in the multi-agency response of a cardiac arrest victim on a remote stretch of beach. The H-25B Carolina work skiff was primarily used for setting, hauling, and servicing aids to navigation and dredging operations. The H-27 Patrol Boat, moored primarily at the Municipal Fish Pier, was used for patrols as well as emergency maritime response for offshore incidents and those in and around the hazardous inlets of Chatham Harbor. This is of particular importance as Coast Guard Station Chatham has been further downgraded from a Heavy Weather Station and can no longer respond to any incident in the surf or when wind is over 30 knots or seas greater than 8’.

While it is very difficult to capture in totality the multi-mission work that the Patrol Boat Operators and Division executed over the

past year, the following summary by mission area captures a significant level of effort:

- a. MARITIME ASSISTANCE** – Outlined above is a table of statistics from 2020 and 2021 of maritime assistance cases captured in Incident Reports or patrol boat daily logs. Although we do our best to document all calls for assistance, there is assistance rendered frequently by the Division that is not captured in Incident Reports. The 148 cases successfully executed in 2021 by Patrol Boat Operators resulted in many lives saved or assisted and thousands of dollars in property saved. While most incidents this year were minor, several major incidents highlight the continued need for active patrol and response with qualified personnel operating appropriate assets.
- b. LAW ENFORCEMENT** - The primary objective of law enforcement actions by the Division is to promote public safety and welfare by encouraging voluntary compliance and addressing non-compliance. Again, this year, presence through active patrolling by Patrol Boat Operators served to significantly deter negligent or unlawful operations. This year the Division continued with the requirement for Patrol Boat Operators to conduct a post-incident safety boarding for each boat that required a tow back to port.
- c. MOORINGS** - Patrol Boat Operators conducted mooring checks within all mooring fields to ensure the proper display of Town mooring stickers and State registration stickers, proper display of mooring number and name on mooring balls and checking the condition of hawsers. The Division continued inspection of mooring tackle & hawsers, repositioned moorings as needed, removed abandoned or illegal

moorings, and properly maintained 35 Town/Public moorings. Staff identified and removed approximately 15 unmarked or derelict moorings. Additionally, three more Town transient moorings were converted to new elastic rode moorings, making a total of thirteen, moorings which are environmentally friendly, improving shellfish and eco system habitat.

The Division continued the online mooring renewal and management system, implemented in 2020. This service provides the customer with the convenience of renewing electronically with a credit/debit card payment. As hoped, this system has reduced a large portion of the hand mailed renewals resulting in significant postage savings and more efficient means for Staff to process renewals. In 2021 75% of customers took advantage of this service and renewed permits online. While Staff continue to be impressed with MooringInfo LLC, we will continue to make improvements driven by feedback from customers and Staff.

d. AIDS TO NAVIGATION – The Division is responsible for the proper licensing of all 200 plus private Aids to Navigation by way of the U.S. Coast Guard. Private Town aids are established, disestablished, and updated by means of the Private Aids to Navigation (PATON) database. Patrol Boat Operators were responsible for deploying seasonal private aids to navigation prior to the start of the boating season, verified and adjusted buoy positions throughout the season, and hauled buoys for maintenance at the conclusion of the boating season. After being hauled, all buoys are pressure washed and reconditioned as needed throughout the off-season, which often includes repairs to the hulls and replacement of ground tackle and chain. In 2021 the positioning of these aids was challenging due to severe shoaling and required frequent adjustments to location and tackle specifications. Additional regulatory aids to navigation were deployed in several locations to advise of no wake zones and no anchorage areas.

e. POLLUTION AND ENVIRONMENTAL RESPONSE – Staff responded to two reported incidents of pollution in 2021. Both were relatively minor sheens that quickly dissipated.

f. SUPPORT OPERATIONS - Patrol Boat Operators provided support to the following agencies and organizations:

- **MA Division of Marine Fisheries** – Throughout the season Patrol Boat Operators provided assistance when needed to Dr. Greg Skomal and staff as they continued their research and tracking of Great White Sharks within Chatham’s area of responsibility.
- **Atlantic White Shark Conservancy** - The Atlantic White Shark Conservancy was still active in tagging white sharks in 2021 in partnership with the MA Division of Marine Fisheries. In a cooperative effort Staff continued to provide support to the Conservancy by providing a variety of assistance.
- **International Fund for Animal Welfare (IFAW)** – Patrol Boat Operators reported sightings of injured and/or stranded marine life within Chatham waterways and were often called upon to transport IFAW staff to the scene to test and/or retrieve injured animals if necessary. As was the case past couple of years, there were many reports of injured and dead seals with large bite marks suspected to be from sharks.
- **Water Quality Testing** – Throughout the season, Patrol Boat Operators transported volunteers within Chatham Harbor and Pleasant Bay in support of water quality testing programs.

g. TRAINING

- Staff normally attend training events throughout the year; however, with the COVID-19 pandemic in-person training opportunities were limited. Staff were able to attend some in-person training classes, as well as taking advantage of online training. Additionally, Staff were able to continue weekly training with Coast Guard Station Chatham allowing us to continually hone our operational response skills.

h. REGULATIONS

- While no Waterway’s Regulations were updated in 2021, we did resume the harmonious efforts with the Waterway’s Advisory Committee and Town Special Counsel to revise and streamline the Waterway’s By-laws.

3. ADMINISTRATIVE HIGHLIGHTS

**a. HARBORMASTER DIVISION
FY 2021 REVENUE**

Fish Pier Rent	\$21,700.00
Independent Buyer/Packer	\$750.00
Fuel Fees	\$12,697.45
Mooring Permits	\$207,479.50
Wait List Fees	\$11,014.00
Late Fees	\$2,195.00
Transient Fees	\$ 4,900.00
USCG Rent	\$2,010.00
Docking Permits for TL	\$1,500.00

Docking Permits	\$54,109.00
Fisherman’s Storage (at the Airport)	\$4,500.00
Waterways User Fee	\$172,677.50
Winter Shore-side Berthing	\$3,825.00

**b. ADMINISTRATIVE STATISTICS
FOR 2021**

Private Mooring Permits Issued	2054
Commercial Mooring/Slip/Rack Permits Issued: (Commercial Boat Yards/Marina’s)	678
Wait List	1584
Docking Permits Issued: (Fish Pier)	70
Haul Outs	10
Pump Outs	58
Town Landing Charter Docking Permits	18
Waterway’s User Permits	301

4. OTHER WATERFRONT PROPERTIES AND FACILITIES

- The 90 Bridge Street property was in use for the sixth year since construction and continued the upward trend of commercial and recreational activity. The long-term development of the property had been a topic of much discussion over the past three years. However, with the decision to move the old Coast Guard Boathouse to that location to house the shellfish upweller final engineering designs and plans are nearing completion.
- At Old Mill Boat Yard, discussions took place with the Coast Guard regarding the viability of expanding the existing float system to provide dockage for the Coast Guard. This project has been met with skepticism by the water related Committees due to the recent downgrading of response capabilities by Coast Guard Station Chatham.
- In 2016 the Town purchased the Eldredge Dock adjacent to the Harbormaster’s office at Old Mill Boat Yard. The Eldredge’s had secured a three-year lease of the facility that ended in 2019. In December 2019 demolition commenced for the renovation project and was completed in 2020. Plans were finalized for construction of an open-air shelter for this facility with an ice machine. Permitting is underway with the shelter project expected to be bid in 2022.
- The Mitchell River experienced fewer issues related to the opening and closing of the vascular portion of the draw bridge. However, finding an affordable means of maintenance and repair of this facility is proving difficult. Several electrical issues were identified and repaired. Despite the issues with the bridge Staff conducted over 108 bridge openings this year. With no dedicated bridge tender position, Staff utilized for these openings are often pulled

from active harbor patrols. With only an hour notice required for openings during the boating season, bridge openings can cause operational challenges. In September Staff treated the entire wood superstructure with an environmentally friendly wood preservative.

- Further engineering to replace the Ryder’s Cove wooden bulkhead and improve public access at this important town boat ramp, dock and parking area was paused to address other pressing projects. Preliminary plans have been reviewed by the advisory Committees with the plans proposing an additional dock/float system on the west side of the boat ramp to improve public access, expand dinghy tie-up area, and assist in the safe launch and retrieval of vessels.

5. LESSONS LEARNED:

- a) Stage Harbor Patrol – Continued the patrol during 10-hour operational days as has been done in the past and is being done on the Chatham Harbor side. The “April Fools” cut in South Beach once again contributed to significant shoaling in the Morris Island Channel. The conditions this year were comparable with those of 2019 and 2020 in this area with stronger currents and higher sea conditions. Understanding the changes and navigational limitations allowed dispatch of appropriate response assets to marine incidents from other locations such as Outermost Harbor or Chatham Harbor when necessary.
- b) Chatham Harbor Patrol – The rapidly changing waters in and around the Chatham Bar and North Inlet made for an exceptionally challenging year for local boaters. Waters located near the tip of North Beach Island were of particular concern as the conditions there routinely provided for one of the most hazardous areas for local mariners to transit.
- c) Shallow water patrol – This year we routinely operated the H-17 to patrol shallow water areas during peak boating hours. This patrol created a presence in areas such as Mill Creek, Morris Island channel, and the shoals in and around North Beach and North Beach Island. This vessel was also instrumental in the response to several marine incidents throughout the year.
- d) EMT/Boat Crew: These positions are used to achieve a two-person patrol posture during the weekends (Fri-Sun) on both the Stage Harbor and Chatham Harbor patrol boats. Clearly weekends have the highest volume of boating

Municipal Fish Pier

<u>Fuel Concessions:</u>	<u>Product</u>	<u>Gallons</u>	<u>Amount</u>
Whiteley	Diesel	137,082.1	\$10,965.04
	Gasoline	<u>25,480.6</u>	<u>\$ 2,038.43</u>
	Total	162,562.7	\$14,029.04

Fish Landings – Municipal Pier:

Marder Trawling, Inc.	1,686,706 pounds
Red’s Best	<u>4,419,017</u> pounds
Total	6,105,723 pounds

activity and, therefore, the period with the most vessel assistance and/or distress cases. EMT’s on boat crews are instrumental in effective response to many of these cases.

6. MUNICIPAL FISH PIER

- a. Red’s Best, Marder Trawling, and Whiteley Fuel continued their lease at the Municipal Fish Pier this year.
- b. With completion of the new observation deck, Wharfinger’s noted a significant increase in visitors to the Pier. To safely manage this facility meant using Staff from other positions to meet this need; however, this hurt productivity in other areas. To mitigate this issue a request for additional hours for Assistant Wharfingers will be put forth in the next budget cycle (FY23).

HEALTH DIVISION

In 2021 the Health Division continued to focus on COVID activities, including tracking cases, enforcing the frequently updated COVID-19 guidelines, educating residents about how to protect themselves, and others, from the virus, vaccine planning, clinic operations, testing and more. Daily and weekly COVID updates were provided to the Community.

Dr. Robert Duncanson continued to provide support to the Staff and Board of Health on all things COVID as well as many other urgent topics including, drinking water, wastewater, and nuisance issues. As we moved into Spring 2021 the availability of COVID 19 vaccines became a focus as we planned clinics for residents. Home bound residents, Chatham Housing Authority Congregate Living residents, and Park Place residents were vaccinated at their residences with support from Fire EMT’s and Outer Cape Health Services. In addition, we were able to provide COVID vaccine clinics for Town Employees. Booster shot clinics were provided in the Fall. Flu vaccination clinics were held for town residents, staff, and school age children and their families in conjunction with Cape Cod Health Care’s Visiting Nurse Association.

Staff continued to meet the wide range of regulations and responsibilities we are tasked to deal with daily including:

- Act as staff liaison to the Board of Health; advising the Board on technical issues; plan agendas and documents, attend Board meetings, prepare minutes, and communicate decisions to the public.
- Enforce state sanitary and environmental codes; performs site inspections of building lots; evaluate soil and percolation tests to determine suitability for sewerage disposal systems (aka septic systems); reviews plans for sewage disposal facilities; approve such plans and inspect installation and repair of septic systems. Review and issue certifications on real estate inspections of sewerage disposal systems
- Inspect and license restaurants, food handling, retail and processing establishments, lodging establishments including hotels, inns, and cottages; nursing homes, group residences, childcare facilities, public and semipublic pools and beaches, places of assembly, schools, tobacco control and other areas required by law for compliance with state and local laws, rules and regulations, and investigates complaints and illness at such facilities.
- Manage the Town’s MAVEN (State level infectious disease tracking & notification system) accounts. Communicate communicable disease follow-up and tracking, working with the Visiting Nurse Association of Cape Cod and Barnstable County Department of Health & Environment.
- Work in conjunction with the Sewer Division to review and approve sewer connections as the town constructs the town-wide system. Follow up and enforcement on connection orders issued.
- Conduct public health emergency preparedness planning for the Town and collaborate with local emergency planners and Barnstable County to create and drill emergency plans for all hazards including but not limited to pandemics, clinics, and sheltering.

- Create and distribute educational materials for the public; conduct workshops and informational sessions as practicable and serves as informational resource on public and environmental health.
- Represent the Town at local, regional, and state levels; participates in working groups and ad hoc committees as necessary. Attend educational seminars to maintain certifications as required.
- Coordinate with other departments, such as Police, Fire, Council on Aging, and Community Development to approach providing municipal services in a comprehensive, cohesive, effective, and efficient manner.

Health Inspector Steven Ward resigned his position. We are happy to have Lucas Amato join our team as new Health Inspector. Administrative Assistant Dianne Langlois continues to be an asset to the Department. Dr. Allen Ward resigned his position from the Board of Health, and we welcomed Carol Boyce as a full member. We also welcomed Dr. Richard Edwards as an alternate member. Thank you to the Board of Health and Staff for all your hard work this past year.

Permits Issued in 2021

Disposal Works Construction	140
Food Handler's	142
Motel/Cottage	15
Room Inspection	13
Swimming Pool/Hot Tubs	14
Tobacco Sales	8
Stable/Animal Keeping	4
Septic Installers	54
Septage Haulers	13
Rubbish Haulers	7
Recreational Camps	1
Well Construction	94
Well Destruction	2
Scallop Shanty	2
Septic Abandonment	24
Bathing Beaches	15
Body Art Practitioner	1
Body Art Establishment	1
Total	550
Total Receipts	\$75,815.00

SHELLFISH DIVISION

The Shellfish Division is charged with protecting, managing, and enhancing shellfish resources throughout town waters. Authority to govern shellfish resources is given to coastal communities by the Commonwealth under Massachusetts General Laws, Chapter 130. The Division fulfills its mission by enforcing regulations which protect and conserve the resource, by educating the public about shellfish and the need for sound management practices, and

by ensuring the continued sustainability of the resource through a successful propagation program. The Division includes two full-time staff, Shellfish Constable and Propagation Specialist/Assistant Constable, seasonal Deputy Shellfish Wardens, and seasonal Propagation Technicians. Most of the staff time is dedicated to daily enforcement patrols, monitoring both recreational and commercial shellfish landings, and operation of the propagation program.

It was a slow start for Chatham's commercial shellfish fleet in the early months of 2021. Landings were less impacted by market demands than by the opportunity of unemployment benefits afforded to self-employed commercial fishermen through relaxed eligibility restrictions. Market demand for shellfish were still far less than pre-pandemic levels, but the lower landings did not supply the demand and in turn, the product commanded a higher-than-average price for those harvesters that opted to shellfish. By April, prices for both quahogs and steamers enticed more to return to the flats and landings increased by almost double over April 2020. Prices continued to rise in May, and by July, harvesters received record prices for steamers at five dollars a pound and thirty-eight cents per little neck clam. Overall, landing values exceeded those of 2020 by approximately \$500,000.

Recreational presence dropped slightly during the "off-season" in comparison to the unprecedented activity at the beginning of the pandemic in early 2020. The number of harvesters throughout the summer was consistent with the high volume of a "normal" summer but did not wane through fall. In both October and November, the number of family permit holders' harvesting close to doubled that noted in pre-pandemic 2019. Numbers exceeded near three hundred more harvesters checked in the month of October alone. Increase presence inevitably translated to increased pressure on limited shellfish resources. Oysters tended to be harvested within days, if not hours, of being distributed. With the popularity of the oyster program, the Division has increased the order of seed oysters in 2022 for available harvest in 2023.

Division staff continued to participate in development of the Massachusetts Shellfish Initiative (MSI) draft Strategic Plan, culminating in the final presentation to the MSI Task Force in May. The Strategic Plan is a document that consolidated goals, objectives and recommended actions to best manage the Commonwealth's shellfish resources into the future to benefit the economy, environment, and the public. The Shellfish Advisory Panel (SAP) was

formally established by the Massachusetts legislature in June to move forward the primary objectives identified in the Strategic Plan and provide the Division of Marine Fisheries (DMF) advice relevant to shellfish management in the Commonwealth. Constable Gagne was appointed to the SAP with the first meeting held in November. New language adopted within Federal Food and Drug Administration (FDA) guidelines for the classification of growing areas in the Nation will change the status of current growing areas within existing "mooring areas" that contain greater than 20 moorings. To comply with these new guidelines, the Division worked with DMF to establish 15 distinct mooring areas that will be reclassified from Approved to Conditionally Approved. The status of these areas, whether they stay open year-round or must be closed for a period during the height of the boating season, is yet to be determined. The Division will continue to work with DMF and other town officials to establish justification to keep these areas open year-round.

Division staff continued to be active members of the Massachusetts Shellfish Officers Association, Barnstable County Shellfish Advisory Board, AmeriCorps Cape Cod Advisory Board, and the Marine Outreach Guidance Group Board of Directors. Division staff participated in weekly meetings along with other members of the DNR, engineers from GEI, Pomeroy & Associates, and TAG Engineering in developing the 60% design plans for the Redevelopment of 90 Bridge Street Project. The Division also participated in the Coastal Zone Management (CZM) sponsored Coastal Resiliency Grant for the Jackknife Beach Resilience Project by coordinating a pilot project studying the incorporation of ribbed mussels onto varying substrates that could then be applied to a larger living shoreline resiliency project. While adhering to COVID precautions, Division staff held informal tours of the Upweller for the Division of Marine Fisheries, Pleasant Bay Community Boating (PBCB), Martha's Vineyard Shellfish Group, Mashpee shellfish staff, students of Monomoy Middle School; and presented talks at PBCB Science Camp and to the Chatham Rotary Club.

Soft-shell clams

Landings for soft-shell clams decreased in 2021, though estimated values increased due to the unprecedented price per pound through the summer months. The decrease in landings were primarily due to access to the flat's issues. The easily accessible flats to the east of North Monomoy did not produce to the extent of the previous year, and the more

southern flats of Monomoy became difficult to navigate, self-limiting the effort.

Quahogs

Quahogs continue to be Chatham's most lucrative wild shellfishery. With limited access to the steamer flats off Monomoy, shell fishermen opted for a safer alternative and harvested primarily within the Stage Harbor complex. With additional pressure on quahog stocks within the harbor continued propagation efforts are vital to ensure a sustainable and commercially viable resource. Abundance of seed within the Harbor was noted by many seasoned quahoggers.

Mussels

Fewer than three persons harvested mussels in 2021, therefore landings data remain confidential.

Razor Clams

A small set of razor clams continue to supplement a handful of harvesters primarily during the cold weather months. Razor clams continue to command a high wholesale price.

Violations and Verbal Warning

- 14 In possession of greater than 5% seed shellfish
- 8 Shellfishing without a valid permit
- 1 Harvesting in prohibited area
- 6 Guest Violation
- 5 Shellfish out of Season
- 3 Harvesting in inter-tidal area while temperature rule in effect
- 4 No gauge
- 14 Harvesting when emergency closure in effect
 - 1 Exceeded weekly limit
 - 6 No permit on person
 - 6 Possessing an expired permit

Considering the heightened anxiety of the times, many verbal warnings were issued in lieu of a written violation.

Propagation

Through the dedicated Shellfish Revolving Fund, the propagation program purchased and raised 2 million quahogs from Aquacultural Research Corporation (ARC), 500,000 quahogs from Muscongus Bay Aquaculture in Maine, 100,000 oysters from ARC and 50,000 oysters from Muscongus Bay. Another 100,000-oyster seed were order from Mook Sea Farms in Maine. Orders from Maine provided us with some challenges; Mook was unable to provide any seed this season due to a hatchery seed failure, and while Muscongus was able to ship seed, the seed was not viable and experienced almost 100% mortality in the quahog seed within 3 days of its arrival. The Muscongus oysters

COMMERCIAL CATCH REPORT*

	Landings in Bushels	Estimated Wholesale Value
Soft-shelled clams	5,212	\$ 1,006,397.00
Quahogs	13,252	\$ 1,374,816.00
Razor clams	425	\$ 88,976.00

*** DATA IS PRELIMINARY AND SUBJECT TO CHANGE PENDING OFFICIAL LANDINGS DATA FROM THE MA DIVISION OF MARINE FISHERIES**

Total Estimated Wholesale Value	\$ 2,470,189.00
Total Estimated Recreational Harvest Value	\$ 225,136.00*

*based on observed catch at the time of inspection

SHELLFISH PERMITS AND REVENUE

	Number of Permits	Price of Permit	Revenue
Commercial	175	\$ 250.00	\$ 43,750.00
Junior Commercial	8	\$ 125.00	\$ 1,000.00
Senior Commercial	52	\$ 60.00	\$ 3,120.00
Free Senior Commercial	4	NA	NA

Total from sales of Commercial Permits	\$ 47,870.00
Three-quarters of Total Sales to Shellfish Propagation Fund	\$ 35,902.50
One-quarter of Total Fee to the General Fund	\$ 11,967.50

	Number of Permits	Price of Permit	Revenue
Resident Family	1,109	\$ 35.00	\$ 38,815.00
Resident Senior	542	\$ 15.00	\$ 8,130.00
Non-Resident Family	730	\$100.00	\$ 73,000.00
Free Senior Resident	23	NA	
MA Veteran	29	\$ 35.00	\$ 1,015.00
Senior MA Veteran	17	\$ 15.00	\$ 255.00
Total from sales of Recreational Permits			\$ 121,215.00
Three-quarters of Total Sale to General Fund			\$ 90,911.25
One-quarter of Total Sales to Shellfish Propagation Fund			\$ 30,303.75

Total of combined sales to General Fund	\$ 102,878.75
Total of combined sales to Shellfish Propagation Fund	\$ 66,206.25

seed fared better, with a survival rate closer to 50%. The seed issues from the Maine supplied stock was unprecedented and was experienced by other towns across the Cape.

On a positive note, quahog seed from ARC grew very well, much of it reaching over 25mm, the optimum size for direct broadcast onto the flats, by the end of the growing season. Seed that did not reach 25mm are overwintered in cages or planted under nets for additional grow-out. With the discrepancies in seed survival and growth from the Maine sourced seed, 2022 seed has been ordered exclusively from the local hatchery, ARC. The Division was awarded a \$10,000 grant through the Sea Grant COVID Response Funding for Municipal Shellfish Programs and Industry Support Program which is being used to purchase additional seed.

Unfortunately, and for the first time, there was no line item within the state budget for FY22 dedicated to shellfish propagation

in Barnstable County. The Cape Cod Cooperative Extension program was able to assemble \$30,000 from Barnstable County funds and divvied it up amongst the Cape Towns. Chatham's allotment was used to purchase 125 bags of remote set oysters. The propagation program also received a generous donation of 10,000 1-inch oyster seed and 4,000 adult oysters from Chatham Shellfish Company.

In total, propagation staff dug out and distributed 1,325,000 quahogs throughout the waters of Stage Harbor, Mill Creek, and Taylors Pond. Approximately 138,500 adult oysters were distributed. Approximately 1,200,000 seed quahogs were planted under nets in Mill Creek and Stage Harbor with another 300,000 sunk in cages for overwintering in Oyster Pond along with 125,000 oysters. One hundred and twenty-five bags of remote set oysters (oyster spat on crushed shells) were planted in Mill Creek.

Closing

In addition to serving as staff liaison to the Shellfish Advisory Committee, Division staff serve on the Board of Directors of the Massachusetts Shellfish Officers Association, MSI Sub-committee, Barnstable County Shellfish Advisory Committee, Marine Outreach Guidance Group Board of Directors', MSI Assessment Committee, Shellfish Advisory Panel, and Chair of the AmeriCorps Cape Cod Advisory Board. Division staff also supported state officials to ensure public safety by assisting in water quality and shellfish testing. The Division continues to work cooperatively with other Divisions within the Department of Natural Resources on projects such as the development of 90 Bridge Street and the Muddy Creek/Jackknife Harbor Coastal Resiliency project, and reviews and submits comment on proposed shoreline projects.

We'd like to thank our deputy wardens and seasonal propagation staff, who, during these trying times, maintained a professional and safe approach to all their interactions with the public. We continue to thank our Senior Tax Work-off Volunteers Fran Ellingham and Dan Campanaro, for their diligence and continued support. We continue to greatly appreciate our partnership with AmeriCorps Cape Cod and the efforts of their members who assist the Division with labor-intensive projects, those efforts totaled the equivalent monetary value of \$25,800.16. Special thanks to our two Individual Placements, Julia Gerard for the 2020/21 season and Cas Oakes who hopefully take with them a unique experience. And finally, a thank you to members of the Shellfish Advisory Committee who donate their valuable time advising the Board of Selectmen on the many issues affecting shellfish.

WATER QUALITY LABORATORY

The assessment and protection of the Town's water resources (marine and fresh surface, and groundwater) remained a primary area of activity for the Water Quality Laboratory (WQL).

The seasonal shellfish closure program, which affects Mill Creek, Taylors Pond, Bucks Creek, and Muddy Creek, continues to function well allowing these areas to open in the winter and spring when water quality criteria for shellfish harvest are met.

In compliance with the Massachusetts Beaches Bill, public and semi-public beaches were tested weekly during the swimming season (mid-June to Labor Day). 230 water samples were collected and tested, at the Barnstable County Department of Health & Environment Lab, for *Enterococci* (marine waters) or *E. coli* (freshwater) bacteria from

19 locations (13 saltwater public beaches (157 samples), 3 freshwater ponds (36 samples), and 3 semi-public beaches (37 samples)). Based on the test results, overall, the beaches met the required water quality standards for recreational use. There were ten (10) postings ("No Swimming Advisory") during the 2021 swimming season totaling 20 days.

Cockle Cove CREEK remains posted *No Swimming* per Order of the Board of Health due to naturally occurring elevated bacterial counts originating from the surrounding wetlands. The Board's *No Swimming* posting of Andrew Harding's Lane Beach, due to concerns over strong currents and a steep drop-off to deep water, also remained in effect.

Beach testing results and closure notices continued to be posted at the Town Offices, Town Annex, Sticker (Permit) Office, and the Commonwealth of Massachusetts web site (www.mass.gov, go to beach testing).

The WQL continues to coordinate the volunteer Pleasant Bay Alliance Citizen Water Quality Monitoring Program and the Chatham Water Watchers Program to maximize data collection and effectively utilize limited resources. The *Chatham Water Watchers* is a volunteer-based monitoring program run in cooperation with the Friends of Chatham Waterways. The Friends are actively recruiting new members to join this program that remains integral to understanding the condition of our local waterways. More information is available at www.chathamwaterways.org/. Again, this year the Town of Eastham water quality monitoring program was assisted with training and sample logging/delivery to UMass Dartmouth. The Coastal Water Quality Nutrient Monitoring Program had another very successful season in 2021 thanks to all the volunteers despite Pandemic related complications. The Programs has 15 stations located throughout the estuarine waters of Chatham which were sampled twice monthly July through August and once in September yielding 110± samples for nutrient analysis. In addition, a comparable number of field measurements for parameters such as temperature, dissolved oxygen, transparency, etc. were collected.

STICKER OFFICE

See separate report.

Monthly Department reports are available on the town's website (www.chatham-ma.gov/Public_Documents/index) as part of Board of Selectmen meeting packets.

The DNR is grateful to all Town Departments and the public for their support, assistance, and cooperation during 2021. The Director would like to again offer thanks to the many volunteers of the *Chatham Water Watchers*.

Personnel changes in DNR in 2021 include Nicole Smith coming onboard as Conservation Agent, the retirement of long-time Conservation Secretary Mary Fougere and Crystal Keon onboarding as Conservation Secretary.

Special thanks are due the staff of the Department of Natural Resources as they continue to serve the citizens of Chatham with respect and professionalism.

Respectfully submitted,

Robert A. Duncanson, Ph.D.

**Director of Natural Resources
Director, Water Quality Laboratory**

Stuart Smith, Harbormaster

Judith Giorgio, R.S., Health Agent

Cally Harper, Conservation Agent

(resigned)

Nicole Smith, Conservation Agent

Theodore Keon, Coastal Resources

Renee Gagne, Shellfish Constable

Jason Holm, Deputy Harbormaster

Paul Wightman, Acting Conservation

Agent/North Beach Manager

Rachel Hutchinson, Propagation

Specialist/Assistant Shellfish Constable

Mike Ryder, Mooring Manager

Susan Rocanello, Harbormaster Office

Manager/Assistant Harbormaster

Dianne Langlois, Health Secretary

Mary Fougere, Conservation Secretary

(retired)

Crystal Keon, Conservation Secretary

Other Post-Employment Benefits (OPEB) Trustees

In accordance with the provisions of the Other Post-Employment Benefits (OPEB) Trust Agreement, I hereby submit a statement of account for the Fiscal Year ending June 30, 2021.

Beginning Balance (7/1/2020)

	\$2,285,065.80
Contributions	548,321.86
Withdrawals	(9,460.32)
Realized Gain/Loss	37,570.99
Unrealized Gain/Loss	572,863.98
Interest	0.00
Dividend/Cap Gains	94,172.14
Ending Balance (6/30/21)	\$3,528,534.45
Total Gain/Loss After Fees	695,146.79

Respectfully submitted,

Alexandra Heilala, Finance Director

Chatham Parks & Recreation Commission

The Chatham Parks & Recreation Commission continues to provide policy oversight for quality beaches, parks, recreational programs and facility services to residents and visitors in our community. The Parks & Recreation Commission consists of a

five-member appointed Committee.

The Community Center is enjoyed by all ages. Recreation programs have resumed including several youth and adult sport activities: Yoga, Lite Fitness, Tai Chi, Zumba, Basketball, Floor Hockey, Badminton, Open Gym Hours, Pool Table Games, Mahjongg, Community Card Games, Arts & Crafts Clubs, and Pickleball. There are currently 12 outdoor courts lined for pickleball. Pickleball is one of the most popular adult programs, interest and participation has boomed. 475 participants took part in our winter indoor pickleball program.

Our summer youth programs continued after the height of COVID-19 and were well attended; the Summer Recreation Program had 180 students. Swimming lessons were cancelled this summer due to COVID-19 however, based on high demand, Swim Lessons will resume for the 2022 season. Our PARK Program, (Positive Afterschool Recreation for Kids) is a low cost, structured after school activity for students grade 5-7 at the Community Center. Our Skate Park, located in Volunteer Park, is a popular spot for teens and adults year-round. For the 9th year in a row “Food for Kids” program has provided a free lunch service at the Community Center. Any child in the community, under 18, can participate in the annual summer free lunch program.

The Community Center hosts several Town Committees and Chatham organizations. During most of the year, meetings were held in a virtual format. Upon Governor Bakers new order, some town committees have begun meeting again in person. Community groups such as The Chatham Women’s Club, Chatham Garden Club, Chatham Men’s Club, Conservation Foundation, Fishing Partnership, AARP tax Aide have also resumed in person meetings. The Fitness Room, with resident only memberships, is affordable and popular. Membership attendance is back in full swing. New equipment has been added including a new rowing machine, new treadmill, and a new elliptical machine.

Our Chatham Beaches consist of Harding’s, Ridgevale, Cockle Cove, Lighthouse Beach, School House Pond and Oyster Pond, those beaches were fully staffed by Lifeguards and Beach Patrol. Visitors and residents alike flocked to the beaches. Summer 2021 was incident free with visitors and shark sightings. The popular Sharktivity app continues to allow anyone to receive notification of any shark sightings Cape wide. Beach parking receipts for non-residents was \$284,041 and resident beach sticker receipts were \$197,960.

The Chatham Parks & Recreation

Commissioners would like to thank the Chatham Garden Club for keeping many garden beds throughout town spruced up and beautiful, the Friends of Trees for their continued donation of trees and plantings and the Chatham Athletic Association who performs regular improvements and upkeep of Veterans Field including all new netting for the upcoming 2022 season. We would also like to recognize the many residents of Chatham for their continued interest and support. Share your ideas and input with us; we invite all to attend our monthly meetings.

**Respectfully submitted,
Meredith Fry, Chair**

Sticker (Permit) Office

Due to the COVID-19 Pandemic the Sticker Office remained closed to walk-ins for approximately half the year in accordance with general town offices closure. Transactions were conducted by mail, or through the new on-line system for the first time. The on-line system is a joint effort between the Town and City Hall Systems allowing residents to order Beach, Transfer Station, and/or Combination stickers at their convenience with payment via credit card. The on-line system was successful in its rollout (although not without bugs) and we encourage everyone to make use of the system. The on-line portal is available at: City Hall Systems - eBilling ePayment. Shellfish licenses and North Beach OSV stickers remained available by mail or walk-in.

Fran Ellingham was again ably assisted by Susan Fleischmann in a commendable job running the busy operation!

Sticker Office revenue for 2021 was \$1,049,762 up from 2020’s figure of \$997,614 on sales of 12,540 stickers/licenses/permits. The total does not include \$11,984 collected by Chatham but passed through to Orleans for their North Beach OSV (ORV) Surcharge.

The following fees were collected by the Sticker Office during 2021:

For customer service the Office remained open in the off-season months, Monday to Friday 8 AM to 11 AM.

**Respectfully submitted,
Robert A. Duncanson, Ph.D.
Director of Health & Natural Resources
Sticker Office Supervisor**

Planning Board

During the calendar year 2021, the Town of Chatham Planning Board continued with its regular schedule of twice monthly meetings. In response to the global pandemic, the Planning Board has conducted its regular meetings both virtually, through the Town’s Microsoft Teams platform, and in person.

The work of the Planning Board receives the support of the Staff and Director of the Community Development Department, as well as the Principal Planner for the Town of Chatham.

Actions

Regular business items included, but were not limited to, Site Plan Reviews for commercial or non-residential properties, Endorsements

Fees collected by the Sticker Office 2021

<u>SHELLFISH</u>		
Commercial	175 @ \$250	\$43,750.00
Junior Commercial	8 @ \$125	\$1,000.00
Senior Commercial	52 @ \$ 60	\$3,120.00
Resident Family (includes Veteran)	1,111 @ \$ 35	\$38,885.00
Resident Senior (includes Veteran)	545 @ \$ 15	\$8,175.00
Non-Resident Family	730 @ \$100	<u>\$73,000.00</u>
		\$167,930.00 Sub-total

In addition, 4 free Commercial and 23 free Resident Family shellfish permits were issued to residents 70 years of age or over who are domiciled in Chatham and received a permit for no fee prior to April 1, 2004.

<u>BEACH/TRANSFER FACILITY</u>		
1 st Beach	1,151 @ \$30	\$34,530.00
2 nd Beach	1,372 @ \$25	\$34,300.00
Transfer Facility, 1 st car in household	853 @ \$150	\$127,950.00
Transfer Facility, 2 nd car in household	508 @ \$25	\$12,700.00
Combination 1 st car in household	2,926 @ \$180	\$526,680.00
Combination 2 nd car in household	1,654 @ \$50	\$82,700.00
Recycling	531 @ \$35	\$18,585.00
Replacement	191 @ \$2	\$382.00
Weir Permits		\$0.00
Unallocated Funds		\$25.00
Misc.		\$0.00
North Beach ORV	733 @ \$60	\$43,980.00
WUF – Residents	0 @ \$50	\$0.00
WUF – Nonresidents	0 @ \$150	<u>\$0.00</u>
		881,832.00 Sub-total

\$1,049,737.00 Grand Total

Planning Board	2013 Totals	2014 Totals	2015 Totals	2016 Totals	2017 Totals	2018 Totals	2019 Totals	2020 Totals	2021 Totals
# Meetings	24	27	28	24	18	18	22	19	19
Subdivisions									
ANR	8	11	5	10	6	8	8	9	8
Preliminary	0	1	2	4	1	0	1	2	1
Definitive	2	2	3	3	12	9	5	1	5
Site Plans									
Pre-app	9	16	7	2	6	2	2	0	7
Formal	8	16	6	1	7	7	6	1	4
Amend Change Use	8	9	15	7	14	6	14	11	3
Satisfy Conditions	—	—		0	1	0	0	0	0
Special Permits	0	0	0	0	0	0	0	0	0
ZBA Recommendation	9	6	4	2	2	8	14	14	10
Bond Reductions Certification Conditions	14	13	19	12	15	14	8	14	10
Total	58	74	61	41	63	54	58	52	48

for Subdivision Plans, and “Approval Not Required” Plan Endorsements. The Planning Board is also responsible for undertaking Long Range Planning Initiatives for the Town of Chatham, including the drafting and proposing of Zoning By-Law Amendments, to be brought before Annual Town Meeting (ATM) for citizen vote.

It should be noted that the regular business Site Plan Reviews conducted by the Planning Board are for commercial properties; that is, non-residential development and re-development. While currently the number of projects subject to this type of review may be fewer, as seen in comparison with the number of residential development or re-development projects currently underway within Chatham, the non-residential projects and related site plans tend to be more complex in nature and have a significant impact on neighborhood and community character.

The following table provides details of the actions taken by the Planning Board in 2021:

For the period of January 1 through December 31, 2021, the Planning Board collected fees in the amount of \$3,100.00 compared to \$1,700.00 last year.

Personnel

At the Planning Board’s July 12, 2021 meeting, the Board voted to re-organize as follows: Kathryn Halpern, Chair; Arthur Spruch, Vice Chair; and John Rodger Griffin, Clerk. Additional Board members are Warren Chane, Robert Wirtshafter, Bob Dubis, and Thomas Geagan.

Long Range Planning Initiatives 2021

Continuation with the implementation of the Recommendations of the Route 28 Visioning Study, conducted 2013/2014 by the Cape Cod Commission: The purpose of the Route 28 Visioning Study was to produce recommendations for the implementation of the Town of Chatham’s Comprehensive Plan, along the Route 28 Corridor Study Area.

A number of these recommendations have already been implemented, with the passing of several By-Law Amendments at Annual Town Meeting 2016, which were drafted and proposed by the 2016 Planning Board.

During 2021, the current Board has continued with these efforts. The Board, with the help of the Commission through a District Technical Local Assistance (DLTA) grant, is in the process of drafting proposed Protective Zoning By-Law Amendments for West Chatham Neighborhood Center Zoning. These proposed By-Law amendments will define the boundaries and zoning (uses, as well as design standards) for the West Chatham Neighborhood Center. The Board is proposing to incorporate the use of Form Based Code, and is planning additional community outreach in order to develop the final proposed drafts.

Accessory Dwelling Unit By-Law Update

The Amendment to Chatham’s Protective Zoning By-Law which allows for Accessory Dwelling Units in the Town of Chatham was developed and proposed by the Planning Board, and was subsequently passed at Annual Town Meeting 2019 and ratified by the Attorney General.

The Planning Board made a commitment to review the performance of this new By-Law over time, and to propose any changes that may be necessary or useful.

After their review in 2021 and early 2022, the Board is proposing the following revisions to the ADU By-Law, to be brought before ATM 2022 for citizen vote:

1. To eliminate the requirement for both the Principal Dwelling and the ADU to be occupied on a year-round basis, by allowing either the ADU or the principal dwelling to be leased for a minimum of twelve (12) consecutive months, with no subletting to occur.

2. The second proposed revision would allow all interior ADUs to be permitted by right.

The Board anticipates that these revisions will allow for greater use of the By-Law, and therefore the production of more ADUs.

Scale and Massing of Residential

Structures: The issue of the scale and massing of residential structures in the Town of Chatham has been on the Planning Board’s agenda for some time, as part of our ongoing efforts to implement the Comprehensive Plan. On January 14, 2019, the Board of Selectmen specifically requested that the Planning Board consider and develop an amendment to our By-Laws which will regulate and limit the scale of residential structures in the Town of Chatham. The Town of Truro passed such a By-Law Amendment, as did the Town of Chilmark on Martha’s Vineyard.

To begin our research, during 2019, the Planning Board reviewed the Truro initiative. In August 2019, the Board met with the Chair and Members of the Truro Planning Board, along with the Assistant Director of the Association to Preserve Cape Cod, to be thoroughly informed about both the process and product of the Truro initiative. The Board has since carefully reviewed and analyzed data from the Town of Chatham Assessor’s Office, in order to evaluate Chatham’s particular situation regarding the scale of residential structures.

Our initial review of the Chatham data indicates that the situation in Chatham is quite distinct from that in Truro. Therefore, the solution the Board will propose will be defined by different parameters.

Chatham’s solution may entail at least a two-pronged approach: one addressing residential scale in relation to lot size; and two, addressing the special permit process (which can allow for the expansion of existing residential structures in re-builds, on lots that are pre-existing non-conforming—some 70% of residential lots in Chatham fall into this category.)

Due to placing a focus on the West Chatham Neighborhood Zoning Amendment, it was necessary for the Board to temporarily postpone the continuation of its work on this long range planning initiative. At this time, the Board anticipates that this proposed By-Law Amendment may be brought to Annual Town Meeting 2023 or 2024, for citizen vote.

Looking Forward to 2022

The Planning Board is looking forward to a productive coming year in 2022, with renewed efforts in, and vigorous emphasis on Long Range Planning Initiatives. These efforts will include the continuation of our consideration of 1) the West Chatham

Neighborhood Center Zoning, and 2) the scale and massing of residential structure—and the development and drafting of proposed By-Law Amendments for these two initiatives.

As is feasible, during 2022, the Planning Board also aims to begin a review and revision of our Site Plan Review criteria and guidelines, as well as a review and revision of our Subdivision Rules and Regulations. As is feasible during 2022, the Board also aims to begin a thorough re-examination and re-evaluation of the town's Flood Plain and Conservancy District By-Laws, which were amended at Annual Town Meeting 2016, and to draft any necessary revisions for future proposed amendments to these By-Laws.

The Planning Board's Long Range Planning Mandate

The Comprehensive Plan for the Town of Chatham was passed by unanimous citizen vote at Annual Town Meeting 2003. The Protective Zoning By-Laws of the Town of Chatham need to be globally re-written to bring them into conformity with our Comprehensive Plan. For some years now, the Planning Board has been charged with this responsibility.

As part of this process, in 2013 and 2014, the Board of Selectmen for the Town of Chatham engaged the Cape Cod Commission to complete a Visioning Study of the Route 28 Corridor. The Commission's Route 28 Visioning Study included their recommendations and priorities for revisions to Chatham's Protective By-Laws, which would bring these By-Laws into conformity with our Comprehensive Plan, within the designated study area of the Route 28 Corridor. The first group of these recommended By Law Amendments were drafted and proposed by the Planning Board in 2014 and 2015, and successfully passed by citizen vote at Annual Town Meeting 2016. During 2022, as in 2021, the Planning Board will continue with this process, working on the determination of the West Chatham Neighborhood Center boundaries and the definition of neighborhood center specific zoning, to create the West Chatham Neighborhood Center Zoning District.

The Planning Board's development of a proposed By-Law Amendment addressing the issue of the scale and massing of residential structures is also in fulfillment of the Board's mandate to bring the Town of Chatham's Protective Zoning By-Law into conformity with our Comprehensive Plan, as is the Board's support of the Historical Commission's efforts to develop a By-Law Amendment offering incentives for the preservation of the town's historically significant structures.

During 2022, and in future years, the Planning Board will continue to review and research the overall situation regarding the conformity of our Protective Zoning By-Law with our Comprehensive Plan. The Board will seek to undertake additional Long Range Planning Initiatives to fully implement Chatham's Comprehensive Plan, through proposed Amendments to our Protective Zoning By-Law.

The Planning Board looks forward to continuing to serve the Town of Chatham through its Long Range Planning Initiatives, to implement our Comprehensive Plan, with the purpose of creating and maintaining an enduring, sustainable, livable, economically vital and demographically diverse community, which also preserves the abundant natural beauty of our area, and the historic authenticity and unique aesthetic charm of our built environment.

**Respectfully submitted,
Kathryn Dana Halpern, Chair**

Pleasant Bay Alliance

The Pleasant Bay Alliance is an organization of the Towns of Orleans, Chatham, Brewster and Harwich. The Alliance is charged with implementing the Pleasant Bay Resource Management Plan encompassing the Pleasant Bay Area of Critical Environmental Concern and Pleasant Bay watershed. The Alliance develops and distributes public policy recommendations, technical studies and public informational materials, all available at www.pleasantbay.org. Highlights from 2021 are described below.

In accordance with an inter-municipal agreement among the four towns, the Alliance submitted the third Pleasant Bay Watershed Permit Annual Report to Massachusetts Department of Environmental Protection and the Cape Cod Commission. The report shows that, system-wide, the towns are on track to meet the first five-year nitrogen reduction target under the Watershed Permit. However, results vary by sub-watershed, and each town is weighing modifications to its plan for removals required under the permit.

The Alliance coordinated Watershed Permit implementation activities funded by grants totaling \$382,178 from the Southeast New England Estuaries Program, a program funded by US EPA. Grant-funded activities completed in 2021 included a study of a municipal Innovative/Alternative septic system program; a nitrogen trading demonstration project; an update of the Massachusetts Estuaries Project (MEP) model; and a Watershed Permit Guidebook.

Studies and fact sheets describing this work can be found by searching "watershed permit" on the Alliance website, www.pleasantbay.org. The focus of efforts in 2022 will include modeling analyses using the updated MEP model, and study of the potential for towns to obtain nitrogen removal credit from stormwater management activities.

The Alliance completed the 22nd season of the Pleasant Bay Water Quality Monitoring program. Dedicated volunteers collected samples at 25 bay-wide sites. Data documenting water quality impairment in the system are used to develop and implement nutrient management plans.

The Alliance concluded work under a \$70,050 FY2021 coastal resilience grant from Massachusetts Coastal Zone Management. Living shoreline concept plans were developed to protect salt marsh at two locations on the Bay. A FY2022 grant of \$141,675 was received to support permitting of a living shoreline project to protect salt marsh at Jackknife Harbor Beach in Chatham.

The Alliance wishes to thank the citizens of Chatham for your ongoing support.

**Respectfully submitted,
Chuck Bartlett, Steering Committee
DeeDee Holt, Steering Committee
Bob Duncanson,
Technical Resource Committee
Renee Gagne,
Technical Resource Committee
Ted Keon, Technical Resource Committee
Carole Ridley, Coordinator**

Police Department

The Chatham Police Department continued its effort to ensure a high level of customer service, public safety and providing policing excellence to the Chatham community through our vision of being the best model of community oriented policing possible.

The year of 2020 continued to require the utilization of health and safety precautions, although a number of the precautions from the previous year had been lifted. Events such as the Independence Day Parade, Chatham Anglers baseball games and later in the summer some Friday Night Chatham Band Concerts were able to take place before the end of the summer season. These events were welcomed by all.

The safety of Chatham citizens as always is the main concern of the police department. Overall, the town experienced 29 fewer criminal incidents compared to the year before for a total of 232 crimes in 2021. However, automobile crashes showed a significant increase of approximately 32%

compared to the year before. Meanwhile, motor vehicle enforcement actions taken by Chatham Police increased by about 12%. The COVID19 pandemic continued to impact the community policing events and interactions during the year. Total calls for service logged for 2021 were 22,789.

The police department hired another new officer to help fill the vacancies from the year before. At no time did the department operate at full staffing, but with the new hire we were down only one police officer position. Sergeant William Massey continued to actively engage with our schools as the School Resource Officer, despite the COVID19 challenges and continues to still have a very positive impact and presence in the schools.

The police department applied for and received a grant for new radios and upgrading of current radios that will be compatible with the new digital communications system that will be going into effect in Barnstable County. The system will be fully upgraded and functioning in 2022.

The Chatham Police continued to maintain its strong partnership with the Council on Aging and the Fire Department to assist and help improve safety for the senior citizens of Chatham. This partnership has been working to provide senior citizens with daily communication to assist with emergencies, health matters, security and safety, fraud prevention and awareness, as well as connecting seniors with outside resources. This collaboration has been very helpful to our senior population.

Finally, I want to express my heartfelt thanks to the citizens of Chatham. This will be my final year as the Chief before my retirement after 38 total years in policing. I will cherish the times, the memories and the relationships I have had in Chatham. I also want to thank all of the dedicated members of the Chatham Police Department, other Town departments, our citizens, our Town Manager, and our Board of Selectmen for their partnership and support of the police department.

Chatham Police Statistics 2021

Responses to Citizen Calls for Service	13,202
Total Criminal Offenses	223
Motor Vehicle Crash Investigations	232
Criminal Enforcement Actions	99
Citations Issued	97
Motor Vehicle Enforcement Actions	3,918
Community Policing Interactions	5,669
Parking Tickets Issued	798
Film Permits Issued	6
Firearms Permits Issued	148

Administration

Mark R. Pawlina, Chief of Police
Deputy Chief Michael D. Anderson
Lieutenant Andrew B. Goddard
Melanie Boutin, Administrative Assistant

Sergeants

William R. Glover
Sarah A. Harris
William G. Massey
Louis Malzone (Detective)
Sean Ryder

Court Officer/Records Facilitator

Geoffrey E. Phillips

Police Officers

John R. Whittle
William S. Little
Michael A. Murphy
Joshua S. Wisniewski
Christopher Merigan
Christopher Vardakis
Joseph Amara
Mark Pasionek
Elizabeth Thompson
Joshua Holmes
William Dimitris

Police Dispatchers

Erin Hemeon
Rhiannon Reynolds
Matt Casale
Jessica Carran

Reserve Officers

Robert Finacom

Animal Control Officer

Diane Byers

**Respectfully submitted,
Chief Mark R. Pawlina**

Principal Projects and Operations

The Principal Projects and Operations Department is focused on the coordination of special projects and the supervision of facilities operational staff and functions. Additionally, the oversight of the Town's Geographic Information System (GIS) falls under the Department.

The primary goal of the Principal Projects and Operations Department related to its projects role is for coordinated planning and implementation activities to produce projects meeting the identified needs of the community and staff. Another goal is continuing to provide support to assigned Committees for the completion of their tasks, by providing research, coordination activities and information/data to help them comply with statutory responsibilities and help meet their objectives and desired outcomes.

The top priority for operations is assuring

the functional continuity of Chatham's buildings for both the short and long term benefit of the Town's residents and staff by providing efficient, effective operation and stewardship of all facilities. This emphasis on maintaining Chatham's municipal buildings provides an environment for all departments to meet their baseline needs for the continued delivery of a high level of public and customer service.

The COVID-19 crisis continuing into 2021 presented many challenges on the buildings, facilities, and project fronts due to its effects on scheduling vendors, staff availability and supply chain issues. Despite these challenges to productivity during 2021, the following work and coordination efforts continued:

Projects

Several projects reached key milestones in 2021, including the following:

- Coordination of full project concept proposal for consideration of a new COA facility at 1610 Main Street presented to the June 2021 Annual Town Meeting (ATM), including conceptual building/site designs and revised cost estimate
- Submission of first Green Communities Annual Report to maintain funding eligibility for identified projects into 2022
- Completion of energy efficiency projects including LED lighting conversions at the Eldredge Public Library, Police Station and Council on Aging buildings and HVAC system components at the Community Center
- Obtaining HBDC Approvals for installation of EV charging stations at the Town Annex and Town Offices locations
- Completion of the Airport Master Plan Update (AMPU) and the corresponding Environmental Assessment (EA) for three projects identified in the 2021 AMPU
- Initiation of the Phase II Shell Improvements project at the Eldredge Public Library to produce construction documents (early 2022 bidding target)
- Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act Grant for Chatham Municipal Airport - \$13,000
- American Rescue Plan Act (ARPA) Grant for Chatham Municipal Airport - \$32,000
- Contributed/made multiple presentations to the Select Board including Town Meeting Articles, Airport Governance, Eldredge Public Garage Project, and Fishermen's Storage Area Relocation (2). Additionally, presented Runway Protections Zone (RPZ) information to the Planning Board

Facilities

On the operational side, the Department's activities include the oversight of the Town's buildings with facilities staff responsible

for maintaining the condition of municipal buildings in Chatham. In addition to daily routine duties (building rounds, general monitoring, and preventative maintenance inspections), supporting scheduled visits by contractors to maintain various building systems (HVAC, fire protection, alarms, elevators, plumbing, and electrical), seasonal storm preparations/responses and snow removal. The following highlights of 2021 accomplishments include:

- Completion of the full replacement of the slate roof at the Eldridge Public Library (total project cost \$602,000)
- Public Restroom and outbuilding improvements including exterior painting/shell repairs at Harding's Beach, Veteran's Field (restrooms, concession, dugouts, and storage shed), Stage Harbor Road Parking Lot, and Chamber Information Booth
- Kate Gould Park bandstand repairs, electrical upgrades, and painting
- Completion of exterior historic building painting projects at the Railroad Museum, Town Offices, Marconi Campus, and Doc Keene Scout Hall

**Respectfully submitted,
Terence M. Whalen, Administrator**

Department of Public Works

Customer service is a primary goal of the Chatham Department of Public Works, and our focused effort is to provide rapid and friendly service responses which are inviting, helpful, and courteous to all who contact any employee of the DPW.

CORONAVIRUS (COVID-19)

As essential personnel, once again the Department has been responsible for overseeing, maintaining, cleaning and disinfection eleven Town/municipal buildings as well as the public restrooms throughout the community. The Department has been and continues to be responsible for providing and maintaining safe and healthy work environment for the Town's personnel and general public during the pandemic.

Public Works continues to provide and maintain a high-level service to residents, businesses and tour visitors. The Department also strives to ensure a safe environment at each of our satellite facilities by providing our staff with the proper personnel protective equipment (PPE) to ensure the safety of our personnel and the general public.

The Department has also been involved with the following

- The logistic/layout, set up and take down associated with Annual Town Meeting held (outside) at Veteran's Field on June 12, 2021

- Worked in collaboration with the Main Street Downtown Working Group created drop-off/pickup areas to allow residents, tourist and delivery companies the ability to safely get to their destination.
- Installed drop-off boxes for the various municipal offices/buildings to allow work to continue while offices were closed to the public. Providing a safe means for residents to drop-off and/or deliver their permits, pay bills, election ballots etc. while providing a safe alternative to keep municipal government going during this unusual time.
- The logistic/layout, set up and take down associated with Special Town Meeting held (outside) at Veteran's Field on October 23, 2021
- Coordinated and schedule vent/duct cleaning municipal buildings throughout the community as part of COVID-19 cleaning and disinfection process.

HIGHWAY DIVISION

The Chatham Highway Division is responsible for maintaining over 70 miles and/or 205 Town owned roads, over 10 miles of sidewalks, and Town parking and paved areas. This includes but is not limited to cleaning and repair of drainage structures, sweeping, brush clearing, mowing, and snow removal of roads and parking areas. The Highway Division coordinates Capital Improvement Projects which involve Chatham roadways using Chapter 90 State Aid or Town authorized funding. The Division also reviews and approves Excavation/Trench Permits and Driveway permits. The Highway Division is also responsible for repair and maintenance of vehicles of the Highway, Transfer Station, and various equipment from other departments. Route 28 is the responsibility of the Massachusetts Department of Transportation for road maintenance, litter cleanup, snow plowing and sanding, etc. (except for the sidewalks which we plow and/or remove snow).

This past winter 57 of 442 private roads were not plowed or sanded because of their unsuitable condition. Residents of these roads were notified in October and December as to what repairs were needed to their road, so they could receive plowing and sanding services. Once improvements to the roads are made which would bring them to an acceptable standard, residents are encouraged to call to have their street re-inspected. As mentioned above, there are 205 Town-owned roadways that are maintained throughout the winter months through the Department's Snow & Ice Program (totaling 568 roadways or approximately 120 miles of plowable roadways in Chatham).

The winter of 2020/2021 the Department plowed 3 times and sanded 16 times utilizing approximately 1,243 tons of material/product to treat Chatham roadways.

In fiscal year 2021 the Department issued 350 excavation/trench permits, and 16 driveway permits. This permit system requires the inspection of all driveway permits before issuance and re-inspection of both after completion.

Bituminous concrete pavement (Hot Mix Asphalt) was placed in conjunction with the following projects and/or the Department's upgrades to our existing infrastructure (i.e. Water, Sewer or Drainage systems as well as Bridge/culvert repairs): Cross Street, new parking spaces at the Fire Station for emergency response trailers, portions of Morris Island Road, Stage Harbor & Kingsbury Way and Ridgevale Road.

As part of the Comprehensive Sidewalk and Ramp Replacement Program, we replaced the sidewalk and ramps on portions of: Main Street-from Cross Street to Stage Harbor Road (south side) and from Library Lane to Old Harbor Road (north side); portion of Seaview Street from Main Street to approximately house number 26 Seaview Street (both sides). Assisted in the loaming, seeding and new sidewalk installed on Old Queen Anne Road from Main Street to Stepping Stone Road.

Performed extensive maintenance on the bike trail, replacing broken fencing, cutting/removing damaged tree limbs, debris, fallen trees from storm events and properly disposed of same.

The Department continued to utilize new work order system for better tracking, reporting and respond to service requests made by other departments and the general public. The work order system proves to be very efficient during emergency operations.

SOLID WASTE DIVISION

The Chatham Transfer Station/Solid Waste Division provides waste disposal services to the community by receiving and transferring various materials to the SEMASS Waste to Energy facility, and various recycling facilities. This includes Municipal Solid Waste, construction demolition, glass, plastic, cardboard, newspaper, metal, and various other recyclables. The Solid Waste Division coordinates Capital Improvement Projects which involve on-going improvements to the Town of Chatham Transfer Station facility.

Our goal is to recycle as much of the refuse as possible arriving at the Transfer Station. Aside from being better for our environment, this reduces the volume of trash sent to SEMASS. The department is

ITEMS	2020 TONNAGE	2021 TONNAGE	% CHANGE FROM 2019
TIN	35.67	31.02	13.04 % decrease
ANTIFREEZE	0	0.00	0% increase
AUTO BATTERIES	1.35	3.09	128.89 % increase
PAINT	0	0	0% increase
TIRES	102	270	164.71 % increase
WASTE OIL	0	1850	1850 % increase
CLEAR GLASS	0	0	0 % increase
MIXED GLASS	122.36	194.44	58.91 % increase
#1-7 MIXED PLASTIC	87.98	90.02	2.30 % increase
CARDBOARD	232.49	292.85	25.96 % increase
MIXED PAPER	171.71	215.03	25.23 % increase
MATRESSES	26.65	34.49	29.42 % increase
BAYSTATE TEXTILES	18.54	28.14	51.78 % increase
METAL	151.23	176.03	16.4 % increase
PROPANE TANKS	210	374	78.1 % increase
RED CROSS	13.25	15.87	19.77 % increase
SALVATION ARMY	13	18.26	40.46 % increase
PLANET AID	2.39	3.25	35.98 % increase
DEMOLITION	912.08	1210.54	32.72 % increase
CCR PARTNERSHIPS	11.38	26.64	134.09 % increase
COMPOST	26	0	26 % decrease
BRUSH	289.52	414.41	43.14 % increase
C R T'S	21.8	26.55	21.79 % increase
NI CAD BATTERIES	0	0.00	0 % increase
SINGLE STREAM	245.59	316.62	28.92 % increase
WATTS FARM	2.38	0	2.38 % decrease
RIC BUTLER	22.06	4.04	18.31 % decrease
HAND ME DOWNS	11.4	7.54	66.14 % decrease
DISCOVER BOOKS	27.73	31.57	13.85 % increase
SEMASS	5528.85	6007.98	8.67 % increase
SEMASS LOADS	264	300.00	13.64 % increase
ROLL OFF	264	646.00	144.7 % increase
NEWSPAPER	57.54	57.01	0.92 % decrease

hoping to upgrade this facility in the near future, looking to improve on safety, traffic movement internal to the site, and better accommodations to meet all residents recycling and solid waste needs. If there is any question on what can be recycled or how it is to be prepared, please feel free to call the Transfer Station (508-945-5156) and they will start you in the right direction.

The materials above were recycled from January 1, 2021, through December 31, 2021.

WATER CONSUMPTION

Total water pumped each month from all wells:

	(In Gallons)
January	16,371,200
February	15,345,300
March	18,461,900
April	24,311,700
May	49,976,300
June	73,839,000
July	82,808,700
August	83,591,900
September	54,857,600

October	30,681,200
November	17,401,700
December	16,210,900

Total Water pumped in 2021

480,857,400 gallons	
Billed water	415,436,956 gallons
Decrease in amount of water pumped in 2021 compared to 2020	55,964,300 gallons
Water used for Well Treatment Operations	4,017,202 gallons

Water used for Flushing & Blowoffs	15,944,212 gallons
Water used for New Main Activations	795,500 gallons
Water used by Fire Flow Testing	0 gallons
Water used for Fire Dept. Usage	709,575 gallons
Water used for Hydrant Maintenance	315,150 gallons
Water used for Highway & Landfill Use	380,500 gallons

Water used for WWTP/Jetting

29,250 gallons

Water used for other known Usage

(tank draining, etc.) 91,700 gallons

Unaccounted water

8.9 percent

Number of new water accounts added to the system in 2021

22 residential and 122 irrigation accounts = 7623

Distribution System - Water services which were installed using pipes made from lead, steel or copper, are continued to be replaced to improve the quality of water to the customers who have these types of old pipes delivering water to them. When the customer replaces the private side of their water service the Water Department replaces the public side or street side of their water service. Replacing these pipes will conserve water by preventing the waste of water through possible leaks from the old pipes.

Water projects completed in FY2021:

- Suez replaced the VFD for the PAX mixer in the 1.35 MG storage tank.
- Chatham Water Department joined other water departments drawing from the Monomoy Lens of the aquifer initiating mandatory water restrictions in response to the ongoing drought.
- New water mains were installed on Snow Lane, Lake Street, Bridge Street and Scattaree Road.
- Performed Dig Safe inspections for utility protection during excavations by third parties.
- Surveyed approximately 33 miles of water mains for possible leaks.
- 299 hydrants were painted.
- Completed and certified the EPA's mandated Risk and Resiliency Assessment and corresponding changes in the Emergency Response Plan.

Station Maintenance

- Well 4 was upgraded with chemical addition to gain approval for use by DEP. The well went active in October.
- Maher Services installed new motors at Well 8 and Well 5.

Water Sampling

Perfluorocarbons known as PFAS6 were detected in levels above the newly promulgated limit in Well 5 water in April and Well 8 in September. Both wells were immediately removed from service once the detects were known. An educational letter was mailed to all water customers to inform them of the detection. The wells remain offline until temporary treatment can be installed. A total of 121 tests have been taken since April 21, 2021, to monitor the levels of PFAS6.

Quarterly samples were taken for Trihalomethanes, Haloacetic Acids, Nitrates, Sodium, Secondary Contaminants, Synthetic Organic Contaminants, Gross Alpha Activity, Radium 226 & 228, Inorganic Contaminants, Orthophosphate, Alkalinity, Perchlorate and Volatile Organic Contaminants.

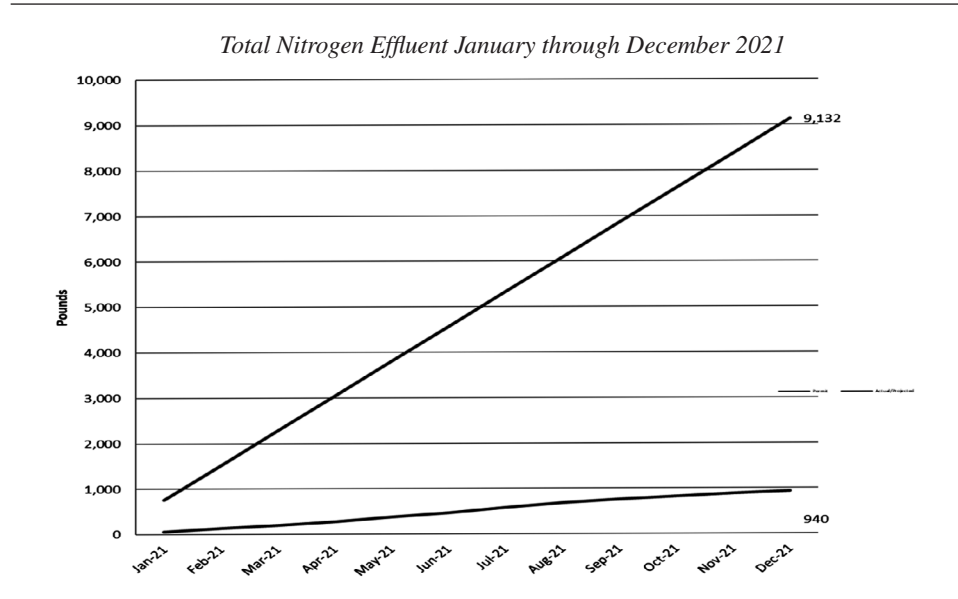
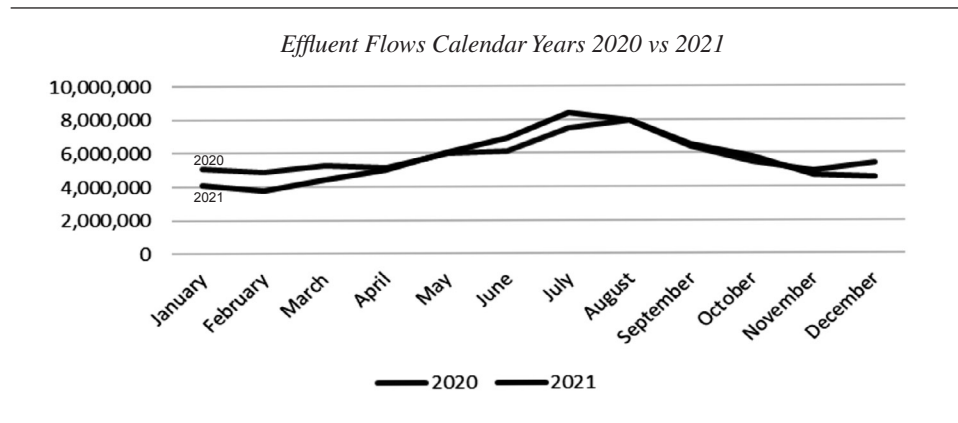
583 samples for total coliform were taken throughout the year and there were three detects in the routine distribution samples in 2021. One was detected in February and two in July. Repeat testing of these three locations both came back free of bacteria.

Water Quality - Statistical Water Division information can be found under the Water Division Annual Statistical Report and its Consumer's Confidence Report on the Town of Chatham's website www.town.chatham.ma.us.

SEWER DIVISION

The Sewer Division strives to improve the quality of wastewater treatment, increasing customer service, and providing a high level of reliability to the sewerage system to ensure that the Town has a healthy environment. The Sewer Division plans to continue to improve on its services by performing the following projects: disseminating information on the Division's services by publishing articles in the "Chatham Water News" and mailing it to all water customers; optimizing the wastewater treatment's nitrogen control system to ensure the system removes the maximum amount of nitrogen from the wastewater that the facility can achieve; cleaning, painting, and keeping organized all pumping stations and the treatment facility; updating sewer main service records; maintaining the equipment at the Water Pollution Control Facility and associated sewage pump stations; and optimizing the accuracy of all existing and new accounts on the Town's centralized computer system.

Treatment & Pumpage - The Sewer Division collected, treated and discharged a total of 68,205,210 gallons of water which calculates to an annual daily average of 186,864 gallons. Included in the total gallons collected treated and discharged were 794,300 gallons of septage and 165,650 gallons of grease from various Chatham residents and local businesses. The facility successfully removed 232,543 pounds of Biochemical Oxygen Demand (BOD) and 392,532 pounds of Total Suspended Solids (TSS) from the waste received at the treatment facility. The treatment facility was able to maintain its biological nitrogen control process and meet its permit's Total Nitrogen limitation of less than 10 parts per million (ppm) and maximum annual Total Nitrogen discharge loadings of 9,132 pounds.



By the end of calendar year 2021, the facility discharged a total of 941 pounds of Total Nitrogen which is well below the permitted amount.

Sewer Project - Construction is pretty much completed with only punch list items remaining for Phases 1C-3/4 and 1D-1. Phase 1C-3/4 continued expansion of sewers in neighborhoods in the Oyster Pond watershed. Phase 1D-1, the Chatham-Harwich interconnection, brings sewers to the NW corner of Chatham and incorporates a connection for the East Harwich area. Chatham and Harwich entered an Intermunicipal Agreement allowing wastewater from E. Harwich to be treated at the Chatham treatment facility with funding from Harwich. Engineering for Phase 1D-2A (Phase 1D-2 having been split into two subphases due to delays caused by COVID-19), Rt. 137/Morton Rd., is complete with the contract went out to bid January 2022.

As of December 31, 2021, there have been 105 additional connections to the town's sewer collection system were made since January 1, 2021. To date, we have 1075 connections system-wide.

Final design of upgrading the 40+ year old Mill Pond pumping station is now complete however; we are awaiting to secure the proper easements.

Updated information on sewer construction, including roads impacted and detours is posted at: <https://chathamscproject.info/>.

Information on the overall wastewater project (CWMP), is posted on the town website at: www.chatham-ma.gov/comprehensive-wastewaternutrient-management-plan.

PARKS & GROUNDS DIVISION

The Chatham Parks & Grounds Division is responsible for maintaining and overseeing the following Parks, Playgrounds, Athletic Fields and Municipal Facilities as listed on the next page.

This includes but is not limited to spring and fall cleanups, mowing, fertilizing, aeration, repair and maintenance of irrigation systems, edging, weeding, mulching of planting beds, lining of athletic fields, repair of bleachers and benches, assembly and erection of netting for goals, tree pruning, shrub control. This equates to approximately 1,134,600 square feet or 26 acres of turf

and grounds maintenance throughout the community. Other duties include repair and rebuilding of lifeguard tower(s), removal and disposal of dead sea animals on beaches, installation of snow fencing, beach gate shack repairs, assist in installation of swim zone buoys.

The Parks and Grounds Division provides residents of Chatham and their guests, of all ages, the opportunity to enjoy all of the Town's beautiful facilities for their active and passive activities in this great community.

**Respectfully submitted,
Thomas P. Temple
Director of Public Works**

Railroad Museum Group

When it was determined that we could open in 2021, the Chatham Railroad Museum's 26 volunteers stepped up immediately! The season started on Chatham History Weekend. Thank you to the Chatham Chamber Commerce, a ribbon cutting ceremony celebrated the refurbished caboose. At the conclusion of the season in mid-September, we had welcomed 4,771 visitors from 39 states and 9 countries. Donations totaled \$4,974.92, the largest amount since at least 2013.

In late summer, scrapping and painting of the museum occurred and it is beautifully restored. Work continues to enhance the landscaping.

We created a display for the fall "Pumpkin People in the Park. We are planning on participating in more local events and programs and expanding our visitor reach. We established an Instagram account to further engage visitors. We are also working with the Eldredge Public Library Youth Services staff on a railroad theme for their 2022 Summer Reading Program.

Volunteers continue to work through the winter by refreshing a number of exhibits and child steps are being built to facilitate viewing of the exhibits. Working with the Town, we are updating the lighting in the display cases.

Thank you to our volunteers and the Town of Chatham for supporting and preserving this important piece of Chatham history.

**Respectfully submitted,
Liz McCarte, Co-Director
Gil Sparks, Co-Director**

Municipal Facility	PARKS	PLAYGROUNDS	ATHLETIC FIELDS
Community Center	Kate Gould	Veterans Field	Veterans
Chatham Elementary School	Sears	Elementary School	Community Center (Little League)
Fire Station (Depot Road)	Nickerson	Volunteer Park	Monomoy Middle School (lower)
Fire Station (South Chatham)	Chase/Windmill	South Chatham Tennis Court	Monomoy Middle School (upper)
Monomoy Middle School (front/side/rear of building)	Veterans Field		Volunteer Park
Town Office & Parking lot	White Pond		
Eldredge Library	Volunteer		
Rotary			
Oyster Pond			
Railroad Museum			
Doc Keene Scout Hall			
Champlain Monument			
127 Old Harbor Road			
Police Station			
Annex			
Animal Control Building			
Fish Pier			
Council on Aging			
Wastewater Treatment Plant			
Harding Beach Picnic Area			
Forest Beach Overlook			
DPW Site			
Transfer Station			
MCI Museum			
Riders Cove			
Bike Trail			

Shellfish Advisory Committee

Created by the Chatham Board of Selectmen in 1967, Chatham's Shellfish Advisory Committee (SAC) is an advisory committee mandated to oversee the protection of fragile shellfish habitat on behalf of the citizens of Chatham. The SAC also advises the Shellfish Department on fishery management, shellfish propagation, and regulations. Along with Chatham's Shellfish Regulations, the SAC references the Town of Chatham Bylaw 272 (Wetlands Protection), 310 Massachusetts Code of Regulations 10.00 (Wetlands Protection, and Massachusetts General Laws Chapter 130, 91 and 131 (Marine Fisheries, Waterways and the Wetlands Protection Act, respectively) for decisions pertaining to shellfish habitat and resources.

In 2021, the Shellfish Advisory Committee convened in open meeting 11 times to discuss and deliberate on numerous agenda topics including:

- Review and monitor FDA proposed reclassification of mooring fields
- Conducted executive session and provide comment on Memorandum of Understanding regarding Monomoy Reserve western boundary dispute
- Review and provide public comment for Massachusetts Shellfish Initiative Strategic Plan
- Support and advise on 90 Bridge Street/Upweller project including repurpose of Coast Guard boat house for new Upweller
- Provide input to finance committee regarding shoreline infrastructure projects
- Considered and rejected Contaminated Relay Program proposed for the town of Chatham
- Annual SAC reorganization

- Advise Select Board regarding proposed dockage expansion at Old Mill Boatyard for Coast Guard
- Review and comment on Draft Waterways by-laws for Waterways Advisory Committee
- Discuss and monitor proposals for shore protection and mitigating shoaling at Stage Harbor entrance

The Shellfish Advisory Committee's monthly meetings are available for viewing on The Town of Chatham website: (www.town.chatham.ma.us/Public_Documents/ChathamMA_CH18/Ch18) and the Committee equally welcomes and encourages members of the public to attend and participate in all of its meetings. We look forward to seeing you.

**Respectfully submitted,
Robert Davis, Chair**

South Coastal Harbor Plan Committee

The South Coastal Harbor Plan Committee (SCHPC) is tasked with implementation of the State-approved South Coastal Harbor Management Plan (Plan) which includes the waterways and embayments of the Stage Harbor complex, Little Beach, Monomoy, and nearshore waters of Nantucket Sound. The SCHPC is also specifically charged by State regulations to make findings of consistency to ensure that all projects requiring a state waterways license (Chapter 91) are consistent with the local Harbor Plan. We met a reasonable number of times during 2021 considering the COVID-19 epidemic constraints.

BLUE FOAM BYLAW CHANGE

The SCHPC supports a proposal for a new bylaw revision to prohibit use of foam (expanded polystyrene or EPS) as flotation for all docks and floats. EPS particles are a significant waterways pollution problem as evidenced on numerous beach cleanups and as such the SCHPC supports the date of prohibition be effective January 1, 2024.

90 BRIDGE STREET

The SCHPC is in favor of the redevelopment plan for 90 Bridge Street and is also in favor of using the old Coast Guard building to house a new shellfish upweller.

SHOREFRONT STRUCTURES

The SCHPC continued its review of catwalks and other shorefront structures to document the location and numbers of applications to the Conservation Commission over the past twelve years, since online minutes became available. In the coming year we will continue our review of the impact various

types of structures have, cumulatively, both environmentally and visually. The SCHPC's observation of increased applications for new catwalks along with recently approved catwalks used as docks has raised considerable concern. With sea level rise, our fragile south coastal beach & marsh waterfront ecosystems are already under significant threat of degradation. The SCHPC believes tighter controls regarding catwalk approvals are needed. In addition, the Plan acknowledges the importance of the visual character of Chatham's harbors which the SCHPC believes is very important to the preservation of the south coastal area.

MORRIS ISLAND CUT FLOW DIVERTERS

The SCHPC is in favor of the project being evaluated to re-direct tidal current flow in the Morris Island Cut and believes this will hopefully decrease erosion of Crescent Beach and reduce future dredging in the entrance of Stage Harbor.

COMMENTS ON PRIVATE PROJECTS

We commented, as required, on the appropriateness and consistency with the Plan of projects that came before the Conservation Commission and/or Zoning Board of Appeals. These included proposed bulkheads, catwalks, emergency dredging and pier reconstruction. We protested a violation when appropriate. We continue to support experimental aquaculture in Nantucket Sound for sugar kelp and oysters, with the requirement that they not interfere with navigation.

TEAM EFFORT

Many thanks to the members of the SCHPC: Ernie Eldredge (vice chairman), Dave Likos (clerk), Michael Westgate, Kristin Andres, Dick Hoyt, and Karen Ryder; also to Cory Metters, Select Board liaison; Town staff: Ted Keon, Dr. Robert Duncanson, Stuart Smith and Renee Gagne; and Ann Ryan, recording secretary.

**Respectfully submitted
Tom King, Chair**

Summer Residents Advisory Committee

The Summer Residents Advisory Committee (SRAC) had a busy and productive summer. The SRAC had twelve meetings and it also produced the 75th Annual Summer Chatham Town. At its regular meetings the SRAC reviewed the following issues: The adequacy and the quality of Chatham's potable water supply; A review of the Town Charter; Residential tax exemption; Prioritization of capital projects; The history

and progress of Chatham's commitment to sewer the entire Town; The Waterways Advisory Committee Draft Waterways Bylaws; Coastal Issues; and Affordable Housing. The SRAC very much appreciates the help it received from Town employees and officials and wishes to acknowledge and thank the following persons: Stephen Daniel, Finance Committee Chair; Alix Heilala, Finance Director; Peter Cocolis, Select Board Chair; Shareen Davis, Select Board; Thomas Temple, Director of Public Works; Robert Duncanson, Ph.D., Director of Natural Resources; Kathleen Donovan, Director of Community Development; Aly Sabatino, Town Planner; and Ted Keon, Director of Coastal Resources. The SRAC would especially like to thank Jill Goldsmith, Town Manager, who was with us at every meeting and provided invaluable guidance and assistance. As a result of this effort, the SRAC unanimously agreed to the following observations and recommendations.

Draft Waterways Bylaws

In 2017 the Harbormaster proposed consolidating the various Town Waterways Regulations with the Harbormaster's Waterways Regulations. At that time, the SRAC reviewed the Harbormaster's Regulations which pertained to the assignment of moorings and discovered that in some circumstances the Regulations conflicted with Town Bylaws which had been adopted at Town Meeting and approved by the Attorney General. The SRAC concluded that where there was a conflict between a Bylaw and Regulation, the Regulation reduced or eliminated transparency in the mooring assignment process. Therefore, SRAC recommended that the Select Board (SB) reject the Regulations which conflicted with the Bylaws. The SRAC also proposed that mooring locations and that rental of a mooring location be prohibited.

Thereafter, the SB charged the Waterways Advisory Committee (WAC) with the task of resolving the conflicts between the Bylaws and Regulations and the SB retained Special Counsel, Amy Kwesell, to assist the WAC in this process. Atty. Kwesell produced a report of her review of the Regulations which identified the conflicts and provided her opinions and recommendations. However, rather than revising the existing Regulations to agree with the existing Bylaws, the WAC instead has proposed substantial revisions to the Bylaws ("Draft Waterways Bylaws" dated Jan. 30, 2020").

The SRAC concluded that the "Draft Bylaws" substantially reduced transparency in the assignment of moorings and the SRAC provided to the WAC its "Recommendations

of the SRAC to the WAC Regarding the Draft Waterways Bylaw Dated January 30, 2020”, hereafter “Recommendations”.

The SRAC Recommendations can be briefly summarized as follows:

1. SRAC opposes Draft Bylaws 265-16G, 265-16D and 265-16E and recommends retaining existing Bylaws 265-15G, 265-15D and 265-15E.
2. SRAC opposes Draft Bylaw 265-22 and recommends retaining existing Bylaw 265-23 with an amendment to correct a procedural defect.
3. SRAC opposes Draft Bylaw 265-14G and recommends retaining existing Bylaw 265-14G with a revision to remove an ambiguity.
4. SRAC is proposing a new Bylaw to require that the mooring permit locations be mapped and that the maps include information necessary for full transparency in mooring location assignments, e.g., maximum boat length.
5. SRAC also recommends that the Bylaws specifically prohibit the rental of a private mooring permit rather than to allow rental of a mooring at the discretion of the Harbormaster as currently allowed by the Waterways Regulation 1015-1. See Special Counsel Kwesell Recommendations to WAC dated March 6, 2019.

The SRAC Recommendations included a review of each Draft Bylaw which pertained to mooring assignments including an explanation of the reason that the Draft Bylaw lacked transparency as well as the rationale for the SRAC recommendation that the Draft Bylaw be rejected and the existing Bylaw be retained.

The SRAC anticipates the WAC may revise the Draft Waterways Bylaws before submitting its final recommendations to the Select Board and Town Meeting consideration. Similarly, the SRAC anticipates that its recommendations to the Select Board will evolve as the process proceeds.

Prioritization of Capital Projects

The SRAC reviewed the Town’s process to prioritize capital projects with a primary focus on Town Warrant-based articles with a cost of at least \$250,000.00. The SRAC concluded that the Town has a well-designed framework and structure that supports a thoughtful process to establish priorities for capital budget items. The SRAC also had several recommendations to improve the overall process including:

- Publish a summary of all Warrant Articles that are in the planning process, those that have been authorized but not yet commenced and those that are underway with current status.

- Provide more clarity as to how the Finance Committee’s views on capital projects can be taken into account.
- Encourage development and use of vision statements and/or strategic plans to guide capital budget item prioritization. The Select Board has made affordable/attainable housing a high priority. Continue to emphasize the importance of maintaining an elementary school in Town and development of year-round jobs.
- Focus on converting the prioritization process into a limited list of key projects sequenced to meet the Town’s critical needs.

Residential Tax Exemption

The Residential tax exemption does not serve the best interests of the Town and should not be adopted. The exemption does not provide any additional revenue but would add a layer of expense by requiring an additional employee to support the assessor. The residential tax exemption simply moves money around by taking it away from some taxpayers (not just summer residents) and giving it to others in a fashion not based on a plan to achieve Chatham’s goals and with a high risk of unintended consequences. Only one thing is certain about the residential exemption: Chatham’s tax rate will increase to compensate for the reduction in assessments, and that higher rate will apply not only to residential property owned by summer residents, but to all ineligible residential property owned or rented by full time residents.

Town Charter Review

The SRAC reviewed the Charter and believes that the only section which should be modified is the provision which requires mandatory Charter review every five years. SRAC recommended that Section 8-2, Periodic Charter Review, be deleted. Mandatory periodic review pursuant to Section 8-2 is not necessary as the Charter may be revised as necessary pursuant to Section 8-1. At a minimum the SRAC recommended that the periodic review period be lengthened to 10 years. The SRAC provided to the Charter Review Committee a detailed analysis and explanation of its recommendation in the “SRAC Comments and Suggestions to the Charter Review Committee”.

Affordable Housing

The SRAC continues to support the development of affordable/attainable housing and supports the use of the recently acquired Buckley property for that purpose. The SRAC suggests that the Buckley property could be developed in a fashion similar to the “Conceptual Drawings” attached

as Appendix F. In addition, the SRAC recommends the following criteria for any RFP for affordable/attainable housing.

1. The home must be the purchaser’s primary residence.
2. Rental of the property is prohibited.
3. Owners are required to be members of the Homeowners Association.
4. Only single-family units: no multi-family units to start.
5. Maximum two-story buildings.
6. 2, 3 and 4-bedroom homes with at least 1 ½ baths
7. 1 ½ parking space per home.
8. Cape Cod Architecture.
9. At least 10 units per acre to save money and create sense of community.
10. Sales price to be affordable/attainable.
11. Deed restrictions to limit resale price to existing affordable/attainable
12. Establish a financing program to provide significant assistance to enable qualified purchasers to obtain loans for the project.
13. No Town involvement after the home is sold.

Chatham’s Comprehensive Wastewater Plan

The SRAC participated in and supported Chatham’s Wastewater Plan since its inception. This year the SRAC prepared a report on the progress of the implementation of the plan entitled “Chatham’s Comprehensive Wastewater Management Plan”. This report is a history of Chatham’s progress on its commitment to provide access to the sewer for every dwelling and commercial property in Town. In 2022 the SRAC intends to investigate the progress in connecting these properties to the newly installed sewer lines.

**Respectfully submitted,
Joel Rottner, Chair**

Town Clerk

The year 2021 brought us the results of the 2020 decennial (Federal) Census, which showed a significant population increase within the Town of Chatham. It is a requirement that any town with a population greater than 6,200 is required to have Two voting Precincts (we had been allowed to become One Precinct after the results of the 2010 Federal Census). Therefore, the Town of Chatham will return to Two Precincts beginning January 1, 2022. Voters will be notified of their Precinct changes, but both Precincts will continue to cast their votes in the same location (Chatham Community Center, 702 Main Street), and our legislative districts will remain the same.

Office activity during the calendar year 2021 included:

- 25 Planning Board applications, decisions, etc. filed
- 96 Zoning Board of Appeals applications, decisions, etc. filed
- 81 Doing Business Under An Assumed Name Filings (DBA)
- 19 Gasoline Storage Permits Issued
- 6 Raffle Permits Issued
- 72 Marriage Intentions Filed

Monies received at the Town Clerk's Office and paid to Treasurer:

Certifications and Other Miscellaneous Fees	\$17,563.00
541 Dog Licenses Sold	\$3,016.00
2 Bylaw Violations (Paid)	\$100.00
GRAND TOTAL	\$20,563.00

VITAL RECORDS RECORDED

As recommended by the State Office of Vital Records, only the number of births, marriages and deaths recorded in the last three years are listed:

Birth Comparison

- 24 recorded in 2021
- 23 recorded in 2020
- 14 recorded in 2019

Marriage Comparison

- 68 recorded in 2021
- 11 recorded in 2020
- 65 recorded in 2019

Death Comparison

- 159 recorded in 2021
- 153 recorded in 2020
- 180 recorded in 2019

DEMOGRAPHICS

- 6,589 Year-Round, Full Time Residents were listed at the close of 2021
- 6,183 Registered voters were listed at the close of 2021
- 1,387 were enrolled in the Democrat Party
- 1,056 were enrolled in the Republican Party
- 3,676 were registered as Unenrolled (formerly termed "Independent")
- 64 were enrolled in a "political designation"

Three (3) Voter Events were held during 2021; Minutes of each on the following pages:

Saturday, June 12, 2021
Annual Town Meeting

Thursday, June 17, 2021
Annual Town Election

Sunday, October 24, 2021
Special Town Meeting

Respectfully submitted,
Julie S. Smith, MMC/CMMC
Town Clerk

Water and Sewer Advisory Committee

The Water and Sewer Advisory Committee met twice virtually during 2021.

On May 13, 2021 the Committee discussed why mandatory water restrictions should be enacted due to the Cape Cod Region being declared in a Level One drought.

The Committee voted unanimously to recommend 1) that the then current Voluntary Conservation Measures be changed to Mandatory Measures and 2) that Select Board implement noncompliance fines with the Mandatory Water Restrictions, with Town Counsel's confirmation that such fines can be implemented.

On June 14, 2021 the Committee discussed remediation of PFAS Levels in Well Number 5.

Requests for increased Sewer Flow were granted for 1) 22 Barn Hill Road from retail to 16 seat Fast Food and 2) for 1579 Main Street from retail to 12 seat Fast Food.

The Committee reorganized for FY2022, beginning July 1, 2021. Chair: George Cooper, Vice Chair: Debbie Aikman, Clerk: Ted Whittaker, Member: Ann Ryan

Respectfully submitted,
George W. Cooper, Chair

Waterways Advisory Committee

As 2021 began the Waterways Advisory Committee (WAC) continued the ongoing effort of revising the Waterways Bylaws. This has been a lengthy process with garnering input from citizens, all water-related committees, and the Summer Residents Advisory Committee. All input was discussed and contributed to the overall discussion. At year's end we were tying up loose ends and dealing with further input and suggestions. This project has been carried into 2022 with the goal of placing the recommended revisions on the warrant for May 2022 Annual Town Meeting.

Other business included the redevelopment of 90 Bridge St and support for the use of the old Stage Harbor Coast Guard boathouse as the proposed shellfish upweller building. The WAC reviewed the design for construction of the proposed shelter shed at the Trap Dock Pier and supported developing a new bylaw prohibiting further use of unencapsulated polystyrene (Styrofoam) as floatation on

docks and floats. Additional topics discussed include dredging at Stage Harbor, Aunt Lydia's Cove and Fox Hill. Parking restrictions proposed at Town landings including Water Street, Cow Yard, and Eliphaments were discussed, and comments provided to the Traffic Safety Committee.

We will continue to refine and discuss the Waterways Bylaws and advise the Select Board on all water-related issues as they come before our committee.

I would like to thank committee members, the Harbor Master and his staff, and Town staff and board liaisons. Special thanks also to Marie Williams and Ann Ryan for their efforts on recording meeting minutes. Also, thanks to past members Drew Meincke and Sam Lucarelli for their service on the committee.

Respectfully submitted,
Dick Hosmer, Chair

Zoning Board of Appeals

The Chatham Zoning Board of Appeals scheduled one hundred four (104) hearings through December 31, 2021, with the summary of results for the twenty-three (23) meetings shown below. Please note that one request may necessitate relief from more than one dimensional requirement or provision of the Zoning Bylaw.

There were eighty (80) Special Permit requests, of which seventy-five (75) were granted, (fifty-one (51) with conditions), five (5) were withdrawn. As compared to sixty-seven (67) Special Permit requests in 2020.

There were eight (8) requests for Modification of existing Special Permits, seven (7) were granted and one (1) was withdrawn.

There were twelve (12) Variance requests, five (5) were granted and seven (7) were withdrawn. As compared to six (6) requests in 2020.

There were three (4) appeals to the Sign Code Appeals Committee, all of which were granted.

Of the one hundred four (104) applications heard through December 31, 2021, there were a total of sixteen (16) continuances, for total of one hundred twenty (120) hearings in 2021.

Revenue collected for calendar 2021 through December 23, 2021 was \$17,625, as compared to \$15,825 in 2020. The 2021 figure includes fees collected for several hearings in 2022.

Respectfully submitted,
David Nixon, Chair



Town of
Chatham
Massachusetts

2021 Annual Report

Town Meeting, Election

Town of Chatham – Annual Town Meeting Minutes – Saturday, June 12, 2021
12:00 P.M. – Veteran’s Field

Moderator William G. Litchfield opened this Annual Town Meeting at 12:15 p.m. Due to COVID constraints, this Annual Town Meeting was again held outside at Veteran’s Field (1 Veteran’s Field Road). There were 756 voters present, far exceeding the quorum of 100 voters.

Members of the CERT Team (Community Emergency Response Team) Victoria Chane, Warren Chane, Joanna Danias, Michael Kondraki, David Miller, Patricia O’Reilly, Timothy Scherzo, and Jane Sullivan were on hand to assist with COVID-19 safety protocols.

Also present to check in our voters were the following Election Officials: Bette Hahner, Diane Rowlings, Jennifer Smith, Melanie Taylor, and Paula Tobin. Louise Redfield served as the Head Teller.

On behalf of Town Clerk Julie Smith, the Moderator read the “Constable’s Return of Service”

Barnstable, ss: Pursuant to the written WARRANT, I have notified and warned the inhabitants of the Town of Chatham by posting attested copies of the same in each of the Post Offices of said Town at least fourteen days before June 12, 2021 on May 6, 2021, John Proudfoot, Constable.”

The Moderator administered the Oath of Office to the Volunteer Tellers for the afternoon: Bruce Beane, Peter Connick, Harding Daniel, Louise Redfield, and Deborah Walther.

The Moderator then told the meeting that it was traditional and appropriate to observe a moment of silence to recognize the Chatham residents who were former town officers, employees and volunteers who have passed since our last Annual Town Meeting: Olive Bogue, Joseph P. Buckley, Jr., Helen E. Confalone, Frederick W. Crimins, Jr., Anne H. Foster, Robert O. Hamblet, Josephine P. Ives, William J. McClellan, Jr., Jean P. Raymond Beverly E. Ricci, Suzanne E. Larsen, and Josephine P. Ives.

Moderator Litchfield also presented following Articles to the voters to be voted under a Consent Calendar: Articles 5, 11, 28, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 43, 45, 46, 48, 49, 50, 54, 56, 57, 58, and 60.

The following Articles were also presented under the Consent Calendar, but voters requested they be put on a “Hold” and voted as their own separate articles: Articles 6, 41, 42, and 44.

VOTE: Voice. So Voted Unanimously.

Resolution: Resolved that the Town vote to adopt the following rules of procedure for the Town Meeting of June 12, 2021.

- A) The Moderator shall have the option of reading each Article in the Warrant verbatim or summarizing the subject matter therein in general terms, at his discretion.**
- B) Upon an Article having been disposed of by vote, the Moderator shall entertain a motion to reconsider said Article or to accept a Resolution pertaining to said Article only during the same session during which said vote was acted upon.**
- C) A motion to move the previous question shall require a two-thirds vote and may not be debated.**
- D) The Moderator shall not accept a motion to move the previous question by any person discussing the Article until after an intervening speaker has discussed the Article.**
- E) A non-voter may request the privilege of addressing the meeting on a motion made under any Article or Resolution offered, the request to be granted by the Moderator unless there is an objection by a voter. Upon objection, the Moderator shall poll the meeting by voice or count, at his discretion, and a majority vote in favor shall entitle said non-voter to address the meeting. However, the Moderator may grant the privilege of the floor to any non-resident Town Department Head without necessity of a vote.**
- F) The Moderator shall not entertain the question of the presence of a quorum at any point at which a motion to move the previous question has already been voted.**
- G) Speakers addressing the meeting shall be limited to five (5) minutes within which to present their remarks. The Moderator will not recognize anyone who has previously spoken on the Article until all persons wishing to address the meeting have had an opportunity to speak. The Moderator may exercise reasonable discretion in enforcement of this rule.**

The foregoing rules are not intended to alter or change the traditional conduct of the Town Meetings in Chatham except as specifically stated above.

VOTE: Voice. So Voted Unanimously.

Article 1 – Annual Town Election

To bring in their votes on one ballot to elect the following Town Officers:

Two Select Board Members for three (3) year terms

One Moderator for three (3) year term

One Housing Authority Member for five (5) year term

One Monomoy Regional School Committee (Chatham) Member for three (3) year term each

NO MOTION

Article 2 – Accept Annual Reports

To hear the reports of various Town Officers and Committees and see what action the Town will take relative to the appointment of officers not chosen by ballot, or take any other action in relation thereto. (Select Board)

Motion: Shareen Davis, Chair, Select Board, moved that the Town Moderator and Select Board be authorized to appoint the necessary Town officers whose appointments are not otherwise provided for and that the Town hear and accept the reports of various Town officers and committees as they appear in the Town Report.

Explanation: The purpose of this Article is to enable a Town officer or committee member to address the Town Meeting. The Town’s Annual Report is available on the Town’s website www.chatham-ma.gov/town-manager/pages/annual-town-reports, and at the Office of the Select Board/Town Manager.

VOTE: Voice. So Voted Unanimously.

Article 3 - Prior Year Bills Payment Appropriation

To see if the Town will vote to raise and appropriate, and/or transfer from available funds \$11,524.28 to be expended for payment of prior year bills. (Select Board)

Dept	Date	Vendor	Description	Amount
Com Dev	5/23/2018	WB Mason	Office Supplies	55.18
DPW	6/13/2018	M&M Trucking	Transport MSW to SEMASS	399.00
IT	6/17/2020	Open Gov	Software License (May-June)	3,216.00
IT	6/1/2020	Open Gov	Contractor License Verification	75.00
NR	6/30/2020	David Likos	Reimbursement - Mileage	87.98
Legal	6/8/2020	Louison, Costello, Condon & Pfaff	Legal Services – May 2020	7,691.18
			TOTAL	\$11,524.28

Motion: Peter Cocolis, Select Board, moved that the Town vote to appropriate and transfer from Free Cash, the sum of \$11,524.28 for payment of the following invoices:

Explanation: These invoices were received after the close of the fiscal year, or there were no funds remaining from which to pay the invoice.

Select Board Recommendation:
Approve 5-0-0

Finance Committee Recommendation:
Approve 7-0-0

Vote Required: Four-Fifths Majority

VOTE: Voice. So Voted Unanimously.

Article 4 – FY2021 Budget Adjustments (Current Fiscal Year) - (PLACEHOLDER)

To see if the Town will vote to raise and appropriate and/or transfer from available funds, such sums of money as it determines necessary to balance the following line items noted below within the fiscal year Budget approved under Article 9 of the 2020 Annual Town Meeting for the period beginning July 1, 2020 and ending June 30, 2021 inclusive, or take any other action in relation thereto.

(Select Board)

NO MOTION

Explanation: This is a placeholder article in case there are any identified current fiscal year-end balance transfers required.

Select Board Recommendation:
Recommendation from Town Meeting floor.
Finance Committee Recommendation:
Recommendation from Town Meeting floor.

Article 5 – Fix Salaries – Elected Officials

To fix salaries of elected Town officers for the fiscal year beginning July 1, 2021 or take any other action in relation thereto.

Officer	FY2020 Voted	FY2021 Request
Moderator	\$1,200	\$1,200
Select Board	\$4,000	\$4,000
Member - Each		
Chairman - Extra	\$1,000	\$1,000

(Select Board)

Motion: Dean Nicastro, Select Board, moved that the Town vote to fix the salaries of the elected Town officers in accordance with the positions and amounts in this Article.

Explanation: In accordance with Massachusetts General Law, Chapter 41, Section 108, salaries and compensation of

Airport Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2020	\$41,643.83	\$45,479.72	\$81,728.67	\$5,394.88
FY2021	\$5,394.88	\$81,596.84	\$36,414.00	\$50,577.72

(Thru 12/31/2020)

Bassett House Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2020	\$31,801.89	\$2,750.00	\$0.00	\$34,551.89
FY2021	\$34,551.89	\$1,750.00	\$0.00	\$36,301.89

(Thru 12/31/2020)

Inspectional Services Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2020	\$104,715.34	\$51,008.65	\$68,534.53	\$87,189.46
FY2021	\$87,189.46	\$30,480.75	\$19,222.50	\$98,447.18

(Thru 12/31/2020)

Recycling Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2020	\$(167.58)	\$772.71	\$990.00	\$(384.87)
FY2021	\$(384.87)	\$294.59	\$0.00	\$(90.28)

(Thru 12/31/2020)

Marconi Station Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2020	\$2,397.41	\$21,000.00	\$2,843.08	\$20,554.33
FY2021	\$20,554.33	\$10,500.00	\$7,959.99	\$29,094.34

(Thru 12/31/2020)

Waterways User Fee Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2020	\$675,291.27	\$235,940.77	\$200.00	\$911,432.04
FY2021	\$911,432.04	\$115,045.90	\$300.00	\$1,026,177.94

(Thru 12/31/2020)

elected officers must be fixed annually by vote of the Town at an Annual Town Meeting. This Article fixes (sets) but does not appropriate these salaries. Actual appropriation of funds for these salaries occurs under Article 8 – Town Operating Budget.

Select Board Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 7-0-0

VOTE: CONSENT CALENDAR

Article 6 – Consolidated Revolving Funds

To see if the Town will vote to establish the following spending limits for the fiscal year commencing on July 1, 2021 with respect to the Revolving Funds established by Chapter 37, Article I of the General Bylaws, or take any other action in relation thereto:

- A) **Airport Revolving Fund**
No more than \$75,000 shall be expended from this fund during fiscal year 2022.
- B) **Bassett House Revolving Fund**
No more than \$8,000 shall be expended from this fund during fiscal year 2022.

- C) **Inspectional Services Revolving Fund**
No more than \$80,000 shall be expended from this fund during fiscal year 2022.
- D) **Recycling Revolving Fund**
No more than \$5,000 shall be expended from this fund during fiscal year 2022.
- E) **Marconi Station Revolving Fund**
No more than \$10,000 shall be expended from this fund during fiscal year 2022.
- G) **Waterways User Fee Revolving Fund**
No more than \$500,000 shall be expended from this fund during fiscal year 2022.
(Select Board)

Motion: Cory Metters, Select Board, moved that the Town authorize and approve the Airport Revolving Fund, Bassett House Revolving Fund, Inspectional Services Revolving Fund, Recycling Revolving Fund, Marconi Station Revolving Fund, and Waterways User Fee Revolving Fund spending limits for Fiscal Year 2022 in the amounts listed in Article 6 of the Warrant.

Article 8 – FY2022 Town Operating Budget Overview

Explanation: The purpose of these revolving funds is to segregate revenues generated by each of these operations and to restrict use of those revenues to the purpose for which they are collected. As required by State statute, the following is an accounting of these funds for the prior fiscal year through December 31, 2020.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

VOTE: Voice. So Voted. “In my opinion, the Ayes have it”, declared the Moderator.

Description	FY2020 Actual	FY2021 Voted	Proposed Budget FY2022
Operating Budgets (Expenses)			
General Government	2,364,360	2,549,519	2,619,200
Public Safety	6,358,605	6,814,445	7,101,337
Community Development	846,215	917,845	859,983
Natural Resources	1,698,433	1,788,418	1,816,953
Public Works & Facilities	5,624,652	5,999,132	6,383,028
Community & Social Services	1,305,323	1,457,401	1,439,090
Employee Benefits	4,970,828	5,198,604	5,417,963
Undistributed Ins. & FinCom Reserve Fund	570,107	727,833	754,946
Debt Service	6,116,978	6,756,806	6,652,795
Operating Budget Total	29,855,501	32,210,003	\$33,045,296

Article 7 – Wood Waste Reclamation Facility Enterprise Fund

To see if the Town will vote to raise and appropriate and/or transfer from available funds, \$25,000 to operate the Wood Waste Reclamation Facility Enterprise Fund.

Lease Revenue	\$25,000
Operating Expenses	\$25,000

(Select Board)

Motion: Peter Cocolis, Select Board, moved that the Town vote to appropriate \$25,000 to operate the Wood Waste Reclamation Facility Enterprise Fund and to meet said appropriation the Town raise \$25,000 through lease revenue or other funds available for appropriation.

Explanation: Town Meeting voted to adopt Chapter 44 Section 53F 1/2 of the Massachusetts General Laws establishing an Enterprise Fund. An enterprise fund establishes a separate accounting and financial reporting system to support a specific business activity, in this case the Wood Waste Reclamation Facility. The current lease of the property expires December 31, 2029.

One of the requirements of an enterprise fund is that a budget has to be adopted at Town Meeting every year. The Wood Waste Facility is leased out with annual revenue at approximately \$25,000 per year. The revenue will be used to support groundwater monitoring and other costs associated with operation of the facility.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

VOTE: Voice. So Voted Unanimously.

Article 8 – Town Operating Budget

To see if the Town will vote to raise and appropriate and/or transfer from available funds \$33,045,296 for Town expenses and

charges, including without limitation of the foregoing, debt and interest, wages, salaries, and expenses for operation of the Town’s departments and offices, all for the fiscal year beginning July 1, 2021 and ending June 30, 2022 inclusive. (Select Board)

Motion: Shareen Davis, Chair, Select Board, moved that the Town vote to appropriate the sum of \$33,045,296 to fund the Operating Budget for the Town for the fiscal year beginning July 1, 2021 for the purposes and amounts designated in the column titled “Proposed Budget FY2022” of Article 8 of the Warrant and to meet said appropriation, the Town raise \$32,735,046 through taxation; and transfer \$100,000 from the Waterways Improvement Fund, \$78,750 from the Land Bank Fund, \$25,000 from the Wetlands Protection Fund, \$100,000 from the PEG Cable Access Fund, \$5,000 from Cemetery Perpetual Care, and \$1,500 from the Railroad Museum Fund.

Explanation: A full explanation of this funding request and its fiscal context is provided in Appendix B: Town Manager’s Budget Summary. The Regional Schools’ Operating Budgets are not included in this Article and are presented in Articles 9 and 10.

The FY2022 Operating Budget, without the education assessments, totals \$33,045,296 for an increase of \$835,293 or 2.59% over the FY2021 Operating Budget.

At this time, the projected tax rate is \$5.03 – a 0.97% increase over FY2021 considering all warrant articles, but not including Town valuation.

Please visit the Town’s website, Budget Central for the Town Manager’s FY2022 Budget message and links to the Budget

Book: www.chatham-ma.gov/budget-central/pages/fy2022-budget-updates

Town and Regional Schools’ budget details and financial documents past and present can also be found there.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

Vote: Voice. So Voted Unanimously.

Article 9 – Regional School Operating Budget - Monomoy Regional School District

To see if the Town will vote to raise and appropriate the sum of \$8,524,697 for Chatham’s share of the Regional Educational and School expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries, and expenses for operation of the Monomoy Regional School District for the fiscal year beginning July 1, 2021 and ending June 30, 2022 inclusive.

(Select Board)

Motion: Jeffrey Dykens, Select Board, moved that the Town vote to appropriate the sum of \$8,524,697 to fund the Operating Budget for the Monomoy Regional School District for the fiscal year beginning July 1, 2021 for the purposes and amounts designated in the column titled “Proposed Budget FY2022” of Article 9 of the Warrant and to meet said appropriation, the Town raise \$8,524,697 through the tax rate.

Explanation: This article requests funding for Chatham’s obligation to the Monomoy Regional School District as a

Article 9 – FY2022 MRSD Operating Budget Overview

EDUCATION	FY2020 VOTED	FY2021 VOTED	FY2022 REQUEST	PROPOSED BUDGET FY2022
Operating Budgets (Expenses)				
Monomoy Regional School District	\$9,138,886	\$8,899,195	\$8,524,697	\$8,524,697

separate “assessment” within the Town’s budget. Compared to FY2021, the FY2022 assessment reflects a decrease of \$374,498 from the amount approved at the 2021 Town Meeting in June. The final FY2021 Assessment for Chatham was approved by the Monomoy Regional School Committee after our ATM at an amount of \$8,899,195 (additional savings of \$119,894 in FY2021). The total School Budget of \$41,561,134 is an increase of 0.73% over the FY2021 budget, while maintaining all existing services and programs. This article funds the Chatham portion of the Monomoy Regional School District as voted by the Monomoy Regional School Committee on March 11, 2021. Please refer to Appendix D for more detail.

Select Board Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 8-0-0
VOTE: Voice. So Voted Unanimously.

Article 10 – Regional School Operating Budget - Cape Cod Regional Technical High School

To see if the Town will vote to raise and appropriate the sum of \$451,856 for Chatham’s share of the Regional Educational and School expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries, and expenses for operation of the Cape Cod Regional Technical High School for the fiscal year beginning July 1, 2021 and ending June 30, 2022 inclusive. (Select Board)

Motion: Peter Cocolis, Select Board, moved that the Town vote to appropriate the sum of \$451,856 to fund the Operating Budget for the Cape Cod Regional Technical High School for the fiscal year beginning July 1, 2021 for the purposes and amounts designated in the column titled “Proposed Budget FY2022” of Article 10 of the Warrant and to meet said appropriation, the Town raise \$451,856 through the tax rate.

Explanation: This article requests funding for Chatham’s obligation to the Cape Cod Regional Technical High School as a separate “assessment” within the Town’s budget. Compared to FY2021, the FY2022 budget reflects an increase of \$28,265 for Cape Tech as voted by the CCRTHS School Committee. The budget covers costs for fifteen (15) Chatham students (vs. ten in 2021) and includes the debt service, \$149,894, for the new school building.

EDUCATION				PROPOSED BUDGET FY2022
DESCRIPTION	FY2020 VOTED	FY2021 VOTED	FY2022 REQUEST	
Operating Budgets (Expenses)				
Cape Cod Regional Technical H.S.	\$276,612	\$304,877	\$451,856	\$451,856

Select Board Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 8-0-0
VOTE: Voice. So Voted Unanimously.

Article 11 – Collective Bargaining Agreement Settlements

To see if the Town will vote to raise and appropriate the sum of \$30,700 to fund compensation and/or other cost items resulting from collective bargaining agreement contract settlements. (Select Board)

Motion: Shareen Davis, Chair, Select Board, moved that the sum of \$30,700 be raised and appropriated to fund salary increases and other cost-items resulting from contract settlements by and between the Town of Chatham and 1) the MA Coalition of Police, Local 294 - Chatham Sergeants and Patrol Officers Union, in the amount of \$29,085, and 2) the New England Police Benevolent Association, Local 115 - Civilian Police Dispatchers and Animal Control Officer, in the amount of \$1,615; to authorize the Town Accountant to allocate such sums to the appropriate operating budgets, and to meet this appropriation, the Town raise \$30,700 through taxation.

Explanation: Total funding requested is \$30,700 to be raised by taxation for the above successor Collective Bargaining (Union) Agreements expiring on June 30, 2021. On April 13, 2021, the Select Board voted to ratify (approve) the two Agreements as presented by the Town Manager. Both successor Agreements have a three-year duration expiring on June 30, 2024. Funding for the Agreements is not included in the FY2022 proposed operating budget under Article 8. Collective Bargaining Agreements are posted on the Town’s website www.chatham-ma.gov/human-resources/pages/town-employee-contractsa greements and available for public review in the Office of the Select Board/Town Manager at 549 Main Street.

Select Board Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 7-0-0
VOTE: CONSENT CALENDAR

Article 12 – Water Department Operating Budget

To see if the Town will vote to raise and appropriate and/or transfer from available funds \$3,581,052 necessary for expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries, and expenses for operation of the Town Water Department for the fiscal year beginning July 1, 2021 and ending June 30, 2022 inclusive. (Select Board)

Motion: Cory Metters, Select Board, moved that the Town vote to appropriate \$3,283,474 for direct costs, and further that an additional \$297,578 be transferred to the General Fund to be applied to overhead and indirect costs associated with the Water Department Operating Budget of the Town for the fiscal year beginning July 1, 2021, for the purposes and in the amounts designated in the column titled “Proposed Water Budget FY2022” of Article 12 of the Warrant and to meet said appropriation, the Town raise \$3,181,052 through water receipts and raise \$400,000 through the tax rate for a total of \$3,581,052.

Explanation: The FY2022 Water Department budget is directed towards continuing to improve the quality of water provided, customer service, and providing a high level of reliability to the water supply and distribution system to ensure the Town has safe drinking water and the required flows for fire suppression.

Select Board Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 8-0-0
VOTE: Voice. So Voted Unanimously.

Article 13 - Five Year Capital Authorization

To see if the Town will vote to raise and appropriate, and/or transfer from available funds \$2,881,200 to be expended for capital projects, equipment, and expenses. (Select Board)

Motion: Jeffrey Dykens, Select Board, moved that the Town vote to appropriate \$2,881,200 for the purpose of funding the FY2022 Capital Budget in the column titled “FY2022 Proposed” of

Article 12 – FY2022 Water Operating Budget Overview

WATER FUND				Water Budget
Description	FY2020 Actual	FY2021 Voted	FY2022 Request	FY2022 Proposed
Water Costs				
Operating				
Salaries	\$200,587	\$223,338	\$232,169	\$232,169
Expenses	\$1,336,337	\$1,599,750	\$1,863,200	\$1,863,200
Sub-total Operating	\$1,536,924	\$1,823,088	\$2,095,369	\$2,095,369
Debt				
Principal	\$1,101,671	\$875,329	\$836,930	\$836,930
Interest – Long-term	\$261,750	\$310,205	\$276,175	\$276,175
Interest – Short-term	\$0	\$50,000	\$75,000	\$75,000
Subtotal Debt	\$1,363,422	\$1,228,209	\$1,188,105	\$1,188,105
Total Water Direct Costs				
	\$2,900,345	\$3,051,297	\$3,283,474	\$3,283,474
Overhead – Indirect Costs				
Overhead – Rate Payback for Betterments	\$266,774	\$290,320	\$297,578	\$297,578
Overhead – Rate Payback for Betterments	\$0	\$0	\$0	\$0
Subtotal Overhead	\$259,004	\$266,774	\$297,578	\$297,578
Water Operating Budget				
	\$3,167,120	\$3,341,617	\$3,581,052	\$3,581,052

Article 13 of the Warrant and to meet said appropriation, the Town transfer \$2,647,700 from Free Cash, \$150,000 from Waterways Improvement Fund, \$25,000 from Cemetery Sale of Lots, \$50,000 from the PEG Cable Access Fund and \$8,500 from Article 9 of ATM May 12, 2008.

Explanation: Items in the Capital Improvement budget fall into the categories of maintenance projects (not ongoing maintenance), equipment, and new projects within the range of \$10,000-\$250,000. These items are deemed necessary to provide essential services in a safe and efficient manner and can be initiated July 1 or shortly thereafter. Where possible we have identified items that contribute to workplace safety, and or to items necessary for response to the COVID-19 pandemic. There is no reliance on the tax levy for the FY2022 Capital Budget. Please refer to Appendix G for details specific to FY2022 appropriations and the five-year plan as a whole. The balance of Free Cash after approving this article is \$2,659,224.00.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

VOTE: Voice. So Voted Unanimously.

Article 14 - Eldredge Public Library (EPL) Shell Repairs, Site Safety and Access Improvements; 564 Main Street

To see if the Town will vote to raise and appropriate and/or transfer from available funds \$1,111,800 for making shell repairs, implementing site safety and access improvements at the Eldredge Public Library, 564 Main Street. (Select Board)

Motion: Dean Nicastro, Select Board, moved that the Town appropriate the sum of \$1,111,800 to fund making shell repairs, implementing site safety and access improvements at the Eldredge Public Library and for all costs incidental and related thereto, and to raise \$1,111,800 through the tax rate.

Explanation: The scope of this article is the result of a sequence of events leading up to the 2020 Annual Town Meeting (ATM) for both previously approved and requested

Article 13 – FY2022 Capital Budget Overview

Description	FY2021 Actual	FY2022 Request	FY2022 Proposed
CAPITAL PROGRAM & BUDGET SUMMARY			
General Government	300,000	\$574,000	300,000
Public Safety	102,145	\$237,500	102,145
Community Development	-	0	-
Natural Resources	297,000	\$2,275,400	297,000
Public Works (without Water)	1,148,000	\$21,007,825	1,148,000
Equipment	477,000	\$1,835,300	477,000
Total Town Funded Capital Budget	\$2,324,145	\$25,930,025	\$ 2,881,200

capital articles for the Eldredge Public Library. The following chronology outlines the previous library capital approval, requests and actions forming the basis for Article 14:

Site Master Plan Project - ATM 2018 approved Article 15 authorizing \$483,000 for design development, engineering, construction services, electric panel repairs and an equipment area protective roof to implement the approved concept to rework the site with handicap accessible sidewalks/monument, parking lot improvements, improved site features and new landscaping. Building upon the concept approved by the Select Board work on the project began in FY19 and FY20 focused on translating the concept to engineered site plans for review by the Planning Board (PB) and Historic Business District Commission (HBDC) on track to putting the project out to bid pending final review of proposed tree removal prior to finalizing construction documents and putting to project out to bid for construction in Fall 2020.

Comprehensive Shell Repairs Project – In addition to the planning for site improvements underway, a second capital project was targeted for FY21 funding. As a result of study findings on the building’s shell deficiencies, funding of \$1,317,000 was identified as part of the capital planning process for critical roof, window, and masonry repairs to protect the integrity of the building, its interior and contents/equipment. Since a portion of the needed repairs were eligible for Community Preservation Act (CPA) funding, an application seeking \$206,200 (Article 35) was submitted and approved by ATM in 2020. A second capital article seeking the balance of the total project funding needed for the project requesting \$1,110,800 (Article 18) was also submitted for inclusion to meet March deadlines as part of the process to finalize the May 2020 ATM Warrant.

Streamlining of 2020 ATM Warrant – The COVID-19 pandemic and its uncertain impact on economic conditions forced revisiting 2020 ATM Articles in the late spring of 2020 to find additional savings and reviewing impacts of further prioritizing projects submitted and proposing others for deferral of funding requests to future Town Meetings. To meet revised fiscal planning objectives, the previously approved Site Master Plan funding and requested Comprehensive Shell Repairs Project were reviewed for opportunities to reduce the FY21 request and reprioritize the sequencing of identified capital planning projects for the Library.

Cost Line Items	Bid Documents/Project Implementation
Shell Repairs	\$615,200
Site Master Plan	\$443,600
Contingency/Escalation (5%)	\$53,000
Total	\$1,111,800

– In order to meet revised fiscal objectives resulting from COVID-19, the scope of the FY21 capital request was reduced to prioritize roof repairs over remaining items associated with the Site Master Plan implementation and the balance of needed shell repairs. From a fiscal perspective, the reduced scope resulted in a total project budget request of \$701,800 to the 2020 ATM that was pushed back to the end of June. To maximize the reduction impact on the FY21 Tax Levy, the resulting revised article was structured to reallocate, offset, and seek new funding as follows to meet the requested project budget.

This funding request of \$1,111,800 is to make previously identified shell repairs and constructing site safety/access improvements identified in the Site Master Plan. The Eldredge Public Library building, and site have not been substantially improved since the 1991 addition. Since that last project over close to 30 years ago, both the site and building need attention. Upon the completion of the slate roof replacement, shell preservation efforts are to shift to window/door rehabilitation/replacement, and masonry wall repairs. Site Safety and Access Improvements to be implemented include upgrades to improve pedestrian/parking lot safety to meet current handicap access requirements and needs, restoration of the “Pioneer Memorial”, landscaping and site amenity improvements. The below Total Project includes \$615,200 for the balance of shell repairs identified for the original FY21 request, “refunding” the implementation portion of the original Site Master Plan project funding that was reallocated to the Roof Replacement project funded by the June 2020 ATM and a five-percent factor for contingency and escalation. The funding source is the tax levy; the impact of this project has been factored into the projected increase of 0.97% to the levy.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 7-0-1

VOTE: Voice. So Voted Unanimously.

Article 15 - New Council on Aging (COA) Facility Design and Construction; 1610 Main Street

To see if the Town will vote to appropriate \$8,395,555 for the purpose of paying costs of design, construction and equipping a new Council on Aging (COA) Facility at site 1610 and 0 Main Street, Chatham, respectively identified by Assessors’ Maps 9E-2-1 and 9E-2-2, including payment of all other costs incidental and related thereto, and to authorize the Treasurer, with the approval of the Select Board, to borrow said sum under and pursuant to Chapter 44, §7(1) of the General Laws, or pursuant to any other enabling authority to meet this appropriation, and to issue bonds or notes of the Town, therefore; provided however, that no sums shall be borrowed or expended hereunder unless the Town shall have voted to exclude the amounts needed to repay any borrowing authorized by this vote from the limitation imposed upon the total property taxes that may be levied within the Town by Chapter 59 §21C, of the Massachusetts General Laws (Proposition Two and One Half).

(Select Board)

Motion: Peter Cocolis, Select Board, moved that the sum of \$8,395,555 is hereby appropriated for the purpose of paying costs of design, construction, and equipping a new Council on Aging (COA) Facility at a site located 1610 and 0 Main Street, Chatham, respectively identified by Assessors’ Maps 9E-2-1 and 9E-2-2, including payment of all other costs incidental and related thereto, and to meet this appropriation, the Treasurer, with the approval of the Select Board, is hereby authorized to borrow said sum under

and pursuant to Chapter 44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town, therefore; to authorize the Select Board to accept and expend any funds which may be provided by any private sources to defray a portion of all of the costs associated with the project; provided that the amount of any such notes or bonds issued hereunder shall be reduced by the amount of any such funds received prior to the sale of such notes or bonds; provided however, that no sums shall be borrowed or expended hereunder unless the Town shall have voted to exclude the amounts needed to repay any borrowing authorized by this vote from the limitation imposed upon the total property taxes and may be levied within the town by Chapter 59 §21C, of the Massachusetts General Laws (Proposition Two and One Half). Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Explanation: The Town continues to move forward replacing capital facilities deficient in meeting current and projected needs. In 2011, discussions on addressing deficiencies with the existing Council on Aging (COA) facility were tabled as the Town focused its efforts on building a new Fire Station Headquarters. In 2015 a comprehensive Community Needs Assessment (CNA) was commissioned by the Chatham COA. Components of the CNA included a demographic profile of Chatham; brief survey of summer residents; community forums; focus groups; key informant interviews; survey-based data collection from year-round residents over 50 years old; overview of current COA programs, service availability/usage; and peer community comparisons.



Council on Aging from Main Street



Council on Aging from driveway entrance

The final report “The Future of Aging in the Town of Chatham: Chatham Council on Aging Needs Assessment Study” is available at www.chathamcoa.com. In May 2016, utilizing input from community leaders, stakeholders, residents, volunteers and staff, a consultant assisted in the development of revised Mission and Values Statements and an Action Plan as a guide for the Chatham COA to use in implementing the findings of the CNA. In November of 2016, staff made a presentation to the Select Board on the existing facility’s status and potential options. The limitations of the existing space and site, coupled with projected increase in demand for COA services, led to a consensus that the existing building at 193 Stony Hill Road no longer provides for operational efficiency and is ready for replacement.

Examples of how the existing facility does not meet the Town’s needs for a present day COA programming and is constrained in addressing future needs for residents include:

- Columns in the middle of many rooms restricting their use and limiting the actual occupancy.
- Spaces used in the basement have few or no windows.
- Three-story layout impedes circulation and supervision.
- Outreach offices that require confidentiality are adjacent to the lobby creating privacy issues.
- Reception area located to the right of the entry makes it difficult to monitor arrivals/ departures.
- Director’s office accessed through another office.
- Second floor spaces are small and conference room is accessed through the library and greeting card area.
- Low ceilings throughout the building.
- Inability to adequately circulate fresh air as Heating Ventilation and Cooling (HVAC) system lacks an air handler; there is no forced introduction of outside air

nor exhausting of building air to provide the necessary air exchange changes to accommodate professional office space and public assembly.

- Inadequate parking.

In 2017 staff initiated a review of Town-owned properties for a site to which the COA could be relocated. An Architect was engaged to advance a Space Needs Analysis and Program Development. At the Select Board’s meeting on November 14, 2017 the Architect, along with Town staff, presented an overview of the results of the Space Needs Program analysis and an update on the site selection process in the context of the space needs findings and discussions with stakeholders. At this time the Select Board accepted the space needs program and the recommended minimum site area requirement and authorized staff to issue a Request for Proposals (RFP) for private parcels meeting the minimum site area requirement (1.5 acres) as consensus on a viable Town-owned was not identified at that time.

The ATM 2018 approved Article 14 (\$100,000) to fund a Feasibility Study for schematic design and hiring an Owners Project Manager to develop final concept plan, contingent upon identification of a site for the new facility.



Council on Aging from rear parking area

When the RFP process for private market site options did not yield a viable site, the Select Board directed more detailed pre-feasibility “test-fits” be conducted to move towards making a final site selection for a new Council on Aging (COA) facility. Four (4) Town-owned sites were reviewed for multiple site development layouts with the assistance of an architect. In November 2018, the Select Board made a location selection decision to site a new Council on Aging (COA) facility off Middle Road. In December 2018/January 2019 procurement of an Owners Project Manager (OPM) and Designer for the project was completed to move the project in early 2019 towards an accepted final concept plan for presentation to 2019 Annual Town Meeting for full design and construction funding.

In March of 2019, the Select Board accepted a final concept plan and total project budget to be considered for final design plans, building construction and site development for a location off Middle Road. This concept approved by the Board was a reduced version from the original space needs study preliminary concept proposed based upon public feedback about size and price concerns. With the assistance of a Working Group including Select Board, Finance Committee, and Summer Residents Advisory Committee members supplementing the Architect, OPM and Town staff, multiple plan changes and reductions were incorporated into the final concept to gain Select Board consensus and bring forward a project balancing function with cost-effectiveness.

The 2019 Annual Town Meeting article for a new COA facility off Middle Road failed to obtain the required 2/3rds majority and subsequently a multi-pronged approach to advance the project was employed including revisiting Town-owned sites for siting potential, renewed exploration of private sites and seeking additional public input.

Starting with the universe of all Town-

owned sites/alternatives already reviewed, locations were re-screened using new criteria requested by the Select Board and a lowered site minimum of 58,000 sq. ft. reduced from the previous 84,000 sq. ft. based upon the detailed feasibility work conducted during the Working Group process for the Middle Road site.

The revised minimum area still provided the flexibility to consider a one or two-level building depending on individual lot configurations or other considerations. Town-owned sites suggested after 2019 Annual Town Meeting were added for consideration as appropriate. Additionally, an RFP was reissued to seek proposals for private sites for a new COA.

In the period between September and November 2019, test-fits on three site locations were reviewed, refined and ultimately the project site selection of 1610 Main Street (privately-owned site) was made by the Select Board. As part of the continued project development a Special Town Meeting was scheduled for Saturday January 4, 2020 that included articles for the acquisition of 1610/0 Main Street parcels and Feasibility Study funding to develop a concept plan.

Following up on the approvals from the January 4, 2020 Special Town Meeting securing the 1610/0 Main Street parcels for consideration as a potential site for a new COA facility and subsequent funding (\$130,000) to conduct a Feasibility Study to answer “developability” questions raised during the Pre-Design Concept phase, planning work commenced immediately with the goal of bringing the details of a Schematic Design Concept to Annual Town Meeting in May 2020.

Shortly after the January 2020 Special Town Meeting the property owner offered the land at 1610 & 0 Main Street to the Town for siting a new COA facility. A Land Donation Agreement was executed on February 6, 2020.

To bring a broad range of public and professional perspectives into the planning process, the Town Manager established a second Working Group under the guidance of an Owner’s Project Manager (OPM) to advise the Town Manager on the scope/details of a project to put before the Select Board for their consideration in March 2020 to request placing a Design Development and Construction Funding Article on the 2020 Annual Town Meeting warrant. The Working Group consisting of Select Board members Peter Cocolis and Cory Metters, Finance Committee Chair Stephen Daniel, COA Board of Directors Chair Barbara Segal, Citizens Herbie Bassett, Elaine Gibbs, Dick Hosmer, and David Whitcomb. The Working

Group developed a two-story building concept in consideration of the results of field survey, civil engineering (grading/drainage), traffic study, geotechnical exploration, wetland resources identification/evaluation, and landscape architecture. The full findings of the 1610 Main Street Feasibility Study were presented to the Select Board in March of 2020, leading to their approval of the concept.

On an overlapping track as a result of a Citizen Petition, a Special Town Meeting was called on March 7, 2020, where Feasibility Study funding (\$75,000) was approved to review siting a new COA facility on a parcel of land off Stepping Stones Road within an area bounded by the Old Colony Rail Trail (OCRT) on land leased to the Monomoy Regional School District. The Town Manager further expanded the Working Group to include Fred Crimins and David Oppenheim as representatives of the Citizen Petition effort. For full comparability, the same site review methodology used to develop the 1610/0 Main Street parcels concept was applied to the Stepping Stones Road site and the findings of that effort were presented to the Select Board on May 4, 2020. At this meeting, the Select Board voted against the Stepping Stones site and for the 1610/0 Main Street concept to include in an article to bring to the 2020 Annual Town Meeting.

As a result of the COVID-19 pandemic in the lead up to the 2020 Annual Town Meeting, the Select Board announced its intention that no motion would be offered on the article for a new COA facility at 1610 Main Street as included in the warrant and to defer consideration of such until potentially a fall Special Town Meeting when more details of the fiscal impacts of the COVID-19 crisis came into focus. In March of 2021, with a revised cost estimate reflecting current projected economic conditions, the Select Board voted to place the 1610 Main Street site proposal with the revised cost on the warrant for the 2021 Annual Town Meeting.

The proposed building enhances the ability of the COA to meet the current service needs of the community with the selected building layout providing for future expansion within the proposed footprint if necessary. The proposed 10,965 sq. ft. purpose built building will also meet the space/storage needs of the COA by providing room for required apparatus, and meeting the requests of residents brought forth through the 2016 Community Needs Assessment, including: expanding transportation services for seniors; maintaining and potentially expanding outreach programs directed toward the “at risk” senior population (“at risk” includes isolated residents, low-income

residents, and those with significant physical and mental health challenges); maintaining and expanding program and service functions, including caregiver support, programming for more active older adults focusing on fitness, adult learning, recreation and social opportunities. The building will include modern Heating Ventilation and Cooling (HVAC) components required for public assembly and an emergency generator. Additionally, the selected site provides adequate area to provide needed parking capacity with level, convenient handicap access for building visitors, is adjacent to publicly owned open space, and can be accessed by public transit. This article seeks \$8,395,555 for the design, construction, and equipping of a new Council on Aging (COA) at 1610/0 Main Street.

The funding mechanism for this Article is a Capital Debt Exclusion question. A ballot question is scheduled for the Annual Town Election on **Thursday, June 17, 2021.**

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 3-2-3

Vote Required: Two-Thirds Majority

VOTE: HAND COUNT:

YES: 358

NO: 326

“Article 15 does not prevail,” declared the Moderator.

Article 16 - Zoning Bylaw Amendment/Map Change; 1610 and 0 Main Street Properties

To see if the Town will vote to amend its existing Protective (Zoning) Map by rezoning 25,310 square feet of land at 1610 Main Street, further identified on the Assessor’s Map as 9E-2-1, and 33,080 square feet of land at 0 Main Street, further identified on the Assessor’s Map as 9E-2-2, from the R-20 basic District to the Municipal basic District, as depicted on the attached map.

(Select Board)

Explanation: Town Meeting action on this article is contingent upon the passage of Article 15. The purpose of this Article is to amend the basic zoning district designation of the subject parcels from R20 to Municipal as the intended use of the subject property is a municipal use which should be designed in accordance with the Protective (Zoning) Bylaw’s requirements for the Municipal District. Approving the subject zoning district changes provides greater design flexibility to accommodate site needs.

Select Board Recommendation:

Approve 5-0-0

**Planning Board Report/Recommendation:
Recommendation from Town Meeting floor.**

Finance Committee Recommendation:

Approve 5-2-1

Vote Required: Two-Thirds Majority

NO MOTION

Article 17 - Acquire and Dispose of Property at 2337 Main Street/0 Jordan's Trail for Affordable and Attainable Housing

To see if the Town will vote to authorize the Select Board to acquire for Affordable and Attainable Housing purposes, including prospective conveyance for said purposes, four parcels of land located at 2337 Main Street/0 Jordan's Trail, Chatham respectively identified as Assessors' Map 4E Block 4 Parcel 1, 2A, 3, and 4, encompassing the entire parcel presently owned by Dennis J. Jordan as more particularly described in the deed recorded with the Barnstable County Registry of Deeds in Book 11562, Page 127; to appropriate and transfer from Free Cash \$487,050 to be utilized in conjunction with available funds from the Chatham Affordable Housing Trust Fund to fund said property acquisition, including transactional costs associated therewith; to authorize the Select Board and Town Manager to negotiate, upon such terms and conditions as they shall deem

to be in the public interest, and execute any and all documents necessary to effectuate the purchase and/or acquisition of title to said parcel; and, further, to authorize the Select Board to convey, or to lease for up to 99 years, all or portions of said parcel for Affordable and Attainable Housing purposes on such terms and conditions, and for such consideration, which may be nominal consideration, as the Select Board shall deem appropriate. (Select Board)

Explanation: The Select Board has identified a community goal to address the lack of Affordable and Attainable housing in Chatham which significantly effects the health, economy and retention of generational and young families in town. For FY2020 the 100% Area Median Income in Barnstable County for a family of four is \$96,600 and the 200% Area Median Income for a family of four is \$193,200. The average sale price of a single-family home in Chatham in February 2021 was \$1,764,124.

The identification and development of private parcels that are suitable for housing development is a key strategy in the 2018 Chatham Housing Production Plan. The Town solicited acquisition proposals from private property owners to fulfill this need. This parcel totals approximately 2.44 acres and is Zoned R-20. Town sewer is not currently available however, could possibly be extended to the property.

The total purchase price of \$974,100 is funded 50% from Free Cash and 50%

from the Affordable Housing Trust Fund. A feasibility study will be completed on this parcel to determine the best type of housing. Public input will be sought and encouraged through a series of community input meetings before the Town prepares and issues a Request for Proposals for a developer to create Affordable and Attainable housing on this parcel. To purchase this property for Affordable and Attainable Housing, a mix of funds from the Affordable Housing Trust Fund and Free Cash are needed as the Affordable Housing Trust Fund can fund projects for Affordable Housing purposes only. Following this appropriation, the balance in Free Cash is \$1,232,199 and the Affordable Housing Trust Fund is \$1,221,225.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

Vote Required: Two-Thirds Majority

NO MOTION

Article 18 - Acquire and Dispose of Property at 0 Main Street/1533 Main Street for Affordable and Attainable Housing (PLACEHOLDER)

To see if the Town will vote to authorize the Select Board to acquire for Affordable and/or Attainable Housing purposes, including prospective conveyance for said purposes, all or a portion of two parcels of land located at 0 Main Street/1533 Main Street, Chatham respectively identified as Assessors' Map 9D Block 3 Parcel 18A and Assessors' Map 9D Block 4 Parcel 18, encompassing the two parcels now or formerly owned by Joseph P. Buckley Jr. as more particularly described in the deed recorded with the Barnstable County Registry of Deeds in Book 9694, Page 51; to appropriate and transfer from Free Cash a sum of money to be utilized in conjunction with available funds from the Chatham Affordable Housing Trust Fund to fund said property acquisition, including transactional costs associated therewith; to authorize the Select Board and Town Manager to negotiate, upon such terms and conditions as they shall deem to be in the public interest, and execute any and all documents necessary to effectuate the purchase and/or acquisition of title to said parcel; and, further, to authorize the Select Board to convey, or to lease for up to 99 years, all or portions of said parcel for Affordable and/or Attainable Housing purposes on such terms and conditions, and for such consideration, which may be nominal consideration, as the Select Board shall deem appropriate; or take any other action relative thereto. (Select Board)



Motion: Cory Metters, Clerk, Select Board, moved that the Town vote to authorize the Select Board to acquire for Affordable and/or Attainable Housing purposes and for the purpose of prospective conveyance for said purposes, two parcels of land located at 0 Main Street/1533 Main Street, Chatham and to appropriate and transfer from Free Cash the sum of \$ 687,500.00 to be utilized in conjunction with available funds from the Chatham Affordable Housing Trust Fund to fund said property acquisition in the total amount of \$1,375,000.00 including transactional costs associated therewith; to authorize the Select Board and Town Manager to negotiate, upon such terms and conditions as they shall deem to be in the public interest, and execute any and all documents necessary to effectuate the purchase and/or acquisition of title to said parcel; and, further, to authorize the Select Board to convey, or to lease for up to 99 years, all or portions of said parcels for Affordable and/or Attainable Housing purposes on such terms and conditions, and for such consideration, which may be nominal consideration, as the Select Board shall deem appropriate.

Explanation: This is a placeholder article as negotiations are still ongoing at the time of the drafting of this warrant. As previously noted, the Select Board has identified a community goal to address the lack of Affordable and Attainable housing in Chatham which significantly effects the health, economy and retention of generational and young families in town. The identification and development of private parcels that are suitable for housing development is a key strategy in the 2018 Chatham Housing Production Plan. The Town solicited acquisition proposals from private property owners to fulfill this need. This parcel totals approximately 2.53 acres as shown on the map below. To purchase this property for Affordable and/or Attainable Housing, a mix of funds from the Affordable Housing Trust Fund and Free Cash are needed as the Affordable Housing Trust Fund can fund projects for Affordable Housing purposes only. For FY2020 the 100% Area Median Income in Barnstable County for a family of four is \$96,600 and the 200% Area Median Income for a family of four is \$193,200.

The total purchase price of \$1,375,000 is funded 50% from Free Cash and 50% from the Affordable Housing Trust Fund. The Town had an appraisal conducted on the property in December 2020. A feasibility study will be completed on this parcel to determine the best type of housing. The property is Zoned

R20 and has Town sewer available. Public input will be sought and encouraged before the Town prepares and issues a Request for Proposals for a developer to create Affordable and Attainable housing on this parcel.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:
Recommendation from Town Meeting floor.

Vote Required: Two-Thirds Majority

VOTE: Voice. "So Voted by More than the Requisite 2/3rds Majority", declared the Moderator.

Article 19 - Declare as Surplus, Designate and Dispose of the Town-Owned Middle Road Property for Affordable and Attainable Housing

To see if the Town will vote to transfer to the Select Board for Affordable and Attainable Housing purposes, including prospective conveyance for said purposes, care, custody, and control of a surplus portion of the Town-owned parcel of land located at 97 Sam Ryder Road, identified on Assessors' Map 5F Block 0 as Parcel T3, encompassing a 19 acre +/- portion of the total parcel, located to the north of Middle Road, as more particularly described in the Order of Taking and corresponding Plan Book recorded with the Barnstable County Registry of Deeds in Book 1278 and Page 384 and Plan Book 188, Page 111, and, further, to authorize the Select Board to convey, or to lease for up to 99 years, all or portions of said parcel for Affordable and Attainable Housing purposes on such terms and conditions, and for such consideration, which may be nominal consideration, as the Select Board shall deem appropriate; or take any other action relative thereto. (Select Board)

Motion: Peter Cocolis, Select Board, moved that the Town vote to transfer to the Select Board for Affordable and Attainable Housing purposes, including prospective conveyance for said purposes, care, custody, and control of a surplus portion of the Town owned parcel of land located at 97 Sam Ryder Road, identified on Assessors' Map 5F Block 0 as Parcel T3, encompassing a 19 acre +/- portion of the total parcel, located to the north of Middle Road and to authorize the Select Board to convey, or to lease for up to 99 years, all or portions of said parcel for Affordable and Attainable Housing purposes on such terms and conditions, and for such consideration, which may be nominal consideration, as the Select Board shall deem appropriate.

Explanation: There is a lack of Affordable and Attainable housing in Chatham which significantly affects the health, economy, and retention of generational, young, and working families in town. For FY2020 the 100% Area Median Income in Barnstable County for a family of four is \$96,600 and the 200% Area Median Income for a family of four is \$193,200.

The identification and development of municipal parcels that are suitable for housing development is a key strategy in the 2018 Chatham Housing Production Plan to increase housing resources. The Housing Production Plan also highlights this town-owned property to the North of Middle Road as a parcel that would be suitable for housing development. The property is Zoned Municipal (M) and Town sewer is not currently available however, could possibly be extended to the property. In addition, this location has been discussed as a potential area to locate housing since 2007. A feasibility study will be completed on this parcel to determine the best type of housing. Community input will be sought and encouraged through a series of community input meetings before the Town prepares and issues a Request for Proposals to create Affordable and Attainable housing on this parcel.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 9-0-0

Vote Required: Two-Thirds Majority

VOTE: Voice. "In my opinion, there is not a 2/3rds vote", declared the Moderator.

After a Request for a Show of Cards, the Moderator still did not feel that it was a 2/3rds vote. After a request for a hand count:

HAND COUNT:

YES: 259

NO: 225

"It does not achieve 2/3rds, Article 19 does not pass," declared the Moderator.

Article 20 - Home Rule Petition to Establish a New Housing Trust

To see if the Town will vote to authorize the Select Board to petition the General Court for special legislation to create one Housing Trust for both Affordable (up to 100% Average Median Income) and Attainable Housing (up to 200% Average Median Income) in substantially the following form:

AN ACT ESTABLISHING A HOUSING TRUST FUND IN THE TOWN OF CHATHAM.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

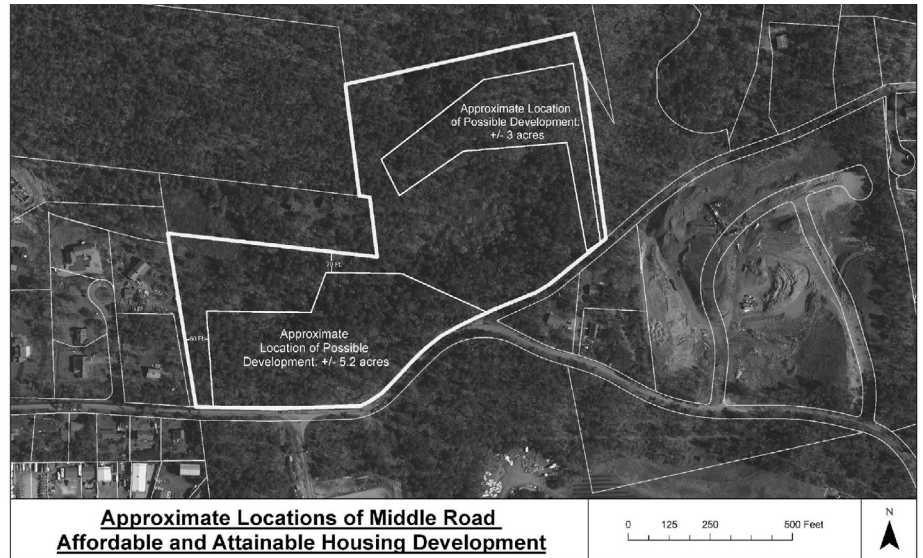
SECTION 1. There shall be a municipal trust to be known as the Chatham Housing Trust. The purpose of the trust is to provide for the creation and preservation of both affordable and attainable housing in Chatham for the benefit of year-round residents of the town. For purposes of this act, “affordable housing” is defined as housing developments that meet the needs of households with incomes up to 100 per cent area median household income as most recently determined by the United States Department of Housing and Urban Development, adjusted for household size and “attainable housing” is defined as housing developments that meet the needs of households with incomes up to 200 per cent of the area median household income as most recently determined by the United States Department of Housing and Urban Development, adjusted for household size.

SECTION 2. (a) The trust shall be managed by a 7-member board of trustees appointed by the select board which board of trustees, upon appointment, shall take the place of, and assume the statutory powers and duties of, the Chatham Affordable Housing Trust board of trustees created and appointed pursuant to the provisions of Section 55C of Chapter 44 of the General Laws. In selecting members of the board of trustees, the select board shall:

- (i) designate 2 of its members to serve on the board of trustees;
- (ii) appoint 1 member of the Chatham Community Housing Partnership to serve on the board of trustees; and
- (iii) appoint the remaining 4 members to the board of trustees from the community at large, considering a broad range of expertise, including education and experience in real estate development and financing.

(b) Members of the board of trustees shall be sworn to the faithful performance of their official duties. A majority of the 7 members shall constitute a quorum for the transaction of any business. The board of trustees shall elect from among its members a chairman, vice-chairman, clerk, and such other officers as it shall deem necessary, and shall determine their respective duties.

(c) The original members of the board of trustees shall be appointed within 60 days following the effective date of this act. The term of each appointment shall be established by the select board or pursuant to a bylaw adopted hereunder. In the event of a vacancy on the



board of trustees, a successor member shall be appointed to complete the unexpired term.

(d) Any member of the board of trustees may be removed by the select board for cause after reasonable notice and a public hearing by the select board unless such notice and hearing are expressly waived in writing by the member subject to removal.

(e) The members of the board of trustees shall not receive compensation for the performance of their duties, but each member shall be reimbursed by the trust for expenses incurred in the performance of the member’s duties.

SECTION 3. (a) There shall be established a trust fund to be known as the Housing Trust Fund. The fund shall be separate and apart from the General Fund and the Affordable Housing Trust Fund of the town of Chatham.

(b) The town treasurer shall be the custodian of the trust fund.

(c) The trust fund shall receive and hold all gifts and grants made to the trust fund as well as money appropriated by the town to the trust. The trust fund shall also receive all revenues from the sale or lease of trust property and any rental income generated from properties in the custody of the trust.

(d) Money in the trust fund shall be available for expenditure by the trust for the attainable housing purposes set forth in this act without the need for further appropriation by town meeting.

(e) By a 2/3 vote, the town may borrow money in aid of the trust, in accordance with chapter 44, to be used by the trust for any capital related purpose consistent with this act and for which the town is authorized to borrow.

(f) Funds appropriated or dedicated by the town to the Affordable Housing Trust Fund for the creation of affordable housing prior to

the effective date of this act shall remain in the Affordable Housing Trust Fund, which shall be maintained by the Town as a separate account and expended for affordable housing purposes authorized by section 55C of chapter 44 of the General Laws.

SECTION 4. (a) The trust, by and through its board of trustees, may:

- (i) accept and receive real property, personal property or money, by gift, grant, contribution, devise or transfer from any person, firm, corporation or other public or private entity, including but not limited to money, grants of funds or other property tendered to the trust in connection with any ordinance or by-law or any general or special law or any other source, including money from chapter 44B; provided, however, that any such money received from chapter 44B shall be used exclusively for community housing, as defined in said chapter 44B or any special law relating thereto, and shall remain subject to all the rules, regulations and limitations of that chapter when expended by the trust, and such funds shall be accounted for separately by the trust; and provided further, that at the end of each fiscal year, the trust shall ensure that all expenditures of funds received from said chapter 44B are reported to the community preservation committee of the town for inclusion in the community preservation initiatives report, form CP-3, to the department of revenue;
- (ii) purchase and retain real or personal property, including, but not limited to, investments that yield a high rate of income or no income;

- (iii) sell, lease, exchange, transfer or convey personal, mixed or real property at public auction or by private contract for such consideration and on such terms, and to make such contracts and enter into such undertakings relative to trust property as the board deems advisable notwithstanding the length of any such lease or contract;
- (iv) execute, acknowledge, and deliver deeds, assignments, transfers, pledges, leases, covenants, contracts, promissory notes, releases and other instruments sealed or unsealed, necessary, proper or incident to a transaction in which the board engages for the accomplishment of the purposes of the trust;
- (v) employ advisors and agents, such as accountants, appraisers, design and housing development professionals, and lawyers, as the board deems necessary;
- (vi) pay reasonable compensation and expenses to all such advisors and agents and to apportion such compensation between income and principal as the board deems advisable;
- (vii) apportion receipts and charges between income and principal as the board deems advisable, amortize premiums and establish sinking funds for such purpose and create reserves for depreciation depletion or otherwise;
- (viii) participate in reorganization, recapitalization, merger or similar transactions, give proxies or powers of attorney with or without power of substitution to vote any securities or certificates of interest and consent to a contract, lease, mortgage, purchase or sale of property, by or between a corporation and another corporation or person;
- (ix) deposit any security with a protective reorganization committee and delegate to that committee such powers and authority with relation thereto as the board may deem proper and pay, out of trust property, the portion of expenses and compensation of such committee as the board may deem necessary and appropriate;
- (x) carry property for accounting purposes other than acquisition date values;
- (xi) borrow money on such terms and conditions and from such sources as the board deems advisable, and mortgage and pledge trust assets as collateral;
- (xii) make distributions or divisions of principal in kind;
- (xiii) comprise, attribute, defend, enforce, release, settle or otherwise adjust

- claims in favor or against the trust, including claims for taxes, accept any property, either in total or partial satisfaction of any indebtedness or other obligation and, subject to this act, continue to hold the same for such period of time as the board may deem appropriate;
- (xiv) manage or improve real property and abandon any property which the board determines is not worth retaining;
- (xv) hold all or part of the trust property uninvested for

such purposes and for such time as the board may deem appropriate; and

- (xvi) extend the time for payment of any obligation to the trust.
- (b) Notwithstanding any general or special law to the contrary, all moneys paid to the trust in accordance with any zoning by-law, exaction fee, or private contributions shall be paid directly into the trust and need not be appropriated or accepted and approved into the trust. General revenues appropriated into the trust become trust property and may be expended without further appropriation. All money remaining in the trust at the end of a fiscal year, whether or not expended by the board within 1 year of the date the money was appropriated into the trust, shall remain trust property.

(c) The trust is a public employer, and the members of the board are municipal employees for the purposes of chapter 258 of the General Laws.

(d) The trust shall be deemed a municipal agency and the trustees special municipal employees, for the purposes of chapter 268A of the General Laws.

(e) The trust is exempt from chapters 59 and 62 of the General Laws, and from any other General Law concerning payment of taxes based upon or measured by property or income imposed by the commonwealth or a political subdivision of the Commonwealth.

(f) The books and records of the trust shall be audited annually by an independent auditor in accordance with generally accepted accounting practices.

(g) The trust is a public body for the purposes of sections 18 to 25, inclusive, of chapter 30A of the General Laws.

(h) The trust is a board of the town for the purposes of chapters 30B and section 15A of chapter 40 of the General Laws; provided, however, that agreements and conveyances between the trust and agencies, boards, com-

missions, authorities, departments, and public instrumentalities of the town shall be exempt from said chapter 30B.

(i) The trust may procure insurance against loss in connection with its properties and other assets and operations in such amount and from such insurers as it deems desirable.

(j) The trust may act and do things necessary or convenient to carry out the powers expressly granted in this act or in any by-law consistent with this act enacted by the town.

(k) The board of trustees shall be considered a town board subject to the charter and by-laws of the town except as may be otherwise expressly provided in this act.

(l) The board of trustees may, further, exercise all of the powers and duties vested in municipal affordable housing trust boards of trustees by section 55C of chapter 44 of the General Laws, as amended from time to time.

SECTION 5. The financial records of the trust shall be subject to control and oversight by the town's finance department and subject to yearly audits by the accounting firm employed by the town for the purposes of the regular town audit.

SECTION 6. Attainable housing units created by the trust or financed in whole, or in part, with trust funds shall, to the maximum extent allowed by law, be offered to:

- (i) current year-round residents of the Town of Chatham;
- (ii) municipal employees;
- (iii) employees of local businesses; and
- (iv) households with children attending schools in the town of Chatham who comply with the attainable housing income eligibility limit of 200 per cent of the area median household income as most recently determined by the United State Department of Housing and Urban Development, adjusted for household size. The trust may enact regulations establishing additional preference criteria based on income eligibility and/or alternative or additional definitions for "attainable housing".

SECTION 6A. Affordable housing units created by the trust or financed in whole, or in part, with Affordable Housing Trust funds shall, to the maximum extent allowed by law, be offered to:

- (i) current year-round residents of the Town of Chatham;
- (ii) municipal employees;
- (iii) employees of local businesses; and

- (iv) households with children attending schools in the town of Chatham who comply with the affordable housing income eligibility limit of 100 per cent of the area median household income as most recently determined by the United State Department of Housing and Urban Development, adjusted for household size. The trust may enact regulations establishing additional preference criteria based on income eligibility and/or alternative or additional definitions for “affordable housing.”

SECTION 7. This act, being necessary for the welfare of the Commonwealth and the Town of Chatham and its inhabitants, shall be liberally construed to effect its purpose.

SECTION 8. This act shall take effect upon its passage.

Or take any other action in relation thereto.
(Select Board)

Motion: Jeffrey Dykens, Select Board, moved that the Town vote to authorize the Select Board to petition the General Court for special legislation seeking the creation of the Chatham Housing Trust for both Affordable (up to 100% Average Median Income) and Attainable Housing (up to 200% Average Median Income) as described in Article 20.

Explanation: The current Affordable Housing Trust can only fund projects up to 100% of the Area Median Income (AMI). Whereas the Town of Chatham is in need of both Affordable (up to 100% AMI) and Attainable (up to 200% AMI) Housing to help keep our generational, young, and working families in Chatham. For FY2020 the 100% Area Median Income in Barnstable County for a family of four is \$96,600 and the 200% Area Median Income for a family of four is \$193,200. The creation of one Trust with two funding sources will be able to better serve the needs of the Community by building upon our current Affordable Housing Trust (established by Town Meeting 2006) to include Attainable Housing options. Special legislation is needed for the Town to effectuate this change.

Select Board Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 9-0-0

VOTE: Voice. “So Voted by a Substantial Majority”, declared the Moderator.

Article 21 - Home Rule Petition to Establish a Real Property Transfer Fee to Fund Affordable/Attainable Housing

To see if the Town will vote to authorize the Select Board to petition the General Court for special legislation in substantially the following form to authorize imposition of a fee upon the transfer of real property situated in the Town to provide a supplemental source of funding for special purpose funds established to create and preserve affordable and attainable housing in the Town. Said fee shall be equal to one half per cent (1/2%) of the purchase price paid upon the transfer of any real property interest for consideration of two million dollars (\$2,000,000) or more, and the fee shall be paid by, and be the liability of, the purchaser of such real property interest notwithstanding any agreement between the purchaser and seller relative to allocation of responsibility for said fee:

AN ACT ESTABLISHING A REAL PROPERTY TRANSFER FEE IN THE TOWN OF CHATHAM.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. For purposes of this act, the words and phrases set forth in this section shall have the following meanings:

“Affordable housing” is defined for purposes of this Act as housing developments that meet the needs of households with incomes up to 100 per cent area median household income as most recently determined by the United States Department of Housing and Urban Development, adjusted for household size.

“Attainable housing” is defined for purposes of this Act as housing developments that meet the needs of households with incomes up to 200 per cent of the area median household income as most recently determined by the United State Department of Housing and Urban Development, adjusted for household size.

“Housing Fund” shall refer to any special purpose fund or funds authorized and established pursuant to the provisions of Chapter forty-four of the General Laws or any other general or special law for the purpose of creating and preserving affordable housing and/or attainable housing in the Town.

“Purchaser, shall refer to the transferee, grantee or recipient of any real property interest.

“Purchase price”, all consideration paid or transferred by or on behalf of a purchaser to a seller or his nominee, or for his benefit, for the transfer of any real property interest,

and shall include, but not be limited to, all cash or its equivalent so paid or transferred; all cash or other property paid or transferred by or on behalf of the purchaser to discharge or reduce any obligation of the seller; the principal amount of all notes or their equivalent, or other deferred payments, given or promised to be given by or on behalf of the purchaser to the seller or his nominee; the outstanding balance of all obligations of the seller which are assumed by the purchaser or to which the real property interest transferred remains subject after the transfer, determined at the time of transfer, but excluding real estate taxes and other municipal liens or assessments which are not overdue at the time of transfer; the fair market value, at the time of transfer, of any other consideration or thing of value paid or transferred by or on behalf of the purchaser, including, but not limited to, any property, goods or services paid, transferred or rendered in exchange for such real property interest.

“Real property interest”, shall refer to any present or future legal or equitable interest in or to real property, and any beneficial interest therein, including the interest of any beneficiary in a trust which holds any legal or equitable interest in real property, the interest of a partner or member in a partnership or limited liability company, the interest of a stockholder in a corporation, the interest of a holder of an option to purchase real property, the interest of a buyer or seller under a contract for purchase and sale of real property, and the transferable development rights created under chapter 183A of the General Laws; but shall not include any interest which is limited to any of the following: the dominant estate in any easement or right of way; the right to enforce any restriction; any estate at will or at sufferance; any estate for years having a term of less than 30 years; any reversionary right, condition, or right of entry for condition broken; and the interest of a mortgagee or other secured party in any mortgage or security agreement.

“Seller”, shall refer to the transferor, grantor or immediate former owner of any real property interest.

“Time of transfer” of any real property interest shall mean the time at which such transfer is legally effective as between the parties thereto, and, in any event, with respect to a transfer evidenced by an instrument recorded with the appropriate registry of deeds or filed with the assistant recorder of the appropriate registry district, not later than the time of such recording or filing.

“Town” shall refer to the Town of Chatham acting by and through its Select Board.

SECTION 2. There is hereby imposed a fee equal to one half per cent (1/2%) of the purchase price paid upon the transfer of any real property interest in any real property situated in the Town of Chatham for consideration of two million dollars (\$2,000,000) or more. Said fee shall be the liability of the purchaser of such real property interest, and any agreement between the purchaser and the seller or any other person with reference to the allocation of the responsibility for bearing said fee shall not affect such liability of the purchaser. The fee shall be paid to the Town of Chatham, or its designee, and shall be accompanied by a copy of the deed or other instrument evidencing such transfer, if any, and an affidavit signed under oath or under the pains and penalties of perjury by the purchaser or his legal representative and the seller or his legal representative, attesting to the true and complete purchase price and the basis, if any, upon which the transfer is claimed to be exempt in whole or in part from the fee imposed hereby. The Town, or its designee, shall promptly thereafter execute and issue a certificate indicating that the appropriate fee has been paid or that the transfer is exempt from the fee, stating the basis for the exemption. The register of deeds for Barnstable County, and the assistant recorder for the registry district of Barnstable County, shall neither record nor register, or receive or accept for recording or registration, any deed, except a mortgage deed, to which has not been affixed such a certificate executed by the Town or its designee. Failure to comply with this requirement shall not affect the validity of any instrument. The Town shall deposit all fees received hereunder with the Town treasurer. The treasurer, upon consultation with and direction from the Town board or officer authorized to expend and make distributions from a Housing Fund, shall deposit such fees in the Housing Fund for the purpose of creating and preserving affordable and/or attainable housing in the Town. The fee imposed hereunder shall be due simultaneously with the time of the transfer upon which it is imposed. Notwithstanding the foregoing, whenever there is a conveyance of real property interests and a conveyance of personal property related thereto at or about the same time, the allocations of payments between real estate and personal property agreed to by the purchaser and seller shall not determine the amount of the fee due pursuant to this section; instead, the Town may require payment of the fee referred to in real property interests so conveyed as determined by the Town.

SECTION 3. At any time within seven days following the issuance of the certificate of payment of the fee imposed by section two, the purchaser or his legal representative may return said certificate to the Town or its designee for cancellation, together with an affidavit signed under oath or under the pains and penalties of perjury that the transfer, with respect to which such certificate was issued, has not been consummated, and thereupon the fee paid with respect to such transfer shall be forthwith returned to the purchaser or his legal representative.

SECTION 4. The following transfers of real property interests shall be exempt from the fee established by section two. Except as otherwise provided, the purchaser shall have the burden of proof that any transfer is exempt under this section and any otherwise exempt transfer shall not be exempt in the event that such transfer (by itself or as part of a series of transfers) was made for the primary purpose of evading the fee imposed by Section 6(b).

(a) Transfers to the government of the United States, the commonwealth, and any of their instrumentalities, agencies, or subdivisions, including but not limited to transfers to the Town of Chatham.

(b) Transfers which, without additional consideration, confirm, correct, modify, or supplement a transfer previously made.

(c) Transfers made as gifts without consideration. In any proceedings to determine the amount of any fee due hereunder, it shall be presumed that any transfer for consideration of less than fair market value of the real property interest transferred was made as a gift without consideration to the extent of the difference between the fair market value of the real property interest transferred and the amount of consideration claimed by the seller to have been paid or transferred, if the purchaser shall have been at the time of transfer the spouse, the lineal descendant, or the lineal ancestor of the seller, by blood or adoption, and otherwise it shall be presumed that consideration was paid in an amount equal to the fair market value of the real property interest transferred, at the time of transfer.

(d) Transfer to the trustees of a trust in exchange for a beneficial interest received by the purchaser in such trust; distributions by the trustees of a trust to the beneficiaries of such trust.

(e) Transfers by operation of law without actual consideration, including but not limited to transfers occurring by virtue of the death or bankruptcy of the owner of a real property interest.

(f) Transfers made in partition of land and improvements thereto, under chapter two hundred and forty-one of the General Laws.

(g) Transfers to any charitable organization as defined in clause Third of section five of chapter fifty-nine of the General Laws, or any religious organization, provided that the real property interest so transferred will be held by the charitable or religious organization solely for its public charitable or religious purposes.

(h) Transfers to a mortgagee in foreclosure of the mortgage held by such mortgagee, and transfers of the property subject to a mortgage to the mortgagee in consideration of the forbearance of the mortgagee from foreclosing said mortgage.

(i) Transfers made to a corporation or partnership or limited liability company at the time of its formation, pursuant to which transfer no gain or loss is recognized under the provisions of section three hundred and fifty-one or seven hundred and twenty-one of the Internal Revenue Code of 1986, as amended; provided, however, that such transfer shall be exempt only in the event that (1) with respect to a corporation, the transferor retains an interest in the newly formed corporation which is equivalent to the interest the transferor held prior to the transfer, or (2) with respect to a partnership or limited liability company, the transferor retains after such formation rights in capital interests and profit interests within such partnership or limited liability company which are equivalent to the interest the transferor held prior to the transfer.

(j) Transfers made to a stockholder of a corporation in liquidation or partial liquidation of the corporation, and transfers made to a partner of a partnership or to a member of a limited liability company in dissolution or partial dissolution of the partnership or limited liability company; but the transfer shall be exempt only if (i) with respect to a corporation, the transferee receives property (including real property interests and other property received) which is the same fraction of the total property of the transferor corporation as the fraction of the corporation's stock owned by the transferee prior to the transfer or (ii) with respect to a partnership or limited liability company, the transferee receives property (including real property interests and other property received) which is the same fraction of the property of the partnership or limited liability company as the fraction of the capital and profit interests in the transferor formerly owned by the transferee.

(k) Transfers consisting of the division of marital assets under the provisions of section thirty-four of chapter two hundred and eight of the General Laws or other provisions of law.

(l) Transfers of property consisting in part of real property interests situated in Chatham and in part of other property interests, to the extent that the property transferred consists of property other than real property situated in Chatham; provided that the purchaser shall furnish the Town with such information as it shall require or request in support of the claim of exemption and manner of allocation of the consideration for such transfers.

(m) Transfers of minority interests in corporations, trusts, partnerships, or limited liability companies which are publicly traded, which trades are not part of a series of transfers which together constitute a transfer of control of a corporation, trust, partnership, or limited liability company.

(n) Intra-family transfers of property between parties of the following relationships: (1) between current spouses; (2) between parents and their children or stepchildren; (3) between full siblings; and (4) where the grantor transfers the real property to be held in a revocable or irrevocable trust, where at least one of the designated beneficiaries is a parent, full sibling, child, or stepchild of the grantor.

SECTION 5. (a) The Town treasurer shall keep a full and accurate account stating when, from or to whom, and on what account money has been paid or received relative to the activities of the Housing Fund. Said account(s) shall be subject to examination by the director of accounts or his/her agent pursuant to section forty-four of chapter thirty-five of the General Laws.

(b) Schedules of beneficiaries of trusts, list of stockholders of corporations and lists of partnerships filed with the Town for the purpose of determining or fixing the amount of the fee imposed under section two or for the purpose of determining the existence of any exemption under section four shall not be public records for the purposes of section ten of chapter sixty-six of the General Laws.

SECTION 6. A purchaser who fails to pay all or any portion of the fee established by section two on or before the time when the same is due shall be liable for the following additional payments in addition to said fee:

(a) Interest: The purchaser shall pay interest on the unpaid amount of the fee to be calculated from the time of transfer at a rate equal to fourteen per cent per annum.

(b) Penalties: Any person who, without fraud or willful intent to defeat or evade a

fee imposed by this chapter, fails to pay all or a portion of the fee within thirty days after the time of transfer, shall pay a penalty equal to five per cent of the outstanding fee as determined by the Town for each month or portion thereof thereafter that the fee is not paid in full; provided, however, that in no event shall the amount of any penalty imposed hereunder exceed twenty five per cent of the unpaid fee due at the time of transfer. Whenever the Town determines that all or a portion of a fee due under this chapter was unpaid due to fraud with intent to defeat or evade the fee imposed by this chapter, a penalty equal to the full amount of said fee as determined by the Town shall be paid by the seller in addition to said fee.

SECTION 7. (a) The Town Clerk shall notify the purchaser and the seller by registered or certified mail of any failure to discharge in full the amount of the fee due under this Act and any penalty or interest assessed. The Town shall grant a hearing before the Select Board on the matter of the imposition of said fee, or of any penalty or interest assessed, if a petition requesting such hearing is received by the Town Clerk within thirty days after the mailing of said notice. The Select Board shall notify the purchaser and the seller in writing by registered or certified mail of its determination concerning the deficiency, penalty, or interest within fifteen days after said hearing. Any party aggrieved by a determination of the Select Board concerning a deficiency, penalty or interest may, after payment of said deficiency, appeal to the district or superior court within three months after the mailing of notification of the determination of the Select Board. Upon the failure to timely petition for a hearing, or appeal to said courts, within the time limits hereby established, the purchaser and seller shall be bound by the terms of the notification, assessment, or determination, as the case may be, and shall be barred from contesting the fee, and any interest and penalty, as determined by the Town. Every notice to be given under this section by the Town shall be effective if mailed by certified or registered mail to the purchaser or the seller at the address stated in a recorded or registered instrument by virtue of which the purchaser holds any interest in real property, the transfer of which gives rise to the fee which is the subject of such notice; and if no such address is stated or if such transfer is not evidenced by an instrument recorded or registered in the public records in Barnstable County, such notice shall be effective when so mailed to the purchaser or seller in care of any person appearing of record to have a fee interest in such land, at the address of such

person as set forth in an instrument recorded or registered in Barnstable County.

(b) All fees, penalties and interest required to be paid pursuant to this chapter shall constitute a personal debt of the purchaser and may be recovered in an action of contract or in any other appropriate action, suit or proceeding brought by the Town; said action, suit or proceeding shall be subject to the provisions of chapter two hundred and sixty of the General Laws.

(c) If any purchaser liable to pay the fee established by this act neglects or refuses to pay the same, the amount, including any interest and penalty thereon, shall be a lien in favor of the Town upon all property and rights to property, whether real or personal, belonging to such purchaser. Said lien shall arise at the time of transfer and shall continue until the liability for such amount is satisfied. Said lien shall in any event terminate not later than six years following the time of transfer. Said lien shall not be valid as against any mortgagee, pledgee, purchaser or judgment creditor unless notice thereof has been filed by the Town (i) with respect to real property or fixtures, in the registry of deeds for Barnstable County, or (ii) with respect to personal property, in the office in which a security or financing statement or notice with respect to the property would be filed in order to perfect a nonpossessory security interest belonging to the person named in the relevant notice, subject to the same limitations as set forth in section fifty of chapter sixty two C of the General Laws.

(d) Purchasers or sellers applying for an exemption under subsections (a) through (n) of section four shall be required at the time of application for exemption to execute an agreement legally binding on the applicant: (1) assuming complete liability for any fee, plus interest and penalties if any, waived on account of an allowed exemption subsequently determined to have been invalid, and (2) submitting to the jurisdiction of the trial court of the commonwealth sitting in Barnstable County. Fees, plus interest and penalties if any, shall be calculated as of the date of the initial property transfer. Execution of the above-described agreement shall not be required of any mortgagee, pledge, purchaser, or judgment creditor unless notice of the agreement has been recorded or filed by the Town.

In any case where there has been a refusal or neglect to pay any fee, interest or penalties imposed by this act, whether or not levy has been made, the Town, in addition to other modes of relief, may file a civil action in a district or superior court of Barnstable County to enforce the lien of the Town under this

section with respect to such liability or to subject any property of whatever nature, of the delinquent, or in which he has any right, title or interest, to the payment of such liability.

The Town may issue a waiver or release of any lien imposed by this section. Such waiver or release shall be conclusive evidence that the lien upon the property covered by the waiver or release is extinguished.

SECTION 8. The fee described by Section two shall be of ten-year duration from the date this legislation takes effect. This fee may continue for additional five-year periods upon a majority vote at Town Meeting reauthorizing the fee. The fee described by Section two 1) may be decreased or increased, 2) the threshold transfer consideration amount may be revised, or 3) the fee may be eliminated by a two-thirds vote of Town Meeting. In the event that Town Meeting does not renew the fee at the ten-year anniversary, or any subsequent five year anniversary, or Town Meeting votes to eliminate the fee, the balance of any fees previously collected shall be used to satisfy any outstanding liabilities or obligations incurred by the Town of Chatham or the Housing Fund as a result of imposition of the fee, and the remainder may be expended without further appropriation at the direction of the Select Board for affordable or attainable housing purposes. In the event that the liabilities and obligations of the Town of Chatham or the Housing Fund exceed the amounts transferred to the Town, the fee shall remain in full force and effect until such liabilities and obligations have been satisfied.

SECTION 9. The provisions of this act are severable, and if any provision hereof, including without limitation any exemption from the fee imposed hereby, shall be held invalid in any circumstances such invalidity shall not affect any other provisions or circumstances. This act shall be construed in all respects so as to meet all constitutional requirements. In carrying out the purposes

and provisions of this act, all steps shall be taken which are necessary to meet constitutional requirements whether or not such steps are required by statute.

SECTION 10. If the Town has determined that a fee is due by asserting the application of the evasion of fee doctrine described in Section six (b), then the purchaser shall have the burden of demonstrating by clear and convincing evidence as determined by the Town that the transfer, or series of transfers, possessed both: (i) a valid, good faith business purpose other than avoidance of the fee set forth in Section two and (ii) economic substance apart from the asserted fee avoidance benefit. In all such cases, the purchaser shall also have the burden of demonstrating by clear and convincing evidence as determined by the Town that the asserted non-fee-avoidance business purpose is commensurate with the amount of the fee pursuant to Section two to be thereby avoided.

SECTION 11. This act shall take effect ninety (90) days following the date of passage.

Or take any other action in relation thereto.
(Select Board)

Motion: Jeffrey Dykens, Select Board, moved that the Town vote to authorize the Select Board to petition the General Court for special legislation to impose a fee equal to one half per cent (1/2%) of the purchase price paid upon the transfer of any interest in real property situated in the Town of Chatham for consideration of two million dollars (\$2,000,000) or more, as specified in Article 21.

Explanation: This Real Property Transfer Fee would provide an additional revenue source for the creation of Affordable and Attainable Housing in the Town. Though we have a dedicated source for the creation of Affordable Housing, the Town does not currently have a dedicated source of funding for much needed Attainable Housing, this fee would provide that funding. Affordable

Housing Trust Funds appropriated from Community Preservation Act Funds can only be used for Affordable Housing Projects up to 100% Area Median Income (AMI). The additional funds to be generated by the proposed transfer fee would allow the Affordable Housing Trust and/or the proposed Chatham Housing Trust to fund Attainable Housing Projects up to 200% AMI. For FY2020 the 100% Area Median Income in Barnstable County for a family of four is \$96,600 and the 200% Area Median Income for a family of four is \$193,200. As noted in the proposed special legislation, the Real Property Transfer fee is equal to one-half percent (1/2%) of the purchase price paid upon the transfer of any real property interest for consideration of two million dollars (\$2,000,000) or more, and the fee shall be paid by, and be the liability of the purchaser. Certain transfers would be exempt from this requirement including intra-family transfers. This fee shall be a ten-year duration from the date this legislation takes effect and may continue for additional five-year periods upon a majority vote at Town Meeting (re-authorization of the fee). The fee may be decreased or increased, the qualifying threshold transfer amount may be revised, or the fee may be eliminated by a two-thirds (2/3rds) vote of Town Meeting. Special legislation is needed for the Town to effectuate this new fee.

Select Board Recommendation:
Approve 4-1-0
Finance Committee Recommendation:
Approve 6-2-0

VOTE: Voice. "In my opinion, the Ayes have it by a Substantial Majority", declared the Moderator.

At 5:30 p.m., the Moderator entertained a motion to recess and resume this meeting on Sunday, June 13th at 1:00 p.m.

VOTE TO RECESS: Show of Cards. "The Majority is in Favor", declared the Moderator.

Annual Town Meeting – 2nd Day – Sunday, June 13, 2021 – 1:00 P.M.

Moderator William G. Litchfield Opened this Annual Town Meeting at 1:00 p.m. There were 210 voters present, far exceeding the quorum of 100 voters.

Members of the CERT Team (Community Emergency Response Team) Victoria Chane, Warren Chane, Joanna Danias, Michael Kondraki, David Miller, Patricia O'Reilly, Timothy Scherzo, and Jane Sullivan were on hand to assist with COVID-19 safety protocols.

Also present to check in our voters were the following Election Officials: Diane

Rowlings, Jennifer Smith, Melanie Taylor, and Assistant Town Clerk Paula Tobin. Louise Redfield served as the Head Teller.

Moderator administered the Oath of Office to the Volunteer Tellers for this afternoon: Kristin Andres, Bruce Beane, Peter Connick, Louise Redfield, and Deborah Walther.

Article 22 - Home Rule Petition for the Use of Community Preservation Act (CPA) Funds for Affordable and Attainable Housing up to 200% Area Median Income (AMI)

To see if the Town will vote to authorize the Select Board to petition the General Court for special legislation authorizing the use of Community Preservation Funds for BOTH Affordable and Attainable Housing for persons and families whose annual income is less than 200% Area Median Income (AMI), in substantially the following form:

AN ACT FACILITATING THE APPROPRIATION AND EXPENDITURE OF COMMUNITY PRESERVATION FUNDS FOR COMMUNITY HOUSING PURPOSES IN THE TOWN OF CHATHAM

Section 1: Notwithstanding the definition of “Moderate income housing” set forth in the fifteenth paragraph of Section 2 of Chapter 44B of the Massachusetts General Laws, the Town of Chatham, upon recommendation of its Community Preservation Committee, may appropriate and expend Community Preservation funds for purposes of community housing for those persons and families whose annual income is less than 200 per cent of the areawide median income.

Section 2: This Act shall take effect upon passage.

Or take any other action in relation thereto.
(Select Board)

Motion: Dean Nicastro, Select Board, moved that the Town vote to authorize the Select Board to petition the General Court for special legislation authorizing the use of Community Preservation Funds for BOTH Affordable and Attainable Housing for persons and families whose annual income is less than 200% Area Median Income (AMI).

Explanation: The Town of Chatham is in need of both Affordable (up to 100% AMI) and Attainable (up to 200% AMI) Housing. For FY2020 the 100% Area Median Income in Barnstable County for a family of four is \$96,600 and the 200% Area Median Income for a family of four is \$193,200. The current CPA Statute only allows CPA funds to be used to fund projects for persons and families whose annual income is less than 100% AMI. An authorization of CPA Funds used for efforts to create housing for persons and families within the 200% AMI income limit would help the Town of Chatham create both types of housing opportunities to help keep our generational, young and working families in Chatham. Special legislation is needed for the Town to effectuate this change.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 9-0-0

VOTE: Voice. So voted.

At this point, the Moderator entertained a motion to take Article 64 out of order.

VOTE TO TAKE ARTICLE 64 OUT OF ORDER:

Voice. So voted.

Article 64 - Petitioned Article – Declare 127 Old Harbor Road Surplus, Contribute to Affordable/Attainable Housing Inventory and Appropriate Funds to Make Habitable

To see if the Town will vote to declare the property at 127 Old Harbor Road as

surplus to its needs, and direct the Select Board to contribute 127 Old Harbor Road to the Town’s attainable of Affordable housing inventory; and further, vote to raise and appropriate and/or transfer from available funds such sums of money as it deems necessary for making repairs and site improvements to 127 Old Harbor Road in order to make the structure safe and available for habitation as a contributing asset of Chatham’s attainable and Affordable housing plan, and authorize the Select Board to take any action necessary to carry out the provisions of this article. (Petitioner)

Motion: Petitioner Karolyn McClellan moved that the Town vote to declare the property at 127 Old Harbor Road as surplus to its needs, and direct the Select Board to contribute 127 Old Harbor Road to the Town’s attainable of Affordable housing inventory; and further, vote to raise and appropriate and/or transfer from available funds such sums of money as it deems necessary for making repairs and site improvements to 127 Old Harbor Road in order to make the structure safe and available for habitation as a contributing asset of Chatham’s attainable and Affordable housing plan, and authorize the Select Board to take any action necessary to carry out the provisions of this article.

Explanation: No explanation provided by petitioner.

Select Board Recommendation:

Approve 2-3-0

Finance Committee Recommendation:

Approve 4-3-0

Vote Required: Two-Thirds Majority

VOTE: Voice. So Voted.

Article 23 - Capital – Wastewater Project Expansion/Borrowing

To see if the Town will vote to appropriate \$7,000,000 for paying costs of the design, renovation, and construction of various projects involving wastewater collection facilities and systems, including facilities for surface water nutrient management, including land acquisition costs, property damage claims and all other costs incidental and related thereto; to determine whether this appropriation shall be raised by taxation, borrowing or otherwise; or to take any other action relative thereto provided, however, that the borrowing authorized hereunder is contingent upon passage of a so called debt exclusion referendum vote pursuant to G.L. c.59, §21C (Proposition 2 ½).

(Select Board)

Motion: Shareen Davis, Chair, Select Board, moved that the sum of \$7,000,000 is hereby appropriated for the purpose of paying costs of design, renovation, and construction of various projects involving wastewater collection facilities, including land acquisition costs, property damage claims and facilities for surface water nutrient management, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is hereby authorized to borrow said amount under and pursuant to Chapter 44 Section 7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; provided however that borrowing authorized hereunder is contingent upon passage of a so called debt exclusion referendum vote pursuant to Chapter 59, Section 21C of the General Laws (Proposition 2 ½), and further, that the Select Board is authorized to apply for and accept any grants or contributions that may be available toward the cost of said project from the Federal Government, the Commonwealth of Massachusetts or otherwise. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Explanation: As implementation of the Comprehensive Wastewater Management Plan (CWMP) continues with expansions of sewers these expansions sometimes impact existing infrastructure. One piece of impacted infrastructure is the Queen Anne Pump Station, part of the original collection constructed in the early 70’s.

The proposed Chatham Queen Anne Pump Station Upgrade Project – 2021 focuses on the upgrade and capacity expansion of the existing pumping station to support the Town’s ongoing CWMP implementation. This will include a complete reconstruction of the existing pumping station, electrical systems, emergency generator, and SCADA communication.

Funds are also sought for the potential construction of additional wastewater pump stations as part of sewer expansions. Additional pump stations are contemplated for the Ellis/Smith St, Independence Lane, and Pond View Lane/Wood Carver Knoll neighborhoods.

Funds are also sought for radio upgrades at sewer and water pumping stations as the manufacturer of the existing radios has discontinued their production.

The Queen Anne Pump Station Project has been submitted to State Revolving Fund (SRF) for funding on the 2021 Intended Use Plan (IUP) guaranteeing low interest loan funding and eligibility for 0% interest funding.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

Vote Required: Two-Thirds Majority

VOTE: Voice. So Voted Unanimously.

Article 24 - Capital – Stormwater Project/Borrowing

To see if the Town will vote to appropriate \$4,500,000 for paying costs of the design, renovation, and construction of various projects involving stormwater collection facilities and systems, including facilities for surface water nutrient management, including land acquisition costs, property damage claims and all other costs incidental and related thereto; to determine whether this appropriation shall be raised by taxation, borrowing or otherwise; or to take any other action relative thereto provided, however, that the borrowing authorized hereunder is contingent upon passage of a so called debt exclusion referendum vote pursuant to G.L. c.59, §21C (Proposition 2 ½).

(Select Board)

Motion: Cory Metters, Select Board, moved that the sum of \$4,500,000 is hereby appropriated for the purpose of paying costs of design, renovation, and construction of various projects involving stormwater collection facilities, including land acquisition costs, property damage claims and facilities for surface water nutrient management, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is hereby authorized to borrow said amount under and pursuant to Chapter 44 Section 7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; provided however that borrowing authorized hereunder is contingent upon passage of a so called debt exclusion referendum vote pursuant to Chapter 59, Section 21C of the General Laws (Proposition 2 ½), and further, that the Select Board is authorized to apply for and accept any grants or contributions

that may be available toward the cost of said project from the Federal Government, the Commonwealth of Massachusetts or otherwise. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Explanation: “Chatham Stormwater Improvements Project – 2021” focuses on three project areas: Stony Hill/Crowell Road; Main St./Town Offices Parking Lot; and Municipal Fish Pier/Shore Road.

The Stony Hill/Crowell Road Project includes Phase II stormwater infrastructure improvements along portions of Crowell Rd., Tip Cart Lane, Barcliff Ave, and at the DPW Facility. The work is designed to address flooding on Crowell Road from existing under-sized infrastructure. New infrastructure will reduce the level of sediments, carrying associated pollutants, that is carried by stormwater to discharge in the upper reaches of Frost Fish Creek.

The Main St./Town Offices Project is part of the larger Main St. Sewer Replacement and Reconstruction Project being funded through the State Revolving Fund (SRF). Portions of Main St. in the downtown and the parking lot at the Town Offices comprises a significant portion of the area contributing stormwater discharge to Oyster Pond. The majority of parking lot runoff will be directed to oil/grit separators and infiltration structures, designed to minimize sediments and associated contaminants. Some runoff will be directed to a rain garden to remove sediments and nutrients while serving as a site amenity. Town Office Building gutters and basement sump pumps will be removed from the stormwater system and infiltrated on-site. Overall, these changes will cleanup and reduce the amount of stormwater runoff reaching Oyster Pond.

Stormwater runoff from parking lots at the Municipal Fish Pier, and a portion of Shore Rd., discharge directly to the waters of Chatham Harbor. This project will design and construct stormwater improvements in the parking lots before repaving following installation of the new underground fuel tanks, and along a portion of Shore Road, to reduce the volume of runoff and associated contaminants that enter Chatham Harbor. The proposed work was identified in the 2016 Overall Site Assessment and Facility

Conditions Report, Town of Chatham Municipal (Town) Fish Pier, by Pare Corp.

These projects are components of the Town’s MS4 (Municipal Separate Stormwater System) permit issued by MADEP and USEPA. The MS4 program mandates municipalities remediate untreated stormwater discharges to “waters of the United States” with special attention to stormwater discharges to water bodies having TMDLs (Total Maximum Daily Loads) as is the case for Chatham where nutrients have been identified as a significant issue.

Chatham Stormwater Improvements Project – 2021 was listed on the State Revolving Fund’s (SRF) 2020 Draft Intended Use Plan (IUP) for low interest loan funding (SRF ID 4615). Due to the impacts of COVID-19 on the 2020 ATM resulting in a delay in obtaining local funding the project was withdrawn and re-submitted for listing on the 2021 IUP. The Project is listed on the 2021 IUP for low-interest loan funding (SRF ID 6772).

Funds in this Article will also support correcting the current flooding situation on Main St. in the vicinity of the former Eldredge Garage property. Investigation failed to find a definitive reason for failure of the previously functioning system. New underground leaching structures will be installed to alleviate flooding on Main St.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

Vote Required: Two-Thirds Majority

VOTE: Voice. So Voted Unanimously.

Article 25 - Water Capital – Water Mains

To see if the Town will vote to appropriate and transfer from available funds of the Water Department the sum of \$500,000 for design and construction of replacement water mains and for all costs incidental and related thereto. (Select Board)

Motion: Dean Nicastro, Select Board, moved that the Town appropriate \$500,000 for the purpose of financing the design and construction of replacement water mains and for all costs incidental and related thereto and to meet this appropriation, that it transfer from available funds of the Water Department (water revenues/user fees) the sum of \$500,000.

Explanation: The replacement of old, unlined, or under-sized water mains and the public portion of water services connected to these water mains will improve the quality of water to customers who have these pipes

delivering water to them. Smaller water mains and the water services were installed using pipes made from lead, steel, or copper that leach into the water; and unlined water mains leach iron into the water. Replacement of these pipes will also conserve water by preventing wasting of water through possible leaks from old pipes. Undersized water mains will be replaced with a water main of a minimum diameter of eight inches to improve the flow of water for fire protection. The last funding approval for replacement of water mains was June 2020 and in 2018/29 there were eleven (11) significant waterline breaks (not including any service breaks) and 2019/20 the department experienced three (3) water main breaks.

There is a balance of \$786,917.09 in the water fund available for proposed Water Capital Articles 25-27, should all receive favorable votes at Town Meeting the remaining balance will be \$61,917.09.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

VOTE: Voice. So Voted Unanimously.

Article 26 - Water Capital – Training Field Wells 5 & 8 Study

To see if the Town will vote to appropriate a sum of \$75,000 for the Training Field Wells 5 & 8 Iron & Manganese Study and for all costs incidental and related thereto, and to determine whether this appropriation shall be raised by borrowing or otherwise.

(Select Board)

Motion: Jeffrey Dykens, Select Board, moved that the Town appropriate \$75,000 for Training Field Wells 5 & 8 Iron & Manganese Study and for all costs incidental and related thereto and to meet this appropriation, transfer from available funds of the Water Department (water revenue/user fees) the sum of \$75,000.

Explanation: The Training Field well site is starting to show signs of increased level of iron and manganese. As such, it is recommended that a study occur to determine a course of action (necessity) and timeline of the future construction of a water treatment/ filter plant before maximum levels of contaminants are reached.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

VOTE: Voice. So Voted Unanimously.

Article 27 - Water Capital – Wells 10 & 11 Completion & Well Blending

To see if the Town will vote to appropriate a sum of \$150,000 for Design and Engineering costs for the completion and well blending for Wells 10 & 11 and for all costs incidental and related thereto, and to determine whether this appropriation shall be raised by borrowing or otherwise. (Select Board)

Motion: Dean Nicastro, Select Board, moved that the Town appropriate \$150,000 for Design and Engineering costs for the completion and well blending for Wells 10 & 11 and for all costs incidental and related thereto; that to meet this appropriation, transfer from available funds of the Water Department (water revenues/user fees) the sum of \$150,000.

Explanation: In 2010, the design for a new chemical feed building at Wells 10 & 11 was 95% complete, and portions of the wells, screenings and casings were installed. The project was halted due to discovery of contaminants, which have now cleared. A prolonged pumping test was completed in 2018 which identified the possibility of blending the water rather than construction of a separate water treatment plant. This article requests funds for Design and Engineering which would identify and recommend the preferred option to move forward. It is expected that an article for construction would be presented at the Annual Town Meeting in 2022.

This project is important as the severe drought of last summer resulted in every well running 17-20 hours per day; and two wells shut down on a few occasions. Based on the water usage, it appears more people stay longer in Town which is stressing our capacity to meet demand. Bringing Wells #10 & 11 on-line will help meet this demand and not leave us in a critical situation should one or more pieces of equipment fail during the summer months.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

VOTE: Voice. So Voted Unanimously.

Article 28 - Childcare Voucher Program

To see if the Town will vote to raise and appropriate the sum of \$75,000 to fund the Chatham Childcare Voucher Program. (Select Board)

Motion: Cory Metters, Clerk, Select Board, moved that the Town appropriate the sum of \$75,000 to fund the Chatham Childcare Voucher Program, and for all costs incidental and related thereto, and to raise said through the tax rate.

Explanation: This article seeks funds for the Chatham Childcare Voucher Program, currently administrated by a third party (presently Monomoy Community Services). Funding approved for FY 2021 of \$75,000 in total under Article 16 (\$0 in the Human Services budget) increased funding for the program to assist and support a greater number of families with young children in Chatham. Childcare availability was disrupted due to the COVID-19 pandemic. At the time of this explanation, 33 children in 21 households have benefited with the last quarter of the fiscal year remaining. This Article (28) level funds the program and would ensure the continued ability to provide year-round, pandemic and post-pandemic, assistance for families living and working in Chatham. www.chatham-ma.gov/sites/g/files/vyhllif2926ff/uploads/ccvp_fy21_packet_with_notice_6-16-20__0.pdf

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

VOTE: CONSENT CALENDAR

Article 29 - Capital - Dredging

To see if the Town will vote to raise and appropriate and/or transfer from Free Cash \$300,000 for the purpose of paying costs related to dredging within Chatham's waterways including costs for engineering, permitting, and construction, including all costs incidental and related thereto.

(Select Board)

Motion: Shareen Davis, Chair, Select Board, moved that the Town appropriate the sum of \$300,000 for the purpose of paying costs related to dredging within Chatham's waterways including costs for engineering, permitting, and construction, including all costs incidental and related thereto; and to meet this appropriation transfer \$300,000 from Free Cash.

Explanation: Maintaining safe navigable channels is critically important to preserve Chatham's maritime interests. These channels service Chatham's commercial fishing fleet, the largest on Cape Cod, Coast Guard search and rescue operations, and thousands of local and visiting recreational boaters. Ongoing changes to the eastern barrier beaches and inlets have intensified shoaling and sediment movement in Chatham Harbor and, more alarmingly, at the entrance to Stage Harbor.

Stage Harbor has historically been available to mariners seeking an alternative port when conditions make accessing Chatham Harbor or crossing the outer

bars difficult. In addition, Stage Harbor is home to over 1,300 moorings and slips, 3 of Chatham's 5 marinas, multiple public launching ramps, the Old Mill Boat Yard Harbormaster Facility, and recently improved fisheries offloading facilities at 90 Bridge St. and Trap Dock. Shoaling at the entrance to Stage Harbor has substantially increased threatening safe, viable navigation into this important deep-water harbor. This article will augment the Town's dredging account to provide maintenance dredging services from federal, county, and/or private sources as may be available. The balance of Free Cash after approving this article is \$1,419,249.72.

Select Board Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 8-0-0

VOTE: Voice. So Voted Unanimously.

Article 30 - Other Post-Employment Benefits (OPEB) Liability Trust Fund Appropriation

To see if the Town will vote to transfer from overlay surplus the sum of \$150,000 for the purpose of funding the Other Post-Employment Benefits (OPEB) Liability Trust Fund. (Select Board)

Motion: Jeffrey Dykens, Select Board, moved that the Town vote to transfer the sum of \$150,000 from overlay surplus for the purpose of funding the Other Post-Employment Benefits Liability Trust Fund.

Explanation: The Town established the OPEB Liability Trust Fund in 2012 in compliance with General Accounting Standards Board ("GASB") Statements 74 and 75 (replaces GASB 43 and 45) and MGL Chapter 32B, §20. Such is the mechanism to fund future financial obligations for health insurance benefits, other than pensions, for eligible retired employees of the Town. The Town's overall unfunded liability as of June 2020 was \$18,586,638 and the Plan Fiduciary Net Position was \$2,285,066 as of June 2020. The OPEB Trustees recommend funding this liability within fifteen (15) years, this article along with the repurposed Landbank surcharge of 1.5% (of 3% expiring on January 1, 2020) as adopted by ATM May 2019 and anticipated (long-term) investment rate (4%) achieves this goal. Overlay surplus is an available fund and will have no impact on the tax rate; Funding the OPEB Liability is an action which is viewed positively by Bond Rating Agencies. The Town's OPEB Trustees voted unanimously to support this action.

Select Board Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 8-0-0

VOTE: CONSENT CALENDAR

Article 31 - FY2022 Community Preservation Committee Administrative Budget

To see if the Town will vote to appropriate and transfer from the Community Preservation Fund Revenues in accordance with the provisions of MGL, Ch. 44B, §5, the sum of \$15,000 for the purpose of funding administration associated with the Community Preservation Act, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee. (Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer from Community Preservation Fund Revenues in accordance with the provisions of MGL Ch. 44B, §5, \$15,000 for the purpose of funding administrative costs associated with the Community Preservation Act, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: The Community Preservation Act allows Town Meeting to appropriate up to 5% of estimated revenues for the Community Preservation Committee to carry out its statutory duties. The CPA generates approximately \$1.2M per year; \$1,050,000 from the 3% surcharge and matching funds from the state; estimated at 15% (or \$250,000) for FY2022. This year \$15,000 is being requested for clerical expenses, appraisals, consulting, and legal services.

Community Preservation Committee Recommendation:
Approve 9-0-0
Select Board Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 8-0-0

VOTE: CONSENT CALENDAR

Article 32 - FY2021 Community Preservation Fund Appropriations

To see if the Town will vote to appropriate and transfer, pursuant to the provisions of MGL Ch. 44B, §6 to Reserve from the Community Preservation Fund Estimated Revenues the following amounts:

\$ 140,000 for Open Space/Recreation Purposes
 \$ 140,000 for Historic Purposes
 \$ 140,000 for Community Housing Purposes
Total Reserves of \$420,000
 (Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town appropriate and transfer, pursuant to the provisions of MGL Ch. 44B, §6 to Reserve from the Community Preservation Estimated Revenues the following amounts:

Open Space	\$140,000
Historic Resources	\$140,000
Community Housing	\$140,000
Total Reserves	\$420,000

Explanation: The Community Preservation Act requires that each year 10% of estimated revenue be reserved or expended for each of the following categories: Open Space, Community Housing, and Historic Resources. This article fulfills that requirement. In subsequent articles, the motions presented transfer these funds out of these reserves to fund the projects. If one or more of the articles does not receive Town Meeting approval, the funding remains in the reserve accounts per the statutory requirement.

Community Preservation Committee Recommendation:
Approve 9-0-0
Select Board Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 8-0-0

VOTE: CONSENT CALENDAR

Article 33 - Community Preservation – Affordable Housing Coordinator

To see if the Town will vote to appropriate and transfer from the Community Preservation Estimated Revenues in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$30,000 for the purpose of funding a contract with an Affordable Housing Coordinator, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee. (Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Estimated Revenues in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$30,000 for the purpose of funding a contract with an Affordable Housing Coordinator, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: In order to advance affordable housing initiatives in Town, enhance the capability of the Chatham Community Housing Partnership (previously known as the Affordable Housing Committee), and forward the goals of the Local Comprehensive Plan, the expertise of a housing specialist was recognized as a need. A contract was awarded in December 2018 to the Community Development Partnership (CDP) and in June 2020 the contract was again awarded the CDP. The Town is requesting \$30,000 to continue this contract with the CDP. The Housing Coordinator supports services for housing-related programs, and affordable housing initiatives such as the most recent Emergency Rental Assistance program created in response to the COVID-19 pandemic. The Housing Coordinator works with the Chatham Housing Authority, Monomoy Community Services and Housing Assistance Corporation to ensure residents are receiving the necessary assistance. The efforts of the Coordinator have been instrumental in outreach and support to Chatham residents and in moving housing solutions forward in Chatham.

Community Preservation Committee Recommendation: Approve 9-0-0
Select Board Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: CONSENT CALENDAR

Article 34 - Community Preservation – Feasibility Study for Housing

To see if the Town will vote to appropriate and transfer from the Community Preservation Housing Reserves in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$50,000 for the purpose of funding a Feasibility Study to Develop Housing, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Housing Reserves in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$50,000 for the purpose of funding a Feasibility Study to Develop Housing, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: The Affordable Housing Trust is considering the purchase of property or using Town-owned property for affordable and attainable housing. The first step to create housing on a property is to conduct a feasibility study to determine if any potential development hurdles exist and the number of units that property can support for housing. The Select Board has identified affordable and attainable housing as a top priority.

Community Preservation Committee Recommendation: Approve 9-0-0
Select Board Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: CONSENT CALENDAR

Article 35 - Community Preservation – Affordable Housing Trust Fund

To see if the Town will vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance \$1,000,000 in accordance with the provisions of MGL Ch. 44B, §5, for the purpose of funding the Affordable Housing Trust Fund, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer \$1,000,000 from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, for the purpose of funding the Affordable Housing Trust fund, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: The Affordable Housing Trust Fund (AHTF) was created by Town Meeting in 2006 and is administered by the Select Board and two appointed trustees. This request would add to the AHTF balance, which allows the Town to respond to opportunities in the housing market in a time-sensitive and efficient manner, not having to wait for a future Town Meeting for approval. The AHTF, at the time of this writing, is currently in the process of reviewing privately owned parcels to consider for purchase to begin the process to create much needed community housing. This past year, the AHTF funded an Emergency Rental Assistance Program in the amount of \$150,000 to assist families that have been financially impacted by the pandemic. The balance in the AHTF is \$1,708,275 as of March 31, 2021.

Community Preservation Committee Recommendation: Approve 9-0-0
Select Board Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: CONSENT CALENDAR

Article 36 - Community Preservation – Habitat for Humanity

To see if the Town will vote to appropriate and transfer from the Community Preservation Housing Reserves in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$90,000 for the purpose of funding Habitat for Humanity housing project at 11 George Ryder Rd South, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Housing Reserves in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$90,000 for the purpose of funding the Habitat for Humanity housing project at 11 George Ryder Rd South, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: Funds approved under this article will assist with the creation of two affordable home ownership units on property located at 11 George Ryder Rd South. Habitat for Humanity has been selected as the builder of two homes, a 2-bedroom ranch and a 3-bedroom Cape. The cost of the project is estimated at \$622,201, which includes this appropriation from Community Preservation funds.

Community Preservation Committee Recommendation: Approve 9-0-0
Select Board Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: CONSENT CALENDAR

Article 37 - Community Preservation – Town Clock

To see if the Town will vote to appropriate and transfer from the Community Preservation Historic Reserves in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$19,700 for the purpose of funding the Town Clock Restoration, including

necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Historic Reserves in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$19,700 for the purpose of funding the Town Clock Restoration, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: The 1849 clock in the steeple of the First United Methodist Church was donated to the Town in 1910. The face and hands of the "Town Clock" are in need of restoration. The eight (8) hands will be removed, cleaned, primed, and finished with a layer of gold leaf and reinstalled on the four (4) clock faces which will have been sanded and painted as part of the restoration.

Community Preservation Committee

Recommendation: Approve 9-0-0

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

VOTE: CONSENT CALENDAR

Article 38 - Community Preservation – Town Clerk Archives

To see if the Town will vote to appropriate and transfer from the Community Preservation Historic Reserves in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$135,600 for the purpose of funding the Preservation of the older Town Vital Records, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Historic Reserves in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$135,600 for the purpose of funding the Preservation of the older Vital Records of the Town of Chatham including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: Vital Records created and maintained by the Town Clerk contain the

history of our residents. The records include Birth, Death and Marriage information and need to be protected. This request would complete the restoration/preservation of the oldest records as well as provide a secure storage area in the vault located in the Town Clerk's office. New vault shelving would comply with State guidelines for storage of records, increase capacity and ease of access to the records. The vital records would be copied to microfilm and CDs will be provided to limit the need to physically handle the oldest records.

Community Preservation Committee

Recommendation: Approve 8-0-1

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

VOTE: CONSENT CALENDAR

Article 39 - Community Preservation – Atwood House Roof

To see if the Town will vote to appropriate and transfer from the Community Preservation Estimated Revenues \$41,225 in accordance with the provisions of MGL Ch. 44B, §5, for the purpose of funding the Rehabilitation/Restoration of the Roofs on the three Atwood Museum buildings including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Estimated Revenues \$41,225 in accordance with the provisions of MGL Ch. 44B, §5, for the purpose of funding the Rehabilitation/Restoration of the Roofs on the three Atwood Museum buildings including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: This article would provide funds for the restoration and rehabilitation of the roofs on three (3) buildings that comprise the Atwood House Museum. The Old Atwood House is a sea captain's house and was built in the 1750's. The Mural Barn features works that display community members and social life of Chatham in the 1930s and 40s. Other exhibits include a Fishing Gallery, Then and Now photography from the 1920s, shells, carved birds, shipwrecks and Coast Guard history, nautical charts and more. The restoration and rehabilitation of the roofs will preserve the historic character and physical integrity of the buildings.

Community Preservation Committee

Recommendation: Approve 9-0-0

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

VOTE: CONSENT CALENDAR

Article 40 - Community Preservation – Nickerson Archaeological Dig

To see if the Town will vote to appropriate and transfer from the Community Preservation Historic Preservation Estimated Revenues in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$31,000 for the purpose of funding the Nickerson Homesite Archaeological Dig Analysis including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Historic Preservation Estimated Revenues in accordance with the provisions of MGL Ch. 44B, §5, \$31,000 for the purpose of funding the Nickerson Homesite Archaeological Dig Analysis including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: This article will provide funds for laboratory analysis of the materials from the excavation of the c.1664 homestead of William and Anne Busby Nickerson, Chatham's first English settlers. The dig began in June 2016 with test pits and continued over several years; the archaeological team located the remains of the hearth as well as the outline of the house as well as many artifacts. This project would provide analysis that would broaden the understanding of the natural environment of the 17th century. The funds are also needed for conservation of the metal and copper objects found at the dig; in particular those found at the iron smelting operations on the site.

Community Preservation Committee

Recommendation: Approve 9-0-0

Select Board Recommendation:

Approve 4-1-0

Finance Committee Recommendation:

Approve 7-1-0

VOTE: Voice. "So Voted by a Very Substantial Majority", declared the Moderator.

Article 41 - Community Preservation – US Coast Guard Boat House

To see if the Town will vote to appropriate and transfer from the Community Preservation Estimated Revenues in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$243,250 for the purpose of funding the Preservation of the US Coast Guard Boathouse including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Estimated Revenues in accordance with the provisions of MGL Ch. 44B, §5, \$243,250 for the purpose of funding the Preservation of the US Coast Guard Boathouse including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: In 2009, David Doherty rescued the USCG Chatham Boathouse (longtime home of the iconic USCG 36500 rescue boat) from demolition. Mr. Doherty acquired the boathouse and having exhausted all possibilities of relocating the boathouse in Chatham, he, with the assistance of summer resident Jay Cashman, barged the 50,000-pound boathouse to Mr. Cashman’s boatyard in Quincy for safekeeping. The Boathouse subsequently was located in Hull and in late 2020 when the boathouse was offered for sale by a private party Mr. Doherty re-acquired it. Mr. Doherty has offered the boathouse to the Town and a donation agreement has been executed. This article seeks \$243,250 from available Community Preservation Act funds to transport this historic boathouse back to Stage Harbor and preserve it for repurposing as the Town’s shellfish upwelling facility at 90 Bridge Street.

Community Preservation Committee Recommendation: Approve 7-0-0
Select Board Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 7-0-1

VOTE: Voice. “So Voted by a Very Substantial Majority”, declared the Moderator.

Article 42 - Community Preservation – Frost Fish Salt Marsh Restoration

To see if the Town will vote to appropriate

and transfer from the Community Preservation Open Space Reserve in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$75,000 for the purpose of funding a hydraulic and water quality modeling study of Frost Fish Creek necessary for the restoration of the creek, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Open Space Reserve in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$75,000 for the purpose of funding a hydraulic and water quality modeling study of Frost Fish Creek necessary for the restoration of the creek including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: The Chatham Conservation Foundation (CCF) is requesting funds to assist with the restoration and preservation of Frost Fish Creek Salt Marsh, an area of approximately 90 acres of salt marsh. These funds would further the study conducted (and financed) by the Association to Preserve Cape Cod (APCC) in 2018 which indicated multiple tidal restrictions and recommended further study to plan for preserving the health of the marsh. Preservation of Frost Fish Creek will then be able to encompass a desired combination of the following: improved water quality, salt marsh restoration, reestablishment of fish passage and potential for salt marsh migration. CCF will contribute \$5,000 toward this phase of the project and grants will be sought for future improvements. The Pleasant Bay Alliance and APCC support this project.

Community Preservation Committee Recommendation: Approve 9-0-0
Select Board Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: Voice. “So Voted Unanimously”, declared the Moderator.

Article 43 - Community Preservation - Revolutionary War Memorial

To see if the Town will vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$10,000 for the purpose of funding a Revolutionary War Memorial

including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.
(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$10,000 for the purpose of funding a Revolutionary War Memorial including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: The Revolutionary War Monument would consist of a large stone with a rectangular or square bronze plaque insert and would be placed at the Benjamin Godfrey Windmill site. The site was chosen as Benjamin Godfrey led the Chatham Military Company in the war; his name as well as other Chatham citizens who fought in the Revolution will be included on the plaque insert.

Community Preservation Committee Recommendation: Approve 9-0-0
Select Board Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: CONSENT CALENDAR

Article 44 - Community Preservation – Pleasant Bay Community Boating Americans with Disabilities Act (ADA) Compliant Dock

To see if the Town will vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$25,000 for the purpose of funding Pleasant Bay Community Boating (PBCB) Accessibility Improvements including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.
(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$25,000 for the purpose of funding Pleasant Bay Community Boating (PBCB) Accessibility Improvements including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: The Pleasant Bay Community Boating (PBCB) organization provides sailing and educational opportunities for children, adults, and seniors of all abilities from Chatham and surrounding Towns. This article requests funds to contribute to the cost of a handicap accessible drop off area, walkway, permanent pier and seasonal gangway and float that will be accessible to all. The total cost for improvements is \$250,000; PBCB has raised approximately \$130,000 and is also requesting funds of \$25,000 each from Orleans, Harwich, and Brewster.

Community Preservation Committee

Recommendation: Approve 9-0-0

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

VOTE: Voice. So Voted Unanimously.

Article 45 - Community Preservation – American with Disabilities Act (ADA) Beach Access

To see if the Town will vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$22,500 for the purpose of funding handicap access features at Town beaches including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$22,500 for the purpose of funding handicap access features at Town beaches including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: The Town has received requests to improve access for the disabled at Town beaches. This application would fund items for Harding’s and Oyster Pond beaches by providing three (3) beach wheelchairs, access mats, benches, and a shed to store the items at Harding’s Beach.

Community Preservation Committee

Recommendation: Approve 9-0-0

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 9-0-0

VOTE: CONSENT CALENDAR

Article 46 - Community Preservation – Sears Park

To see if the Town will vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$24,000 for the purpose of funding Sears Park Improvements including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$24,000 for the purpose of improving Sears Park plantings including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: The small park at the intersection of Seaview and Main Streets is tended by the Garden Club whose members donate time to maintain gardens around Town. This application would fund improvements to make Sears Park a more attractive centerpiece in the heart of downtown. The plan is to remove all plants including the hedges and replace them with mostly native species, as well as a variety of shrubs, hydrangeas, and bulbs. The application also includes a small well for irrigation and benches.

Community Preservation Committee

Recommendation: Approve 9-0-0

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 9-0-0

VOTE: CONSENT CALENDAR

Article 47 - Community Preservation – Jackknife Beach

To see if the Town will vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$50,000 for the purpose of funding a master site plan for Jackknife Harbor Beach including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate

and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$50,000 for the purpose of funding a Master Site Plan for Jackknife Harbor Beach including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: This application seeks funds to develop a Master Site Plan for the improvement to the Jackknife Harbor Beach. This beach is a popular recreational destination for the public to access Pleasant Bay for picnicking, swimming, shellfishing and boating. The Plan will develop recommendations for site improvements for access to the beach and preservation of the resource. This application has received support from the Pleasant Bay Alliance.

Community Preservation Committee

Recommendation: Approve 9-0-0

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 6-3-0

VOTE: Voice. “So Voted by a Substantial Majority”, declared the Moderator.

Article 48 - Community Preservation – Old Mill Boat Yard Access Stairs & Platform

To see if the Town will vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$45,000 for the purpose of funding the installation of access stairs and viewing platform at Old Mill Boat Yard including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$45,000 for the purpose of funding the installation of a viewing platform and access stairs at Old Mill Boat Yard including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: The Old Mill Boat Yard area on Stage Harbor overlooks a prolific shell-fishing area used by recreational shell-fishers. The only access is via deteriorated

stair system at the northern edge of the parking lot. Funds would be used to construct a new (non-slip) stair system with a small platform at the top. The stairs would improve pedestrian access to intertidal flats (“Champlain Flats”) for recreational shell-fishing.

Community Preservation Committee

Recommendation: Approve 9-0-0

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-1

VOTE: CONSENT CALENDAR

Article 49 - Community Preservation – Old Colony Rail Trail Milestone Markers

To see if the Town will vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$2,400 for the purpose of Installing granite mile markers on the Old Colony Rail Trail including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$2,400 for the purpose of Installing granite mile markers on the Old Colony Rail Trail including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: Installation of two (2) granite markers on the Old Colony Rail Trail (OCRT). One marker would be installed at the boundary of Chatham and Harwich, the other marker would at the mid-point (4-mile point) of the OCRT in Chatham. Markers would provide trail users with better orientation to measure distance to point certain, or to provide location in the event of an emergency.

Community Preservation Committee

Recommendation: Approve 9-0-0

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 9-0-0

VOTE: CONSENT CALENDAR

Article 50 - Community Preservation – Old Colony Rail Trail Crossing Lights

To see if the Town will vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$28,000 for the purpose of funding a bike crossing light including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$28,000 for the purpose of funding a bike crossing light including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: Installation of bike crossing warning lights will improve the safety of Chatham residents and visitors who use the Old Colony Rail Trail at the intersection of Old Queen Anne, Stepping Stones and Wilfred Roads. This section of the trail is used extensively between the months of May and October; a count held on a summer day in 2019 recorded a total of 1099 vehicles over a 12- hour period, and 642 bike trail users of which 85% were cyclists. The warning lights are solar powered and are motion or push-button activated.

Community Preservation Committee

Recommendation: Approve 9-0-0

Select Board Recommendation:

Approve 4-0-1

Finance Committee Recommendation:

Approve 7-0-0

VOTE: CONSENT CALENDAR

Article 51 - Community Preservation – Old Colony Rail Trail Feasibility Studies

To see if the Town will vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$25,000 for the purpose of funding Feasibility Studies for Expansion of the OCRT, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate

and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$25,000 for the purpose of funding Feasibility Studies for Expansion of the OCRT including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: The Bikeways Committee, in cooperation with the Chatham Dept. of Public Works (DPW) has requested funding for two (2) feasibility studies for projects in South Chatham. The first project is review of the current ‘share-the-road’ layout on George Ryder Road to Route 28; vs. an alternative route. The feasibility study would identify and suggest solutions to the current layout. The second project would be to evaluate the feasibility and costs associated with construction of an off-road two-way multi-use path on the east side of George Ryder Road. The funds will be used for the feasibility studies only, no funds will go towards construction. By combining these two studies there is cost savings of \$5,000.

Community Preservation Committee

Recommendation: Approve 9-0-0

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 3-6-0

VOTE: Voice. “So Voted by a Substantial Majority”, declared the Moderator.

Article 52 - Community Preservation – Seaside Links Golf Course Invasive Species Removal

To see if the Town will vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$86,000 for the purpose of removal of invasive plant species at Chatham Seaside Links including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$86,000 for the purpose of removal of invasive plant species at Chatham Seaside Links including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: The purpose of this project is to remove the invasive vegetation and replace with native vegetation at the Chatham Seaside Links Golf Course. Removal of invasive species will benefit the Town both environmentally and aesthetically; the golf course is a visually attractive open space near the center of Town.

Community Preservation Committee

Recommendation: Approve 8-1-0

Select Board Recommendation: Approve 5-0-0

Finance Committee Recommendation: Approve 6-3-0

**VOTE: Voice. “So Voted in Favor”,
declared the Moderator.**

**Article 53 - Community Preservation –
Seaside Links Golf Course 7th & 9th Tee**

To see if the Town will vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$8,000 for the purpose of design and engineering for the construction of a Natural Grass tee box for the 7th and 9th tees at the Chatham Seaside Links Golf Course including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Dr. Michael Tompsett, Chairman, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$8,000 for the purpose of design and engineering for the construction of a Natural Grass tee box for the 7th and 9th tees at Chatham Seaside Links Golf Course including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: This article requests funds for design, permitting and construction documents for a new natural grass tee box for the 7th & 9th tees at Seaside Links Golf Course. A new tee box will replace the old and limited tee box as well as replace plastic grass with natural turf, providing a better quality of play.

Community Preservation Committee

Recommendation: Approve 7-1-1

Select Board Recommendation: Approve 5-0-0

Finance Committee Recommendation: Approve 9-0-0

VOTE: Voice. “So Voted by a Substantial Majority”, declared the Moderator.

**Article 54 – Home Rule Petition for
Prevailing Wages Exemption; Recertify
H3581**

To see if the Town will vote to authorize the Select Board to petition the General Court for special legislation seeking the Town’s exemption from complying with sections 26 through 27G of Chapter 149 of the General Laws for projects estimated to cost \$50,000 or less, in substantially the following form:

AN ACT RELATIVE TO THE PREVAILING WAGE IN THE TOWN OF CHATHAM

Section 1. Notwithstanding any general or special law to the contrary, the Town of Chatham shall be exempt from complying with Sections 26 through 27G of Chapter 149 of the General Laws for projects estimated to cost \$50,000 or less.

Section 2. This act shall take effect upon its passage.

Or take any other action in relation thereto.
(Select Board)

Motion: Jeffrey Dykens, Select Board, moved that the Town vote to authorize the Select Board to petition the General Court for special legislation seeking the Town’s exemption from complying with sections 26 through 27G of Chapter 149 of the General Laws for projects estimated to cost \$50,000 or less, as printed in the Warrant for Article 54.

Explanation: This article had been approved at the 2015 Annual Town Meeting (Article 38) and the 2017 ATM (Article 9) and recommended unanimously by both the Select Board and Finance Committee. The bill H1676 (formerly H2374 and H3581) remains in Legislative Committee and expires with no action in May 2021. This action will allow us to re-file the legislation.

There have been a number of small capital repairs for which the Town received either no bidders or the bid amounts exceeded project estimates. The purpose of this Home Rule petition is to exempt certain municipal projects, including routine maintenance work and small public works projects estimated to cost \$50,000 or under, from the mandated MA prevailing wage statute which can add a cost premium of approximately 30%. Such change would not remove protections for workers but would allow local contractors more flexibility and opportunity to bid on municipal projects, with less administrative burden. This proposed action will still require proper oversight and accountability.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

VOTE: CONSENT CALENDAR

**Article 55 – General Bylaw Amendment;
Name Change Select Board**

~~Strikethrough~~ indicates language proposed for deletion

Underline indicates language proposed for inclusion

Bold Italicized Words are defined in the existing Bylaw

To see if the Town will vote to amend Chapter 10-1 General Provisions of the Town of Chatham General Bylaws as follows:

To amend section 10-1 B. by substituting the term “Select Board” for “Board of Selectmen” and adding the following: For purposes of these bylaws, the Select Board shall assume and retain the status of the formerly designated Board of Selectmen and shall assume all powers and duties vested in a board of selectmen by general or special law, home rule charter, these bylaws or other applicable authority.

And further, by deleting, in every other instance in which they appear in the General Bylaws, the terms “Board of Selectmen” and “Selectmen” and inserting in their place, the words “Select Board”;

or take any other action relative thereto.

(Select Board)

Motion: Sharen Davis, Chair, Select Board, moved the Town vote to amend its General Bylaws as printed in the warrant for Article 55.

Explanation: Article 68 of the 2019 Annual Town Meeting proposed a non-binding resolution for the Town to petition the General Court of the Commonwealth of Massachusetts for a special act to amend the Town of Chatham Home Rule Charter as adopted at May 11, 1995 Annual Election and amended by Chapter 457, Acts of 2012 and further to amend the Town by-laws by changing the words “Board of Selectmen” wherever they appear, to the words “Select Board.” The article passed by majority vote. On January 13, 2021 Chapter 344 of the Acts of 2020 was approved by the Governor implementing the subject Charter amendments. Passage of this article would effectuate the corresponding changes to the Town’s bylaws upon adoption of the corresponding Home Rule Charter amendments.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 7-1-0

VOTE: Voice. “So Voted by a Substantial Majority”, declared the Moderator.

Article 56 – General Bylaw Amendment; Time of Meetings

~~Strikethrough~~ indicates language proposed for deletion

Underline indicates language proposed for inclusion

Bold Italicized Words are defined in the existing Bylaw

To see if the Town will vote to amend the General Bylaws of the Town in Section 60-2 as follows:

§ 60-2 Time of meetings.

C. The Annual Town Meeting shall begin on the second Monday of May unless the Select Board votes on or before December 31 of the preceding year to establish another date within the month of May, and shall continue, by adjournment from time to time, until disposition has been made of all articles contained in the warrant. (Select Board)

Motion: Cory Metters, Clerk, Select Board, moved that the Town vote to amend its General Bylaws of as printed in the warrant for Article 56.

Explanation: The Chatham 365 Taskforce recommends the Town hold Town Meetings on Saturdays to increase participation in the process by a more diverse representation of the community. This Article will amend the General Bylaws and provide the Select Board the opportunity to set a date for the Annual Town Meeting other than the second Monday of May. If approved, due to the time constraints involved in the general bylaw approval process and required election deadlines, this bylaw will be available for implementation for 2022 Annual Town Meeting (May 2022).

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

VOTE: CONSENT CALENDAR

Article 57 – General Bylaw Amendment; New – Energy Efficiency in Town Procurement of Design Services for Capital Facility Projects

~~Strikethrough~~ indicates language proposed for deletion

Underline indicates language proposed for inclusion

Bold Italicized Words are defined in the existing Bylaw

To see if the Town will vote to amend the General Bylaws by adding a new Chapter ### (Energy Efficiency in Town Procurement of Design Services for Capital Facility Projects), as follows:

Chapter ### - Energy Efficiency in Town Procurement of Design Services for Capital Facility Projects

§###-1. Purpose – The purpose of this bylaw is to mitigate the threat of climate change by reducing greenhouse gas emissions from the Town’s public buildings by evaluating design options for reduced emissions from the first stage of the design process for new public buildings, providing for thorough analysis of the feasibility, cost and impacts of net zero emission designs, and analysis of each element of design which could facilitate reduction in emissions where net zero design is not yet feasible.

§###-2. Definitions - The following, for the purposes of this Chapter of these Bylaws, shall, unless another meaning is clearly apparent for the way in which the word is used, have the following meanings:

ALTERNATIVE DESIGN RECOMMENDATION - Any Design Recommendation other than a Compliant Design Recommendation.

CAPITAL FACILITY PROJECT - Any Capital Facility Project as defined in Section 1 of Chapter 7C of Massachusetts General Laws.

COMPLIANT DESIGN RECOMMENDATION - A Design Recommendation which is fully compliant with both the Efficiency Code and the Zero Code.

DESIGN RECOMMENDATION - Any master plans, studies, cost estimates, programs, drawings, plans or specifications prepared for a Capital Facility Project as part of Design Services as defined herein.

DESIGN SERVICES - Any Design Services as defined in Section 44 of Chapter 7C of Massachusetts General Laws, and which not exempted from the jurisdiction of the State designer selection board pursuant to Section 46(e) of Chapter 7C of Massachusetts General Laws.

ECONOMIC IMPACT - The estimated long-term financial costs and benefits including costs of initial development of the Capital Facility Project and the present value of projected future operating expenses for the Capital Facility Project.

EFFICIENCY CODE - The 2021 International Energy Efficiency Code applicable to non-residential buildings as promulgated and most recently updated by the International Code Council.

EMISSIONS IMPACT - The estimated long-term impact on total emissions of greenhouse gases resulting from development and operation of the Capital Facility Project.

GREENHOUSE GASES - Gases that trap heat in the atmosphere as defined by the United States Environmental Protection Agency including carbon dioxide, methane, nitrous oxide and fluorinated gases.

ZERO CODE - The Zero Code Renewable Energy Appendix to the Efficiency Code as incorporated in Code Change Proposal CE264-19 submitted by the American Institute of Architects or as subsequently adopted and incorporated into the Efficiency Code by the International Code Council.

§###-3. Provisions of Requests for Proposals for Design Services.

a) Economic Impact Evaluation of Design Recommendations - The purpose of this Bylaw is solely to assure that the decision of the Town regarding any future Capital Facility Project is fully informed by the thorough evaluation of alternatives and nothing in this bylaw shall be construed to require the Town to select a Compliant Design Recommendation for any Capital Facility Project. Every request for proposals for Design Services for any Capital Facility Project which is issued by any instrumentality of the Town shall require at least one Compliant Design Recommendation and may at the discretion of the issuing authority request evaluation of an Alternative Design Recommendation, in which case the Design Recommendations shall evaluate the comparative Economic Impacts of the Compliant Design Recommendation and the Alternative Design Recommendation.

b) Emissions Impact Evaluation of Alternative Design Recommendation - In the event that the Design Services include an Alternative Design Recommendation, the Design Recommendations shall evaluate the comparative Emissions Impacts of the Alternative Design Recommendation and the Compliant Design Recommendation together with the relative Economic Impacts and relative Emissions Impacts of each major design element related to energy generation and usage to facilitate assessment of lower-emission alternatives to the Alternative Design Recommendation.

c) Effective Date - This bylaw shall apply to any Request for Proposals issued on or after January 1, 2022.

Or take any other action related thereto.
(Energy Committee)

Motion: Peter Cocolis, Select Board, moved that the Town vote to amend its General Bylaws as printed in the Warrant for Article 57.

Explanation: *This article requires any new construction or addition project done by or for the Town include pricing for a net-zero option so that option's energy and emissions savings can be evaluated for its lifetime cost-effectiveness. There is no obligation in this article that the Town must select the net zero option. This article may increase the design related costs for future projects, though those costs should be small. More importantly, these studies will ensure that future projects have the lowest lifetime costs to build and operate.*

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

VOTE: CONSENT CALENDAR

Article 58 - General Bylaw Amendment; New – Energy Efficiency in Town Procurement of Motor Vehicles

~~Strikethrough~~ indicates language proposed for deletion

Underline indicates language proposed for inclusion

Bold Italicized Words are defined in the existing Bylaw

To see if the Town will vote to amend the General Bylaws by adding a new Chapter ### (Energy Efficiency in Town Procurement of Motor Vehicles), as follows:

Chapter ### - Energy Efficiency in Town Procurement of Motor Vehicles

§###-1. Purpose - The purpose of this bylaw is to mitigate the threat of climate change by reducing greenhouse gas emissions from the Town's motor vehicles by transitioning the Town motor vehicle fleet to zero emission vehicles at the earliest feasible time as Town vehicles are replaced or added.

§###-2. Definitions - The following, for the purposes of this Chapter of these Bylaws, shall, unless another meaning is clearly apparent for the way in which the word is used, have the following meanings:

BATTERY ELECTRIC VEHICLE - A vehicle that draws propulsion energy solely from an on-board electric storage device during operation that is charged from an external source of electricity, as defined in Section 16(a) of Chapter 25A of Massachusetts General Laws.

CONVENTIONAL MOTOR VEHICLE - Any motor vehicle which is not an electric vehicle or fuel cell vehicle.

ELECTRIC VEHICLE - Any battery electric vehicle or plug-in hybrid electric vehicle, as defined in Section 16(a) of Chapter 25A of Massachusetts General Laws.

FUEL CELL VEHICLE - A new qualified fuel cell motor vehicle as defined in sub-section (b)(3) of Section 30B of Title 26 of the United States Code.

LISTED VEHICLE - An electric vehicle or fuel cell vehicle which the Cape Cod Commission has determined (i) is capable of serving particular functions required by a category of municipal user in the normal usage of such motor vehicle and (ii) the total lifetime cost of such electric vehicle or fuel cell vehicle is not likely to materially exceed the total lifetime cost of a conventional motor vehicle.

MATERIALLY EXCEEDS - Exceeds by more than the greater of five per cent or five thousand dollars.

MOTOR VEHICLE - Any vehicle included in the definition of motor vehicles, as defined in Section 1 of Chapter 90 of Massachusetts General Laws.

PLUG-IN HYBRID ELECTRIC VEHICLE - A vehicle with an on-board electric energy storage device that can be recharged from an external source of electricity which also has the capability to run on another fuel, as defined in Section 16(a) of Chapter 25A of Massachusetts General Laws.

TOTAL LIFETIME COST - The total net cost to the Town of a motor vehicle over its expected useful life including the price for purchase or leasing plus the total net cost to the Town of purchasing fuel or other energy and replacement parts, and performance of repairs and maintenance, over the expected useful life of the vehicle.

ZERO EMISSION VEHICLE - A battery electric vehicle or a fuel cell vehicle.

§###-3 - Energy Efficiency Standards for Procurement of Motor Vehicles by Town Departments.

a) Priority for Procurement of Zero Emission Vehicles - Any instrumentality of the Town which intends to procure a motor vehicle by purchase or lease shall select a zero emission vehicle if there is such a listed vehicle and otherwise unless the head of such instrumentality documents in writing that there is no commercially available zero emission vehicle capable of serving the functions required the Town in the normal usage of such motor vehicle or that it is likely that the total lifetime cost of such zero emission vehicle would materially exceed the total lifetime cost of a conventional motor vehicle.

b) Preference for Procurement of Plug-In Hybrid Electric Vehicles - In the event that there is no commercially available zero emission vehicle that would meet

the requirements of sub-section (a), the instrumentality shall procure a plug-in hybrid electric vehicle for such purposes if there is such a list vehicle and otherwise unless the head of such instrumentality documents in writing that there is no commercially available zero emission vehicle capable of serving the functions required by the Town in the normal usage of such motor vehicle or that it is likely that the total lifetime cost of such zero emission vehicle would materially exceed the total lifetime cost of a conventional motor vehicle.

c) Exception for Emergency Procurement of Motor Vehicles - The Town Manager may authorize the purchase of a conventional motor vehicle by an instrumentality of the Town if he or she determines that an emergency exists which requires the immediate purchase of a motor vehicle by the Town and that it is not feasible to complete the procurement of a zero emission vehicle within the time frame required by such emergency.

d) Effective Date - This bylaw shall apply to any procurement which will be completed on or after January 1, 2022.

Or take any other action related thereto.

(Energy Committee)

Motion: Dean Nicastro, Select Board, moved that the Town vote to amend its General Bylaws as printed in the Warrant for Article 58.

Explanation: *This warrant article requires the Town to purchase or lease electric vehicles or a hybrid plug-in whenever possible. There is a provision that would allow the Town to purchase a non-electric if there was no electric vehicle could meet the specific needs of the Town or if the cost of the electric vehicle were materially more than what a conventional car would cost. Because of the provision for purchase of a non-electric if there was no electric vehicle meeting the specific needs of the Town available, the passage of this article will not cost the Town any additional funds over the lifetime of the vehicle's use.*

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

VOTE: CONSENT CALENDAR

Article 59 - Petitioned Article – Commercial Single-Use Plastic Water Bottle Ban

~~Strikethrough~~ indicates language proposed for deletion

Underline indicates language proposed for inclusion

Bold Italicized Words are defined in the existing Bylaw

To see if the Town will vote to adopt the following as a general by-law and to insert it into the Code of the Town of Chatham, Massachusetts.

Section 1. Sale of Single-use Plastic Water Bottles

Effective on December 31, 2021, it shall be unlawful to sell non-carbonated, unflavored drinking water in single-use plastic bottles of less than one gallon in the Town of Chatham. Enforcement of this regulation will begin December 31, 2021.

Section 2. Definitions

A single-use plastic bottle is a beverage container made from any type of plastic resin.

Section 3. Exemptions

Sales or distribution of non-carbonated, unflavored drinking water in single-use plastic bottles occurring subsequent to a declaration of emergency (by the Emergency Management Director or other duly authorized Town, County, Commonwealth or Federal official) affecting the availability and/or quality of drinking water to residents of the Town shall be exempt from this bylaw until seven days after the declaration has ended.

Section 4. Enforcement

Enforcement of this article shall be the responsibility of the Town Manager or his/her designee. The Town Manager shall determine the inspection process to be followed, incorporating the process into other Town duties as appropriate.

Any establishment conducting sales in violation of this article shall be subject to a non-criminal disposition fine as specified in G. L. Chapter 40 § 21D. The following penalties apply:

- First violation: Written warning
- Second violation: \$150 fine
- Third and subsequent violations: \$300 fine

Each day a violation continues constitutes a separate violation, incurring additional fines. Any such fines collected shall be payable to the Town of Chatham.

All businesses will be routinely inspected until the Town Manager deems the inspection to no longer be required. (Petitioner)

Explanation: Single-use plastic bottles are made from non-renewable fuels, leach chemicals into consumables, and never biodegrade. Single-use plastic bottles impact environmental health, and the health and longevity of other species, who may ingest plastic as food. Ultimately, plastic re-enters the human food chain where the adverse consequences are both known and emerging.

Like plastic production, recycling single-use plastic affects environmental and human health through emissions. Additionally, recycling single-use plastic is not a closed-loop process and does not reduce the need to create virgin plastic for use in the production of single-use plastic water bottles. Indeed, recycled plastic increases the presence of plastic in our environment through plastic downcycling, a production term that references the use of recycled plastic in other products from fabric to building materials.

Over 1,500 single-use plastic water bottles are used and discarded in the U.S. per second. Elimination of the use of single-use plastic water bottles will have a significant impact on future plastic-based pollution including the nation's greenhouse gas footprint and is consistent with protection of the natural environment in Chatham, Barnstable County, our nation and our earth, which we have a common responsibility to protect and steward.

Select Board Recommendation:

Approve 3-1-0

Finance Committee Recommendation:

Approve 4-3-0

VOTE: Voice. "So Voted by a Majority", declared the Moderator.

Article 60 - Petitioned Article – Climate Policy

~~Strikethrough~~ indicates language proposed for deletion

Underline indicates language proposed for inclusion

Bold Italicized Words are defined in the existing Bylaw

To see if the Town will vote to adopt the following as a general by-law and to insert it into the Code of the Town of Chatham, Massachusetts as Chapter 130-1:

Chapter 130 Climate Policy

§130-1. Climate Policy. The Town of Chatham recognizes that the climate emergency, driven by human activity including energy consumption and land use practices and leading to global warming, rising seas, deadly storms, dangerous heat waves, acidifying oceans, and melting ice sheets, poses an imminent threat to the health, safety and economic security of the residents of the Town. The Town of Chatham therefore adopts as its policy the objective of reducing net greenhouse gas emissions from human activity within and by the Town to zero at the earliest technically and economically feasible time, and directs that all officers and departments of the Town take such measures within the scope of their respective responsibilities and authority as may be necessary and prudent to facilitate such policy and objective. (Petitioner)

Motion: By Petitioner

Motion to be provided by the petitioner.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 7-0-0

VOTE: CONSENT CALENDAR

Article 61 - Petitioned Article – Protective (Zoning) Bylaw Amendment - Clarification of Definition of Sizes and Exemption from Coverage Calculation for Small Sheds

~~Strikethrough~~ indicates language proposed for deletion

Underline indicates language proposed for inclusion

Bold Italicized Words are defined in the existing Bylaw

To see if the Town will vote to amend its Protective Bylaw (Zoning) in Section III.D.3.h, Accessory Buildings and Structures, as follows:

h. Accessory Building & Structures

1. Over 100 square feet in area

All structures accessory to a residential use, including buildings over one hundred (100) square feet in area; swimming pools and tennis courts and their enclosures, shall be set back from the street and abutters as required for buildings and structures in Appendix II, Schedule of Dimensional Requirements. (5/14/12 ATM)

2. ~~Under~~ 100 square feet or less in area A single one-story storage structure of one hundred (100) square feet or less in area shall not be counted toward building coverage on residentially zoned lots.

a. Garden Storage Sheds

Garden Storage Sheds ~~under~~ of one hundred (100) square feet or less in area shall be set back a minimum of one third (1/3) the distance of the Abutters Setback from the property line, as required for buildings and structures in Appendix II, Schedule of Dimensional Requirements. Placement of Garden Storage Sheds within the Street Setback area is prohibited, except by Special Permit from the Zoning Board of Appeals. There shall be no more than one (1) Garden Storage Shed located within the required setback area. The Building Height of these Garden Storage Sheds shall not exceed twelve feet (12') for sheds with gable, gambrel, hip or lean-to or saltbox style roofs and eight feet (8') for shed or flat style roofs.

b. Utility Sheds
Utility Sheds under of one hundred (100) square feet or less in area shall be set back the distance of the Abutters Setback to the property line as required for buildings and structures in Appendix II, Schedule of Dimensional Requirements. The Building Height of these Utility Sheds shall not exceed ten feet (10') for sheds with gable, gambrel, hip or lean-to or saltbox style roofs and eight feet (8') for shed or flat style roofs. (5/14/12 ATM)

3. Structures Under 25 square feet in area
Single story structures under twenty five (25) square feet in area and six feet (6') or less in height shall be set back a minimum of one third (1/3) the distance of the Abutters Setback from the property line as required for buildings and structures in Appendix II, Schedule of Dimensional Requirements. A single structure under twenty five (25) square feet in area and six feet (6') or less in height shall not be counted toward building coverage on residentially zoned lots. (Petitioner)

NO MOTION

Explanation: This Article serves two purposes. First, the existing language addresses storage sheds of over 100 square feet and those under 100 square feet, but through inadvertence, doesn't address those which measure exactly 100 square feet, and the proposed change clarifies the matter.

In addition, it would exempt storage sheds of 100 square feet or less from coverage limitations in the Bylaw. At present, a homeowner wanting a small storage shed is in many cases required to go before the Zoning Board of Appeals for relief (which sometimes cannot be granted), and this change would allow for the installation of a single one-story storage shed without consideration of coverage issues. All other dimensional requirements, including setbacks, would still apply.

Select Board Recommendation:
Approve 5-0-0

Planning Board Report/Recommendation:
Recommendation from Town Meeting floor.

Finance Committee Recommendation:
Approve 6-0-1

Vote Required: Two-Thirds Majority

Article 62 - Petitioned Article – Adopt MGL Part I, Title IX, Ch. 59, Sections 5C, 5C½ and 5C¾

To see if the town shall vote to advise the Select Board to adopt Massachusetts General Law Part 1, Title IX, Chapter 59, Sections 5C, 5C1/2, 5C3/4, which collectively provide the predicate authority for the town to institute the so called Residential Real Estate Tax Exemption, and to take the necessary action to implement a Residential Tax Exemption for the Town of Chatham that shall be calculated at a level of twenty percent (20%), And further, that the Select Board shall thereafter, on at least an annual basis, meet to consider raising the rate of the exemption within the statutory limits established by the Commonwealth, but in no instance to reduce the rate below that of twenty percent (20%), and to take any other action related thereto. (Petitioner)

Motion: Petitioner Seth Taylor moved that the Town vote to advise the Select Board to adopt Massachusetts General Law Part 1, Title IX, Chapter 59, Sections 5C, 5C1/2, 5C3/4, which collectively provide the predicate authority for the town to institute the so called Residential Real Estate Tax Exemption, and to take the necessary action to implement a Residential Tax Exemption for the Town of Chatham that shall be calculated at a level of twenty percent (20%), And further, that the Select Board shall thereafter, on at least an annual basis, meet to consider raising the rate of the exemption within the statutory limits established by the Commonwealth, but in no instance to reduce the rate below that of twenty percent (20%).

Select Board Recommendation:
Approve 0-5-0

Finance Committee Recommendation:
Approve 0-7-0

VOTE: Voice.

After a Request for a Hand Count:

HAND COUNT:

YES: 46

NO: 76

“Article 62 does not pass”, declared the Moderator.

Article 63 - Petitioned Article – Design, Construction, and Equipping a New Council on Aging (COA) Facility on Stepping Stones Road

To see if the Town will vote to appropriate a sum of money for the purpose of paying costs of design, construction and equipping a new Council on Aging (COA) Facility on not more than two acres of land on the north side of Stepping Stones Road, bounded by the bike path and Stepping Stones Road, and owned by the Town of Chatham, being a portion of the land described in an Order of Taking recorded at the Barnstable Registry of Deeds Book 1128, Page 520, and shown on a plan recorded in Plan Book 164, Page 97, including payment of all other costs incidental and related thereto, and to authorize the Treasurer, with the approval of the Select Board, to borrow said sum under and pursuant to Chapter 44, § 7(1) of the General Laws or pursuant to any other enabling authority to meet this appropriation, and to issue bonds or notes of the Town, therefor; provided however, that no sums shall be borrowed or expended hereunder unless the Town shall have voted to exclude the amounts needed to repay any borrowing authorized by this vote from the limitation imposed upon the total property taxes that may be levied within the Town by Chapter 59 §21C, of the Massachusetts General Laws (Proposition Two and One-Half), or take any action in relation thereto. (Petitioner)

NO MOTION

We further request that the Select Board include under Article 1, Annual Town Election, a ballot question making any appropriation under this Article subject to a debt exclusion vote under Proposition Two and One-Half, so-called, in substantial substance as follows:

Question __. Shall the Town of Chatham be allowed to exempt from the provisions of Proposition Two and One-Half, so called, the amounts required to pay for the bonds issued for the purpose of paying costs of design, construction and equipping a new Council on Aging (COA) Facility at a site located on Stepping Stones Road, including the payment of all other costs incidental and related thereto?

Select Board Recommendation:
Approve 0-5-0

Finance Committee Recommendation:
Approve 1-6-0

Vote Required: Two-Thirds Majority

MOTION TO ADJOURN: At 3:35 pm, Select Board Chair Shareen Davis moved that we adjourn this Annual Town Meeting.

VOTE: Voice. So Voted.

Town of Chatham – Special Town Meeting Minutes – Sunday, October 24, 2021
1:00 P.M. – Veteran’s Field

Moderator William G. Litchfield opened this Special Town Meeting at 1:00 p.m. Due to continuing COVID concerns, this Special Town Meeting was held outside on Veteran’s Field (1 Veteran’s Field Road). There were 224 voters present, exceeding the quorum of 100 voters. This meeting was originally scheduled for Saturday, October 23rd, but due to weather concerns, was postponed to Sunday, October 24th.

Members of the CERT Team (Community Emergency Response Team) Warren Chane, Victoria Chane, Sandi Eldridge, Jane Sullivan, Pamela Miller, Tim Scherzo, Mike Kondraki, Joanna Danias, and David Miller were on hand to assist with COVID-19 safety protocols..

Present to perform check-in duties were the following Election Officials: Susan Mabile, Diane Rowlings, Jennifer Smith, Melanie Taylor, Head Teller Louise Redfield, and Assistant Town Clerk Paula Tobin.

The Moderator administered the Oath of Office to the Volunteer Tellers for the afternoon: Bruce Beane, Douglas Fields, Anne Marie Litchfield, Deborah Walther, and Louise Redfield.

On behalf of Town Clerk Julie Smith, the Moderator read the “Constables Return of Service”

Barnstable, ss.

“Pursuant to the written WARRANT, I have notified and warned the inhabitants of the Town of Chatham by posting attested copies of the same in each of the Post Offices of said Town at least fourteen days before October 23, 2021 on October 5, 2021. John Proudfoot, Constable.”

Resolution as read by Select Board Chairman Peter Cocolis: Resolved that the Town vote to adopt the following rules of procedure for the Special Town Meeting of October 23, 2021.

- A) The Moderator shall have the option of reading each Article in the Warrant verbatim or summarizing the subject matter therein in general terms, at his discretion.
- B) Upon an Article having been disposed of by vote, the Moderator shall entertain a motion to reconsider said Article or to accept a Resolution pertaining to said Article only during the same session during which said vote was acted upon.

- C) A motion to move the previous question shall require a two-thirds vote and may not be debated.
- D) The Moderator shall not accept a motion to move the previous question by any person discussing the Article until after an intervening speaker has discussed the Article.
- E) A non-voter may request the privilege of addressing the meeting on a motion made under any Article or Resolution offered, the request to be granted by the Moderator unless there is an objection by a voter. Upon objection, the Moderator shall poll the meeting by voice or count, at his discretion, and a majority vote in favor shall entitle said non-voter to address the meeting. However, the Moderator may grant the privilege of the floor to any non-resident Town Department Head without necessity of a vote.
- F) The Moderator shall not entertain the question of the presence of a quorum at any point at which a motion to move the previous question has already been voted.
- G) Speakers addressing the meeting shall be limited to five (5) minutes within which to present their remarks. The Moderator will not recognize anyone who has previously spoken on the Article until all persons wishing to address the meeting have had an opportunity to speak. The Moderator may exercise reasonable discretion in enforcement of this rule.

The foregoing rules are not intended to alter or change the traditional conduct of the Town Meetings in Chatham except as specifically stated above.

VOTE: Voice. So Voted Unanimously.

Article 1 - Prior (Fiscal) Year Bills Payment Appropriation

To see if the Town will vote to appropriate and transfer from available funds \$11,066.53 to be expended for payment of prior year bills.
 (Select Board)

Motion: Peter Cocolis, Chair, Select Board, moved that the Town vote to appropriate and transfer from Free Cash, the sum of \$11,066.53 for payment of the invoices below:

Explanation: These invoices were received after the close of the fiscal year, or there were no funds remaining from which to pay the invoice.

Select Board Recommendation:
 Approve 5-0-0
Finance Committee Recommendation:
 Approve 6-0-0

Vote Required: Nine-Tenths Majority
VOTE: Voice. So Voted Unanimously.

ARTICLE 2 - Water Capital – Wells #10 & #11

To see if the Town will vote to appropriate a sum of \$4,500,000 for the purpose of paying costs related to the construction of Wells 10 & 11 and Chemical Feed Building, and for all costs incidental and related thereto, and to determine whether this appropriation shall be raised by borrowing from the Clean Water Trust or otherwise; or to take any other action in relation thereto. (Select Board)

Motion: Peter Cocolis, Chair, Select Board, moved that that \$4,500,000 is appropriated for the purpose of financing the construction and completion of Wells 10 & 11 and Chemical Feed Building, and for all costs incidental and related thereto, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Select Board is

Article 1

Dept	Date	Vendor	Description	Amount
DPW -Water	6/11/2021	Flowrox	Hoses	518.65
Rec & Beach	5/24/2021	Comcast	May Monthly Charge – Ridgevale	219.54
Rec & Beach	6/17/2021	Comcast	June Monthly Charge – Ridgevale	119.59
IT	12/2/2018	PeopleGIS	Customized Report creation	2,850.00
DPW-transfer	3/18/2021	Ace Mattress Recycling	Mattress Removal	850.00
HR	5/27/2021	Cape Cod Medical Center	Fitness for duty	315.00
Legal	5/26/2021	Clifford & Kenny LLP	April 2021 legal services	3,862.50
Legal	7/7/2021	Clifford & Kenny LLP	June 2021 legal services	2,331.25
			TOTAL	\$11,066.53

Town of Chatham – Special Town Meeting Minutes – Sunday, October 24, 2021

authorized to borrow said amount and issue bonds or notes therefor under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws or pursuant to any other enabling authority; that the Treasurer with the approval of the Select Board is authorized to borrow all or a portion of such amount from the Clean Water Trust (the “Trust”) established pursuant to Chapter 29C of the General Laws, and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Treasurer of other appropriate Town official is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, and to expend all funds available for the project and to take any other action necessary to carry out the project. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the cost of issuance of such bonds or notes, may be applied to the payment of the costs approved by this vote in accordance with Chapter 44, section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by like amount.

Explanation: Following a town-wide evaluation of potential new well locations, in 2010 the screenings and casings were installed for two new wells (so-called #'s 10 & 11), in the NW corner of Chatham off Mill Hill Rd. The design of the treatment building was ninety-five (95%) percent complete. Further work was halted upon discovery on minor levels of MTBE which has since degraded and moved away from the wells through natural groundwater movement. Additional engineering is required to finalize construction plans as well as provide for a resident engineer during the construction phase to activate Wells #'s 10 & 11.

Combined the two wells have a safe yield of approximately one million gallons per day, which is critical to maintaining adequate supply during seasonal peak demand periods. Water quality testing shows the wells meet Federal and State standards for drinking water systems; however, the water must receive chemical treatment for disinfection, pH adjustment and corrosion control to match existing conditions in Chatham's water system.

The project includes final design and construction at the Mill Pond Wellfield, including: submersible pump with pitless adapter and controls for Well #10; chemical treatment and control building that will encompass Well #11 which will be outfitted with a vertical turbine pump and VFD; generator for backup power supply; and associated access road, water main, electric service, utility grading, security, and site improvements. Wells #'s 10 & 11 are expected to be online by summer 2023.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 7-0-0

Vote Required: 2/3rds Majority Required (Borrowing Authorization)

VOTE: Voice. So Voted Unanimously.

Article 3 - Water Capital – Design of New Treatment Facility to Address PFAS and Temporary Treatment/Mitigation at Training Field Wells 5 & 8

To see if the Town will vote to appropriate a sum of \$1,400,000 for the Engineering and Design of a New Water Treatment Facility to address Iron, Manganese and PFAS for Wells 5 & 8 and for the purpose of paying costs related to the mitigation/treatment of PFAS including all costs incidental and related thereto, and to determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action relative thereto. (Select Board)

Motion: Peter Cocolis, Chair, Select Board, moved that \$1,400,000 is appropriated for the purpose of financing the design and engineering of a new Water Treatment Facility to address Iron, Manganese and PFAS for Wells 5 & 8 and for costs associated with the treatment of the water to remove PFAS and other contaminants prior to and during the construction of said facility, and for all costs incidental and related thereto, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer with the approval of the Select Board is authorized to borrow said amount and issue bonds or notes therefor under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws or pursuant to any other enabling authority; to authorize the Select Board to accept and expend any funds for the project which may be provided by any source including

the American Rescue Plan Act (ARPA); that the Treasurer with the approval of the Select Board is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust (the “Trust”) established pursuant to Chapter 29C of the General Laws, and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Select Board is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, and to expend all funds available for the project and to take any other action necessary to carry out the project. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the cost of issuance of such bonds or notes, may be applied to the payment of the costs approved by this vote in accordance with Chapter 44, section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by like amount.

Explanation: Training Field Well #5 was taken offline in spring 2021 when PFAS(6) at levels higher than the Maximum Contaminant Level (MCL) were detected. Subsequently, Training Field Well #8 was taken offline early September when the PFAS(6) MCL was exceeded. The Town was already determining engineering needs for Iron and Manganese removal, two naturally occurring elements, when the PFAS(6) detections occurred. Effective PFAS(6) removal requires that Iron and Manganese be removed first.

This article request funds for two purposes: (1) design & engineering of a Water Treatment Plant (WTP) that will treat the iron, manganese, and PFAS for Wells #'s 5 & 8; (2) installation of a temporary treatment system for Wells #5 & 8.

(1) Design & engineering of a new treatment plant will be the first step towards construction of the plant, which is not anticipated to be in service for three (3) years. (Wells #10 & 11 are currently being designed and we expect will be in service for the summer 2023 season [prior article]. Well #4 is being updated and is expected to be in service shortly and available for summer 2022).

Town of Chatham – Special Town Meeting Minutes – Sunday, October 24, 2021

(2) In order for Chatham to continue to supply an adequate volume of water to the system while the WTP for Wells #5 & 8 is built, and Wells #10 & 11 completed, the recommended action is to provide temporary treatment for PFAS at Wells #5 & 8.

The plan is to utilize GAC (granular activated carbon media) vessels as a temporary solution to treat the water until the WTP is constructed. GAC filters are a MassDEP approved method for treating PFAS. The vessels will be incorporated into the WPT as constructed. Two 10-foot diameter carbon vessels in lead-lag formation will treat up to 450 gpm with 10 minutes contact time. The vessels require approximately 5 months lead time for delivery from placing the order.

Two vessels will not treat the entire flow from Wells #5 & 8. The plan will be to treat a stream of water (preferably from Well 5) and then blend the water to the distribution system to meet the MCL. If the Town wants to treat all the flow from Wells #5 & 8 (1,000 gpm) a minimum of 4 vessels would be required. We are concerned with space on the site and maintaining the temporary treatment system while constructing new WTP on the site so would like to keep the footprint as small as possible.

The goal will be to get the temporary treatment system for Wells #5 & 8 in service for April 2022. This funding request of \$650,000 is for emergency procurement of two 10-ft filters, installation, and start-up costs. The Town will apply to the MassDEP for the maximum grant of \$150,000 for this treatment solution.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 6-0-0

2/3rds Majority Required (Borrowing Authorization)

VOTE: Voice. So Voted Unanimously.

MOTION TO ADJOURN: At 1:19 p.m., Peter Cocolis, Chair, Select Board, moved to adjourn this Special Town Meeting.

VOTE: Voice. So Voted Unanimously.

Town of Chatham – Annual Town Election Minutes – Thursday, June 17, 2021 – Community Center – 702 Main Street

This Annual Town Election, called by the Board of Selectmen as required by law on a Warrant duly posted by Constable John Proudfoot on May 6, 2021 was held on Thursday, June 17, 2021 at the Chatham Community Center (702 Main Street). The polls opened at 7:00 a.m.

Town Clerk Julie Smith and Assistant Town Clerk Paula Tobin examined the ballot boxes, demonstrated the boxes were empty and showed the ballot counters to be registered at zero. The Optical Scan Electronic Voting Systems operated throughout the day without incident.

Inspectors Charleen Greenhalgh, David Porter, Sandi Porter, Louise Redfield, Diane Rowlings, Jennifer Smith, and Melanie Taylor all contributed to the success of this election.

The polls closed at 8:00 p.m. At the time of this Election there were 6,098 registered voters in Chatham, 1,115 ballots were cast (18%).

OFFICES

BOARD OF SELECTMEN (2)	TOTAL
BLANKS	296
CORY J. METTERS *	832
DEAN P. NICASTRO *	685
THOMAS J. WILSON	406
WRITE INS	11
TOTAL	2230

MODERATOR	TOTAL
BLANKS	137
WILLIAM G. LITCHFIELD *	966
WRITE INS	12
TOTAL	1115

MONOMOY REGIONAL SCHOOL COMMITTEE	TOTAL
BLANKS	230
DANIELLE B. TOLLEY *	876
WRITE INS	9
TOTAL	1115

HOUSING AUTHORITY	TOTAL
BLANKS	226
SHIRLEY L. SMITH *	883
WRITE INS	6
TOTAL	1115

Question 1 - Debt Exclusion Council on Aging Ballot Question

Shall the Town of Chatham be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued for the purpose of paying cost of design, construction and equipping a new Council on Aging facility at a site located at 1610 Main (Parcel ID 9E-2-1) and 0 Main Street (Parcel ID 9E-2-2) including the payment of all other costs incidental and related thereto?

QUESTION ONE (1)	TOTAL
BLANKS	126
YES	481
NO *	508
TOTAL	1115

Question 2 - Debt Exclusion Wastewater Ballot Question

Shall the Town of Chatham be allowed to exempt from the limitations of proposition

two and one-half, so-called, the amounts required to pay for the bonds issued for the purpose of paying costs of designing and constructing various projects involving wastewater collection facilities, including any land acquisition costs, property damage claims and facilities for surface water nutrient management?

QUESTION TWO (2)	TOTAL
BLANKS	67
YES *	831
NO	217
TOTAL	1115

Question 3 - Debt Exclusion Stormwater Ballot Question

Shall the Town of Chatham be allowed to exempt from the limitations of proposition two and one-half, so-called, the amounts required to pay for the bonds issued for the purpose of paying costs of designing and constructing various projects involving stormwater collection facilities, including any land acquisition costs, property damage claims and facilities for surface water nutrient management?

QUESTION THREE (3)	TOTAL
BLANKS	66
YES *	820
NO	229
TOTAL	1115

**Respectfully submitted,
Julie Smith, MMC/CMMC**



TOWN SPOTLIGHT

LATEST HIGHLIGHTS

The Mainsheet 4/1/22
The name of our e-newsletter, selected from submissions by our community, reflects Chatham's maritime history, is reminiscent of the front page of a newspaper, and it is a fun play on Main Street, where you go to be part of all that is happening in Town! [View the Mainsheet...](#)

Be our first Director of Community Services!
The Town of Chatham is currently seeking candidates for the newly created position of Director of Community Services. As a member of the Leadership Team and under the general direction of the Town Manager or designee. [Read on...](#)

NEWS & UPDATES

KEEP UP WITH CHATHAM



Second COVID-19 Booster Dose for Residents 50 and Older and Immunocompromised Individuals
Baker-Polito Administration Announces Dates for Residents 50 and Older and Immunocompromised Individuals. [Read On...](#)



Nauset Beach Oversand Vehicle (OSV) Trail Update
From Orleans: Nauset Beach South OSV trail is open effective 12:00pm 3/31/22. Thank you for your patience during the maintenance closure. [Additional Info...](#)



Nauset Beach Oversand Vehicle Permits
The Chatham Select Board voted to extend the expiration date for 2021 Nauset Beach Oversand Vehicle (OSV) permits (blue stickers) issued to Chatham Residents, scheduled to expire on April 30, 2022 until June 30, 2022. [Read on...](#)



CONTACT US

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Phone: 508-945-3105
Home Page Banner and Photo Created by:
Christine Walsh Sanders
Interior Banner Photo by:
Barry Deslaur

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QUICK LINKS

- Bids & Requests for Proposal
- Building Permits
- Online Payments
- Resident Beach / Transfer
- Services
- Town Meeting

SITE LINKS

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- Site Map
- Contact Us