



MICHAEL D. ANDERSON  
CHIEF OF POLICE

# CHATHAM POLICE DEPARTMENT

249 GEORGE RYDER ROAD  
CHATHAM, MASSACHUSETTS 02633-2099  
508-945-1213 É508-945-2791 FAX



## REQUEST FOR HOUSE/PROPERTY CHECK

The Chatham Police Department offers a free service to our residents, where your home will be periodically checked by a police officer while you are away on vacation. This service is made available to residents where their property will be unoccupied and secured.

Certain restrictions will apply as follows:

- 01. Residence must be unoccupied for the duration of the requested check time.
- 02. Property must be maintained so officers will have safe access to the property, (Ex. Driveway must be plowed in winter).
- 03. No one will be on the property during the duration of your house check request. (Ex. Contractors, relatives or friends feeding pets, watering plants, etc.).

It is the property owner's responsibility to advise the Chatham Police Department if the watched property will have visitors.

- 04. The property is numbered in compliance with the Town of Chatham By-Law 240-4.

### Property Information

Name of property owner: \_\_\_\_\_

Property Address: \_\_\_\_\_

Property owner contact phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

### **House Check Date(s) Requested**

Date the property will be vacant: \_\_\_\_\_

Date of return: \_\_\_\_\_

Vehicles parked in driveway or garage: Yes: \_\_\_\_\_ No: \_\_\_\_\_

If Yes:

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Registration: \_\_\_\_\_ Color: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Registration: \_\_\_\_\_ Color: \_\_\_\_\_

Lights on Timers Yes: \_\_\_\_\_ No: \_\_\_\_\_

Alarm System Yes: \_\_\_\_\_ No: \_\_\_\_\_ Alarm Company: \_\_\_\_\_

Will Alarm Reset? Yes: \_\_\_\_\_ No: \_\_\_\_\_ Alarm Co Telephone: \_\_\_\_\_

Video Camera(s) on Site? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Fire Department Lockbox on Site? Yes: \_\_\_\_\_ No: \_\_\_\_\_

**(Optional)** Hidden Key on Site? Yes: \_\_\_\_\_ No: \_\_\_\_\_ Location: \_\_\_\_\_

Postal/Mail Delivery Stopped? Yes: \_\_\_\_\_ No: \_\_\_\_\_ Newspaper Stopped? Yes: \_\_\_ No: \_\_\_

**Emergency Contact(s) / Key Holder to Property**

*Emergency contact MUST be local. This person must be authorized to allow police and fire to enter the property in the event of an emergency and secure the property if found unsecure for any reason.*

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Response Time? \_\_\_\_\_

Will this person have a key to the property? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Response Time? \_\_\_\_\_

Will this person have a key to the property? Yes: \_\_\_\_\_ No: \_\_\_\_\_

***This service provided in no way guarantees that your property will be safe from trespassing, break-in or vandalism. This service allows for the homeowner to have someone checking on their property and to notify them if there is a problem or a crime occurs at their residence. House checks will be done randomly during daytime hours.***

***If the property is vacant during a severe storm or natural disaster, the property will only be checked after the storm or natural disaster has mitigated and it is safe to access the property and if storm or disaster related priority calls for service have diminished.***

Signed: \_\_\_\_\_ Date/Time: \_\_\_\_\_

Received by Officer/Dispatcher: \_\_\_\_\_ Date/Time: \_\_\_\_\_