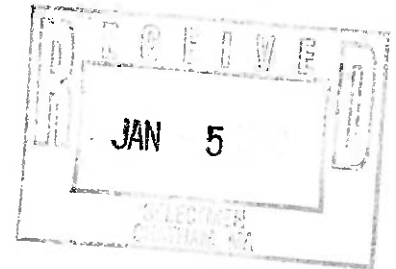




# AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633



The regular meeting of the Chatham Airport Commission was held at the Chatham Airport, Thursday, December 14, 1989 at 7:30 P.M.

Present: Henry D. Greenlaw, Chairman  
Thomas F. Thrasher  
Thomas McCutcheon

Guests: William Schwerdtfeger, Chatham Fire Chief  
Lonnie Pickett, Assistant Airport Manager  
Frank Joy, F B O  
Don Byrne, Chief Pilot, C C Aero Marine

The meeting was called to order at 7:30 P.M. The Minutes were approved.

Bill Schwerdtfeger, Fire Chief of Chatham, was in attendance to discuss an Alarm System, needed at the airport as a direct line from the airport to the Fire Department in the event of an emergency. For \$1200. a panel could be installed with 8 zones. He came up with the following options:

Option I - For \$300. there could be a Panic Button - sending-device only.

Option II - This would have 8 zones, with a panel to build on.

A suggestion was made that we start with Option I, and the following year start on Option II. It was moved and seconded that Option I be adopted.

Disposition of the big trailer, parked on Airport land, has been made.

Bills were signed, and all correspondence discussed.

The meeting was adjourned at 8:45 P.M.

Respectfully submitted,

*Patricia M. Thrasher*

Patricia M. Thrasher  
Secretary

Chatham Airport Commission



# AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633

## F. B. O. Fiscal Summary - December 1989

T-Hangar	\$
Landing Fees	
Parking Stickers	_____
	\$

The next meeting of the Airport Commission will be held on Thursday, January 11th, 1990 at 7:30 P.M. Please be sure to attend.

### AGENDA

- Minutes
- Accounts and Bills
- F B O Report
- Lobster Pot Storage
- Alarm System



# AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633



The regular meeting of the Chatham Airport Commission was held at Chatham Airport, Thursday, October 5, 1989 at 7:30 P.M.

Present: Henry D. Greenlaw, Chairman  
Thomas F. Thrasher  
W. Thomas Whiteley  
Norman St. Pierre  
Thomas McCutcheon

Guests: Lonnie Pickett, Assistant Airport Manager  
Donald Owler, Pilot

The meeting was called to order at 7:30 P.M. - Minutes approved, and correspondence read.

Tom Whiteley will write a synopsis of duties and accomplishments of the Airport Commission for the Board of Selectmen.

This year the Airport Commission will pick up the Liability Insurance of \$3,950.00 for the airport as will all Departments of the Town for their own.

The entire meeting was taken up with discussion of the budget, the total amount being the same as this past year.

The meeting adjourned at 9:00 P.M.

Respectfully submitted,

Patricia M. Thrasher  
Secretary

Chatham Airport Commission



# AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633

F. B. O. Fiscal Summary - <del>October</del> <sup>SEPT,</sup> 1989	
Rent	585.50
T-Hangar Rent	\$ 400.-
Landing Fees	86.-
Parking Stickers	150.-
	<hr/>
	\$1,221.50

*Attached Summary*

The next meeting of the Airport Commission will be held on Thursday, November 9th, 1989 at 7:30 P.M. Please be sure to attend.

## AGENDA

Minutes

Accounts and Bills

F B O Report

Lobster Pot Storage

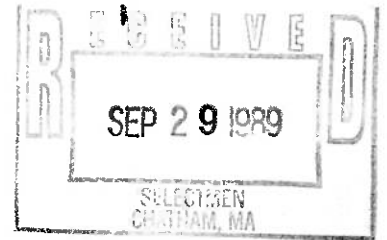
Light Removal on Pole



# AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633



The regular meeting of the Chatham Airport Commission was held at Chatham Airport, Thursday, September 14, 1989 at 7:30 P.M. *pp*

Present: Henry D. Greenlaw, Chairman  
Thomas McCutcheon  
W. Thomas Whiteley  
Thomas F. Thrasher  
Norman St. Pierre

Guests: Bruce Gilmore, Town Counsel  
Robert Wilkie, Rep. A O P A  
Frank Joy, F B O and Manager  
Lonnie Pickett, Ass't Manager  
About 100 Chatham Taxpayers and others for airport support

The meeting was called to order at 7:30 P.M. - Minutes were approved.

Norman St. Pierre reported that the trailer on airport property will be removed very shortly.

Tom Whiteley will check on the shellfish building. And a letter was received from J. Donahue Corporation stating that they will accept liability for materials stored on airport property.

Bruce Gilmore, Town Counsel, attended the meeting specifically to try to answer questions posed by the C.A.A. But as the Group refused to attend this meeting, Bruce excused himself to go on to his next appointment.

Henry Greenlaw welcomed all who came to this meeting to discuss various aspects of the airport - its assets and its contributions to the town of Chatham. There was much discussion, and as the meeting ended, Robin Turner asked for a show of hands for all who approved of the airport, and its operations, and the response was unanimous in its approval.

The meeting adjourned at 9:45 P.M.

Respectfully submitted,

*Patricia M. Thrasher*

Patricia M. Thrasher, Secretary  
Chatham Airport Commission



# AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633

PLEASE NOTE CHANGE IN COMMISSION MEETING DATE !!!

The next meeting of the Airport Commission will be held on Thursday, October 5th, 1989. Please be sure to attend.

## AGENDA

Minutes

Accounts and bills

FBO Report

Lobster Pot Storage

Light Removal on Pole

Storage area behind Shellfish Bldg.

Trailer on Airport Property

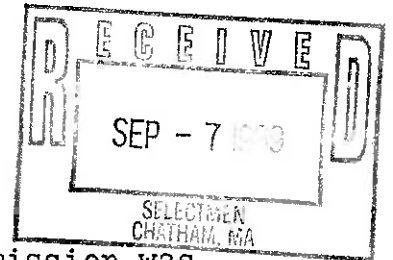
Budget



## AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633



The regular meeting of the Chatham Airport Commission was held at Chatham Airport, Thursday, August 10, 1989 at 7:30 P.M.

Present: Henry D. Greenlaw, Chairman  
Thomas McCutcheon  
Thomas F. Thrasher  
W. Thomas Whiteley  
Norman St. Pierre

Guests: Frank Joy, F.B.O.  
Lonnie Pickett, Assistant Airport Manager  
Donald Owler

The meeting was called to order at 7:30 P.M. Minutes were approved, correspondence discussed, and bills signed.

Frank reported that clean fill will be coming in for the Parking lot. A letter will be sent to Terry Eldridge asking that he expedite the fencing and gate at the Seaplane Base.

A letter will be sent to the Selectmen asking that the Airport Commission have control again of the building on airport property which has been used as a repair shop, as Quido Stello will be retiring.

A letter will be written to the F.A.A. giving them the information they need, and a letter also to Mrs. George French giving her the information she requested.

The meeting was adjourned at 8:45 P.M.

Respectfully submitted,

Patricia M. Thrasher  
Secretary



# AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633

## F. B. O. Fiscal Summary - August 1989

T-Hangar Rent	\$ 400.00
Landing Fees	44. -
Parking Stickers	0
	<hr/>
	\$ 444. -

The next meeting of the Airport Commission will be held on Thursday, September 14, 1989, at 7:30 P.M. Please be sure to attend.

### AGENDA

Minutes

Accounts and Bills

F B O Report

Lobster Pot Storage

Light Removal on Pole

Storage area behind Shellfish Bldg

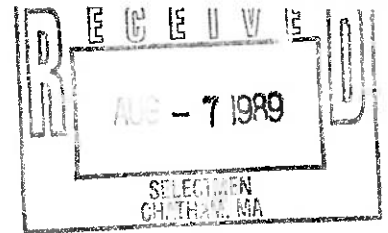
C O A



# AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633



The regular meeting of the Chatham Airport Commission was held at the Chatham Airport, Thursday, July 13, 1989 at 7:30 P.M.

Present: Henry D. Greenlaw, Chairman  
W. Thomas Whiteley  
Thomas F. Thrasher  
Thomas McCutcheon

Guests: Frank Joy, F.B.O.  
Lonnie Pickett, Assistant Airport Manager  
Leonard Mees, M.D.

The meeting was called to order at 7:30 P.M. Minutes were approved, and correspondence discussed.

Frank Joy reported that the Terminal repairs are coming along very well and is almost completed. The Airport Commission has authorized Frank to put a Caution sign on the Seaplane Easement land at White Pond.

Norman St.Pierre will be asked to have the lobstermen clean up their area, and have the owner of a trailer that is parked on the lobster pot area move it on to the unused road.

Bruce Gilmore has checked the V.F.W. Lease, and found everything in order. A check for \$200.00 has been received for use of the area.

Henry read a letter from William Schweizer, requesting that an area behind the Shellfish Building on George Ryder Road be used for storage of equipment, mainly piping and fittings. Henry will call Bill and discuss it further.

Plans for grading of the Parking Area are coming along.

The meeting was adjourned at 8:45 P.M.

Respectfully submitted,

Patricia M. Thrasher  
Secretary



# AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633

F.B.O. Fiscal Summary - July 1989

T-Hangar Rent	\$ 400.-
Landing Fees	50.-
Parking Stickers	<hr/>
	\$ 450.-

The next meeting of the Airport Commission will be held on Thursday, August 10th, 1989 at 7:30 P.M. Please be sure to attend.

## AGENDA

Minutes

Accounts and Bills

F B O Report

Lobster Pot Storage

Light Removal on Pole

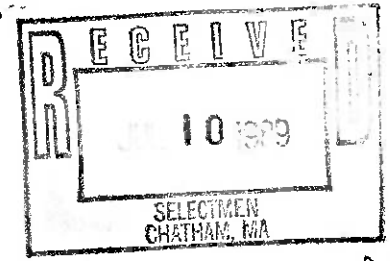
Storage Area Behind Shellfish Building



# AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633



The regular meeting of the Chatham Airport Commission was held at the Chatham Airport, Thursday, June 8, 1989 at 7:30 P.M.

Present: Henry D. Greenlaw, Chairman  
W. Thomas Whiteley  
Norman St. Pierre  
Thomas McCutcheon

Guests: Frank Joy, F.B.O.  
Lonnie Pickett, Assistant Airport Manager  
John Jennings, V.F.W.  
Richard Kline, V.F.W.

The meeting was called to order at 7:30 P.M. Minutes were approved and bills signed.

Mr. Jennings and Mr. Kline attended the meeting to discuss the lease of a piece of airport land to the V.F.W. Henry will speak to Bruce Gilmore in regard to the wording of the lease.

Norm St. Pierre brought in another \$100 check for lobster pot storage, making a total of \$800 to date this year.

A motion was made and seconded that Henry Greenlaw be nominated Chairman of the commission, and Henry nominated Tom Whiteley as Vice Chairman, and Tom Thrasher as Secretary.

A letter will be written to Carol Lund, Town Accountant, asking her to encumber \$200 due for the Water Gauge Project, requested by D E Q E and Cape Cod Regional Planning, and also for \$5,000 for repairs on the Terminal building.

Lonnie Pickett will check with Warren Sampson in regard to pole light in front of Eldredge's house on George Ryder Road that never works.

The meeting was adjourned at 8:45 P.M.

Respectfully submitted,

Patricia M. Thrasher  
Secretary



# AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633

F.B.O. Fiscal Summary - June 1989

T-Hangar Rent	\$
Landing Fees	
Parking Stickers	_____
	\$

The next meeting of the Airport Commission will be held on Thursday, July 13, 1989 at 7:30 P. M. Please be sure to attend.

## AGENDA

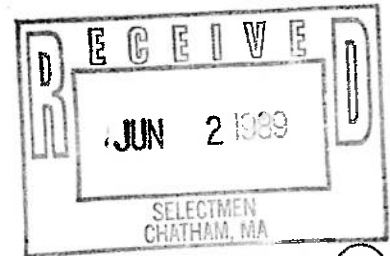
- Minutes
- Accounts and Bills
- F B O Report
- Lobster Pot Storage
- Light Removal on Pole
- V F W Lease



# AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633



The regular meeting of the Chatham Airport Commission was held at the Chatham Airport, Thursday, May 11, 1989 at 7:30 P.M. (WJ) JFC

Present: Henry D. Greenlaw, Chairman  
Thomas F. Thrasher  
Thomas McCutcheon  
W. Thomas Whiteley  
Norman St. Pierre

Guests: Frank Joy, FBO and Airport Manager  
Lonnie Pickett, Ass't Airport Manager  
James Plenge, Member, Board of Health

The meeting was called to order at 7:30 P.M. Minutes were approved, bills signed, and all correspondence gone over.

It was suggested that we get a copy of the total paid Electric Bills from the Town Accountant.

Henry has asked Tom Whiteley to be Vice Chairman of the Commission, and Tom agreed.

Frank Joy announced that the Crosswind Landing Restaurant will be opening upstairs May 19th. Lonnie has already started the mowing on the field.

Norman brought in another \$100 check for Lobster Pot Storage, making a total of \$700. to the Town for the fiscal 1988-1989 year, so far.

Mr. Jim Plenge, Board of Health attended our meeting to discuss the types of fill that would be acceptable for the area between the fence and T-Hangar, and the parking lot. Frank assured that this fill would be clean, solid fill that would be placed in those areas, and would be monitored. No large amounts of asphalt, brush, trees would be used.

The Ground Water Study has been completed with the digging of 5 wells, which were selected for monitoring.

A letter will be written to Weeden Parris, F. A. A. in regard to the Housing Authority's request for available land for Affordable Housing.

The meeting was adjourned at 8:45 P.M.

Respectfully submitted,

Patricia M. Thrasher  
Secretary



# AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633

## F.B.O. Fiscal Summary - April 1989

T-Hangar Rent	\$ 585.50
Landing Fees	18.00
Parking Stickers	<u>75.00</u>
	\$1,078.50

From July 1988 to date - April 1989 - \$9,892.90 has been received.

The next meeting of the Airport Commission will be held on Thursday, June 8, 1989.

### AGENDA

Minutes

Accounts and Bills

F B O Report

Lobster Pot Storage

Light removal on Telegraph Pole

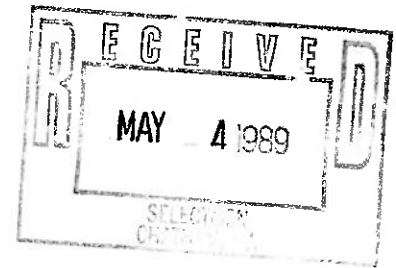
Letter to Bd. of Health re: Fill



# AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633



The regular meeting of the Chatham Airport Commission held at the Chatham Airport, Thursday, April 6, 1989 at 7:30 P.M.

Present: Henry D. Greenlaw, Chairman  
Thomas F. Thrasher

Guests: Frank Joy, Airport Manager  
Lonnie Pickett, Ass't Airport Manager  
Don Byrne

The meeting was called to order at 7:30 P.M. Minutes were approved, and all correspondence gone over. Due to the lack of a quorum, no bills were signed at this time.

A letter will be written to Bill Schweizer, Chairman of the Water-Sewer Department, in regard to Water Tower permits.

The airport sign has been finished, and will be put up at the corner of Queen Anne Road and George Ryder Road very shortly. The light on the front of the hangar will be turned to shine on the steps at night. The Crosswind Restaurant has been sub-let.

A proposal for clean hard fill will be discussed with Gibby for finishing off the Parking Lot; and a letter will be sent to the Board of Health inviting them to our May 11th meeting.

The meeting was adjourned at 8:40 P.M.

Respectfully submitted,

Patricia M. Thrasher,  
Secretary



# AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633

F.B.O. Fiscal Summary March 1989

T-Hangar Rent	\$
Landing Fees	
Parking Stickers	_____
	\$

The next meeting of the Airport Commission will be held on Thursday, May 11, 1989.

## AGENDA

Minutes

Accounts and Bills

F B O Report

Lobster Pot Storage

Removal of light on Telegraph Pole

Forms for Salaries



# AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633

The regular meeting of the Chatham Airport Commission was held at the Chatham Airport, Thursday, February 9, 1989 at 7:30 P.M.

Present: Henry D. Greenlaw, Chairman  
Thomas F. Thrasher  
W. Thomas Whiteley  
Thomas McCutcheon  
Norman St. Pierre

Guests: Frank Joy, Airport Manager - F.B.O.  
Lonnie Pickett - Ass't Manager

The meeting was called to order at 7:30 P.M. Minutes were approved, and bills signed. Norman brought 3 checks in totaling \$300.00 for Lobster Pot Storage.

The new Aviation Insurance Policy coverage for the airport was discussed. The budget for next year will have to cover this insurance.

Tom Whiteley will speak to Gibby about replacing an airport sign at the end of George Ryder Road and Queen Anne. A new light will be put by the stairs coming in from the street to the Terminal.

A letter will be sent to Frank Joy stating that effective May 1st the Parking Fee will be raised from \$25.00 to \$75.00, annually, and that a minimum charge of \$20.00 a month be made. Permanent year round tie-downs, and hangar renters will be exempt. This was the vote of the Airport Commission. This may be subject to review and change.

The meeting adjourned at 8:30 P.M.

Respectfully submitted,

*Patricia M. Thrasher*

Patricia M. Thrasher  
Secretary



# AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633

F.B.O. Fiscal Summary February 1989

T-Hangar Rent	\$
Landing Fees	
Parking Stickers	_____
	\$

The next meeting of the the Airport Commission will be held on Thursday, March 9, 1989.

## AGENDA

Minutes

Accounts and Bills

F B O Report

Airport Sign Report - George Ryder & Queen Anne Rds.

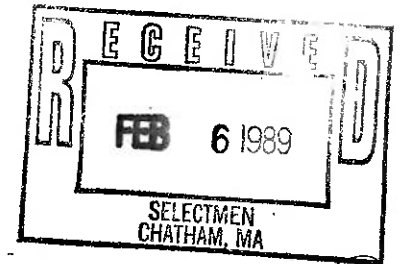
Lobster Pot Storage



# AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633



The regular meeting of the Chatham Airport Commission was held at the Chatham Airport, Thursday, January 12, 1989, 7:30 P.M. (NH) [Signature]

Present: Henry D. Greenlaw, Chairman  
Thomas F. Thrasher  
W. Thomas Whiteley  
Thomas McCutcheon

Guests: Lonnie Fickett, Assistant Airport Manager  
Hillary LeClaire  
Donald VanGordon

The meeting was called to order at 7:30 P.M. The Minutes were approved, and bills signed. One bill for Brushing was returned for adjustment.

An Aviation Insurance application will be given to Frank Joy to be filled out.

Frank Joy, in an agreement with the Town, will take care of all airport plowing. The Parking Lot must be completed this year.

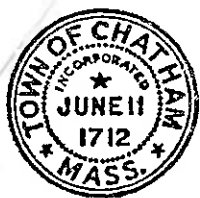
Donald VanGordon outlined a proposal for the storage of boats on airport property. But because of the cost of construction of the area considered, and the question of liability to the town, the commission felt that it was not a good idea, and will have a final decision by our next meeting.

The meeting adjourned at 8:45 P.M.

Respectfully submitted,

*Patricia M. Thrasher*

Patricia M. Thrasher  
Secretary



# AIRPORT COMMISSION

CHATHAM, MASSACHUSETTS

02633

F.B.O. Fiscal Summary January 1989

T-Hangar Rent	- \$
Landing Fees	-
Parking Stickers	-
	<hr/>
	\$

## AGENDA

### OLD BUSINESS

Minutes

Accounts and Bills

F.B.O. Report

### NEW BUSINESS

Airport Land Use

C.O.A.

N.D.B. Project

Boat Storage

Insurance Policy Renewal