



Town of Chatham

Office of the Select Board

Town Manager

549 Main Street

Chatham, MA 02633



Jill R. Goldsmith
TOWN MANAGER
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MEMORANDUM

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TO: Honorable Select Board

FROM: Jill R. Goldsmith, Town Manager 

DATE: March 21, 2025 (for Select Board Meeting of March 25, 2025)

SUBJECT: Town Manager's Report and Monthly Department Reports for February 2025

Current Items/Select Board Follow-up Items:

2025 Community Impact Award Winners

Chatham's Community Services Recreation and Beaches Division was awarded the 2025 Community Impact Award for the Cape & Islands Region by the Massachusetts Recreation and Park Association (MRPA) on Wednesday, March 19th. This award is made annually to the MRPA member city or town that has provided an outstanding service, program, or event to their community.

Our staff was recognized for the construction of the new pickleball courts, their work with the Friends of Chatham Pickleball, and their focus on special community events throughout the last year.

Congratulations to Aimee Howell, Deputy Director of Community Services, and the entire staff of the Recreation and Beaches Division!

Natural Resources Nitrogen Sensitive Areas Grant Award

The Town has been notified by the Massachusetts Division of Watershed Management that Chatham's Watershed Permit Application and Planning proposal has been awarded \$133,500 under the Massachusetts Department of Environmental Protection (MassDEP) Natural Resources Nitrogen Sensitive Areas (NRNSA) Grant, fully funding the effort.

The purpose of the NRNSA grant program is to assist municipalities to perform activities which address solutions to cultural eutrophication caused by nitrogen pollution from wastewater and other sources.

The Town requested funding to prepare a Watershed Permit application to meet Title 5 requirements, which will include updating water use and nitrogen loading estimates for the Town, and to create a project implementation schedule.

Hydrant Flushing Underway

Chatham's Department of Public Works began annual water main flushing on Monday, March 17th.

Due to the Level 2 – Significant Drought Status declaration for the Cape & Islands region, water main flushing will target areas of Town that have a lower seasonal population and therefore are more susceptible to sediment build-up due to lack of use.

Water main flushing is a maintenance measure to prevent the build-up of sediment, rust, and naturally occurring microorganisms that could accumulate over time and cause discolored water in our distribution system. Running water through the system at a high velocity and discharging the water through designated fire hydrants scours the inside of the pipes, cleaning them out, and ensuring that you receive clean and reliable water.

Water main flushing helps us identify and repair any potentially malfunctioning pipe valves and fire hydrants to ensure they work properly during any emergency. It also increases the carrying capacity of the pipes by preventing sediment and mineral buildup.

Water main flushing is expected to occur on roads south of Route 28/Main Street, as well as all roads north of Route 28/Orleans Road, including Morris Island and Stage Island areas.

Annual Water Quality Report Issued

Chatham's Water Operator Veolia has issued the first Water Division newsletter, "[On Tap](#)." This edition explains what information can be found in the [annual water quality report](#), how to read the report, and where property owners can access the report. Additional newsletters and public education information are planned for distribution throughout the year.

The 2025 Annual Town Meeting Warrant is Set

At the March 18, 2025 meeting, the Select Board voted to close the 2025 Annual Town Meeting (ATM) warrant. Once the warrant is posted by the Constable it will be uploaded to the Town's Website Town Meeting Central - [Town Meeting Central | Chatham, MA](#). Copies will also be mailed to households of registered voters within 14 days of the ATM. Reminder, if you are a new Town resident or first-time voter, please register to vote by Wed. April 30th until 5PM. The 2025 ATM will be held on Saturday, May 10, 2025 at 11:00 am at the Monomoy Regional Middle School Gymnasium. Look for more information in Town Meeting Central as well as Chatham TV 2025 ATM preview segments.

Employee Years of Service Anniversary – APRIL

First Name	Last Name	Department	Years of Service
Steven	Leavenworth	TS Heavy Equipment Operator	30 years
William	Massey	Police Sergeant	20 years
Melanie	Taylor	Assessing Assistant	8 years
Christopher	Siepietowski	Transfer Station Laborer	7 years
Mark	von Bork	Media Coordinator	6 years
Toby	Telesmanik	Facilities Technician	6 years
Matthew	Casale	Police Dispatcher	6 years
Hunter	MacDonald	Assistant Media Coordinator	3 years
Leanne	Gay	Assistant Treasurer Collector	1 year
Donald	Richardson	DPW Parks & Grounds Laborer	1 year
Karen	Chimwaza	Housing Inspector/Administrator	1 year

Welcome March New Hires

Adult Supportive Day Program Assistant – Danielle James

I am very pleased to announce that I have appointed Danielle James as Chatham’s newest Adult Supportive Day Program Assistant for the newly formed Ryder’s Cove Respite Program. This is a part-time position under the general supervision of Director of Community Services, Leah LaCross and reporting to Adult Supportive Day Program Director, Jo Fennell. Ms. James began her part-time employment at the Center for Active Living on March 4, 2025.



Ms. James has an extensive background and career in the banking industry and led management and sales teams for some of the areas’ largest banking institutions including Santander Bank, Sovereign Bank and Fleet Bank.



Finance Administrator – Chris Mazulis

I am very pleased to announce that I have appointed Christopher Mazulis as Chatham’s first Finance Administrator reporting to Finance Director, Carrie Mazerolle. Mr. Mazulis began his employment at the Town Offices at 549 and the Annex Sticker Office on Monday, March 3, 2025.

Mr. Mazulis is a graduate of Salve Regina University, where he majored in Environmental Sustainability and minored in Administration of Justice. Christopher has worked in various financial analyst roles in the Boston area, including as a Private Equity Analyst for global market investment company Search Fund Accelerator, Report Analyst for the Restaurant Success Management Team at Toast, Inc and Financial Analyst for Unisom Infrastructure, an investment management startup where he supported the company in pricing, accounting, data analytics, business operations, reporting and portfolio management. He most

recently worked for Del Mar Vacations in Orleans as an Accountant/Reporting Analyst. In this role, he collaborated with the Controller on financial records, journal entries, accruals and reconciliations. Christopher also has extensive restaurant, hospitality and customer service experience through previous positions at the Pelham House and assisting in the management and operations of his family-owned Inn in Chatham.

Firefighter/EMT – Dan Deering

I am very pleased to announce that I have appointed Daniel (Dan) Deering as Chatham’s newest Firefighter/EMT, reporting to Fire Chief, Justin Tavano. Dan began employment at the Chatham Fire Department on Monday, March 10, 2025.



Dan is enrolled with Southern Maine Community College pursuing an Associate’s Degree in Fire Science and has been a live-in student with the Goodwins Mills Fire Rescue Department in Lyman, ME during his education. Dan holds certification as an Emergency Medical Technician (EMT). He has held positions as a self-employed auto detailer and Beach Gate Attendant in Orleans.

Retirements

Ted Keon, Coastal Resources Director announced his retirement in January, effective April 18, 2025. Ted is in his 27th year of service with the Town and 40 years in the public sector. Throughout his tenure, Ted has demonstrated a deep passion for serving Chatham, not only through his role but also as liaison to the Waterways Advisory Committee and the South Coastal Harbor Plan Committee. His expertise and leadership in the field of coastal resiliency have also made him a valued regional resource.



Ted’s successful grant writing has brought in significant funding to support vital coastal projects, and his skill in navigating the complex permitting processes for waterfront improvements and dredging projects—often spanning years—has ensured these critical efforts came to fruition. His initiative to use aerial photography to map shifting sands and monitor coastal erosion has been instrumental in guiding decision-making and fostering a deeper understanding of the dynamic nature of Chatham’s shoreline. These accomplishments have had a lasting impact on the Town’s maritime infrastructure and resilience. While it is bittersweet to see Ted retire, we look forward to celebrating a remarkable career dedicated to public service and advancing coastal resource and resiliency efforts. Thank you, Ted!

Project Updates:

The following are current projects being undertaken throughout the Town. For more detailed information on the projects and project status, please turn, or scroll, to the page indicated.

- Housing Initiatives – page 12
- COA Programming Highlights – page 17
- 90 Bridge Street – page 31
- Ryder’s Cove Bulkhead and Ramp Replacement – page 31
- Town-wide Dredge Permit Modification – page 31
- Crowell Road/Main Street Intersection – page 50
- Library Capital Project – page 51
- CFAL Feasibility Study – page 51
- ADA Transition Plan Implementation/Status – page 51
- Wastewater (Sewer) Construction Project – page 57
- (Drinking) Water and Water Infrastructure Update – page 59

Chatham TV Productions: *Must Sea TV*

Chatham TV Staff have been hard at work filming Backstage videos to inform our community on three projects in advance of 2025 Annual Town Meeting.

[Backstage | Department of Public Works | Transfer Station](#)

Public Works Director Rob Faley hosts a tour of the Transfer Station and discusses the improvements already underway and those that may be implemented in the future.

[Backstage | C.F.A.L. Walk-Through 2025](#)

Director of Community Development Leah LaCross guides a walk through the Center for Active Living in its current condition and discusses the possibilities that exist within the building if renovations and an addition are approved by Annual Town Meeting.

[Backstage | Sewering 2025](#)

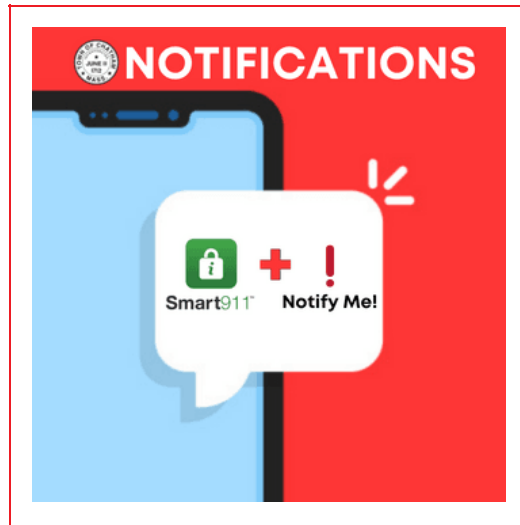
After an introduction by Director of Natural Resources Greg Berman, Carole Ridley, Coordinator of the Pleasant Bay Alliance, discusses the Town’s watershed permit and the importance of sewerage to our ecological resources. Director of Public Works Rob Faley joins the production to look ahead at the next phases of sewerage in Town.

More Chatham TV programming can be found on the Town’s website or the Town of Chatham YouTube channel <https://www.youtube.com/chathamchannel18>

E-Community Engagement as of March 18, 2025

<i>E-Community Engagement as of March 18, 2024</i>			
Town Social Media Accounts	Subscribers		
	19-Feb-25	18-Mar-25	
Facebook	4058	4078	
Chatham TV YouTube	449	455	
Twitter/X	308	308	
Instagram	646	674	
LinkedIn	361	369	
Notify Me Lists			
	19-Feb-25	18-Mar-25	
Business	393	400	
Chatham Everyone (Employees)	40	40	
Community Notifications	1070	1076	
Government	1466	1476	
Housing Updates	110	113	
Low-Lying Road Alerts	121	126	
Shellfish Notifications	276	280	
Summer Residents	147	152	
The Flash - Council on Aging	448	452	
Mainsheet E-Newsletter			
Overall Open Rate February 2025			71%
	<u>Delivered</u>	<u>Opened</u>	
7-Feb-25	1601	1094	68%
14-Feb-25	1609	1264	79%
21-Feb-25	1612	1083	67%
28-Feb-25	1613	1096	68%

Subscribe to Emergency & Non-Emergency Notifications



Emergency Notifications - Smart911

In an effort to provide reliable and effective communication to residences, the Town of Chatham has implemented Smart911, as our emergency notification provider. Smart911 is a high speed notification system designed to make calls, emails, and SMS text notifications to specific people or areas in the event of an emergency. These messages may include information on floods, fires, water emergencies, road closures, missing persons, evacuation orders, weather and other emergencies.

It is important that residence and business owners verify their contact information. Accurate email addresses, landline, and mobile numbers help to ensure, but cannot guarantee, that emergency information will be passed on to everyone in a timely manner.

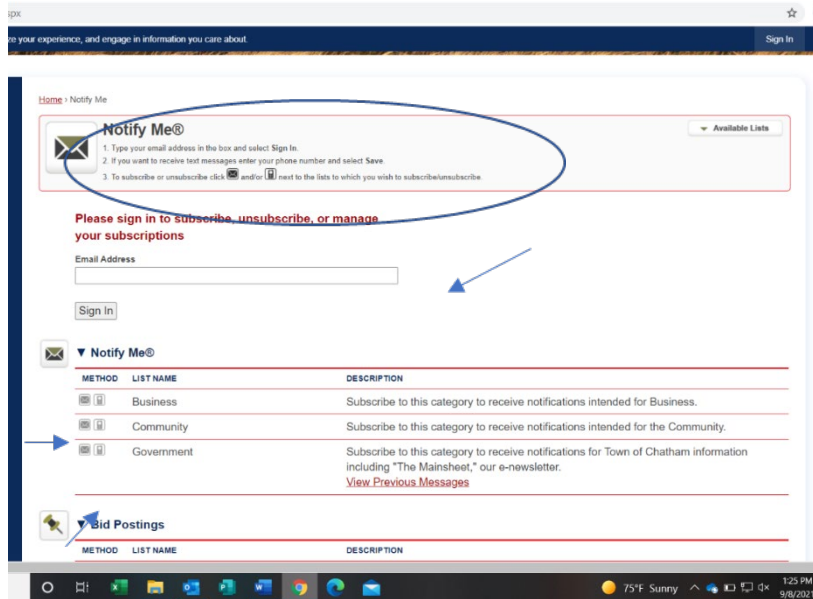
Residents can add additional telephone numbers including a cell phone. The address documented must be in Chatham, but the phone number can be from anywhere. Emergency messages can reach TTY (teletypewriter) phones used by the hearing impaired. [Please sign up using this link](#) or watch the video for instructions - <https://youtu.be/kzBM1xfYGj0> If you do not have access to a computer, you may call the Chatham Fire Department at 508-945-2324 to provide the information.

Non-Emergency Notifications - Notify Me!

Notify Me allows you to subscribe to an unlimited number of email lists. Receive email or text message updates regarding the information you have requested. Check out [Notify Me](#) today! Directions are located at the top of the linked page.

[Weekly Newsletter – The Mainsheet](#) – Receive Town news in your in-box. Sign-up through the

Town’s redesigned website to receive our weekly e-newsletter, “The Mainsheet”, and other Town/community information. Visit www.chatham-ma.gov/list.aspx “Notify Me” to enter your email address (or cell phone number to receive text messages) and click on the envelop or phone icon next to the list you want to subscribe.



I am pleased to enclose the Monthly Report of Department Heads for the month of February 2025.

TOWN MANAGER’S OFFICE: Submitted by Jill R. Goldsmith

Mission Statement: The Select Board and Town Manager provide executive leadership for the Town of Chatham. Together, we pursue collaborative processes, ethical, and professional procedures to ensure that Town resources are directed to providing the best services possible to protect public safety, public assets and a special quality of life in Chatham.

Town Vision Statement: Chatham in 2030 will be a forward-looking, engaged, and inclusive community of demographically diverse year-round citizens that maintains a unique integration of preservation of its pristine environment, promotion of a healthy economy, fiscally responsible and responsive leadership, and a welcoming environment for all to Chatham.

Professional and Community Outreach	Meetings	
Department Leadership Meetings, Town-wide Division Managers Meetings, Emergency Management Team, and Department Biweekly Meetings; SB Chair Agenda Setting Meetings	18	Ongoing projects and planning meetings and communications
Professional Meetings / Seminars/ Conferences		Cape Town Managers Meeting; MA Joint Labor/Management Committee; Women Leading Government (Steering Committee); Professional Development Webinars
Project/Issue Meetings	22	Annual Town Meeting Prep and FY2026 Budget Meetings. Chamber Executive Director Angela Bucar (Monthly) Meeting, Collective Bargaining Sessions (CMA) Food for Thought Employee Engagement, Grinder Pump Policy, Session, Nauset Beach Agreement. Personnel, Recruitment, Select Board Meeting Preparation and Follow-up
Public Records Requests	0	
Committee /Board Meetings/ Community Events Attended	11	Select Board, Finance Committee, Public Forum on 25MPH Speed Limit, Water & Sewer Advisory Committee

COMMUNITY DEVELOPMENT DEPARTMENT: Submitted by Kathleen Donovan

On a daily basis the Chatham Community Development Department strives to provide courteous and responsive quality service to our valued customers by fostering a respectful and welcoming environment resulting in a positive experience for all by:

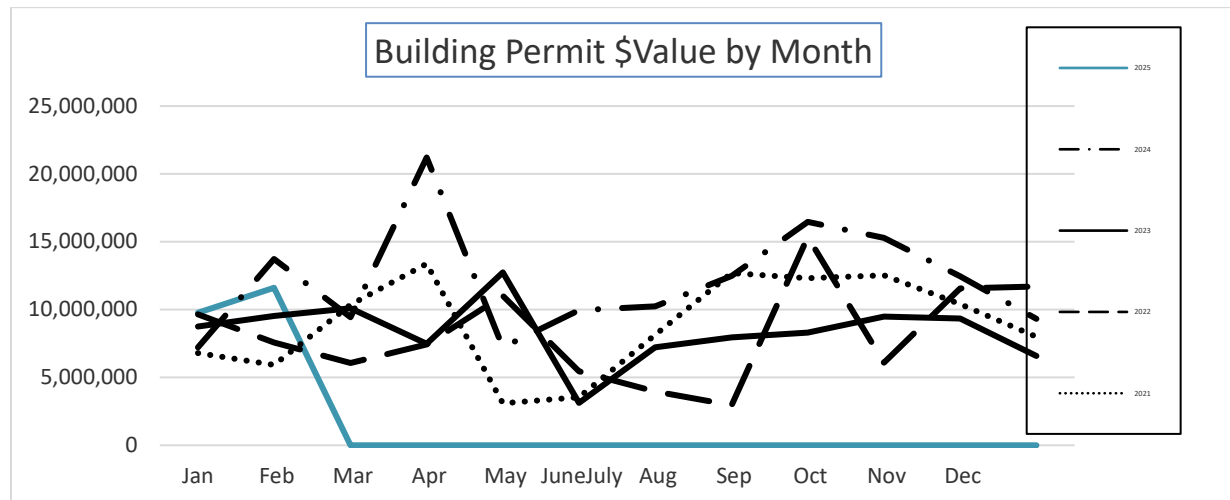
- *Listening to your concerns and providing accurate answers and information by responding in a friendly and thoughtful manner*
- *Being accountable for all we do, “not shutting the door and pulling down the blinds” recognizing that everyone’s needs are important*
- *Being the “helping hand” in making the permitting process easier and employing a collaborative approach to finding solutions on complex issues, enabling the successful completion of your projects*
- *Maintaining a commitment to transparency by responding to requests for information to the full extent of Massachusetts public meeting and records law*

And when we do need to say no, to do so in a manner that is informative and educational, explaining the regulatory basis for such decisions

BUILDING DIVISION

	Month	2025 YTD	Ave/ Mo	2024 Total	2024 Ave/Mo	% 2025/2024	2025 \$Value YTD	\$Value 2024
Bldg Permits Issued								
New Dwellings	3	4	2	36	3	11%	\$3,650,000	\$48,315,966
Multi-family	-	-	-	-	-	-	-	-
Demolitions	2	3	1.5	27	2.25	11%		
Residential Add/Renos	75	144	72	956	80	15%	\$15,781,769	\$82,260,202
Nonresidential Add/Renos	9	11	5.5	51	4.25	22%	\$1,467,394	\$4,968,636
Public Structures New & Alts/add	1	3	1.5	14	1.16	30%	\$474,400	\$7,850,975
New Comm Structures	0	0	0	2	.17	0%	\$0	\$1,625,000
Total Building Permits Issued	90	165	82.50	1086	90	15%	\$21,373,563	\$149,970,788
Average \$value/permit							\$129,537	\$138,095
Electrical Permits	78	139	70	911	76	15%		
Plumbing & Gas Permits	106	212	106	1152	96	18%		
Inspections								
Building	126	248	124	1605	134	15%		
Electrical	91	177	89	1316	110	13%		
Gas & Plumbing	137	287	144	1657	138	17%		
Total	354	712	356	4578	382	16%		

The following graph illustrates the reported dollar value of building permits over the past five years.



REGULATORY BOARDS

Historical Commission – The Historical Commission held two hybrid meetings in the month of February. The Commission reviewed three applications under the Chapter 158 Bylaw and one of those application also under the Cape Cod Commission Act. One application was found to be historically significant, but the proposed changes did not materially diminish the homes’ historical significance, so they did not impose a demolition delay. One was found not historically significant and did not impose a demolition delay. The application that was reviewed under both Bylaws was found historically significant and the Commission thought that the proposed changes did materially diminish the homes’ historical significance, so they imposed a 12-month demolition delay, and they referred it to the Cape Cod Commission for review because they deemed it a substantial alteration. The Commission discussed reworking their Bylaws and are looking to Staff and Town Counsel to help with that process.

Historic Business District Commission (HBDC) – There were two hybrid HBDC meeting in February. There were seven new applications for Certificates of Appropriateness, all which were approved. There were five applications for signage which of which four were approved and one was continued. The Commission heard a courtesy presentation on the proposed Comprehensive Permit plans for the former Buckley property located on Main Street and provided feedback to the developer.

Planning Board – The Planning Board held one regularly scheduled hybrid meeting and one Long Range Planning Work Session in February. In addition to standard meeting items, the Board’s main focus of both the work session and regular meeting was the Long-Range Planning of the proposed West Chatham Neighborhood Center (WCNC) District bylaw for Annual Town Meeting in May. The Chair of the Planning Board and the Town Planner also gave a brief presentation to the Select Board on the proposed zoning amendments for Town Meeting on February 18th.

Zoning Board of Appeals (ZBA) – There were two hybrid ZBA meetings in February. There were seven new applications for Special Permits and one continued Special Permit hearing, four were approved, one was denied and three were continued. There was one request to modify a Special Permit which was approved. There was one new application for a Variance and one continued application, of which one was withdrawn, and one was denied. There was on continued hearing for an Appeal of a Determination of the Building Commissioner/Zoning Enforcement Officer which was denied.

AFFORDABLE HOUSING TRUST – The AHTF Board of Trustees met one time in February. The Trustees reviewed a first draft of a Request for Proposals for housing development on the Stepping Stones Road property. The Trustees also voted unanimously to approve the Land

Disposition Agreement with Pennrose for the development of the Meetinghouse Road property. Staff provided project status updates on Town housing initiatives, including the work being done on 558 Crowell Road and timeline for completion.

ADVISORY COMMITTEES

Chatham Community Housing Partnership: The Community Housing Partnership met once in February. The CCHP members continued their review of strategies of the newly approved Housing Production Plan and set priorities for the work of the CCHP in 2025. The Chair provided an update on her presentation of recommendations made by the CCHP to the SB regarding 2025 Annual Town Meeting Warrant items at the SB meeting of January 28th. Staff also provided project status updates on Town housing initiatives.

Economic Development Committee: The Committee did not meet in February.

Committee for People with Disabilities: The Committee did not meet in February.

HOUSING INITIATIVES

Meetinghouse Road Property

The Town finalized the Land Disposition Agreement (LDA) for the development and ultimate sale of the Meetinghouse Road property with the selected developer, Pennrose. Both the Select Board and the Affordable Housing Trust voted unanimously to approve and execute the LDA.

Main Street Property

Pennrose, the selected developer, continues to work with Town Staff to set up pre-40B application meetings with various town regulatory boards and committees that would normally review the Main Street project if it were not a 40B. Representatives from the Pennrose team met with the Historic Business District Commission in February so that the boards can provide comments and feedback on the development plans. They are scheduled to meet with the Planning Board on March 24th, and will likely apply to the ZBA for a Comprehensive Permit under Chapter 40B mid-late April. There will be additional opportunity for Board and public input during the 40B process.

127 Old Harbor Road

The Town contracted with Utile Architecture and Planning to conduct test fits for development scenarios on the property at 127 Old Harbor Road. The Select Board had requested test fits for between two and six units on the property. Initial test fit scenarios were presented the Select Board at their meeting of February 25. The members of the SB coalesced around 3 possible

preferred development scenarios, which Utile will further refine. The scenarios include a development with 2 structures on the parcel, a scenario with 3 structures on the parcel divided into 2 lots to allow for the possible retention of the existing house or the construction of a new house on its own lot, and a scenario with 3 structures on the overall parcel. Final refined test fits are anticipated to be presented to the Select Board in late March or early April.

558 Crowell Road

The Housing Director continues to work with the DPW on improvements to this 3-bedroom 2-bathroom house that was purchased by the Affordable Housing Trust in August after the former owners responded to the Town’s Land Acquisition RFP. All work has been completed with the exception of re-tiling the shower and reconstructing the deck. The AHT plans to place an affordability restriction on the property and sell the house through a lottery process to an income-qualified household.

West Chatham Neighborhood Center Zoning

The Housing Director continues to work with the Director of Community Development, the Town Planner, and the Planning Board Chair, and to participate in Planning Board discussions regarding the draft zoning language, specifically with respect to housing-related sections of the proposed bylaw, including Definitions and Inclusionary and Incentive Zoning.

COMMUNITY SERVICES – Submitted by Leah LaCross

Adult Behavioral Health Clinician’s Report:

The month of **February** had **19** working days in it, and I had **16** scheduled workdays.

Of the **16 days** worked in February, there were **84 interactions with 20 Chatham residents**, for a total of **31.8 hours**.

Of the 84 interactions:

6 were Center for Active Living (CFAL) outreach visits, which include home visits made at the request of outside referrals.

18 were telephone outreach calls, which include calls made to check in on residents, calls with family members, calls with collateral providers, and calls with medical providers.

1 was a Chatham Fire Department/Emergency Medical Services (CFD/EMS) referral, which included helping an elder get a lock box installed.

7 were client consultations, (meeting with other providers within and outside of our town agencies, on behalf of the client).

7 were co-response calls with a Chatham Police Officer. These are carried out when there is a need to go to the home of a Chatham resident who is unfamiliar, and/or it may be unsafe to go alone.

7 were CPD phone outreach calls, which included checking in on Chatham residents who had interacted with the Chatham Police Department and the resident requested that a clinician reach out to them to assess their needs and to determine, based on the call, if they require further assistance.

3 were CPD referrals, which include calls that police officers responded to, where the officer feels it necessary for the Clinician to assess the identified client for possible mental health/substance abuse services or referrals.

2 were CPD well-being referrals, which occurred when the officer gives a “heads up” on a familiar Chatham resident, and a follow up is conducted with the client to make sure they don’t need any behavioral health assistance or support.

3 were CPD referral follow-ups, which means that the identified client is someone CPD has referred to the Clinician in the past and a check-in is performed to ensure they have remained stable.

7 were home visits which are made for those unable to make their way to CFAL or CPD due to physical restraints or transportation issues.

10 were CFAL office visits, which occurred when the resident either had a scheduled appointment or agreed to come to CFAL to discuss needed assistance.

11 were CFAL incoming client calls, which include the number of calls received from Chatham residents asking for assistance.

2 were office visits with a Chatham CFAL member who wanted to discuss forming a new support group for residents who are grieving the loss of a loved one.

February Reflection:

February was a month of loss. A long-time Chatham resident and CFAL member passed away recently. This gentleman was my first client to pass away and it made me realize how critical those of us who work closely with our residents are to them. This resident was alone with no family, and that meant using as many resources as possible and local agencies that I could, to get him the support he needed. I also began working with a family that has experienced tremendous trauma and is now relearning how to function in our community. This family went from being homeless to now being housed in one of Chatham’s housing units.

Neither my client who passed, nor my new family I am working with, could do it alone. It is through these very experiences that I am proud of the town of Chatham and their willingness to support our most vulnerable citizens.

Each month I feel like I am getting better at recognizing which supports our citizens need. The professional trainings that I attend, as well as networking with other professionals in my profession, are helping me sharpen my skills.

Community Connections:

This month, 19.5 hours were spent participating in a variety of conferences and groups, which helped me become more aware of what is out on the streets, what our Chatham residents are facing, and how I can better identify and assist the residents with their needs.

Such a diverse array of topics reflects how important it is for me to stay updated on the latest drug trends, how to better care for myself while also managing the mental health of the community, how to familiarize myself with what it means to be a sexual predator, and becoming better connected with our local high school.

As CFAL prepares for the potential renovation of its building, I attend bimonthly meetings with CFAL and Recreation and Beaches staff so that the transition will be as smooth as possible. With so many programs and events that take place in the CFAL building, as well as the ongoing activities at the Community Center, both groups are hoping to make the move as seamless as possible for our Chatham residents who use the CFAL building consistently and rely on it as their consistent safe place. During the meetings we try to anticipate how we can make the Community Center feel like CFAL and provide as many of the same programs as possible. This means working together with the Recreation and Beaches staff to find a middle ground on both sides.

I continue to attend the Community Crisis Intervention Team (**CCIT**) Meeting in Orleans, which continues to enlighten me on what our neighboring towns are facing with their residents and offers me the opportunity to connect with more veteran police staff and clinicians.

I had the opportunity to attend presentations this month held by an expert on sexual predators, MA Council on Aging, Mass State Police, and McLean Hospital. My takeaway was to realize that despite how different each agency is from each other, they all overlap with serving those who need behavioral health services. One simply cannot exist without the other. Things are changing daily in our communities, and we need to be aware and up to date of what to look for and how to support our town residents.

My professional learning continues to grow, and I am grateful for the opportunities I am given to attend such meaningful presentations.

COUNCIL ON AGING DIVISION

Outreach: In the month of February, Outreach had a total of 152 interactions, with 68 separate individuals. This month we had a significant increase in requests for family support, from 16 to 31.

This month Outreach had a new 1 consultation referral from Chatham Police, Fire and EMS services, with 4 follow up referrals from the Town Clinician's calls.

The Outreach Coordinator made 23 home visits for 18 separate individuals. Most of the visits centered around planning care for a loved one. Two wellness checks took place after referrals from staff were made based on concerns about individual participants.

We served 57 members via phone consultation, and 54 in-person office consultations at CFAL. Outreach duties were varied, and included assisting with paperwork, connecting members to programs, concerns with financial support to maintain their homes. We continue to see an increase in walk-in first time visits to the CFAL by individuals looking for support. This month most needs centered around searches for home health care, and inpatient facilities; including how to manage the costs and find ways to access care. Outreach referred 6 individuals to 4 different Community partners for supports.

Healthy Meals in Motion (HMIM) served 44 families this month. HMIM receive an influx of volunteers wanting to help those in need with food insecurity. We are proud to see how many of our members are looking to get involved.

The LGBTQ+ Older Adult Group met on February 6th to attend a presentation by local agency, *Wild Care*. All were excited to have *Nickerson* the owl to be the animal ambassador. The topics of discussion were what to do when we find an injured or sick animal, which services Wild Care offers, and what it takes to run the facility year-round. Our dinner that was to be held on February 20th was cancelled due to snow conditions.

Outreach is responsible for the management of Durable Medical Equipment (DME), and this month 20 items were lent to 14 individuals. We continue to work on improving the tracking of DME in and out. We have also had multiple new donations of DME and are grateful to all who give.

This month Outreach attended the Massachusetts Council on Aging (MCOA) Behavioral Health Session II, focusing on the wellbeing and care for our staff, and how to avoid burnout and help others after stressful events.

Transportation: February may be a short and chilly month, but the Council on Aging's Transportation Services were anything but slow. Chatham residents actively utilized our transportation services for the following:

Orleans Day Program

- 7 participants
- 48 trips (round trips)

Ryder's Cove Respite

- 5 participants
- 15 trips (round trips)

Medical Appointments

- 31 trips (round trips)

COA Programs

25 Participants attended a variety of programs, including:

- COA Cinema
- Busy Fingers
- BINGO
- SHINE
- Birthday Party
- Book Club
- LGBTQ+ events
- Lunch and Learn
- Footcare

Other Services

- Banking and Post Office trips

As February comes to an end, many of our recurring rides have concluded as well. Several participants have completed their physical therapy appointments and no longer require regular transportation services. However, we are pleased to welcome **3 new participants** who are now using our grocery and prescription pick-up services on Mondays and Thursdays, as well as **4 new participants** who have scheduled medical appointments for March.

With the combined efforts of our Transportation, Outreach, and Programs coordinators, we have seen an increase in participants requesting rides to attend CFAL programs. Helping first-time participants discover a new interest, build new relationships, and provide an opportunity for them to further develop their community is a rewarding endeavor.

Our drivers have also formed meaningful connections with those in the Ryder's Cove Respite program, making trips smoother and more enjoyable. In addition, every Tuesday, we provide transportation to the Community Center for the Respite program participants to take part in

our indoor walking program. We are excited to support and witness the continued growth of Ryder's Cove Respite.

Programming

Summary: This monthly report outlines the activities and achievements of the Chatham Council on Aging Program and Communications Coordinator for the month of February 2025.

Highlights:

Health/Wellness

1. Indoor Walking Group
 - a. 10-15 participants on average each session
 - b. This bi-weekly program is held at the Chatham Community Center in the gymnasium, welcoming members of the community to come and walk in a safe and temperate environment. Music is played for walkers' enjoyment, and this month the Ryders Cove Respite program participants have started to join in on the exercise and fun once a week.

Community Engagement

1. Chatham Better Together
 - a. 21 participants
 - b. In honor of Black History Month our group welcomed co-founder and curator of the Cape Cod Cape Verdean Cultural Center and Museum, Barbara Burgo, to speak about the rich history of Cape Verde, its people, and how they are connected to our coastal community. Participants were engaged, asked fantastic questions, and requested a visit to the museum!



Barbara Burgo speaking to the Better Together group.

Entertainment

1. Valentines Day Bingo
 - a. 27 participants



Community members enjoying a round of Bingo!

b. Held on Valentines Day our monthly *Bingo* game remains among our most popular programs. This month we saw many brand-new faces as the word spread about the fun had, and quite a few requests for increased offerings of the game. Student interns led the program on their own and were showered with praise from participants for a job well done. Each participant received a handmade valentine from our friends over at Monomoy Middle School. And thanks to a generous donation by a community member, we are well stocked with a variety of prizes.

Ryder’s Cove Respite Program:

As the Director of the Adult Supportive Day Program, I am pleased to present an overview of the program’s progress and key developments for the month of February 2025.

Throughout February, the program has successfully supported five older adults experiencing cognitive decline and memory-related challenges. We are pleased to report that the initial phase of the program has made significant progress. The months of January and February have been productive, and we have developed communication books that provide caregivers with essential updates on the participants’ daily activities. These updates cover areas such as exercise sessions, music therapy, art therapy, memory games, and the nutritional snacks and meals provided. Additionally, the communication books serve to address any concerns raised by both caregivers and program staff.

Program Preparation and Scheduling

Efforts to enhance the program experience for participants have been ongoing, with a focus on activity planning, menu development, and finalizing the program’s physical environment. We have also prioritized addressing the transportation needs of participants and accommodating any special requests to ensure a seamless experience for all involved. Notable progress in our scheduling efforts includes:

- Engaging local entertainers to enhance the participants’ social experience
- Securing guest speakers to offer diverse educational content
- Hiring two *Music Therapists*, who will alternate conducting bi-monthly sessions
- Hosting two *Dog Therapy* sessions to provide emotional support
- Scheduling several local historians to engage with participants and share their expertise

Additionally, we have procured various dementia-specific aids, including puzzles, memory care tools, fine motor skill crafts, art supplies, and other activity materials designed to promote cognitive engagement.

Staffing and Recruitment

I am pleased to announce that the second Program Aide has been appointed by the Town Manager. This appointment ensures that we will be fully staffed at the required ratio of 1 staff member to 3 participants starting March 4th, 2025. We selected a candidate who aligns with our program's mission and values, and we are confident they will contribute to maintaining a high standard of care for our participants.

Person-Centered Programming and Goal Development

With the program now operational, the Director has been working closely with the Day Program Aide to develop person-centered programming tailored to the unique needs and preferences of each participant. This effort includes the ongoing creation of personalized care objectives to guide each participant's individual care plan, ensuring that they receive the best possible support in alignment with their specific goals.

Community Outreach

Our outreach efforts to engage the local community continue to be a priority. We are actively promoting the program to caregivers and families within the Town of Chatham, ensuring that those who would benefit most from our services are aware of the program's availability. We remain committed to fostering community connections and encouraging participation in our program.

Training and Professional Development

As previously noted, I have attended several educational training sessions provided by the Dennis Council on Aging. These sessions have offered invaluable insights into dementia care, covering topics such as the various types of dementia, diagnostic methods, modifiable risk factors, and strategies for managing challenging behaviors. With the addition of a second Day Program Aide, I will begin training both aides in the techniques and practices I have learned to ensure consistent, high-quality care for all participants.

Conclusion

In February 2025, the program successfully served five participants, with each attending on either Tuesdays or Thursdays. We are thrilled to announce that our new referral is now attending the Tuesday and Thursday sessions. Looking ahead, we remain committed to expanding the program and providing meaningful, personalized engagement for all participants in the months to come.

Council on Aging Board of Directors

The Council on Aging Board of Directors met on Tuesday, February 18th, due to Monday, February 17th being a holiday. This meeting was focused on discussing setting the Board's goals for the upcoming year, the planning of the temporary move of the CFAL to the Community Center, if the

Article on the May Town Meeting warrant to authorize \$5 million in free cash to renovate the existing CFAL is passed by voters.

The Human Services Committee

The Human Services Committee met on Monday, February 10th, and hosted guests Stephanie Briody, and Stephanie Gilrhein from Behavioral Health Innovators of Cape Cod. Both Stephanies discussed their Positive Alternatives for Student Support (PASS) and Alternative Peer Group (APG) Programs.

The *Pass Program* was originally developed as an alternative to school suspension but now has expanded to support at-risk students identified as struggling, regardless of whether they are facing suspension. Currently, this program is only one-week long; but leadership is looking for ways to expand becoming a permanent alternative school.

The APG Program is a 6-month after-school treatment and recovery program for Cape Cod teens struggling with substance use.

RECREATION AND BEACHES DIVISION

The Recreation & Beaches Division is committed to enhancing the quality of life for all Chatham Residents, by striving to provide the best recreational programming and park facilities possible.

PARK Program (Positive Afterschool Recreation for Kids)

The PARK Afterschool Program is for students in grades 3-7 to have a safe, fun, and engaging afterschool experience. It is also the intent of the program to foster a sense of community and to forge new and lasting friendships among the students attending the program.

	November	December	January	February
MONTHLY ATTENDANCE	514	481	663	454
MONEY COLLECTED	\$6,245	\$6,120	\$8,155	\$5,605
AVERAGE DAILY ATTENDANCE	34.3	32	31.6	37

Programming

Adults

Winter Tuesday Night Pickleball-70 participants

Winter Thursday Night Pickleball-70 participants

Winter Saturday Night Pickleball- 66 participants

Winter Pickleball Mon-Friday 8am-12pm – 336 participants

Winter Adult Basketball- 41 participants

Winter Floor Hockey- 28 participants

Winter Pickleball Lessons- 16 participants

Adult Badminton-17 participants

Yoga with Jackie! (Hatha Mondays)- 45 participants

Yoga with Jackie! (Restorative Thursdays)- 49 participants

Yoga with Jackie! (Vinyasa Fridays) – 227 participants

Fly Casting- 15 Participants

Youth

February Vacation NOVA Field Trip: 45 participants

February Vacation Orpheum/Onsite: 37 participants

February Vacation Ten Pin Field Trip: 41 participants

February Vacation Ninja Clinic: 5 participants

February Family Karte- 5 participants

February Family Tai Chi- 5 participants

Youth Skating Lessons- 30 participants

Basketball Grades 5-6 Boys- 10 participants (1 team)

Basketball Grades 3-4 Boys- 18 participants (2 teams)

Basketball Grades 1-2 Co-ed – 29 participants

Kindergarten Basketball- 16 participants

February Birthday Parties-5

Parties are available on Saturdays and Sundays with use of the gym, game room, and Teen room as options.

Special Events

On Friday February 7th, our annual *Sweetheart Dance* was held from 6pm-8pm. 25 girls between ages 5-12 and their “sweetheart” (Dad/Grandpa/Mom) attended the event. 11

Monomoy Regional High School (MRHS) Students from the Key Club volunteered and assisted with handing out pizza and DJ music requests.

Community Center Use

Aerobics Room – 70 Reservations

Fitness with Susan, Hatha Yoga, Chatham Tai Chi, Circuit class with Rachel, Heisig Belly Dance class, COA Chair Yoga, Restorative Yoga, Friday Night Family Karate, Friday Night Family Tai Chi, Vinyasa Yoga, Saturday mixed Yoga, CFAL Move & Groove, Restorative Sound Healing, Keller Wedding Pilates, Cape Cod Nordic Walking.

Arts & Crafts Room – 3 Reservations

Crafty Chicks, Chatham Women’s Club Shell Wreath making class, Chatham Harwich Fiber Arts.

Club Room – 26 Reservations

AARP Tax Aide, Monomoy Dollars for Scholars, Chatham Women’s Club Knitting, Bolus Card game, Sweetheart Dance, Women’s Club Board meeting, Portside Condo Association Annual meeting, Friends of Chatham Waterways Committee, Aunt Lydia’s Cove Committee, Chatham Chamber of Commerce, Traffic Safety Committee.

Conference Room – 16 Reservations

Men’s Club Program Committee, Chatham Republican Town Committee, Chatham Harwich Fiber Arts, Chatham Garden Club Board meeting, Chatham Orpheum Board meeting, Chatham Ecumenical Council for the Homeless, Art Journaling Club, Chatham Community Garden, Chatham Cemetery Commission, Friends of Trees, Chatham Bikeways Committee, Chatham Independence Parade Committee, Chatham Democratic Committee.

Gymnasium – 99 reservations

Mon 11-1 pickleball, winter pick-up basketball, Tu/Th pickleball 8am-10am, Tu/Th pickleball 10am-12pm, COA Indoor walking program, Tues. night pickleball 6:30pm – 8:30pm, We/Fr pickleball 8am-10am, We/Fr pickleball 10am-12pm, beginner pickleball lessons, winter floor hockey, Thurs. night pickleball 5pm-7pm, advanced pickleball lessons, Grade 1 & 2 Sat. basketball, Kindergarten Sat. basketball, Sat. night pickleball 6pm-8pm, Sat. fly casting.

Large Meeting Room – 23 Reservations

COA Wellness Warriors, Fishing Partnerships CPR training, Sweetheart Dance, Chatham Men’s Club weekly meeting, Massachusetts State Rep Luddy meet & greet, Cape & Islands DA open house, Broad Reach Hospice, US Coast Guard Auxiliary, February Vacation Ninja Clinic, Chatham Garden Club.

Serving Room – 9 Reservations

Community Mahjong, Women’s Club Book Club, Chatham Harwich Hospital Auxiliary, Music is Art.

Fitness Room Access Scans

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
November	59	120	136	139	94	96	101	745
December	60	172	113	104	130	103	118	800
January	57	129	141	136	188	151	132	934
February	65	109	149	146	145	115	107	836

Active Fitness Room Memberships: Family Members - 485 Individual Members - 177

Parks & Recreation Commission

The Parks & Recreation Commission did not meet in February.

Golf Advisory Committee

The Golf Advisory Committee did not meet in February.

FINANCE DEPARTMENT: Submitted by Carrie Mazerolle

The Town of Chatham Finance Department will listen carefully and completely to our customers’ request for service and view their needs with importance and responsiveness while using the opportunity to foster positive relationships.

I. ACCOUNTING

Budget and Capital Planning: The Finance Director has been actively working with all town departments on the FY2026 capital requests and operating budgets, through the months of January, February and March. Twice a week the Finance Director has met with the Finance Committee and once a week at the Select Board meetings.

Finance Committee: The Finance Committee continued their regular bi-weekly meetings through February to review the FY2026 Operating and Capital Budgets. Departmental meetings in February included:

- **February 4th:** FY2026 Departmental Budgets; Natural Resources & Community Development – Operating and Capital.
- **February 6th:** FY2026 Departmental Budgets; Community Services, Human Services & Recreation Department, Chamber of Commerce – Operating & Capital, Warrant Article Establish Revolving Fund for the Adult Day program.

- **February 11th**: FY2026 Departmental Budgets; General Government, Other Designated Budgets, OPEB Warrant Article Reviews.
- **February 13th**: FY2026 Departmental Budgets; Monomoy Regional School and Cape Cod Regional Technical School.
- **February 18th**: FY2026 Budget Warrant Article Reviews; CPA Articles, Sewer Capital and Transfer Station Capital.
- **February 20th**: FY2026 Budget Warrant Article Reviews; Airport Articles and the Center for Active Living Renovation/expansion Capital.
- **February 25th**: FY2026 Budget Warrant Article Reviews; Revolving Funds and Elected Official Salaries, Wood Waste Reclamation Enterprise Fund.
- **February 27th**: FY2026 Budget Warrant Article Reviews; General Bylaw Amendment –Storm Water Management, General Bylaw Amendment - Revised Chapter 10-3; Allow Finance Committee to Serve as Members of Advisory and Ad-Hoc Committees, NEW Home Rule Petition to allow Associate Members of the Conservation Commission the power to vote in the case of absence by voting member, Thickly Settled 25 MPH Speed Limit; Adopt Ch. 90, Sec. 17C 25mph in thickly settled areas.

Community Preservation Committee (CPC)- No meeting Scheduled for CPC in February or March.

Looking Ahead: In the month of March, the accounting department will be attending the annual Massachusetts Municipal Accounting and Auditors Association (MMAAA) Conference held in Amherst MA. March 16th-March 19th, 2025. The next few months the accounting office will be preparing for the Annual Town Meeting, vigorously looking at the FY2025 budget, preparing for S&P rating call. The Accounting office will also be preparing for an upcoming training they will be having for departments, on fiscal year end processes & running reports in Vadar.

II. ASSESSING

Monthly Activity Report - February

	Feb	Year to Date	Year to Date	Year to Date	Year to Date
	2025	2025	2024	2023	2022
Real Estate Abatements Processed	0	8	25	32	20
PP Abatements Processed	0	1	18	106	34
MV Abatements Processed	40	7	165	279	294
Boat Abatements Processed	17	19	395	412	655
Betterment Payoffs	0	0	0	1	2

Boat Commitment	1	0	1	1	1
MV Commitments	0	2	8	7	8
Certified Abutter's Lists	19	24	457	352	285
Deferral	0	0	1	1	2
Real Estate Exemptions	0	0	81	14	23
Building Permits	75	100	1589	1,175	994

Fiscal Year 2025 Boat Excise Bills were issued on February 10, 2025, with a due date of April 10, 2025.

The 2HF Forms for Personal Property subject to taxation for Secondary Homeowners, The Forms of List for Businesses, Income and Expense Forms for Businesses, and 3ABCs for Charitable Organizations, were accepted until the deadline of March 1, 2025.

The Assessing Department is reviewing the Degree of Completion for the status for all outstanding building permits as of January 1. Nancy Finch of Paul Kapinos Valuations Group continues conducting cyclical real estate inspections.

Board of Assessors Staff Liaison Monthly Report

The Board of Assessors convened on **Tuesday, February 18, 2025**. The meeting began with the approval of minutes from the previous session:

- The minutes from the **January 28th** meeting were reviewed, voted on, and subsequently approved for release.

Abatement Reviews: At the meetings, the Board of Assessors conducted the following reviews and actions:

- **Boat Excise Commitment #1:** This was reviewed and approved as presented.
- **Motor Vehicle and Boat Abatements:** These were reviewed and approved as presented.
- **Real Estate Abatements:** These were also reviewed in detail, and appropriate actions were taken at each meeting.

Next Meeting: The next meeting of the Board of Assessors has not been scheduled at this time. The Board will continue to review and address Second Half Billing Commitment for Real Estate and Personal Property bills and Motor Vehicle and Boat Excise Abatements at its next meeting.

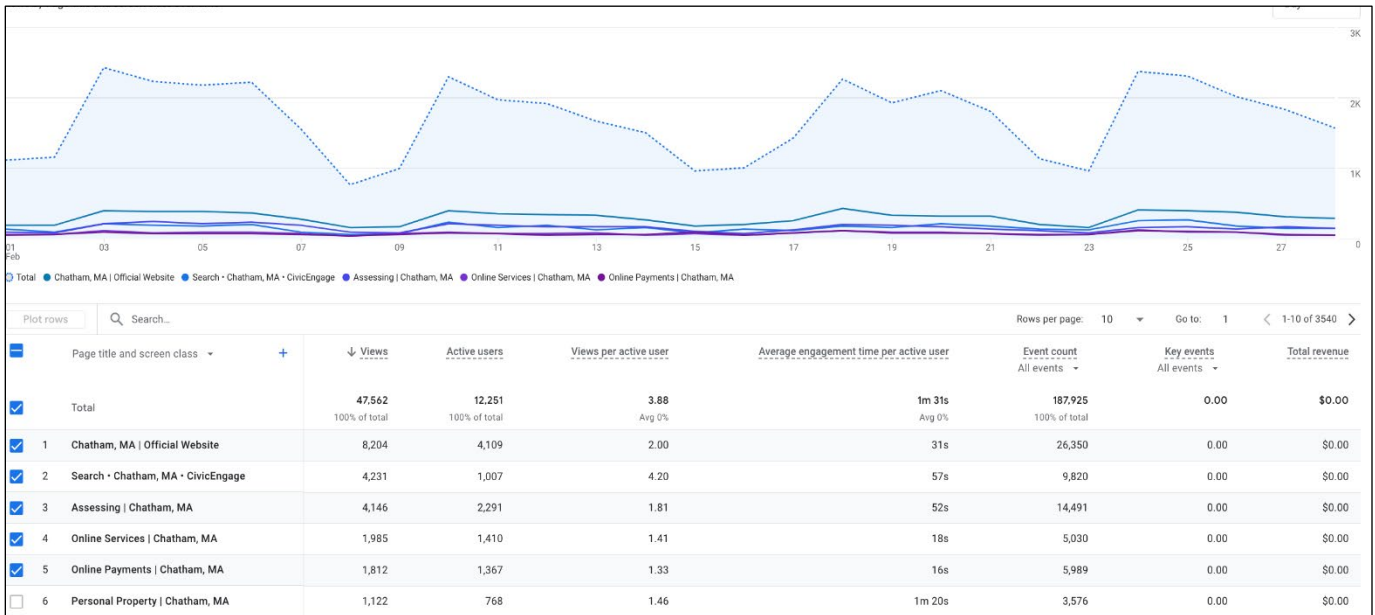
III. INFORMATION TECHNOLOGIES

- Completed the install and upgrade of the camera system at the Chatham Airport. This upgrade includes 4 new cameras for the FAA, these cameras are focused on the weather at the Airport.
- Began the migration process off the Peopleforms platform to Opengov for the Sewer Connection Orders.
- Completed the upgrade of the Security System at the FD in preparation for the upcoming Dispatch move to the Barnstable County System. This includes adding 3 doors within the building and moving the system to a town-wide server.

Website: In the month of February, the Town website had a total of 47,562 views. Besides the home page, the top 5 viewed pages on the website are as follows:

1. Search – 4,231 views
2. Assessing – 4,146 views
3. Online Services – 1,985 views
4. Online Payments – 1,812 views
5. Personal Property – 1,122 views

There were 12,251 active users who accumulated these views. This metric contains the number of unique users who engaged with the site during



November. The average user viewed 3.88 pages and spent 1 minute and 31 seconds on the site.

IV. CHATHAM TV

Highlights

- Continued Work on Three Backstage Episodes: Sewering, CFAL Walk-Through, and Transfer Station
- 25 Live Meetings, 18 additional meetings added to the archive

Meeting Totals

Live Meetings	25
Additional Archived	18
Total Meetings	43

Meeting Break Down

Location	In Person	Hybrid	Teams Only
Annex LMR (Live on CH 1072)		25	
Annex LMR (Not Live)		1	
Annex SMR	4	7	
Com Center Conf Room	2		
Com Center Club	1		
Town Hall	1		
FULL REMOTE			2
Sub Totals	8	33	2

YouTube Analytics

<p>YouTube Monthly Views: 763 Top viewed meeting: Zoning Board of Appeals February 13, 2025 (36 views) Top viewed Non-meeting Content: Coastal Water Nutrient Monitoring Program Discussion (51 views)</p>
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On Demand

Archive & Website	Views	Percentage
WINDOWS	338	32
Mac	450	42
Android	84	8
iOS	150	14
Other	48	4
TOTALS	1070	100

V. TREASURER/COLLECTOR

As of 2/28/2025 the Treasurer/Collector's office collected 51.42% of the FY2025 real estate taxes.

	2025		2024
Tax	\$42,389,281.72	Tax	\$41,031,794.74
OPEB	\$635,839.13	OPEB	\$615,476.87
CPA	\$1,196,856.48	CPA	\$1,153,989.98
Total Commitment	\$44,221,977.33	Total Commitment	\$42,801,261.59
	2/28/2025		2/28/2024
Tax	\$20,592,712.23	Tax	\$20,225,875.71
OPEB	\$308,816.71	OPEB	\$303,295.71
CPA	\$579,902.48	CPA	\$567,589.92
Total Outstanding	\$21,481,431.42	Total Outstanding	\$21,096,761.34
	48.58%		49.29%

Real Estate

Fiscal Year 2025 Real Estate and Personal Property tax second installment bills will be released on March 24, 2025, and will be due on May 1, 2025.

FY2025 Real Estate Tax Collections for the month of February are \$151,428.99, including interest.

FY2024 Real Estate Tax Collections for the month of February are \$4,581.40 including interest and fees.

FY2025 Personal Property Tax Collections for the month of February are \$1,256.97. Prior years Personal Property Tax collections for the month of February are \$0.00.

OPEB Surcharge

OPEB Surcharge transfers to the OPEB Trust Account to date are \$3,265,580.03.

Tax Title and Foreclosure

We currently hold 21 tax title accounts with a total balance of \$570,524.55, including fees and interest. Tax Title receipts collected for the month of February are \$32,853.21, including interest and fees and one redemption.

Foreclosed Parcels

Doane Road, Parcel ID 15E-28A-41A

0 Barn Hill Marsh, Parcel ID 9C-51-9

0 Lime Hill Road, Parcel ID 12E-8-P31 (Pending Final Judgment in Land Court)

Motor Vehicle Excise

The 2025 Motor Vehicle excise bills were released on 1/27/2025. The total 2025 Motor Vehicle excise commitment is \$1,288,658.47 and receipts collected for the month of February are \$943,692.59.

Previous (prior to 2025) Motor Vehicle excise receipts for the month of February are \$15,405.52, including fees and interest.

Boat Excise

The 2025 Boat Excise bills were released on February 10, 2025. The total 2025 Boat Excise commitment is \$103,386.00. The FY2025 Boat Excise receipts collected for the month of February are \$32,806.00, including fees and interest.

Previous (years prior to 2025) Boat Excise receipts for the month of February are \$1,220.67, including fees and interest.

Chatham Cultural Council

The Chatham Cultural Council did not conduct a meeting in the month of February.

FIRE RESCUE/EMS/EMERGENCY MANAGEMENT DEPARTMENT: Submitted by Chief Justin Tavano

Answering the Call, Making a Difference, Protection and Service through EXCELLENCE!

The monthly activity of the Chatham Fire/Rescue Department is presented below. The Department responded to 209 calls for service, of which 139 were medical calls which required the transport of 90 patients. Ambulance revenue was \$65,361.95 and Inspectional Services generated an additional \$550 for a total monthly revenue of \$65,911.95.

Dept	Indicator	Month		Year to Date	
		Feb '24	Feb '23	2024	2023
	Fire Suppression/ EMS				
	1 Emergency Incidents	209	232	453	447
	2 Ambulance Transports	90	81	201	178
	3 Ambulance Receipts	\$65,361.95	\$76,349.39	\$151,807.27	\$158,866.67
Fire Rescue/EMS	4 Firefighter Injuries	0	0	3	0
	5 Civilian Injuries	0	0	0	0
	6 Mutual Aid Given	5	3	11	8
	7 Mutual Aid Received	2	1	3	1
	Fire Prevention/ Code Enforcement				
	Inspections (resale, new construction and commercial)	21	52	47	81
	Fire Prevention Revenue	\$550	\$1160	\$1260	\$1888

Personnel:

No anniversaries for the month of February.

All personnel continue to perform at an extremely high level. Customer service is a high priority for the department, and members continue to excel in all public interactions. Monomoy High School interns continue to impress department staff and display a high level of interest in future careers in the fire service.

Training:

With February historically being one of the slower months in terms of incident response, shifts were able to conduct several in-service training sessions. The focus across the department for the month was on Rapid Intervention Training (RIT). Rapid Intervention Teams are assigned at all incidents in which personnel are tasked with working within “Immediately Dangerous to Life and Health” environments. The purpose of this team is to remain on standby in the event that a responder needs immediate, life saving assistance. Recently, at a fire in Falmouth, a firefighter

fell through the floor into the basement, suffering multiple serious injuries. The Rapid Intervention Team was deployed to locate and extricate the firefighter, who was ultimately flown to Boston and remains out of work for an undetermined period of time. This training is critical to ensure our members are prepared to perform maneuvers for self-rescue and also to enhance team dynamics, roles and responsibilities for situations that undoubtedly result in the highest level of stress we could face.

FF Louis Carlo attended a one-day ice rescue technician training in Shrewsbury, MA which was put on by the MA Firefighting Academy. This was a great opportunity, as conditions this winter on the Cape did not result in enough ice to conduct this training locally.

Incidents:

Incidents for the month were fairly routine. A motor vehicle accident resulted in a snapped utility pole at 2092 Main St. There was no significant power disruption, and one person was transported to CCH with injuries.

Community Engagement:

Chief Tavano participated in a community housing forum breakout group with other town officials and members of the public to discuss challenges facing the workforce in regard to housing. Chief Tavano assisted CFAL staff and volunteers with the Meals in Motion program, separating and loading groceries for client pickup.

Emergency Management:

Chief Tavano, Deputy Chief Clarke, and EMS Captain Lopriore met with school officials and members of Harwich PD/FD and Chatham PD regarding implementation of a program called “Handle With Care”. This program is designed to provide first responders with a method to notify school officials when school-aged children have been exposed to a potentially traumatic event, which could be a barrier to learning. The program started in Brockton and Monomoy is slated to be the flagship program on the Cape. Chief Tavano attended an ISO New England/Eversource live webinar which presented updates regarding the power grid servicing New England. The Emergency Management team met with regional partners and conducted several internal storm coordination meetings to prepare town staff for a winter storm during the middle of the month.

NATURAL RESOURCES: Submitted by Greg Berman

We are committed to maintaining the health and welfare of the citizens of Chatham while preserving, and enhancing where possible, Chatham’s unique natural environment within the confines of state and town regulations, codes, and policies and will endeavor to administer these rules in a fair and impartial manner.

The following information provides an overview of the Department of Natural Resource’s activities for the month of **February 2025**.

REGULATORY BOARDS

Board of Health – The Board of Health held two hybrid meetings on February 3rd and 24th. Three hearings were held: two focused on additional bedroom approvals with IA technologies, and one addressed a property owner’s failure to maintain an operation and maintenance contract for their alternative septic system. Discussions also included updates on increasing fees for short-term rentals, the status of the cleanup order at 32 Mill Hill Rd, and the ongoing odor complaint and planned upgrades at the transfer station.

Conservation Commission – The Conservation Commission held three hybrid meetings on February 5th, 12th, and 26th. The Conservation Commission discussed violations at properties such as 314 Cockle Cove and 114 Portinimicut, the revetment at 97 Tilipi Run, and ongoing projects like the nourishment at 110 Seashells and the 10-year dredge permit for Outermost Marine. More detail is provided in the Conservation Division portion of this report.

ADVISORY COMMITTEES

Aunt Lydia’s Cove Committee – The Aunt Lydia’s Cove Committee held one meeting on February 13th. Topics of discussion included the review and approval vote of proposed update to the committee charge, update on the south jog hoist, review of best practices at the fish pier, a Waterway’s User Fund request for Fish Pier electrical upgrades, and an update on dredging.

Energy and Climate Action Committee – The Energy and Climate Action Committee held one hybrid meeting on February 18th. The meeting covered several topics, including a project report by Mark Borelli of the Center for Coastal Studies on the Saltmarsh Preservation Study. Additional discussions focused on webpage cleanup, recommending a revised charge to the Select Board, and a follow-up on the ECAC Recycling Audit.

Open Space Committee – The Open Space Committee did not meet in February.

Shellfish Advisory Committee – The Shellfish Advisory Committee held one meeting on February 19th. After a presentation and explanation by Housing and Sustainability Director Gloris McPherson, the committee unanimously approved a motion supporting a home-rule petition to include commercial fishermen among the groups eligible for priority consideration for affordable and attainable housing be included on the Town warrant. The committee also unanimously approved a motion to support expanding the charge of the Aunt Lydia’s Cove committee to include the Trap Dock at Stage Harbor.

South Coastal Harbor Plan Committee – The South Coastal Harbor Plan Committee held one meeting on February 26th. Topics included a brief review of dredge permit status followed by an executive session to review recently completed survey plans of town landings.

Waterways Advisory Committee – The Waterways Advisory Committee held one meeting on February 20th. The meeting was held in executive session to review recently completed survey plans of town landings.

COASTAL RESOURCES DIVISION

Project Planning/Coordination:

90 Bridge Street Waterfront Property- Bids for construction of the pier and floats portion of the project were opened on 2/26. The low bidder was Robert B. Our Co. with a bid of \$2,627,992.90. A Notice of Award was issued, and contracts have been signed. The contractor is beginning to procure various materials and prepare project submittals for review/acceptance by the engineer.

Ryder's Cove Bulkhead & Ramp Replacement- Clark Engineering finalizing Notice of Intent (NOI) to be filled with the Conservation Commission for trailer parking extension and the Marconi tower relocation. The relocation of the tower will require tree removal so the NOI will include tree plantings for mitigation. Pare Corporation is working on design refinements for the overall renovations of the landing.

Townwide dredge permit modifications- US Army Corps of Engineers (USACE) issued a permit to enable one-time dredging of Stage harbor and Mill Creek scheduled for March. The larger Individual permit is still being processed. A conference call was held with the USACE and USFWS to discuss potential impacts of proposed dredging relative to new regulatory requirements related to threatened red knot migratory birds.

Stage Harbor Dredging: New USACE permit issued in February allows commencement of dredging in Stage Harbor entrance channel. Weather conditions (strong winds) have impacted the County dredge's ability to mobilize to the site.

Mill Creek Dredging: New USACE permit issued in February allows commencement of dredging at Mill Creek to remove shoal at mouth of inlet with sand placement at Cackle Cove. Project scheduled for March following completion of the Stage Harbor project.

FY 24 Coastal Resiliency Grants:

- Jackknife Harbor Living Shoreline: On hold pending submission of FY26 CZM Coastal Resiliency grant for construction.
- Stage Harbor Entrance Erosion & Shoaling- State and federal permits under review.

Fish Pier Improvements (S. Jog pedestrian walkway) – State and federal permits still under review and Town received engineer's proposal for final design, bid package preparation and construction oversight.

Marconi Tower Relocation- Notice of Intent application for extending the trailer parking spaces at Ryder’s Cove Landing to include relocation of the tower. Town assessing scope of tree planting mitigation needed due to required tree removal to move the tower.

Little Mill Pond Pier Replacement- Engineer working on preliminary design alternatives. Town to look at options for raising the abutting parking area for flood resiliency and ensure no impacts to the adjacent wastewater pumping station currently under construction.

Town Landing Comprehensive Survey- Draft surveys were reviewed by Waterways Advisory Committee and South Coastal Harbor Plan Committee for the purpose of identifying possible issues related to preservation of public access. At the advice of Town Counsel, both meetings were held in executive session since discussions had potential to discuss property rights. Shellfish Advisory Committee plans to review the surveys in early March.

Ryder’s Cove Herring Run: Rt 28 Culvert Replacement- RFP for engineering proposals for design of the culvert replacement advertised on January 29 with responses due on March 7.

Div Marine Fisheries Grant- Town was awarded \$12,000 grant to purchase mounted throwable life rings. Staff will begin assessing the style and mounting requirements for the various life rings to be purchased. Life rings must be procured by the end of FY25 (June 30, 2025).

CONSERVATION DIVISION

New Applications received in the month compared to previous years:

APPLICATION	February 2025	February 2024	YEAR TO DATE 2025	YEAR TO DATE 2024
Notice of Intent	8	4	12	7
Request for Determination	1	1	1	5
Request to Amend an Order	1	0	2	0
Admin Reviews	3	5	6	14
Extensions	0	2	0	3
Field Chgs	0	0	1	1
Cert of Compliance	5	3	8	9
TOTAL RECEIPTS	2743.50	2365.00	4237.00	4062.50

Conservation Commission Support

Violations Status for February – Staff compiled a spreadsheet detailing all outstanding violations, including descriptions of the violations, actions taken by staff, and their current status. This was presented to the Commission, which requested that staff provide a monthly update at the last hearing of each month.

In February, staff took the following actions regarding violations: A letter was sent to 314 Cockle Cove for structures that were not previously permitted. A letter was also sent to 114 Portinimicut, with a follow-up involving a constable serving the letter after certified mail was refused. Staff worked with a landscaper for 243 Kendrick, with a submittal expected for the March update.

The Commission inquired about the possibility of recording Enforcement Orders at the Barnstable Registry of Deeds for cases where property owners do not respond to violation notices. The Agent reached out to the Conservation Agent Network to determine if any towns had recorded Enforcement Orders at the Registry. Only one response was received—from the Dennis Agent—who noted that Dennis had recorded an Enforcement Order for a serious violation. The Agent reported these findings to the Commission, advising that due to Registry recording requirements, Enforcement Orders are not recommended for recording. Fines may be issued, but the maximum allowable penalty is a one-time \$300 fine.

Revetment at 97 Tilipi Run – In mid-February, the Agent and Coastal Resource Director conducted an on-site inspection of the revetment, identifying several deviations in its construction. These findings were reported to the Commission Chair and Vice Chair.

Nourishment of 110 Seashells, 94 Seashells and 60 Sea Mist – Staff met with the representative of 110 Seashells to discuss the proposed coastal beach nourishment above and below the mean high water mark. All permits for the property were reviewed, and extension dates were calculated. The owner is proposing several thousand cubic yards of nourishment. The Parks and Recreation Department was also consulted regarding the Pleasant Street landing. Staff recommended that all affected property owners file for Certificates of Compliance with ongoing conditions for future nourishment and repair of the drift fence.

Notice of Intent for 10-year Dredge Permit Outermost Marine – Staff met with two representatives on behalf of multiple abutters to Outermost Marine to discuss the status of existing permits and the Notice of Intent filed for a 10-year dredge permit. Staff provided detailed information on both the existing permits and the Notice of Intent application.

Update of Order of Conditions Template – The Assistant Conservation Agent offered recommendations to enhance the clarity and effectiveness of the Order of Conditions template.

Land Management of Conservation Areas

North Beach – Preparation for the 2025 season began in February with a full inventory of supplies, signage, and first aid materials. White Shark information signs were ordered, received,

and are scheduled for deployment in early April at the six Shark Bleed Stations strategically positioned along the beachfront. Additionally, several patrols were conducted to assess and ensure safe and adequate access.

Annual Habitat Conservation Permit (HCP) Report – Andrew Vitz, State Ornithologist for the Massachusetts Division of Fisheries and Wildlife, requested several edits, which were submitted for review and subsequently approved by the Division.

Betty Path Conservation Area – A formal request for a group project by AmeriCorps was submitted for approval. The project will involve a 1- to 2-day effort to clear trails, create a fenced parking area, and install a new sign designating the site as a Conservation Area. The work is tentatively scheduled for late May or early June.

Oyster Pond Town Beach Project – The Conservation Agent and Coastal Resource Director Ted Keon met with Park and Recreation Director Aimee Howell and Assistant DPW Director Tom Barr at the Oyster Pond Beach Facility to assess the removal of invasive species, including Phragmites, and American beach grass, which has reduced the public beach area by approximately 50%. A plan was developed to prepare a Request for Determination of Applicability (RDA) for the Conservation Commission's review. If approved, the DPW will remove the vegetation and replenish the beach with clean sand, with the work scheduled for early April. Additionally, a separate project is underway to remove invasive species adjacent to the facility and replace them with native plant species.

Valley Farm – The trails were mowed and cleared, with the trail leading to the Osprey Pole and Osprey natural history kiosk widened and clearly marked for better visibility and access.

Goose Pond / Town Forest – A resident filed a complaint regarding the hiking trails at the Town Forest Conservation Area, which are adjacent to the Gosse Pond Conservation Area. Several sections of the trails had been altered with large bike ramps built for bike jumping, using electric bikes and off-road motorcycles. The ramps featured deep holes and logs to create the mounds. The Agent visited the site to investigate and followed up with the concerned resident, a frequent trail user. A site visit was scheduled with the DPW and Parks & Recreation Division to assist with leveling the ramps and mounds, using a small skid machine to regrade the trails. Signs were posted to discourage further alterations to the trails. The work is scheduled for early March, and the Agent reached out to the initial reporter to update them on the actions taken.

MCI Ryder's Cove Notice of Intent Application (NOI) – The project involves relocating the communication tower away from the coastal bank, where a pair of Ospreys have been nesting on top of the tower. Once the tower is moved, a preventative nesting guard will be installed at the top to deter further nesting there. In the meantime, an alternative nesting platform and pole will be installed this spring to provide the Ospreys with a suitable alternative nesting site.

HARBORMASTER DIVISION

The month of February was relatively slow with maritime traffic along the waterfront with only a few commercial clammers and mussel boats operating throughout the town waters. This break in traffic allowed us to conduct some much-needed maintenance on our vehicles and other equipment.

Operationally, our staff responded to three marine incidents in February. The most significant was a vessel taking on water on its mooring in Oyster River. Our staff responded with the H-25 skiff with a de-watering pump. Upon arrival on-scene they were able to stabilize the vessel. While de-watering the vessel they confirmed the vessel had a hole in the hull and they were able to safely escort the vessel from the mooring to the boat ramp where it was hauled out for repairs. The quick actions of the captain of the vessel and our crew ensured minimal damage to the vessel and no adverse impact on this critical marine resource area.

Our staff continued the maintenance and repairs on Mobile 3, one of our heavily used boom trucks. This included upgrading the front suspension to accommodate the frequent heavy loads this vehicle.

HARBORMASTER DIVISION	FEB 2024	FEB 2025	YTD 2024	YTD 2025
MARITIME ASSISTANCE CASES				
TOWS (DISABLED BOATS)	0	0	0	1
GROUNDINGS	0	0	0	1
DEWATERING	0	0	0	0
MISC. ASSIST	2	2	6	4
C.G./AGENCY ASSIST	0	0	1	1
CAPSIZED BOAT/SALVAGE	0	1	0	1
MEDICAL	0	0	0	0
P.I.W.	0	0	0	0
POLLUTION	0	0	0	0
KAYAK/WATERCRAFT ASSIST	0	0	0	0
BOAT FIRE	0	0	0	0
TRANSPORT	0	0	0	0

HEALTH DIVISION

This month, staff were actively involved in activities and reporting related to Bird Flu. Staff attended weekly Bird Flu office hours with the County Epidemiologist and maintained frequent communication with the Animal Control Officer (ACO) regarding dead bird reports. As requested by the State, birds were collected by the ACO for follow-up and testing. The Health Division continues to monitor the situation closely.

The Health Agent met with the contract nurse to review updates for the Public Health Emergency Plan (PHEP) as part of the ongoing Department of Public Health (DPH) requirements. Additionally, a meeting was held with the Superintendent of Monomoy Public Schools to discuss ongoing indoor air quality testing at the Middle School due to mold concerns.

The STR Inspector conducted routine inspections throughout the month, and the Health Inspector completed the RS study course with certification and attended a DEP training session.

	February 2025	February 2024	YTD 2025	YTD 2024
PERMITS ISSUED:				
Disposal Works Construction	7	10	16	20
Food Handler's	3	12	11	65
Motel/Cottage	0	3	1	3
Room Inspection	0	4	0	4
Swimming Pool/Hot Tubs	0	1	0	1
Tobacco Sales	0	4	0	4
Stable/Animal Keeping	0	0	0	0
Septic Installers	3	6	12	43
Septage Haulers	0	6	2	14
Rubbish Haulers	0	4	1	4
Recreational Camps	0	0	0	0
Well Construction	1	3	2	4
Well Destruction	0	0	0	0
Scallop Shanty	0	0	0	0
Bathing Beaches	0	0	0	0
Short Term Rental registrations	595	219	779	299
Body Art Establishment	0	0	0	0
Body Art Practitioner	0	0	0	0
Total	609	272	824	461
Inspections:				
Restaurant/Food Inspections	2	8	6	13

Septic Inspections	15	12	29	22
Housing Inspections	0	0	0	1
Short Term Rental Inspections	38	0	87	0
Room Inspections	3	3	7	5
Complaint/nuisance Inspections	1	5	3	9
Test Holes	1	7	3	18
Pool Inspection	0	0	0	0
Total	60	35	135	68
Reviews/Comments:				
Board of Health Variance Reviews	1	0	3	1
Swimming Pool Plan Reviews	0	0	0	0
Zoning Board of Appeals Comments	8	10	17	17
Building Dept. Permit Reviews	43	39	70	73
Planning Board Comments	0	1	0	3
Board of Selectmen Comments	0	0	0	0
Real Est. Transfer Report Reviews	8	8	8	14
Total	60	58	98	108
Total Receipts:	\$23,35500	\$18,415.00	\$36,815.00	\$39,520.00

SEWER*

Septic Abandonment	13	17	18	30
Sewer Connection Permit Reviews	15	17	20	30
Sewer Connection Orders Sent	0	0	0	0
Sewer Connection Time Extensions	0	1	0	1
Sewer Connection Orders Rescinded	0	0	0	0
Total	28	35	38	61

*Total sewer applications to date in database are 827 with 654 completed (79%)
Total orders to connect to date in data base are 823 with 440 completed (53.5%)

Please note: While some sewer connection information is provided in the table above, information on the Phasing, Construction, and Installation is provided in the DPW staff report.

SHELLFISH DIVISION

There was little improvement in the weather from January impacting overall commercial landings for the second month in a row. Harvesters experienced 10 blue flag days, persistent winds and ice impeding access to many areas. Commercial harvesters have not experienced

such low landings and values since 2015. Even recreational harvesting dropped significantly over the month with values dropping approximately \$20,000 from last month.

Oyster cages sunk off the Oyster Pond swimming beach were also impacted by the high winds and surf. Four cages blew up on the beach and many others were flipped over. Staff dragged the cages back into the water through the ice and righted the remaining cages. Winter work on gear and boats continued and grow-out areas and nets were checked, cleaned and repaired due to ice damage. The pathology report from quahogs submitted for testing from the Causeway came back with very low prevalence (acceptable background levels) of QPX (a quahog disease) which was good news and eliminated potential concerns.

The division was invited to speak to both the Chatham Men’s Club and Women’s Club and gave an overview of the Shellfish Program with emphasis on the propagation program and an update on the 90 Bridge Street project.

Estimated Wholesale Value of Commercial Shellfishing			
Fleet Year to Date 2025			
	January	February	Total
Soft Shell Clams	\$9,000	\$10,000	\$19,000
Quahogs	\$10,498	\$11,580	\$22,078
Mussels			\$0
Razor Clams			\$0
Scallops			0
Monthly Total	\$19,498	\$21,580	
Y-T-D Total	\$41,078		

			Month to Month Comparison	
			24-Feb	25-Feb
Total Estimated Wholsale				
Value of Comercial Landings			\$74,469	\$21,580
Estimated Recreational Value			\$25,257	\$5,719

STICKER (PERMT) OFFICE

In February, the Sticker Office welcomed Christopher Mazulis, appointed as Chatham’s first Finance Administrator, who will now oversee the office. The office was open on Tuesdays and Thursdays from 9 AM to 12 PM, with the online sticker application portal (City Hall Systems - eBilling ePayment) remaining available for 2024 stickers, and online purchases for 2025 stickers

planned for March. No OSV stickers were sold in February. Mail-in applications are also still available on the Town’s website: <https://www.chatham-ma.gov/311/Sticker-Office>

February 1 - 28, 2025

Resident Stickers	In Office Sales		Online Sales		Total - February 2025	
	Count	Amount	Count	Amount	Count	Amount
COMBO STICKER FIRST	0	\$0	0	\$0	0	\$0
COMBO STICKER SECOND	1	\$50	0	\$0	1	\$50
BEACH STICKER FIRST	0	\$0	0	\$0	0	\$0
BEACH STICKER SECOND	0	\$0	0	\$0	0	\$0
RECYCLE STICKER	1	\$35	0	\$0	1	\$35
TRANSFER STICKER FIRST	4	\$600	5	\$750	9	\$1,350
TRANSFER STICKER SECOND	2	\$50	1	\$25	3	\$75
STICKER REPLACEMENT	22	\$44	-	-	22	\$44
Total:	30	\$779	6	\$775	36	\$1,554

Please note that monthly updates for the Sticker Office will be shifting to the Finance Department starting in March 2025.

CAPE COD WATER RESOURCES RESTORATION PROJECT (CCWRRP)

The CCWRRP, managed by NRCS and CCCD, is a federally funded program focused on salt marsh restoration, fish passage restoration, and stormwater remediation to protect shellfish beds. Chatham has participated since 2010, completing stormwater improvements at Oyster Pond Furlong with initial funding, and securing grants for six additional projects now in the assessment/design phase:

- Fox Hill Road: \$416,000 allocated for stormwater improvements near the town landing discharging into Crows Pond. The Town and NRCS have 30% design plans under review.
- Sears Road: \$91,000 allocated for reducing runoff into Oyster Pond River. The Town and NRCS are reviewing 30% design plans.
- Eliphamets Lane: \$299,000 allocated for reducing runoff into Mill Pond. The Town and NRCS are reviewing 30% design plans.
- Little Mill Pond: \$325,000 has been allocated for stormwater improvements to reduce runoff. The project is currently on hold due to nearby sewer work, with design set to resume once infrastructure locations are confirmed.
- Ryders Cove Herring Run: A total of \$556,000 has been allocated to replace a collapsed pipe under Rt. 28. The initial assessment by MADOT is complete, and the Town, in collaboration with NRCS, has issued an RFP for design proposals for the culvert

replacement. Responses are due in early March, with the award expected to be made later that month.

- Frost Fish Creek: \$230,000 has been allocated for wetland restoration focused on culverts at Rt. 28, with partners including CCF, MADOT, NRCS/CCCD, and DER. The funding includes \$75,000 in CPA funds and a \$300,000 DER grant. SMAST is evaluating the optimal opening size at Rt. 28 and its water quality impacts, with an optimization report expected in late February. An RFP was issued in January (responses due March 14th) to select a consultant to undertake field data collection, planning, and design for coastal wetlands restoration of Frost Fish Creek, as well as perform environmental assessments based on the optimal opening. This work will be funded by the DER grant.

WATER QUALITY LABORATORY

The results from the summer 2024 samples analyzed by SMAST at UMass Dartmouth are expected in spring 2025. A planning meeting has been scheduled for March to discuss logistics for the upcoming water quality monitoring season, including the schedule, station coverage and recruitment, materials and equipment, training and certification, communications, transport to the lab, and reporting.

POLICE DEPARTMENT: Submitted by Chief Michael Anderson

Providing Excellence in law enforcement and community policing services to our citizens through dedication, fairness and professionalism

During the month of February 2025, the Chatham Police Department logged 1667 calls for service. (These numbers include calls for service for the Animal Control Officer). This is slightly lower than 1817 we logged for January 2025. This is a decrease from the 1831 calls for service logged for February 2024.

CHATHAM POLICE IN THE COMMUNITY

Our annual "Citizen's Police Academy" continued through the month of February. Each Monday, during the month, our attendees were delivered many specialized topics. Some of those topics included, Dispatch, Animal Control, Cyber Crime, K9 and Drone demonstrations, Elder Affairs and Court Prosecution. The Academy continues with an expected graduation date of: April 05, 2025.

Planning is also underway for an anticipated (2nd) Youth Academy to be held for one week this summer.

On February 26, CPD participated in a Public Forum on the subject of the possibilities of lowering the speed limits on town roadways that are deemed as “Thickly Settled”. The same topic was discussed at the Finance Committee meeting on February 27. The link to the public forum is here: <https://play.champds.com/chathamma/event/2135>

DEPARTMENTAL MEETINGS ATTENDED

On February 11, police officer candidates were interviewed for a current open vacancy here at the PD. Several candidates were interviewed.

On February 12, CPD Command Staff attended the Southeastern Massachusetts Police Chief’s Association meeting in Plymouth MA.

On February 20, CPD hosted the Command Staff from the Chatham Fire Department to discuss the Fire Department’s transition to regional dispatching and the operational logistics associated with this change. Several new procedures were/will be implemented at the PD to accommodate this.

On February 24, CPD staff attended the monthly Independence Day Parade Committee meeting held at the Community Center.

BEHAVIORAL HEALTH CLINICIAN’S REPORT

Our clinician continues to deliver quality service and assistance to both our public safety partners and members of our community. On the Police Department side, (only), for the month of February, Clinician Nash had 70 total interactions involving 17 individual clients, for over 20 hours of personal, (in contact) direct clinical service. Other activities included in-home follow-ups, phone and email conversations, and assistance with CPD staff investigations. Notable in these numbers were the 08 “co-response” calls for service. Co-response includes either a ride-along with the police officer, or a show-up at the same time as the police officer to an incident of a person who is in crisis.

Clinician Nash also spent 19.5 hours participating at conferences with other area clinicians and specialized training. She is also assisting the planning for the temporary move from offices at the CFAL to the Community Center.

She continues her monthly meeting with the Community Crisis Intervention Team, (based at Orleans District Court).

A quote from Clinician Diane Nash, “February was a month of loss for me. A long time Chatham resident who the Chatham Police Department was familiar with passed away recently. He was my first client to pass on and it made me realize how critical those of us who work closely with our residents are for their well-being. This resident was alone with no family, and that meant using as many resources as possible and local agencies that I could, to get him the support he needed. The CPD always handled this gentleman with compassion and always treated him with the respect he deserved”.

As always, we appreciate the support from our community and community partners. Always feel free to contact the Chatham Police Department, not just in an emergency, but if you have any concern or question.

Please follow our social media platforms:

Facebook: <https://www.facebook.com/ChathamMAPD>

Instagram: chatham_police_department

Twitter (X): @chathampolicema

Call Reason Breakdown

Call Reason	Self	Disp	Total	%	Avg. Arrive	Avg. Time @ Scene
Animal-Barking Dog	1	1	2	< 1	6.77	1.03
ANIMAL-Loose/Lost Dog	1	3	4	< 1	3.56	11.04
ALARM- COMMERCIAL	0	10	10	< 1	3.29	4.59
ALARM- RESIDENTIAL	2	27	29	1.7	4.60	4.87
ANIMAL-Livestock	2	0	2	< 1	0	10.69
ANIMAL-All Other	1	1	2	< 1	0.07	8.05
ANIMAL Quarantine	1	0	1	< 1	0	2.45
ASSIST CITIZEN	4	31	35	2.1	4.60	14.90
ASSIST LAW ENFORCEMENT AGENCY	1	1	2	< 1	0.03	6.65
ASSIST TOWN DEPT/ OTHER AGENCY	1	13	14	< 1	3.82	12.00
ANIMAL-Wildlife	32	7	39	2.3	6.94	14.32
BUILDING/PROPERTY CHECK	1036	0	1036	62.1	0.08	0.88
* COMMUNITY POLICING ACTIVITY	63	0	63	3.8	3.20	4.39
Community Policing - School	9	0	9	< 1	0	15.01
DISTURBANCE	0	2	2	< 1	1.89	15.49
DISABLED MV	1	4	5	< 1	3.19	14.09
E911 HANG UP/ ABANDONED/ FALSE	0	4	4	< 1	2.60	6.28
FIRE, OTHER	0	1	1	< 1	5.89	6.01
FOLLOW-UP	15	5	20	1.2	1.93	40.62
FRAUD-Identity/Counterfeit/Etc	0	1	1	< 1	2.75	32.67
HAZARDOUS SITUATION	1	2	3	< 1	3.53	7.53
INTOXICATED PERSON	0	2	2	< 1	6.88	89.13
LARCENY	0	3	3	< 1	8.93	14.13
MEDICAL	1	3	4	< 1	2.54	19.23
Mental Health	1	7	8	< 1	0	0
M V CRASH - Major prop damage	0	2	2	< 1	1.81	23.94
M V CRASH - Minor prop damage	0	5	5	< 1	3.55	15.26
M V Crash - Hit/ Run	0	2	2	< 1	3.58	5.58
* M V STOP	75	1	76	4.6	1.56	7.05
Internet Incident	0	1	1	< 1	0.05	2.87
OPEN WINDOW / DOOR	0	2	2	< 1	3.60	3.98
OPERATION COMPLAINT MV/Other	1	2	3	< 1	2.69	15.06
PARKING COMPLAINT/ VIOL.	0	2	2	< 1	2.77	15.32
POLICE INFORMATION	2	13	15	< 1	0.63	1.96
POWER OUTAGE	0	1	1	< 1	3.28	1.86
PROPERTY - FOUND / LOST	2	8	10	< 1	0.85	4.20
RADAR/TRAFFIC ENFORCEMENT	172	0	172	10.3	0.42	26.06
REASSURANCE CHECK	0	13	13	< 1	3.93	4.80
SERVE 209A/HARASSMENT ORDER	0	4	4	< 1	5.29	15.00
SEX OFFENDER REGISTRY	0	2	2	< 1	0.08	6.30
SERVE SUMMONS	0	2	2	< 1	0.10	14.13
SUSPICIOUS ACTIVITY	6	19	25	1.5	4.12	11.45
TOWN BYLAW/ CODE/ REG VIO.	1	1	2	< 1	3.45	2.55
THREATS	1	0	1	< 1	0	47.70
TRAFFIC CONTROL	1	0	1	< 1	0	43.03
TRESPASS	0	1	1	< 1	4.47	9.68
WELL BEING CHECK	5	15	20	1.2	4.39	13.30
WIRE(S) DOWN-ALL TYPES	1	3	4	< 1	3.98	5.64
TOTAL	1440	227	1667	100	3.17	6.21

Crime Comparison Report For the period ending 02/28/2025

Group A Crimes Against Persons														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Forcible Sodomy	2025													
	2024	1												1
	Net	-1	0	0	0	0	0	0	0	0	0	0	0	-1
Forcible Fondling	2025	1	1											2
	2024	2												2
	Net	-1	1	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	2025	2												2
	2024		2											2
	Net	2	-2	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	2025	1	2											3
	2024													
	Net	1	2	0	0	0	0	0	0	0	0	0	0	3
Intimidation	2025		1											1
	2024		1											1
	Net	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Crimes Against Persons	2025	4	4											8
	2024	3	3											6
	Net	1	1	0	0	0	0	0	0	0	0	0	0	2

Crime Comparison Report For the period ending 02/28/2025

Group A Crimes Against Property														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Burglary/ Breaking and Entering	2025	1	1											2
	2024		1											1
	Net	1	0	0	0	0	0	0	0	0	0	0	0	1
Larceny (all other)	2025	3	1											4
	2024	4												4
	Net	-1	1	0	0	0	0	0	0	0	0	0	0	0
Counterfeit/ Forgery	2025													
	2024	2	2											4
	Net	-2	-2	0	0	0	0	0	0	0	0	0	0	-4
Fraud (false pretense;swindle)	2025	1	2											3
	2024	3	2											5
	Net	-2	0	0	0	0	0	0	0	0	0	0	0	-2
Fraud (credit/debit card;ATM)	2025	1												1
	2024	1												1
	Net	0	0	0	0	0	0	0	0	0	0	0	0	0
Fraud (impersonation)	2025													
	2024	1												1
	Net	-1	0	0	0	0	0	0	0	0	0	0	0	-1
Stolen Property	2025	1												1
	2024													
	Net	1	0	0	0	0	0	0	0	0	0	0	0	1
Destruction of Property/Vandalism	2025	2												2
	2024		2											2
	Net	2	-2	0	0	0	0	0	0	0	0	0	0	0
Total Crimes Against Property	2025	9	4											13
	2024	11	7											18
	Net	-2	-3	0	0	0	0	0	0	0	0	0	0	-5

Crime Comparison Report For the period ending 02/28/2025

Group A Crimes Against Society														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Weapon Law Violations	2025													
	2024	1	1											2
	Net	-1	-1	0	0	0	0	0	0	0	0	0	0	-2
Total Crimes Against Society	2025													
	2024	1	1											2
	Net	-1	-1	0	0	0	0	0	0	0	0	0	0	-2

Crime Comparison Report For the period ending 02/28/2025

Group B Crimes														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Disorderly Conduct	2025	1												1
	2024													
	Net	1	0	0	0	0	0	0	0	0	0	0	0	1
Driving under Influence	2025	1												1
	2024													
	Net	1	0	0	0	0	0	0	0	0	0	0	0	1
All Other Offenses	2025	7	1											8
	2024	3	3											6
	Net	4	-2	0	0	0	0	0	0	0	0	0	0	2
Total Group B Crimes	2025	9	1											10
	2024	3	3											6
	Net	6	-2	0	0	0	0	0	0	0	0	0	0	4

Is your child a tagger?

Most likely, your child will not leave the home looking like this. But if you find two or more of these implements among his or her things, your child is probably writing graffiti in your neighborhood.



PLEASE REPORT ACTS OF VANDALISM TO THE CHATHAM POLICE DEPARTMENT.

YOUR REPORT CAN REMAIN ANONYMOUS.

508-945-1217

PRINCIPAL PROJECTS AND OPERATIONS and GIS: Submitted by Terry Whalen

At the time of printing, the report was not available. Once received, the report will be updated and reposted online with this department's report.

Below please find a summary of the Principal Projects and Operations Department activity for the month of **February 2025**.

PRINCIPAL PROJECTS - Department Project Activity - There was activity during the month of February 2025 on these Department projects:

- Airport Commission – The Commission held a regular business meeting on February 12, 2025, addressing many topics including Commissioner Reports (Airport Revolving Fund (ARF), Report on noise comments received on website, Upper Air Inflation Building (UAIB) Progress, H2 Hangar Lease Update, FY25 Capital Electrical Project Update, Hangar B – Drain and Flooring Project, Monomoy Community Services' "BACK2SUMMER" – Hangar Dance Party Approval (July 5, 2025), Airport Manager's Report - Tim Howard, Engineer's Report - GALE Associates (Design, Permitting, Bidding for Tree Removal Project, Navigation Aids (NAVAID) Replacement - Runway End Identifier Lights [REILs], Precision Approach Path Indicators [PAPIs], Rotating Beacon and Relocate Wind Sock, Install Fencing and Gate [former Fisherman's Storage Area and other ASMP grant projects]). Over the course of the month, Staff also assisted the Commission with processing airport related correspondence, ARF invoices/coordination, hangar lease management, grant administration, meeting package production/distribution, coordination with Finance on reporting improvements, supporting efforts regarding siting NOAA Upper Air Station at the former Fishermen's Storage Area, FY25 Capital Article implementation (procurement compliance support), FAA/MassDOT Aeronautics CIP coordination, website planning/revisions, 5-Year Capital Plan request submissions, SB and FinCom presentations on the proposed FY26 Airport Capital Article, Public Records Requests (PRR) and public inquiries.
- Crowell Road Intersection Project – Following up on the vote at the SB's meeting in September 2022 to move the MassDOT alternative into the 25% Design phase, from late 2022 through 2023 HSH efforts were devoted to preliminary filings/reviews including, the Intersection Control Evaluations (ICE) Stage 1 Worksheet, revised alternatives analysis worksheet, and revised Design Justification Workbook (DJW), all precursors leading to the 25% Design submission objective. In January 2024 HSH incorporated all outstanding State comments into the final submission package. This final 25% Design package was submitted to MassDOT in the third week of January 2024. With the attainment of this project process milestone, MassDOT was expected to provide a Public Hearing date schedule within 90 days of the submission date. As part of an internal project team meeting with Staff, the Designer and the MassDOT Project Manager reviewing the final items identified at the June 13th project resolution meeting and needed plan changes to move the project to the next milestone, the potential for scheduling a 25% Design Public Hearing (DPH). In January 2025, work and

coordination continued to assemble materials for MassDOT to schedule and hold the District Utility and Constructability Engineer (DUCE) site utility walk, which now needs to be completed before hearing planning can resume. Additionally, the State Utilities Engineer (SUE) also requested underground survey utility location (e.g., ground penetrating radar or other electromagnetic methods) in advance of the site meeting. In February, HSH received proposals to complete the SUE work for review with the Town. These additional review/study steps will push back the scheduling of a 25% Design Public into middle 2025 at the earliest.

- Library Capital Projects – With the approval of the base comprehensive funding article at the June 2020 ATM (#14) and completion of the higher prioritized shell improvements (Phase 1 & 2), project efforts continue on the final phase planning of site safety and access improvements, with Site Master Plan Project efforts in February focused on finalizing and executing contract documents and internal coordination discussions regarding timing of sidewalk repairs and Library Lane repaving. Also, in February continued OPM efforts on the HVAC Electrification Project, included coordinating with the Engineering Team to continue working on the Heat Pump Renewable Thermal Study scope to identify the most feasible HVAC upgrade options and review of historical electrical usage. This study will also identify any areas of additional technical review needed (e.g., electrical, structural, etc.) and ultimately set the stage for the provision of full mechanical and electrical plans/specifications for public bidding. Refining engineering and planning details on both projects continued in February.
- Chatham Center for Active Living (CFAL) 193 Stony Hill Road Facility Study – Following up on the Select Board’s vote at their October 31, 2023, meeting to engage a professional consultant to evaluate the possible remediation of major deficiencies at the current CFAL to make the facility more serviceable for the needs of Chatham’s seniors and develop approximate cost estimate for any such remediation and to implement the corresponding Feasibility Study findings attained a major milestone in February 2025. Project efforts this month focused on preparing for the February 18, 2025, SB meeting to review placing and recommending the Expansion and Renovation of the Existing Center for Active Living (CFAL) at 193 Stony Hill Road to go before the 2025 ATM to request \$5 million dollars of funding via a Free Cash Capital Article. Upon the SB’s positive action on the 18th staff efforts focused on developing Request for Qualifications (RFQs) for an Owner’s Project Manager and Architect/Designer to be issued in March to prepare for complying with procurement to meet the project’s tight schedule if the Warrant Article is approved. A presentation was made to the Finance Committee in February as well.
- Americans with Disabilities Act (ADA) Transition Plan Implementation – Continuing with the second fiscal year of implementing this five-year capital funding initiative to correct identified areas for accessibility correction/improvements, Staff has been working with the OPM on implementing the details of the three-track approach to move towards making identified Plan changes. In February for the Town Offices ADA Restroom Upgrades first track project needing design work, construction activity started with completion targeted before the 2025 summer

season. The upgrades will include improved access and entry to the bathrooms, safer floor plans for those in wheelchairs, all new and operable appliances, fixtures, furnishings, and hardware. With the availability of additional American Rescue Plan Act (ARPA), the entire contract cost (\$433,000) has been allocated to cover construction costs. For projects not needing design work, track two for implementation, over 100 ADA signs for public buildings/parks/beaches were received and installation by Facilities Staff commenced in February. Review of track three projects involving those overlapping with other capital projects/potential efforts such as the Library Site Master Plan, CQX Picnic Area improvements and CFAL alternatives also continued in February.

Inter-Departmental Projects/Other Support – Staff’s efforts in February 2025 focusing on supporting other Departments and Town efforts were as follows:

- DPW and POA project collaboration & Facility Foreman project assistance/coordination
- Energy and Climate Action Committee (ECAC) meeting support – February 18, 2025
- ECAC Website Revisions Working Meeting
- Former Eldredge Garage Parking Lot/Visitors Center project/EV management assistance

OPERATIONS - Department activities related to Operations in February 2025 included:

- CLC/Green Communities efficiency projects initial review for first round of 2025 Grant Round submission in April – Community Center, Town Hall and DPW
- Procurement document finalization for the Marconi Lattice Towers Restoration Project
- Municipal Energy Manager (shared CLC position) - energy use database QA/QC & EV Data review

Geographic Information System (GIS) Report – February 2025

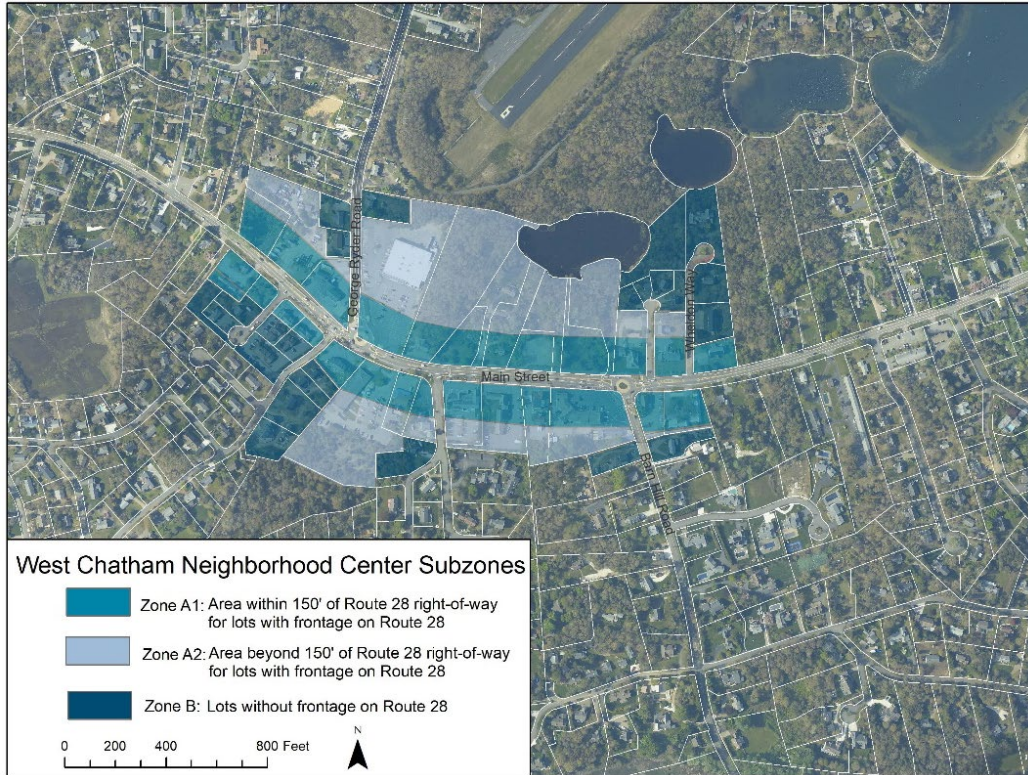
During February, Kristen Caruso, GIS Planner, provided ongoing efforts to maintain the master address table (MAT) list, maps provided on-line for internal staff use/those provided for public access and continued preliminary planning for GIS website (updating maps for static and interactive use). Other general system maintenance this month included PeopleForms edits/backup, responding to Help Desk Tickets (computer work order system) for address/edits. She also provided the following additional Department/Commission mapping assistance:

Assessing:

- FY2025 Parcel Update – Mismatches fixed, and newest version of updates sent to Assessing’s Vendor (awaiting export report in return)
- 0 Meetinghouse Road split
- Updated “Parcels Stacked” database in MapsOnline to drive an updated Owner Names label layer
- FY2025 Map Atlas book in progress

Community Development:

- New West Chatham maps for proposed Zoning Bylaw Revision

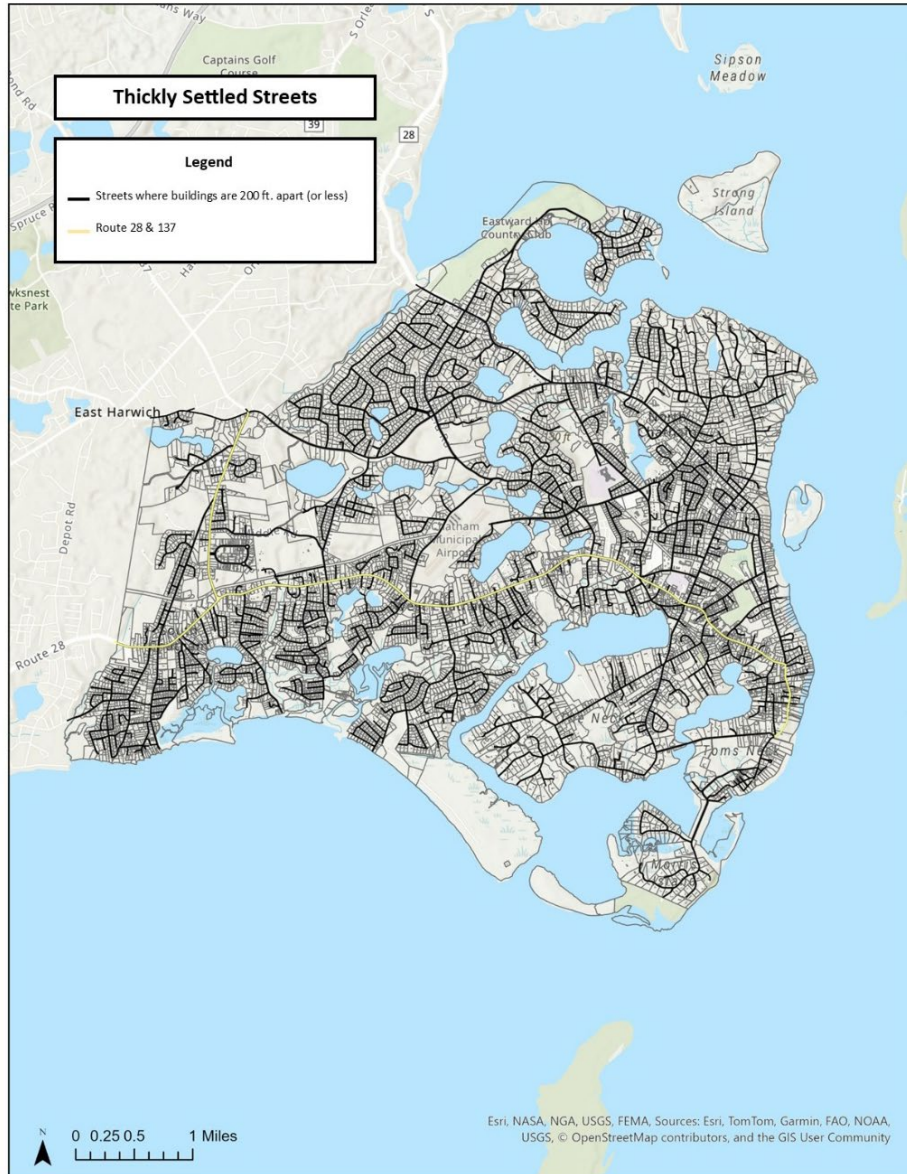


Coastal Resources:

- Oyster Pond Aerial Map

Town Manager/Police Department:

- Thickly settled areas mapping (Final Map used)



Police Department:

- Provided the latest hydrant layer to Barnstable County Sheriff's Department - In process of providing: Zoning, Points of interest, Conservation, Driveways, Parking lots, OCRT and mile markers layers

Information Technology (IT):

- Town Basemap recreation (replicate MapsOnline public map) into ArcOnline – In progress
- Several Brightly Asset Management integration meetings to discuss data format, etc.
- Setup of interactive DPW Map completed for ArcGIS Online

Miscellaneous and Ongoing/Upcoming:

- MassGIS Data Updates: MassDEP & Designated Shellfish Growing Areas
- 2-day ESRI Training Workshop – Migrating from ArcMap to ArcGIS Pro

DEPARTMENT OF PUBLIC WORKS: Submitted by Rob Faley

Our focused effort is to provide rapid and friendly service responses that are inviting, helpful, and courteous to all who contact any employee of the DPW.

Attached, please find a summary of the DPW's activities including the Water & Sewer Divisions, Solid Waste Transfer Station, Facilities, Parks, Grounds and Cemeteries, and Highway Division for the month of February 2025.

In addition to the important work of DPW staff, other coordination efforts town-wide included:

- Attended monthly construction meeting on Wells 5 & 8 with the contractor (Winston Builders), designer (W&S), OPM (T&B). Exterior concrete block is complete, and waterproof and GAC filters have been set (see photo).
- Attended regular meetings with the Department Heads, Select Board, Cape Cod Joint Transportation Committee, Massachusetts Highway Association, Cape Cod Wastewater Planners Meeting, etc.
- Worked with Pomroy Associates regarding ADA compliance issues. Attended Town Hall restroom project meeting.
- Attended regular sewer construction progress meetings for the Mill Pond Pump Station, Contract 1C-5, and Contract 1E-2, along with planning and design meetings with the Town's consultant GHD.
- Attended meetings and provided support to several committees including Water and Sewer Advisory Committee, Traffic and Safety Committee, Finance Committee, and Bikeways Committee.
- Met with Waterworth and Finance Director about restructuring water rates.
- Participated in public forum on 25 mph speed limit reduction.
- Conducted bi-weekly meetings with Veolia (Water & Sewer O & M) for updates and strategize.
- Conducted monthly Transfer Station construction meetings with contractor (JJ Cardosi), designer (W&S), and OPM (Pomroy). Building envelope is underway (see picture below).



Wells 5 & 8 Treatment Plant – Wall Construction



Insulated Panel Installation at Transfer Station – Phase II (Priority I)

WASTEWATER CONSTRUCTION PROJECTS MONTHLY REPORT

Sewer Connection Applications to date: 827

Connections Completed to date: 679

Pending Applications: 148

- **Phase 1A.**
 - *Construction complete.*
 - *Following a Board of Health vote mandatory connection orders were issued.*
 - *There are approx. 336 properties in the Phase 1A area.*

- **Phase 1B.**
 - *Construction complete.*
 - *Following a Board of Health vote mandatory connection orders were issued.*
 - *There are approx. 78 properties in the Phase 1B area.*

- **Phase 1C-1.**
 - *Construction complete.*
 - *Following a Board of Health vote mandatory connection orders were issued.*
 - *There are approx. 99 properties in the Phase 1C-1 area.*

- **Phase 1C-2**
 - *Construction complete.*
 - *There are approx. 99 parcels in the Phase 1C-2 area.*
 - *Following a Board of Health vote mandatory connection orders were issued.*

- **Phase 1C-3/4**
 - *Construction complete.*
 - *There are approx. 255 parcels in the Phase 1C-3/4 area.*
 - *Following a Board of Health vote mandatory connection orders were issued.*

- **Phase 1C-5 (Oyster Pond Sewer Extension)**
 - *CC Construction continues work on this project.*
 - *Work includes installing sewer on portions of Independence Lane, Pond View Avenue and Pond View Lane, Kelly Lane, Woodcarver Knoll, and connecting the Oyster Pond Condo development.*

- Three (3) wastewater pump stations are part of this contract (Independence Lane, Pond View West, and the Oyster Pond Condo site).
- **Phase 1D-1 (Chatham-Harwich Regionalization Interconnection)**
 - *Construction complete.*
 - *There are approx. 65 parcels in the Phase 1D-1 area.*
 - *Following a Board of Health vote mandatory connection orders were issued.*
- **Phase 1D-2A**
 - Construction is substantially complete by CC Construction with only punch list items remaining.
 - Progress mtg.
 - Construction continued at pump stations at Rt. 28 & Rt. 137, and Twine Field Dr. & Morton Road.
 - Sewer construction completed on Morton Road, Meetinghouse Road, Mill Hill Road, & Middle Road
 - There are approx. 334 parcels in the Phase 1D-2 area.
- **Phase 1E-1 (Stony Hill/Crowell Rd Infrastructure Project)**
 - *Construction complete.*
 - *There are approx. 25 parcels in the Phase 1E-1 area.*
 - *Following a Board of Health vote mandatory connection orders were issued.*
- **Crowell Rd Phase II/Fish Pier Stormwater Project**
 - Construction is complete by N&M Construction.
 - Final payment and documentation items remaining.
- **Phase 1E-2 (Stage Harbor Rd Sewer Extension)**
 - Construction continues by Dig It Construction.
 - Progress mtg
 - Project installs sewer on the southern portion of Stage Harbor Road (from Honeysuckle La. To Champlain Rd.), Atwood Lane, Cedar Swamp (north and south), Honeysuckle Lane, and the eastern portion of Champlain Road. A new pump station at Old Mill Boat Yard (behind the Harbormaster's shop) is part of this contract.
 - There are approx. 59 parcels in the Phase 1E-2 area.
- **Queen Anne Pump Station**
 - Construction is complete and the pump station is activated.
 - Final paperwork and as-built drawings continue.

- **Mill Pond Pump Station**
 - Construction continues with contractor Robert B. Our.
 - Work upgrades and replaces the 50+ year old pump station that was part of Chatham’s original sewer system.
 - The temporary bypass has been installed.
 - Progress meeting.

- **General**
 - Issued weekly construction status Press Release
 - Updated wastewater project webpage on the town website as needed.

WATER SYSTEM MONTHLY REPORT

February Water Pumping:

<i>Monthly</i>	<i>Maximum</i>	<i>Minimum</i>	<i>Average</i>	<i>Estimated</i>	<i>Previous</i>
<i>Total</i>	<i>Day</i>	<i>Day</i>	<i>Day</i>	<i>Other Use</i>	<i>Month</i>
13,275,100	715,600	257,500	474,110	818,371	16,157,200
Gallons	Gallons	Gallons	Gallons	Gallons	Gallons

The variance between February 2025 and February 2024’s pumping shows a decrease of 9.7 % which equates to 1,420,500 gallons.

Process Control	Flushing And Blowoffs	Municipal Usage	Chatham Fire Dept.	New Mains	Fire Flow Tests
365,521	374,600	0	78,250	0	0
Gallons	Gallons	Gallons	Gallons	Gallons	Gallons

Total other uses 818,371 gallons.

For more specific breakdown of other water use, please see Pumping Report.

Water Sampling

- 10 bacteria samples were taken for the month of February and the results reported to DEP. All samples were free of bacteria.
- Monthly treatment plant samples for Alkalinity and Orthophosphates were taken.

Station Maintenance

- Routine and annual maintenance and housekeeping was performed at all stations.
- Static and dynamic (drawdowns) water level readings were recorded for each well.
- Hach calibrated all turbidity analyzers at the water treatment plant.
- Oil changes and greasing was performed at all treatment plant motors.
- The pressure switch on the aerator at the water treatment plant was replaced.
- Updated the CCR

System Maintenance

- Bortolotti installed a new hydrant on Woodcarver Knoll.
- New Fire Line Installed at 791 Main St
- Hydrant Painting
- Leak Detection Continues

Meter Reading

- Water meter readings were completed for the month of February.

Meter Activities

Dig Safes	New	Final	Turn on/off	Repair	Replace & Install Radio	Inspections
193	2	18	7	13	15	18

WATER POLLUTION CONTROL FACILITY MONTHLY REPORT

MAIN FACILITY

- Daily, weekly and monthly laboratory testing was performed.
- Bi-weekly and monthly samples were collected and sent to Rhode Island Analytical Laboratory for analysis.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- All portable emergency pumps, generators, blowers and compressors have been tested and exercised.
- All off-line equipment has been exercised.
- February 3– influent building garage door two stopped working.
- February 4- influent raptor not cycling properly.
- February 4- Overhead door onsite.
- February 5- sand filter 1 air lift pipe failed and broke deep in the system. Work began to remove broken part. **Eventually later in the month the pipe was extracted and system put back online. Began the task of searching vendors to acquire replacement parts.

- February 6- Don Foose of Annese electric on site to inspect MEOH VFD replacement, SCFP disconnect switch failure and Sodium hypochlorite level sensor repair.
- February 6- Tier 2 state report started. **Report was completed by months end.
- February 9-HACH tech reports the Influent pH probe appears to have failed **Later determined lack of influent level in the influent trough due to bypass, allowed the probe to freeze and develop internal problems that caused it to fail.
- February 10- CFD onsite in the plant filter building performing confined space rescue training.
- February 10- Overhead door called in for failed operations building garage door stuck in open position.
- February 12- Quarterly wells samples drawn.
- February 17- multiple communication failures for pump stations. **Later found that the Water Tank ups for the radio system had failed.
- February 23- SCADA station trending gone for a 12 hour period. EDR contacted to investigate.
- February 27- Milton Cat called in for service of plant Gen.
- February 28- Milton Cat onsite found that a mouse nest in the load bank system could be the problem for trouble testing the gens.

SLUDGE DEWATERING BUILDING

- Sludge dewatering was performed on the 3rd, 11th, 13th and the 27th.
- We disposed of the sludge cake at the Town of Yarmouth Septage Receiving facility on the 26th 16.45 Ton. and the 27th 9.46 Ton.

STAGE HARBOR ROAD PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- February 19- KRAFT Power on site at Stage Harbor for basic generator service.

QUEEN ANNE ROAD PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.

MILL POND ROAD EJECTOR STATION

- Daily inspections and checks of the station were suspended.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders also suspended.
- Station upgrade remains in progress with RBO.

C.H.O.P.S. PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- February 18- CHOPS station sending out phase loss under voltage alarms. **narrowed trouble to a voltage relay, pulled checked terminal connections and reseated. Possible the “power down” and restart cleared an issue as it has not returned.

HUCKLEBERRY ROAD PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.

GEORGE RYDER ROAD PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.

LIME HILL ROAD PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.

MEADOWVIEW ROAD PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.

HORSESHOE LANE PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.

BARN HILL ROAD PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.

OYSTER POND FURLONG PUMPING STATION

- Regular inspections and checks of the station were performed.

MEETINGHOUSE NORTH PUMP STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.
- February 3– MHNPS pump 2 pulled for inspection. No obvious signs of damage or failure. Isolated the pump due to its continued inability to pump down to shut off level. Investigate further **Later discovered a mixing valve attachment had tossed the “stop check” A new unit has been ordered.
- February 4- MHNPS pump 1 is now struggling on the FM it has been isolated to. Valve settings changed to apply both p1 and p3 to the FM and run simultaneously finding a quantity of air being pushed out at the influent trough. The pumps were then returned to individual FM operation.

MEETINGHOUSE SOUTH PUMP STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.
- This station isn’t online as of yet but is being inspected.

TWINEFIELD PUMP STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.
- This station isn’t online as of yet but is being inspected.

BALFOUR PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.

SKYWAY PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator

PERCH POND PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.

COLLECTION SYSTEM AND FORCEMAINS

- Grease trap inspections for the month of February were completed throughout the month.
- February 11- Cut and Cap for John Martin at 52 Homestead.
- February 27- mark out at 43 Jeanette for J W Dubis.

**HIGHWAY DIVISION MONTHLY REPORT
FEBRUARY 2025**

Road Maintenance:

●	Pick up trash downtown, parking lots, beaches.
●	Peladow icy spots and shovel crosswalks.
●	Pick up trash on main roads.
●	Pick up branches and debris around town after wind events.
●	Hotbox potholes on Morton Rd, Stony Hill Rd, Enterprise Rd, Lower Main St, Main St.
●	Inspect private road (Sabins Ln).
●	Pick up trash on Old Queen Anne Rd and Meetinghouse Road.
●	Dig basins with basin digger at White Pond Landing.
●	Hotbox potholes at Transfer Station, Morton Rd, Pleasant St, Chatham Bars Ave.

Construction:

●	Send mini excavator to White Pond Landing and remove bathroom house, remove tank, backfill, compact.
●	Send ASV with snow bucket to scrape snow in parking areas downtown, haul away .
●	Send bobcat plow to scrape snow on 28 sidewalks.
●	Put out barricades and cones on Partridge Path (sinkhole).
●	Push in 3 trailer loads of salt in salt shed with loader.
●	Load sander trucks with salt for snow event.
●	Push in 3 trailer loads of salt in salt shed with loader.
●	Bring a highway loader to Transfer Station, work on loader at dump.
●	Send mini excavator to dig out and traprock edge of ramp at White Pond Landing, replenish beach sand.
●	Pick up plow damage on Perch Pond Rd, Dune Dr.

Fleet Maintenance:

•	Put new cutting edge on truck #3 plow.
•	Put away hotbox in storage building.
•	Send Peterbilt to get repaired.
•	Pick up the Freightliner from Cape Cod Truck (springs).
•	Replace hydraulic hose on truck #17.
•	Replace broken plow lights on trucks #5, 27.
•	Replace cutting edges on trucks #7, 19, 13, 17, and 11.
•	Clean off trucks and spinners on all sanding trucks.
•	Replace trip edge and cutting edge on truck #43.
•	Replace cutting edge on sewer truck #1, repair wiring on plow, new controller.
•	Replace cutting edge on truck #21 and fill hydraulic tank.
•	Clean off screens on sanders trucks, fuel up, wash off trucks and spinners.
•	Repair wet systems on trucks #17, 43, 15.
•	Adjust conveyer chain on sander truck #43.
•	Change out hotbox propane tanks.
•	Calibrate box for sander on truck #5
•	Send truck #5 to Copeland for repair, pick up Peterbilt.
•	Install steps on facilities truck #41.
•	Work on pto on truck #21.
•	Repair sander screens on truck #15
•	Pick-up truck #5 from Copeland and reinstall sander.

Signs:

	Pull out broken stub for sign at 275 Orleans Rd.
•	Fix and replace bent sign at Pleasant St and intersection of Depot St and Hitching Post.
•	Install new sign and post at White Pond Landing (no dogs on beach).
•	Put \$75 stickers on no parking signs at Crowell Rd, Pleasant St.

Catch Basins:

•	Shovel and clean off basins in three areas after a snow event.
•	Clean off basins and runoffs after rain event.

Trimming:

•	Trim hedge by Stage Harbor guardrails, trimming on corner of Sandy Shoes, corner of Stage Harbor.
•	Trimming on sidewalk low branches, Stage Harbor and Seaview St.
•	Cut limbs and leaning trees on Skyway, Fairview Dr.
•	Trimming on Old Queen Anne Rd and George Ryder Rd.

•	Trimming on corner of Riverview and Training Field, Crowell Rd near Northgate, Palmer Dr, corner of Shore and Barcliff, Ridgevale Rd, Captains Walk.
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Snow & Ice Operations:

•	Push in 5 trailer loads of salt in salt shed with loader.
•	Pretreat mains and secondary roads, parking lots (2-1-25).
•	Salted mains and secondary roads, parking lots, town buildings, peladow sidewalks downtown (2-2-25).
•	Pretreat mains and secondary roads, parking lots, peladow sidewalks downtown (2-6-25).
•	Pretreat mains and secondary roads, parking lots (2-8-25).
•	Salt mains and secondary roads, parking lots, peladow sidewalks downtown (2-9-25).
•	Plow off sidewalks with bobcat after storm (2-9-25).
•	Push in two trailer loads of salt in salt shed.
•	Pretreat roads on (2-15-25).
•	Salted mains and secondary roads, parking lots, town buildings (2-15-25).
•	Salted mains and secondary roads, parking lots, town buildings (2-16-25).
•	Peladow sidewalks downtown (2-16-25).
•	Push in 3 loads of salt in salt shed from 2-14-25 to 2-16-25.
•	Empty sanders and wash off spinners on truck #19, 17, 43, 15.

FACILITIES DIVISION MONTHLY REPORT

•	Repaired toilet leak in the break room bathroom at town hall.
•	Replaced fourteen sets of light bulbs in the lower level at the town annex.
•	Repair doorknobs in the arts and craft room, replace flushometer sensor, ceiling tiles and repair water spicket in the custodial closet.
•	Replace the soap dispenser in the woman's restroom at town hall.
•	Repaired an unclogged drain in bay one at the fire department.
•	Repair toilet flushometer in the public restroom at the fish pier.
•	Called mechanical air control with an issue at the transfer station with no heat in David's office.
•	Repair handicap buttons, wet wipes dispenser and remove miscellaneous trash at the Community Center.
•	Repair 2 light fixtures in the community development office at the town annex.
•	Called Burnell control because of an issue of no heat in the apparatus bay (Issue with the Jace control) and repair toilet leak in the apparatus bay bathroom at the fire department.
•	Replace batteries on handicap buttons, remove plexiglass at the front counter, replace the fuses for security gates at the town annex.

•	Maintenance was done on the basketball hoops at the community center.
•	Checked and repaired because of a heat issue at the town manager's office.

PARK/CEMETERY/GROUNDS DIVISION MONTHLY REPORT

Cemetery: **Union Cemetery:** We are working on getting the privet hedge around the mausoleum under control so in the future it will look better and be more manageable. We are still picking away at the stump grinding. Loam and seed will be applied to the stump grinding sites when the weather warms up.

Seaside Cemetery: There was a small section of the fence line that needed to be done. The fence line is now completed. A crew was sent out to replace any downed fence sections in the various cemeteries.

Parks: The old split rail fence at Chase Park is starting to get replaced with new split rail. There is invasive growth that needs to be cut back first.

Other: The windscreen at the Pickleball courts had to be resecured a couple of times this month due to high winds. The growth along the bike path was cut back and any rails on the fences, that needed attention were taken care of. The animal control officer needed assistance cleaning up some dead birds from the beach so we helped her out with a person and a vehicle. We also had a couple of our crew help out the highway department with repairs on the trucks and plows after the snow plowing event.

CEMETERY DIVISION MONTHLY REPORT

1. Lot Sales and Interments

- **Lot Sales:** 2 lots sold in Seaside Cemetery.
- **Burials:**
 - 2 casket burials.
 - 3 cremation burials

2. Historical Records Review

- Addressed a discrepancy in the **1990 Historic Report** concerning **Union Cemetery, Section D.**
- Verified and corrected burial records to ensure accuracy and historical integrity.

3. New Planting Request System

- Implemented a structured request system for plantings to streamline approvals and maintain cemetery aesthetics.
- Ensures consistency in plant selection while respecting families’ wishes and cemetery regulations.

4. Ongoing and Future Initiatives

- Continuing record audits to improve accuracy.

TRANSFER STATION MONTHLY REPORT

Recycling/Diversion

Recycling/Diversion shipments out of the Town of Chatham Transfer Station were lower in February 2025 when compared to January 2025 and lower in February 2025 when compared to February 2024. The monthly comparisons are detailed below:

February 2025	January 2025	Difference
163.79 tons	241.87 tons	-78.08 T Decrease

February 2025	February 2024	Difference
163.79 tons	196.63 tons	-32.84 T Decrease

Trash:

Tonnage delivered to SEMASS in Rochester, Massachusetts was lower in February 2025 when compared to January 2025 and lower in February 2025 when compared to February 2024. The monthly comparisons are detailed below:

February 2025	January 2025	Difference
273.92 tons	366.46 tons	-92.54 T Decrease

February 2025	February 2024	Difference
237.92 tons	310.45 tons	-72.53 T Decrease

Trash Delivered by Town of Chatham Employees:

The amount of trash delivered by the Town of Chatham was lower in February 2025 when compared to January 2025 and lower in February 2025 when compared to February 2024.

The monthly comparisons are detailed below:

February 2025	January 2025	Difference
2.16 tons	2.96 tons	-0.80 T Decrease
February 2025	February 2024	Difference
2.16 tons	2.72 tons	-0.56 T Decrease

**TRANSFER STATION MONTHLY RECYCLING REPORT
FEBRUARY 2025**

COMMODITY	TONNAGE		TONNAGE		% CHANGE	YEAR TO DATE
	Feb-24		Feb-25			
BRUSH	42.66	T	5.78	T	-86%	35.00
CCR PARTNERSHIPS	0.94	T	0.24	T	-74%	1.84
PLANET AID	0	T	0.13	T	13%	0.34
SALVATION ARMY	0.82	T	0.7	T	-15%	1.44
RED CROSS	0.65	T	1	T	54%	2.50
HAND ME DOWNS	0.19	T	0.11	T	-42%	0.38
BAYSTATE TEXTILES	1.44	T	0.97	T	-33%	2.07
BLACK EARTH	0.18	T	0.53	T	194%	165.53
BAYSTATE BOOKS	2.55	T	1.16	T	-55%	1.76
MIXED PAPER	6.94	T	8.25	T	19%	11.56
TIN	2.77	T	0	T	-100%	7.64
CARDBOARD	11.6	T	10.15	T	-13%	12.25
METAL	10.89	T	6.87	T	-37%	17.75
SINGLE STREAM	9.53	T	17.16	T	80%	28.35
NEWSPAPER	8.42	T	0	T	-100%	15.54
#1-7 MIXED PLASTIC	5.18	T	2.28	T	-56%	3.86
MIXED GLASS	14.89	T	0	T	-100%	4.78
MATRESSES	1.9	T	65	PCS	50%	78.69
DEMOLITION	90.27	T	108.46	T	20%	230.04
ROLL OFF	34	LOAD(S)	34	LOAD(S)	0%	79.00
SEMASS	310.45	T	273.92	T	-12%	640.38
SEMASS LOADS	17	LOAD(S)	14	LOAD(S)	-18%	35.00
ANTIFREEZE	0	GAL	0	GAL	0%	55.00
AUTO BATTERIES	0	T	0	T	0%	0.00
C R T'S	0	T	0	T	0%	4.28
CLEAR GLASS	0	T	0	T	0%	0.00
COMPOST	0	LOAD(S)	0	LOAD(S)	0%	0.00
NI CAD BATTERIES	0	BOX'S	0	BOX'S	0%	0.00
PAINT	0	GAL	0	GAL	0%	0.00
PROPANE TANKS	0	PCS	0	PCS	0%	0.00
TIRES	0	PCS	0	PCS	0%	80.00
WASTE OIL	350	GAL	0	GAL	-100%	450.00

TOWN CLERK: Submitted by Julie Smith

Neutrality - Impartiality - Trust: The Town Clerk’s Office upholds the integrity of the town’s democratic process by ensuring the town voters can rely upon impartiality and neutrality at our town meetings and elections. We strive for a well-informed public by maintaining and preserving the official Town records consistent with the Town Charter, local, state, and federal laws, by providing equal and professional service to all.

On Monday, February 3rd, the Town Clerk released the nomination papers for our Annual Town Election (scheduled for Thursday, May 15th). Completed nomination papers must be returned to the Town Clerk for certification no later than Thursday, March 27th, by 5:00 p.m.

The following positions will appear on this year’s Annual Town Election ballot: Two (2) Select Board (three-year terms), One (1) Housing Authority (five-year term), and One (1) Monomoy Regional School Committee (three-year term).

VITAL RECORDS:

The following number of Vital Records were recorded:

VITAL RECORDS REGISTERED	FEBRUARY 2025	FEBRUARY 2024	2025 YEAR TO DATE
BIRTHS	0	1	3
INTENTIONS OF MARRIAGE	1	1	2
MARRIAGES	2	2	4
DEATHS	10	17	19

VOTER REGISTRATION:

The Town Clerk’s Office processed the following number of new voter registration forms and removed the following number of voters due to death or change of residence.

VOTER REGISTRATION	FEBRUARY 2025	FEBRUARY 2024	2025 YEAR TO DATE
NEW VOTER REGISTRATIONS	20	28	53
REMOVED VOTERS	43	15	135
TOTAL NUMBER OF REGISTERED VOTERS	6,113	6,043	6,113
TOTAL NUMBER OF RESIDENTS	6,402	6,395	6,402

CASH RECEIPTS:

The total amount collected and submitted to the Treasurer’s Office for the month of February was \$1,888.00.

CASH RECEIPTS	FEBRUARY 2025	FEBRUARY 2024	2025 YEAR TO DATE
	\$1,888.00	\$2,019.00	\$4,398.00

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Should you have any questions regarding the forgoing, please contact Jill Goldsmith, Town Manager at 508.945.5105 or jgoldsmith@chatham-ma.gov. Please visit the Town's website for more up to date information – www.chatham-ma.gov