



2024 Annual Report Town of Chatham



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Town Offices

	ADDRESS	PHONE	HOURS	DEPARTMENTS AT THIS LOCATION
TOWN OFFICES	549 Main Street Chatham, MA 02633	508-945-5100	Monday-Friday 8:00 am-4:00 pm	Select Board, Town Manager, Finance, Tax Collector, Assessors, Town Clerk, Human Resources, Information Technologies
TOWN OFFICE ANNEX	261 George Ryder Road Chatham, MA 02633	508-945-5100	Monday-Thursday 7:00 am-4:00 pm Friday 8:00 am-12 noon	Community Development, Housing and Sustainability, Building, Planning Natural Resources, Coastal Resources, Conservation, Permits, Sticker Office
POLICE	249 George Ryder Road Chatham, MA 02633	Emergency: 911 508-945-1213 508-945-1212 Tip Line: 508-945-8847 Local Storm Info: 508-945-1217		
FIRE	135 Depot Road Chatham, MA 02633	Emergency: 911 508-945-2324		
CENTER FOR ACTIVE LIVING	193 Stony Hill Road Chatham, MA 02633	508-945-5190	Monday-Friday 8:00 am-4:00 pm	Community Services - Council on Aging Division, Ryder's Cove Respite
CHATHAM COMMUNITY CENTER	702 Main Street Chatham, MA 02633	505-945-5175	Monday-Friday 8:00 am-4:00 pm	Community Services – Recreation and Beaches Division, Fitness Room
PUBLIC WORKS	221 Crowell Road Chatham, MA 02633	508-945-5155	Monday-Friday 8:00 am-4:00 pm	Cemetery Division, Highway Division, Water & Sewer Division. Principal Projects and Operations
TRANSFER STATION	97 Sam Ryder Road Chatham, MA 02633	508-945-5151	Open Mon., Tues., Thurs., Fri., Sat., Sun. 8:00 am-4:00 pm Closed Wednesdays	Recycling, Swap Shop
HARBORMASTER	613 Stage Harbor Road Chatham, MA 02633	Monday-Friday 8:00 am-4:00 pm 508-945-5185		



Elected Offices

MODERATOR (3-year term)

William G. Litchfield Term Expires 2027

SELECT BOARD (3-year term)

J. Michael Schell, Chair Term Expires 2025
 Dean P. Nicastro, Vice Chair Term Expires 2027
 Shareen Davis, Clerk Term Expires 2026
 Jeffrey S. Dykens Term Expires 2025
 Cory J. Metters Term Expires 2027

MONOMOY REGIONAL SCHOOL

DISTRICT COMMITTEE (3-year term)

Betty Gray (C), Chair Term Expires 2026
 Tina Games (H), Vice Chair Term Expires 2025
 Jessica Rogers (C) Term Expires 2025
 Meredith Henderson (H) Term Expires 2026
 Jackie Zibrat-Long (C) Term Expires 2026
 Ryan Clarke (H) Term Expires 2026
 Bre Rose (H) Term Expires 2027
 Bradford Schiff (C) Term Expires 2027

C – Chatham Representative
 H – Harwich Representative

BARNSTABLE COUNTY ASSEMBLY OF DELEGATES (2-year term)

Randi Potash Term Expires 2026

CHATHAM HOUSING AUTHORITY (5-year term)

Alan Mowry, Chair Term Expires 2029
 Shirley L. Smith, Treasurer Term Expires 2026
 Karolyn McClelland Term Expires 2025
 Bruce Beane Term Expires 2028

Appointed Offices

TOWN MANAGER

Jill R. Goldsmith Town Manager
 Catherine Lewis Executive Assistant
 Shanna Nealy Communications Manager/
 Community Engagement Officer

FINANCE

Carrie Mazerolle Director of Finance/
 Town Accountant
 Nicholas Cantella Assistant
 Finance Director/
 Assistant Town Accountant
 Andrea Warner Accounting Clerk/
 Staff Assistant

TREASURER/COLLECTOR

Sharon Drown Treasurer/Tax Collector
 Leanne Gay Assistant Treasurer/
 Tax Collector
 Christine McCarthy Collections Assistant

ASSESSING

Ardelle Kelley Assessing Director
 Candace Cook Assistant Assessor
 Melanie Taylor Assessing Clerk/
 Field Technician

**HUMAN RESOURCES,
 HUMAN SERVICES**

Megan Downey Human Resources/
 Benefits Administrator
 Lisa Steele Administrative Assistant

**INFORMATION TECHNOLOGY AND
 CHATHAM TV**

Craig Rowe IT Director
 Ryan Darmon IT Manager
 Mark Van Bork Media Coordinator
 Brianna FitzPatrick Assistant
 Media Coordinator
 Hunter MacDonald IT/Media Assistant

TOWN CLERK

Julie S. Smith Town Clerk
 Amy Burrow Assistant Town Clerk
 Rachel Smith Principal Clerk

**ELECTION PERSONNEL/
 INSPECTORS/TELLERS**

Maria R. Acton
 Jeffrey Bernard
 Diane D. Bronsdon
 Donald J. Broderick
 Marian R. Carlson
 Steven A. Carlson
 William T. Cook
 Elaine B. Gibbs
 Paula G. Hansen
 Cherrill Corby Lewis
 Virginia T. Nickerson
 Robert B. Stevens
 Martha B. Stone
 Paula C. Wiseman
 Joan B. Caputo
 Jacqueline Crimins
 Anita Doucette
 Elizabeth Henrici
 Rebecca Hobek
 Mary McDermott
 Lillian M. McNulty
 Debra Shippelhute
 Robin A. Young
 Joan B. Bagnell
 Janet M. Edson
 Charleen Greenhalgh
 Genie H. Griffin
 Bette A. Hahner
 Martha D. Harrison
 Christine Hart
 Alexandra B. Porter
 Louise A. Redfield
 Diane K. Rowlings
 Jennifer L. Smith

BOARD OF REGISTRARS (3-year terms)

Ethel A. Shafter Term Expires 2027
 Joseph P. Caputo Term Expires 2026
 Virginia E. Laporte Term Expires 2026

CONSTABLES (3-year terms)

Benjamin J. Nickerson Term Expires 2026
 John Proudfoot Term Expires 2025
 Paul Tavalone Term Expires 2027

TOWN COUNSEL

Mead, Talerman, and Costa, LLC

COMMUNITY SERVICES

Leah LaCross Director
 Aimee Howell Deputy Director
 Recreation and Beaches

COMMUNITY SERVICES

Council on Aging Division

Alexis Weglarz Department Coordinator
 Kerri Kelly Outreach Coordinator
 Anna Milan Programs and
 Communications Coordinator
 Josephine Fennell Adult Supportive Day
 Program Director
 Diane Nash, LICSW Adult Behavioral
 Health Clinician
 Vacant Department Assistant
 Dick Hosmer Van Driver
 Paul Robinson Van Driver
 Dexter Smith Van Driver
 Mark Massoni Van Driver

COMMUNITY SERVICES

Recreation and Beaches Division

Susan Mabile Department Coordinator
 Sue Frederick Recreation Coordinator
 Sharon Stark Recreation Supervisor
 Kaden Quinn Recreation Assistant
 Nicholas Delande Building Supervisor

Appointed Offices

VETERANS' SERVICES OFFICER

Shawney Carroll

NATURAL RESOURCES DEPARTMENT

Gregory Berman Director
Judith H. Giorgio Health Agent
Lucas Amato Health Inspector
Karen Chimwaza Short Term Rental
Administrator/Inspector
Dianne E. Langlois Department Coordinator

COASTAL RESOURCES DIVISION

Theodore L. Keon Director
Renee Gagne Shellfish Constable
Benjamin Sacco Assistant Shellfish
Constable/Propagation Specialist

DEPUTY SHELLFISH WARDENS

Tim Burt Term Expires 2025
Mark Dobbins Term Expires 2025
Teresa Donahue Term Expires 2025
Allyson Felix Term Expires 2025
Jeff Hahner Term Expires 2025
Andrea Higgins Term Expires 2025
Jim Kuhl Term Expires 2025
Dennis McGee Term Expires 2025
Suzanne Phillips Term Expires 2025
Eric Waldron Term Expires 2025
Patti Sandri Term Expires 2025
William Smith Term Expires 2025
Kevin Zartman Term Expires 2025

SHOREBIRD MONITORS

Terry D. Bull Term Expires 2023
Keenan A. Schleicher Term Expires 2023

TOWN LANDING OFFICERS

David C. Likos Term Expires 2023

CONSERVATION DIVISION

Paul Wightman Conservation Agent
Catherine Ricks Assistant
Conservation Agent
Crystal Keon Wetlands Permitting
Coordinator

HARBORMASTER DIVISION

Jason Holm Harbormaster
Vacant Deputy Harbormaster
Susan K. Rocanello Office Manager/Asst.
Harbormaster
James "Skip" Woods Mooring Manager/
Asst. Harbormaster

ASSISTANT HARBORMASTERS

Mark C. Beecy Term Expires 2024
Joel D. Clifford Term Expires 2024
Caroline Crowell Nash Term Expires 2024
Jackson A. Goddard Term Expires 2024
Katherine M. McClellan Term Expires 2024

ASSISTANT HARBORMASTERS

Colin J. Politi Term Expires 2024
John B. Summers Term Expires 2024
Paul J. Tavalone Term Expires 2024

HERRING WARDEN

David Peterson

PERMITS

Susan Clifford Sticker Office Assistant
Mary Fougere Sticker Office Assistant
Jennifer M. Martinez Sticker Office Lead

COMMUNITY DEVELOPMENT

DEPARTMENT

Kathleen Donovan Director
Jay Briggs Building Commissioner/Zoning
Enforcement Officer/Sign Agent
Christine O'Grady Town Planner
Gloria McPherson Housing and
Sustainability Director
Richard Flores Local Building Inspector
Sarah Clark Central Permitting Coordinator
Christina Bassett Office Manager
Chantel Kilkenny Community
Development Secretary
Annie Hayes Building Division Secretary

AMERICAN DISABILITIES ACT

COORDINATOR

Jay Briggs

GAS AND PLUMBING INSPECTION

Eric Olkkola Inspector
Casey Thomas Deputy Inspector

ELECTRICAL INSPECTION

Peter Winkler Inspector

PRINCIPAL PROJECTS AND

OPERATIONS

Terence M. Whalen Director
Sawyer Bengston Projects & Operations
Assistant
Kristen Caruso GIS Planner

POLICE

Michael Anderson Chief
Louis Malzone Deputy Chief
Christine Boorack Administrative Assistant
Sarah Harris Lieutenant
William R. Glover III Sergeant
William Massey Sergeant/
School Resource Officer
Christopher Merigan Sergeant
Sean P. Ryder Sergeant
Christopher Vardakis Sergeant
Joseph Amara Officer
James Bragdon Officer
Charles Chaprales Officer

POLICE

Clint Collier Officer
William Dimitres Officer
Jordan Gagliardi Officer
James Hamilton Officer
Joseph Pagliaro Officer
Geoffrey Phillips Officer
Rick Spaulding Officer
Elizabeth Thompson Officer
Cassandra Wentzell Officer
Joshua Wisniewski Officer
Jessica Carran Dispatcher
Matthew Casale Dispatcher
Dana Grim Dispatcher
Erin Hemeon Dispatcher

COMMUNITY SERVICE OFFICERS

Julia Frommeyer Term Expires 2024
Christiana Fontaine Term Expires 2024
Connor Frazel Term Expires 2024
Emma Grace Jackson Term Expires 2024
Catrina Tobin Term Expires 2024

ANIMAL CONTROL OFFICER

Diane M. Byers

FIRE

Justin Tavano Chief
Ryan Clarke Deputy Chief
Ellie Ward Department Administrator
Richard Shevory Fire Inspector
Mark Higgins Captain/Paramedic
Ryan Holmes Captain/EMT
David Ready Captain/Paramedic
Ralph Silvester Captain/Paramedic
Michael Lopriore EMS Captain
Timothy Hunter Lieutenant/EMT
Scott Long Lieutenant/Paramedic
Gerard Smith Lieutenant/Paramedic
James Young Lieutenant/EMT
Tyler Baker Firefighter/Paramedic
Vance Bates Firefighter/Paramedic
Joseph Bono Firefighter/Paramedic
Connor Brickley Firefighter/EMT
Kali Burnham Firefighter/EMT
David Caruso Firefighter/Paramedic
Willam Delande Firefighter/Paramedic
Thomas Scott Devlin Firefighter/EMT
William RC Field Firefighter/Paramedic
Harrison Fietz Firefighter/Paramedic
Ryan Friel Firefighter/Paramedic
Stacey Henderson Firefighter/Paramedic
Peter Hennigan Firefighter/EMT
Dustin McGlenn Firefighter/Paramedic
Rachel McGrath Firefighter/Paramedic
Kevin Moore Firefighter/EMT
Nicholas Pelkey Firefighter/Paramedic
Stephen Ricotta Firefighter/EMT
Nicholas Ruggiere Firefighter/Paramedic
Kristen Taylor Firefighter/Paramedic

Appointed Offices

FOREST WARDEN

Justin Tavano

HAZARDOUS MATERIALS COORDINATOR

Justin Tavano

EMERGENCY MANAGEMENT

Justin Tavano Emergency Management Director
 Mark Heller Emergency Management Deputy Director

OIL POLLUTION AND SPILL COORDINATORS

Jason Holm Coastal and Marine Activities
 Justin Tavano Inland Activities

TREE WARDEN & SUPERINTENDENT OF INSECT AND PEST CONTROL

Thomas Barr

PUBLIC WORKS

Robert Faley Director
 Thomas Barr Deputy Director
 Pamela Jones Department Coordinator
 Patricia Zingarelli Department Assistant

PUBLIC WORKS - Cemeteries Division

Quinn Forman Department Assistant

PUBLIC WORKS - Facilities Division

Richard Corres Facilities Foreman
 Toby Telesmanick Facilities Technician
 Jerome Kenlyn Facilities Technician

PUBLIC WORKS - Highway Division

Brian Gates Foreman
 Jonathan Bennett Heavy Equipment Operator
 Kenneth Friend Heavy Equipment Operator
 Gerald Friend Jr. Heavy Equipment Operator
 Marcus Lefeged Heavy Equipment Operator
 Brian Powers Highway Laborer
 Jeremy Sinclair Heavy Equipment Operator

PUBLIC WORKS - Transfer Station Division

David Lusher Foreman
 Paul Adams Heavy Equipment Operator
 Steven Leavenworth Heavy Equipment Operator
 Christopher Siepietowski Transfer Station Laborer
 Erich Finan Scale & Gate Attendant
 Rebecca Santos Scale & Gate Attendant

PUBLIC WORKS - Parks & Grounds Division

Ronald Friend Parks Foreman
 Matthew Eames Parks & Grounds Laborer
 Bretten Fortin Parks & Grounds Laborer
 Donovan Harrington Parks & Grounds Laborer
 Noah Mabile Grounds Laborer
 Michael McKean Grounds Laborer
 Donald Richardson Grounds Laborer

Committees/Boards/Commissions

AFFORDABLE HOUSING BOARD OF TRUSTEES

Mike Schell, Chair Term Expires 2026
 Jonathan Avery, Vice Chair Term Expires 2025
 Leslie Schneeberger, Clerk Term Expires 2026
 Bruce Beane Term Expires 2026
 Shareen Davis Term Expires 2025
 Karolyn McClelland Term Expires 2025
 David Oppenheim Term Expires 2025

AIRPORT COMMISSION

Huntley Harrison, Chair Term Expires 2027
 Michael Geylin, Vice Chair Term Expires 2026
 Theodore Burke, Clerk Term Expires 2026
 Michael Cortese Term Expires 2027
 Shawn Hobek Term Expires 2026
 David Owens Term Expires 2025
 Vacant Term Expires 2025

BOARD OF ASSESSORS

John Burke, Chair Term Expires 2027
 Thomas (Nick) Brown Term Expires 2025
 Robert B. Franz Term Expires 2026

AUNT LYDIA'S COVE COMMITTEE

James Nash, Chair Term Expires 2025
 Max Lucarelli, Vice Chair Term Expires 2027
 Gregory Connors, Clerk Term Expires 2026
 Jared Bennett Term Expires 2025
 Sam Fuller Term Expires 2026
 Sam Linnell Term Expires 2027
 Robert Ryder Term Expires 2025

BIKEWAYS COMMITTEE

John O'Toole, Co-Chair Term Expires 2027
 Robert Oliver, Co-Chair Term Expires 2025
 K. Bradley Bivens Term Expires 2026
 William Leigh Term Expires 2026
 Robert Noonan Term Expires 2025
 Steven B. Wardle Term Expires 2026
 David Yeates Term Expires 2027

BOARD OF HEALTH

Dr. Noble Hansen, Chair Term Expires 2026
 Carol Boyce, Vice Chair Term Expires 2027
 John Beckley Term Expires 2025
 Ronald C. Broman Term Expires 2027
 Dr. Richard Edwards Term Expires 2026
 Joanna Kale, Alternate Term Expires 2025
 Ron Weishaar, Alternate Term Expires 2025

BARNSTABLE COUNTY COASTAL RESOURCES COMMITTEE

Gregory Berman Term Expires 2026
 Theodore Keon, Alternate Term Expires 2026

BARNSTABLE COUNTY HUMAN RIGHTS ADVISORY COMMISSION

Karolyn McClelland Term Expires 2026

BARNSTABLE COUNTY REGIONAL EMERGENCY PLANNING COMMITTEE

Justin Tavano

BARNSTABLE COUNTY TECHNICAL ADVISORY COMMITTEE ON DREDGING

Theodore L. Keon Term Expires 2026

CABLE ADVISORY COMMITTEE

William Cook Term Expires 2026
 Vacant Term Expires 2025
 Vacant Term Expires 2027

CAPE AND VINEYARD ELECTRIC COOPERATIVE

Robert Wirtshafter Until Work Completed

CAPE COD COMMISSION

Tom Wilson Term Expires 2027

CAPE COD JOINT TRANSPORTATION COMMITTEE

Robert Faley
 Terry Whalen, Alternate

CAPE COD MUNICIPAL HEALTH GROUP BOARD

Jill Goldsmith Until Work Completed

CAPE COD NATIONAL SEASHORE ADVISORY COMMITTEE

Thomas Doherty
 Theodore L. Keon

CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

James M. Upson Term Expires 2027
 Rocco Locantore Term Expires 2025

CAPE COD REGIONAL TRANSIT AUTHORITY

Jill Goldsmith Until Work Completed

Committees/Boards/Commissions

CAPE LIGHT COMPACT

Brian Miner Until Work Completed

CEMETERY COMMISSION

William Bystrom Term Expires 2027
 Peter Gaines Term Expires 2026
 David Whitcomb Term Expires 2025

CHATHAM/HARWICH WASTEWATER IMA ADVISORY COMMITTEE

Jill Goldsmith
 David Whitcomb (C) Term Expires 2027
 Bruce Bogardus (C) Term Expires 2027
 Joseph Powers (H)
C – Chatham Representative
H – Harwich Representative

COMMITTEE FOR PEOPLE WITH DISABILITIES

Robert Lear, Chair Term Expires 2026
 Thierry Albertine Term Expires 2026
 Ragnhild Bjerke Term Expires 2026
 Rob Hillard Term Expires 2025
 Joan Mohr Term Expires 2027
 Dr. Allen Ward Term Expires 2027
 Vacant Term Expires 2026
 Vacant, Associate Term Expires 2025
 Vacant, Associate Term Expires 2025

COMMUNITY HOUSING PARTNERSHIP

Karolyn McClelland, Chair
 Term Expires 2027
 Tracy Cannon, Vice Chair
 Term Expires 2025
 Bruce Beane Term Expires 2027
 Peter Higgins Term Expires 2025
 Katy Sherer Term Expires 2026
 Shirley Smith Term Expires 2026
 Lynn Van Dine Term Expires 2027

COMMUNITY PRESERVATION COMMITTEE

Deborah Aikman, At Large
 Term Expires 2027
 Bruce Beane, Community
 Housing Partnership Term Expires 2027
 Stephanie Hamilton, Historical Commission
 Term Expires 2025
 Karin Lattin, Conservation Commission
 Term Expires 2025
 Alan Mowry, Housing Authority
 Term Expires 2026
 David Mallowes, Parks & Recreation
 Commission Term Expires 2025
 Ann Ryan, At Large Term Expires 2026
 Arthur Spruch, Planning Board
 Term Expires 2026
 Gary Toenniessen, Open Space Committee
 Term Expires 2027

CONSERVATION COMMISSION

Karen Lattin, Chair Term Expires 2026
 Robert Del Vecchio Term Expires 2025
 Elise Gordon Term Expires 2026
 Eric Hilbert Term Expires 2025
 Paul Johnson Term Expires 2027
 Cheryl Meservey Term Expires 2025
 Janet Williams Term Expires 2027
 Vacant, Associate Term Expires 2025
 Vacant, Associate Term Expires 2025
 Vacant, Associate Term Expires 2025

COUNCIL ON AGING

BOARD OF DIRECTORS

Patricia Burke, Chair Term Expires 2025
 Joan Bagnell Term Expires 2027
 Laura Everett Term Expires 2026
 Nancy Fields Term Expires 2025
 Stan Mansfield Term Expires 2026
 Betty Magnusson Term Expires 2025
 Ann Ryan Term Expires 2027

CULTURAL COUNCIL

Susanna Foster, Co-Chair Term Expires 2027
 Barry Desilets, Co-Chair Term Expires 2026
 Kathleen Joslin Term Expires 2026
 Carolyn Parker Term Expires 2025
 Ann Wade Term Expires 2027
 Susan Wegner Term Expires 2026
 Vacant Term Expires 2027

ECONOMIC DEVELOPMENT COMMITTEE

Luther Bates Term Expires 2025
 Bill Daly Term Expires 2025
 George Khalil Term Expires 2026
 Molly MacGregor Term Expires 2026
 Vacant Term Expires 2027
 Vacant Term Expires 2027
 Vacant Term Expires 2027

ENERGY & CLIMATE ACTION COMMITTEE

Robert Wirtshafter, Chair
 Term Expires 2027
 Adrienne Lovuolo, Vice Chair
 Term Expires 2025
 Rachel Derrane Term Expires 2026
 Martin Flusburg Term Expires 2027
 Sarah Griscom Term Expires 2025
 Dee Dee Holt Term Expires 2027
 Katherine McClellan Term Expires 2026
 Brian Miner, CLC Rep. Term Expires 2026
 Gerry Stahl Term Expires 2025

FINANCE COMMITTEE

Stephen Daniel, Chair Term Expires 2024
 Kristin Andres Term Expires 2025
 Thomas Doane Term Expires 2025

FINANCE COMMITTEE

Barbara Matteson Term Expires 2026
 John Papalardo Term Expires 2026
 Tracy Shields Term Expires 2026
 Jo Ann Sprague Term Expires 2027
 Eric Whiteley Term Expires 2025
 Andrew Young Term Expires 2027

GOLF ADVISORY COMMITTEE

Bruce Bogardus, Chair Term Expires 2026
 Denise Yocum, Vice Chair
 Term Expires 2026
 Stephen Kuzma Term Expires 2027
 Barbara Starkey Term Expires 2026
 Michael Stello Term Expires 2025

HISTORIC BUSINESS DISTRICT COMMITTEE

Daniel A. Sylver, Chair Term Expires 2026
 Darci Sequin, Vice Chair Term Expires 2025
 Theodore P. Streibert, Clerk
 Term Expires 2026
 Robert Byrnes Term Expires 2026
 Doug Grattan Term Expires 2027
 Timothy Gilmore, Alternate
 Term Expires 2025
 Vacant, Alternate Term Expires 2025

HISTORICAL COMMISSION

Frank A. Messina, Chair Term Expires 2027
 Nancy Barr Term Expires 2026
 Stephanie Hamilton Term Expires 2025
 Robert Lear Term Expires 2025
 Sandi Porter Term Expires 2025
 Robert Stevens Term Expires 2027
 Janet Toenniessen Term Expires 2026
 Vacant, Alternate Term Expires 2025
 Vacant, Alternate Term Expires 2025

HUMAN SERVICES

Ann Wade, Chair Term Expires 2025
 Bill Bystrom Term Expires 2027
 Barbara Conte Term Expires 2027
 Patricia Gibson Term Expires 2025
 Gloria Hicks Term Expires 2026
 Mary Hillard Term Expires 2026
 Susan Whitcomb Term Expires 2026
 Vacant Term Expires 2025
 Vacant Term Expires 2025

INDEPENDENCE DAY PARADE COMMITTEE

Thomas Campbell Term Expires 2025
 Steve DeBoer Term Expires 2026
 Peter Tulp Term Expires 2027
 Wendy Upson Term Expires 2026
 Susan Wegner Term Expires 2027

Committees/Boards/Commissions

LOCAL STATE BUILDING CODE BOARD OF APPEALS

Vacant	Term Expires 2025
Vacant	Term Expires 2025
Vacant	Term Expires 2026
Vacant	Term Expires 2027
Vacant	Term Expires 2027

OPEN SPACE COMMITTEE

John (Jack) Farrell, Chair	Term Expires 2027
George W. Cooper	Term Expires 2025
David Doherty	Term Expires 2027
Diane (Dee Dee) Holt	Term Expires 2027
Frank Sherer	Term Expires 2025
Gary Toenniessen, Alternate	Term Expires 2025
Vacant, Alternate	Term Expires 2025

PARK & RECREATION COMMISSION

Meredith Fry, Chair	Term Expires 2025
David Eldredge, Vice Chair	Term Expires 2025
Tanya Khalil	Term Expires 2027
David Mallowes	Term Expires 2026
Kimberly Robbins	Term Expires 2027

PLANNING BOARD

Kathryn Halpern, Chair	Term Expires 2027
Arthur Spruch, Clerk	Term Expires 2026
Warren Chane	Term Expires 2025
Robert W. Dubis	Term Expires 2026
Charleen Greenhalgh	Term Expires 2027
Frank Sherer	Term Expires 2027
Robert Wirtshafter	Term Expires 2027

PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE STEERING COMMITTEE

Diane (Dee Dee) Holt, Chatham Rep.	Until Work Completed
Janet Williams, Member-at-Large	Until Work Completed

PUBLIC CEREMONIES

Carol Abel	Term Expires 2026
Robert B. Franz	Term Expires 2027

RAILROAD MUSEUM COMMITTEE

Elizabeth McCarte, Co-Chair	Term Expires 2027
Gil Sparks, Co-Chair	Until Work Completed
Jeff Gordon	Term Expires 2026
John E. Gulow	Until Work Completed
Stephen Hart	Until Work Completed
Rick Jenkins	Term Expires 2026
Nancy Koerner	Term Expires 2026
Richard Krayciv	Term Expires 2026
Ryder Martin	Until Work Completed
Vacant	Term Expires 2025
Vacant	Term Expires 2025
Dick Boberg, Advisor	Until Work Completed

SHELLFISH ADVISORY COMMITTEE

Robert Davis, Chair	Term Expires 2025
Patricia Vreeland, Vice Chair	Term Expires 2025
John Kenneway, Clerk	Term Expires 2026
John Garey	Term Expires 2027
Barry Greco	Term Expires 2025
Jeffrey Hahner	Term Expires 2025
Peter Van Amson	Term Expires 2026
Renée Gagne, Shellfish Constable	n/a

SOUTH COASTAL HARBOR PLAN COMMITTEE

Tom King, Chair	Until Work Completed
Ernest Eldredge, Vice Chair	Until Work Completed
David Likos, Clerk	Until Work Completed
Richard Hoyt	Term Expires 2026
James Sullivan	Term Expires 2025
Michael Westgate	Until Work Completed
Vacant	Term Expires 2025

SUMMER RESIDENTS ADVISORY COMMITTEE

Jeffrey Spalter, Chair	Term Expires 2027
Stuart Green, Vice Chair	Term Expires 2027
Thomas Garvey, Clerk	Term Expires 2027
Jeanne Allen	Term Expires 2026
Roger Allen Donald	Term Expires 2025
Tracey Golden	Term Expires 2027
Ron Manderscheid	Term Expires 2025

SUMMER RESIDENTS ADVISORY COMMITTEE

Christina Dykstra Mead	Term Expires 2025
Jamie Meehan	Term Expires 2026
Philip A. Richardson	Term Expires 2026
Joel Rottner	Term Expires 2026
Don Drinkwater, Associate	Term Expires 2025
Vacant, Associate	Term Expires 2025

TRAFFIC SAFETY COMMITTEE

Joan Craig, Chair	Term Expires 2027
Jeff Gordon	Term Expires 2025
Ellen Marx Zeyen	Term Expires 2025
David Morrison	Term Expires 2026
Diane Rowlings	Term Expires 2027
Vacant, Alternate	Term Expires 2025

WATER & SEWER ADVISORY COMMITTEE

Jeffrey Colby, Chair	Term Ending 2025
Bruce Bogardus, Vice Chair	Term Ending 2026
Debbie Aikman	Term Ending 2026
William Cook	Term Ending 2027
Ann Ryan	Term Ending 2025

WATERWAYS ADVISORY COMMITTEE

Richard Hosmer, Chair	Term Ending 2026
Edward D. Conway, Vice Chair	Term Ending 2025
David Davis	Term Ending 2026
Andrew Dunne IV	Term Ending 2025
Craig Marden	Term Ending 2027
David Miller	Term Ending 2025
David Oppenheim	Term Ending 2027

ZONING BOARD OF APPEALS

Randi Potash, Chair	Term Ending 2025
Paul Semple, Vice Chair	Term Ending 2027
Virginia Fenwick, Clerk	Term Ending 2026
David S. Nixon	Term Ending 2025
David Veach	Term Ending 2027
Leah Hovey, Associate	Term Ending 2025
Edward Acton, Associate	Term Ending 2025
Steve DeBoer, Associate	Term Ending 2025





2024 In Memoriam

Donald Aikman

300th Anniversary Planning Committee
Community Preservation Committee
Historical Commission
Railroad Museum Group
Community Preservation Committee
Representative from Historical Commission



Howard Berkowitz

Cable Advisory Committee

Douglas Ann “Dougie” Bohman

Board Of Selectmen
Finance Committee
Golf Advisory Committee
Public Ceremonies Committee
Representative to Barnstable County Advisory Board on County Expenditures



Stephen J. Burlingame

Historic Business District Commission
Planning Board
Historical Commission



Kathryn DeFord

Cultural Council
Youth Council



Ivan Bassett

Firefighter/EMT
Deputy Fire Chief
Special Police Officer
School Custodian



Erica DeZitter

Affordable Housing Committee



Karl Fehrle

Council on Aging

Thomas Goodrow

Special Police Officer

Emilie “Lee” Kimball

Conservation Commission
Land Bank Open Space Committee
Representative to Long Range Planning from Conservation Commission
Representative from Conservation Commission to Long Range Planning Committee

John C. Martin

Transfer Station Gate Attendant

Richard H. McCoy

Long Range Planning Committee

John “Jack” Perry

North Beach Advisory Committee

William Plumer

Land Bank Open Space Committee

Philip S. Ripa

Waterways Advisory Committee

John R. Rude

Historic Business District Committee
Historic Business District Review Committee
Housing Authority
Water Betterment Committee

Hrant “Hank” Russian

Land Bank Open Space Committee
Planning Board

Ronald Sgroi

Deputy Building Inspector
Deputy Fire Chief

Andrew Sifflard

Capital Projects Review Committee
Charter Review Committee
Municipal Building Needs Committee

Robert E. Starkweather, Jr.

Airport Commission
Committee for the Disabled
Transfer Station Supervisor

Alberta Stello

Elections Inspector

Phyllis E. Tileston

C.H.O.P. Resale Committee
Housing Authority
Public Ceremonies Committee
State Member of Housing Authority

Francis “Frank” Tobin

Registrar of Voters

Alida “Ali” van der Burg

Historic Business District Committee
Historic Business District Review Committee
Historical Commission
Land Bank Open Space Committee
Long Range Planning Study Committee

William T. Wachenfeld

Historic Business District Commission

Michael Waters

Summer Residents Advisory Committee

Mark R. Zibrat

Historic Business District Committee
Planning Board

We sincerely apologize if we have inadvertently overlooked anyone

General Government

Town Manager

The Town Manager, appointed by the Select Board under the Town Charter, holds responsibility for overseeing the operation and management of all Town departments, excluding the library and schools. Serving as the appointing and contracting authority for these departments, the Town Manager supervises budgetary, financial, and personnel administration activities. Collaborating with the Select Board, the Town Manager provides executive leadership, ensuring efficient allocation of resources to safeguard public safety, assets, and Chatham's distinctive quality of life through professional procedures and collaborative processes.

It is my great pleasure to present to you the annual report for the year 2024 and I remain honored to serve as Chatham's Town Manager for 2024, my 13th year – and the 312th year of our great community! I continue to work diligently to keep the Town's citizenry connected to the Town's policy makers and the core services offered and performed by our very dedicated and talented Team Chatham Town employees.

As you will read in the Select Board's 2024 Annual Report, many great community initiatives were instituted that focused on preservation of our social infrastructure and resiliency of our community. Through our annual budget process, we worked to ensure what lies before us is a pathway to sustainability and investment in our community.

I am thrilled to report that we have accomplished a great deal in the past year. In addition to our investment in clean drinking water, we made significant progress to address affordable housing opportunities and bolstering social infrastructure, as elaborated below.

The Select Board's goal setting for Fiscal Year 2026/Calendar Year 2025 continued to focus on envisioning Chatham in 2030.

Vision Statement – Chatham in 2030 *will be a forward-looking, engaged, and inclusive community of demographically diverse year-round citizens that maintains a unique integration of preservation of its pristine environment, promotion of a healthy economy, fiscally responsible and responsive leadership, and a welcoming environment for all to Chatham.* Utilizing SMART goals (specific, measurable, achievable, relevant, and time-bound), the Board identified “goal buckets” where the Town can move forward on initiatives that will encompass previous value statements on a variety of levels to move initiatives forward. Such was reaffirmed on October 29, 2024. Please visit the

I am thrilled to report that we have accomplished a great deal in the past year. In addition to our investment in clean drinking water, we made significant progress to address affordable housing opportunities and bolstering social infrastructure...

link for details TOWN OF CHATHAM

I invite the public to explore Budget Central on the Town website www.chatham-ma.gov/214/Budget-Central. This serves as a central hub for budget-related news, documents, presentations, and real-time updates concerning the Town's budget process and planning. It also contains communications from the Town's Financial Administration and links useful to the public, including historical budget and financial documents.

The Town Manager Budget Message includes a look at the previous year as well as future forecasts in consideration of economic conditions, quality of life, core services, department accomplishments, staffing, and a conscious effort to contain the Town's tax rate, \$3.47. The current fiscal year (FY2025) Town Budget (July 1, 2024-June 30, 2025) is available in Budget Central along with the FY2025 Digital Budget Book, and past Budget summaries (FY2001 to current).

The Capital Programs/Improvement Plan (CIP) mirrored the strategic approach taken with the Operating Budget, focusing primarily on core services. These recommendations involved a thorough review of potential funding sources, non-tax levy funds, and opportunities for shared resources to ensure a balanced funding approach across departments within the funding amount mandated by the Town's policy.

I also recommend that the public visit the Town Manager's Department page on the Town website to review Monthly Reports www.chatham-ma.gov/DocumentCenter/Index/250 provided to the Select Board since 2012. These reports contain up-to-date information and insight on Town operations by Department and Division, and benchmarking operations for performance management. This history and context have assisted in establishing funding priorities and providing informed policy decisions.

Please also visit the Town Meeting link

for everything related to Town Meeting (the Town's legislative body) including results and video links. www.chatham-ma.gov/342/Town-Meeting-Central

Projects Status - A real-time status of all capital projects can be found on the Town's website main page, Town Projects tab - www.chatham-ma.gov/267/Town-Projects. While the following Department Annual Reports provide details on Town projects, I wanted to spotlight a few items.

Acknowledgment of 2024 Achievements and Events

In reflecting upon the accomplishments and significant events of 2024, it becomes evident that these milestones have effectively aligned financial plans, community priorities, and successful outcomes, all while fostering robust public engagement. For a comprehensive listing of the achievements by Departments in the prior calendar year (2024), please refer to the FY2026 Digital Budget Book narratives - Introduction Letter | FY2026 Town Manager's Budget.

The following highlights the positive impacts of our ongoing initiatives:

Community Connections – Our Information Technology (IT) Division continues to rise to the task to give us the tools for the now normal way in which Town officials and staff conduct Town business. Our Chatham TV Team (formerly Channel 18) continued efforts to keep our community connected by recording or streaming community events on the Town's YouTube Channel www.youtube.com/chathamchannel18. There you can also find behind the scenes limited series on Town operations and *The Flash* COA video newsletter. Our Communications Manager (Shanna Nealy) uses our enhanced website to receive comments through our Community Voice portal – 24/7 – in addition to curating the Town's social media outlets (website, Facebook, X (formerly Twitter), YouTube, LinkedIn, Instagram). We enhanced community outreach using on-line Community Updates - *The Mainsheet* - www.chatham-ma.gov/list.aspx?PRVMSG=240, as well as our Swift 911 phone/text/email systems. We also partnered with the Chatham Chamber for direct business outreach efforts such as on road improvement projects, new business ribbon cuttings and pushing information in conjunction with the Town's social media.

Town Meetings - The 2024 Annual Town Meeting was held on Monday May 13, 2024 with 562 voters participating. *The recommended FY2025 Town Manager's Operating Budget and Capital Plan both received*

unanimous favorable recommendations by the Select Board and Finance Committee. Town Meeting approved funding allocations reflected a commitment to all Town constituents. A Special Town Meeting was held on Monday, September 16, 2024 with 577 voters participating. It was a single article warrant to fund the completion of 90 Bridge Street waterfront infrastructure bond project following the approval of the ballot question at the 2024 Annual Town Election. The article passed by more than 80% of the special town meeting voters.

Town S&P Global Bond AAA Ratings re-affirmed on June 14, 2024, with a stable outlook – AAA is the highest bond rating for municipalities. The rating further reflects S&P’s opinion of Chatham’s very strong economy; very strong management, with strong financial policies; strong budgetary performance; very strong budgetary flexibility; very strong liquidity; manageable direct debt Manageable direct debt and retirement costs, and strong institutional framework score. Our conservative budgeting, strong reserves, cyber security planning, coastal resiliency efforts also contributed to maintaining our S&P bond AAA rating and with a stable outlook. Here is the link to the full ratings report – Standard--Poors-Bond-Rating-2024-PDF.

SRAC Annual Town Meeting - The Summer Residents Advisory Committee (SRAC), established by Town Meeting and appointed by the Select Board, held its in-person/hybrid 2024 Annual Meeting on August 13, 2024 – it’s 78th Summer Town Meeting. Here is the link to the video - Summer Residents Advisory Committee The financial presentations and scorecard results demonstrated continued cohesion and shared Town vision for financial matters by SRAC, Town officials, and our Finance Team, which is a significant collaboration.

Budget Summits – The FY2026 Budget Summit was held on October 22, 2024 Joint Meeting of the Select Board & Finance Committee. Multi-year financial forecasts and assumptions were reviewed and updated for the 2026 fiscal year and beyond, as well as an examination of financial indicators for revenues and cost controls in prior budget performance. Participants included the Select Board, Finance Committee, Monomoy Regional School District (MRSD) Committee/Administration, and Department Heads. At the Budget Summits, we discuss financial trends, prior recommendations by the Finance Committee and SRAC, and funding priorities. In addition to fiscal prudence and sustainability, discussion at the recent Summit focused on efforts to increase affordable/attainable housing, and continued capital

investment for our drinking water supply, and prioritization/strategies. Presentations from the Budget Summits can be found in *Budget Central*.

SOCIAL INFRASTRUCTURE INITIATIVES

Senior Tax Work-Off Program

The Senior Tax Work-Off Program, established in 2012, offers residents aged 60+ the opportunity to receive property tax relief by sharing their skills and experience through meaningful contributions to Town operations. In its 12th year (FY2025), 17 participants contributed 758.25 hours toward tax abatements, with an additional 247.25 volunteer hours provided. Now in its 13th year, the program has 14 participants who have already completed 278.45 hours as of December 31, 2024. The program exemplifies how Chatham’s talent strengthens Town operations while fostering intergenerational connections.

Childcare Voucher Program

Since FY2010, the Childcare Voucher Program has provided crucial support for families in Chatham. Starting with a modest \$5,000 annual budget, it has grown significantly, reaching \$125,000 in FY2025 as recommended by the Human Services Committee. This funding supports year-round childcare assistance, ensuring that families living and working in Chatham can access affordable care, contributing to family stability and workforce retention.

Dr. Florence Seldin Preschool Family Support Program

The Dr. Florence Seldin Preschool Family Support Program, now in its third year, offers financial assistance to families with three- and four-year-olds attending approved preschool programs. Testimonies from participating families highlight the program’s transformative impact:

- *“We are grateful for the financial support towards our daughter’s early education. This is an amazing program and we hope it continues.”*
- *“The program has made it possible for our son to enter his first year of Pre-K... We have seen him grow so much in just these past few months.”*
- *“We feel so lucky that we were given the opportunity to apply to the program and that we were awarded this generous amount which will help us pay the cost of childcare... The benefit to (our son) is tremendous. The friendships he has formed and the experiences at these two programs has helped foster his relationship with his community and with all the wonders of nature here on Cape Cod.”*

Currently, 10 four-year-olds and 7 three-year-olds are enrolled, with \$125,000 in allocated funds for FY2025. Any unexpended funds will roll over to the next fiscal year, ensuring continued support for families in need. More information on this program is available on the Department of Community Services webpage.

Water Quality Initiatives

Efforts continued in 2024 to protect the Town’s natural resources by advancing the Comprehensive Wastewater Management Plan with sewer and pump station installations in South Chatham and with the replacement of the Queen Anne Road pump station.

Wastewater Program/Sewer Project Status

The next phase of implementation of the Comprehensive Wastewater Management Plan (CWMP) includes design and construction of wastewater collection facilities in various areas of town within the southern embayment areas. For FY2026, this \$32,000,000 request includes the Stage Harbor Phase I areas (Phase 1F), with a focus on furthering Nitrogen reduction in Oyster Pond and Oyster River. This consists of sewerage Cedar Street and side streets (and the construction of a critical pump station) and will also tie-in smaller neighborhoods adjacent to existing gravity collection systems along Route 28 (Phase 1F-1) Phase 1F-2 will address sewer expansion in the Barn Hill area along the western banks of Oyster River. Additional efforts include the initial design costs to advance engineering for the next phase of sewer projects in the North Chatham area. State Revolving Funds (SRF) were applied for in July 2024 to support this effort with anticipated construction from 2026-2028.

Construction has been ongoing in the southern embayment areas. C.C. Construction, South Dennis, substantially completed work on the Phase 1D-2A construction contract (\$8,478,406), installing sewers on Meetinghouse Road (aka Route 137) (Route 28 to Stage Coach Dr.), Morton Road (bike path to Tirrell’s Way), Mill Hill Road, Middle Road (Meetinghouse Rd. to back entrance of Water Pollution Control Facility). Two (2) wastewater pump stations (PS) are part of this contract, one on Morton Road at the bike path and a second on town-owned property at the intersection of Meetinghouse Road and Route 28. These pump stations have been tested and approved by DEP, but they have yet to be put into service due to some punch list items. The pump stations and associated sewer infrastructure under this project is expected to go on-line in early 2025.

C.C. Construction also continued work for the Queen Anne Pump Station (QAPS) project (\$2,103,000). The Project is upgrad-

ing/rebuilding the Queen Anne PS, built as part of the original sewer collection system in 1969-1970. The station needed to be upgraded to a more modern, energy-efficient pump & controls, as well as increased capacity as more sewer flow from other parts of the Town will flow through this station. The QAPS is currently located on a small parcel at the corner of the CVS/Chatham Village Market parking lot. The size of the parcel and the need to keep the current pump station operational while the new station is built presented logistical challenges. Those challenges were met with the cooperation of the Queen Anne Inn owners who provided an easement to allow construction of the new PS across Oyster Pond Furlong opposite the existing station. The old pump station has been decommissioned, and the new pump station is operational. Construction of the new station began in early 2023 and was completed in fall 2024.

Robert B. Our Co, Harwich, began construction on the Mill Pond Pump Station project (\$2,963,000). The project is designed to upgrade/rebuild the Mill Pond PS, built as part of the original sewer collection system in 1969-1970. The station needed to be upgraded to a more modern, energy efficient pump & controls, as well as be operable under its own generator power. The Mill Pond PS is located immediately adjacent to Mill Pond which requires environmental sensitivity and poses high water risks. An easement from an adjacent property owner was critical to the success of this project and undergrounding of utilities will improve the neighborhood. The old pump station has been decommissioned, and a temporary bypass has been installed. Construction began in fall 2024 and is expected to be completed by fall 2025.

C.C. Construction began construction on the Phase 1C-5 (Oyster Pond Sewer Extension) construction contract (\$7,976,897), installing sewer on portions of Independence Lane, Pond View Avenue and Pond View Lane, Kelly Lane, Woodcarver Knoll, and connecting the Oyster Pond Condo development. This project will also replace low pressure sewers on portions of Independence Lane, Ellis Street and Smith Street with gravity sewers. Three (3) wastewater pump stations are part of this contract, one on Independence Lane, Pond View West, and the Oyster Pond Condo site to handle flows from that area. Construction began in fall 2024 and completion is expected in fall 2025.

Dig It Construction, Dennis Port, began construction on the Phase 1E-2 (Stage Harbor Road Sewer Extension) construction contract (\$5,740,826), installing sewer on the southern portion of Stage Harbor Road

(from Honeysuckle Lane to Champlain Rd.), Atwood Lane, Cedar Swamp (north and south), Honeysuckle Lane, and the eastern portion of Champlain Road. A new pump station at Old Mill Boat Yard (behind the Harbormaster's shop) is part of this contract. Sewer line work is largely complete and pump station work is ongoing. Construction began in winter 2024 and completion is expected in fall 2025.

All projects above are being financed through the State Revolving Fund (SRF) at low interest (2%) or 0% if eligible (wastewater projects). In addition, wastewater projects are eligible for principal subsidy through the Cape Cod & Islands Water Protection Fund. The choice of these areas is based on multiple factors including environmental sensitivity of receiving waterbodies, proximity of existing infrastructure, coordination with other town projects (water main upgrade/replacement, stormwater improvements, road projects [Mill Hill water main upgrade being a perfect example]), consistency with the Comprehensive Wastewater Management Plan (CWMP), and cost.

Chatham began receiving wastewater flow from the East Harwich area through the recently completed Chatham-Harwich Interconnection Project (Contract 1D-1), whereby wastewater collected from East Harwich is transported to the Chatham Water Pollution Control Facility for treatment and recharge. This project was agreed upon in an Intermunicipal Agreement between Chatham & Harwich, signed in 2017. Both towns received DEP approval for 0% loan funding through the SRF.

Since new sewer connections began in 2012 the Board of Health (BOH) has been issuing Orders requiring connection to the municipal sewer in accordance with the Boards mandatory Sewer Connection Regulation. In November 2022 the BOH approved the issuance of Connection Orders for additional completed Contracts: Phase 1C-2, 116 properties; Phase 1C-3/4, 258 properties; Phase 1D-1, 88 properties; and Crowell Rd. Phase I (1E-1), 30 properties. Issuance of BOH Connection Orders for Contracts 1C-2, 1C-3/4, 1D-1 & 1E-1 will add another 492 properties to those eligible to connect. The Health Division Staff sent out 393 orders to connect in 2023 on behalf of the BOH, with no additional orders sent in 2024. The BOH extended the connection period from 1 to 2 years in response to difficulties experienced by property owners in getting timely responses from engineers and contractors due to the heavy workload on Cape Cod. The BOH also placed a moratorium on connections that require grinder

pumps to allow time for the Town to develop a policy regarding grinder pump acquisition.

For completed sewer construction contracts to date 823+ properties have been ordered to connect. Where able (not dependent on pump station completion) some properties have connected due to septic system issues or new construction on a case-by-case basis. 646 connections have been completed to date, that is a 78% rate of connection. There are an additional 166 properties in-process, i.e., have applied for a permit, awaiting permit, awaiting contractor, etc.

Phase 1F-1, side roads off Route 28, as well as, the southern end of Cedar Street, are expected to go to bid in 2026 after design finalization and resolution of easements for pump stations. Phase 1F-2 will follow with construction expected to begin in 2027.

Wastewater Revenue

The Town continues to qualify for 0% interest loans through the Clean Water Trust, and loan forgiveness from ARPA1 and the Cape Cod & Islands Water Protection Fund (CCIWPF). The Intermunicipal Agreement (IMA) with the Town of Harwich provides for milestone payments as well as reimbursement for operating costs of the Water Pollution Control Facility – referred to as Capacity Purchase Fees. The first milestone payment of \$2,265,000 was received on July 1, 2017, and closed to undesignated fund balance (Free Cash) at the end of FY2018. At the May ATM2023 for Fiscal Year FY2024, Article 38 created a new Wastewater Capital Stabilization Fund (M.G.L. Ch 40, Section 5b) to direct all future milestone payments and/or project share costs received by Chatham from Harwich pursuant to the June 20, 2017 Intermunicipal Agreement (IMA) for Wastewater Collection and Treatment by and between the Towns of Chatham and Harwich, shall be deposited into said Wastewater Capital Stabilization Fund.

On the next page is the IMA payment schedule.

After enduring drought conditions in the region for the last few years, significant progress was made in ensuring our community has an adequate supply of clean drinking water at all times with the construction of drinking water Wells #10 & #11 and the completion of a temporary water treatment facility for drinking water Wells #5 & #8. Design, engineering and permitting for a permanent treatment facility for those wells is underway.

Community Housing Initiatives

In 2024, the Town advanced multiple housing initiatives to address affordable and attainable housing needs. Following a 14-month

Payment Date	Capacity Purchase Fee	
6/20/2017	2,265,000.00	received July 1, 2017 (FY2018)
FY2022-23	1,500,000.00	received January 20, 2023 (FY2023)
6/18/2024	1,500,000.00	not greater than 7 years
6/18/2026	1,500,000.00	not greater than 9 years
\$ 6,765,000.00 TOTAL		

community engagement process, Requests for Proposals (RFPs) for the development of Town-owned properties on Main Street (West Chatham) and Meetinghouse Road (South Chatham) were issued in February. Pennrose, LLC was awarded development rights for both sites in July, with the Land Disposition Agreement (LDA) for Main Street approved in October and the Meetinghouse Road LDA on February 4, 2025.

The Affordable Housing Trust (AHT) acquired 1533 Main Street in January to enhance development opportunities on the adjacent Town parcel and purchased 558 Crowell Road in August for resale with an affordability restriction. The Town issued RFPs to acquire additional properties in January, March, and August.

The Town updated its Housing Production Plan (HPP) with consultant JM Goldson, receiving \$57,000 in grant funding. Following extensive public engagement, the HPP was approved in September and received State approval in December.

Additionally, in November, Utile Architecture and Planning was selected to conduct test fits for development scenarios at 127 Old Harbor Road, with presentations to the Select Board planned for early 2025.

The efforts noted above reflect the Town’s dedication to responsible governance, financial stewardship, and community engagement. As we move forward, we remain committed to upholding the values and priorities that define Chatham’s character.

Communication Initiatives - Town Website and Social Media



In 2024, the Town’s website recorded 670,018 views, with the most visited pages being the home page, search page, Assessors page, Online Services, and Jobs page. Users spent an average of 1 minute, 26 seconds on the site—well above the 50-second benchmark for strong engagement.

The Town’s social media presence continued to grow, reaching 4,012 followers on Facebook, with 394.4K content views and

a total reach of 533.5K. The Town launched an Instagram account, gaining 575 followers and 7.1K views to date. The Town’s X/ Twitter account maintained 305 followers, while LinkedIn focused on showcasing staff activities and achievements, reinforcing the Town as an engaged and dynamic employer. Departments such as Police, Fire, and Community Services maintained additional social media accounts, ensuring broad access to critical emergency updates and educational content on Town programs and services.

The Town Manager’s weekly e-newsletter, The Mainsheet, reaches 1,589 direct subscribers with an impressive 72% average open rate and is also accessible through the Town’s social media platforms.

Online Permitting/Services - Online Services | Chatham, MA

The Building Division of the Community Development Department implemented a new cloud-based online permitting system, OpenGov Citizen Services, enhancing accessibility for staff and applicants. This system allows for remote access to permit information; processing, reviewing, and issuing permits online; and direct communication with staff, digital permit approvals, and online inspection requests. In 2024, IT staff expanded OpenGov to include additional Health Division permits, including the Short-Term Rental Registry. Links to the system are available on the Town’s website, under the Building, Conservation, and Health Departments.

The Mooring Management Permit Program, introduced in FY2022, continued to streamline online renewals, with Mooring and Waitlist Permits due by December 31st each year.

Geographic Information Systems (GIS)

The Town’s GIS Division, led by the GIS Planner, expanded data layers in 2024, improving tracking for Water quality sample stations, Airport traffic patterns, Coastal development and FEMA updates, and Town landings and neighborhood center districts. These additions build on the existing GIS foundation, which requires ongoing updates to water mains, sewer lines, snow plowing

routes, and parcel layers. The Town also acquired high-precision GPS equipment, capable of providing centimeter-level positioning data for exceptional accuracy.

Chatham TV

Rebranded in 2023, Chatham TV (Xfinity Channel 1072) continues to offer live and on-demand broadcasts, enhancing community engagement and government transparency.

2024 Highlights

- 469 meetings recorded and archived
- 10,123 Live Stream and On-Demand views
- 13,632 YouTube views
- 12 episodes of Flash TV (Community Services)
- 3 episodes of Seafaring Stories (CFAL)

Special Productions

- Water Quality Monitoring Lab Interview – Bob Duncanson & Greg Berman
- Live Stream: Sound Dunes Concert (Community Center, CFAL)
- Public Service Announcements:
 - North Beach Best Practices
 - E-Voting Information
 - CFAL Nordic Walking
 - First Night Chatham
 - Town Meeting Preview Shows (Annual & Special)
- Chatham Police Department | Youth Academy Highlights

Backstage Episodes

- DPW Snow Removal Preparations – Tom Barr
- Herring Run Restoration – Department of Natural Resources
- Osprey Pole & Informational Kiosk – Department of Natural Resources
- Harbormaster Navigational Buoys
- Shellfish Division Features:
 - Upweller
 - Quahog Ride-Along
 - Oyster Cage Ride-Along
 - Coastal Resources – Army Corps of Engineers Dredge Murden

Through informational videos, live streams of community events, and public service content, Chatham TV continues to serve as a key communication tool, ensuring the public stays informed and engaged at their convenience.

Renewable Energy, Electric Vehicles (EV), Green Community Designation/Climate Change

Chatham’s commitment to sustainability is guided by General Bylaw Chapter 35 – Energy Efficiencies in Procurement, updated via Articles 57 and 58 at the 2021 Annual Town Meeting. These bylaws establish a framework for reducing the Town’s carbon footprint by prioritizing net-zero emission

designs in public buildings and transitioning the municipal fleet to zero-emission vehicles. Additionally, Chapter 130 – Climate Policy, adopted at the same meeting, outlines the Town’s objective of achieving net-zero greenhouse gas emissions at the earliest feasible time.

In 2024, the Town maintained full operation of six photovoltaic (PV) installations, including at the former landfill, Water Pollution Control Facility, Water Treatment Plant, Police Department, Town Offices Annex, and Fire Department. These systems generated 2,422,321 kWh of power, offsetting 71% of municipal electricity demand and yielding \$497,455 in net benefits. Additional Cape and Vineyard Electric Cooperative (CVEC) “off-taker” agreements contributed another \$35,083, bringing the total energy savings to \$532,528. The Community Center PV installation was nearly complete in 2024, with activation expected in 2025. Plans for a Police Department parking lot canopy with PV panels remain under review.

Electric vehicle adoption continued with three plug-in hybrid EVs in use and one all-electric vehicle added for Community Development. Two new EV charging stations at the Town Annex support fleet vehicles, while four Level II and four Level III chargers are slated for installation at the former Eldredge Garage property in 2025. Streetlight conversion to LEDs continues to yield budget savings, with FY2026 projections remaining at \$22,500, reflecting efficiencies gained since the 2015 program completion.

Chatham advanced its Green Communities initiatives by completing LED lighting and energy efficiency upgrades at the Water Pollution Control Facility, DPW Complex, and Center for Active Living. A major HVAC conversion to an electric heat pump system at the Eldredge Public Library is underway. Staff will develop additional Energy Conservation Measures (ECMs) to optimize grant eligibility and incentives in 2025.

The Town continues its climate resilience efforts through partnerships and strategic planning. The Energy and Climate Action Committee (ECAC) is completing a CPA-funded salt marsh study and seeking additional funds to expand town-wide. As a Municipal Vulnerability Preparedness (MVP) Community since 2019, Chatham has received multiple Coastal Zone Management (CZM) grants for climate adaptation projects, including shoreline stabilization and salt marsh restoration. With the current MVP Plan expiring in 2025, the Town is pursuing funding for MVP 2.0, which would bring an additional \$50,000 for adaptation efforts.

The Town’s Multi-Hazard Mitigation Plan was last updated in 2018 with an effort by Town Staff and The Cape Cod Commission. Many of the Action Items identified in the 2018 Plan are complete or ongoing while others have been deferred for various reasons. A memorandum of Agreement is now in place for the Cape Cod Commission staff to assist the Town on the update to the 2018 Plan which is expected to be complete by the end of 2025.

Chatham maintains a Class 7 rating in the National Flood Insurance Program’s Community Rating System, providing a 15% flood insurance discount to approximately 423 policyholders.

Waterfront Infrastructure Projects Status

In 2017, voters approved an \$11.355 million Capital Bond to fund multiple waterfront projects, expected to be fully expended by 2025. At the May 2024 Annual Town Meeting (ATM), a proposed \$11.4 million Waterfront Bond failed to secure the required two-thirds majority, despite 60% voter support. Though the measure passed at the ballot, funding was not secured. In response to a Shellfish Advisory Committee request, a Special Town Meeting (STM) in September 2024 approved \$4 million (82% support) to complete 90 Bridge Street. As of December 18, 2024, \$4 million from the STM and \$2,322,753 from the 2017 Capital Bond remain available.

Projects that remain unfunded from the 2024 Town Meetings include the Little Mill Pond Pier replacement, Ryder’s Cove Landing improvements, Barn Hill Landing bulkhead replacement, and Fish Pier walkway construction. These may return as separate funding articles at future ATMs.

90 Bridge Street

Enhancing multi-use waterfront access, the dredging (February 2024) and bulkhead construction (November 2024) were completed under budget, supported by a Seaport Grant (\$1M), Waterways User Fees (\$753,737.50), and a State Dredge Grant (\$30,012.50). The next phase includes pier and float installation (winter 2025) and restoration of the historic Stage Harbor boathouse into a shellfish upwelling facility. The total project cost is \$11,028,494, with \$8,766,147 from Town funds and \$2,262,347 from external sources, including \$700,000 in CPA funds for boathouse preservation.

Fish Pier

Completed work includes major repairs to wharf structures, bulkheads, fuel tanks, and pedestrian access. The final project — a walkway separating public access from fish

offloading areas — is in design and permitting. Costs are estimated to be \$400,000.

Other Waterfront Projects

- Trap Dock Pier Shelter: Completed with ice machine and cooler box.
- Ryder’s Cove Landing: Design and permitting resumed for new floats, bulkhead, and ramp replacement, with eelgrass surveys completed (Fall 2024). Funded by \$140,000 in Waterways User Fees (WUF); construction funding may be requested at 2026 ATM.
- Little Mill Pond Pier: In design phase, addressing coastal erosion, ADA accessibility, and resiliency. A \$500,000 CPA funding request for construction will be proposed at 2025 ATM.
- Barn Hill Landing: Bulkhead is in poor condition, with replacement needed in 3–5 years. Estimated \$200,000 for design/permitting at 2026 ATM and \$2 million for construction by 2027.

Future Considerations & Funding

- Crows Pond Ramp renovations are on hold pending sea level rise assessments but included in a FY25 CZM Coastal Resilience Grant application.
- Jackknife Harbor Living Shoreline project is permitted, with funding targeted for FY26 CZM grant cycle.
- US Coast Guard Floats expansion remains uncertain pending a Coast Guard site decision.

The Waterways User Fee fund (WUF) holds \$1.56M (Dec. 31, 2024), with \$942,689.78 unallocated and an annual revenue of ~\$250,000. Additional funding sources include Seaport Economic Council grants, Saltonstall-Kennedy aquaculture grants, CPA funding, and ARPA/CZM resiliency grants. The Town remains proactive in securing external funding to lessen the burden on local taxpayers.

Through strategic investments, policy-driven sustainability efforts, and proactive climate resilience planning, Chatham remains committed to reducing its carbon footprint, enhancing energy efficiency, and safeguarding its natural resources for future generations.

Personnel and Employee Engagement

The foundation of Chatham’s operational success is not only sound financial management but also the dedication and expertise of our professional staff (Team Chatham!)

In 2024, Chatham bid farewell to four longstanding members who retired: Harbormaster Stuart Smith, Projects and Operations Assistant Michele Clarke, Police Lieutenant Andrew Goddard and Firefighter Kevin Moore. Each of them leaves behind a lasting legacy with the Town and their dedication is remembered and appreciated.

Promotions

Crystal Keon: Wetlands Permitting Coordinator, Jason Holm: Harbormaster, Sarah Harris: Police Lieutenant, Christopher Merigan: Police Sergeant, Sawyer Bengston: Projects and Operations Assistant, Alexis Weglarz: Department Coordinator, Council on Aging. Succession planning continues as a top priority with 34% of our employee tenure ranging from 11 to 40 years of service.

Human Resources facilitated the hiring/ placement process for 27 full-time and 112 seasonal positions in 2024. Given the seasonality of Town operations, part-time seasonal and intermittent staffing, constituting over 42% of the workforce, play a crucial role. The hiring process resulted in the following individuals filling year-round vacancies:

- Erich Finan: Transfer Station Gate Attendant
- Michael McKeen: Parks & Grounds Laborer
- Lisa Steele: Human Resources Administrative Assistant
- Leanne Gay: Assistant Treasurer/Collector
- Donald Richardson: Parks & Grounds Laborer
- Karen Chimwaza: Health Inspector
- Diane Nash: Adult Behavioral Health Clinician
- Christine Boorack: Police Administrative Assistant
- Kerri Kelly: Council on Aging Outreach Coordinator
- Joseph Pagliaro: Police Officer
- Jordan Gagliardi: Police Officer
- Alexis Weglarz: Department Assistant, Council on Aging
- Nicholas Cantella: Assistant Town Accountant/Assistant Finance Director
- Christine O'Grady: Town Planner

- Catherine Ricks: Assistant Conservation Agent
- Ellie Ward: Fire Administrative Assistant (Part-Time)
- Josephine Fennell: Adult Supportive Day Program Director
- Richard Spaulding: Police Officer
- David Caruso: Firefighter
- Kali Burnham: Firefighter
- Rebecca Santos: Transfer Station Gate Attendant
- Matthew Eames: Parks & Grounds Laborer

Additionally, Bretten Fortin transitioned from Transfer Station Gate Attendant to Parks & Grounds Laborer. Retired EMS Captain Mark Heller re-joined Team Chatham as Emergency Management Deputy Director (Part-Time).

A comprehensive list of all Town-paid staff, including part-time, seasonal, and intermittent employees, along with their annual compensation for 2024, can be found in the Financial Reports within this Annual Report.

Food for Thought Employee Engagement: In February 2023, an employee engagement process was initiated, allowing a rotating mix of ten to twelve attendees from various departments/locations to interact directly with the Town Manager and coworkers in casual conversation, fostering connections beyond their workspace. Employees were encouraged to share their thoughts on being part of Team Chatham, areas of improvement, and suggestions for enhancing the work environment. This initiative aimed to provide employees with a platform to directly voice their observations, facilitating collaborative efforts to strengthen the organization. After almost a full year of the Food for Thought program, over 100 employees have participated.

As Town Manager, I am committed to my professional development and also advocate for Chatham's interests and the broader municipal management profession through active participation in statewide committees. I have served as a Governor appointment to the Joint Labor-Management Committee (JLMC) for Municipal Police and Fire Contract Disputes since 2006 (reappointed in 2023). Within the MA Municipal Managers Association (MMMA), I serve on the Programming Committee and on the Women Leading Government Committee (WLG) as a founding member. Appointed by the Select Board, I am the Chatham representative to the Cape Cod Regional Transit Authority (CCRTA), Cape Cod Municipal Health Care Joint Purchase Group, and Cape Cod & Islands Water Protection Fund (CCIWPF) Board. In 2024, I received re-certification by the International City/County Management Association (ICMA) as a Credentialed City/Town Manager since 2016.

I am grateful for the opportunity to serve as your Town Manager. I extend my sincere appreciation to the Select Board and Town officials for their dedication, collaboration, and strategic insights throughout the year. I also want to recognize the countless volunteers serving on Town committees and community organizations whose leadership and support enrich the services, programs, and events that make Chatham such a special community. A special acknowledgment goes to Team Chatham for their professionalism and teamwork each day. Together, we will continue to uphold our community's values and advance initiatives that serve the best interests of all.

**Respectfully submitted,
Jill R. Goldsmith
Chatham Town Manager, ICMA-CM**



The Select Board and the Town Manager, supported by our excellent employees and the many volunteers serving on boards, committees and commissions, work together to deliver the best municipal services possible for everyone – residents, taxpayers and visitors alike. Our collective goal is meeting community needs and maximizing the quality of life in our idyllic seaside Town.

The Select Board functions as the Executive Branch of Town government. We are its chief policy making agency. At its organizational meeting in May the Board elected Michael Schell Chair, Dean Nicastro Vice Chair and Shareen Davis Clerk. Jeff Dykens and Cory Metters are the remaining incumbents for 2024-2025.

In January, the Select Board implemented a new, long-term strategy for establishing goals and objectives. The result was six specific and actionable **Goals and Objectives** looking out over the next five years. The vision for Chatham in 2030 is an inclusive, engaged community with a focus on environmental preservation, economic health, responsible leadership, and a welcoming atmosphere. The six specific **Goals and Objectives** are these:

- **Year-Round Housing:** Add 200 affordable housing units in five years, issue RFPs for current properties, collaborate with developers, support zoning initiatives, and advance infrastructure projects.
- **Educational Excellence:** Support the Monomoy Regional School District with funding, innovative programs, and enrollment growth.
- **Local Economy:** Develop a strategic plan for a year-round economy, support new businesses, expand markets, and partner with institutions.
- **Environmental Conservation:** Integrate climate change projections, promote coastal resiliency, and protect natural resources.
- **Water Management:** Optimize wastewater management, secure potable water supply, promote private wells, and raise awareness about water conservation.
- **Community Needs:** Ensure facilities and programs for community connections, recreational and cultural experiences, and public health and safety.

Along with each goal, the Select Board identified specific implementing objectives which – taken together – emphasized collaboration, strategic planning, targeted action and sustainability across all areas. The Select Board reaffirmed these Goals and Objectives in October.

Housing initiatives continued to be a priority in 2024. Chief among them was the

Chatham Select Board

Our collective goal is meeting community needs and maximizing the quality of life in our idyllic seaside Town.

process leading to development designations for the construction of affordable and attainable housing at 1533 Main Street in West Chatham and the construction of affordable housing at 0 Meetinghouse Road in South Chatham. The Select Board has requested the Affordable Housing Trust Fund Board to present to it, for consideration, a draft Request for Proposals for affordable housing on the Town property on Stepping Stones Road. The Select Board has requested and will consider test fits for housing that could be developed at 127 Old Harbor Road. The Massachusetts Executive Office of Housing and Livable Communities approved Chatham's 2024 Housing Production Plan (HPP), including a comprehensive Housing Needs Assessment (HNA), in December 2024. The HPP was developed with public input and leadership from the Affordable Housing Trust and Community Housing Partnership over the course of nine months beginning in January 2024. The HNA sets a comprehensive and challenging action agenda for Chatham. The HPP was adopted by the Planning Board on September 23, 2024, and by the Select Board on September 24, 2024.

This past year saw a continuation of the Dr. Florence Seldin Preschool Family Support Program assisting young families with the cost of childcare for 3- and 4-year-olds. The program pays up to \$5,000 per 3-year-old and up to \$10,000 per 4-year-old for preschool education from approved licensed providers. By providing financial assistance for preschool and childcare, the program ensures that all children in Chatham have access to high-quality early childhood education, regardless of their family's financial situation. Throughout the year, the Select Board has been receiving reports and monitoring capital planning and related repair needs for the Monomoy Regional School District. Particular attention is addressed to the planning for siding replacement at the Regional Middle School on Crowell Road, as this is likely to require a substantial capital investment in Fiscal Year 2026.

At the 2024 Annual Town Meeting (ATM), there was a comprehensive proposal to fund five waterfront infrastructure projects

deemed necessary for enhancing the Town's waterfront infrastructure, as consistently recommended by our water-related committees. The proposal received majority approval at the ATM as well as in the subsequent Town election but did not receive the requisite two-thirds majority. On motion from the Shellfish Advisory Committee, the Select Board convened a Special Town Meeting (STM) in September to consider approving funding for one of the five infrastructure projects – the 90 Bridge Street project. The STM approved the project overwhelmingly. This will be a significant development of Town-owned property for multi-use waterfront access. An important feature of the project is the creation of a structure to house a new shellfish upwelling facility, which will enhance shellfish propagation. Historically, our upweller system has been a sustainable and reliable resource supporting quahog harvest, contributing considerable value to our economy. This project will not only enhance a multimillion-dollar local industry but will also enhance a reliable local source of healthy food for Chatham residents, while also bolstering the recreational and cultural vitality of the shell fishing community. The remaining waterfront infrastructure projects are planned for presentation as individual articles in future ATMs.

The 2023 ATM and a subsequent 2023 STM declined to approve a proposed new CFAL facility in West Chatham. Early in 2024, together with the COA Board, the Select Board began studying the feasibility of renovations, addressing major deficiencies in the existing facility and possible alternatives making it more serviceable. The year-long effort has resulted in a plan and design that involves renovating and upgrading the facility to address its outdated design and enhance its functionality, significantly improving its capacity to meet current and future space and programming needs. In particular, it provides space for the new Ryder's Cove Respite Program providing adult supportive day care in Chatham. Moreover, the inception, funding and implementation of this new CFAL program is itself another 2024 accomplishment speaking directly to the Select Board's goal of responding effectively to Chatham's community needs.

The Select Board devoted considerable time and effort to two other infrastructure projects in 2024. The first is discussion and consideration of policy initiatives concerning homeowner connections to the sewer system upon receipt of orders from the Board of Health. This has been supported by input and recommendations from the Water & Sewer Advisory Committee and the

Summer Residents Advisory Committee, as well as other private groups of concerned and engaged Chatham citizens. This has been a more than two-year process and will hopefully be concluded with policy decisions from the Select Board in 2025.

The second infrastructure project is the two-phase upgrade and improvement of the Transfer Station on Sam Ryder Road. Implementation of the first priority stage of this Transfer Station Redesign Project began in 2024. The second priority stage entails accessibility upgrades to the facility necessary for compliance with OSHA and other Federal mandates and will be presented to the 2025 ATM. Upon completion, this project will provide Chatham with a safe, convenient and efficient recycling and refuse repository and will also provide employees with a safe, comfortable and functional workplace.

Chatham is in the second year of a five-year capital plan to provide required accessibility to Town facilities in accordance with the Americans with Disabilities Act of 1991 (ADA). In 2024 the Town dedicated \$433,000 of its American Rescue Plan Act funds to a full renovation of the public restrooms at the rear of the Town offices. This project will afford improved wheelchair access and entry, safer floorplans and new appliances, fixtures, furnishings and hardware.

The Select Board met 49 times in 2024. Its attention was required for a broad array of policy, regulatory, resource allocation and developmental issues. A very few representative matters – large and small – which came before the Select Board include the following:

- Enactment of a new Tree Protection Bylaw
- Amendment of Chapter 100 of the General Bylaws
- Traffic safety improvements
- Supervision, oversight and recruitment for Town committees
- RFP and selection of new Town Counsel
- Nuisance dog complaints
- Policy enactment concerning encroachments upon Town property
- Annual evaluation of the Town Manager
- Litigation regarding unsafe and unsanitary conditions on a Town road
- Oversight of the major events hosted by the Town through the course of 2024

As it does every year, in 2024 Chatham hosted several major events which attract not only the Chatham community but visitors from around the Cape and beyond. Every one of these is an occasion for Chatham to show its unique character, spirit and welcoming outreach far beyond its own borders. The work, imagination and enthusiasm which contribute to making these events so special

and so amazingly enjoyable come from the heart of Chatham and its extraordinary residents. Among those events are First Night; the Airport Exhibition of Planes, Trains and Automobiles; the July 4th parade; Octoberfest; the Turkey Trot; the Christmas Stroll; and the 12 Band Concerts every summer. These events contribute to making Chatham the very special place it occupies on the Cape, in the Commonwealth and around the World.

The Select Board is deeply appreciative and indebted for the extraordinary work of our very talented Town Manager, Jill Goldsmith, our dedicated Communications Manager, Shanna Nealy, and our tireless Executive Assistant, Cathy Lewis. We are also grateful and beholden to the hundreds of volunteers who serve on boards, commissions and committees and provide valuable input, guidance and wisdom on the myriad and complex issues the Town encounters. Without the untold hours of hard work by our citizenry and Town staff, the Select Board would be at a loss.

Thanks to all for a constructive, productive and successful 2024.

**Respectfully submitted,
Michael Schell, Chair,**

On Behalf of the Select Board

Town Clerk

On December 20, 2024, I celebrated my 30th year as an employee of the Town of Chatham (my 23rd year as Town Clerk, and my 29th year in the Town Clerk’s Office). Presidential Election years are very difficult with many regulations and requirements that must be performed flawlessly. Assistant Town Clerk Amy Burrow and Principal Clerk Rachel Smith continued their incredible assistance; I cannot thank them enough for their meticulous hard work and support. Also, I must thank our wonderful Election Inspectors and the Chatham voters and residents for their kindness towards the Town Clerk’s Office and to me, throughout my many decades in this organization. As one of the few town employees who has been extremely fortunate to have been raised, educated, and able to continue to reside in our beautiful town, I am extremely proud to represent my hometown (and that of my ancestors) in my important historical position of Town Clerk.

The Town Clerk position is one of the oldest required public positions in local government. Over the years, Municipal Clerks have become the hub of government, the direct link between the inhabitants of their community and their government. The Town Clerk wears many hats, two of which

include serving as the Historian of the Community and as the Chief Election Official for the town. As Chief Election Official, my responsibilities in these duties are to the voters and to the Massachusetts Secretary of State.

As the Town of Chatham’s duly appointed Chief Election Official, this year (2024) I conducted my 6th Presidential Election cycle (previous years include 2004, 2008, 2012, 2016, and 2020). In my previous position as Assistant Town Clerk, I assisted with two Presidential Election cycles (1996 and 2000).

The VOTES Act, enacted in 2020 and amended by Section 10 of Chapter 92 of the Acts of 2022 created an influx of new regulations related to Elections, which increased the workload of the Town Clerk’s Office immensely. Thankfully, this year we were fortunate to be able to purchase a high-speed address printer to manage the thousands of Mail-In Early Vote ballots that we are now required to mail to voters. This printer saves us from manually labeling the outgoing Early Vote envelopes (which require as many as four labels for each voter per Election). This new tool has proven to be invaluable to our process.

Office activity during the calendar year 2024 included:

- 8 Planning Board applications, decisions, etc. filed
- 154 Zoning Board of Appeals applications, decisions, etc. filed
- 70 Doing Business Under An Assumed Name Filings (DBA)
- 18 Gasoline Storage Permits Issued
- 5 Raffle Permits Issued
- 92 Marriage Intentions Filed

Monies received at the Town Clerk’s Office and paid to Treasurer:

Certifications and Other Miscellaneous Fees	\$14,569.00
457 Dog Licenses & 42 Cat Licenses Sold	\$12,684.00
3 Bylaw Violations Paid (10 Violations Issued)	\$350.00
GRAND TOTAL	\$27,603.00

COMMISSIONERS TO QUALIFY - OATHS OF OFFICE ADMINISTERED

In addition to performing their required statutory duties within the Town Clerk’s Office, the Town Clerk and Assistant Town Clerk have also been appointed by the Governor of Massachusetts the Special Designation of “Commissioners to Qualify.”

Therefore, any individual chosen or appointed by the Governor to an office within the Commonwealth of Massachusetts (i.e., Justice of the Peace, Notary Public, Special

Assistant to the Attorney General, etc.) is required to take the "Oath of Office" before two Commissioners to Qualify before they may begin their service.

The Town Clerk and Assistant Town Clerk administered the following number of Oaths in 2024, 2023, and 2022:

2024 – 63
2023 – 43
2022 – 8

VITAL RECORDS RECORDED

As recommended by the State Office of Vital Records, only the number of births, marriages and deaths recorded in the last three years are listed:

Birth Comparison

28 recorded in 2024
24 recorded in 2023
20 recorded in 2022

Marriage Comparison

89 recorded in 2024
73 recorded in 2023
72 recorded in 2022

Death Comparison

163 recorded in 2024
164 recorded in 2023
178 recorded in 2022

DEMOGRAPHICS

6,472 Year-Round, Full Time Residents were listed at the close of 2024
6,200 Registered voters were listed at the close of 2024
1,249 were enrolled in the Democrat Party
934 were enrolled in the Republican Party
3,963 were registered as Unenrolled (formerly termed "Independent")
54 were enrolled in a "political designation"

Eight (8) Voter Events were held during 2024; Minutes of each on the following pages

1. Presidential Primary Election In-Person Early Voting Saturday, February 24th & from Monday February 26th to Friday, March 1st

2. Presidential Primary Election Day - Tuesday, March 5, 2024
3. Annual Town Meeting - Monday, May 13, 2024
4. Annual Town Election - Thursday, May 16, 2024
5. State Primary Election In-Person Early Voting Saturday, August 24th & from Monday, August 26th to Friday, August 30, 2024
6. State Primary Election Day – Tuesday, September 3, 2024
7. State (Presidential) Election In-Person Early Voting Saturday, October 19th & Saturday, October 26th Monday, October 21st to Friday, October 25th Monday, October 28th to Friday, November 1st
8. State (Presidential) Election Day – Tuesday, November 5, 2024

Respectfully submitted,
Julie S. Smith, MMC/CMMC
Town Clerk

Town of Chatham – Annual Town Meeting Minutes – Monday, May 13, 2024, 6PM – Chatham Middle School – 425 Crowell Road

Moderator William G. Litchfield opened this Annual Town Meeting at 6:00 p.m. There were 562 voters in attendance, far exceeding our quorum of 100.

Present to assist the Voters were the following Election Officials: Assistant Town Clerk Amy Burrow, Charleen Greenhalgh, Louise Redfield, Diane Rowlings, Dee Shippelhute, Jennifer Smith, Melanie Taylor, and Robin Young.

On behalf of Town Clerk Julie S. Smith, the Moderator read the "Constable's Return of Service"

Barnstable, ss: "Pursuant to the written WARRANT, I have notified and warned the inhabitants of the Town of Chatham by posting attested copies of the same in each of the Post Offices of said Town at least fourteen days before May 13, 2024, on March 26, 2024. John Proudfoot, Constable."

The Moderator introduced Stefanie Farrell who provided CART (Communication Access Real-Time Translation Services) for the hearing impaired. Stefanie types the voter's words into a stenographic machine which translates the stenotype shorthand into English and displays the voter's words onto a large screen at the front of the gymnasium.

Members of Chatham Boy Scouts Chatham Troop #71 and a Girl Scout presented the flags and led the voters in the Pledge of Allegiance.

The Moderator explained to the voters that instead of hand counting votes, at this town meeting we would again be using our new electronic voting "clickers" to cast our votes for most of the articles. He reminded the voters that these clicker devices are similar to and easier to operate than most TV remote controls. In order to vote, voters would simply press "Yes" in favor or "No" in opposition on their keypad. The Moderator then ran a few test votes to ensure that voters were comfortable with this new process.

The Moderator then asked the Voters to observe a moment of silence to recognize the Chatham residents who were former town officers, employees and volunteers who have passed away since our last Annual Town Meeting: Helen E. Andrews, Alfred Cristofori, Frances "Eve" Dalmolen, Deborah S. Ecker, Ann Eldredge, Elizabeth Eldredge, Richard Finnegan, Mary Ann Gray, Robert Hessler, Richard C. Hiscock, Priscilla "Pat" Ford, Carol Garey, Paul R. Kelley, Norman Pacun, Gordon B. Pratt, David Rauscher, and Jackson C. Smith.

Resolution as read by Select Board Chair Cory Metters: Resolved that the Town Vote to adopt the following rules of procedure for the Town Meeting of May 13, 2024.

- A) The Moderator shall have the option of reading each Article in the Warrant verbatim or summarizing the subject matter therein in general terms, at his discretion.
- B) Upon an Article having been disposed of by vote, the Moderator shall entertain a motion to reconsider said Article or to accept a Resolution pertaining to said Article only during the same session during which said vote was acted upon.
- C) A motion to move the previous question shall require a two-thirds vote and may not be debated.
- D) The Moderator shall not accept a motion to move the previous question by any person discussing the Article until after an intervening speaker has discussed the Article.
- E) A non-voter may request the privilege of addressing the meeting on a motion made under any Article or Resolution offered, the request to be granted by the Moderator unless there is an objection

Article 3

Dept	Date	Vendor	Description	Amount
Transfer Station	06/02/2023	T.W. Nickerson, Inc	Brush Dump Fee	115.00
Health	10/21/2022	Mass Association Health Board	2022 Certificate Program	40.00
Police	04/26/23-06/30/23	James Hamilton	Mileage Reimburse and Conference	893.24
Recreation	06/10/2023	Comcast	Television	83.75
Community Development	02/21/23-04/05/23	Jay Briggs	Mileage Reimbursement	58.30
DPW	03/24/2023	Arden	Vehicle Maintenance	139.96
			Total	1,330.25

by a voter. Upon objection, the Moderator shall poll the meeting by voice or count, at his discretion, and a majority vote in favor shall entitle said non-voter to address the meeting. However, the Moderator may grant the privilege of the floor to any non-resident Town Department Head without necessity of a vote.

F) The Moderator shall not entertain the question of the presence of a quorum at any point at which a motion to move the previous question has already been voted.

G) Speakers addressing the meeting shall be limited to five (5) minutes within which to present their remarks. The Moderator will not recognize anyone who has previously spoken on the Article until all persons wishing to address the meeting have had an opportunity to speak. The Moderator may exercise reasonable discretion in enforcement of this rule.

The foregoing rules are not intended to alter or change the traditional conduct of the Town Meetings in Chatham except as specifically stated above.

VOTE: YES: 462 NO: 23

Article 1 – Annual Town Election

To bring in their votes on one ballot to elect the following Town Officers:

- Two Select Board Members for three (3) year terms
- One Moderator for a three (3) year term
- One Monomoy Regional School Committee (Chatham) Member for a three (3) year term
- One Chatham Housing Authority Member for a five (5) year term

NO MOTION

Article 2 – Accept Annual Reports

To hear the reports of various Town Officers and Committees and see what action the Town will take relative to the appointment of

officers not chosen by ballot, or to take any other action in relation thereto.(Select Board)

Motion: Cory Metters, Chair, Select Board, moved that the Town Moderator and Select Board be authorized to appoint the necessary Town Officers whose appointments are not otherwise provided for, and that the Town hear and accept the reports of various Town Officers and committees as they appear in the Town Report.

Explanation: The purpose of this Article is to enable a Town Officer or committee member to address the Town Meeting. The Town's Annual Report is available on the Town's website: www.chatham-ma.gov/561/Warrants-Town-Reports-Documents-and-Poli and at the Office of the Select Board/Town Manager.

VOTE: Voice: So Voted Unanimously.

Motion: Cory Metters, Chair, Selectboard, moved that the Town vote to include the following Articles as one block for a Consent Calendar Vote:

- Article 3 - Prior Year Bills Payment Appropriation**
- Article 6 – Consolidated Revolving Funds**
- Article 8 – Wood Waste Reclamation Facility Enterprise Fund**
- Article 22 – Childcare Voucher Program**
- Article 24 – Stabilization Fund Appropriation**
- Article 25 – Other Post-Employment Benefits (OPEB) Liability Trust Fund Appropriation**
- Article 30 – Community Preservation Committee Administrative Budget**
- Article 31 - Community Preservation Act Fund Appropriations**

VOTE: YES: 472 NO: 25

That is more than the requisite 4/5ths vote, those articles have been adopted, declared the Moderator.

Article 3 - Prior Year Bills Payment Appropriation

To see if the Town will vote to appropriate and transfer from Free Cash the sum of \$1330.25 to be expended for payment of prior year bills. (Select Board)

Motion: Mike Schell, Select Board, moved that the Town vote to appropriate and transfer from Free Cash, the sum of \$1,330.25 for payment of the following invoices:

Explanation: These invoices were received after the close of the fiscal year. Per Massachusetts General Law Chapter 44, section 64, any prior year bill requires approval from Town Meeting for payment.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 9-0-0

Vote Required: Four-Fifths Majority

VOTE: CONSENT CALENDAR

Article 4 – FY2024 Budget Adjustments/ Transfers (Current Fiscal Year) – (PLACEHOLDER)

To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury a sum of money to balance the following line items noted below within the Fiscal Year Budget 2024 approved under Article 10 of the 2023 Annual Town Meeting and/or transfer to Special Revenue Funds for the period beginning July 1, 2023 and ending June 30, 2024 inclusive, or to take any other action in relation thereto. (Select Board)

Motion: Jeffrey Dykens, Select Board, moved that the Town vote to Transfer from _____ the sum of \$_____ to the following Accounts:

Explanation: At the time of the closing of the Warrant, no budget adjustments have been identified. Should current year adjustments be identified and require a vote of Town Meeting, these will be presented to the Select Board and Finance Committee for recommendation and reported to the voters at Town Meeting. The funding source would be Free Cash or other available funds as these are FY2024 adjustments, and the tax rate has been set.

Select Board Recommendation:

Recommendation from Town Meeting Floor

Finance Committee Recommendation:

Recommendation from Town Meeting Floor

NO MOTION

Article 6

Bassett House Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2023	\$38,092.49	\$3,000.00	\$0.00	\$41,092.49
FY2024	\$41,092.49	\$1,500.00	\$269.40	\$42,323.09
				(Thru 12/31/2023)

Inspectional Services Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2023	\$49,362.71	\$54,074.22	\$99,957.66	\$ 3,479.27
FY2024	\$3,479.27	\$22,919.36	\$20,720.00	\$5,678.63
				(Thru 12/31/2023)

Recycling Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2023	\$734.20	\$50.82	\$ 0.00	\$785.02
FY2024	\$785.02	\$0.00	\$0.00	\$785.02
				(Thru 12/31/2023)

Marconi Station Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2023	\$27,976.99	\$47,726.99	\$13,995.80	\$33,731.19
FY2024	\$33,731.19	\$10,500.00	\$3,513.00	\$40,718.19
				(Thru 12/31/2023)

Waterways User Fee Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2023	\$1,440,196.41	\$288,268.55	\$47,896.96	\$1,680,568.00
FY2024	\$1,680,568.00	\$153,654.48	\$9,164.00	\$1,825,058.48
				(Thru 12/31/2023)

Article 5 – Fix Salaries – Elected Officials

To fix salaries of elected Town officers for the fiscal year beginning July 1, 2024 or to take any other action in relation thereto.

<u>Officer</u>	<u>FY2022 Voted</u>	<u>FY2023 Request</u>
Moderator	\$ 1,200	\$ 1,200
Select Board Member – Each	\$ 4,000	\$ 4,000
Chairman – Extra	\$ 1,000	\$ 1,000
		(Select Board)

Motion: Dean Nicastro, Select Board, moved that the Town vote to fix the salaries of the elected Town officers in accordance with the positions and amounts in this Article. (with correction to FY2024).

Explanation: In accordance with Massachusetts General Law, Chapter 41, Section 108, salaries and compensation of elected officers must be fixed annually by vote of the Town at an Annual Town Meeting. This Article

fixes (sets) but does not appropriate these salaries. Actual appropriation of funds for these salaries occurs under Article 9 – Town Operating Budget.

Select Board Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 9-0-0

VOTE: YES: 450 NO: 25

Article 5 is adopted, declared the Moderator.

Article 6 – Consolidated Revolving Funds

To see if the Town will vote to establish the following spending limits for the fiscal year commencing on July 1, 2024 with respect to the Revolving Funds established by Chapter 37, Article I of the General Bylaws, or to take any other action in relation thereto:

A) Bassett House Revolving Fund
 No more than \$8,000 shall be expended from this fund during fiscal year 2025.

- B) Inspectional Services Revolving Fund
 No more than \$150,000 shall be expended from this fund during fiscal year 2025.
- C) Recycling Revolving Fund
 No more than \$5,000 shall be expended from this fund during fiscal year 2025.
- D) Marconi Station Revolving Fund
 No more than \$10,000 shall be expended from this fund during fiscal year 2025.
- E) Waterways User Fee Revolving Fund
 No more than \$1,000,000 shall be expended from this fund during fiscal year 2025. (Select Board)

Motion: Shareen Davis, Select Board, moved that the Town authorize and approve the Bassett House Revolving Fund, Inspectional Services Revolving Fund, Recycling Revolving Fund, Marconi Station Revolving Fund, and Waterways User Fee Revolving Fund spending limits for Fiscal Year 2025 in the amounts listed in Article 6 of the Warrant.

Explanation: The purpose of these revolving funds is to segregate revenues generated by each of these operations and to restrict use of those revenues to the purpose for which they are collected. As required by State statute, the following is an accounting of these funds for the prior fiscal year through December 31, 2023:

Select Board Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 9-0-0

VOTE: CONSENT CALENDAR

Article 7 – Airport Revolving Fund Authorization

To see if the Town will vote to establish the following spending limits for the fiscal year commencing on July 1, 2024 with respect to the Airport Revolving Fund established by Chapter 37, Article I of the General Bylaws, or to take any other action in relation thereto:

A) Airport Revolving Fund
 No more than \$150,000 shall be expended from this fund during fiscal year 2025. (Select Board)

Motion: Michael Schell, Select Board, moved that the Town authorize and approve the Airport Revolving Fund spending limit for Fiscal Year 2025 in the amounts listed in Article 7 of the Warrant.

Explanation: The purpose of a revolving fund is to segregate revenues generated by a specific operation and to restrict use of those revenues to the purpose for which they are collected. The Town Bylaw stipulates the

Article 7

Airport Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2023	\$121,182.42	\$110,133.88	\$149,718.82	\$81,597.48
FY2024	\$81,597.48	\$54,094.44	\$99,121.12	\$36,570.80
				(Thru 12/31/2023)

Article 9
FY2025 Town Operating Budget Overview

SUMMARY	FY23 Actual	FY24 Budget	Proposed FY25 Budget
General Government	2,674,591	3,182,375	3,418,702
Public Safety	7,370,423	7,834,887	8,139,541
Community Development	907,822	1,056,642	1,114,441
Natural Resources	1,854,067	2,236,598	2,324,452
Public Works & Facilities	6,548,080	7,025,342	7,338,859
Community & Social Services	2,220,260	2,847,066	2,851,563
Employee Benefits	5,357,113	5,809,098	6,260,194
Insurance & FinCom Reserve Fund	821,240	950,228	1,077,876
Debt Service	6,335,496	7,148,305	7,559,711
Operating Budget Total	34,089,091	38,090,540	40,085,339

purpose(s) for which funds may be expended, along with the authorization required. Chapter 37 of the Bylaws requires all expenditures be approved by an authorized Department, Board, Committee, Agency, or Officer. For this fund, the Airport Commission and Town Manager shall be authorized to expend. The expenditures are processed through the accounting office and require approval of the Finance Director and Town Manager. If the total amount authorized in the article is not expended, the balance remains with the associated revolving fund.

This Revolving Fund is proposed at level funded for FY2025 at a total authorization limit of \$150,000 based on anticipated revenues, including the T-hangar lease payments. This amount would cover expected expenses and matching funds for anticipated grants in FY2025. As required by State statute, the following is an accounting of this fund for the prior fiscal year through December 31, 2023.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 9-0-0

VOTE: YES: 376 NO: 99

Article 8 – Wood Waste Reclamation Facility Enterprise Fund

To see if the Town will vote to raise and appropriate \$25,000 to operate the Wood Waste Reclamation Facility Enterprise Fund.

Lease Revenue	\$25,000
Operating Expenses	\$25,000
	(Select Board)

Motion: Dean Nicastro, Select Board, moved that the Town vote to raise and appropriate \$25,000 to operate the Wood Waste Reclamation Facility Enterprise Fund and to meet said appropriation the Town raise \$25,000 through lease revenue or other funds available for appropriation.

Explanation: Town Meeting voted to adopt Chapter 44, Section 53F ½ of the Massachusetts General Laws establishing an Enterprise Fund. An enterprise fund establishes a separate accounting and financial reporting system to support a specific business activity, in this case the Wood Waste Reclamation Facility. The current lease of the property expires December 31, 2029.

One of the requirements of an enterprise fund is that a budget must be adopted at Town Meeting every year. The Wood Waste Facility is leased out with annual revenue at approximately \$25,000 per year. The revenue will be used to support groundwater monitoring and other costs associated with the operation of the facility.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 9-0-0

VOTE: CONSENT CALENDAR

Article 9 – Town Operating Budget

To see if the Town will vote to raise and appropriate and/or transfer from available funds \$40,085,339 for Town expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries, and expenses for operation of the Town’s

departments and offices, all for the fiscal year beginning July 1, 2024, and ending June 30, 2025 inclusive. (Select Board)

Motion: Cory Metters, Chair, Select Board, moved that the Town vote to appropriate the sum of \$40,085,339 to fund the Operating Budget for the Town for the fiscal year beginning July 1, 2024 for the purposes and amounts designated in the column titled “Proposed Budget FY2025” of Article 9 of the Warrant and to meet said appropriation, the Town raise \$39,112,179 through taxation; and transfer \$160,000 from the Waterways Improvement Fund, \$55,000 from the Wetlands Protection Fund, \$130,000 from the PEG Cable Access Fund, \$10,000 from Cemetery Perpetual Care Fund, \$3,000 from the Railroad Museum Fund and \$615,160 from the Cape Cod Islands Water Protection Fund for Debt Service.

Explanation: A full explanation of this funding request and its fiscal context is provided in Appendix B: Town Manager’s Budget Summary. The Regional Schools’ Operating Budgets are not included in this Article and are presented in Articles 10 and 13.

The FY2025 Operating Budget, without the education assessments, totals \$40,085,339 for an increase of \$1,994,799 or 5.24% over the FY2024 Operating Budget.

At this time, the FY2025 Operating and Capital Budget provide no change to the tax rate of \$3.57. Considering other warrant articles, the projected tax rate is \$3.75 – a 3.92% increase over FY2024, but not including Town valuation.

Please visit the Budget Central section on the Town’s website for the Town Manager’s FY2025 Budget message and links to the Budget Book: www.chatham-ma.gov/214/Budget-Central. Town and Regional Schools’ budget details and financial documents past and present can also be found there.

Select Board Recommendation:

Approve 4-0-0

Finance Committee Recommendation:

Approve 8-0-1

VOTE: YES: 452 NO: 49

Article 10 – Regional School Operating Budget - Monomoy Regional School District

To see if the Town will vote to raise and appropriate a \$10,308,940 for Chatham’s share of the Regional Educational and School expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries, and expenses for operation of the Monomoy Regional School District for

Article 10
FY2025 MRSD Operating Budget Overview

EDUCATION				PROPOSED FY2025 BUDGET
DESCRIPTION	FY2023 VOTED	FY2024 VOTED	FY2025 REQUEST	
Operating Budgets (Expenses)				
Monomoy Regional School District	9,513,587	9,710,449	10,308,940	10,308,940

the fiscal year beginning July 1, 2024, and ending June 30, 2025, inclusive.
(Select Board)

Motion: Jeffrey Dykens, Select Board, moved that the Town vote to appropriate the sum of \$10,308,940 to fund the Operating Budget for the Monomoy Regional School District for the fiscal year beginning July 1, 2024 for the purposes and amounts designated in the column titled “Proposed Budget FY2025” of Article 10 of the Warrant and to meet said appropriation, the Town raise \$10,293,940 through taxation; and transfer \$15,000 from the Educational Cable Access Fund.

Explanation: This article seeks funding for Chatham’s obligation to the Monomoy Regional School District as a separate “assessment” within the Town’s budget. For FY2025, the article presented represents an increase in the assessment of 6.2% (598,491) over FY2024. In 2022, Town Meeting amended the Regional Agreement where each member town funds its own elementary school; for FY2025 the amount for CES is \$1,921,698. The total School Budget of \$46,511,471 is an increase of 4.8% over the FY2024 budget, while maintaining all existing services and programs. This article funds the Chatham portion of the Monomoy Regional School District as voted by the Monomoy Regional School Committee on March 14, 2024.

Select Board Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 8-0-0

VOTE: YES: 453 NO: 41

Article 11 – Monomoy Regional School District - PEG Fund Transfer Request

To see if the Town will vote to appropriate and transfer from the Educational Cable Access Fund the sum of \$41,603 for the purpose of funding the installation of Fiber cables and equipment to connect the gym and the planned press box and the installation of a Public Address system for the press box and field, or to take any other action in relation thereto.
(Select Board)

Motion: Jeffrey Dykens, Select Board, moved that the Town vote to appropriate the sum of \$41,603 and to meet this appropriation, that it transfer from available funds from the Educational Cable Access Fund for the purpose of funding the equipment and installation of Fiber cables and PA system for the planned press box, located at the Monomoy Regional High School (MRHS).

Explanation: This capital expenditure for equipment at the Monomoy Regional High School is funded by the Educational Cable Access Program Receipts (Public, Educational, Government [PEG] Access Funds) Reserved for Appropriation Account which requires a vote of the legislative body. The cost is split between the Town of Chatham and the Town of Harwich based on the capital assessment percentages in the regional agreement. The total projected project cost is \$179,557. This purchase includes equipment, installation of Fiber cables, to connect the gym and the planned press box. This would provide internet access and enable students to broadcast the games and events from the control room without transporting transmission equipment to the gym/press box. Equipment and installation of a PA system for the press box and field. The balance in the Educational Cable Access RRFA is \$766,041 as of December 31, 2023; this fund can only be used for Education cable access purposes and is not available for “Public” or “Government” cable related expenses.

Select Board Recommendation:
Approve 4-0-0
Finance Committee Recommendation:
Approve 8-0-0

VOTE: VOICE: Article 11 was passed by a voice vote, declared the Moderator.

Article 12 – Monomoy Regional School District’s Capital Borrowing Authorization for Monomoy Middle School Siding and Trim Replacement Project

To see if the Town will vote to approve of the \$2.5 million dollar debt authorized by the Monomoy Regional School District to pay costs of renovating and reconstructing the exterior siding of the Monomoy Regional

Middle School, including the payment of all costs incidental and related thereto, or to take any other action relative thereto.

Motion: Jeffrey Dykens, Select Board, moved that the Town approve the \$2.5 million dollar debt authorized by the Monomoy Regional School District to pay costs of renovating and reconstructing the exterior siding of the Monomoy Regional Middle School, including the payment of all costs incidental and related thereto.

Explanation: The Monomoy Regional School District School Committee plans to vote for a debt exclusion in the amount of \$2.5 million to replace the siding and trim at Monomoy Regional Middle School and is required to provide notification to each Town. The District requested that both Towns place an article on each Annual Town Meeting warrants to approve such. Chatham’s estimated share, with design costs included in the FY2025 Monomoy Regional School District Budget assessment for Chatham which was based on foundation enrollment and project borrowing repayment beginning in FY2026, is \$49,779 for twenty years (Harwich’s share is \$166,221). The District would incur the full cost of the borrowing and include the debt payments as part of each Town’s annual assessment.

Select Board Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 7-0-0

VOTE: YES: 460 NO: 40

Article 13 – Regional School Operating Budget - Cape Cod Regional Technical High School

To see if the Town will vote to raise and appropriate the sum of \$575,479 for Chatham’s share of the Regional Educational and School expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries, and expenses for operation of the Cape Cod Regional Technical High School for the fiscal year beginning July 1, 2024 and ending June 30, 2025 inclusive.
(Select Board)

Motion: Dean Nicastro, Select Board, moved that the Town vote to appropriate the sum of \$575,479 to fund the Operating Budget for the Cape Cod Regional Technical High School for the fiscal year beginning July 1, 2024 for the purposes and amounts designated in the column titled “Proposed Budget FY2025” of Article 13 of the Warrant and to meet said appropriation, the Town raise \$575,479 through taxation.

Article 13

FY2025 CCRTHS School Operating Budget Overview

EDUCATION				PROPOSED BUDGET FY2025
DESCRIPTION	FY2023 VOTED	FY2024 VOTED	FY2025 REQUEST	
Operating Budgets (Expenses)				
Cape Cod Regional Technical H.S.	324,239	376,103	575,479	575,479

Explanation: This article requests funding for Chatham's obligation to the Cape Cod Regional Technical High School as a separate "assessment" within the Town's budget. Compared to FY2024, the FY2025 budget reflects an increase of \$199,376 for Cape Tech as voted by the CCRTHS School Committee. The budget covers costs for twenty (20) Chatham students (vs. thirteen in FY2024) and includes the debt service, \$173,197, for the new school building.

Select Board Recommendation:

Approve 4-0-0

Finance Committee Recommendation:

Approve 9-0-0

VOTE: YES: 474 NO: 30

Article 14 – Collective Bargaining Agreement Settlements

To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury a sum of money to fund compensation and/or other cost-items resulting from collective bargaining contract settlements with the Chatham Dispatchers Union, New England Police Benevolent Association Local 115; Chatham Sergeants and Patrol Officers Union MCOP Local 294; Chatham Permanent Firefighters Local 2712 International Association of Fire Fighters; Chatham Municipal Employees Association; and/or Chatham Managers Association, or to take any other action in relation thereto.

(Select Board)

- 1) I move that the sum of \$ _____ be raised and appropriated to fund salary increases and other cost-items resulting from contract settlements by and between the Town of Chatham and the Chatham Dispatchers Union, New England Police Benevolent Association Local 115 in the amount of \$ _____, and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets, and to meet this appropriation, the Town raise \$ _____ through taxation.
- 2) I move that the sum of \$ _____ be raised and appropriated to fund salary increases and other cost-items resulting from contract settlements by and between the Town of Chatham and the Chatham Sergeants and Patrol Officers Union MCOP Local 294 in the amount of \$ _____, and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets, and to meet this appropriation, the Town raise \$ _____ through taxation.
- 3) I move that the sum of \$ _____ be raised and appropriated to fund salary

increases and other cost-items resulting from contract settlements by and between the Town of Chatham and the Chatham Permanent Firefighters Local 2712 International Association of Fire Fighters in the amount of \$ _____, and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets, and to meet this appropriation, the Town raise \$ _____ through taxation.

- 4) I move that the sum of \$ _____ be raised and appropriated to fund salary increases and other cost-items resulting from contract settlements by and between the Town of Chatham and the Chatham Municipal Employees Association (CMEA) in the amount of \$ _____, and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets, and to meet this appropriation, the Town raise \$ _____ through taxation.
- 5) I move that the sum of \$ _____ be raised and appropriated to fund salary increases and other cost-items resulting from contract settlements by and between the Town of Chatham and the Chatham Managers Association (CMA) in the amount of \$ _____, and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets, and to meet this appropriation, the Town raise \$ _____ through taxation.

Motion: Cory Metters, Chair, Select Board, moved:

- 1) **I move that the sum of \$30,000 be raised and appropriated to fund salary increases and other cost-items resulting from contract settlements by and between the Town of Chatham and the Chatham Dispatchers Union, New England Police Benevolent Association Local 115 in the amount of \$30,000, and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets, and to meet this appropriation, the Town raise \$30,000 through taxation.**
- 2) **I move that the sum of \$172,000 be raised and appropriated to fund salary increases and other cost-items resulting from contract settlements by and between the Town of Chatham and the Chatham Sergeants and Patrol Officers Union MCOP Local 294 in the amount of \$172,000, and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets, and to meet this appropriation, the Town raise \$172,000 through taxation.**

- 3) **I move that the sum of \$268,000 be raised and appropriated to fund salary increases and other cost-items resulting from contract settlements by and between the Town of Chatham and the Chatham Permanent Firefighters Local 2712 International Association of Fire Fighters in the amount of \$268,000, and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets, and to meet this appropriation, the Town raise \$268,000 through taxation.**

For a total of \$470,000.

Explanation: This is a placeholder article for collective bargaining agreements that expire on June 30, 2024, which are in current union negotiations IF funding is needed for ratification. Funding for these Agreements was not included in the FY2025 proposed operating budget under Article 9.

Collective Bargaining Agreements are posted on the Town's website www.chatham-ma.gov/546/Town-Employee-Contracts-Forms-Info and available for public review in the Office of the Select Board/ Town Manager at 549 Main Street.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 8-0-0

VOTE: YES: 462 NO: 38

Article 15 – Water Department Operating Budget

To see if the Town will vote to raise and appropriate and/or transfer from available funds \$4,399,250 necessary for expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries, and expenses for operation of the Town Water Department for the fiscal year beginning July 1, 2024 and ending June 30, 2025 inclusive.

(Select Board)

Motion: Michael Schell, Select Board, moved that the Town vote to appropriate \$4,399,250 for direct costs, and further that an additional \$400,000 be transferred to the General Fund to be applied to overhead and indirect costs associated with the Water Department Operating Budget of the Town for the fiscal year beginning July 1, 2024, for the purposes and in the amounts designated in the column titled "Proposed Water Budget FY2025" of Article 15 of the Warrant and to meet said appropriation, the Town raise \$3,999,250 through water receipts and raise \$400,000 through taxation for a total of \$4,399,250

Article 15

WATER FUND			Water Budget	
Description	FY2023 Actual	FY2024 Voted	FY2025 Request	FY2025 Proposed
Water Costs				
Operating				
Salaries	\$205,614	\$244,014	\$273,732	\$273,732
Expenses	\$1,888,373	\$2,213,550	\$2,200,500	\$2,200,500
Sub-total Operating	\$2,093,987	\$2,457,564	\$2,474,232	\$2,474,232
Debt				
Principal	\$800,789	\$809,215	\$1,197,511	\$1,197,511
Interest – Long-term	\$254,792	\$228,019	\$347,576	\$347,576
Interest – Short-term		\$100,000	\$50,000	\$50,000
Subtotal Debt	\$1,055,581	\$1,137,234	\$1,595,087	1,595,087
Total Water Direct Costs	\$3,149,568	\$3,594,798	\$4,069,319	\$4,069,319
Overhead – Indirect Costs	\$307,993	\$318,773	\$329,930	329,930
Overhead – Rate Payback for Betterments	0			
Subtotal Overhead	\$307,993	\$318,773	\$329,930	\$329,930
Water Operating Budget	\$3,457,561	\$3,913,571	\$4,399,250	\$4,399,250

Explanation: The FY2025 Water Department budget is directed towards continuing to improve the quality of water provided, customer service, and providing a high level of reliability to the water supply and distribution system to ensure the Town has safe drinking water and the required flows for fire suppression.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 7-0-2

VOTE: VOICE: So Voted Unanimously, declared the Moderator.

Article 16 – Five Year Capital Improvements Plan Authorization – FY2025 Capital Budget

To see if the Town will vote to appropriate and transfer from available funds \$2,417,220 to be expended for capital projects, equipment, and expenses. (Select Board)

Motion: Jeffrey Dykens, Select Board, moved that the Town vote to appropriate \$2,417,220 for the purpose of funding the FY2025 Capital Budget in the column titled “FY2025 Proposed” of Article 16 of the Warrant and to meet said appropriation, the Town transfer \$2,204,000 from Free Cash, \$80,000.47 from Waterways Improvement Fund, \$20,000 from the PEG Cable Access Fund, \$25,000 from

Sales of Graves and lots Fund, \$88,219.53 from prior year articles; \$21,998 ART 14 ATM 2002, \$24,344 ART 7 ATM 2003, \$13,073 ART 13 ATM 2015, \$1,000 ART 30 ATM 2022, \$7,394.80 ART 31 ATM 2004, \$12,508 ART 11 ATM 2017, \$5,001.73 ART 16 ATM 16, \$2,900 ART 14 ATM 2020.

Explanation: Items in the Capital Improvement budget fall into the categories of maintenance projects (not ongoing maintenance), equipment, and new projects within the range of \$10,000-\$250,000. These items are deemed necessary to provide essential services in a safe and efficient manner and can be initiated July 1 or shortly thereafter. Where possible we have identified items that contribute to workplace safety, and or to items to increase efficiency of operations. The Capital Plan presented represents 5.57% of the Operating Budget, in adherence to the Town’s Financial Policies. There is no reliance on the tax levy for the FY2025 Capital Budget. Please refer to Appendix F for details specific to FY2025 appropriations and the five-year plan as a whole.

Select Board Recommendation:

Approve 4-0-0

Finance Committee Recommendation:

Approve 8-0-1

VOTE: YES: 446 NO: 45

Article 17 – Capital Project – Transfer Station Improvements

To see if the Town will vote to appropriate \$2,900,000 for the purpose of paying costs associated with, redesign, renovation, construction, and equipping the Town’s Transfer Station located at 97 Sam Ryder Road, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is hereby authorized to borrow said amount under and pursuant to Chapter 44 Section 7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; provided however that borrowing authorized hereunder is contingent upon passage of a so called debt exclusion referendum vote pursuant to Chapter 59, Section 21C of the General Laws (Proposition 2 ½), and further, that the Select Board is authorized to apply for and accept any grants or contributions that may be available toward the cost of said project from the Federal Government, the Commonwealth of Massachusetts or otherwise. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied

Article 16

FY2025 Capital Budget Overview

Description	FY2024 Actual	FY2025 Request	FY2025 Proposed
CAPITAL PROGRAM & BUDGET SUMMARY			
General Government	\$390,000	500,000	400,000
Public Safety	\$240.00	325,000	174,720
Community Services	0	506,291	200,000
Natural Resources	\$395,000	1,120,000	195,000
Public Works (without Water)	\$1,490,000	6,226,000	710,000
Equipment	\$1,159,000	1,816,200	737,500
Total Town Funded Capital Budget	\$3,674,000	10,493,491	2,417,220

Article 17

Total Project Budget – Cost Estimates for Phases I and II

Tasks	Costs	Balance
Funding Approved at 2023 ATM	\$4,820,000	\$4,820,000
Remaining from Design	\$215,000	\$5,035,000
Available for all Phases of Construction		\$5,035,000
Phase II (Priority 1) Bid - Awarded	\$3,852,330	\$1,182,670
Phase II Administrative Costs (OPM, Const Admin, etc.)	\$295,000	\$887,670
New Estimate for Phase I	\$3,100,000	(\$2,212,330)
Tipping Floor Rehab (Phase III)	\$305,000	(\$2,517,330)
10% Contingency	\$340,500	(\$2,857,830)
Funding Borrowing Request to Complete all Phases of Construction		\$2,857,830
Total Requested		\$2,900,000

to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; or to take any other action in relation thereto. (Select Board)

Motion: Cory Metters, Chair, Select Board, moved that \$2,900,000 be appropriated for the purpose of paying costs associated with, redesign, renovation, construction, and equipping the Town’s Transfer Station located at 97 Sam Ryder Road, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is hereby authorized to borrow said amount under and pursuant to Chapter 44 Section 7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; pro-

vided however that borrowing authorized hereunder is contingent upon passage of a so called debt exclusion referendum vote pursuant to Chapter 59, Section 21C of the General Laws (Proposition 2 ½), and further, that the Select Board is authorized to apply for and accept any grants or contributions that may be available toward the cost of said project from the Federal Government, the Commonwealth of Massachusetts or otherwise.

Explanation: This project is the continuation of efforts funded by the May 2023 Annual Town Meeting (Article 27) towards the reconstruction of the recycling area at the Transfer Station (a.k.a. Phase I). The Town of Chatham is proposing various upgrades to the Transfer Station located at 97 Sam Ryder Road including a new residential drop-off area and rehabilitation of the concrete floor in the Tipping Building. The overall goal of

the project is to increase facility efficiency and safety for Transfer Station users and employees. This project was divided into two phases in order to be sensitive to budgeting and to accommodate the continuity of operations at the Transfer Station. The first priority (Phase II) for the new garage/storage building with employee areas has been awarded to the general contractor and is currently under construction.

Redevelopment of the residential drop-off area, Phase I, will include new asphalt pavement, concrete pads, trash/recycling compactors, parking areas, retaining walls, and other features. The new residential drop-off area will provide residents with a convenient location for disposal of recyclable materials and the Swap Shop will be relocated to a more accessible location and will have its own dedicated parking lot. Traffic patterns will be reorganized to make more effective use of the space. Transfer Station employees will be provided with a new scale house with a restroom to increase efficiency of weighing in/out users and the analog scale will be upgraded to a digital platform. The concrete Tipping Floor will also receive a new concrete surface which will reduce both physical and sanitary hazards to employees and allow for better odor control which will reduce negative impacts to nearby residents.

The public accessibility and workplace safety improvements associated with Phases I and II are necessary to bring the Transfer Station into compliance with Occupational Safety and Health Administration (OSHA) standards and other Federal mandates for accessibility under the Americans with Disabilities Act (ADA) and the State Architectural Access Board (AAB) standards. The required changes address deficiencies and safety for all users and Town employees allowing people of all abilities to utilize this facility, by creating the necessary access ramps, improved lighting, handrail modifications/replacements for fall protection, protection from vehicles, reconfiguring of existing compactor and container chutes, and drainage improvements to mitigate slips/trips and flooding hazards.

The additional funding appropriated under this article and the subsequent ballot Question 1 will complete all phases of the Transfer Station improvement project initiated in 2019.

Select Board Recommendation:

Approve: 4-0-0

Finance Committee Recommendation:

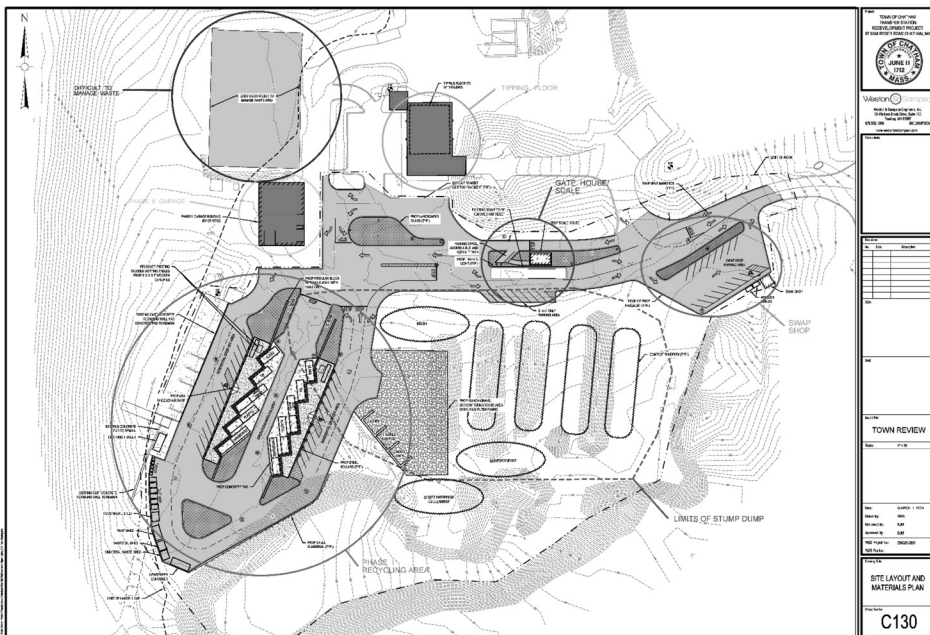
Approve: 7-2-0

Vote Required: Two-Thirds Majority

VOTE: YES: 311 NO: 185

That is not a 2/3rds vote, Article 17 does not pass, declared the Moderator.

Phase I - Recycling Area Schematic



Article 18 - Capital Bond – Waterfront Infrastructure Projects

To see if the Town will vote to appropriate a sum of money for paying costs of the design, renovation, and construction of various projects involving waterfront infrastructure and facilities, including landings and land acquisition costs and facilities, and for the payment of all other costs incidental and related thereto; to determine whether this appropriation shall be raised by taxation, borrowing or otherwise; or to take any other action relative thereto provided, however, that the borrowing authorized hereunder is contingent upon passage of a so called debt exclusion referendum vote pursuant to G.L. c.59, §21C (Proposition 2 ½); or to take any other action in relation thereto.(Select Board)

Motion: Shareen Davis, Select Board, moved that the sum of \$11,400,000 is hereby appropriated for the purpose of paying costs of design, renovation, and construction of various projects involving waterfront infrastructure and facilities, including landings and land acquisition costs and facilities, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44 Section 7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; provided however that borrowing authorized hereunder is contingent upon passage of a so called debt exclusion referendum vote pursuant to Chapter 59, Section 21C of the General Laws (Proposition 2 ½), and further, that the Board of Selectmen is authorized to apply for and accept any grants or contributions that may be available toward the cost of said project from the Federal Government, the Commonwealth of Massachusetts or otherwise.

Explanation: The Town of Chatham boasts a rich maritime history and looks forward to continuing this tradition. Access to water, essential for both recreational and commercial endeavors, is integral to our community's

identity. A robust infrastructure supporting this access is crucial to preserving and enhancing the culture of our community and sustaining the Blue Economy.

The Town maintains a variety of waterfront facilities, ranging from simple Town landings to complex, multi-use facilities such as Old Mill Boatyard and the Municipal Fish Pier. These facilities play a critical role in supporting year-round commercial operations, hosting one of the largest near-shore fin-fisheries in New England and a shellfishery with multimillion-dollar worth of landings. In 2023 alone, the Town issued approximately 2,200 private mooring permits, over 500 slip/mooring permits to local marinas, and approximately 400 Waterway's User Permits. In addition to the heavy use waterfront facilities receive from multiple user groups, these facilities are constantly exposed to marine weather conditions, resulting in an ongoing need for maintenance and replacement. Moreover, the Town's waterfront infrastructure experiences the additional challenge of adapting to impacts from sea level rise, coupled with an increased severity and frequency of storms. Increasing the resilience of waterfront assets is crucial in ensuring their sustainability amidst evolving environmental conditions.

The 2017 Annual Town Meeting approved an \$11.3M Capital Bond Article for renovations and improvements for various waterfront infrastructure projects. This funding was instrumental in enabling several projects to be completed and move seamlessly through design/permitting and into construction. Inflation and Covid supply chain issues resulted in widespread cost increases in the construction industry, however, the Bond provided the opportunity to complete projects, without delays, and in the most cost-effective manner with contractors already on-site resulting in significant cost savings to the Town. Several important projects were completed at the Fish Pier including replacement of the observation deck, replacement of the fuel tanks and dispensers, new interior building columns, replacement of the South Jog bulkhead, extensive electrolysis protection, new deck and stairway at the Wharfinger Building, Barcliff Ave. Ext.

safety improvements and new sidewalk, and several utility and electrical improvements and coastal resiliency upgrades. The Trap Dock Pier was completed in 2020 and a new "shelter" for protection of seafood product was constructed in 2023 augmented by an ice machine and cooler box.

Following the Select Board initial endorsement of the 90 Bridge Street Project, subsequent presentations consistently highlighted that the conceptual design (2019), 35% preliminary design (2021), and the current 90% design (2024) all adhere to the approved Master Plan's site plan footprint. Permitting has been finalized and the Town has moved to implementation, with dredging completed in February 2024 and installation of the bulkhead planned for spring 2024. However, as of 03/01/24, the remaining balance of the 2017-2022 Bond stood at \$2,271,783, which is insufficient to cover the remaining phases of the 90 Bridge Street project and other essential waterfront projects for recreational boaters and the commercial fleet.

Sustaining and enhancing waterfront facilities to meet both current and future demands presents an ongoing funding challenge. As part of the yearly budget process, staff develops a 5-year Capital Plan. The waterfront Capital Plan developed for the FY2025 Budget identified an additional \$11,400,000 for waterfront infrastructure projects, for the period FY2025-2029. Projects consist of diverse initiatives such as: replacing the Little Mill Pond Pier, improvements at Ryder's Cove Landing including new floats and replacement of the bulkhead and ramp, bulkhead replacement at Barn Hill Landing, completion of the walkway at the Fish Pier, continuation of the improvements sought for 90 Bridge Street including new piers and floats, along with the return and repurposing of the historic Stage Harbor boathouse as the new shellfish upwelling facility. This strategic investment aligns with the Town's commitment to ensuring the longevity and functionality of our waterfront for the benefit of our community.

Given the magnitude of the identified need and the timelines involved in engineering, permitting, and construction authorization of another omnibus Capital Bond article ensures a stable funding mechanism to allow projects to go forward efficiently and in the most cost-effective manner. As with the 2017 Waterfront Bond, projects funded under a Capital Bond authorization would not go forward until the project has been prioritized, vetted within the community by various waterway advisory committees, the public, and the Select Board at each phase.

Article 18

Year	90 Bridge- Remainder of Piers/Floats	90 Bridge - Final Phase	Fish Pier Walkway	Little Mill Pond Pier	Ryders Cove	Barn Hill Landing	
FY 2025	\$1,900,000	\$2,600,000	\$700,000				
FY 2026				\$700,000			
FY 2027					\$3,500,000		
FY 2028						\$200,000	
FY 2029						\$1,800,000	
Total Requested	\$1,900,000	\$2,600,000	\$700,000	\$700,000	\$3,500,000	\$2,000,000	Total \$11,400,000

The Town will continue to seek grants to offset Town funding as was recently done for 90 Bridge Street, which has received \$1.295M in grants from the Seaport Economic Council. Establishment of the previous omnibus capital bond was instrumental in the Town receiving these and other grants that require confirmation of a local cost-share of project costs. Recognizing the overall funding need and need for a sustained source of funding, the Town also adopted the Waterway User Fee which generates approximately \$250,000 annually specifically for waterfront capital infrastructure needs.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 6-3-0

Vote Required: Two-Thirds Majority

VOTE: YES: 314 NO: 213

That is not a 2/3rds vote, Article 18 does not prevail, declared the Moderator.

Article 19 - Water Capital – Water Mains

To see if the Town will vote to appropriate and transfer from available funds of the Water Department the sum of \$500,000 for design and construction of replacement water mains and for all costs incidental and related thereto. (Select Board)

Motion: Mike Schell, Select Board, moved that the Town appropriate \$500,000 for the purpose of financing the design and construction of replacement water mains and for all costs incidental and related thereto and to meet this appropriation, that it transfer from available funds of the Water Department (water revenues/user fees) the sum of \$500,000.

Explanation: The replacement of old, unlined, or under-sized water mains and the public portion of water services connected to these water mains will improve the quality of water to customers who have these pipes delivering water to them. Smaller water mains and the water services were installed using pipes made from lead, steel, or copper that leach into the water, and unlined water mains leach iron into the water. Replacement of these pipes will also conserve water by preventing the wasting of water through possible leaks from old pipes. Undersized water mains will be replaced with a water main of a minimum diameter of eight inches to improve the flow of water for fire protection. The last funding approval for replacement of water mains was June 2023 (for \$500,000).

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 9-0-0

VOTE: VOICE. So Voted Unanimously.

Article 20 – Capital – Sewer Department, Capital Improvements, Repairs and Upgrades

To see if the Town will vote to appropriate and transfer from available funds from the Wastewater Capital stabilization the sum of \$1,735,000, for system repairs to the original Sewer collection in the amount of \$170,000, Lining of 8-inch AC Force main pipe in the amount of \$1,000,000, Upgrade the Water Pollution Control Facility Electronic System in the amount of \$300,000 and \$265,000 for rehabilitation of the septage building lakeside.

Motion: Dean Nicastro, Select Board, moved that the Town vote to appropriate the sum of \$1,735,000 and to meet this appropriation, that it transfer from available funds in the Wastewater Capital Stabilization fund for the purpose of funding system repairs to the original Sewer collection in the amount of \$170,000, Lining of 8-inch AC Force main pipe in the amount of \$1,000,000, Upgrade the Water Pollution Control Facility Electronic System in the amount of \$300,000 and \$265,000 for rehabilitation of the septage building lakeside.

Explanation: Repairs and Upgrades for Sewer Capital Improvements. Upgrades to the Water Pollution control Facility Electronic System, A vital part of the treatment plants process is extremely dependent on automation. This is performed by various electronics and instrumentation throughout the facility that are in need of upgrades and replacements. Lining and replacement of an 8-inch AC force main pipe. An eight (8) inch Asbestos Cement (AC) pipe installed in 1969 conveys raw sewage to the treatment plant. Due to the age of the pipe as well as a history of rupturing, it is highly recommended that this pipe be relined. There are some areas where relining isn't possible due to the lining restricting flows. These areas will need to be replaced with a larger pipe (10" or 12"). All associated valves and structures along this length of sewer main should be replaced and/or repaired while the work is being done. Rehab of septage Building lakeside, due to the harsh atmospheric conditions in the influent building, the Lakeside Raptor is in need of renovation. The equipment has several leaks that have been temporarily repaired but will need a more permanent

solution. Modifications to the grit removal system and the grease removal system are needed for proper removal. An overall maintenance assessment will be performed to bring the equipment back to optimal working conditions. Original Sewer Collection System Repairs, the original sewer collection system was installed in the late nineteen sixties/early seventies. The condition of the sewer pipes and manholes have come into question due to age. It would be prudent for the town to create an annual budget to address these types of deficiencies.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 9-0-0

Vote Required: Two-Thirds Majority

VOTE: VOICE. So Voted Unanimously.

Article 21 – Capital - Dredging

To see if the Town will vote to raise and appropriate \$400,000 for the purpose of paying costs related to dredging within Chatham's waterways including costs for engineering, permitting, and construction, including all costs incidental and related thereto; and to meet this appropriation raise \$400,000 through taxation, or to take any other action in relation thereto. (Select Board)

Motion: Jeffrey Dykens, Select Board, moved that the Town raise and appropriate the sum of \$400,000 for the purpose of paying costs related to dredging within Chatham's waterways including costs for engineering, permitting, and construction, including all costs incidental and related thereto; and to meet this appropriation raise \$400,000 through taxation.

Explanation: Maintaining safe navigable channels is critically important to preserve Chatham's maritime interests. These channels service Chatham's commercial fishing fleet, the largest on Cape Cod, Coast Guard search and rescue operations, and thousands of local and visiting recreational boaters. Ongoing changes to the eastern barrier beaches and inlets have intensified shoaling and sediment movement in Chatham Harbor and, more alarmingly, at the entrance to Stage Harbor.

Stage Harbor has historically been available to mariners seeking an alternative port when conditions make accessing Chatham Harbor or crossing the outer bars difficult. In addition, Stage Harbor is home to over 1,300 moorings and slips, 3 of Chatham's 5 marinas, multiple public launching ramps, the Old Mill Boat Yard Harbormaster Facil-

ity, and recently improved fisheries offloading facilities at 90 Bridge St. and Trap Dock. Shoaling at the entrance to Stage Harbor is an ongoing substantial issue threatening safe, viable navigation into this important deep-water harbor. This article will augment the Town's dredging account to provide maintenance dredging services from federal, county, and/or private sources as may be available.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 9-0-0

VOTE: Voice. So Voted Unanimously.

Article 22 – Childcare Voucher Program

To see if the Town will vote to raise and appropriate the sum of \$125,000 to fund the Chatham Childcare Voucher Program through taxation. (Select Board)

Motion: Cory Metters, Chair, Select Board, moved that the Town appropriate the sum of \$125,000 to fund the Chatham Childcare Voucher Program, and for all costs incidental and related thereto, and to raise said amount through taxation.

Explanation: This article seeks funds for the Chatham Childcare Voucher Program, currently administrated by a third party (presently Monomoy Community Services). Funding approved for at the 2024 Annual Town Meeting (Article 33) was \$100,000. With the recommendation of the Human Services Committee, this Article seeks increased funding of \$25,000 (for a total of \$125,000) for the program to assist and support a greater number of families with young children in Chatham. Awards paid to licensed childcare/summer camp/before school/after school providers directly range from \$500 to \$1,500. This Article ensures the continued ability to provide year-round childcare assistance for families living and working in Chatham. The application packet is available on the Town's website: www.chatham-ma.gov/792/Preschool-Childcare-Programs

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 9-0-0

VOTE: CONSENT CALENDAR

Article 23 – Establish a Town of Chatham Adult Supportive Day Program

To see if the Town will vote to raise and appropriate a sum of money for the purpose of establishing and funding an Adult Supportive Day Program within the Town of

Chatham; or to take any other action relative thereto. (Select Board)

Motion: Michael Schell, Select Board, moved that the Town appropriate the sum of \$273,682 for the purpose of funding an Adult Supportive Day Program within the Town of Chatham and to raise said amount through taxation.

Explanation: This appropriation will establish a non-medical model Adult Supportive Day program within the Town. This will include hiring 2.5 Full-time Equivalent (FTE) Town employees (one Full-time Program Manager, two Part-time Program Assistants, and one Part-time Bus Driver). The minimum ratio of staff to participants is 5:1 (five participants to one staff). Funding is also needed for other health and safety requirements needed to implement the program. It is anticipated that, at the start, it will be a two days per week program offering and will eventually move to three days per week.

In the past six months, the Chatham COA has seen a dramatic increase in the number of participants and their families seeking assistance for Dementia and Dementia-related issues. In particular, the demand for family caregivers seeking respite services has more than doubled. Family members caring for a relative with Dementia often experience a complete upheaval of their "normal" lives, and face multifaceted, complex, and stressful life situations that can have significant consequences. At this time, the only option for Chatham residents is the Town of Orleans Rock Harbor Respite Program, ten miles away in Orleans. The majority of our caretakers seeking a respite program for their loved ones are in the age range of 75-95.

Opening a new, Adult Supportive Day Program at the Chatham COA/Center for Active Living (CFAL) would address that immediate need and get the families the help that they need in a timely manner. The requested funding will cover staffing, required staff training, furniture that complies with recommendations found in the "Age and Dementia Friendly Design Considerations for Physical Infrastructure" by the Executive Office of Elder Affairs (EOEA), required technology (door alarms and cameras for participant safety), programming, and programming supplies. As this program is "Supportive", and not a "Medical Model", no clinical staff is required.

Currently, we have ten (10) participants in the Town of Orleans' program. The funding offset of an average of \$992.00 per month (based in FY2023 numbers) will be used towards the in-house program

versus participation in the Town of Orleans program. Additionally, a \$60 per day program fee, paid by each participant, will offset the cost of meals and some program costs. Financial assistance for any qualified person is available through Elder Services of Cape Cod and the Islands (ESCCI).

Staff has submitted a grant for the start-up cost to offer and staff the program. Grant award announcements are expected in late April 2024. Grant funds received will offset the amount raised on the tax rate. Any unexpended funds from this article will roll-over into the next fiscal/program year.

Select Board Recommendation:

Approve 4-1-0

Finance Committee Recommendation:

Approve 4-3-0

NO MOTION

Article 24 – Stabilization Fund Appropriation

To see if the Town will vote to transfer from Overlay Surplus the sum of \$150,000 for the purpose of funding the Stabilization Trust Fund. (Select Board)

Motion: Shareen Davis, Select Board, moved that the Town vote to transfer the sum of \$150,000 from overlay surplus for the purpose of funding the Stabilization Trust Fund.

Explanation: For many years the Town voted to transfer \$150,000 to the Stabilization Fund, then this funding source was amended in FY2012 and dedicated to the OPEB Trust Fund. This Article requests that the Town return to this practice for FY2025, transferring Overlay Surplus funds released by the Board of Assessors to the Stabilization Fund. The Financial Policies provide that the Stabilization Fund balance will be at 5% of the Operating Budget (less debt service). With the growth of the Operating Budget over the past few years, it is a prudent action to transfer funds to the Stabilization Fund to comply with the Financial Policies. The Balance in the Stabilization Fund is \$2,248,552.57 as of December 31, 2023. Overlay Surplus is an available fund and will have no impact on the tax rate.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 9-0-0

CONSENT CALENDAR

Article 27

Total Project Budget:

Project Items	Costs
New Airport Emergency Generator	\$130,000
Quonset Roof Repair – Main Hangar	\$13,000
Electric Service Repairs – Administration Building	\$27,000
ATM 2024 Capital Article Funding Request	\$170,000

Article 25 – Other Post-Employment Benefits (OPEB) Liability Trust Fund Appropriation

To see if the Town will vote to raise and appropriate the sum of \$150,000 for the purpose of funding the Other Post-Employment Benefits (OPEB) Liability Trust Fund.
(Select Board)

Motion: Jeffrey Dykens, Select Board, moved that the Town appropriate the sum of \$150,000 for the purpose of funding the Other Post-Employment Benefits Liability Trust Fund and to raise said amount through taxation.

Explanation: The Town established the OPEB Liability Trust Fund in 2012 in compliance with General Accounting Standards Board (“GASB”) Statements 74 and 75 (replaces GASB 43 and 45) and MGL Chapter 32B, §20. Such is the mechanism to fund future financial obligations for health insurance benefits, other than pensions, for eligible retired employees of the Town. The Town’s overall unfunded liability as of June 2023 was \$14,675,790 and the ending market value was \$4,767,581 as of June 30, 2023. The OPEB Trustees recommend funding this liability within fifteen (15) years, this article along with the repurposed Landbank surcharge of 1.5% (of 3% that expired on January 1, 2020) as adopted by ATM May 2019 and anticipated (long-term) investment rate (4%) achieves this goal. Funding the OPEB Liability is an action which is viewed positively by Bond Rating Agencies.

Select Board Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 9-0-0

CONSENT CALENDAR

Article 26 – Capital – Transfer Station Roll Off Truck

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$361,700 for the purchase of and replacement of a Transfer Station Roll off truck and for all costs incidental and related thereto.
(Select Board)

Motion: Dean Nicastro, Select Board, moved that the Town appropriate the sum of \$361,700 for the purchase of a new Transfer Station Roll-off Truck and for all the costs incidental and related thereto, and to raise said amount through taxation.

Explanation: The existing roll-off truck is a 2008 and has over 300,000 miles. It is heavily relied upon to haul various types of recycling and refuse to off-Cape locations. Trips occur 9-12 days per week during the summer and 3-6 days per week in the off season. If this truck were to break down for an extended period of time (more than a few days), we would need to contract hauling duties through an outside vendor, which would impact the budget and operations of the Transfer Station. This request is for the truck and the roll-off container.

Select Board Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 9-0-0

VOTE: VOICE. So Voted Unanimously.

Article 27 - Chatham Municipal Airport Capital Improvement Projects

To see if the Town will vote to raise and appropriate the sum of \$170,000 for implementing capital improvement projects including a new emergency generator, Quonset roof repairs, and electrical service repairs at the Chatham Municipal Airport, including all costs incidental, and related thereto; and to meet this appropriation raise

\$170,000 through taxation, or to take any other action in relation thereto.
(Airport Commission)

Motion: Cory Metters, Chair, Select Board, moved that the Town vote to raise and appropriate the sum of \$170,000 for implementing capital improvement projects including a new emergency generator, Quonset roof repairs, and electrical service repairs at the Chatham Municipal Airport, including all costs incidental, and related thereto; and to meet this appropriation raise \$170,000 through taxation.

Explanation: This article seeks funding of three (3) capital projects identified by the Airport Commission for implementation to address deficiencies in existing Town owned buildings at the Chatham Municipal Airport. Building projects deemed to be maintenance projects are not eligible for Federal Aviation Administration (FAA) grant funding under their Airport Improvement Program (AIP). The requested \$170,000 is the sum of the following projects: installation of a new emergency generator (\$130,000), Quonset roof repairs (\$13,000) and electrical service repairs (\$27,000). The proposed new emergency generator will provide 100% backup power supply during outages to the Airport facility beyond the current generator’s capacity to serve only select navigation equipment, the Quonset roof is suffering from leaks and needs repair, and an outdated electrical panel needs upgrade to modernize and bring it up to current codes.

Select Board Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 8-0-1

VOTE: YES: 257 NO: 245

Article 28 - Chatham Municipal Airport Electric Vehicle (EV) Charging Stations

To see if the Town will vote to raise and appropriate the sum of \$440,700 for upfront funding to qualify for reimbursement grants, incentives, and credits to implement Electric Vehicle (EV) charging stations at the Chatham Municipal Airport, including all costs incidental, and related thereto; and to meet this appropriation raise \$440,700 through taxation, or to take any other action in relation thereto.
(Select Board)

Motion: Michael Schell, Select Board, moved that the Town will vote to raise and appropriate the sum of \$440,700 for upfront funding to qualify for reimbursement grants, incentives, and credits to implement Electric Vehicle (EV) charging stations at the Chatham Municipal

Article 28

Total Town Project Costs/Offsets:

Total Upfront Funding Needed	
ATM 2024 Capital Article Funding Request	\$440,700
Project Offsets – Incentives/Rebates/Credits	
Total Offsets	\$325,150
Town Net Cost After Offsets (EVIP, Utility Incentives, and Treasury Credits)	
Expected Net Cost Town of Chatham	\$115,550

Airport, including all costs incidental, and related thereto; and to meet this appropriation raise \$440,700 through taxation.

Explanation: This article seeks upfront funding to facilitate the installation of Level II and Level III Electric Vehicle (EV) charging stations in the Chatham Municipal Airport's public parking lot directly across George Ryder Road from the Police Department/Town Offices Annex site. The project will install three (3) Level II charging stations serving six (6) spaces and two (2) Level III charging stations serving four (4) spaces. The requested \$440,700 provides upfront funding to qualify for reimbursement grants, incentives, and credits available upon installation of the EV charging stations. The funding requested in this Article leverages \$325,150 in grants, incentives and credits resulting in a net expense to the Town of \$115,550 (approximately 26% of the total project cost) for the proposed EV charging stations.

Select Board Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 7-1-1

VOTE: YES: 177 NO: 348

Article 28 does not prevail, declared the Moderator.

**Article 29 - Property Acquisition
0 Pleasant Street, South Chatham
(PLACEHOLDER)**

To see if the Town will vote to authorize the Select Board to acquire through donation, purchase, eminent domain, or otherwise, a leasehold and/or fee simple interest an approximately 98,981 square foot parcel of land, or a portion thereof, located at 0 Pleasant Street, South Chatham, respectively identified by Assessors' Map Parcel No. 2C-35A-9A, encompassing the entire parcels presently owned by Allen C. Crocker Revocable Trust, Crocker Elli Philip & Doyon Monica as more particularly described in the deeds recorded with the Barnstable County Registry of Deeds in Book 27850, page 149, said property to be used for general municipal and public uses and purposes, and further, to raise, or authorize the Treasurer to borrow, transfer from available funds and appropriate a sufficient sum of funds to accomplish the same, including all costs necessary and incidental thereto; and to authorize the Select Board and Town Manager to negotiate, upon such terms and conditions as they shall deem to be in the public interest, and execute any and all documents necessary to effectuate this property acquisition, or to take any other action in relation thereto. (Select Board)

Explanation: A preliminary discussion was had with Representatives of the property. If the property, or a portion thereof, is offered to the Town, and agreeable terms have been reached, the Select Board will vote on the matter in an open meeting. A motion will be offered from Town Meeting floor.

Select Board Recommendation:
**Recommendation from
Town Meeting Floor**
Finance Committee Recommendation:
**Recommendation from
Town Meeting Floor**

Vote Required: Two-Thirds Majority

NO MOTION

**Article 30 – Community Preservation
Committee Administrative Budget**

To see if the Town will vote to appropriate and transfer from the Community Preservation estimated Fund Revenues in accordance with the provisions of MGL, Ch. 44B, §5, the sum of \$15,000 for the purpose of funding administration associated with the Community Preservation Act, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.
(Community Preservation Committee)

Motion: Gary Toenniessen, Chair, Community Preservation Committee, moved that the Town vote to appropriate and transfer from Community Preservation estimated fund revenues in accordance with the provisions of MGL Ch. 44B, §5, \$15,000 for the purpose of funding administrative costs associated with the Community Preservation Act, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: The Community Preservation Act allows Town Meeting to appropriate up to 5% of estimated revenues for the Community Preservation Committee to carry out its statutory duties. The CPA generates approximately \$1.45M per year; \$1,185,000 from the 3% surcharge and matching funds from the state; estimated at 22% (or \$260,000) for FY2025. This year \$15,000 is being requested for clerical expenses, appraisals, consulting, and legal services.

**Community Preservation Committee
Recommendation: Approve 8-0-0**
Select Board Recommendation:
Approve 4-0-0
Finance Committee Recommendation:
Approve 8-0-0

CONSENT CALENDAR

**Article 31 - Community Preservation
Act Fund Appropriations**

To see if the Town will vote to appropriate and transfer, pursuant to the provisions of MGL Ch. 44B, §6 to Reserve from the Community Preservation Fund Estimated Revenues the following amounts:
\$ 160,000 for Open Space Purposes
\$ 160,000 for Historic Purposes
\$ 160,000 for Community Housing Purposes

Total Reserves of \$480,000
(Community Preservation Committee)

Motion: Gary Toenniessen, Chair, Community Preservation Committee, moved that the Town appropriate and transfer, pursuant to the provisions of MGL Ch. 44B, §6 to Reserve from the Community Preservation Estimated Revenues the following amounts:

Open Space	\$160,000
Historic Resources	\$160,000
Community Housing	\$160,000
Total Reserves	\$480,000

Explanation: The Community Preservation Act requires that each year 10% of estimated revenue be reserved or expended for each of the following categories: Open Space, Community Housing, and Historic Resources. This article fulfills that requirement. In subsequent articles, the motions presented transfer these funds out of these reserves to fund the projects. If one or more of the articles does not receive Town Meeting approval, the funding remains in the reserve accounts per the statutory requirement.

**Community Preservation Committee
Recommendation: Approve 8-0-0**
Select Board Recommendation:
Approve 4-0-0
Finance Committee Recommendation:
Approve 8-0-1

CONSENT CALENDAR

**Article 32 - Community Preservation
Act – Affordable Housing Trust Fund**

To see if the Town will vote to appropriate and transfer from the Community Preservation estimated revenues and Affordable Housing reserves in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$750,000 for the purpose of funding the Affordable Housing Trust Fund, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.
(Community Preservation Committee)

Motion: Gary Toenniessen, Chair, Community Preservation Committee, moved that the Town vote to appropriate and transfer

from Community Preservation in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$160,000 from affordable housing reserves and the sum of \$590,000 from Community Preservation estimated revenues, for the purpose of funding the Affordable Housing Trust Fund, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: The Affordable Housing Trust Fund (AHTF) was created by Town Meeting in 2006 and is administered by the AHTF trustees. Past CPA funding to the AHTF contributed to the Town's purchase of 1533 Main Street (the former Buckley property) and land on Meetinghouse Road (former Fall River Diocese property). The need for affordable and attainable housing continues to be significant not only in Chatham, but Cape-wide. The Town is now preparing to issue a new Land/Property Acquisition RFP for land that can accommodate additional affordable housing. The availability of funds in the AHTF will allow for quick action when land or housing acquisition opportunities arise. The original (FY2025) request by the AHTF was \$500,000; increased to \$750,000 by the CPC.

Community Preservation Committee
Recommendation: Approve 8-0-0
Select Board Recommendation:
Approve 4-0-0
Finance Committee Recommendation:
Approve 8-0-1
VOTE: YES: 261 NO: 247

Article 33 - Community Preservation Act – Lower Cape Housing Institute
To see if the Town will vote to appropriate and transfer from the Community Preservation undesignated fund balance in accordance with the provisions of MGL, Ch. 44B, §5, the sum of \$20,000 for the purpose of funding the Lower Cape Housing Institute, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.
(Community Preservation Committee)

Motion: Gary Toenniessen, Chair, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation undesignated fund balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$20,000, for the Lower Cape Housing Institute, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: This article seeks two years of funding for The Lower Cape Housing Institute, which provides training and technical assistance to the Town of Chatham to create, preserve and support community housing in the Town and across the Lower and Outer Cape region. The Lower Cape Housing Institute is a component of the Lower Cape Housing Partnership and helps develop a comprehensive response to insufficient affordable and attainable housing in Chatham and throughout the Lower and Outer Cape. The Town of Chatham Community Preservation Act funded this program in FY2023.

Community Preservation Committee
Recommendation: Approve 8-0-0
Select Board Recommendation:
Approve 4-0-0
Finance Committee Recommendation:
Approve 8-0-1
VOTE: VOICE. So Voted Unanimously.

Article 34 - Community Preservation Act – FORWARD at the Rock, Phase 2
To see if the Town will vote to appropriate and transfer from the Community Preservation Estimated Revenues \$75,000 in accordance with the provisions of MGL Ch. 44B, §5, for the purpose of funding FORWARD (Friends or Relatives with Autism and Related Disabilities) at the Rock, Phase 2 project in Dennis, a Cape wide regional project, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.
(Community Preservation Committee)

Motion: Gary Toenniessen, Chair, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation estimated revenues in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$75,000 for the purpose of funding the FORWARD at the Rock, Phase 2 project in Dennis, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: This article seeks funding for FORWARD at the Rock Phase II in Dennis. The Town of Chatham Community Preservation Act helped fund Phase I in 2019. The purpose of these funds is to enable this regional housing project to create eight additional, extremely affordable, and supportive, one-bedroom apartments for Cape Cod residents with autism and related developmental disabilities. The Massachusetts Department of Developmental

Services will select tenants from its entire pool of Cape Cod clients including those in Chatham.

Community Preservation Committee
Recommendation: Approve 8-0-0
Select Board Recommendation:
Approve 4-0-0
Finance Committee Recommendation:
Approve 8-0-1
VOTE: VOICE. So Voted Unanimously.

Article 35 - Community Preservation Act – Spring Rock
To see if the Town will vote to appropriate and transfer from the Community Preservation Undesignated Fund Balance, in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$100,000 for the purpose of funding Spring Rock Village Affordable Housing Project in Brewster, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.
(Community Preservation Committee)

Motion: Gary Toenniessen, Chair, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation undesignated fund balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$100,000 for the purpose of funding the Spring Rock Village Affordable Housing Project in Brewster, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: This article seeks funding for Spring Rock Village which is a proposed development for 45 affordable rental housing units on Millstone Road in Brewster. Spring Rock Village will benefit the Town of Chatham and its citizens by providing people who are working or seek to work in Chatham with the opportunity to obtain nearby affordable housing. Residents and workers from Chatham and other Towns supporting the project will receive a preference in the selection of the project's residents, thereby improving opportunities for the area's low- and moderate-income households.

Community Preservation Committee
Recommendation: Approve 8-0-0
Select Board Recommendation:
Approve 4-0-0
Finance Committee Recommendation:
Approve 8-0-1

VOTE: VOICE. So Voted by a very substantial majority, declared the Moderator.

Article 36 - Community Preservation Act - Coast Guard Boathouse

To see if the Town will vote to appropriate and transfer from the Community Preservation Historic Reserves \$160,000 and \$190,000 from Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, for a total sum of \$350,000, for the purpose of funding exterior renovations to retain and restore the US Coast Guard Boathouse, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Gary Toenniessen, Chair, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Historic Reserves \$160,000 and \$190,000 from the Community Preservation Undesignated Fund Balance in accordance with the provisions of MGL Ch. 44B, §5, for a total sum of \$350,000, for the purpose of funding exterior renovations to retain and restore the US Coast Guard Boathouse, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: This article seeks funds for rehabilitation of the exterior of the historic US Coast Guard Boathouse (Boathouse) including windows, doors, roofing, sidewall shingles and trim to retain/restore the historic aesthetics of the structure. The Town of Chatham Community Preservation Act provided \$350,000 in funding in FY2024. In 2009, the Boathouse (longtime home of the iconic USCG 36500 rescue boat) was saved from demolition and moved to Quincy for safekeeping by a private party who then donated the Boathouse to the Town. The Boathouse will be returned to Chatham in 2025 and repurposed as the Town’s shellfish upwelling facility at 90 Bridge Street. Restoration and renovation of the iconic Boathouse will provide an opportunity to enhance town-wide shellfish resources while preserving a piece of the Town’s maritime heritage for Chatham’s citizens and visitors.

Community Preservation Committee Recommendation: Approve 8-0-0
Select Board Recommendation: Approve 4-0-0
Finance Committee Recommendation: Approve 8-0-1

VOTE: YES: 352 NO: 134

Article 37 - Community Preservation Act – Monomoy Regional School District Press Box

To see if the Town will vote to appropriate and transfer from the Community Preservation undesignated fund balance in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$100,000, for the purpose of funding the Monomoy Regional High School District Press Box, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Gary Toenniessen, Chair, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation undesignated fund balance, the sum of \$100,000, for the purpose of funding the Monomoy Regional High School District Press Box, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: This article seeks funding for the construction of the structure, not including the sound system of a Press Box for the Monomoy Regional High School at the stadium turf field. The Press Box will provide coaches, journalists and other members of sporting events a birds-eye view. It will also be used for commentary and video footage for Field Sports, Youth Sports, Tournaments, Graduation, Award Ceremonies and other Field Activities. Applications for funding have been made to both the Chatham and Harwich Community Preservation Committees.

Community Preservation Committee Recommendation: Approve 8-0-0
Select Board Recommendation: Approve 4-0-0
Finance Committee Recommendation: Approve 8-0-1

VOTE: VOICE. So Voted by a very substantial majority, declared the Moderator.

Article 38 - Community Preservation Act – Chatham Little League Field

To see if the Town will vote to appropriate and transfer from the Community Preservation Estimated Revenue the sum of \$128,775 and transfer from ATM 2018 Art 31- Little League Field Backstop, the sum of \$8,011 in accordance with the provisions of MGL Ch. 44B, §5, for a total sum of \$136,786, for the purpose of funding the rehabilitation of the Town of Chatham’s little league field, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

(Community Preservation Committee)

Motion: Gary Toenniessen, Chair, Community Preservation Committee, moved that the Town vote to appropriate and transfer from the Community Preservation Estimated Revenues in accordance with the provisions of MGL Ch. 44B, §5, the sum of \$128,775 and reappropriate the sum of \$8,011 from ART 31- Little League Backstop ATM 2018, for the purpose of funding the rehabilitation of the Chatham’s little league field which includes; perimeter fencing, storage shed, team benches, bleachers, infield blue stone and any necessary costs and expenses related thereto, as recommended by the Community Preservation Committee.

Explanation: This article seeks funding to rehabilitate the Town of Chatham’s little league field located at the Chatham Community Center (702 Main Street). The existing little league field requires significant upgrades to fencing, bleachers and team benches, blue stone, and storage shed. The upgrades will provide the children, parents and the community a safe and updated little league field.

Community Preservation Committee Recommendation: Approve 7-1-0
Select Board Recommendation: Approve 4-0-0
Finance Committee Recommendation: Approve 8-0-1
VOTE: VOICE. So Voted by a virtually, but not quite unanimous, vote declared the Moderator.

Article 39 - General Bylaw Amendment – Chapter 100/Scrivener’s Error

~~Strikethrough~~ indicates language proposed for deletion
Underline indicates language proposed for inclusion

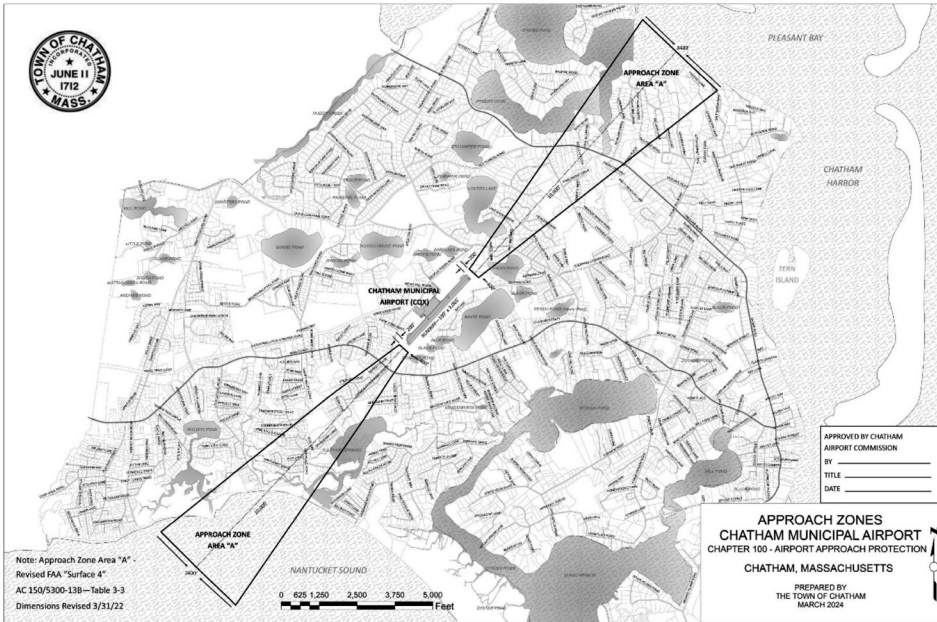
To see if the Town will vote to amend General Bylaw Chapter 100 Airport Approach Protection Section 4 No obstructions permitted, as follows:

§ 100-4 - No obstructions permitted.

B. The limitations prescribed in this chapter shall not be construed to require the removal, lowering or other change or alteration of any structure or tree not conforming to these regulations as of the effective date thereof or otherwise interfere with the continuance of any nonconforming use.

Or to take any other action related thereto.
(Select Board)

Motion: Michael Schell, Select Board, moved the Town vote to amend its General Bylaw as printed in the warrant for Article 39.



Explanation: This article proposes to correct a scrivener’s error in the Airport Approach Protection General Bylaw. As originally approved and adopted in 1958, this Chatham General Bylaw section (then contained in Section 56 – Airport Approach Bylaw) the sentence in question read as it is proposed to be amended in this Article. However, at the May 12, 1997, Special Town Meeting, Warrant Article 11, proposed a format change to the General Bylaws, which resulted in Section 56 - Airport Approach changing to Chapter 13 – Airport Approach Protection. This 1997 Article was only intended to effectuate an administrative format change to the General Bylaws. However, the supporting documentation for this Warrant Article, which contained the text of the new Chapter 13 – Airport Approach Protection, inadvertently failed to include the word **not** in the language proposed to be amended here. This scrivener’s error persisted in a subsequent administrative format change that went before Town Meeting in 2006, where Chapter 13 – Airport Approach Protection was changed to Chapter 100 – Airport Approach Protection. Correcting this scrivener’s error in the General Bylaw also restores consistency with Massachusetts General Law Chapter 90 Section 40B, as originally intended in the original language of the Section 56 Bylaw adopted in 1958.

Select Board Recommendation:
 Approve: 4-0-0
Finance Committee Recommendation:
 Approve: 7-0-0
VOTE: VOICE. So Voted Unanimously.

Article 40 - General Bylaw Amendment – Chapter 100/Definitions

~~Strikethrough~~ indicates language proposed for deletion
Underline indicates language proposed for inclusion

To see if the Town will vote to amend General Bylaw Chapter 100 Airport Approach Protection Section 2 Definitions, as follows:

AIRPORT APPROACH ZONE

Means any airspace above the areas defined and shown on a map titled “Map of Approach Zones Chatham Airport, Chatham, Massachusetts,” dated ~~February 1958~~March 2024 and which is on file in the Town Clerk’s office and made a part of this chapter.

Or to take any other action related thereto.
 (Select Board)

Motion: Michael Schell, Select Board, moved the Town vote to amend its General Bylaw as printed in the warrant for Article 40.

Explanation: This article proposes to amend the Airport Approach Protection General Bylaw by updating the existing map reference in the Airport Approach Zone definition. Chapter 100 was first enacted in 1958 to prevent the creation of Airport Hazards. The definition of the “Airport Approach Zone” included a reference to a February 1958 Map on file with the Chatham Town Clerk. That February 1958 map is now outdated. Since 1958 there have been several changes to the airspace used by aircraft arriving and departing the airport, including: regulatory input from the Federal Aviation Administration (FAA) through its publication of Advisory

Circulars (ACs) and safety improvements represented in the FAA approved Airport Layout Plan (ALP). These changes implement the Airport Commission’s ongoing efforts to improve safety for pilots, aircraft passengers and everyone on the ground in the Airport’s vicinity. The 1958 Map needs to be replaced with a map reflecting the reality of aircraft arrivals and departures today. As noted in the Article, a positive vote will result in the map of record changing to an updated “Map of Approach Zones Chatham Airport, Chatham, Massachusetts, dated March 2024.”

The substitution of this new map reconciles Airport Approach Zone areas with current runway conditions, Airport Layout Plan (ALP) features and FAA Advisory Circulars. This new, revised surface shape maintains the existing 20 to 1 vertical slope of the 1958 Map surface areas and does not change the glide slope. The configuration in the March 2024 Map comports with the FAA’s “Surface 4” in AC 150/5300-138-Table 3-3 (Revised 3/31/22). The Airport Approach Zones are distinct and separate from the Runway Protection Zones or “RPZ”, which are two-dimensional, surface areas intended to enhance protection of people and property on the ground within 1,200 linear feet from the end of each runway.

Select Board Recommendation:
 Approve: 4-0-0
Finance Committee Recommendation:
 Approve: 7-0-0

VOTE: YES: 158 NO: 306

Article 40 does not pass, declared the Moderator.

Article 41 – Proposed General Bylaw Amendment; Chapter 265 (Waterways), Section 20, Subsections B and C

~~Strikethrough~~ indicates language proposed for deletion.

Underline indicates language proposed for inclusion.

Bold Italicized words are defined in the existing Bylaw.

To see if the Town will vote to amend its existing Waterways Bylaw, **Chapter 265, Section 20, Subsections B and C.**, as follows:

Chapter 1 General Provisions, Article 1-7 D. Non-Criminal Disposition Penalties

Chapter 265, Waterways (Harbormaster/harbor patrol) ~~\$200~~ \$300

Or to take any action in relation thereto.
 (Select Board)

Motion: Shareen Davis, Select Board, moved that the Town vote to amend its Waterways Bylaw as printed in the Warrant for Article 41 in order to raise the maximum allowable fine from \$200 to \$300.

Explanation: At the September 21, 2023, Waterways Advisory Committee (WAC) meeting, the group discussed at length a proposal by the Harbormaster to increase the dollar amount for Waterway's Bylaw fines from \$200 to \$300 to help ensure compliance. The proposed increase to \$300 is the maximum allowable fine under state law. Many other communities including Falmouth, Barnstable and Eastham allow waterway fines up to \$300. This increase will allow for increased penalties for the more serious waterway infractions including pollution and negligent boat operations. The Waterways Committee endorsed this increase, and they unanimously voted in favor of the up to \$300.00 maximum fine. Currently the general bylaw allows for \$300 fines for Animal Control, Historic Preservation and Wetlands Protection.

Select Board Recommendation:
Approve: 5-0-0
Finance Committee Recommendation:
Approve: 8-0-0
VOTE: Voice. So Voted Unanimously.

Article 42 – General Bylaw Amendment; Increase the Amount of Funds Received Credited to the Inspectional Services Revolving Fund

~~Strikethrough~~ indicates language proposed for deletion.

Underline indicates language proposed for inclusion.

To see if the Town will vote to amend Chapter 37, Article 1 of the General Bylaws to increase the amount of general revenues credited to the M.G.L. Chapter 44, Section 53 E ½, Inspectional Services Revolving Fund account from 10% to 30% for the fiscal year commencing on July 1, 2024, or to take any other action in relation thereto.

(Select Board)

Motion: Jeffrey Dykens, Select Board, moved that the Town vote to amend Chapter 37, Article 1 of the General Bylaws to increase the amount of general fund revenues credited to Massachusetts General Law Chapter 44, Section 53 E ½, Inspectional Services Revolving Fund account from 10% to an amount of 30% of gross all inspection permits receipts annually.

Explanation: The purpose of a revolving fund is to segregate revenues generated by a specific operation and to restrict use of those revenues to the purpose for which they are collected. Chapter 37, Article 1 of the General Bylaws stipulates the purpose(s) for which

funds may be expended, along with the authorization required. This increase from 10% to 30% allows for the Town of Chatham to credit a greater percentage of funds received to offset compensation for contract Inspectors from the Inspectional Services Revolving Fund. The fiscal impact of this change will provide required funding to sustain the \$150,000 limit as established under Article 6 from revenues generated by fees paid.

Select Board Recommendation:
Approve: 5-0-0
Finance Committee Recommendation:
Approve: 8-0-0
VOTE: VOICE. So Voted Unanimously.

Article 43 – General Bylaw Amendment; NEW; Tree Protection Bylaw

~~Strikethrough~~ indicates language proposed for deletion.

Underline indicates language proposed for inclusion.

To see if the Town will vote to amend its General Bylaws to include a new chapter Tree Protection Bylaw as follows:

TOWN OF CHATHAM TREE PROTECTION BYLAW

1. Preamble and Purpose

The purpose of this bylaw is to minimize ambiguities and to clarify and amplify the provisions of Massachusetts General Law Chapter 87, Shade Tree Law (M.G.L. c.87), and to provide standards for the proper care of Chatham's trees. Section 15 of this bylaw addresses special provisions that apply to Town-owned trees which are not protected by the Shade Tree Law.

This bylaw does not apply to trees on private property.

Trees are recognized for their ability to improve air quality, protect from glare, heat, and noise, aid in the stabilization of soil, provide natural flood and drainage control, create wildlife habitats, enhance aesthetics and property values, contribute to the distinct character of neighborhoods, provide natural privacy from neighbors, and reduce ambient carbon in the atmosphere. Therefore, in order to preserve Chatham's tree canopy and street trees, when trees are lost, they should be replaced so future generations can benefit from their presence.

2. Definitions

Certified Arborist is a tree professional who is certified by the ISA (International Society of Arboriculture).

DBH (Diameter at Breast Height) means the diameter of the trunk of a tree 4 ½ feet above the existing grade at the base of the tree.

Article 42

A. Revolving Fund	B. Department, Board, Committee, Agency or Officer	C. Fees, Charges or Other Receipts Credited to Fund	D. Program or Activity	E. Restrictions or Conditions on Expenses Payable from Fund	F. Other Requirements/ Reports	G. Fiscal Years
Inspection Services	Community Development and Town Manager	10% <u>30%</u> of all monies from the issuance of all inspection permits	Expenses associated with the approval of inspectional permits, including salaries or wages of full-time employees and costs of fringe benefits associated with such wages or salaries			Fiscal Year 2025 and subsequent years

Drip line means a vertical line running through the outermost portion of the crown (i.e., the outer branch tips) of a tree and extending to the ground.

Public right-of-way means the strip of land controlled or owned by the Town within which a public street or road lies. Typically, the public right-of-way is wider than the road surface and often includes curbs, sidewalks, utilities, Public Shade Trees, and grass strips.

Public Shade Tree means any tree on or within the boundaries of a public right-of-way except for a state highway in accordance with the provisions of M.G.L. c. 87.

Town means any employee or official of the Town of Chatham, consultant or contractor acting on behalf of the Town.

Tree Fund means a fund established as a revolving fund pursuant to M.G.L. c. 44, §53E1/2 for use by the Town for the purchase, planting, protection and care of Chatham's Trees.

Tree removal means the cutting down of any Public Shade Tree or Town-owned tree and any other act that will cause such a tree to die within a three-year period, including but not limited to improper or excessive pruning and construction, demolition, and excavation activities.

3. Applicability and Jurisdiction

3-1. Applicability

This bylaw applies to all Public Shade Trees and Town-owned Trees. This bylaw is intended to supplement Chapter 87 of the Massachusetts General Laws, known as the Shade Tree Act. It extends certain protection to trees growing on town-owned lands as specified in Section 15 Special Provisions for Town-Owned Trees of this bylaw. This bylaw does not apply to trees on private property.

3-2. Tree Warden

The Tree Warden shall have jurisdiction over all trees to which this bylaw applies.

3-3. Coordination With Other Town Regulators

If any Public Shade Tree may be impacted by construction, demolition, or excavation activities under the jurisdiction of the Town's Building Department, Planning Board, Zoning Board of Appeals, or other Town Department or Board, such regulatory agency shall, to the extent permitted by law, require the owner of the affected property and any person engaging in such activities to comply with the provisions of this bylaw and notify the Tree Warden of such activities.

3-4. Planning Board

The Planning Board shall forward Site Plan Review and Special Permit applications to the Tree Warden for review and comment where

the activities proposed therein could potentially impact trees protected by this Bylaw.

4. Activities Requiring a Permit

4-1. A Public Shade Tree may not be trimmed, pruned, or removed by any person other than the Tree Warden until and unless the Tree Warden issues a written permit pursuant to this bylaw. The following activities require a permit:

- a. Planting a Public Shade Tree
- b. Removal of a Public Shade Tree
- c. Pruning of a Public Shade Tree, including root pruning or disturbance
- d. Construction activities within the Drip Line of a Public Shade Tree or that may be damaging to the tree.
- e. Engaging in excavation activities that may disturb a Public Shade Tree, including but not limited to the installation of utility lines.

5. Prohibited Activities

It shall be unlawful for any person to engage in any of the following activities relating to Public Shade Trees:

- a. Carving
- b. Breaking of limbs
- c. Poisoning tree roots
- d. Girdling tree trunks or nailing
- e. Posting of signs (other than those posted by the Tree Warden regarding a public hearing)
- f. Topping, stubbing or otherwise damaging tree branches
- g. Injuring or otherwise putting public trees at risk

6. Permit Application Procedures

6-1. A person who wishes to initiate any activity affecting a tree for which a permit is required under this bylaw shall submit an application to the Tree Warden in accordance with application requirements established by the Tree Warden. Application forms shall be available at the office of the Town Clerk and the office of the Tree Warden. There shall be no fee for filing an application.

6-2. The permit issued by the Tree Warden may specify schedules, terms, and conditions as deemed appropriate by the Tree Warden. A permit shall be valid for one hundred twenty (120) days from issuance unless the permit specifies otherwise.

7. Public Hearing

7-1. Except as may be provided in M.G.L. c. 87, the Tree Warden shall not remove a Public Shade Tree or grant an application to any person for the removal of a Public Shade Tree without first conducting a public hearing. Where a public hearing is required, the Tree Warden shall issue a notice of the time and place of the hearing. The Tree Warden shall post the notice in two or more

public places in Chatham and in public view upon the tree at least fourteen (14) days before such hearing and shall publish it in a newspaper of general circulation in Chatham. The costs of notice, posting and publication shall be borne by the applicant.

7-2. When a public hearing must be held under the provisions of this bylaw and also under M.G.L. c. 40, §15C regarding Scenic Roads, such hearings shall be consolidated into a single public hearing before the Tree Warden and the Planning Board.

7-3. When the Public Shade Tree to be removed is on conservation lands managed by, or resource areas under the jurisdiction of, the Chatham Conservation Commission, the public hearing required under the provisions of this bylaw shall be consolidated into a single public hearing before the Tree Warden and the Conservation Commission.

7-4. For activities which require a permit hereunder, except removal of a tree, the Tree Warden shall issue or deny the permit within 14 business days of receipt of a completed application. A permit will be valid for one hundred twenty (120) days from issuance unless specified in the permit.

8. Approval Criteria

The Tree Warden shall approve removal of a Public Shade Tree under the provisions of this bylaw upon a determination by the Tree Warden, or when deemed appropriate, by a Certified Arborist, that one of the following criteria is satisfied:

- a. The Public Shade Tree interferes with structures, utilities, streets, sidewalks or proposed necessary improvements and there are no alternatives to removal;
- b. The Public Shade Tree is dead, diseased, injured, in danger of falling, dangerously close to existing structures, causing disruption of public utility services, causing passage problems upon rights-of-way, or posing a threat to pedestrians, vehicles, or property damage;
- c. The removal of the Public Shade Tree is necessary for other reasons and serves a public benefit as determined by the Tree Warden.

9. Appeals

Any decision of the Tree Warden under this bylaw may be appealed to the Select Board. The notice of appeal must be in writing and must be received by the Select Board within thirty (30) calendar days of the issuance of the Tree Warden's decision; or the appeal may be made at the Public Hearing if the Tree Warden issues his decision during or at the close of the Public Hearing. The Select

Board shall make a final decision within thirty (30) calendar days from the date of its receipt of the notice of appeal.

10. Tree Planting

The Tree Warden shall establish standards for planting Public Shade Trees for which a permit is required under Section 4 of this bylaw. Such standards shall include (1) listing of native tree species acceptable for planting, (2) site selection, (3) priorities for tree planting locations, (4) spacing of street trees, and (5) planting guidelines. See current edition of *Chatham's Tree Care Handbook*.

11. Tree Replacement

Any person who removes or severely injures a Public Shade Tree, including the driver of any vehicle that knocks down or severely injures such a tree, shall be required to replace it within twelve (12) months of the date of its removal, at such person's cost and in accordance with the permit application procedures set forth in Section 6 of this bylaw, as follows:

11-1. The replacement of a Public Shade Tree shall be procured from a tree nursery professional approved by the Tree Warden. Such professional shall plant and ensure the health of the tree for one year.

11-2. The replacement tree shall be of the same or similar species, or of such other native species, as is deemed advisable by the Tree Warden and shall have the same or equivalent size, as measured in DBH inches, as that of the tree that was removed.

11-3. If a tree of equivalent size cannot be obtained or is not deemed appropriate as a replacement, the Tree Warden shall determine a suitable alternative, including planting two or more smaller replacement trees that are the largest available and appropriate for transplanting. The tree(s) shall be planted in the same location or proximate to the location of the removed tree. Only if it is not possible for trees to be planted on, or proximate to, the location of the removed tree shall the Tree Warden permit payment into the Tree Fund in lieu of the replanting. Said payment shall be in an amount equivalent to the value of the tree that was removed, as determined by a Certified Arborist based on industry standards and shall include the estimated cost of planting the tree and maintenance thereof for three years.

12. Emergencies

12-1. Pruning or removal shall be allowed without a permit for any Public Shade Tree that is determined by emergency response officials to create a public hazard so as to immediately endanger public safety or cause

an immediate and severe disruption of public services, including public utilities. Such officials shall prepare a written notice of their determination of such public hazard and shall submit it to the Tree Warden within fourteen (14) calendar days of such determination.

12-2. The Tree Warden may waive the provisions of this bylaw with respect to any action deemed to be an emergency response to a hurricane, windstorm, flood, or other act of nature.

13. Enforcement

13-1. Any person who violates any provision of M.G.L. c. 87, s. 8 shall be subject to fines of up to \$500, or such other penalty as may be authorized therein, for each separate violation. Where any person violates a provision of this bylaw but not the provisions of Chapter 87, Section 8 the person shall be subject to a fine of \$300 for each separate violation hereof. Each act causing damage to a separate tree shall constitute a separate violation hereunder. Fines shall be assessed and collected by noncriminal disposition pursuant to §1-7 of these bylaws and/or pursuant to any other procedure authorized by law.

13-2. These remedies shall not be in derogation of the Town's right to enforce the provisions of M.G.L. c. 242, §7 as against any person who without a permit willfully cuts down, girdles, or otherwise destroys a Public Shade Tree or a tree on Town-owned property, or the Town's right to apply or enforce any other applicable Massachusetts law or Town bylaw.

13-3. Fines, penalties and damages paid to the Town under this bylaw shall be paid into the Tree Fund.

14. Severability

If any segregable part of this bylaw is for any reason declared invalid, unenforceable or unconstitutional by any court of competent jurisdiction, every other part hereof shall remain in full force and effect.

15. Special Provisions for Town-Owned Trees

Town-owned trees that are not Shade Trees pursuant to M.G.L. c.87 shall be subject to this bylaw, with the exception of Sections 6 through 13 which shall not apply to such trees. For purposes of this bylaw, a distinction is made between Town-owned trees that grow in managed public spaces like parks or golf courses, referred to as Town Trees, and trees that grow in a woodland setting, referred to as Town Woodland Trees.

15-1a Definitions. In addition to the terms defined in Section 2 of this bylaw, the following

terms shall further define Town-owned trees:

Town Tree is a tree other than a Public Shade Tree growing in a public park, golf course, or other land owned, managed, or controlled by the Town of Chatham.

Town Woodland Tree is a tree growing on Town land that is in a wild state, in an area that is undisturbed, such as woodland or forested land. For purposes of this bylaw, a Town Woodland Tree is differentiated from a Town Tree by its location.

15-2. Applicability of this bylaw to Town Trees

15-2a. Permit Application shall not be required. However, the Town is required to alert the Tree Warden to any planned Tree Removal that may involve Town Tree(s). If the Tree Warden determines the Town Tree is significant in size or has historical value, a Permit shall be required in accordance with Section 7 (Public Hearing) and determinations made in accordance with Section 8 (Approval Criteria).

15-2b. Replacement of Town Trees Lost due to Storms, Disease, or other cause. The Tree Warden shall require the Town to replace Public Shade Trees or Town Trees that come down in a storm, have died from disease or otherwise have been removed, unless replacement at the original situs is not consistent with the purpose of an active or proposed Town project, in which case replacement shall be effectuated at another location in Chatham with the schedule, location and species of the replacement tree to be determined by the Tree Warden. The Tree Warden shall approve the replanting location, the tree size, and species. When appropriate, the Tree Warden shall notify any abutting property owner(s) of tree replacement prior to planting.

15-2c. The replacement tree shall be of the same or similar species, or such other native species as deemed advisable by the Tree Warden and shall be planted during the next growing season.

15-3. Applicability of this bylaw to Town Woodland Trees

15-3a. When removal of Town Woodland Trees is necessary for development of town infrastructure benefiting the citizens of Chatham (such as water treatment plants or sewer pump stations) the terms of this bylaw shall not apply, except for the following:

a. The site plan for the development of such infrastructure shall indicate the area of the woodland to be disturbed and the number of trees greater than 3" DBH that will be taken.

b. The Town or its contractor shall make every effort to minimize disturbance and to preserve the trees wherever possible. The awarded contract shall include a plan for the revegetation/rewilding of the area with native trees and other plant material after construction. The revegetation plan shall be approved by the Select Board and revegetation shall take place during the next planting season. The Tree Warden will monitor the implementation and success of the vegetation plan.

c. In an effort to preserve Chatham's tree canopy, the Town shall replant disturbed areas with native trees and make every effort to ensure their survival by providing water and care as needed and replacement if necessary.

16. Chatham's Tree Care Handbook

The Tree Warden shall develop and maintain a Tree Care Handbook, which shall be subject to the approval of the Select Board, for the purpose of applying best practices and standards for the proper planting and care of all Chatham Shade and Town Trees. The handbook shall be available as a helpful guide for all Chatham citizens who wish to plant and care for the trees on their properties.

17. Tree Fund

The Town shall establish a Tree Fund pursuant to M.G.L. c. 44, s. 53E1/2 (Revolving Fund). The purpose of the Tree Fund is to receive the penalties, fines and other payments required by this Bylaw and M.G.L. c. 87, as well as any other monies that the Town may appropriate to the Fund. The Town is authorized to expend the funds for the planting and care of Chatham's trees, as provided in the Revolving Fund Bylaw.

APPENDIX - Tree Replacement ratio requirements

In addition, special mitigation requirements shall apply to larger trees, where a specified number of replacement trees are required to compensate for removed trees, as follows:

- a. Trees with trunks of 1 1/2" up to 10" DBH: mitigation of at least 1:1 is required.
- b. Trees with trunks of 10" DBH up to 20" DBH: mitigation of at least 2:1 is required.
- c. Trees with trunks of 20" DBH or larger: mitigation of at least 3:1 is required.

And, further, to amend Chapter 1, §1-7 (Non-criminal disposition; penalties) by adding a reference to the Tree Protection Bylaw and a penalty of \$300 for violation thereof.

Or, to take any other action in relation thereto. (Select Board)

Motion: Dean Nicastro, Select Board, moved the Town vote to amend its General

Bylaws to include a new chapter Tree Protection Bylaw as printed in Article 43 of the warrant.

Explanation: For the last several months, Chatham Friends of Trees has worked to create a Tree protection bylaw for the Town of Chatham. This bylaw has been modeled on similar bylaws in the towns of Orleans and Provincetown. Additional tree bylaws from off-Cape communities were also reviewed while drafting this proposed bylaw. It is important to note that this bylaw does not address trees growing on private property. The sole purpose of is to provide guidance and clarity of the Shade Tree Law (MGL c. 87) for the Tree Warden and citizens; and to extend some protections to Town-owned trees, such as trees in our parks. The overriding goal is to preserve and protect Chatham's tree canopy for generations yet to come.

Select Board Recommendation:

Approve: 5-0-0

Finance Committee Recommendation:

Approve: 9-0-0

VOTE: YES: 215 NO: 85

Article 43 is adopted, declared the Moderator.

Article 44 – Consolidated Revolving Funds – Establish a Tree Protection Bylaw Revolving Fund

To see if the Town will vote to amend Chapter 37, Article 1 of the General Bylaws (Department Revolving Funds) to establish a Tree Protection Bylaw Revolving Fund pursuant to M.G.L. Chapter 44, Section 53E ½, as follows:

- Add the following provisions to the respective columns set forth in §37-5, A-G (Authorized revolving funds):
- A. Tree Protection Bylaw Revolving Fund;
 - B. DPW and Town Manager;
 - C. Donations, penalties, fines, or other sums received by the Town pursuant to the Tree Protection Bylaw, M.G.L. Chapter 87 (Shade Trees), or funds that the Town may appropriate to this fund;
 - D. Expenses related to costs associated with tree replacements, maintenance, or mitigation plantings;
 - E. [N/A]
 - F. [N/A]
 - G. Fiscal Year 2025 and subsequent years;

And, further, to establish a \$5,000 limit on sums that may be expended from the Tree Protection Bylaw Revolving Fund in Fiscal Year 2025, or to take any other action in relation thereto. (Select Board)

Motion: Dean Nicastro, Select Board, moved that the Town amend Chapter

37, Article 1 of the General Bylaws to establish a Tree Protection Bylaw Revolving Fund, pursuant to the authority granted under Massachusetts General Law Chapter 44, Section 53E ½, as printed in Article 44 of the warrant, and that no more than \$5,000 shall be expended from this fund during fiscal year 2025.

Explanation: The purpose of a revolving fund is to segregate revenues generated by a specific operation, in this case the Tree Protection Bylaw, and to restrict use of those revenues to the purpose for which they are collected. The Town Bylaw stipulates the purpose(s) for which funds may be expended, along with the authorization required. Chapter 37 of the Bylaws requires all expenditures be approved by an authorized Department, Board, Committee, Agency, or Officer. For this fund, the Department of Public Works and Town Manager shall be authorized to expend. The expenditures are processed through the accounting office and require approval of the Finance Director and Town Manager. If the total amount authorized in the article is not expended, the balance remains with the associated revolving fund.

Select Board Recommendation:

Approve: 5-0-0

Finance Committee Recommendation:

Approve: 8-0-0

VOTE: VOICE. So Voted by a very substantial majority, declared the Moderator.

Article 45 – General Bylaw Amendment; Community Preservation Act

~~Strikethrough~~ indicates language proposed for deletion.

Underline indicates language proposed for inclusion.

To see if the own will vote to amend Section 10-4 A. of the General Bylaws as follows:

Section 10-4

A. Community Preservation Committee With the acceptance of the Community Preservation Act, Sections 3 to 7, inclusive,[1] there shall be a Community Preservation Committee consisting of nine citizens of the Town. The Community Preservation Committee shall include the following: one member of the Conservation Commission, one member of the Planning Board, one member of the Historical Commission, one member of the Chatham Housing Authority, one member of the Park and Recreation Commission, one member of the Chatham Open Space Committee, and one member of the Affordable Chatham Community Housing Committee Partnership. These boards, commissions, committees, and the Housing

Authority shall recommend members to the Select Board for appointment to the Committee. The remaining two members shall be at large citizens appointed by the Select Board. These appointments shall be for a term of three years, staggered such that the members of the Chatham Housing Authority, Park and Recreation Commission, and one at large member shall serve an initial one-year appointment. The Planning Board, Historical Commission and one at large member shall serve an initial two-year appointment. All remaining members shall have initial three-year appointments. All subsequent appointments shall be for three years. Should any of the commissions, boards, partnership, authority or committees which are represented under this section of the bylaw be no longer in existence for whatever reason or for whatever reason fail to recommend an individual to the Committee, the Select Board ~~will~~ shall appoint a person of its choosing.

Or, to take any other action in relation thereto.

[1] Editor's Note: See MGL c. 44B.

(Select Board)

Motion: Shareen Davis, Select Board, moved that the Town vote to amend Section 10-4 A. of the General Bylaws as printed in the warrant with the additional amendment to strike the phrase "or for whatever reason fail to recommend an individual to the Committee".

A. Community Preservation Committee
With the acceptance of the Community Preservation Act, Sections 3 to 7, inclusive, [1] there shall be a Community Preservation Committee consisting of nine citizens of the Town. The Community Preservation Committee shall include the following: one member of the Conservation Commission, one member of the Planning Board, one member of the Historical Commission, one member of the Chatham Housing Authority, one member of the Park and Recreation Commission, one member of the Chatham Open Space Committee, and one member of the Affordable Chatham Community Housing Committee Partnership. These boards, commissions, committees, and the Housing Authority shall recommend members to the Select Board for appointment to the Committee. The remaining two members shall be at large citizens appointed by the Select Board. These appointments shall be for a term of three years, staggered such that the members of the Chatham Housing Authority, Park and Recreation Commission, and one at large member shall serve an initial one-year appointment. The

Planning Board, Historical Commission and one at large member shall serve an initial two-year appointment. All remaining members shall have initial three-year appointments. All subsequent appointments shall be for three years. Should any of the commissions, boards, partnership, authority or committees which are represented under this section of the bylaw be no longer in existence for whatever reason ~~or for whatever reason fail to recommend an individual to the Committee, the Select Board will~~ shall appoint a person of its choosing.

Or, to take any other action in relation thereto.

[1] Editor's Note: See MGL c. 44B.

Explanation: The Community Preservation Committee recommends amending the Community Preservation by-laws by changing the words "Affordable" and "Committee" in Affordable Housing Committee to the following: "Chatham Community Housing Partnership" and changing the words "will" to shall. These changes to the bylaw would reflect the current Town committee names.

Select Board Recommendation:

Approve: 4-0-0

Finance Committee Recommendation:

Approve: 9-0-0

VOTE: VOICE. So Voted Unanimously.

Article 46 – Non-Binding Resolution; Regional Municipal Pool Facility

To see if the Town wishes to pursue and participate in the establishment of a regional swimming pool facility, or to take any other action in relation thereto. (Select Board)

Motion: Cory Metters, Chair, Select Board, moved that the Town authorize the Select Board and/or Town Manager to explore the Town's options for participation in the establishment of a regional swimming pool facility.

Explanation: On October 31, 2023 and on March 12, 2024, the Select Board received a request from Roslyn Coleman to place a non-binding question on the 2024 Annual Town Meeting warrant. This is an exploratory question to Town Meeting to gauge interest in participating in the establishment of a regional swimming pool facility at a to-be-determined location.

Select Board Recommendation:

Approve: 4-0-0

Finance Committee Recommendation:

Disapprove: 3-5-0

VOTE: YES: 185 NO: 108

Article 47 – Citizen Petition; An Act Authorizing the Chatham Select Board to Acquire Year-Round Housing Occupancy Restrictions

AN ACT AUTHORIZING THE CHATHAM SELECT BOARD TO ACQUIRE YEAR-ROUND HOUSING OCCUPANCY RESTRICTIONS

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. As used in this Act the following words shall, unless a different meaning clearly appears from the context, have the following meanings:

Select Board – the duly elected Select Board of the Town of Chatham.

Town – the Town of Chatham.

Year-Round Housing Occupancy Restriction – is a right, either in perpetuity or for a specified number of years, whether or not stated in the form of a restriction, easement, covenant, condition in any deed, mortgage, will, agreement or other instrument executed by or on behalf of the owner of the land appropriate to (a) limiting the use of all or part of the land to residential housing occupancy by persons or families who occupy either rental or ownership housing as their primary residence for not less than 11 months during any 1 year period, or (b) in any way limiting or restricting the use or enjoyment of all or any portion of the land for the purpose of encouraging or assuring creation or retention of rental and ownership housing for occupancy to persons or families who occupy either rental or ownership housing as their primary residence for not less than 11 months during any one year period.

SECTION 2. Notwithstanding any special or general law to the contrary in the Commonwealth, the Chatham Select Board, or an authorized municipal board or agency approved by the Select Board, may acquire a year-round housing occupancy restriction for rental or ownership housing.

SECTION 3. The year-round housing occupancy restriction shall be recorded with the Barnstable County Registry of Deeds, or if on registered land, filed with the Barnstable Registry District of the Land Court, and contain a description of the land upon which the restriction is to be imposed provided it specifies that the land lies in the Town and is shown on a recorded or registered plan in the Barnstable County Registry of Deeds or the Barnstable Registry District of the Land Court, gives the boundaries of the land by metes and bounds, with reference to said plan

or instrument and if the land is registered, specifies the certificate or certificates of title thereof. The restriction imposed shall run with the title of the land on which it is imposed.

SECTION 4. The acquisition of a year-round housing occupancy restriction must be approved by a vote of the Select Board prior to its acquisition

SECTION 5. The year-round housing occupancy restriction may be enforced by the holder of the restriction, by injunction or other proceeding, and shall entitle representatives of the holder to enter the land in a reasonable manner and at reasonable times to assure compliance. If the court in any judicial enforcement proceeding, or the decision maker in any arbitration or other alternative dispute resolution enforcement proceeding, finds that there has been a violation of the restriction then, in addition to any other relief ordered, the petitioner bringing the action or proceeding may be awarded reasonable attorneys' fees and costs incurred in the action proceeding. The restriction may be

released, in whole or in part, by the holder for consideration, if any as the holder may determine, in the same manner as the holder may dispose of land or other interests in land, but only after a public hearing upon reasonable public notice, by the Select Board, whose approval shall be required. The release of the restriction must be recorded or registered in the Barnstable County Registry of Deeds or the Barnstable Registry District of the Land Court, as applicable.

SECTION 6. Acceptance of the restrictions and releases shall be evidenced by certificates of approval or release and executed by the holder of the restriction and the Select Board, and duly recorded or registered.

SECTION 7. This act shall take effect upon its passage. or act on anything relating thereto?

Motion: Petitioner Karolyn McClelland moved that the Select Board be authorized to petition the Massachusetts General Court to enact legislation in substantially the form printed in the Warrant under

Article 47 and further that the Select Board be authorized to approve amendments to said act by the General Court before its enactment that are within the scope of the general objectives of this motion.

Explanation: By Petitioner. The submitted petition with signatures is on file in the office of the Town Clerk.

Select Board Recommendation:

Approve: 5-0-0

Finance Committee Recommendation:

Approve: 7-0-0

VOTER MADE A MOTION TO INDEFINITELY POSTPONE:

VOTE ON MOTION TO INDEFINITELY POSTPONE: YES: 208 NO: 52

MOTION TO ADJOURN at 10:30 p.m.

VOTE ON MOTION TO ADJORN:

Voice: So Voted.

Respectfully submitted,

Julie Smith, MMC/CMMC, Town Clerk

Town of Chatham – Special Town Meeting Minutes – Monday, September 16, 2024, 6PM – Chatham Middle School – 425 Crowell Road

Moderator William G. Litchfield opened this Annual Town Meeting at 6:00 p.m. There were 577 voters in attendance, far exceeding our quorum of 100.

Present to assist the Voters were the following Election Officials: Assistant Town Clerk Amy Burrow, Principal Clerk Rachel Smith, Anita Doucette, Charleen Greenhalgh, Diane Rowlings, Jennifer Smith, and Robin Young.

On behalf of Town Clerk Julie S. Smith, the Moderator read the “Constable’s Return of Service”

Barnstable, ss: “Pursuant to the written WARRANT, I have notified and warned the inhabitants of the Town of Chatham by posting attested copies of the same in each of the Post Offices of said Town at least fourteen days before September 16, 2024, on August 29, 2024. Benjamin Nickerson, Constable.”

The Moderator introduced Stefanie Farrell who provided CART (Communication Access Real-Time Translation Services) for the hearing impaired. Stefanie types the voter’s words into a stenographic machine which translates the stenotype shorthand into English and displays the voter’s words onto a large screen at the front of the gymnasium.

The Moderator reminded the voters that instead of hand counting votes, at this

town meeting we would again be using our new electronic voting “clickers” to cast our votes for most of the articles. He reminded the voters that these clicker devices are similar to and easier to operate than most TV remote controls. In order to vote, voters would simply press “Yes” in favor or “No” in opposition on their keypad. The Moderator then ran a few test votes to ensure that voters were comfortable with this new process.

Resolution as Presented by Selectman Michael Schell: Resolved that the Town vote to adopt the following rules of procedure for the Special Town Meeting of September 16, 2024.

- A) The Moderator shall have the option of reading each Article in the Warrant verbatim or summarizing the subject matter therein in general terms, at his discretion.
- B) Upon an Article having been disposed of by vote, the Moderator shall entertain a motion to reconsider said Article or to accept a Resolution pertaining to said Article only during the same session during which said vote was acted upon.
- C) A motion to move the previous question shall require a two-thirds vote and may not be debated.
- D) The Moderator shall not accept a motion to move the previous question

by any person discussing the Article until after an intervening speaker has discussed the Article.

- E) A non-voter may request the privilege of addressing the meeting on a motion made under any Article or Resolution offered, the request to be granted by the Moderator unless there is an objection by a voter. Upon objection, the Moderator shall poll the meeting by voice or count, at his discretion, and a majority vote in favor shall entitle said non-voter to address the meeting. However, the Moderator may grant the privilege of the floor to any non-resident Town Department Head without necessity of a vote.
- F) The Moderator shall not entertain the question of the presence of a quorum at any point at which a motion to move the previous question has already been voted.
- G) Speakers addressing the meeting shall be limited to five (5) minutes within which to present their remarks. The Moderator will not recognize anyone who has previously spoken on the Article until all persons wishing to address the meeting have had an opportunity to speak. The Moderator may exercise reasonable discretion in enforcement of this rule.



Scaled Rendering of the Coastguard Boathouse housing a new upweller system (shown in the upper right corner of the image).

The foregoing rules are not intended to alter or change the traditional conduct of the Town Meetings in Chatham except as specifically stated above.

VOTE: YES: 519 NO: 24

The Resolution is adopted, declared the Moderator.

Article 1 – Capital Bond Project – Waterfront Infrastructure Project at 90 Bridge Street

To see if the Town will vote to appropriate a sum of money for the purpose of paying costs of the design, renovation, and construction of waterfront infrastructure and facilities for the continuation of the improvements sought for 90 Bridge Street including new piers and floats, along with the return and repurposing of the historic Stage Harbor boathouse, and for the payment of all other costs incidental and related thereto, and to authorize the Treasurer, with the approval of the Select Board, to borrow said sum under and pursuant to Chapter 44, §7(1) of the General Laws, or

pursuant to any other enabling authority to meet this appropriation, and to issue bonds or notes of the Town therefor, said sums to be borrowed and expended hereunder in accordance with the May 16, 2024 approval by the voters of Ballot Question 2 which excluded the amounts needed to repay any borrowing authorized by this vote from the limitation imposed upon the total property taxes that may be levied within the Town by Chapter 59 §21C of the Massachusetts General Laws (Proposition Two and One Half), or take any action relative thereto. (Select Board)

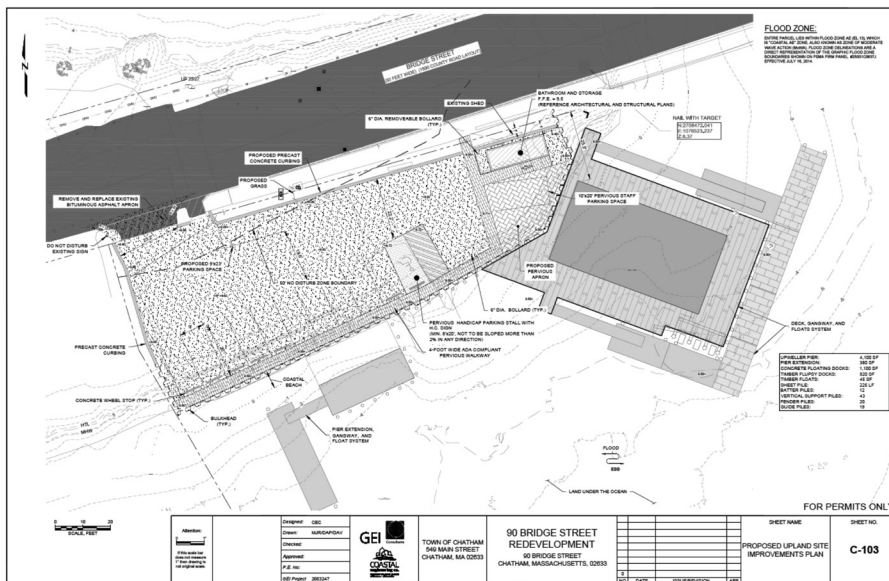
Motion: Michael Schell, Chair, Select Board, moved that the sum of \$4,000,000 is hereby appropriated for the purpose of paying costs of the design, renovation, and construction of waterfront infrastructure and facilities for the continuation of the improvements sought for 90 Bridge Street including new piers and floats, along with the return and repurposing of the historic Stage Harbor boathouse, and for

the payment of all other costs incidental and related thereto, and to authorize the Treasurer, with the approval of the Select Board, to borrow said sum under and pursuant to Chapter 44, §7(1) of the General Laws, or pursuant to any other enabling authority to meet this appropriation, and to issue bonds or notes of the Town therefor, to authorize the Select Board to accept and expend any funds which may be provided by any private sources or grants to defray a portion or all of the costs associated with the project; provided that the amount of any such notes or bonds issued hereunder shall be reduced by the amount of any such funds received prior to the sale of such notes or bonds, said sums to be borrowed and expended hereunder in accordance with the May 16, 2024 approval by the voters of Ballot Question 2 which excluded the amounts needed to repay any borrowing authorized by this vote from the limitation imposed upon the total property taxes that may be levied within the Town by Chapter 59 §21C of the Massachusetts General Laws (Proposition Two and One Half).

Explanation: The 90 Bridge Street project represents a significant development of Town-owned property acquired for multi-use waterfront access. Dredging at 90 Bridge Street, completed in February 2024, was funded by a grant from the Executive Office of Economic Development (EOED) and Town dredging funds. The bulkhead construction, primarily funded by a Seaport Economic Council (SEC) grant and a Waterways User Fee Revolving Fund (WUF) withdrawal, is currently underway and is expected to be completed by September 2024.

Two phases of the 2019 Consensus Plan for 90 Bridge Street remain. The next phase involves constructing new piers and floats for recreational and commercial boaters. The final phase includes restoring and repurposing the historic Stage Harbor boathouse to house a new shellfish upwelling facility, which will enhance shellfish propagation. Additionally, Floating Upweller Systems (FLUPSY) integrated into the docks will allow shellfish seed to remain in a protective environment for extended periods, promoting further growth. The intake for the new upweller will be situated away from boat washing and fueling activities, which have adversely affected the current upweller system this year.

Chatham's upweller system has been instrumental in supporting the harvest of over 6.1 million pounds of quahogs by creating a sustainable and reliable resource. This harvest has contributed more than \$7.8 million in direct economic value



90% Engineering site plans for redevelopment at 90 Bridge Street

Financial Overview of 90 Bridge Street Project

	Total Cost	Town Funds	Outside Funds
Spent So Far	\$3,943,244	\$2,380,897	\$1,562,347
Left To Go	\$7,085,250	\$6,385,250 *	\$700,000
Total	\$11,028,494	\$8,766,147	\$2,262,347

Passed - Ballot Question 2, May 2024 Failed - Article 18 ATM, May 2024

YEAR	90 Bridge- Remainder of Piers/Floats	90 Bridge- Boathouse & Upweller	Fish Pier Walkway	Little Mill Pond Pier	Ryder's Cove Bulkhead & Ramp	Barnhill Landing Bulkhead
FY 2025	\$1,900,000	\$2,600,000	\$700,000			
FY 2026				\$700,000		
FY 2027					\$3,500,000	
FY 2028						\$200,000
FY 2029						\$1,800,000
Total Requested	\$1,900,000	\$2,600,000	\$700,000	\$700,000	\$3,500,000	\$2,000,000

\$1.9M + \$2.6M = \$4.5 M
\$4.0 M

Article 18 ATM, May 2024
Article 1 STM, September 2024

Table from the 2024 ATM Explanation of Article 18. Estimated additional funds for the completion of the 90 Bridge Street Project at that time was \$4.5M, current estimates are \$4.0M.

APPENDIX – MASTER DEBT AUTHORIZATION SCHEDULE JUNE 2024

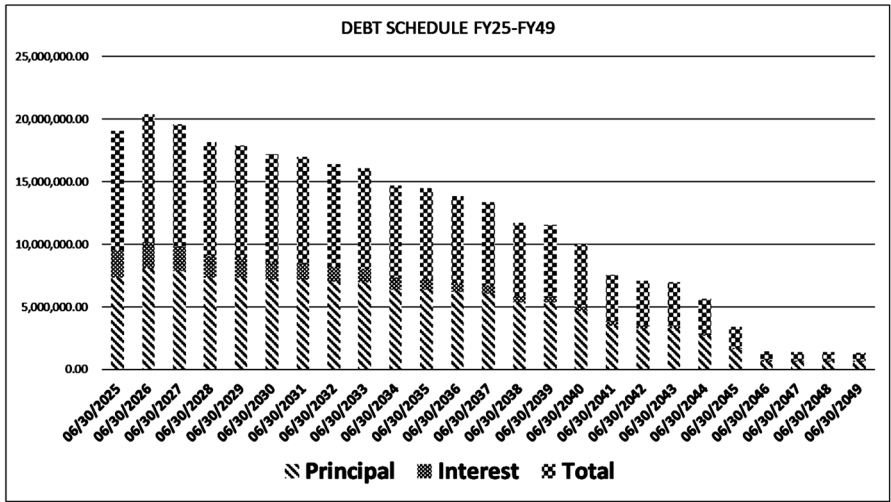
TOTAL DEBT FY25-FY49				
Date	Principal	Interest	Total	Outstanding Balance
06/30/2025	7,349,262.58	2,181,969.35	9,531,231.93	116,555,061.76
06/30/2026	8,109,248.47	2,065,549.17	10,174,797.64	108,445,813.29
06/30/2027	7,876,565.71	1,897,623.81	9,774,189.52	100,569,247.58
06/30/2028	7,326,825.84	1,731,629.68	9,058,455.52	93,242,421.74
06/30/2029	7,352,543.37	1,582,513.13	8,935,056.50	85,889,878.37
06/30/2030	7,158,726.83	1,432,745.39	8,591,472.22	78,731,151.54
06/30/2031	7,180,380.72	1,299,947.64	8,480,328.36	71,550,770.82
06/30/2032	7,010,949.50	1,168,615.97	8,179,565.47	64,539,821.32
06/30/2033	6,974,512.69	1,044,721.40	8,019,234.09	57,565,308.63
06/30/2034	6,400,797.69	932,497.31	7,333,295.00	51,164,510.94
06/30/2035	6,404,975.04	822,977.05	7,227,952.09	44,759,535.90
06/30/2036	6,208,938.27	713,068.85	6,922,007.12	38,550,597.63
06/30/2037	6,075,954.56	603,505.85	6,679,460.41	32,474,643.07
06/30/2038	5,360,305.67	493,396.12	5,853,701.79	27,114,337.40
06/30/2039	5,369,891.12	404,585.10	5,774,476.22	21,744,446.28
06/30/2040	4,685,739.33	326,245.42	5,011,984.75	17,058,706.95
06/30/2041	3,522,158.00	259,178.90	3,781,336.90	13,536,548.95
06/30/2042	3,315,053.00	210,481.14	3,525,534.14	10,221,495.95
06/30/2043	3,312,952.00	163,095.88	3,476,047.88	6,908,543.95
06/30/2044	2,711,250.00	115,810.61	2,827,060.61	4,197,293.95
06/30/2045	1,623,108.95	89,425.35	1,712,534.30	2,574,185.00
06/30/2046	643,555.00	71,540.09	715,095.09	1,930,630.00
06/30/2047	643,555.00	53,654.83	697,209.83	1,287,075.00
06/30/2048	643,555.00	35,769.56	679,324.56	643,520.00
06/30/2049	643,520.00	17,884.30	661,404.30	
Total	123,904,324.34	19,718,431.90	143,622,756.24	

over the past five years. In 2023 alone, harvested landings generated over \$1.7 million, translating to \$3-7 million in overall economic benefit when applying standard NOAA/UMass economic multipliers for the shellfish aquaculture industry. The proposed expansion is expected to increase the system's capacity, yielding an additional 1 million quahogs annually. This project will not only support a multimillion-dollar industry but also ensure a reliable local source of healthy food for Chatham residents and bolster the recreational and cultural vitality of the shellfishing community.

Marine construction costs have significantly risen across Massachusetts. Despite rising expenses for all waterfront projects, Town staff are committed to maintaining and enhancing facilities that provide public shoreline access, in keeping with the South Coastal Harbor Management Plan. Input from the Town's advisory committees highlight the importance of completing the 90 Bridge Street project for Chatham's maritime community.

At the May 2024 Annual Town Meeting (ATM), an \$11.4 million Waterfront Bond was proposed to fund waterfront infrastructure projects for FY2025-2029. The five projects listed in Article 18 were deemed necessary for repairing and enhancing the Town's waterfront infrastructure, as consistently recommended by Chatham's water-related committees. Of this bond, \$4.5 million was allocated for the completion of the 90 Bridge Street Project. Although Ballot Question #2 passed in the Annual Town Election, Article 18 at the ATM received 60% approval, falling short of the required two-thirds majority. In response, the South Coastal Harbor Plan Committee unanimously recommended that the 90 Bridge Street project be undertaken as a separate and stand-alone project. Additionally, the Shellfish Advisory Committee unanimously voted to request that the Select Board hold a Special Town Meeting (STM) for an article to secure funding for the completion of the singular project. Delaying until the May 2025 ATM would result in a nine-month construction delay and potential cost escalation. Furthermore, if work does not commence by January 1, 2025, new building codes may require additional variances, and the current owner of the Coast Guard Boathouse, who is donating the building to the Town, would incur extra storage fees. Approving this article at the STM would help avoid these additional costs and complications.

The May 2024 ATM Article 18 also included various initiatives beyond the 90 Bridge Street project that were part of the original 2017 Waterfront Bond but remain



incomplete due to insufficient funding. These include replacing the Little Mill Pond Pier, installing new floats and replacing the bulkhead and ramp at Ryder's Cove Landing, replacing the bulkhead at Barn Hill Landing, and completing the walkway at the Fish Pier. These projects will likely be presented as individual articles in future ATMs.

To date, \$2,380,897 in Town funds have been expended on the 90 Bridge Street project. Based on engineering assessments from the GEI 90% design, the remaining cost to the Town is estimated at \$6,385,250, of which \$2,385,250 can be covered by the existing bond and a FY25 Waterway User Fee (WUF) withdrawal. The total projected cost stands at \$11,028,494, with \$8,766,147 sourced from Town funds. To date, the Town has received \$2,262,347 in outside funding for the 90 Bridge Street Project.

Of the remaining "Left to Go" amount

of \$6,385,250, \$2,385,250 can be covered by the existing bond and a FY25 WUF withdrawal, leaving a balance of \$4,000,000 that still needs to be appropriated.

The remaining external funding includes \$700,000 from the Community Preservation Act (CPA) for rehabilitating the exterior of the historic US Coast Guard Boathouse, ensuring its preservation and restoration. This \$700,000 comprises CPA fund authorizations of \$350,000 from the May 2023 Annual Town Meeting and \$350,000 from the May 2024 Annual Town Meeting. Approval of this article would enable staff to continue pursuing additional match-dependent grant opportunities to further defray the project's cost.

At the May 2024 ATM, \$4,500,000 of the proposed \$11,400,000 was allocated for the completion of the 90 Bridge Street Project (see table above). The project now requires \$4,000,000 in new funds to reach completion,

compared to the \$4,500,000 presented at the May 2024 ATM. This reduction is due to savings realized during the bulkhead phase, with the bulkhead contractor bidding approximately \$400,000 under the initial estimate and dredging coming in about \$100,000 under budget.

Town Counsel Talerman was consulted to determine if the Town could place a debt exclusion article solely for the 90 Bridge Street project, given that Article 18, which included five projects, was disapproved at the Spring ATM but passed in a ballot question. The response was affirmative, as the new article's purpose aligns with the approved ballot question and would be presented within a reasonable timeframe. Town Counsel's formal opinion is on file at the Select Board/Town Manager's Office and posted on Town Meeting Central on the Town's website via this link: www.chatham-ma.gov/DocumentCenter/View/7620/Town-Counsel-Opinion-Debt-Exclusion-08-02-2024-PDF.

Select Board Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 7-1-0

Vote Required: Two-Thirds Majority

VOTE: YES: 462 NO: 99

The Moderator declared "that is more than 2/3rds, Article 1 is passed."

Motion to Adjourn at 7:00 p.m.

VOICE: Voice: So Voted.

Respectfully submitted,

Julie Smith, MMC/CMMC, Town Clerk

Town of Chatham – 2024 Presidential Primary Election – In-Person Early Voting Minutes – Town Clerk's Office – 549 Main Street

As required by law, In-Person Early Voting was conducted at the Town Clerk's Office, located at 549 Main Street, for a one-week period occurring on Saturday, February 24th from 9:00 a.m. to 3:00 p.m. and from Monday, February 26th to Friday, March 1st from 8:00 a.m. to 4:00 p.m. (regular office hours). During this two-week period, 122 voters chose to vote In-Person,

and 649 voters chose to vote via Mail-In Early ballot.

Deputy Warden Anita Doucette, Inspectors Bette Hahner, Louise Redfield, Diane Rowlings, and Jennifer Smith assisted Town Clerk Julie Smith, Assistant Town Clerk Amy Burrow, and Principal Clerk Rachel Smith with the check-in (and other) responsibilities during In-Person Early Voting. These

individuals also assisted with the proper processing of the Mail-In Early Ballots by sealing, mailing out, receiving in (by date and time stamping), advance processing, and assisting us with preparing the ballots for transport to the polls on Election Day. Early Voting is an immense undertaking for this office, so I greatly appreciated everyone's assistance!

Town of Chatham – Presidential Primary Election – Tuesday, March 5, 2024

This Presidential Primary Election, called by the Board of Selectmen as required by law on a Warrant duly posted by Benjamin J. Nickerson on February 21, 2024, was held on Tuesday, March 5, 2024, at the Chatham Community Center (702 Main Street). The polls opened at 7:00 a.m. and closed at 8:00 p.m.

Town Clerk Julie Smith and Deputy

Warden Anita Doucette examined the ballot boxes, demonstrated the boxes were empty and showed the ballot counters to be registered at zero. The Optical Scan Electronic Voting Systems operated throughout the day without incident.

Assistant Town Clerk Amy Burrow, Principal Clerk Rachel Smith, Inspectors

Joan Bagnell, Bette Hahner, Louise Redfield, Diane Rowlings, Dee Shippelute, Jennifer Smith, Melanie Taylor, and Paula Wiseman all contributed to the success of this election.

At the time of this Election there were 6,045 registered voters in Chatham. A total of 2,140 ballots (943 Democrat, 1,181 Republican, and 16 Libertarian) were cast (35%).

REPUBLICAN			
OFFICES			GRAND
PRESIDENTIAL PREFERENCE	PR 1	PR 2	TOTALS
BLANKS	1	5	7
CHRIS CHRISTIE	4	3	9
RYAN BINKLEY	1	0	1
VIVEK RAMASWAMY	0	2	2
ASA HUTCHINSON	0	0	0
DONALD J. TRUMP	252	233	571*
RON DESANTIS	10	2	14
NIKKI HALEY	200	233	563
NO PREFERENCE	3	3	9
WRITE INS	1	1	5
Total	472	482	1181
OFFICES			GRAND
STATE COMMITTEE MAN	PR 1	PR 2	TOTALS
BLANKS	105	93	259
MICHAEL ARNOLD	148	146	356
WILLIAM L. CROCKER, JR.	218	241	563*
WRITE INS	1	2	3
Total	472	482	1181
OFFICES			GRAND
STATE COMMITTEE WOMAN	PR 1	PR 2	TOTALS
BLANKS	107	97	268
JUDITH ANESSA CROCKER	217	226	545*
DARALYN ANDREA HEYWOOD	146	158	365
WRITE INS	2	1	3
Total	472	482	1181
OFFICES			GRAND
TOWN COMMITTEE (35)	PR 1	PR 2	TOTALS
BLANKS	267	272	661
GROUP	205	210	520
Total	472	482	1181
TOWN COMMITTEE			GRAND
BLANKS	PR 1	PR 2	TOTALS
GRECHEN WAUGH MEEKS	222	229	566
JOSEPH LESLIE MEEKS	220	230	563
RUTH D. LUND	230	226	567
PAULA G. HANSEN	229	229	571
DIANE DUGAN BRONSDON	230	233	582
CHERRILL CORBY LEWIS	211	217	539
MARY L. BAIN	217	224	557
WILLIAM T. COOK	233	224	572
ELAINE B. GIBBS	265	266	660
BARBARA JOANNA DETRAGLIA	226	233	572
JOHN MICHAEL DETRAGLIA	228	234	572
SANDRA L. GOLDMAN	213	224	552

JENNIFER J. MCMULLEN	223	227	557
KEVIN CHARLES SMITH	226	224	560
DENNIS R. SHAFTER	220	224	556
MAURA MCLAUGHLIN COOK	225	225	565
ROGETTE B. GERSTLE	211	215	535
VIRGINIA THOMAS NICKERSON	265	260	657
ETHEL A. SHAFTER	213	220	543
GAIL ALDEN RODGERS	220	232	569
JO ANN SPRAGUE	235	244	594
JOHN C. CHAPMAN	215	227	555
JOHN ROBERT RUDE	219	219	551
EDYTH W. TUXBURY	217	228	557
WILLIAM F. TUXBURY, JR.	218	226	552
DONALD JOSEPH BRODERICK	222	228	560
DAVID EDMUND BURNS	219	226	557
MARCIA ANN BURNS	217	231	561
MARIAN R. CARLSON	217	225	553
STEVEN A. CARLSON	222	228	557
WILLIAM W. STORFF	222	231	568
PAMELA WEILER	236	231	585
ANNE R. SOMERBY	218	215	544
MARTHA B. STONE	226	234	575
MARIA R. ACTON	224	230	573
WRITE INS	0	0	0
Total	7854	8019	19857

DEMOCRAT

OFFICES			GRAND
PRESIDENTIAL PREFERENCE	PR 1	PR 2	TOTALS
BLANKS	1	4	6
DEAN PHILLIPS	12	7	26
JOSEPH R. BIDEN	307	266	850*
MARIANNE WILLIAMSON	10	3	15
NO PREFERENCE	22	14	43
WRITE INS	0	2	3
Total	352	296	943

OFFICES			GRAND
STATE COMMITTEE MAN	PR 1	PR 2	TOTALS
BLANKS	97	77	239
JEREMY COMEAU	160	129	420*
OWEN G. FLETCHER	95	89	283
WRITE INS	0	1	1
Total	352	296	943

OFFICES			GRAND
STATE COMMITTEE WOMAN	PR 1	PR 2	TOTALS
BLANKS	81	76	233
ROBIN LOUISE HUBBARD	269	220	708*
WRITE INS	2	0	2
Total	352	296	943

OFFICES			GRAND
TOWN COMMITTEE (35)	PR 1	PR 2	TOTALS
BLANKS	153	132	397
GROUP	199	164	546
Total	352	296	943
OFFICES			GRAND
TOWN COMMITTEE	PR 1	PR 2	TOTALS
BLANKS	5982	5211	15893
JOHN MICHAEL SCHELL	241	201	644
THOMAS H. CLARKE, JR.	215	176	583
GAIL MARTHA TILTON	247	193	650
WILLIAM PHILLIP BYSTROM	249	196	651
MATILDA ELIZABETH BYSTROM	242	191	638
MICHAEL R. FRANCO	211	176	575
JOAN B. CAPUTO	227	180	614
EDEE G. CROWELL	219	178	587
JOSEPH P. CAPUTO	217	172	583
PHYLLIS MILLER KOPPEL	216	178	590
ROSLYN B. COLEMAN	239	184	624
CHRISTINE LYNN DONOVAN	209	175	574
FREDERICK M. DONOVAN, JR.	207	172	566
PRISCILLA J. SMITH	221	178	597
CAROL J. KENNER	216	175	585
DORE J. BUTLER	217	177	588
DEBORAH H. NORRIS	215	175	587
RONALD J. BERGSTROM	251	216	688
FRANCES EVELYN DALMOLEN	210	176	577
FRANK AUDEMARS SHERER JR.	206	171	563
MARY SHEPERDSON PARSONS	214	181	591
BARBARA A. FOUHY	235	184	618
JOANNE SCOTTI FINNEGAN	216	172	580
TRACY C. SHIELDS	224	181	607
SHAREEN DAVIS	269	214	709
JENNIFER HIGGINS	215	177	585
ERIC WEINBERG	212	174	579
WILLIAM G. LITCHFIELD	276	223	734
WRITE INS	2	3	10
WRITE INS	0	0	0
WRITE INS	0	0	0
WRITE INS	0	0	0
WRITE INS	0	0	0
WRITE INS	0	0	0
WRITE INS	0	0	0
Total	12320	10360	32970

LIBERTARIAN			
OFFICES			GRAND
PRESIDENTIAL PREFERENCE	PR 1	PR 2	TOTALS
BLANKS	1	0	1
JACOB GEORGE HORNBERGER	1	0	1
MICHAEL D. RECTENWALD	0	0	0
CHASE RUSSELL OLIVER	1	0	2*
MICHAEL TER MAAT	0	0	0
LARS DAMIAN MAPSTEAD	1	0	3
NO PREFERENCE	2	2	4
WRITE INS	1	2	6
Total	7	4	16
OFFICES			GRAND
STATE COMMITTEE MAN	PR 1	PR 2	TOTALS
BLANKS	1	1	4
DEREK NEWHALL	6	1	10*
WRITE INS	0	2	2
Total	7	4	16
OFFICES			GRAND
STATE COMMITTEE WOMAN	PR 1	PR 2	TOTALS
BLANKS	6	2	13
WRITE INS	1	2	3
Total	7	4	16
OFFICES			GRAND
TOWN COMMITTEE	PR 1	PR 2	TOTALS
BLANKS	69	38	157
WRITE INS	1	2	3
WRITE INS	0	0	0
WRITE INS	0	0	0
WRITE INS	0	0	0
WRITE INS	0	0	0
WRITE INS	0	0	0
WRITE INS	0	0	0
WRITE INS	0	0	0
WRITE INS	0	0	0
Total	70	40	160

Respectfully submitted,
Julie S. Smith, MMC/CMC
Town Clerk

Town of Chatham – Annual Town Election – Thursday, May 16, 2024

This Annual Town Election, called by the Board of Selectmen as required by law on a Warrant duly posted by John Proudfoot on March 26, 2024, was held on Thursday, May 16, 2024, at the Chatham Community Center (702 Main Street). The polls opened at 7:00 a.m. and closed at 8:00 p.m.

Town Clerk Julie Smith and Deputy Warden Anita Doucette examined the ballot boxes, demonstrated the boxes were empty and showed the ballot counters to be registered at zero. The Optical Scan Electronic Voting Systems operated throughout the day without incident.

Assistant Town Clerk Amy Burrow, Principal Clerk Rachel Smith, Inspectors Charleen Greenhalgh, Bette Hahner, Louise Redfield, Diane Rowlings, Dee Shippelhute, Jennifer Smith, Melanie Taylor, and Paula Wiseman all contributed to the success of this election.

At the time of this Election there were 6,077 registered voters in Chatham, 533 voters voted via Mail-In Early Ballot and 516 voters voted on Election Day. A total of 1,049 ballots were cast (17%).

QUESTION ONE (1)

Debt Exclusion Transfer Station Project (Transfer Station Article 17)

Shall the Town of Chatham be allowed to exempt from the provisions of Proposition Two and One-Half, so called, the amount required to pay for the bonds issued for the purpose of paying costs of redesign, renovation, construction and equipping the Town’s Transfer Station located at 97 Sam Ryder Road, including the payment of all other costs incidental and related thereto?

QUESTION TWO (2)

Debt Exclusion Waterfront Infrastructure (Waterfront Bond Article 18)

Shall the Town of Chatham be allowed to exempt from the provisions of Proposition Two and One-Half, so-called, the amounts required to pay for the bonds issued for the purpose of paying costs of design, renovation and construction of various projects involving waterfront infrastructure and facilities, including landings and land acquisition costs and facilities, and for the payment of all other costs incidental and related thereto?

OFFICES			GRAND
SELECT BOARD (2)	PR 1	PR 2	TOTALS
BLANKS	107	145	252
CORY JOHN METTERS	405	419	824*
DEAN P. NICASTRO	356	360	716*
BRIAN MICHAEL PHILLIPS	151	140	291
WRITE INS	5	10	15
Total	1024	1074	2098
OFFICES			GRAND
MODERATOR (1)	PR 1	PR 2	TOTALS
BLANKS	61	90	151
WILLIAM G. LITCHFIELD	448	441	889*
WRITE INS	3	6	9
Total	512	537	1049
OFFICES			GRAND
MONOMOY REGIONAL SCHOOL CMTE (1)	PR 1	PR 2	TOTALS
BLANKS	84	122	206

			GRAND
QUESTION ONE (1)	PR 1	PR 2	TOTALS
BLANKS	13	27	40
YES	291	317	608*
NO	208	193	401
TOTAL	512	537	1049

			GRAND
QUESTION TWO (2)	PR 1	PR 2	TOTALS
BLANKS	10	28	38
YES	301	303	604*
NO	201	206	407
TOTAL	512	537	1049

Respectfully submitted,
Julie S. Smith, MMC/CMMC
 Town Clerk

**Town of Chatham – 2024 State Primary Election – In-Person Early Voting Minutes –
 Town Clerk’s Office – 549 Main Street**

As required by law, In-Person Early Voting was conducted at the Town Clerk’s Office, located at 549 Main Street, for a one-week period occurring on Saturday, August 24th from 9:00 a.m. to 3:00 p.m. and from Monday, August 26th to Friday, August 30th from 8:00 a.m. to 4:00 p.m. (regular office hours). During this two-week period, 32 voters chose to vote In-Person, and 843 voters chose to vote via Mail-In Early ballot.

Deputy Warden Anita Doucette, Inspectors

Charleen Greenhalgh, Bette Hahner, Louise Redfield, Diane Rowlings, Dee Shippelhute, and Jennifer Smith assisted Town Clerk Julie Smith, Assistant Town Clerk Amy Burrow, and Principal Clerk Rachel Smith with the check-in (and other) responsibilities during In-Person Early Voting. These individuals also assisted with the proper processing of the Mail-In Early Ballots by sealing, mailing out, receiving in (by date and time stamping), and assisting us with preparing the ballots

for transport to the polls on Election Day. Although we did not see many In-Person Early Voters, we did process (mail out and receive in) hundreds of Early Vote Ballots by Mail. Simply stated, the process of In-Person and Mail-In Early Voting is a huge amount of work, and I am immensely thankful for the assistance that I received from the above-named people.

Town of Chatham – State Primary Election – Tuesday, September 3, 2024

This State Primary Election, called by the Board of Selectmen as required by law on a Warrant duly posted by John Proudfoot on August 13, 2024, was held on Tuesday, September 3, 2024, at the Chatham Community Center (702 Main Street). The polls opened at 7:00 a.m. and closed at 8:00 p.m.

Town Clerk Julie Smith and Deputy Warden Anita Doucette examined the ballot boxes, demonstrated the boxes were empty and showed the ballot counters to be registered at zero. The Optical Scan Electronic Voting Systems operated throughout the day without incident.

Assistant Town Clerk Amy Burrow, Principal Clerk Rachel Smith, Inspectors Joan Bagnell, Charleen Greenhalgh, Bette Hahner, Sandi Porter, Louise Redfield, Diane Rowlings, Dee Shippelhute, Jennifer Smith, and Paula Wiseman all contributed to the success of this election.

At the time of this Election there were 6,177 registered voters in Chatham. A total of 1,269 ballots (760 Democrat, 501 Republican, and 8 Libertarian) were cast (21%).

DEMOCRAT			
OFFICES			GRAND
SENATOR IN CONGRESS	PR 1	PR 2	TOTALS
BLANKS	16	16	32
ELIZABETH ANN WARREN	407	310	717*
WRITE INS	7	4	11
Total	430	330	760
OFFICES			GRAND
REPRESENTATIVE IN CONGRESS	PR 1	PR 2	TOTALS
BLANKS	10	9	19
BILL KEATING	417	319	736*
WRITE INS	3	2	5
Total	430	330	760
OFFICES			GRAND
COUNCILLOR	PR 1	PR 2	TOTALS
BLANKS	53	48	101
JOSEPH C. FERREIRA	376	281	657*
WRITE INS	1	1	2
Total	430	330	760
OFFICES			GRAND
SENATOR IN GENERAL COURT	PR 1	PR 2	TOTALS
BLANKS	16	28	44
JULIAN ANDRE CYR	408	302	710*
WRITE INS	6	0	6
Total	430	330	760
OFFICES			GRAND
REP IN GENERAL COURT	PR 1	PR 2	TOTALS
BLANKS	36	40	76
HADLEY LUDDY	388	289	677*
WRITE INS	6	1	7
Total	430	330	760
OFFICES			GRAND
CLERK OF COURTS	PR 1	PR 2	TOTALS
BLANKS	46	42	88
SUSAN LYNN MORAN	382	288	670*
WRITE INS	2	0	2
Total	430	330	760
OFFICES			GRAND
REGISTER OF DEEDS	PR 1	PR 2	TOTALS
BLANKS	374	293	667
WRITE INS	56	37	93
Total	430	330	760
OFFICES			GRAND
COUNTY COMMISSIONER	PR 1	PR 2	TOTALS
BLANKS	185	175	360
MARK R. FOREST	298	204	502*
SHEILA R. LYONS	375	281	656*
WRITE INS	2	0	2
Total	860	660	1520

REPUBLICAN			
OFFICES			GRAND
SENATOR IN CONGRESS	PR 1	PR 2	TOTALS
BLANKS	5	6	11
ROBERT J. ANTONELLIS	57	56	113
IAN CAIN	21	21	42
JOHN DEATON	164	169	333*
WRITE INS	1	1	2
Total	248	253	501
OFFICES			GRAND
REPRESENTATIVE IN CONGRESS	PR 1	PR 2	TOTALS
BLANKS	44	40	84
DAN SULLIVAN	203	212	415*
WRITE INS	1	1	2
Total	248	253	501
OFFICES			GRAND
COUNCILLOR	PR 1	PR 2	TOTALS
BLANKS	217	229	446
WRITE INS	31	24	55
Total	248	253	501
OFFICES			GRAND
SENATOR IN GENERAL COURT	PR 1	PR 2	TOTALS
BLANKS	45	33	78
CHRISTOPHER ROBERT LAUZON	202	218	420*
WRITE INS	1	2	3
Total	248	253	501
OFFICES			GRAND
REP IN GENERAL COURT	PR 1	PR 2	TOTALS
BLANKS	212	226	438
WRITE INS	36	27	63
Total	248	253	501
OFFICES			GRAND
CLERK OF COURTS	PR 1	PR 2	TOTALS
BLANKS	222	230	452
WRITE INS	26	23	49
Total	248	253	501
OFFICES			GRAND
REGISTER OF DEEDS	PR 1	PR 2	TOTALS
BLANKS	50	49	99
JOHN F. MEADE	197	202	399*
WRITE INS	1	2	3
Total	248	253	501
OFFICES			GRAND
COUNTY COMMISSIONER	PR 1	PR 2	TOTALS
BLANKS	192	205	397
RONALD R. BEATY, JR.	154	159	313*
CYNTHIA E. STEAD	148	140	288*
WRITE INS	2	2	4
Total	496	506	1002

LIBERTARIAN			
OFFICES			GRAND
SENATOR IN CONGRESS	PR 1	PR 2	TOTALS
BLANKS	0	0	0
WRITE INS	4	4	8
Total	4	4	8
OFFICES			GRAND
REPRESENTATIVE IN CONGRESS	PR 1	PR 2	TOTALS
BLANKS	0	0	0
WRITE INS	4	4	8
Total	4	4	8
OFFICES			GRAND
COUNCILLOR	PR 1	PR 2	TOTALS
BLANKS	1	3	4
WRITE INS	3	1	4
Total	4	4	8
OFFICES			GRAND
SENATOR IN GENERAL COURT	PR 1	PR 2	TOTALS
BLANKS	0	1	1
WRITE INS	4	3	7
Total	4	4	8
OFFICES			GRAND
REP IN GENERAL COURT	PR 1	PR 2	TOTALS
BLANKS	0	1	1
WRITE INS	4	3	7
Total	4	4	8
OFFICES			GRAND
CLERK OF COURTS	PR 1	PR 2	TOTALS
BLANKS	1	1	2
WRITE INS	3	3	6
Total	4	4	8
OFFICES			GRAND
REGISTER OF DEEDS	PR 1	PR 2	TOTALS
BLANKS	1	1	2
WRITE INS	3	3	6
Total	4	4	8
OFFICES			GRAND
COUNTY COMMISSIONER	PR 1	PR 2	TOTALS
BLANKS	2	4	6
WRITE INS	6	4	10
Total	8	8	16

Respectfully submitted,
Julie S. Smith, MMC/CMMC
Town Clerk

**Town of Chatham – 2024 State (Presidential) Election – In-Person Early Voting Minutes –
Town Clerk’s Office – 549 Main Street**

As required by law, In-Person Early Voting was conducted at the Town Clerk’s Office, located at 549 Main Street, for a two-week period occurring on Saturday, October 19th and Saturday, October 26th from 9:00 a.m. to 3:00 p.m. and then from Monday, October 21st to Friday, October 25th and from Monday, October 28th to Friday, November 1st from 8:00 a.m. and 4:00 p.m. (regular office hours). During this two-week period, 1,197 voters chose to vote In-Person, and 1,847 voters chose to vote via

a Mail-In Early ballot. Deputy Warden Anita Doucette, Inspectors Janet Edson, Charleen Greenhalgh, Mary Fougere, Bette Hahner, Sandi Porter, Louise Redfield, Diane Rowlings, Dee Shippelhute, Jennifer Smith, and Paula Wiseman assisted Town Clerk Julie Smith, Assistant Town Clerk Amy Burrow, and Principal Clerk Rachel Smith with the check-in (and other) responsibilities during In-Person Early Voting. These individuals also assisted with the proper processing of the Mail-In Early Bal-

lots by sealing, mailing out, receiving in (by date and time stamping), advance processing, and assisting us with preparing the ballots for transport to the polls on Election Day.

Due to the sheer volume of ballots, this process was a massive undertaking that required careful work by all involved. I am grateful to every one of the above-named individuals for their support and assistance during this legal, cumbersome, process.

**Town of Chatham – State (Presidential) Election – Tuesday, November 5, 2024 –
Chatham Community Center – 702 Main Street**

This State (Presidential) Election, called by the Board of Selectmen as required by law on a Warrant duly posted by John Proudfoot on October 21, 2024, was held on Tuesday, November 5, 2024, at the Chatham Community Center (702 Main Street). The polls opened at 7:00 a.m. and closed at 8:00 p.m. 1,857 individuals chose to vote In Person on Election Day.

Town Clerk Julie Smith and Deputy Warden Anita Doucette examined the ballot boxes, demonstrated the boxes were empty and showed the ballot counters to be registered at zero. The Optical Scan Electronic Voting Systems operated throughout the day without incident.

Assistant Town Clerk Amy Burrow, Principal Clerk Rachel Smith, Inspectors

Joan Bagnell, Janet Edson, Mary Fougere, Charleen Greenhalgh, Herbert Greenhalgh, Bette Hahner, Sandi Porter, Louise Redfield, Diane Rowlings, Dee Shippelhute, Jennifer Smith, and Paula Wiseman all contributed to the success of this election.

At the time of this Election there were 6,230 registered voters in Chatham. A total of 4,901 ballots were cast (79%).

OFFICES	PRECINCT 1	PRECINCT 2	GRAND
PRESIDENT & VICE PRESIDENT	TOTAL	TOTAL	TOTALS
BLANKS	24	33	57
AYYADURAI & ELLIS	8	6	14
DE LA CRUZ & GARCIA	5	5	10
HARRIS & WALZ	1517	1445	2962*
OLIVER & TER MAAT	13	18	31
STEIN & CABALLERO-ROCA	15	11	26
TRUMP & VANCE	875	871	1746
WRITE INS	25	30	55
Total	2482	2419	4901
OFFICES	PRECINCT 1	PRECINCT 2	GRAND
SENATOR IN CONGRESS	TOTAL	TOTAL	TOTALS
BLANKS	39	37	76
ELIZABETH ANN WARREN	1368	1304	2672*
JOHN DEATON	1073	1077	2150
WRITE INS	2	1	3
Total	2482	2419	4901

OFFICES	PRECINCT 1	PRECINCT 2	GRAND
REPRESENTATIVE IN CONGRESS	TOTAL	TOTAL	TOTALS
BLANKS	66	69	135
BILL KEATING	1463	1406	2869*
DAN SULLIVAN	951	943	1894
WRITE INS	2	1	3
Total	2482	2419	4901
OFFICES	PRECINCT 1	PRECINCT 2	GRAND
COUNCILLOR	TOTAL	TOTAL	TOTALS
BLANKS	292	311	603
JOSEPH C. FERREIRA	1240	1200	2440*
KRYSTEN CONDON	947	904	1851
WRITE INS	3	4	7
Total	2482	2419	4901
OFFICES	PRECINCT 1	PRECINCT 2	GRAND
SENATOR IN GENERAL COURT	TOTAL	TOTAL	TOTALS
BLANKS	114	118	232
JULIAN ANDRE CYR	1407	1351	2758*
CHRISTOPHER ROBERT LAUZON	924	925	1849
JOE VAN NES	32	25	57
WRITE INS	5	0	5
Total	2482	2419	4901
OFFICES	PRECINCT 1	PRECINCT 2	GRAND
REP IN GENERAL COURT	TOTAL	TOTAL	TOTALS
BLANKS	693	734	1427
HADLEY LUDDY	1745	1650	3395*
WRITE INS	44	35	79
Total	2482	2419	4901
OFFICES	PRECINCT 1	PRECINCT 2	GRAND
CLERK OF COURTS	TOTAL	TOTAL	TOTALS
BLANKS	716	745	1461
SUSAN LYNN MORAN	1727	1646	3373*
WRITE INS	39	28	67
Total	2482	2419	4901

OFFICES	PRECINCT 1	PRECINCT 2	GRAND
REGISTER OF DEEDS	TOTAL	TOTAL	TOTALS
BLANKS	678	682	1360
JOHN F. MEADE	1778	1714	3492*
WRITE INS	26	23	49
Total	2482	2419	4901
OFFICES	PRECINCT 1	PRECINCT 2	GRAND
COUNTY COMMISSIONER	TOTAL	TOTAL	TOTALS
BLANKS	973	971	1944
MARK R. FOREST	1251	1186	2437*
SHEILA R. LYONS	1255	1215	2470*
RONALD R. BEATY, JR.	796	771	1567
CYNTHIA E. STEAD	686	692	1378
WRITE INS	3	3	6
Total	4964	4838	9802
OFFICES	PRECINCT 1	PRECINCT 2	GRAND
BARNSTABLE ASSEMBLY DELEGATE	TOTAL	TOTAL	TOTALS
BLANKS	677	683	1360
RANDI J. POTASH	1796	1724	3520*
WRITE INS	9	12	21
Total	2482	2419	4901

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 1, 2024?

SUMMARY

This proposed law would specify that the State auditor has the authority to audit the legislature.

A YES VOTE would specify that the State auditor has the authority to audit the legislature.

A NO VOTE would make no change in the law relative to the State Auditor’s authority.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 1, 2024?

SUMMARY

This proposed law would eliminate the requirement that a student pass the Massachusetts Comprehensive Assessment

System (MCAS) tests (or other statewide or district-wide assessments) in mathematics, science and technology, and English in order to receive a high school diploma. Instead, in order for a student to receive a high school diploma, the proposed law would require the student to complete coursework certified by the student’s district as demonstrating mastery of the competencies contained in the state academic standards in mathematics, science and technology, and English, as well as any additional areas determined by the Board of Elementary and Secondary Education.

A YES VOTE would eliminate the requirement that students pass the Massachusetts Comprehensive Assessment System (MCAS) in order to graduate high school but still require students to complete coursework that meets state standards.

A NO VOTE would make no change in the law relative to the requirement that a student pass the MCAS in order to graduate high school.

QUESTION ONE (1)	PRECINCT 1	PRECINCT 2	GRAND
AUDIT THE LEGISLATURE	TOTAL	TOTAL	TOTALS
BLANKS	207	201	408
YES	1530	1502	3032*
NO	745	716	1461
Total	2482	2419	4901

QUESTION TWO (2)	PRECINCT 1	PRECINCT 2	GRAND
ELIMINATE MCAS REQUIREMENT	TOTAL	TOTAL	TOTALS
BLANKS	83	70	153
YES	1154	1114	2268*
NO	1245	1235	2480
Total	2482	2419	4901

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 1, 2024?

SUMMARY

The proposed law would provide Transportation Network Drivers (“Drivers”) with the right to form unions (“Driver Organizations”) to collectively bargain with Transportation Network Companies (“Companies”)-which are companies that use a digital network to connect riders to drivers for pre-arranged transportation-to create negotiated recommendations concerning wages, benefits and terms and conditions of work. Drivers would not be required to engage in any union activities. Companies would be allowed to form multi-Company associations to represent them when negotiating with Driver Organizations. The state would supervise the labor activities permitted by the proposed law and would have responsibility for approving or disapproving the negotiated recommendations. The proposed law would define certain activities by a Company or a Driver Organization to be unfair work practices. The proposed law would establish a hearing process for the state Employment Relations Board (“Board”) to follow when a Company or Driver Organization is charged with an unfair work practice. The proposed law would permit the Board to take action, including awarding compensation to adversely affected Drivers, if it found that an unfair work practice had been committed. The proposed law would provide for an appeal of a Board decision to the state Appeals Court. This proposed law also would establish a procedure for determining which

Drivers are Active Drivers, meaning that they completed more than the median number of rides in the previous six months. The proposed law would establish procedures for the Board to determine that a Driver Organization has signed authorizations from at least five percent of Active Drivers, entitling the Driver Organization to a list of Active Drivers; to designate a Driver Organization as the exclusive bargaining representative for all Drivers based on signed authorizations from at least twenty-five percent of Active Drivers; to resolve disputes over exclusive bargaining status, including through elections; and to decertify a Driver Organization from exclusive bargaining status. A Driver Organization that has been designated the exclusive bargaining representative would have the exclusive right to represent the Drivers and to receive voluntary membership dues deductions. Once the Board determined that a Driver Organization was the exclusive bargaining representative for all Drivers, the Companies would be required to bargain with that Driver Organization concerning wages, benefits and terms and conditions of work. Once the Driver Organization and Companies reached agreement on wages, benefits, and the terms and conditions of work, that agreement would be voted upon by all Drivers who has completed at least 100 trips the previous quarter. If approved by a majority of votes cast, the recommendations would be submitted to the state Secretary of Labor for approval and if approved, would be effective for three years. The proposed law would establish procedures for the mediation and arbitration if the Driver Organization and Companies failed to reach agreement within a certain period of time. An arbitrator would consider factors set forth in the proposed

law, including whether the wages of Drivers would be enough so that Drivers would not need to rely upon any public benefits. The proposed law also sets out procedures for the Secretary of Labor’s review and approval of recommendations negotiated by a Driver Organization and the Companies and for judicial review of the Secretary’s decision. The proposed law states that neither its provisions, an agreement nor a determination by the Secretary would be able to lessen labor standards established by other laws. If there were any conflict between the proposed law and existing Massachusetts labor relations law, the proposed law would prevail. The Board would make rules and regulations as appropriate to effectuate the proposed law. The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect.

A YES VOTE would provide transportation network drivers the option to form unions to collectively bargain with transportation network companies regarding wages, benefits, and terms and conditions of work

A NO VOTE would make no change in the law relative to the ability of transportation network drivers to form unions

QUESTION 4: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 1, 2024?

SUMMARY

This proposed law would allow persons aged 21 and older to grow, possess, and use certain natural psychedelic substances in certain circumstances. The psychedelic substances allowed would be two substances found in mushrooms (psilocybin and psilocyn) and three substances found in plants (dimethyltryptamine, mescaline, and ibogaine). These substances could be purchased at an approved location for use under the supervision of a licensed facilitator. This proposed law would otherwise prohibit any retail sale of natural psychedelic substances. This proposed law would also provide for the regulation and taxation of these psychedelic substances. This proposed law would license and regulate facilities offering supervised use of these psychedelic substances and provide for the taxation of proceeds from those facilities’ sales of psychedelic substances. It would also allow persons aged 21 and older to grow these psychedelic substances in a 12-foot by 12-foot area at their home and use these psychedelic substances at their home. This proposed law would authorize persons aged 21 or older to possess up to one gram of

QUESTION THREE (3)	PRECINCT 1	PRECINCT 2	GRAND
RIGHT TO FORM UNIONS-DRIVERS	TOTAL	TOTAL	TOTALS
BLANKS	146	156	302
YES	1043	1022	2065
NO	1293	1241	2534*
Total	2482	2419	4901

QUESTION FOUR (4)	PRECINCT 1	PRECINCT 2	GRAND
PSYCHEDELIC SUBSTANCES	TOTAL	TOTAL	TOTALS
BLANKS	131	108	239
YES	880	845	1725
NO	1471	1466	2937*
Total	2482	2419	4901

psilocybin, one gram of psilocyn, one gram of dimethyltryptamine, 18 grams of mescaline, and 30 grams of ibogaine (“personal use amount”), in addition to whatever they might grow at their home, and to give away up to the personal use amount to a person aged 21 or over. This proposed law would create a Natural Psychedelic Substances Commission of five members appointed by the Governor, Attorney General, and Treasurer which would administer the law governing the use and distribution of these psychedelic substances. The Commission would adopt regulations governing licensing qualifications, security, recordkeeping, education and training, health and safety requirements, testing, and age verification. This proposed law would also create a Natural Psychedelic Substances Advisory Board of 20 members appointed by the Governor, Attorney General, and Treasurer which would study and make recommendations to the Commission on the regulation and taxation of these psychedelic substances. This proposed law would allow cities and towns to reasonably restrict the time, place, and manner of the operation of licensed facilities offering psychedelic substances, but cities and towns could not ban those facilities or their provision of these substances. The proceeds of sales of psychedelic substances at licensed facilities would be subject to the state sales tax and an additional excise tax of 15 percent. In addition, a city or town could impose a separate tax of up to two percent. Revenue received from the additional state excise tax, license application fees, and civil penalties for violations of this proposed law would be deposited in a Natural Psychedelic Substances Regulation Fund and would be used, subject to appropriation, for administration

of this proposed law. Using the psychedelic substances as permitted by this proposed law could not be a basis to deny a person medical care or public assistance, impose discipline by a professional licensing board, or enter adverse orders in child custody cases absent clear and convincing evidence that the activities created an unreasonable danger to the safety of a minor child. This proposed law would not affect existing laws regarding the operation of motor vehicles while under the influence, or the ability of employers to enforce workplace policies restricting the consumption of these psychedelic substances by employees. This proposed law would allow property owners to prohibit the use, display, growing, processing, or sale of these psychedelic substances on their premises. State and local governments could continue to restrict the possession and use of these psychedelic substances in public buildings or at schools. This proposed law would take effect on December 15, 2024.

A YES VOTE would allow persons over age 21 to use certain natural psychedelic substances under licensed supervision and to grow and possess limited quantities of those substances in their home and would create a commission to regulate those substances.

A NO VOTE would make no change in the law regarding natural psychedelic substances.

QUESTION 5: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 1, 2024?

QUESTION FIVE (5)	PRECINCT 1	PRECINCT 2	GRAND
TIPPED WORKER MINIMUM WAGE	TOTAL	TOTAL	TOTALS
BLANKS	93	100	193
YES	691	695	1386
NO	1698	1624	3322*
Total	2482	2419	4901

SUMMARY

The proposed law would gradually increase the minimum hourly wage an employer must pay a tipped worker, over the course of five years, on the following schedule:

- To 64% of the state minimum wage on January 1, 2025;
- To 73% of the state minimum wage on January 1, 2026;
- To 82% of the state minimum wage on January 1, 2027;
- To 91% of the state minimum wage on January 1, 2028; and
- To 100% of the state minimum wage on January 1, 2029

The proposed law would require employers to continue to pay tipped workers the difference between the state minimum wage and the total amount a tipped worker receives in hourly wages plus tips through the end of 2028. The proposed law would also permit employers to calculate this difference over the entire weekly or bi-weekly payroll period. The requirement to pay this difference would cease when the required hourly wage for tipped workers would become 100% of the state minimum wage on January 1, 2029.

Under the proposed law, if an employer pays its workers an hourly wage that is at least the state minimum wage, the employer would be permitted to administer a “tip pool” that combines all the tips given by customers to tipped workers and distributes them among all the workers, including non-tipped workers.

A YES VOTE would increase the minimum hourly wage an employer must pay a tipped worker to the full state minimum wage implemented over five years, at which point employers could pool all tips and distribute them to all non-management workers.

A NO VOTE would make no change in the law governing tip pooling or the minimum wage for tipped workers.

QUESTION 6

Do you approve of the amendments to the Barnstable County Charter summarized below?

SUMMARY

The revisions to the Barnstable County Charter proposed by the Assembly of Delegates amend the fiscal provisions of the Charter to: codify the Assembly of Delegates’ Standing Committee on Finance and define its powers and duties; expressly authorize the Assembly of Delegates to increase, decrease, add or omit items to the annual budget proposed by the Board of Regional Commissioners; expressly authorize submission of supplemental budget requests by the Board

QUESTION SIX (6)	PRECINCT 1	PRECINCT 2	GRAND
BARNSTABLE COUNTY AMENDMENTS	TOTAL	TOTAL	TOTALS
BLANKS	445	433	878
YES	880	885	1765
NO	1157	1101	2258*
Total	2482	2419	4901

QUESTION SEVEN (7)	PRECINCT 1	PRECINCT 2	GRAND
OFFSHORE WIND POWER	TOTAL	TOTAL	TOTALS
BLANKS	226	195	421
YES	924	950	1874
NO	1332	1274	2606*
Total	2482	2419	4901

Summer Residents Advisory Committee

The Summer Residents Advisory Committee (SRAC) mission statement is to give summer residents a voice, give the Select Board the benefit of information and views, give fresh outlooks to the Town and take a position and make a case for or against Town matters.

The SRAC had a busy and productive summer. In order to hit the ground running, we first met in May, remotely, before many committee members had migrated to Chatham. This meeting allowed us to meet new members, review our mission, and begin to align on how we'd like to operate.

We met 20 times this year including the 78th annual Summer Town Meeting and our annual update to the Select Board. We decided to continue to meet remotely each month after the summer so that we can monitor key issues and stay connected.

The first task was to identify issues that are most impactful to the Town and important to summer residents, our constituency. Potential issues were identified by reviewing the summer resident survey conducted in 2023, along with an analysis of the issues most frequently raised in local papers. We then met with a wide range of Town staff and committee leads to gather input and discuss potential issues.

Over the summer, the SRAC met with our Select Board liaison and the Town Manager to hear about the State of Chatham – priorities and challenges. We then met with the new Town Finance Director and the Town

Finance Committee Chair for an update on the health of Chatham's financial status including the tax rate, project funding, and the Town's AAA debt rating. Recognizing the importance of water availability to the Town and the critical sewer project, we met with the Department of Public Works and Natural Resources managers, followed by a meeting with the Water & Sewer Advisory Committee chair and vice chair. The location and facility/service offering for the Center for Active Living has been a key issue for the Town. As such, we met with the CFAL Board Chair. New short-term rental regulations were approved and implemented for Chatham, and the Health Board chair reviewed the regs with us including some background on how they came to be. And finally, the Shellfish Advisory Committee joined a meeting to provide background on the Bridge St. and upweller projects, and to request our support.

Key areas monitored by the SRAC have been relatively consistent over time: Town finances, the sewer project, affordable and attainable housing, the CFAL and water issues. This year we decided to focus on the sewer project and grinder pumps, as they are impactful to the Town and important to both summer and full time residents. We will also look at new and emerging issues such as short term rentals

Summer Resident Survey

As part of the continuing effort to identify issues relevant to summer residents, we conducted a survey again this year. The survey was conducted over a 4 week period and just over 100 responses were received.

of Regional Commissioners; and expressly authorize any member of the Assembly of Delegates, or the Board of Regional Commissioners, to introduce a request for a supplemental appropriation ordinance after the adoption of the County's fiscal year operating budget, while requiring those ordinances to provide the specific means for defraying the appropriations therein contained.

QUESTION 7

Shall the State Representative from this district be instructed to vote in favor of legislation that would support the development of SouthCoast Wind and Commonwealth Wind and other possible future offshore and onshore wind power developments in Massachusetts?

**Respectfully submitted,
Julie S. Smith, MMC/CMMC
Town Clerk**

We captured background data along with summer resident input on issues. The survey was distributed through social media, the Chronicle, and shared directly with residents. Questions included how long summer residents had owned a home in Chatham and where they reside when not in Town. On average these residents owned homes for just over 25 years and are clustered in New England and the southeast — largely Florida — when not here.

Issues brought forward via the survey were quite consistent with prior years.

Water related issues were the most commonly raised (17) concerns about drinking water availability with pump station limitations, the impact of fertilizer on ground water, and contributors to the bacteria and other contaminants in local ponds. Parking (12) and traffic (10) issues were also frequently mentioned — specifically downtown parking during the summer and the need for a long-term strategy to address congestion.

The housing crisis was raised and identified by one resident as the most critical issue that we face locally with a recommendation that we address this collaboratively with other Cape towns. There was recognition of progress made over the past year. Other issues raised were Town taxes and finances, beach maintenance, and environmental concerns.

Many of these issues are being addressed or managed by the Town staff or other groups but offer areas for the SRAC to monitor to determine where we can add value.

2024 Key Takeaways

The following represent the key takeaways from SRAC information gathering and summer deliberations:

Town finances continue to be well managed as exhibited by the continued AAA rating and modest tax rate. However, the management of capital projects and prioritization should be reviewed to ensure that our dollars are spent most effectively on the most critical needs.

There has been great progress on affordable and attainable housing. The challenge is now the pace of execution and construction.

The sewer project has a wide range of challenges that will have to be addressed to ensure taxpayers receive the benefit of this major investment over time.

We were disappointed by the CFAL vote in 2023 and the current plan to spend material funds on the existing building. We have supported various plans in the past — modifications to the Community Center and 1610 Main Street site. We hope that the alternate plan for the CFAL currently being evaluated will adequately address the Town's needs for the Center before monies are spent to retrofit the current facility.

We also believe the impact of the recently approved and implemented short term rental regulations should be monitored and reassessed as time passes. The common feedback received is that the increase in numbers and types of rentals is changing the character of Chatham and is impacting both full-time and summer residents.

Capital Project Management

The management and prioritization of Capital projects is critical for the Town due to the wide range and scope of projects and funds being invested. These projects — such as the sewer system, transfer station renovations, waterfront enhancements and the CFAL — will dominate future debt service payments.

It is not apparent that all of these projects have been fully costed and prioritized. The budgeting process has not always provided sufficient detail to ensure projects are fully funded — for example the need for additional monies to complete the Bridge Street waterfront access project.

SRAC recommends that the Town ensures each individual project has a complete cost projection developed/validated by Town staff. Capital requests in Town warrants should be project specific versus a bucket of capital funds. Further, routine review of costs during project execution should be conducted with material changes communicated to residents.

Sewer Project and Grinder Pump Recommendation

The Town sewer project — specifically the costs for grinder pumps for those homeowners that will need a pump as part of their connection to the Town sewer system -- was the key SRAC focus area this year. The sewer project is important and material to the Town and impactful to both summer and full-time residents. After substantial research and review of historical documents, the SRAC developed a recommendation that the Town should pay for the acquisition, installation,

and maintenance of grinder pumps. The approved Comprehensive Water Management Plan (circa 2009) along with Town communications to residents clearly indicated that grinder pump acquisition and installation costs would be borne by the Town. This position was shared with the Select Board on November 12, 2024, and remains under consideration.

Beyond grinder pumps, the SRAC plans to engage with the Department of Public Works to identify opportunities to reduce the cost of sewer hook up for residents and improve overall project communication.

Teamwork

2024 was a very active year, and we sincerely appreciated the support from the Town Manager and staff. Cathy Lewis provided outstanding support for our meetings and many data requests, and Jill Goldsmith attended most of our meetings in person to provide guidance and resources. We also thank the many Town staff and committee members who shared their time and expertise with us across the summer.

Sadly, this year we lost one of our long-term committee members, Mike Waters, who passed away in December of 2024. Mike was a brilliant, helpful, and supportive man who cared very much about Chatham. He was always glad to share his experience and knowledge and help move issues forward to a positive resolution. We will all miss Mike a lot.

**Respectfully submitted,
Jeff Spalter, Chair**



Financials

Town of Chatham – Fiscal Year July 1, 2023 - June 30, 2024 – General Fund Receipts

GENERAL FUND REVENUES:

TAXES:

Personal Property	417,747.64
Real Estate	40,780,003.11
Excise Taxes	1,604,352.71
Penalties and Interest	164,582.85
In Lieu of Taxes	541,388.34
Hotel/Room Tax	4,047,405.46
Meal Excise	677,106.93
Other Taxes	135,952.22

Total Taxes

48,368,539.26

LOCAL RECEIPTS:

Solid Waste Fees	1,479,067.55
Sewerage Charges	639,133.55
Park & Recreation	758,814.28
Other Department Revenue	7,878.00
Departmental Revenue	915,287.11
Fees	99,833.43
Rentals and Leases	156,618.71
Licenses & Permits	811,877.34
Fine & Forfeitures	61,575.46
Earnings on Investments	755,809.25
Miscellaneous	58,686.51
Special Assessments	15,254.63

Total Local Receipts

5,759,835.82

STATE REVENUE - Cherry Sheet

Exemptions: Vets, Blind, SS, Elderly	38,179.00
Unrestricted General Gov't Aid	179,913.00
Veterans Benefits	22,580.01

Total State Revenue

240,672.01

Transfers From Other Funds

1,440,047.00

GRAND TOTAL GENERAL FUND REVENUES

55,809,094.09

Town of Chatham – Fiscal Year July 1, 2023 - June 30, 2024 – General Fund Expenditures

DEPARTMENT NAME	EXPENSE TYPE	FY24 BUDGET	EXPENDED	ENDING BALANCE
Moderator	Salary & Wages	1,200.00	0.00	1,200.00
Moderator	Expenses	50.00	-40.00	10.00
Select Board	Salary & Wages	21,000.00	-21,000.00	0.00
Select Board	Expenses	1,300.00	-3,736.00	-2,436.00
Town Manager	Salary & Wages	390,516.96	-387,560.08	2,956.88
Town Manager	Expenses	200,200.00	-205,847.44	-5,647.44
Non-Resident Taxpayers	Expenses	2,000.00	-1,849.38	150.62
Parking Clerk	Salary & Wages	6,000.00	-6,000.00	0.00
Parking Clerk	Expenses	2,500.00	-398.00	2,102.00
Human Resources	Salary & Wages	177,254.89	-138,878.66	38,376.23
Human Resources	Expenses	21,900.00	-20,428.13	1,471.87
Finance Committee	Salary & Wages	2,000.00	-1,772.36	227.64
Finance Committee	Expenses	600.00	-417.53	182.47
Accounting	Salary & Wages	317,826.00	-331,581.32	-13,755.32
Accounting	Expenses	6,400.00	-5,829.57	570.43
Assessors	Salary & Wages	249,267.09	-248,195.62	1,071.47
Assessors	Expenses	74,150.00	-51,074.25	23,075.75
Treasurer/Collector	Salary & Wages	223,646.59	-209,409.64	14,236.95
Treasurer/Collector	Expenses	25,400.00	-10,886.40	14,513.60
Audit	Expenses	65,000.00	-56,960.00	8,040.00
Legal Expense	Expenses	225,000.00	-190,558.00	34,442.00
Information Technology	Salaries & Wages	419,363.28	-403,896.49	15,466.79
Information Technology	Expenses	439,750.00	-431,934.37	7,815.63
Town Clerk	Salary & Wages	178,218.61	-171,116.12	7,102.49
Town Clerk	Expenses	12,615.00	-8,122.47	4,492.53
Registrars	Salaries & Wages	1,275.00	-1,350.00	-75.00
Registrars	Expenses	48,360.00	-48,965.38	-605.38
Sticker Permits	Salaries & Wages	56,820.00	-41,845.10	14,974.90
Sticker Permits	Expenses	21,450.00	-29,942.71	-8,492.71
TOTAL GENERAL GOVERNMENT		3,191,063.42	-3,029,595.02	161,468.40
Police Department	Salary & Wages	3,103,572.00	-2,996,037.24	107,534.76
Police department	Expenses	272,900.00	-222,991.18	49,908.82
Animal Control	Salary & Wages	73,881.00	-71,528.46	2,352.54
Animal Control	Expenses	1,950.00	-900.41	1,049.59
Emergency Management	Salary & Wages	42,750.00	-28,500.00	14,250.00
Emergency Management	Expenses	10,100.00	-8,409.10	1,690.90
Fire Department	Salary & Wages	3,855,987.00	-3,827,335.90	28,651.10
Fire Department	Expenses	467,257.00	-280,882.88	186,374.12
Cape and Islands EMS	Expenses	5,990.00	-5,500.00	490.00
Oil Pollution Control	Expenses	500.00	-239.25	260.75
TOTAL PUBLIC SAFETY		7,834,887.00	-7,442,324.42	392,562.58
Economic Development	Expenses	95,000.00	-95,000.00	0.00
Community Development	Salaries & Wages	841,842.18	-839,316.27	2,525.91
Community Development	Expenses	119,800.00	-57,486.29	62,313.71
TOTAL COMMUNITY DEVELOPMENT		1,056,642.18	-991,802.56	64,839.62
Conservation	Salary & Wages	385,176.38	-217,007.29	168,169.09
Conservation	Expenses	41,550.00	-39,882.72	1,667.28
Waterways Advisory Committee	Salaries & Wages	200.00	-600.70	-400.70
Waterways Advisory Committee	Expenses	800.00	-200.00	600.00
Shellfish Advisory	Salaries & Wages	800.00	-814.40	-14.40
Shellfish Advisory	Expenses	200.00	0.00	200.00
Harbormaster	Salaries & Wages	607,771.20	-574,642.78	33,128.42
Harbormaster	Expenses	190,465.00	-179,771.76	10,693.24
Pleasant Bay Management	Expenses	54,738.00	-54,738.00	0.00
Stage Harbor Management Plan	Salaries & Wages	500.00	-582.87	-82.87
Stage Harbor Management Plan	Expenses	500.00	0.00	500.00
Coastal Resources	Salaries & Wages	321,824.12	-310,356.46	11,467.66
Coastal Resources	Expenses	38,660.00	-33,744.14	4,915.86

Town of Chatham – Fiscal Year July 1, 2023 - June 30, 2024 – General Fund Expenditures

Health Department	Salaries & Wages	492,713.54	-395,943.29	96,770.25
Health Department	Expenses	100,700.00	-93,293.27	7,406.73
TOTAL NATURAL RESOURCES		2,236,598.24	-1,901,577.68	335,020.56
Municipal Buildings	Salary & Wages	504,589.28	-503,066.61	1,522.67
Municipal Buildings	Expenses	1,337,501.00	-1,310,515.10	26,985.90
Highway Department	Salary & Wages	739,867.83	-614,991.55	124,876.28
Highway Department	Expenses	92,100.00	-89,920.43	2,179.57
Snow and Ice	Salary & Wages	20,000.00	-21,822.69	-1,822.69
Snow and Ice	Expenses	75,000.00	-56,128.42	18,871.58
Street Lighting	Expenses	22,500.00	-11,844.93	10,655.07
Central Fuel Depot	Expenses	235,000.00	-220,503.05	14,496.95
Solid Waste Management	Salary & Wages	595,832.00	-551,715.52	44,116.48
Solid Waste Management	Expenses	1,145,650.00	-1,258,721.60	-113,071.60
Sewer Department	Salary & Wages	30,541.00	-30,212.16	328.84
Sewer Department	Expenses	1,552,650.00	-1,436,995.68	115,654.32
Cemetery Department	Salary & Wages	50,014.00	-39,908.46	10,105.54
Cemetery Department	Expenses	59,450.00	-55,998.45	3,451.55
Parks and Grounds	Salary & Wages	492,896.00	-331,773.75	161,122.25
Parks and Grounds	Expenses	71,500.00	-67,605.80	3,894.20
TOTAL PUBLIC WORKS AND FACILITIES		7,025,091.11	-6,601,724.20	423,366.91
Council on Aging	Salary & Wages	434,718.00	-390,543.11	44,174.89
Council on Aging	Expenses	44,799.00	-46,769.05	-1,970.05
Veterans District Assessment	Expenses	91,145.00	-109,781.33	-18,636.33
Contract Public Assistance	Expenses	325,750.00	-293,472.07	32,277.93
Libraries Assessments	Expenses	661,473.00	-661,473.04	-0.04
Recreation and Beaches	Salary & Wages	978,416.00	-681,830.69	296,585.31
Recreation and Beaches	Expenses	206,420.00	-162,765.70	43,654.30
LightHouse Beach	Salary & Wages	62,834.00	-30,471.50	32,362.50
LightHouse Beach	Expenses	11,200.00	-8,552.94	2,647.06
Rail Road Museum	Expenses	3,000.00	-2,258.56	741.44
Public Ceremonies Committee	Expenses	19,810.00	-8,109.59	11,700.41
Chatham Band	Expenses	7,500.00	-7,500.00	0.00
TOTAL COMMUNITY SERVICES		2,847,065.00	-2,403,527.58	443,537.42
School Assessments	Cape Cod Technical School Assessment	367,786.00	-367,786.00	0.00
School Assessments	Monomoy Regional School Assessment	9,710,449.00	-9,710,449.00	0.00
TOTAL EDUCATION		10,078,235.00	-10,078,235.00	0.00
WORKERS COMPENSATION	Other Charges & Expenditures	125,000.00	-105,057.45	19,942.55
MEDICARE TAX	Other Charges & Expenditures	185,000.00	-210,526.36	-25,526.36
UNEMPLOYMENT INSURANCE	Other Charges & Expenditures	45,000.00	-4,312.48	40,687.52
POLICE EMPLOYEE INJURY INSURANCE	Other Charges & Expenditures	22,500.00	-22,893.00	-393.00
BARNSTABLE COUNTY RETIRMENT	Other Charges & Expenditures	2,581,360.00	-2,591,890.00	-10,530.00
GROUP HEALTH INSURANCE	Other Charges & Expenditures	2,850,238.00	-2,776,765.15	73,472.85
TOTAL EMPLOYEE BENEFITS		5,809,098.00	-5,711,444.44	97,653.56
WATER CRAFT INSURANCE	Other Charges & Expenditures	27,000.00	-22,808.17	4,191.83
FLEET- MOTOR VEHICLE INSURANCE	Other Charges & Expenditures	82,500.00	-85,143.00	-2,643.00
CYBER/DATA COMPROMISE INSURANCE	Other Charges & Expenditures	60,000.00	-62,899.00	-2,899.00
BOILER MACHINERY INSURANCE	Other Charges & Expenditures		-366.00	-366.00
FLOOD INSURANCE	Other Charges & Expenditures	48,000.00	-20,326.00	27,674.00
PUBLIC OFFICIALS INSURANCE	Other Charges & Expenditures	31,200.00	-42,471.00	-11,271.00
GENERAL LIABILITY INSURANCE	Other Charges & Expenditures	601,528.00	-625,637.45	-24,109.45
UNINSURED DAMAGES	Other Charges & Expenditures	25,000.00	-16,367.23	8,632.77
UNBRELLA INSURANCE	Other Charges & Expenditures	20,000.00	-16,675.00	3,325.00
RESERVE FUND	Other Charges & Expenditures	55,000.00		55,000.00
TOTAL INSURANCE & RESERVE FUND		950,228.00	-892,692.85	57,535.15
DEBT SERVICE	Long-Term Principal Expenses	5,748,485.49	-5,102,549.49	645,936.00
DEBT SERVICE	Long-Term Interest Expenses	1,653,184.59	-1,653,184.57	0.02
DEBT SERVICE	Other Expenses	150,000.00	-100,234.15	49,765.85
TOTAL DEBT		7,551,670.08	-6,855,968.21	695,701.87
TRANSFER TO TRUST FUNDS	Other Financing Uses	400,000.00	-400,000.00	0.00
TRANSFER TO WATER DEPARTMENT	Other Financing Uses	2,510,000.00	-2510000.00	0.00
TRANSFERS TO OTHER FUNDS	OTHER FINANCING USES	2,910,000.00	-2,910,000.00	0.00
CHERRY SHEET ASSESSMENTS	State Assessments		-891,968.00	
9999-PRIOR YEAR ENCUMBRANCES	Encumbrance Expenses	225,023.97	-203,679.36	21,344.61
0580-CAPITAL EXPENSES	Capital Expenses	16,215,637.28	-4,037,717.08	12,177,920.20
OTHER EXPENSES	OTHER EXPENSES	16,440,661.25	-5,133,364.44	12,199,264.81
GRAND TOTAL GENERAL FUND EXPENDITURES		67,931,239.28	-53,952,256.40	

Town of Chatham – *as of June 30, 2024 – Capital Project Fund Balance*

Fund Name	Fund Balance 6/30/2024
LAND ACQUISITION	2,193.16
LAND ACQ-KOLB	331.12
PD ANNEX	930.70
FIRE STATION	77,019.45
MAIN ST. RECONSTRUCTION	65,867.82
WATERFRONT INFRASTRUCTURE	732,792.95
SCHOOL BUILDING PROJECT	191.75
MILL CREEK	767.08
TRANSFER STATION DESIGN	226,497.00
WASTEWATER DESIGN	5,579.21
WW PHASE 1B/1C/1D	(8,936,578.47)
WW PHASE 1E	(3,809,235.52)
QUEEN ANNE PUMPING STATION	(879,699.99)
WPCF BELT FILTER PRESS	966,832.93
STORMWATER- ART24 10/2021	(1,608,874.90)
WELLS 5&8	227,486.05
WATER STANDPIPE	26,047.47
WELLS 10 & 11	242,971.58
Mill Pond	51,181.42
	(12,607,699.19)

Town of Chatham – June 30, 2024 – Capital Expenses

Department Name	Account Name	Allocated	Expended	EndBalance
Select Board	PRE-SCHOOL FAMILY SUPPORT PROGRAM	\$482,169.25	(\$106,030.30)	\$376,138.95
Town Manager	BRIDGE ST PROPERTY	\$4,550.40	\$0.00	\$4,550.40
Town Manager	ELDREDGE PIER ACQUISITION	\$93,095.85	\$0.00	\$93,095.85
Town Manager	365 MAIN ST (ELDREDGE GARAGE)	\$1,462,898.50	(\$1,133,915.11)	\$328,983.39
Town Manager	ART 14 502 BIKE PATH	\$21,998.70	\$0.00	\$21,998.70
Town Manager	WASTEWATER FACILITY ART 9 505	\$4,197.00	\$0.00	\$4,197.00
Town Manager	FY 11 ART 14 STABILIZATION BUDGET SUPPLEMENT	\$19,941.85	\$0.00	\$19,941.85
Town Manager	PRIOR YEAR BILL PAYMENT APPROPRIATION	\$1,524.52	(\$1,524.52)	\$0.00
Town Manager	ANNUAL RESTROOM CONSTRUCTION	\$116,475.00	(\$31,939.00)	\$84,536.00
Town Manager	FEASIBILITY STUDY - SWIM CLUB	\$1,000.00	\$0.00	\$1,000.00
Town Manager	TOWN HALL RENOVATIONS	\$75,000.00	\$0.00	\$75,000.00
Town Manager	INFLATION PROTECTION - CAPITAL	\$100,000.00	(\$4,000.00)	\$96,000.00
Town Manager	ANNUAL ADA COMPLIANCE	\$5,747.00	\$0.00	\$5,747.00
Town Manager	ART 8 RYDERS COVE PARKING FACILITY	\$3,510.07	\$0.00	\$3,510.07
Town Manager	CABLE STUDIO	\$22,005.86	\$0.00	\$22,005.86
Town Manager	ART 1 STM9/14 MONOMOY USFWS RESPONSE	\$73,466.82	\$0.00	\$73,466.82
Human Resources	SALARY ADJUSTMENT ACCOUNT	\$166,807.39	\$0.00	\$166,807.39
Human Resources	ART 16 PROHIB PRACTICE CHARGE	\$58,711.08	\$0.00	\$58,711.08
Information Technology	CHANNEL 18 PORTABLE STUDIO	\$13,060.22	\$0.00	\$13,060.22
Information Technology	ANNUAL CHANNEL 18 EQUIPMENT	\$86,514.63	(\$12,598.11)	\$73,916.52
Information Technology	SECURITY CAMERAS	\$158,156.91	(\$29,910.00)	\$128,246.91
Information Technology	SOFTWARE UPGRADE	\$150,000.00	(\$22,468.09)	\$127,531.91
Information Technology	ANNUAL LAND MGMT	\$130,108.24	(\$52,197.48)	\$77,910.76
Information Technology	MIS CHANNEL 18 AND WEBSITE	\$6,713.10	\$0.00	\$6,713.10
Information Technology	SERVER UPGRADE/HEAD END REPLACE	\$0.00	\$0.00	\$0.00
Information Technology	FIBER OPTIC UPGRADE	\$6,860.19	(\$6,860.19)	\$0.00
Information Technology	ANNUAL HARDWARE MAINT	\$23,164.61	(\$23,164.61)	\$0.00
Information Technology	VOIP PHONE SYSTEM	\$606.25	\$0.00	\$606.25
Information Technology	ACCESS CONTROL/KEYLESS ENTRY	\$36,582.39	(\$19,905.02)	\$16,677.37
Election & Registrarion	NEW VOTING MACHINES	\$14,000.00	(\$15.10)	\$13,984.90
Conservation	CONSERVATION VEHICLE	\$35,000.00	\$0.00	\$35,000.00
Project and Administration	GEO RYDER RD BIKE EASEMENTS	\$2,000.00	\$0.00	\$2,000.00
Facilities	ELDREDGE LIBRARY CAPITAL	\$2,004,526.38	(\$4,932.70)	\$1,999,593.68
Facilities	HISTORIC BLDGPAINT OUTSIDE	\$447.00	\$0.00	\$447.00
Facilities	TOWN HALL CARPETING	\$100,000.00	\$0.00	\$100,000.00
Facilities	GAS/DIESEL TANKS FISH PIER REPLACEMENT	\$4,217.38	\$0.00	\$4,217.38
Facilities	WHEELED BOOM LIFT	\$6,874.63	\$0.00	\$6,874.63
Facilities	AED UNITS	\$930.00	\$0.00	\$930.00
Facilities	DPW BUILDING UPGRADES	\$30,000.00	\$0.00	\$30,000.00
Facilities	ADA ACCESSIBILITY	\$250,000.00	(\$47,772.49)	\$202,227.51
Facilities	ANNUAL PROP BLDG MAINTENANCE	\$200,000.00	(\$151,098.71)	\$48,901.29
Facilities	COMMUNITY CENTER CARPET/PAINTING	\$40,000.00	\$0.00	\$40,000.00
Facilities	OSHA IMPROVEMENTS	\$50,000.00	\$0.00	\$50,000.00
Facilities	EXTERIOR SIDING REPLACEMENT	\$55,000.00	(\$21,945.00)	\$33,055.00
Facilities	ANNUAL ADA COMPLIANCE	\$75,000.00	\$0.00	\$75,000.00
Facilities	PD/ ANNEX BUILDING EQUIPMENT	\$33,765.00	\$0.00	\$33,765.00

Town of Chatham – June 30, 2024 – Capital Expenses

Police Department	COMPUTER SYSTEM AND VIDEO CAMERA	\$1,284.71	\$0.00	\$1,284.71
Police Department	COMPUTER TERMINAL UPGRADES	\$10,064.00	\$0.00	\$10,064.00
Police Department	UNMARKED CRUISER	\$70,000.00	\$0.00	\$70,000.00
Police Department	MOUNTAIN BICYCLES	\$75.02	(\$63.96)	\$11.06
Animal Control	ANIMAL CONTROL VAN	\$40,000.00	(\$40,000.00)	\$0.00
Emergency Management	ANNUAL GENERATORS	\$293,402.53	(\$114,023.99)	\$179,378.54
Emergency Management	EMERGENCY MANAGEMENT BROCHURES	\$2,724.69	\$0.00	\$2,724.69
Fire Department	IV INFUSION PUMPS	\$12,508.00	\$0.00	\$12,508.00
Fire Department	STAFF VEHICLE REPLACEMENT	\$67,259.60	(\$54,928.99)	\$12,330.61
Fire Department	AMBULANCE STRETCHER	\$10,000.00	\$0.00	\$10,000.00
Fire Department	UPGRADE BREATHING APPARATUS	\$10,320.93	(\$237.85)	\$10,083.08
Fire Department	PHONE UPGRADE	\$5,866.99	(\$65.00)	\$5,801.99
Fire Department	AMBULANCE REPLACEMENT	\$367,982.00	\$0.00	\$367,982.00
Fire Department	ANNUAL PROTECTIVE CLOTHING FORESTRY CLOT	\$95,697.34	(\$65,096.83)	\$30,600.51
Fire Department	FIRE RADIO EQUIPMENT	\$32,780.51	(\$5,913.81)	\$26,866.70
Fire Department	PUMPER-MATCHING FUNDS ATM16 ART16	\$5,001.73	\$0.00	\$5,001.73
Fire Department	ART 8 500 REPAIR ENGINE 186	\$2,900.00	\$0.00	\$2,900.00
Community Development	GIS FLYOVER	\$86,302.00	(\$42,062.79)	\$44,239.21
Community Development	GPS DATA COLLECTION DEVICE	\$1,855.33	\$0.00	\$1,855.33
Community Development	ANNUAL INSPECTIONS VEHICLE	\$44,250.40	\$0.00	\$44,250.40
Community Development	Art. 8 598 Develop Design Guidelines Bo	\$2,550.00	\$0.00	\$2,550.00
Community Development	COMPREHENSIVE ZONING BY-LAW REVIEW	\$10,151.05	\$0.00	\$10,151.05
Harbormaster	MITCHELL RIVER DRAW BRIDGE	\$189,131.24	(\$6,612.43)	\$182,518.81
Harbormaster	PICKUP TRUCK REPLACEMENT	\$1,098.07	(\$1,098.07)	\$0.00
Harbormaster	FISH PIER PACKING HOUSE ROOF	\$86,167.28	\$0.00	\$86,167.28
Harbormaster	HURRICANE TIDE GATE ANALYSIS	\$25,787.00	(\$18,587.00)	\$7,200.00
Harbormaster	FISH PIER FENDERS & WALKWAY	\$50,000.00	(\$139.95)	\$49,860.05
Harbormaster	BOAT ENGINE REPLACEMENT EQUIP	\$1,460.50	(\$544.30)	\$916.20
Harbormaster	ANNUAL AIDS TO NAVIGATION	\$22,311.60	(\$14,758.56)	\$7,553.04
Harbormaster	FISH PIER 3-PHASE ELECTRIC	\$35,000.00	(\$12,462.00)	\$22,538.00
Harbormaster	HARBORMASTER BOAT REPLACE	\$280,000.00	(\$279,215.01)	\$784.99
Harbormaster	SURF BOAT - MATCHING FUNDS	\$250,000.00	\$0.00	\$250,000.00
Coastal Resources	ART 897 NORTH BEACH MANAGEMENT PLAN	\$4,102.76	\$0.00	\$4,102.76
Coastal Resources	TOWN LANDING INFRASTRUCTURE IMPROVEMENTS	\$130,318.99	(\$38,195.39)	\$92,123.60
Shellfish	SHELLFISH OUTBOARD ENGINE REPLACEMENT	\$1,246.36	\$0.00	\$1,246.36
Shellfish	SHELLFISH TRUCK	\$17,402.24	\$0.00	\$17,402.24
Shellfish	SHELLFISH OUTBOARD MOTOR	\$3,211.10	\$0.00	\$3,211.10
Shellfish	SHELLFISH TRAILER REPLACEMENT	\$739.00	\$0.00	\$739.00
Coastal Resources	FISH PIER DINGHY FLOATS	\$500.00	\$0.00	\$500.00
Coastal Resources	OMBY BULKHEAD REPAIR	\$24,344.44	\$0.00	\$24,344.44
Shellfish	SHELLFISH WORKSHOP ADDITION	\$10,000.00	(\$658.62)	\$9,341.38
Coastal Resources	MILL CREEK JETTY	\$50,000.00	\$0.00	\$50,000.00
Coastal Resources	TOWN LANDING COMPREHENSIVE SURVEY	\$100,000.00	\$0.00	\$100,000.00
Coastal Resources	BRIDGE STREET PIER RECONSTRUCTION	\$39,932.87	\$0.00	\$39,932.87
Coastal Resources	DREDGE PROGRAM STUDY	\$8,919.20	\$0.00	\$8,919.20

Town of Chatham – June 30, 2024 – Capital Expenses

Shellfish	TRANSFER SWITCH	\$8,000.00	\$0.00	\$8,000.00
Coastal Resources	ANNUAL DREDGING PROGRAM	\$949,225.48	(\$438,871.22)	\$510,354.26
Coastal Resources	RYDERS COVE BULKHEAD/RAMP REPLACE	\$1,600.00	\$0.00	\$1,600.00
Coastal Resources	OYSTER POND BULKHEAD	\$13,073.00	\$0.00	\$13,073.00
Coastal Resources	ANNUAL AERIAL SHORELINE PHOTO SURVEY	\$1,760.95	\$0.00	\$1,760.95
Coastal Resources	FISHERMANS STORAGE GATE/CAMERA	\$11,520.89	(\$319.68)	\$11,201.21
Coastal Resources	FISHERMENS STORAGE AREA	\$0.00	\$0.00	\$0.00
Monomy Regional School	ANNUAL SCHOOL CAPITAL	\$13,114.12	(\$13,114.12)	\$0.00
Town Manager	ANNUAL CONSULTING AND ENGINEERING	\$393,485.24	(\$68,080.00)	\$325,405.24
Highway	ATM ARTICLE - ANNUAL REPAVING	\$342,544.69	(\$51,469.80)	\$291,074.89
Highway	ATM ARTICLE - ANNUAL CATCH BASINS	\$97,249.55	(\$26,651.47)	\$70,598.08
Highway	ATM ARTICLE - ANNUAL CRACK REPAIR	\$101,444.75	(\$28,816.27)	\$72,628.48
Highway	ATM ARTICLE - ANNUAL EMERGENCY ROAD REPA	\$37,102.73	\$0.00	\$37,102.73
Highway	ROAD TAKINGS -ACCEPT PUBLIC WAYS	\$53,343.18	\$0.00	\$53,343.18
Highway	ANNUAL SIDEWALK CONSTRUCTION	\$521,304.45	(\$10,056.52)	\$511,247.93
Highway	SAND/SALT STORAGE SHED	\$10,243.00	\$0.00	\$10,243.00
Highway	HOT BOX DIESEL TRAILER	\$437.00	\$0.00	\$437.00
Highway	FY 04 STREET SIGNS	\$12,495.05	(\$5,183.90)	\$7,311.15
Highway	CROWELL ROAD INTERSECTION	\$0.00	\$0.00	\$0.00
Highway	LGDUMP TRUCK WPLOW AND SANDER	\$140,000.00	(\$18,212.97)	\$121,787.03
Highway	OSHA IMPROVEMENTS	\$45,434.86	(\$13,474.48)	\$31,960.38
Highway	TRUCK - 6 WHEELER	\$493,000.00	(\$493,000.00)	\$0.00
Highway	TRAIL BIKEWAYS IMPROVEMENTS	\$36,550.46	(\$17,702.50)	\$18,847.96
Highway	OLD COMERS SAFETY IMPROVEMENTS	\$66,150.00	\$0.00	\$66,150.00
Solid Waste Management	ROLL OFF CONTAINER UNITS	\$20,000.00	(\$20,000.00)	\$0.00
Solid Waste Management	FY 10 LANDFILL BUILDING REPAIRS AND MAINT	\$34,446.32	(\$7,946.32)	\$26,500.00
Solid Waste Management	FRONT END LOADER	\$60.82	\$0.00	\$60.82
Solid Waste Management	FEASIBILTY STUDY & DESIGN	\$39,316.60	(\$39,316.60)	\$0.00
Solid Waste Management	LG TRUCK W/PLOW & SANDER	\$9,948.49	(\$9,948.49)	\$0.00
Solid Waste Management	RECYLCING AREA IMPROVEMENTS	\$3,322.42	(\$3,322.42)	\$0.00
Sewer	SEWER INFLOW & INFILTRATION	\$127,535.27	(\$60.40)	\$127,474.87
Sewer	FY 03 MAIN FACILITY INFLUENT SCREEN	\$220,000.00	\$0.00	\$220,000.00
Sewer	LARGE TRUCK W/ LIFT GATE & PLOW	\$35,724.64	(\$35,724.64)	\$0.00
Sewer	SEWER SERVICE CONNECTION	\$4,159.75	(\$1,359.80)	\$2,799.95
Sewer	UV DISINFECTION UPGRADE	\$219,957.51	\$0.00	\$219,957.51
Sewer	ORIG SEWER SYSTEM REPAIRS	\$400,000.00	(\$36,000.00)	\$364,000.00
Airport	ANNUAL AIRPORT CONTINUING MODERNIZATION	\$61,275.06	(\$6,980.28)	\$54,294.78
Airport	FLIGHT PATH OBSTRUCTION REMOVAL	\$200,000.00	\$0.00	\$200,000.00
Cemetery	CEMETERY MAPPING SOFTWARE	\$18,000.00	\$0.00	\$18,000.00
Cemetery	1-TON TRUCK	\$45,657.32	\$0.00	\$45,657.32
Cemetery	TRAILER	\$28,000.00	\$0.00	\$28,000.00
Cemetery	ANNUAL CEMETERY ROAD RESURFACING EXTEN	\$2,330.24	\$0.00	\$2,330.24
Cemetery	ANNUAL CEMETERY CLEAN REPAIR HEAD STON	\$33,761.00	\$0.00	\$33,761.00
Cemetery	CEMETERY FENCE REPAIR/VEG REMOVAL	\$27,441.00	\$0.00	\$27,441.00
Health	OPIOID SETTLEMENT FUNDS	\$74,521.00	(\$25,757.00)	\$48,764.00
Health	FIRE STATION ENV MONITORING	\$88.78	\$0.00	\$88.78

Town of Chatham – June 30, 2024 – Capital Expenses

Health and Environment	FY 09 SYLVAN GARDENS RESTORATION MGMT	\$9,620.25	\$0.00	\$9,620.25
Health and Environment	FY 009 CONSERVATION AND FOREST LAND MGMT	\$52,537.84	(\$9,562.80)	\$42,975.04
Health and Environment	H & E VEHICLE	\$35,601.59	\$0.00	\$35,601.59
Health and Environment	NORTH BEACH TRUCK	\$39,295.53	(\$35,604.25)	\$3,691.28
Health and Environment	NUISANCE REMEDIATION FUND	\$150,000.00	\$0.00	\$150,000.00
Health and Environment	ART 8 500 WATER QUALITY MONITOR	\$6,376.11	\$0.00	\$6,376.11
Stormwater Management	ANNUAL LOVERS LAKE STILLWATER RESTORATION	\$7,394.80	\$0.00	\$7,394.80
Stormwater Management	WATER QUALITY STATISTICAL ANALYSIS	\$35,000.00	\$0.00	\$35,000.00
Stormwater Management	ANNUAL DRAINAGE STORMWATER MANAGEMENT	\$198,488.84	(\$51,684.02)	\$146,804.82
Stormwater Management	WATER RESOURCES RESTORATION PLAN	\$850,000.00	(\$2,855.33)	\$847,144.67
Stormwater Management	Art. 8 598 Little Mill Pond Remediation	\$20,600.00	\$0.00	\$20,600.00
Council on Aging	COA FEASIBILITY	\$14,500.00	\$0.00	\$14,500.00
Council on Aging	ANNUAL COA CENTER REPAIRS MAINTENANCE	\$29,980.50	(\$6,522.66)	\$23,457.84
Contract Public Assistance	CHILDCARE PROGRAM ADDL FUNDING	\$125,904.40	(\$99,999.50)	\$25,904.90
Library	EPL SITE MASTER PLAN	\$597,218.12	(\$18,064.00)	\$579,154.12
Parks & Recreation	SKATE BOARD PARK RELOCATION	\$1,000.00	\$0.00	\$1,000.00
Parks & Recreation	COMMUNITY CENTER UPGRADES	\$27,388.58	(\$3,176.80)	\$24,211.78
Parks & Recreation	COMM CENTER FINISH OUTFITTING	\$15,835.86	(\$9,088.76)	\$6,747.10
Parks & Recreation	GOLF COURSE IRRIGATION	\$43,587.55	\$0.00	\$43,587.55
Parks & Recreation	FY 04 REPLACE BEACH TRACTOR	\$7,890.78	\$0.00	\$7,890.78
Lighthouse Beach	ATV/PWC LIGHTHOUSE BEACH	\$9,857.37	\$0.00	\$9,857.37
Grounds	UTILITY MOWING TRAILER	\$8,000.00	(\$8,000.00)	\$0.00
Grounds	Other Capital	\$1,280.80	(\$1,280.80)	\$0.00
Grounds	LG MOWER	\$37,508.58	(\$11,258.58)	\$26,250.00
TOTAL		\$16,215,637.28	(\$4,037,717.08)	\$12,177,920.20

Town of Chatham — as of June 30, 2024 — All Fund Types and Account Groups

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types		Account Groups Long-term Debt	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency			
ASSETS									
Cash and cash equivalents	27,959,771.27	16,192,706.86	(12,607,699.19)	414,419.14		17,647,348.53		49,606,546.61	
Investments						36,015.68		36,015.68	
Receivables:									
Personal property taxes	112,576.88							112,576.88	
Real estate taxes	568,987.99							568,987.99	
Allowance for abatements and exemptions	(728,250.56)							(728,250.56)	
Tax liens	249,242.44							249,242.44	
Deferred taxes	23,749.32							23,749.32	
Motor vehicle excise	284,563.69							284,563.69	
Other excises	130,077.03							130,077.03	
User fees								0.00	
Utility liens added to taxes								0.00	
Departmental	171,614.98	245,941.43						417,556.41	
Special assessments	38,077.10	1,159,428.71						1,197,505.81	
Due from other governments							1,533.64	0.00	
Other receivables		20,355.09						21,888.73	
Foreclosures/Possessions	39,093.00							39,093.00	
Prepays								0.00	
Due to/from other funds								0.00	
Working deposit								0.00	
Inventory								0.00	
Fixed assets, net of accumulated depreciation								0.00	
Amounts to be provided - payment of bonds								106,024,748.39	
Amounts to be provided - payment of Clean Water Trust			25,777,003.00					25,777,003.00	
Amounts to be provided - vacation/sick leave								0.00	
Total Assets	28,849,503.14	17,618,432.09	13,169,303.81	414,419.14	0.00	17,684,897.85		183,761,304.42	

Town of Chatham – as of June 30, 2024 – All Fund Types and Account Groups

LIABILITIES AND FUND EQUITY

Liabilities:					
Warrants payable					0.00
Accounts payable					0.00
Accrued payroll					0.00
Withholdings	3,053.35				3,053.35
Accrued claims payable					0.00
Due to/from other funds					0.00
Due to other governments					0.00
Other liabilities					0.00
Deferred revenue:					
Real and personal property taxes	(46,685.69)				(46,685.69)
Tax liens	249,242.44				249,242.44
Deferred taxes	23,749.32				23,749.32
Foreclosures/Possessions	39,093.00				39,093.00
Motor vehicle excise	284,563.69				284,563.69
Other excises	130,077.03				130,077.03
User fees					0.00
Utility liens added to taxes					0.00
Departmental	171,614.98	245,941.43			417,556.41
Special assessments	38,077.10	1,159,428.71			1,197,505.81
Due from other governments					0.00
Other receivables		20,355.09		1,533.64	21,888.73
Deposits receivable					0.00
Prepaid taxes/fees					0.00
Tailings					0.00
IBNR					0.00
Agency Funds				446,588.96	446,588.96
Clean Water Trust - Notes			25,777,003.00		25,777,003.00
Bonds payable				106,024,748.39	106,024,748.39
Vacation and sick leave liability					0.00
Total Liabilities	892,785.22	1,425,725.23	25,777,003.00	448,122.60	134,568,384.44

Town of Chatham – as of June 30, 2024 – All Fund Types and Account Groups

Fund Equity:							
Reserved for encumbrances	241,050.85	11,335.50	(12,607,699.19)				(12,355,312.84)
Reserved for expenditures	150,000.00	810,000.00					960,000.00
Reserved for Free Cash	2,204,000.00						2,204,000.00
Reserved for continuing appropriations	12,041,627.04	4,497,374.08					16,539,001.12
Reserved for Abandoned Property -Extraordinary	59,733.28						59,733.28
Reserved for petty cash							0.00
Reserved for appropriation deficit							0.00
Reserved for snow and ice deficit							0.00
Reserved for COVID-19 deficit							0.00
Reserved for debt service/DE-1	645,936.00						645,936.00
Reserved for premiums	205,045.77						205,045.77
Reserved for working deposit		2,843,480.26					2,843,480.26
Reserved fund Balance		8,030,517.02			17,236,775.25		25,267,292.27
Undesignated fund balance	12,409,324.98			414,419.14			12,823,744.12
Unreserved retained earnings							0.00
Investment in capital assets							
Total Fund Equity	27,956,717.92	16,192,706.86	(12,607,699.19)	414,419.14	0.00	17,236,775.25	49,192,919.98
Total Liabilities and Fund Equity	28,849,503.14	17,618,432.09	13,169,303.81	414,419.14	0.00	17,684,897.85	183,761,304.42

Town of Chatham – as of June 30, 2024 – Special Revenue Fund Balance Detail

FUND NAME	Fund Balance 6/30/2024		INSPECTIONAL SERVICES	\$ 286.38
			SHELLFISH REVOLVING	\$ 183,700.09
COPS FAST GRANT	\$ 1,367.00		AIRPORT REVOLVING	\$ 86,012.86
COPS MORE GRANT	\$ 47.46		OPIOD REVOLVING	\$ 86,217.34
FED VEST GRNT	\$ 995.00		RECYCLING REVOLVING	\$ 785.02
ANT TERRORISM GRNT	\$ 1,062.29		REC.PREPAID	\$ 70,355.00
EMPG 800 MHZ RADIO GRANT	\$ 9,059.50		PARK AND REC REVOLVING	\$ 6,778.97
FEMA ASSISTANT TO FIREFIGHTERS	\$ (22,106.09)		SALE OF TOWN LAND	\$ 1,500.00
RURAL FIRE ASSISTANCE	\$ 5,662.41		PEG ACCESS CH18 RRFA	\$ 512,411.76
MICRO LOAN HUD	\$ 92.60		WETLANDS PROTECTION	\$ 86,247.12
FIRE EIR HAZ MIT	\$ 280.68		WATERWAYS IMPROVEMENT	\$ 556,670.96
BUISNESS BUILDERS PROGRAM	\$ 47.11		TRANSPORTATION NETWORK (TNC)	\$ 7,345.40
AIRPORT COMMISSION (FED&STATE)	\$ (21,379.64)		SALE OF LOTS	\$ 141,835.00
COVID-10 CARES CVRF	\$ (33.94)		RAILROAD MUSEUM	\$ 30,574.75
ARPA- BARNSTABLE COUNTY	\$ 233,971.13		LAND BANK	\$ 765,333.16
COVID-19 FEMA	\$ 153,521.02		BASSETT HOUSE GIFTS	\$ 250.00
ARPA FUNDS	\$ 567,569.30		PUBLIC CEREMONIES	\$ 576.83
COUNTY CAT GRANT	\$ 4,595.60		BIKEWAYS DONATION	\$ 230.03
COUNTY FUNDS BIKE PATH	\$ 1,415.36		UNDERGROUND UTILITY	\$ 6,049.83
GREEN COMMUNITIES GRANT	\$ (13,414.37)		YOUTH OUTREACH	\$ 17,974.38
EOFA CLASSIFICATION GRANT	\$ 1,000.00		DISABILITIES	\$ 66.21
DLTA SHARK SAFTEY GRANT	\$ 1,595.14		PREMIUM ON BONDS	\$ 90,949.53
ELECTIONS AND REGISTRATION	\$ 12,598.80		CCIWPF	\$ 615,160.00
UNDERAGE DRINIKNG GRNT	\$ 1,012.86		CONSERVATION COMM DONATIONS	\$ 19,659.88
CLICK IT OR TICK IT	\$ 4,340.44		WETLANDS CONSULTANT	\$ 1,500.00
MED PROJECT	\$ 5,200.00		OLD COMERS/WOODLAND	\$ 245.69
EOTSS COMIRS RADIO GRNT	\$ 450.00		WILDFIRE MANAGEMENT	\$ 112.11
FEMA STORM	\$ 270.00		BARN CTY LAND MANAGEMENT	\$ 430.35
HSGP-CCP GRANT	\$ (13,721.97)		CONS COMM BY LAW FILING FEES	\$ 251,018.09
SAFE GRANT	\$ (1,377.91)		SEARS PT CONSULTANT	\$ 39,117.50
MCE-MCEHO EMS	\$ 2,262.65		DAMAGES TO TOWN PROPERTY	\$ (180,936.17)
DFS FIRE EQUIPMENT GRANT	\$ (15,678.37)		DAMAGES TO TOWN PROPERTY	\$ 412.93
COASTAL ADV RETROFIT	\$ 2,982.45		POLICE RESTITUTION	\$ 840.00
CC COMM PATHWAYS	\$ 4,495.09		POLICE DONATION	\$ 4,701.18
TAP GRANT AFFORDABLE HOUSING	\$ 258.50		DAMAGES TO TOWN PROPERTY	\$ (6,019.61)
CC IT GRANT	\$ 4,375.00		CPR CLASS	\$ 1,693.38
CC HOUSING PRODUCTION PLAN	\$ 15,738.91		MASS DECON HOST PROGRAM	\$ 2,000.00
SHELLFISH COUNTY GRANT	\$ (1,139.83)		COMMUNITY RISK REDUCTION	\$ 100.37
PUMP OUT GRANT	\$ 34,981.03		NATL PHILANTROPIC TRUST GRANT	\$ 402,905.13
PORT SECURITY GRANT	\$ 2,382.60		PLEASANT BAY ALLIANCE	\$ 329,447.70
SNEP GRANT	\$ (4,538.83)		FRESHWATER FUND	\$ 3,210.46
CZM 2021 COASTAL RES	\$ (3,739.60)		WATER ST TOWN LANDING	\$ 7,193.20
SEAPORT GRANT	\$ 29,322.71		HMGPI1813 EROSION GRANT	\$ 225.00
NAVIGATIONAL DREDGING PROGRAM	\$ (1,661.52)		VOLUNTEER PARK MITIGATION	\$ 5.43
SEAPORT DREDGING GRANT	\$ (112,466.37)		SEAPINE RD DRAINAGE	\$ 862.65
STATE AID HIGHWAYS	\$ 74.89		MAIN STREET INFILTRATION	\$ 1,275.00
CH-90 STAGE HARBOR ROAD	\$ 39.08		WATER FILLING STATIONS	\$ 4,500.00
CH-90 OYSTER POND	\$ 81,917.86		ENRICHMENT DONATIONS	\$ 74,119.87
DEP SHED	\$ 2,540.91		VAN SCHASSEN COA GIFT/DONATION	\$ 12,928.84
MRIP RECYLING	\$ 6,513.68		PARK AFTER SCHOOL PROGRAM	\$ 33,191.98
DEP SRMP GRANT	\$ 54,512.62		RECREATION DONATION ACCOUNT	\$ 16,807.24
DEP RECYCLING IQ KIT	\$ 1,884.00		VOLUNTEER PARK DONATIONS	\$ 5,314.94
AIRPORT STATE IMPROVEMENT GRNT	\$ (37,632.30)		SAMUAL HAWES PARK	\$ 551.26
NITROGEN SENSITIVE AREA GRANT	\$ 4,945.57		WINDMILL PRESERVATION DONATIONS	\$ 45.00
COA GRANT	\$ 39,683.75		WWII MEMORIAL DONATIONS	\$ 537.14
NCOA VACCINE GRANT	\$ 3,752.80		RAILROAD DONATIONS	\$ 2,151.96
ADULT SUPPORTIVE DAY PROGRAM	\$ 273,682.00		PUBLIC CEREMONIES DONATIONS	\$ 443.48
MCOA - GRANT	\$ (4,230.11)		CULTURAL COUNCIL DONATIONS	\$ 748.50
ELDREDGE PUBLIC LIBRARY	\$ 4,652.72		Atwood House Door FY20	\$ 4,632.01
S. CHATHAM LIBRARY	\$ 516.97		Housing Coordinator	\$ 10,000.00
MASS TRAILS GRANT	\$ (694,845.31)		Oyster Propagation Program, FY15 ART#27	\$ 9,007.64
CULTURAL COUNCIL ARTS FUND -STATE	\$ 12,755.00		MARONI SITE BUILDING PRESERVATION	\$ 8,163.84
STATE CULTURAL COUNCIL	\$ (424.24)		HOUSING FEASIBILTY STUDY	\$ 17,900.00
BASSETT HOUSE REVOLVING	\$ 43,573.09			

Town of Chatham – as of June 30, 2024 – Special Revenue Fund Balance Detail

HISTORIC PROP SURVEY	\$	7,877.00
MARCONI BRICK RES. UTILITY IMPROV	\$	2,616.00
MARCONI LATTICE TOWERS 2023	\$	34,090.37
FY24 - MARCONI LATTICE TOWERS -FY24 ART# 49	\$	284,089.96
HOUSING PRODUCTION PLAN	\$	7,001.00
MCI RENT ESCROW PROGRAM	\$	25,891.88
TOWN CLERK HISTORIC DOCUMENTS	\$	4,761.84
FY24- OPEN SPACE TRAIL GUIDES, FY24 ART#56	\$	32,474.51
FY24 -SALT MARSH STUDY, FY24 ART#55	\$	120,000.00
FY22 -FROST FISH MARSH/COVE	\$	56,041.00
CCF INVASIVE REMOVAL -NICKERSON LAND	\$	7,897.58
FY24 -CHATHAM MARCONI MARITIME CENTER ARCHIVES, FY2	\$	1,561.32
FY23 - ORLEANS HOUSING CC5 (This will stay on the books un	\$	100,000.00
FY23- Nickerson Family Association, HISTORIC BARN	\$	128,707.84
FY22 - OMBY ACCESS IMPROVEMENTS	\$	2,282.59
FY22 - USCG BOATHOUSE	\$	227,897.00
FY24 - USCG BOATHOUSE, FY24 ART#53	\$	350,000.00
FY22 - JACKNIFE BEACH	\$	3,685.00
FY23 - JACKNIFE BEACH	\$	100,000.00
FY24 - JACKNIFE BEACH, FY24 ART#59	\$	185,000.00
FY24 - CEMETERY HEADSTONE PRESERVATION, FY24 ART# 51	\$	30,775.00
FY24 - SOUTH CHATHAM LIBRARY, FY24 ART#50	\$	40,748.41
PIONEER MEMORIAL	\$	3,000.00
FY22 - SEARS PARK	\$	7,292.73
FY24 -OCRT EXTENSIONS - BIKEWAYS, FY24 ART#57	\$	22,638.66
FY24 - PICKLEBALL COURTS, FY24 ART#58	\$	105,445.00
FY22 - SEASIDE LINKS INVASIVE REMOVAL	\$	30,982.68
FY24 - RAILROAD MUSEUM ARCHIVES, FY24 ART#52	\$	7,708.65
FB RESERVED FOR EXPENDITURE	\$	310,000.00
FB RESERVED FOR OPEN SPACE	\$	968,000.00
FB RESERVED FOR HISTORIC PRESERVATION	\$	9,700.00
FB UNRESERVED FUND BALANCE	\$	589,482.54
SCHOLL LUNCH PROGRAM	\$	383.86
PEG ACCESS-PUBLIC - RRFA	\$	78,539.31
CES SUPPORT - RRFA	\$	1,011,851.37
PEG ACCESS - EDUCATION - RRFA	\$	775,005.72
FB - RESERVED FOR ENCUMBRANCES	\$	11,335.50
FB - RESERVED FOR CONTINUING APPROPRIATIONS	\$	2,517,204.57
FB - UNRESERVED FUND EQUITY	\$	496,736.69
FB - RESERVED FOR EXPENDITURE	\$	500,000.00
		16,192,706.86

Town of Chatham – June 30, 2024 – Trust Fund Balance

Fund Name	Fund Balance 6/30/2024
Stabilization Fund	2,279,119.68
Retirement Fund	141,533.01
OPEB Fund	5,369,054.10
Affordable Housing Trust Fund	2,298,338.36
Attainable Housing	1,011,851.37
Wastewater Capital Stabilization	5,136,023.64
Law Enforcement Fund	18.13
Federally Forfeited	2,873.23
Weir Bequest	15,506.30
Reynard Principal - non expendable	36,015.68
Reynard expendable	103,190.93
Westgate Principal - non expendable	139,334.73
Westgate - expendable	23,951.52
Scholarship - expendable	3,768.31
Cem Perp Care -Principal - non-expendable	541,110.00
Cem Perp Care - expendable	32,672.41
Spurling Principal non-expendable	1,000.00
Spurling -expendable	2,217.54
Bayer principal non expendable	200.00
Bayer - expendable	1,110.70
Lincoln Principal non-expendable	2,000.00
Lincoln - expendable	6,638.57
Bearse principal non-expendable	250.00
Bearse -expendable	925.20
Briggs principal non-expendable	2,000.00
Briggs - expendable	3,446.20
Jean Gardiner - expendable	2,141.52
Luce Union Cem - expendable	500.11
Chase Seaside Cem - expendable	10,459.79
P Nickerson - expendable	1,159.70
Chase Park - principal non-expendable	22,514.21
Chase Park - expendable	22,919.31
Mack Memorial - expendable	7,981.55
WM Nickerson - principal non-expendable	2,500.00
WM Nickerson - expendable	2,449.76
Cox Railroad - principal non-expendable	5,087.00
Cox Railroad -expendable	4,912.69
	17,236,775.25

Town of Chatham – June 30, 2024 – Agency Fund Balance

Fund Name	Balance 6/30/2024
FISH GAMES LICENSES	(507.00)
MEDICAL INSURANCE REFUNDS FIRE DEPT	1,669.02
HARWICH SEWER O&M	(155,636.80)
MASS SALES TAX	(18.59)
MA FIREARMS PERMITS	3,912.50
SPECIAL DETAILS - POLICE	(44,230.82)
SPECIAL DETAILS - FIRE	(10,436.64)
SPECIAL DETAILS FIREWORKS	569.12
SPECIAL DETAILS MAIN ST SCHOOL	2,813.56
STRONG ISLAND DETAIL	100.00
NO BEACH ORV SURCHARGE	6,352.00
MOORINGINFO SERVICE FEE	(399.00)
AGENCY INTEREST	20,687.01
GUARANTY DEPOSITS - PLANNING BOARD	122,770.51
GUARANTY DEPOSITS - SIGNS	485.00
GUARANTY DEPOSITS - WATER	21,205.28
GUARANTY DEPOSITS - MISC	25,656.21
GUARANTY DEPOSITS - ROADS	6,650.00
GUARANTY DEPOSITS - COA BUILDING	1,528.39
WATERSHED LAND EMINENT DOMAIN	3,228.90
PEOPLES CEMETERY	8,661.04
CONSERVATION LAND	66,222.52
GOOSE POND LAND	39,856.34
PIPING PLOVER	11,600.00
WORDELL LAND ESCROW	3,139.10
ELDREDGE LOT 11	183,312.71
ELDREDGE LOT 123	73,325.55
ELDREDGE LOT 19	28,036.19
REDS BEST	5,021.42
CODCOMM	26,010.63
MARDER TRAWLING	5,000.00
DEPUTY COLLECTOR FEES	(9,995.19)
	446,588.96

Town of Chatham – 2024 Annual Salaries

Name	Position	Regular	Overtime	Longevity	Details	Other	Total
TOWN MANAGER							
Goldsmith Jill R	Town Manager	\$213,515.88				\$9,400.00	\$222,915.88
Nealy, Shanna E	Communications Manager/ Community Engagement Officer	\$92,464.48		\$1,200.00		\$1,761.60	\$95,426.08
Lewis, Catherine A	Executive Assistant	\$70,014.40				\$3,315.60	\$73,330.00
HUMAN RESOURCES							
Downey, Megan R	Director Human Resources	\$118,802.40				\$1,221.05	\$120,023.45
Steele, Lisa M	Administrative Assistant	\$47,729.85					\$47,729.85
Curt, Katherine R	Secretarial/Clerical	\$1,906.19					\$1,906.19
FINANCE - ACCOUNTING							
Mazerolle, Carrie	Finance Director	\$143,324.14				\$1,450.00	\$144,774.14
Cantella, Nicholas S	Asst. Town Accountant/ Asst. Finance Director	\$39,142.40					\$39,142.40
Serijan, Cheryl L	Asst. Town Accountant/ Asst. Finance Director	\$38,172.16		\$383.56		\$38,715.83	\$77,271.55
Warner, Andrea L	Accounting Assistant	\$58,192.40					\$58,192.40
Heilala, Alexandra H	Consultant					\$15,385.00	\$15,385.00
FINANCE - ASSESSORS							
Kelley, Ardelle P	Assessing Director	\$118,261.60					\$118,261.60
Cook, Candace	Asst Assessor	\$76,366.56		\$1,300.00			\$77,666.56
Taylor, Melanie	Assessing Assistant/ Field Technician	\$52,959.97	\$226.42			\$272.25	\$53,458.64
FINANCE - TREASURER/COLLECTOR							
Drown, Sharon	Treasurer/Collector	\$109,519.84				\$1,000.00	\$110,519.84
Gay, Leanne E	Asst Treasurer/Collector	\$47,256.00					\$47,256.00
Piccolomini, Susan M	Asst Treasurer/Collector	\$6,390.00				\$1,371.54	\$7,761.54
McCarthy, Christine	Collections Assistant	\$47,329.80					\$47,329.80
INFORMATION TECHNOLOGY							
Rowe, Craig	IT Director	\$136,168.56		\$700.00		\$2,579.20	\$139,447.76
Darmon, Ryan P	IT Manager	\$93,307.20				\$1,761.60	\$95,068.80
Van Bork, Mark H	Media Coordinator	\$73,932.80					\$73,932.80
FitzPatrick, Brianna L	Asst Media Coordinator	\$54,544.80	\$278.98				\$54,823.78
Hunter, MacDonald	Information Systems and Media Assistant	\$54,557.76	\$230.88				\$54,788.64
TOWN CLERK							
Smith, Julie	Town Clerk	\$92,361.60				\$350.00	\$92,711.60
Burrow, Amy E	Asst Town Clerk	\$59,689.00	\$2,969.63				\$62,658.63
Smith, Rachel	Principal Clerk	\$20,473.14					\$20,473.14
Bagnell, Joan B	Election Worker					\$544.50	\$544.50
Doucette, Anita	Election Worker		\$210.00			\$3,106.25	\$3,316.25
Edson, Janet	Election Worker					\$445.50	\$445.50
Greenhalgh Charleen	Election Worker					\$1,773.75	\$1,773.75
Greenhalgh, Herbert W	Election Worker					\$330.00	\$330.00
Hahner, Bette A	Election Worker					\$1,650.00	\$1,650.00
Porter, Sandra B	Election Worker					\$478.50	\$478.50
Redfield, Louise A	Election Worker					\$2,755.75	\$2,755.75
Rowlings, Diane K	Election Worker					\$2,293.50	\$2,293.50
Shippelhute, Debra	Election Worker					\$1,831.50	\$1,831.50
Smith, Jennifer	Election Worker					\$2,334.75	\$2,334.75
Wiseman, Paula C	Election Worker					\$1,064.25	\$1,064.25
Young, Robin A	Election Worker					\$82.50	\$82.50
STICKER OFFICE							
Boro, Barbara N	Sticker Office Assistant	\$4,697.75					\$4,697.75
Fougere, Mary M	Sticker Office Assistant	\$13,504.25	\$74.25			\$132.00	\$13,710.50
Martinez, Jennifer M	Sticker Office Lead	\$19,934.25	\$156.00				\$20,090.25
PRINCIPAL PROJECTS & OPERATIONS							
Whalen, Terence M	Projects & Operations Administrator	\$120,572.00		\$1,400.00		\$4,117.92	\$126,089.92
Caruso, Kristin M	GIS Planner	\$98,667.20					\$98,667.20
Clarke, Michele A	Projects and Operations Assistant	\$52,731.24		\$1,300.00		\$4,458.54	\$58,489.78
Bengston, Sawyer D	Projects and Operations Assistant	\$47,093.22	\$51.43				\$47,144.65

Town of Chatham – 2024 Annual Salaries

Name	Position	Regular	Overtime	Longevity	Details	Other	Total
POLICE							
Anderson, Michael D	Police Chief	\$168,419.08				\$9,059.68	\$177,478.76
Malzone, Louis F	Deputy Police Chief	\$118,708.96		\$1,300.00	\$9,618.23	\$40,429.40	\$170,056.59
Goddard, Andrew B	Police Lieutenant	\$71,656.32		\$2,000.00	\$3,098.20	\$60,032.08	\$136,786.60
Harris, Sarah A	Police Lieutenant	\$98,729.74	\$67,968.83	\$1,900.00	\$19,065.44	\$33,116.73	\$220,780.74
Glover III, William R	Police Sergeant	\$97,363.34	\$69,820.51	\$2,000.00	\$96,663.99		\$265,847.84
Massey, William G	Police Sergeant	\$97,312.86	\$59,391.59	\$1,400.00	\$2,951.20	\$30,404.61	\$191,460.26
Ryder, Sean P	Police Sergeant	\$97,363.34	\$50,308.85	\$1,000.00	\$21,858.96	\$27,907.57	\$198,438.72
Vardakis, Christopher P	Police Sergeant	\$97,277.74	\$20,820.47	\$300.00	\$627.68	\$4,868.17	\$123,894.06
Merigan, Christopher R	Police Sergeant	\$86,105.74	\$43,303.89	\$300.00	\$45,722.67	\$17,927.42	\$193,359.72
Amara, Josph A	Police Officer	\$81,137.74	\$18,753.57	\$300.00	\$76,166.16	\$14,386.71	\$190,744.18
Boutin, Melanie A	Police Officer	\$14,112.00		\$812.05		\$10,848.60	\$25,772.65
Bragdon, James L	Police Officer	\$81,066.43	\$24,770.20		\$50,631.44	\$13,095.45	\$169,563.52
Chaprales, Charles A	Police Officer	\$81,137.74	\$26,622.73		\$17,055.83	\$4,276.89	\$129,093.19
Collier, Clint T	Police Officer	\$63,055.62	\$48,871.53		\$53,548.82	\$4,105.53	\$169,581.50
Dimitres, William A	Police Officer	\$67,282.75	\$18,470.86		\$46,814.36	\$3,911.27	\$136,479.24
Gagliardi, Jordyn T	Police Officer	\$33,451.16	\$713.33		\$1,050.00	\$10,041.68	\$45,256.17
Hamilton, James V	Police Officer	\$62,999.10	\$17,238.53		\$47,538.85	\$3,890.53	\$131,667.01
Hutton, Andrew P	Police Officer	\$172,660.23					\$172,660.23
Pagliari, Joseph A	Police Officer	\$36,823.62	\$441.59			\$4,426.74	\$41,691.95
Pasioneck, Mark R	Police Officer	\$4,138.41	\$1,221.99		\$2,694.00	\$2,891.35	\$10,945.75
Phillips, Geoffrey E	Police Officer	\$81,137.74	\$3,693.62	\$1,100.00	\$1,378.92	\$27,105.51	\$114,415.79
Spaulding III, Richard J	Police Officer	\$16,113.60	\$1,535.83		\$3,450.00	\$8,575.44	\$29,674.87
Thompson, Elizabeth	Police Officer	\$72,045.71	\$26,914.21		\$13,309.14	\$12,964.19	\$125,233.25
Wentzell, Cassandra R	Police Officer	\$67,681.43	\$24,205.60		\$8,924.30	\$9,160.31	\$109,971.64
Wisniewski, Joshua S	Police Officer	\$81,066.38	\$73,010.54	\$1,300.00	\$80,492.31	\$12,190.97	\$248,060.20
Carran, Jessica L	Police Dispatcher	\$66,927.84	\$8,321.21			\$4,115.04	\$79,364.09
Casale, Mathew J	Police Dispatcher	\$65,954.24	\$5,666.65			\$3,977.84	\$75,598.73
Grim, Dana M	Police Dispatcher	\$54,551.20	\$9,565.52			\$2,926.86	\$67,043.58
Hemeon, Eric C	Police Dispatcher	\$73,667.20	\$18,074.40	\$1,000.00		\$4,617.12	\$97,358.72
Boorack, Christine E	Administrative Assistant	\$39,739.20					\$39,739.20
Whittle, John R	Reserve Police Officer	\$4,470.96	\$1,315.44	\$583.35	\$69,771.86	\$8,470.82	\$84,612.43
Finacom, Robert P	Reserve Police Officer	\$267.60	\$2,948.00		\$80,667.25		\$83,882.85
Fontaine, Christiana	Community Service Officer	\$11,136.00	\$459.00		\$600.00		\$12,195.00
Tobin, Catrina C	Community Service Officer	\$6,336.00					\$6,336.00
Frazel, Connor	Community Service Officer	\$10,176.00	\$108.00		\$600.00		\$10,884.00
Frommeyer, Julia	Community Service Officer	\$9,600.00	\$63.00				\$9,663.00
Jackson, Emma	Community Service Officer	\$9,408.00	\$63.00				\$9,471.00
ANIMAL CONTROL							
Byers, Diane M	Animal Control Officer	\$73,667.20	\$1,279.37			\$1,000.00	\$75,946.57
EMERGENCY MANAGEMENT							
Heller, Mark R	Emergency Manager	\$16,500.00					\$16,500.00
Kondratowicz, John T	Emergency Manager	\$10,500.00					\$10,500.00
FIRE							
Tavano, Justin T	Fire Chief	\$159,236.72				\$7,962.70	\$167,199.42
Clarke, Ryan	Deputy Fire Chief	\$120,920.99		\$1,200.00		\$19,462.40	\$141,583.39
Higgins, Mark A	Fire Captain	\$98,586.45	\$29,734.15	\$1,600.00	\$1,347.23	\$18,734.16	\$150,001.99
Holmes, Ryan C	Fire Captain	\$95,772.16	\$52,127.70	\$1,500.00	\$948.90	\$14,058.59	\$164,407.35
Ready, David	Fire Captain	\$98,586.45	\$48,555.80	\$2,000.00	\$1,504.27	\$19,606.55	\$170,253.07
Silvester, Ralph	Fire Captain	\$98,586.45	\$99,378.58	\$1,400.00	\$663.04	\$29,022.35	\$229,050.42
Shevory, Richard	Fire Inspector	\$95,772.16	\$25,159.22	\$1,400.00	\$1,469.00	\$9,439.98	\$133,240.36
Lopriore, Michael R	EMS Captain	\$98,137.22	\$682.74		\$514.15	\$11,390.62	\$110,724.73
Hunter, Timothy J	Fire Lieutenant	\$87,250.10	\$37,769.26	\$1,600.00	\$2,750.36	\$14,416.05	\$143,785.77
Long, Scott A	Fire Lieutenant	\$89,814.09	\$51,526.48	\$1,400.00	\$446.76	\$14,111.65	\$157,298.98
Smith, Gerard C	Fire Lieutenant	\$86,855.17	\$61,821.24	\$1,700.00	\$809.03	\$11,181.30	\$162,366.74
Young, James A	Fire Lieutenant	\$87,250.10	\$17,735.85	\$600.00	\$520.13	\$11,688.24	\$117,794.32
Baker, Tyler	Fire Fighter	\$68,215.35	\$10,394.54		\$661.05	\$19,733.40	\$99,004.34
Bates, Vance	Fire Fighter	\$83,547.78	\$16,157.48	\$1,400.00	\$1,420.48	\$8,327.11	\$110,852.85
Bono, Joseph D	Fire Fighter	\$83,547.78	\$54,630.60		\$1,947.44	\$18,168.81	\$158,294.63
Brickley, Connor T	Fire Fighter	\$71,566.71	\$7,017.41		\$331.50	\$7,684.76	\$86,600.38
Burnham, Kali L	Fire Fighter	\$9,211.40	\$1,549.66			\$1,436.84	\$12,197.90
Carlo, Louis G	Fire Fighter	\$61,658.30	\$22,901.86		\$777.93	\$9,451.28	\$94,789.37
Caruso, David M	Fire Fighter	\$14,162.48	\$974.84			\$5,188.72	\$20,326.04
Delande, William A	Fire Fighter	\$82,445.65	\$57,120.03	\$1,900.00	\$625.30	\$9,760.96	\$151,851.94

Town of Chatham – 2024 Annual Salaries

Name	Position	Regular	Overtime	Longevity	Details	Other	Total
FIRE							
Devlin, Thomas S	Fire Fighter	\$69,081.00	\$13,950.52		\$1,220.85	\$10,105.34	\$94,357.71
Field, William R	Fire Fighter	\$83,547.78	\$17,047.13	\$700.00	\$2,358.43	\$9,221.56	\$112,874.90
Fietz, Harrison R	Fire Fighter	\$83,547.78	\$15,491.20		\$1,934.79	\$13,211.92	\$114,185.69
Friel, Ryan	Fire Fighter	\$66,093.54	\$16,359.64		\$828.17	\$13,432.37	\$96,713.72
Goncalves, Joao Lucas S	Fire Fighter	\$62,329.79	\$30,753.92		\$1,406.84	\$12,489.92	\$106,980.47
Henderson, Stacey A	Fire Fighter	\$81,777.47	\$32,779.08	\$1,600.00	\$1,947.91	\$12,439.14	\$130,543.60
Hennigan, Peter W	Fire Fighter	\$68,684.89	\$25,118.76		\$2,236.76	\$10,081.35	\$106,121.76
McGlenn, Dustan A	Fire Fighter	\$78,168.17	\$11,416.13		\$985.79	\$11,302.46	\$101,872.55
McGrath, Rachel S	Fire Fighter	\$83,547.78	\$16,634.51		\$689.90	\$15,919.77	\$116,791.96
Moore, Kevin J	Fire Fighter	\$72,358.20		\$2,000.00		\$21,868.89	\$96,227.09
Pelkey, Nicholas J	Fire Fighter	\$83,180.40	\$21,255.98		\$1,388.11	\$12,023.83	\$117,848.32
Ricotta, Stephen B	Fire Fighter	\$79,480.34	\$22,280.51		\$901.51	\$9,501.44	\$112,163.80
Ruggiere, Nicholas P	Fire Fighter	\$83,547.78	\$10,145.28	\$900.00	\$807.95	\$13,817.64	\$109,218.65
Taylor, Kristin E	Fire Fighter	\$73,962.39	\$16,397.08		\$1,285.38	\$12,640.95	\$104,285.80
Ward, Eleanor L	Administrative Assistant	\$7,904.00					\$7,904.00
COMMUNITY DEVELOPMENT							
Donovan, Kathleen	Director Community Development	\$156,321.60				\$7,084.88	\$163,406.48
Briggs, Jay	Building Commissioner	\$117,918.90					\$117,918.90
Flores, Richard A	Local Building Inspector	\$88,761.06				\$2,500.00	\$91,261.06
McPherson, Gloria L	Housing & Sustainability Director	\$108,845.36					\$108,845.36
O'Grady, Christine A	Town Planner	\$46,452.00					\$46,452.00
Bassett, Christina A	Department Coordinator	\$72,538.70					\$72,538.70
Clark, Sarah B	Central Permitting Planner	\$96,540.70		\$2,100.00			\$98,640.70
Hayes, Anne	Department Assistant	\$51,173.88					\$51,173.88
Kilkenny, Chantel C	Department Assistant	\$48,377.80	\$346.75				\$48,724.55
RECORDING SECRETARIES							
Stricsek, Ernest	Recording Secretary					\$756.00	\$756.00
Ryan, Ann P	Recording Secretary					\$3,526.90	\$3,526.90
Norris, Deborah	Recording Secretary	\$2,053.90					\$2,053.90
NATURAL RESOURCES							
Berman, Gregory A	Director of Natural Resources	\$142,509.92				\$2,023.80	\$144,533.72
Amato, Lucas W	Health Inspector	\$71,826.71					\$71,826.71
Giorgio, Judith	Health Agent	\$97,576.00		\$1,500.00		\$3,796.80	\$102,872.80
Griscom, Sarah B	Environmental Water Quality Technician	\$8,718.57					\$8,718.57
Langlois, Dianne E	Department Coordinator	\$62,607.42		\$2,000.00			\$64,607.42
Duncanson, Robert A	Consultant	\$22,577.08					\$22,577.08
Chimwaza, Karen A	Housing Inspector	\$44,365.20					\$44,365.20
NATURAL RESOURCES - COASTAL RESOURCES							
Keon, Theodore L	Coastal Resources Director	\$98,253.44		\$2,000.00		\$1,796.80	\$102,050.24
Likos, David C	Landing Officer	\$25,979.50					\$25,979.50
Peterson, David	Herring Warden					\$1,000.00	\$1,000.00
NATURAL RESOURCES - CONSERVATION							
Wightman, Paul C	Conservation Agent	\$92,870.40				\$946.86	\$93,817.26
Ricks, Catherine C	Asst Conservation Agent	\$22,560.00					\$22,560.00
Keon, Crystal L	Wetlands Permitting Coordinator	\$61,710.90					\$61,710.90
Bull, Terry D	Lead Shore Bird Monitor	\$21,414.00					\$21,414.00
Schleicher, Keenan A	Shore Bird Monitor	\$31,415.00					\$31,415.00
NATURAL RESOURCES - HARBORMASTER							
Holm, Jason B	Harbormaster	\$91,117.60	\$700.20	\$300.00		\$539.04	\$92,656.84
Smith, Stuart F	Harbormaster	\$34,860.00			\$2,323.59	\$20,723.11	\$57,906.70
Rocanello, Susan K	Department Coordinator	\$85,432.00			\$2,000.00		\$87,432.00
Woods, James M	Mooring Manager	\$75,064.50	\$6,071.90				\$81,136.40
Adams, Samuel H	Assistant Wharfinger	\$8,458.25					\$8,458.25
Bicknell, Wallace H	Assistant Wharfinger	\$18,871.50	\$888.38				\$19,759.88
Daniel, Harding S	Assistant Wharfinger	\$4,059.50					\$4,059.50
Pennypacker, Craig H	Wharfinger	\$25,517.00	\$5,505.00				\$31,022.00
Pitasi, Thomas P	Wharfinger	\$8,700.00	\$75.00				\$8,775.00
Horne, James M	Marine Operations Supervisor	\$26,016.00	\$7,249.50				\$33,265.50
Ryder, Michael D	Marine Operations Supervisor	\$7,303.50					\$7,303.50

Town of Chatham – 2024 Annual Salaries

Name	Position	Regular	Overtime	Longevity	Details	Other	Total
NATURAL RESOURCES - HARBORMASTER							
Tayson, Ronald R	Marine Operations Supervisor	\$40,571.75	\$964.50				\$41,536.25
Beecey, Mark C	Assistant Harbormaster	\$21,098.89	\$382.89				\$21,481.78
Crowell, Caroline A	Assistant Harbormaster	\$9,416.39					\$9,416.39
Goddard, Jackson A	Assistant Harbormaster	\$9,440.26	\$270.00				\$9,710.26
McClellan, Katherine M	Assistant Harbormaster	\$5,788.50					\$5,788.50
Politi, Colin J	Assistant Harbormaster	\$6,808.50					\$6,808.50
Summers, John B	Assistant Harbormaster	\$20,553.00	\$707.63				\$21,260.63
Tavalone, Paul J	Assistant Harbormaster	\$5,405.00					\$5,405.00
Clifford, Joel D	EMT-Boat Crewmember	\$3,117.38					\$3,117.38
Magauran, Christopher	EMT-Boat Crewmember	\$6,339.64					\$6,339.64
Clifford, Sean D	EMT-Boat Crewmember	\$6,837.00					\$6,837.00
NATURAL RESOURCES - SHELLFISH							
Gagne, Renee D	Shellfish Constable	\$95,068.16		\$800.00		\$1,796.80	\$97,664.96
Sacco, Benjamin F	Shellfish Propagation Specialist	\$65,381.98				\$2,575.72	\$67,957.70
Donahue, Teresa J	Asst. Shellfish Constable	\$20,200.00					\$20,200.00
Burt, Timothy J	Asst. Shellfish Constable	\$9,434.50					\$9,434.50
Dobbins, Mark P	Asst. Shellfish Constable	\$682.50					\$682.50
Felix, Allyson K	Asst. Shellfish Constable	\$84.00					\$84.00
Hahner, Jeffrey	Asst. Shellfish Constable	\$409.50					\$409.50
Higgins, Andrea L	Asst. Shellfish Constable	\$2,058.00					\$2,058.00
Kuhl, James W	Asst. Shellfish Constable	\$1,658.50					\$1,658.50
Phillips, Suzanne	Asst. Shellfish Constable	\$17,433.00					\$17,433.00
Sandri, Patricia G	Asst. Shellfish Constable	\$997.50					\$997.50
Smith Jr, William E	Asst. Shellfish Constable	\$5,951.75					\$5,951.75
Waldron, Eric N	Asst. Shellfish Constable	\$1,375.50					\$1,375.50
Zartman, Carl K	Asst. Shellfish Constable	\$4,948.75					\$4,948.75
Machie, Susan J	Asst. Shellfish Constable	\$220.50					\$220.50
McGee, Dennis P	Asst. Shellfish Constable	\$4,226.25					\$4,226.25
PUBLIC WORKS							
Faley, Robert	Director of Public Works	\$156,298.40					\$156,298.40
Barr, Thomas W	Deputy Director of Public Works	\$111,390.48				\$2,201.60	\$113,592.08
Jones, Pamela J	Department Coordinator	\$77,374.40	\$7,667.50	\$1,400.00		\$2,129.29	\$88,571.19
Zingarelli, Patricia A	Department Assistant	\$66,037.60	\$4,868.61			\$125.24	\$71,031.45
PUBLIC WORKS - CEMETERY							
Forman, Quinn	Department Assistant	\$46,534.04					\$46,534.04
PUBLIC WORKS - FACILITIES							
Corres, Richard	Facilities Foreman	\$70,831.20	\$4,557.92			\$523.53	\$75,912.65
Telesmanick, Toby Z	Facilities Technician	\$63,064.13	\$3,831.98			\$434.81	\$67,330.92
Kenlyn, Jerome	Facilities Technician	\$58,876.80	\$1,967.34			\$380.33	\$61,224.47
PUBLIC WORKS - HIGHWAY							
Friend, Kenneth M	Highway Foreman	\$75,408.00	\$110.50	\$2,000.00			\$77,518.50
Bennett, Jonathan C	Heavy Equipment Operator	\$23,068.44	\$1,431.41			\$21,057.62	\$45,557.47
Friend Jr, Gerald N	Heavy Equipment Operator	\$66,809.98	\$2,733.41	\$1,400.00		\$143.23	\$71,086.62
Gates, Brian G	Heavy Equipment Operator	\$82,139.20	\$6,289.30	\$2,000.00		\$165.54	\$90,594.04
Sinclair, Jeremy K	Heavy Equipment Operator	\$61,241.87	\$3,506.35			\$122.27	\$64,870.49
Powers, Brian L	Laborer	\$65,386.12	\$2,491.49	\$1,400.00		\$130.43	\$69,408.04
PUBLIC WORKS - PARKS & GROUNDS							
Friend, Ronald A	Parks Grounds Foreman	\$73,833.70	\$2,915.75	\$1,200.00		\$155.61	\$78,105.06
Eames, Mathew E	Laborer	\$1,036.00					\$1,036.00
Fortin, Bretten	Laborer	\$54,531.03	\$1,241.06			\$109.01	\$55,881.10
Harrington, Donnovan S	Laborer	\$54,452.42	\$785.28			\$109.01	\$55,346.71
Keeney, Ethan W	Laborer	\$3,598.25					\$3,598.25
Mabile, Noah W	Laborer	\$56,820.80	\$1,063.46			\$113.43	\$57,997.69
McKeen, Michael	Laborer	\$49,769.18	\$599.32			\$109.01	\$50,477.51
Richardson, Donald L	Laborer	\$36,392.90	\$412.67				\$36,805.57
Wightman, John Paul M	Laborer	\$37,954.71	\$502.20			\$340.60	\$38,797.51
PUBLIC WORKS - SNOW & ICE							
Davis, David M	Snow Removal		\$431.25				\$431.25
Long, Jonathan W	Snow Removal		\$300.00				\$300.00

Town of Chatham – 2024 Annual Salaries

Name	Position	Regular	Overtime	Longevity	Details	Other	Total
PUBLIC WORKS - TRANSFER STATION							
Lusher, David M	Transfer Station Foreman	\$77,452.80	\$14,491.54			\$146.80	\$92,091.14
Adams, Paul A	Heavy Equipment Operator	\$67,467.12	\$35,532.89			\$127.00	\$103,127.01
Laurie, David	Heavy Equipment Operator	\$61,992.96	\$1,183.97	\$1,600.00		\$6,238.41	\$71,015.34
Leavenworth, Steven T	Heavy Equipment Operator	\$74,893.92	\$18,857.73	\$2,000.00		\$140.20	\$95,891.85
Lefeged, Marcus F	Heavy Equipment Operator	\$64,410.96	\$19,839.27			\$729.26	\$84,979.49
Siepietowski, Christopher	Laborer	\$60,593.84	\$22,703.71				\$83,297.55
Finan, Erich M	Gate Attendant	\$50,559.60	\$2,168.80			\$100.60	\$52,829.00
Santos, Rebecca A	Gate Attendant	\$11,810.40	\$1,087.80				\$12,898.20
Emmerling, Kevin P	Seasonal Recycling Assistant	\$21,620.00					\$21,620.00
Smith, Tya L	Seasonal Recycling Assistant	\$23,520.00	\$3,120.00				\$26,640.00
COMMUNITY SERVICES							
LaCross, Leah	Director of Community Servies	\$146,305.68				\$2,752.00	\$149,057.68
Howell, Aimee E	Deputy Director of Community Services for Rec and Beaches	\$116,535.12				\$746.64	\$117,281.76
Mabile, Susan M	Department Coordinator	\$72,865.60	\$970.16				\$73,835.76
COMMUNITY SERVICES - COUNCIL ON AGING							
Milan, Anna L	Program and Communications Coordinator	\$58,101.40					\$58,101.40
Mayhew, Deborah P	Department Coordinator	\$52,648.26				\$3,901.87	\$56,550.13
Weglarz, Alexis M	Department Coordinator	\$25,655.35					\$25,655.35
Fennell, Josephine A	Dir Adult Supp Day Program	\$17,769.60					\$17,769.60
Kelly, Kerri L	Outreach Coordinator	\$36,517.25					\$36,517.25
Rogers, Jessica M	Outreach Coordinator	\$11,971.96				\$732.79	\$12,704.75
Miller, Mariann M	Department Assistant	\$13,236.30				\$660.40	\$13,896.70
Nash, Diane M	Community Services Adult Behavioral Clinician	\$57,638.40				\$341.31	\$57,979.71
Hosmer, Richard	Bus Driver	\$912.94					\$912.94
Massoni, Mark	Bus Driver	\$21,070.03					\$21,070.03
Robinson, Paul M	Bus Driver	\$6,987.19					\$6,987.19
Smith, Dexter G	Bus Driver	\$19,887.79					\$19,887.79
Boro, Barbara N	Senior Tax Program					\$500.00	\$500.00
Brown, Michael	Senior Tax Program					\$500.00	\$500.00
Campanaro, Daniel	Senior Tax Program					\$500.00	\$500.00
Clifford, Susan	Senior Tax Program	\$1,102.00				\$284.00	\$1,386.00
Dolinger, Cynthia	Senior Tax Program					\$250.00	\$250.00
Ellingham, Francis	Senior Tax Program					\$500.00	\$500.00
Fishback, Susan	Senior Tax Program					\$500.00	\$500.00
Holton, Barbara	Senior Tax Program					\$500.00	\$500.00
James-Slowik, Jill	Senior Tax Program					\$500.00	\$500.00
Kennard, Elizabeth	Senior Tax Program					\$500.00	\$500.00
Lidard, Carol	Senior Tax Program					\$24.00	\$24.00
Mitchell, Janet	Senior Tax Program					\$500.00	\$500.00
Norris, Deborah	Senior Tax Program					\$80.00	\$80.00
Stephens, Martha	Senior Tax Program					\$36.00	\$36.00
Theroux, Nancy	Senior Tax Program					\$392.00	\$392.00
Tripp, Dorothy	Senior Tax Program					\$500.00	\$500.00
COMMUNITY SERVICES - RECREATION & BEACHES							
Frederick, Suzanne	Recreation Coordinator	\$70,517.78			\$1,200.00		\$71,717.78
Stark, Sharon E	Recreation Supervisor	\$72,854.60			\$1,400.00		\$74,254.60
Delande, Nicholas	Recreation Assistant	\$53,467.18					\$54,280.41
Quinn, Kaeden	Recreation Assistant	\$45,513.16	\$813.23				\$52,313.72
Ferreira, Karina L	Beach Supervisor	\$12,285.00	\$6,800.56				\$12,285.00
Notaro, Brienna J	Building Supervisor	\$5,179.50					\$5,179.50
Dailey, Elizabeth	Head Lifeguard	\$3,731.75					\$3,731.75
Dobbins, Madeline M	Head Lifeguard	\$5,643.00					\$5,643.00
Ferreira, Thomas G	Head Lifeguard	\$11,993.75					\$11,993.75
Hindle, Ethan	Head Lifeguard	\$4,444.75					\$4,444.75
Payne, Allison M	Head Lifeguard	\$9,856.25					\$9,856.25
Addison, Bridget Q	Lifeguard	\$5,580.00					\$5,580.00
Gaudian, Margaret A	Lifeguard	\$1,963.50					\$1,963.50
Hindle, Zachary V	Lifeguard	\$5,928.50					\$5,928.50
Kehoe, Ian P	Lifeguard	\$2,048.50					\$2,048.50
Knorr, Bradford R	Lifeguard	\$7,345.00					\$7,345.00

Town of Chatham – 2024 Annual Salaries

Name	Position	Regular	Overtime	Longevity	Details	Other	Total
COMMUNITY SERVICES - RECREATION & BEACHES							
Langway, Emma	Lifeguard	\$5,134.75					\$5,134.75
Langway, Lily G	Lifeguard	\$5,643.00					\$5,643.00
Larivee, Jacob J	Lifeguard	\$3,168.25					\$3,168.25
Masood, Sienna Y	Lifeguard	\$3,543.50					\$3,543.50
Mayfield, Thomas, J	Lifeguard	\$2,641.00					\$2,641.00
McKeon, Kerry M	Lifeguard	\$6,865.00					\$6,865.00
McLaughlin, Vivian A	Lifeguard	\$1,045.00					\$1,045.00
Miltmore-Oja, Charlotte A	Lifeguard	\$5,310.50					\$5,310.50
Peterson, Evan	Lifeguard	\$9,867.00					\$9,867.00
Shea, Wyatt D	Lifeguard	\$3,445.00					\$3,445.00
Farrell, Catherine	Beach Gate Attendant	\$5,453.25					\$5,453.25
Farris, Ronald	Beach Gate Attendant	\$5,164.50					\$5,164.50
Frederick Sr, Thomas H	Beach Gate Attendant	\$4,281.75					\$4,281.75
Bonatt, Alice L	Beach Gate Attendant	\$3,209.25					\$3,209.25
Gustafson, Carl R	Beach Tractor Operator	\$4,735.50					\$4,735.50
Balfore, Mackenzie G	Building Supervisor	\$8,889.75					\$8,889.75
Custodie, John F	Building Supervisor	\$7,605.25					\$7,605.25
Bates, Leah	PARK Program Staff	\$4,905.00					\$4,905.00
Gill, Tripp J	PARK Program Staff	\$1,290.00					\$1,290.00
Groves, Sarah L	PARK Program Staff	\$2,816.00					\$2,816.00
Hall, Kristi A	PARK Program Staff	\$34,223.00					\$34,223.00
Hall, Kylee	PARK Program Staff	\$24,655.38					\$24,655.38
Hardigan, Susan T	PARK Program Staff	\$15,570.50					\$15,570.50
Lefeged, Marcus F	PARK Program Staff	\$21,688.00					\$21,688.00
Ogando de Vasquez, Bethelis E	PARK Program Staff	\$5,740.00					\$5,740.00
Reese, Masen T	PARK Program Staff	\$18,288.50					\$18,288.50
Robinson, Mia P	PARK Program Staff	\$968.00					\$968.00
Simundson, Veronica	PARK Program Staff	\$2,740.00					\$2,740.00
Bourgea, Kaeleigh R	Recreation Counselor	\$2,061.00					\$2,061.00
Dever, Katie A	Recreation Counselor	\$13,645.00					\$13,645.00
Dever, Maggie S	Recreation Counselor	\$5,824.00					\$5,824.00
Eldredge, Zoe E	Recreation Counselor	\$2,889.00					\$2,889.00
Haydon, William T	Recreation Counselor	\$2,277.00					\$2,277.00
Hogan, Benjamin M	Recreation Counselor	\$2,280.00					\$2,280.00
Horan, Chloe L	Recreation Counselor	\$2,480.00					\$2,480.00
Klose, Caitlin A	Recreation Counselor	\$4,711.50					\$4,711.50
Metters, Dylan J	Recreation Counselor	\$2,448.00					\$2,448.00
Miller, Allison	Recreation Counselor	\$1,989.00					\$1,989.00
Miller, Jonathan A	Recreation Counselor	\$4,288.50					\$4,288.50
Truesdale, Claire, E	Recreation Counselor	\$3,204.00					\$3,204.00
Wall, Dezmond, M	Recreation Counselor	\$2,440.00					\$2,440.00
Santavicca, Christopher J	Recreation Counselor	\$2,112.00					\$2,112.00
Del Negro, Anthony M	Referee	\$680.00					\$680.00
Watson, Jon T	Referee	\$1,040.00					\$1,040.00
Wilson, Jacquelyn E	Referee	\$920.00					\$920.00
Joyce, Ashley M	Tennis Instructor	\$561.00					\$561.00
Shackelford, Emma C	Water Safety Instructor	\$1,968.00					\$1,968.00
Meehan, Reagan F	Water Safety Instructor	\$2,328.00					\$2,328.00
Porter, David W	Windmill Attendant	\$2,084.75					\$2,084.75
Gillott, Maximilian E	Beach Patrol	\$7,609.50					\$7,609.50
Mitchell, Luke M	Beach Patrol	\$5,115.75					\$5,115.75
Proctor, Jessica L	Beach Gate	\$4,265.25					\$4,265.25
Callaghan, Maura	Beach Patrol Supervisor	\$3,576.50					\$3,576.50
Whitfield, Jacob F	Beach Patrol Supervisor	\$12,688.00					\$12,688.00
Brockway, Madeline	Beach Patrol	\$3,990.00					\$3,990.00
Buckley, Mathew S	Beach Patrol	\$2,042.50					\$2,042.50
Buckley, Thomas S	Beach Patrol	\$2,327.50					\$2,327.50
DeLuca, Mark J	Beach Patrol	\$2,305.00					\$2,305.00
Manoog, Charles F	Beach Patrol	\$7,400.00					\$7,400.00
Sobchuk, William	Beach Patrol	\$7,659.00					\$7,659.00

Town of Chatham – 2024 Annual Salaries

Name	Position	Regular	Overtime	Longevity	Details	Other	Total
STIPENDS							
Select Board							
Davis, Shareen	Select Board	\$4,000.00					\$4,000.00
Dykens, Jeffrey S	Select Board	\$4,000.00					\$4,000.00
Metters, Cory J	Select Board	\$4,250.00					\$4,250.00
Nicastro, Dean P	Select Board	\$4,000.00					\$4,000.00
Schell, John M.	Select Board	\$4,750.00					\$4,750.00
Town Moderator							
Litchfield, William	Moderator	\$1,200.00					\$1,200.00
Airport Commission							
Burke, Theodore	Commissioner	\$200.00					\$200.00
Cortese, Michael	Commissioner	\$200.00					\$200.00
Geylin, Michael	Commissioner	\$200.00					\$200.00
Harrison, Huntley	Commissioner	\$200.00					\$200.00
Hobek, Shawn	Commissioner	\$400.00					\$400.00
Owens, David	Commissioner	\$200.00					\$200.00
Schulz, William	Commissioner	\$200.00					\$200.00
Board of Assessors							
Brown, Thomas	Assessor	\$1,500.00					\$1,500.00
Burke, John	Assessor	\$1,750.00					\$1,750.00
Franz, Robert	Assessor	\$1,500.00					\$1,500.00
Cemetery Commission							
Bystrom, William	Commissioner	\$500.00					\$500.00
Gaines, Peter	Commissioner	\$500.00					\$500.00
Whitcomb, David	Commissioner	\$1,000.00					\$1,000.00
Registrar of Voters							
Caputo, Joseph	Registrar	\$300.00					\$300.00
LaPorte, Virginia	Registrar	\$300.00					\$300.00
Shafter, Ether	Registrar	\$300.00					\$300.00

Finance Committee

The Town Moderator appoints the nine-member Finance Committee for three-year terms. As required by the Town Charter and By-Laws, the Finance Committee is to (i) consider the detailed expenditures for each Town department and agency, (ii) make budget recommendations to the Board of Selectmen and (iii) report to Town Meeting its recommendations on each article in the Warrant, regardless of whether the article is related to the budget. Under authority granted by Massachusetts General Laws, the Finance Committee also “shall consider any or all municipal questions for the purpose of making reports or recommendations to the town...” The Finance Committee is dedicated to serving in the interest of the Chatham taxpayer.

Calendar year 2024 strikes me as a time of continued renewal for Chatham, its post-Covid economy and its municipal leadership team, following a significant number of senior-position new hires and promotions in 2023. Local Receipts, which includes locally generated revenue (including water depart-

ment revenue) other than real and personal property reached a record \$16.3 million, reflecting the ongoing strength of our local economy and the attractiveness of Chatham as a seasonal destination. Over the course of roughly 18 months Chatham promoted or hired a new Police chief, a new Fire Chief, and heads of DPW and Natural Resources, in addition to a new Finance Director. Times of leadership transition can be fraught, and Chatham has seemingly excelled in this transition.

In January the Town Manager released An All-Encompassing Budget to Chart Chatham’s Future, her proposed FY25 annual budget, with Town Meeting approving the core \$40,085,339 operating budget in May. Town Meeting also approved the \$10,308,940 budget of the Monomoy Regional School District, \$402,282 for the Cape Cod Regional Technical High School, \$4,399,250 for the Water Department operating budget (thanks to your quarterly water bill) and \$2,417,220 in “in-budget” capital expenditures. (Here in Chatham a capital expenditure is spending on anything that has a useful life of more than 5 years, and a cost

of more than \$10,000.)

Including standalone capital spending projects, debt authorizations, Community Preservation Act spending, social spending and a handful of budgetary cats and dogs May’s Town Meeting approved \$79,837,918 in spending and spending authority.

May’s Town Meeting found several articles which did not find favor with the voters. A \$2.9MM improvement project at the Transfer Station failed to impress enough voters, as did a proposed \$11.4MM Article for various waterfront improvements. Articles relating to the operations of Chatham Airport were generally unpopular, including the installation of electric vehicle charging stations and the update of an approach map from 1958. Unfortunately, the debate around the airport Articles was subject to misleading claims and assertions.

The Town of Chatham continued to make progress on the creation of additional attainable and affordable housing in town, with requests for proposals relating to the development of the former Buckley property on Main Street and the former church property on the southern end of Meetinghouse

Road drawing multiple bids. When complete, these two projects will provide 90 new units of attainable and affordable housing for Chatham.

Disappointingly the Finance Committee continued to voice its concerns over the seeming disregard of the Free Cash spending policy embedded in the Town’s Budget and Financial Management Policies. Free Cash typically includes actual receipts in excess of revenue estimates as well as unspent amounts in departmental budget line items for the year just ending, plus unexpended free cash from the previous year(s). At its source, Free Cash stems from Chatham’s municipal revenue, which is paid by all of us. The real impact of excessive free cash is excessive taxation, whether of resident or visitor. Free cash is basically an interest – free loan from all of us to the Town of Chatham, something we all should be concerned about.

Chatham’s policies call for the goal for free cash to be in the amount of 3% to 5% of the Town’s operating budget. This policy goal directly mirrors the language on Free Cash policy promulgated by the Massachusetts Department of Revenue. Over the past five fiscal years the Free Cash numbers ranged between 10% and 20% of the operating budget; in FY 25 the number reached nearly \$11.2mm, or a shocking 27.9% of the \$40mm operating budget. The Finance Committee is deeply disheartened by this complete disregard of municipal policy.

At least some good news can be found in Chatham’s addressing its Other Post-Employment Benefits (“OPEB”) liability, which are costs associated with Chatham providing for health insurance for its municipal workforce retirees. Chatham currently has a balance in our OPEB Trust Fund of nearly \$5.4mm, against a liability of \$16.25mm, giving a funding rate of 33.0%, up from last year’s 24.5%. Our funding percentage remains one of the better funding ratios in the Commonwealth.

The Finance Committee will continue to constructively work with the Select Board, the Town Manager and her staff, Town committees, and Town Meeting voters on behalf of the taxpayers of Chatham. We remain committed to offering an independent voice in making recommendations to Town Meeting, and on other matters of import to our Town.

**Respectfully submitted,
Stephen S. Daniel, Chair**

Board of Assessors

The Assessing Department, a division of the Finance Department, determines the full and fair market value of all real and personal property for the purpose of taxation as required by Massachusetts General Law. This is done to equitably allocate Chatham’s annual tax levy among each property taxpayer in proportion to the value of their property. The Assessing Department is obligated to revalue all properties yearly and then every five years submit all data for a recertification by the Massachusetts Department of Revenue. The Assessor’s office is responsible for processing statutory tax exemptions; adjudicating tax abatement filings for real estate, personal property, motor vehicle, and boat excise taxes; defending Appellate Tax Board cases; updating ownership records per recorded deeds from the Registry of Deeds online database; maintaining records of exempt properties; managing the assessment records to include property record cards and Assessor maps.

The Assessing Department has been moving municipal assessment software from traditional on-premises infrastructure to a cloud-based platform. This shift allows the department to store, manage, and process data on remote servers provided by cloud service providers instead of local servers or physical hardware.

The Assessing web page provides important data on individual properties that can be accessed by all taxpayers. To ensure information is up to date, any changes (such as ownership or mailing address) should be submitted in writing to the Town of Chatham Assessing Department or by sending an email to: akelley@chatham-ma.gov, ccook@chatham-ma.gov or mtaylor@chatham-ma.gov. The web page has different eForms for downloading to include informational documents, exemptions, tax deferrals, and abatements. There are instructions provided but the taxpayer can contact the department if they have any questions. This is a reminder of the recent addition to the web page (see link: Pay Miscellaneous Fees) which gives the public the ability to request and then pay for an Assessing Department Mailing Database, a Certified Abutters List, and Special Reports.

The Assessing Department consistently met directives and standards set by the Town of Chatham and the Massachusetts Department of Revenue. This was accomplished by working with other Town departments to clarify and ensure accuracy of data collected for taxation purposes.

Chatham was the fifteenth Town out of 351 towns in the state to have its tax rate set and approved by the Massachusetts Department

of Revenue. Overall, Town valuation for real and personal property showed an increase of 6.3%. As of November 30, 2024, there were 1,589 building permits reviewed, 2,756 general reviews of properties, and 32 Real Estate and Personal Property abatements reviewed and acted upon.

The Board of Assessors would like to express their sincere appreciation to the Assessing staff (Assessing Clerk Melanie Taylor; Assistant Assessor Candace Cook; and Assessing Director Ardelle Kelley) for their dedication and diligence. The staff continued to maintain and update their knowledge and licensing requirements with the Massachusetts Association of Assessing Officers (MAAO).

The Board of Assessors would like to extend a special thank you to Assessing Director Ardelle Kelley. Her work ethic, leadership, mentorship, and outstanding attention to detail are to be commended. Chatham is fortunate to have an Assessing Director of this proficiency.

**Respectfully submitted,
John Burke, Chair**

OPEB Trustees

In accordance with the provisions of the Other Post-Employment Benefits (OPEB) Trust Agreement, I hereby submit a statement of account for the Fiscal Year ending June 30, 2024. The reallocation of 1.5% of the expired Land Bank surcharge raised \$612,382.64 in FY2024, along with the \$150,000 from Overlay Surplus and interest of \$311,055.42 totaled \$1,073,438 in revenue to the OPEB Trust for an ending balance of \$5,369,054.10 as of June 30, 2024.

Components of the OPEB Net Liability

	<u>6/30/2024</u>	<u>06/30/2023</u>
Total OPEB Liability	\$22,401,110	\$19,443,371
Plan Fiduciary Net Position	\$ 6,150,706	\$4,767,581
Net OPEB Liability	\$16,250,404	\$14,675,790

The Net OPEB Liability increased by \$1,574,614. The OPEB Trustees continue to monitor the performance of the fund to ensure the Town is meeting the goal to fund this obligation.

The Trustees are Select Board Chair Dean Nicastro, Finance Committee Chair Stephen Daniel, Select Board Member Jeffrey Dykens, Treasurer Sharon Drown, Finance Director Carrie Mazerolle and Town Manager Jill Goldsmith (ex-officio).

**Respectfully submitted,
Carrie Mazerolle, Finance Director**

Community Preservation Committee

The Chatham Community Preservation Committee (CPC) met nine times in 2024. The CPC was established to implement the Community Preservation Act (CPA) which was approved by the State in 2000 and adopted in Chatham in 2002. The CPA creates a Community Preservation Fund which in Chatham comes from a 3% surcharge on local property taxes plus a variable State grant. Applications for funding can be made in four categories; open space, historic resources, community housing and outdoor recreation. In Chatham, all submissions are made electronically with a deadline for submission of November 1. Any individual, non-profit group, or Town entity may submit an application. The CPC reviews all applications, usually meets with the applicants to discuss their proposal, and votes to recommend or decline the application. If a majority of the CPC members vote to recommend approval of an application, it is drafted as an article to be put on the warrant for Town Meeting. The CPC Chair presents all CPA articles to the Town's Select Board and Finance Committee and their non-binding votes on each article are included in the warrant along with the CPC vote. The Town Meeting then votes to approve or decline each article.

The Chatham CPC has nine members. As noted below, seven members are designated by other Town bodies and two are at-large members appointed by the Select Board. Of the nine applications that were received for consideration in 2024, the CPC recommended approval of seven. All seven were approved at the 2024 Town Meeting as follows:

- Chatham Affordable Housing Trust Fund \$750,000
- Restoration of the Coast Guard boathouse a \$350,000
- Restoration of the Chatham little league field \$136,786

Monomoy Regional School District

Monomoy Regional School District is a community of learners of all ages focused on building knowledge, positive character, and resiliency in a safe, supportive, creative, and challenging environment. The following report summarizes many of the happenings in our community schools during the 2024 calendar year.

- Building a press box at the Monomoy Regional High School sports field \$100,000
- Toward the cost of Spring Rock Village affordable housing in Brewster \$100,000
- Toward the cost of FORWARD at the Rock community housing in Dennis \$75,000
- Two years of annual support for the Lower Cape Housing Institute \$20,000

The Town Meeting also approved \$15,000 toward the CPC's administrative cost and \$160,000 for the Open Space Reserve account.

The funding to cover these commitments was allocated from new funds (local surcharge and State distributions for FY 2025), appropriate reserve accounts, and the repurposing of unexpended funds remaining in prior grants made for essentially the same purpose.

The CPC members in 2024 are:

- Gary Toenniessen, Chair
Open Space Committee
- Art Spruch, Vice-Chair, Planning Board
- Alan Mowry, Clerk, Housing Authority
- Bruce Bean, Member
Community Housing Partnership
- Stephanie Hamilton, Member
Historical Commission
- Karen Lattin, Member
Conservation Commission
- David Mallowes, Member
Parks and Recreation Commission
- Debbie Aikman, Member, at-large
- Ann Ryan, Member, at-large

**Respectfully submitted,
Gary Toenniessen, Chair**

Cultural Council

In Massachusetts, public funding for the arts, humanities, and interpretive sciences are provided through the Massachusetts Cultural Council. The Chatham Cultural Council (CCC) is part of this network of local councils that serve every city and Town in the state.

In the FY2024 Grant Cycle, the Chatham Cultural Council awarded 28 grant requests totaling \$19,000 (nineteen thousand dollars). In the FY2025 cycle, the Council received

37 requests for funding. At the December 2, 2024 meeting, the CCC granted full or partial funding to 27 of the applicants in the amount of \$12,100.00 (twelve thousand one hundred dollars). Link Up Program in Monomoy Regional School District, Chatham Fiddle Orchestra, Interactive Music Concert for young children and their families, 3rd Annual Earth Day, Pleasant Bay Community Boating Speaker Series, Cape Cod Chamber Music Concerts and First Night Chatham were just some of the programs the CCC was able to grant funds to for 2025.

Our funding is provided by the Massachusetts Cultural Council (\$5,700.00 for FY2025) and the Town of Chatham. The Chatham Cultural Council hopes that in the future the selectboard will resume its policy of matching the Mass Cultural Funding. Additional funds were raised from our fund Chronicle insert and direct mailings.

The Chatham Cultural Council grants were completed online, in accordance with the Massachusetts Cultural Council's guidelines. Grants are submitted by mid-October each year and then voted on by the Chatham Cultural Council at their December meeting. A final financial summary is submitted by January (2025). All grant applications/approvals/denials and summary are done on-line in the Mass Cultural Council system. Massculturalcouncil.org.

There are 7 members of the council who were appointed by the Select Board to serve one or two terms of three years each. There is currently one vacant seat needing to be filled. The business meetings are open to the public. We provide all our own minutes and correspondence as well as state required on-line reporting.

Sharon Drown is our staff liaison and assists us with our fiscal reporting, grant reimbursement process and other Town requirements. She is a valuable resource. Cory Metters is our Select Board liaison. We are very grateful for all their support.

**Respectfully submitted,
Susanna Foster, Co-Chair**

Education

A strategic focus on the future

In March 2024, Monomoy Regional School District launched its new Strategic Plan, which provides a structure for our schools from 2024 through 2028. This plan will guide the operation of the district in the coming years with a focus on the needs of students. The process of developing our Strategic Plan was informed by input from students, educators, families, community members, and local leaders – their voices

were an integral part of the process and resulting plan. The three main categories of Monomoy's Strategic Plan are Portrait of a Graduate Implementation, Learning and Academics, and Being and Wellness. The Portrait of a Graduate Implementation will focus on developing and implementing a comprehensive plan to ensure that every graduate possesses the skills, attributes, and characteristics necessary for success in college, career, and life, in alignment with

our Portrait of a Graduate developed in 2023. Within Learning and Academics, Monomoy will strive to foster a rigorous, equitable, and inclusive academic environment that nurtures the competencies of the Portrait of a Graduate to prepare students for college, career, and life. And to support Being and Wellness, Monomoy will cultivate a safe, inclusive, and supportive environment that promotes the mental, emotional, and physical well-being of students and staff. Together, these guiding principles will help us focus our resources and attention to the areas that our community has identified as priorities.

Academic Excellence, Honors, and Awards

The 2024 calendar year brought many exciting honors and awards for Monomoy students and faculty.

Superintendent's Award for Academic Excellence

In March 2024, Monomoy Regional High School senior Yu Ying Zou was awarded the 2024 Massachusetts Association of School Superintendents Award for Academic Excellence. This award is given to the high school senior who has distinguished themselves in the pursuit of excellence during their high school career. In selecting the award winner each year, Superintendent Dr. Scott Carpenter looks for not only academic success, but for demonstrations of leadership and initiative within the school and the greater community. Yu Ying was valedictorian for the Class of 2024 and is attending Harvard University.

NSDC Award for Academic Growth and Student Leadership in Learning

In April 2024, Monomoy Regional High School senior Susannah Brown was selected by the high school's administration to receive the 2024 NSDC Award for Academic Growth and Student Leadership in Learning. The National School Development Council is a network of regional school study councils that supports excellence, equity, and continuous educational improvement. This award is presented to high school seniors who have consistently pursued a high level of academic effort, and who have also served as positive role models for the student body. Recipients of the award exemplify admirable character and accomplishment.

DAR Good Citizen Award

Lillian Gould, a senior at Monomoy Regional High School in Harwich, was honored in February 2024 by the Captain Joshua Gray-Jonathan Hatch Chapter of the Daughters of the American Revolution with its 2024 Good Citizen Award. This award recognizes and rewards individuals who possess the qualities of dependability, service, leadership,

and patriotism in their homes, schools, and communities. The organization selects one student from each high school on Cape Cod to receive this award.

Junior Book Awards

In June 2024, Monomoy Regional High School honored students in a variety of categories, bestowing Department Awards and Junior Book Awards to members of the Class of 2025.

The Department Awards are chosen by the Instructional Leaders for those juniors who have demonstrated excellence in the classroom.

- **World Language** – Excellence in Latin: Hillevi Segerson and Fiona Moore; Excellence in French: Yssel Rivas Batista, Excellence in Spanish: Jericah Dujua, Excellence in Mandarin: Emily Layton and Kassandra Cruz
- **Science and Technology** – Excellence in Biology: Hillevi Segerson; Excellence in Chemistry: Anna Borzilleri; Excellence in Physics: Jake Giorgio; Excellence in Computer Technology: Amaud Pryce
- **Social Studies** – Excellence in History: Aubrey Schneeberger; Excellence in History: Jason Elhilow
- **Math** – Lucy Bates and Ryan Laramee
- **English** – Critical Thinking: Emily Layton; Perseverance: Amaud Pryce and Anna Borzilleri; Passion: Hillevi Segerson; Communication: Jason Elhilow; Challenge: Ella Robinson
- **Visual and Performing Arts** – Digital Media: Ashleigh Bourgea; Excellence in Visual Arts: Lilly Furman; Excellence in Instrumental Music: Ben McGrath; Excellence in Choral Music: Leyla Holmes; Excellence in Theater Performance: Chloe Thompson; Excellence in 3-Dimensional Art: Isabella Bellefeuille; Excellence in Ceramics: Scarlett O'Malley
- **Wellness** – Bobbi Rose Brown
- **Culinary** – Ysell Rivas Batista

The Junior Book Awards are given to students who are in the top of their class with respect to their academic standings and GPA. Colleges present the awards each year to 11th-grade students in recognition of their outstanding academic accomplishments, dedication to learning, leadership, school involvement, and community service: Lucy Bates – Harvard University; Ryan Laramee – Massachusetts Institute of Technology; Emily Layton – Yale University; Aubrieta Schneeberger – Dartmouth College; Hillevi Segerson – Brown University; Jericah Dujua – Tufts University; Niko Vujosevic – Notre Dame University; Kassandra Cruz – Wellesley College; Maya Jones – Smith College; Tamer Khalil – St. Michael's College;

Adelaide Thonus – St. Michael's College; Justin Barr – Suffolk University; Bella Bellefeuille – University of Vermont; Sophia Cohrs – Worcester Polytechnic Institute; Hannah Sullivan – Endicott College.

Teacher and School Awards

Monomoy Regional High School teacher Lizzie Sheptyck was awarded the William Spratt Award for Excellence in Teaching Secondary Social Studies from the Massachusetts Council for the Social Studies in April 2024. Each year, the MCSS presents Awards of Excellence in a variety of social studies areas to educators from across the Commonwealth. The William Spratt Award for Excellence in Teaching Secondary Social Studies is awarded to high school teachers and is named after one of the earliest members of MCSS, Bill Spratt, who was a teacher and department chair at Whitman-Hanson High School and a Marine Corps veteran. Through his tireless work, MCSS grew into the leading professional organization for social studies in the state.

John Dickson, a history and social studies teacher at Monomoy Regional High School in Harwich, was awarded an American Lawyers Alliance Teacher of the Year Award for 2024. The American Lawyers Alliance awards honor United States public and private high school teachers who have made significant contributions in the area of law-related education. Selection is based on how the teacher: furthered the understanding of the role of the courts, law enforcement agencies, and the legal profession; helped students recognize their responsibilities as well as their rights; encouraged effective law-related education programs in their schools and communities; and increased communication among students, educators, and those involved professionally in the legal system.

Nancy Gifford, a Grade 7 science teacher at Monomoy Regional Middle School, was honored with the David H. Byron Award For Outstanding Service to Science Education by the Massachusetts Association of Science Teachers in November 2024. The David Byron Award is given by the MAST President to a MAST board member, in recognition of service and support to the organization and science education in Massachusetts. Gifford actively engages in numerous initiatives that shape science education on both state and national levels.

Monomoy Regional High School received numerous honors from the College Board for its excellence in educating students and providing all students with access to advanced coursework. Monomoy Regional High School earned a place on the College Board's

AP School Honor Roll for the 2023-2024 school year, meeting the criteria for Gold Status. The AP School Honor Roll recognizes schools that have done outstanding work to welcome more students into AP courses and support them on the path to college success, with criteria including College Culture, College Credit, and College Optimization. Monomoy achieved Gold Status for College Culture and College Credit and Platinum Status for College Optimization. MRHS was further recognized with the AP Access Award, which honors schools that encourage more low-income and underrepresented minority students to take AP courses.

Celebration of Excellence

In December 2024, Monomoy Regional High School held its annual fall Celebration of Excellence, honoring students for a variety of academic achievements, including excellence in engineering, Adams Scholarships, and AP Scholar awards. Honorees included current MRHS students as well as members of the Class of 2024.

Project Lead the Way Awards

New this year, students who have demonstrated excellence in Monomoy's Project Lead the Way courses are being recognized. Project Lead the Way, better known as PLTW, is a research supported approach that empowers students to discover and explore interest, imagine and design solutions to real world challenges, and become independent, confident problem solvers. Courses included in this recognition are Introduction to Engineering, Principles of Engineering, and Computer Integrated Manufacturing. This year, new courses are being offered in Aerospace Engineering, Cybersecurity and Computer Science. At the end of each course, students take an exam and can score in the following categories: Novice, Practiced, Accomplished and Distinguished. The following MRHS students are honored for earning Accomplished or Distinguished level results.

Introduction to Engineering

The following student received a score of Distinguished: Justin Barr

The following students received scores of Accomplished: Solomon Antar; Harrison Beaumont; Anna Borzilleri; Thomas Chase; Michael Considine; Amalia Decastro; Caleb Escher; Josh Finkle; Lilly Furman; Kyra Howard; Ava Larocco; Ciara McAllister; Benjamin McGrath; Quinn Muldoon; Sawyer Nicholson; Dylan Rodriguez; Ethan Rosencrans; Tyler Stephens; Robert Teele; Fitzpatrick Vath; Chase Yarleets.

Principles of Engineering

The following students received scores of Accomplished: Solomon Antar; Anna Borzilleri; Michael Considine; Amalia Decastro; Caleb Escher; Amaud Pryce; Emily Saliba; Joseph Ventura.

Computer Integrated Manufacturing

The following students received scores of Accomplished: Bridget Addison; Solomon Antar; Dylan Chase; Ethan Rosencrans.

John and Abigail Adams Scholarship

More than 40 MRHS seniors were named as recipients of The John and Abigail Adams Scholarship. The Adams Scholarship is a merit-based program that provides a credit toward tuition for up to eight semesters of undergraduate education at a Massachusetts state college or university. For this scholarship, recognition is based on student scores on the 10th grade MCAS exam. The Monomoy Regional High School Adams Scholarship Award Winners are: Bridget Addison; Keith Arnold; Justin Barr; Lincoln Barry; Lucy Bates; Isabella Bellefeuille; Anna Borzilleri; Dillon Chapman; Sophia Cohrs; Michael Considine; Jack Credit; Jericah Dujua; Jason Elhilow; Caleb Escher; Maya Flaherty; Leyla Holmes; Finn Hyora; Rowan Jansen; Alexander Jennings; Maya Jones; Tamer Khalil; Ryan Laramee; Cameron McCutcheon; Benjamin McGrath; Artemis O'Connor; Max Ramler; Megan Richman; Chace Robbins, Ethan Rosecrans; Tyler Santoro; Aubrieta Schneeberger; Hillevi Segerson, Adelaide Thonus; Chloe Thompson; Zach Vagenas; Caroline Vitolo; Niko Vujosevic; Vidan Vujosevic; Jacob Woodland, Chase Yarleets; Jedidiah Zimmerman.

AP Scholar Awards

There are levels of AP Scholar designation, depending on the number of AP courses taken and the scores earned: AP Scholar – students who receive scores of 3 or higher on three or more AP Exams; AP Scholar with Honor – students who receive an average score of at least 3.25 on all AP Exams taken, and scores of 3 or higher on four or more of these exams; and AP Scholar with Distinction – students who receive an average score of at least 3.5 on all AP Exams taken, and scores of 3 or higher on five or more of these exams.

The following students from the MRHS Class of 2025 have been recognized as AP Scholars, and their names have been added to the AP Scholar Plaque that resides on the wall in the Main Street Hallway. The students receiving AP Scholar recognition include: Quill Achino; Ashley Anderson; Isabella Bellefeuille; Dillon Chapman; Sophia Cohrs; Jericah Dujua; Jason Elhilow; Maya Flaherty; Finn Hyora; Tamer Khalil; Emily Layton;

Megan Richman; Juliana Ritchie; Chase Robbins; Chloe Thompson. The students receiving AP Scholar with Honor recognition are Justin Barr; Lucy Bates; Cassandra Cruz; Maya Jones; Cameron McCutcheon; Hillevi Segerson; Caroline Vitolo; Niko Vujosevic. The student receiving AP Scholar with Distinction recognition is Aubrieta Schneeberger.

A number of students from the MRHS Class of 2024 were also recognized as AP Scholars. The graduates receiving AP Scholar recognition include: Alexis Arruda; Braeden Darling; Emily Gray; Jasper Hayes; Owen Lavin; Talia Perez; Jack Raye; Dahlia Viprino; Sally Watson; Isaiah Woodland. The graduates receiving AP Scholar with Honor recognition include: Isadora Alexis and Camden Jolibois. The graduates receiving AP Scholar with Distinction include: Paul Carlson; Abigail Considine; AJ Gates; Lillian Gould; Liam Jordan; Stephen Kelly; Jordan MacRoberts; Ashley Smith; Yun Ying Zou.

Convocation

Monomoy Regional High School held its Senior Convocation Academic Awards and Scholarship Evening on Thursday, May 30, 2024. Students, families, faculty, and community members gathered to celebrate their hard work and achievement, and many local organizations were in attendance to present the scholarship awards. Guests also enjoyed performances by the MRHS Jazz Band, led by Wayne Naus, and the MRHS Select Choir, led by Rosemarie Richard. The Brooks Medal, a historic award in our community, was bestowed on MRHS Senior Isadora Alexis. The Service Award was presented to Tatum Jacobs, entering the U.S. Air Force. MRHS Principal Jennifer Police presented the Principal's Pride Award to Angel Berrios and Travis Frey. Athletic Director Karen Guillemette presented Scholar Athlete of the Year awards to Paul Carlson and Susannah Brown. The Eagle Scout Award was presented to Paul Carlson. Yu Ying Zou was recognized as Valedictorian and Lilly Gould was recognized as Salutatorian. Nearly 60 Monomoy Regional High School students received scholarship awards at Convocation, with more than half a million dollars handed out to the Class of 2024. The Community Scholarships totaled \$104,800, the Monomoy Dollars for Scholars Scholarships totaled \$186,950, the Cape Cod Foundation Scholarships totaled \$184,100, and the Cape Cod Association Scholarships totaled \$20,250. Thanks to these generous donors, the Monomoy Class of 2024 received \$496,100 in local scholarships.

Graduation

Monomoy Regional High School held a graduation ceremony for the Class of 2024 on June 4, 2024. The 115 graduates were welcomed by Principal Jennifer Police and Class President Annalise Holden. Superintendent Dr. Scott Carpenter’s address focused on ways the graduates can be of service to others. School Committee Chair Meredith Henderson and Valedictorian Yu Ying Zou also gave inspirational remarks. The 2024 Reflection Awards were presented to educators from each school that students selected for their impact on their development. Susannah Brown presented the HES award to Joseph Zabielski, Talia Perez presented the MRMS award to Wyatt Sullivan, and Camden Jolibois presented the MRHS award to Jeremiah Nickerson. Remarks from Salutatorian Lillian Gould, a Student Address by Rafael Abreu, and Class President Annalise Holden’s speech followed. MRHS teacher John Dickson presented Global Studies diplomas to Isadora Alexis, Susannah Brown, Lillian Gould, and Annalise Holden. Ad Lucem (“toward the light”) is the underlying principle that guides our district and all our students. This is represented in the annual high school graduation award presented at graduation. These awards are given to those who selflessly contribute to the school’s culture. The 2024 Ad Lucem Award winners were: Faculty – Jessica Friedman; Staff – Betsy Casey; Students – Talia Tambollo Perez, Susannah Brown, Rafael Oliveira; and Community Member – Mark Russell. Throughout the ceremony, there were special musical performances by the MRHS Select Choir. The ceremony closed with a moving solo performance by graduate Alexis Aruda.

Monomoy Regional High School Performing Arts

January 2024 opened with the Annual Alumni Concert followed almost immediately by the Senior Southeastern District Music Festival, where eight students represented Monomoy Regional High School in four different ensembles. The MRHS Select Choir was given the tremendous honor of singing the National Anthem at the State of The Commonwealth Address in the State House in Boston. Rehearsals began for the spring musical production of Beauty and The Beast, which included the yearly visit from guest artist/clinician/Broadway actor Robi Hager.

In February, 18 Monomoy Regional High School music students represented the district in the All-Cape and Islands Music Festival in all four ensembles. Freshman clarinetist Riley Martin represented Monomoy in the Junior Southeastern District Music Festival. March came in and it was full-speed ahead

	FY23	FY24	FY25
Total Budget	\$42,801,403	\$44,382,003	\$46,511,471
Increase over the previous year	2.98%	3.69%	4.8%

to a very successful five-show run of Beauty and The Beast, with 58 students participating in the cast, pit band, and crew. Emory Hines ‘26 and Leyla Holmes ‘25 successfully auditioned for the MA All-State Music Festival and got to perform the final concert on the stage of Symphony Hall after rehearsing for a full day in Worcester with the best high school musicians from across the state. Our Annual themed and costumed Pops Concert was Contemporary Broadway Musicals.

In April, MRHS hosted the All-Cape and Islands Music Festival using a very unconventional model where Monomoy’s own Jazz Band Director, retired Berklee College of Music Professor Wayne Naus, arranged all the songs, and directed a 76-piece jazz band on the Monomoy stage made up of students from Monomoy, Nauset, D-Y, Falmouth, Martha’s Vineyard, and Barnstable.

May included Senior Arts Night and the Spring Concert along with a handful of smaller in-house and community performances.

September began with a significantly smaller but immensely powerful Concert Band due to two years of no Middle School Band due to Covid, and Select Choir and Chorus numbers are on a healthy upswing with a return of male singers again. The current Middle School Band has 27 7th-graders and we are on a major program rebuilding campaign.

October was busy with rehearsals for the incredibly successful Fall Drama Production of Puffs, a spoof on the Harry Potter books and movies with three dozen students involved. There were also major preparations for the local and regional music festivals, which Monomoy crushed in November starting with all 27 MRHS music students successfully auditioning for spots in a Treble Choir, Mixed Chorus, Orchestra, and Band. Eight of Monomoy’s instrumental students were top scoring in their sections. Nine students successfully auditioned for the highly competitive Senior Southeastern District Music Festival with Emory Hines ‘26, Payton MacRoberts ‘26, Benjamin McGrath ‘25, and Wellington Holmes ‘27 all scoring high enough to qualify them to audition for the Massachusetts All-State Music Festival

at the end of January. November ended with our 3rd Annual Tour of Monomoy’s middle school and two elementary schools.

December brought a full house for the annual Winter Concert, the decision to bring our Jazz Band to the MA Association for Jazz Education Cape Cod Coastal Jazz Festival for rating, and the news that Emory Hines ‘26 and Leyla Holmes ‘25 made the All-Eastern Music Festival due to their scores from last year’s All-State Music Festival.

BUDGET AND ASSESSMENTS

The District Budget

The Monomoy budget is how much it costs to fund the education of children in Harwich and Chatham. Every year, the district’s budget is presented to each community’s Town Meeting for approval. Detailed budget information is made available on the school district’s website and is provided to each town’s library and Town Hall, per the district’s regional agreement.

See above for the three most recent budgets.

The priority needs that were funded in the FY25 budget included:

- new employee contracts for teachers, assistants, and cafeteria staff;
- the end of federal funding for key positions added to respond to the need for academic, social-emotional, and special education support following COVID;
- new instructional materials; and
- increased investment in professional development for teachers.

The Regional Assessments

The assessment is how much each town pays to fund the Monomoy Regional School District, according to the formula in the Regional Agreement.

See the table below for the regional assessments for the most recent three years.

The district’s regional agreement draws on the following figures to calculate the assessments:

- **Minimum required contribution:** This is calculated by the state using foundation enrollment, and the real estate and income wealth within each town.

Town	FY23	FY24	FY25
Harwich	\$27,301,458	\$28,469,466	\$29,876,982
Chatham	\$9,513,587	\$9,710,449	\$10,308,940

- **Elementary school operating budgets:** Each town is assessed 100% of the costs of the elementary school in that town.
- **District, middle school, and high school operating budget:** Each town is assessed a share of these costs based on their share of the total foundation enrollment in grades 5-12.
- **General fund revenue and state aid:** This revenue is assigned to offset each of the three operating budgets (the Harwich

Elementary School budget, the Chatham Elementary School budget, and the Middle/High/District budget) based on the share of foundation enrollment.

- **Transportation budget:** This is assessed to each town based on the number of Harwich and Chatham resident students that attend Monomoy schools.
- **District, middle school, and high school capital budget:** This is assessed to the towns based on each town's share of the

average foundation enrollment for the previous three years.

- **District, middle school, and high school debt budget:** This is assessed to each town's share of the average foundation enrollment in grades 5-12 for the three previous years.
- **Foundation enrollment:** This figure is all children residing in a town for which the town is financially responsible – these include children from Harwich or Chatham who are attending a Monomoy School, another local school district through school choice, or a charter school. Children attending Cape Tech or private schools are not included in a district's foundation enrollment.

See the tables, left, for the figures used in the calculation of the regional assessments for the most recent three years.

Capital, Extraordinary Maintenance, and Technology

Since regionalization, the school district has maintained a five-year capital, maintenance, and technology plan, with the goal of ensuring that both the physical plants and technology infrastructure continually support learning and preserve the towns' facilities.

Significant projects that were completed in FY24 included:

- purchase of a new facilities pickup truck;
- replacement of Monomoy Regional Middle School IT network switch;
- Monomoy Regional Middle School and Chatham Elementary School replacement of carpet with tiles;
- significant repairs to a Monomoy Regional High School rooftop HVAC unit;
- update of Public Announcement Systems at all four schools;
- installation of new mini-split units at Chatham Elementary School, Harwich Elementary School and Monomoy Regional Middle School (using Federal grant funds);
- replacement of communal furniture at Monomoy Regional High School;
- purchase of new cafeteria tables for Monomoy Regional Middle School (using food services funds);
- purchase of new TV studio equipment. (using Public, Educational, and Governmental Access funds); and
- installation of a new security camera system at Chatham Elementary School (using School Choice funds).

In addition, renovating the middle school's building envelope, both siding and the roof, became a capital improvement focus for Monomoy in 2024. The district applied for and was accepted into the Massachusetts

Minimum Required Contribution

Town	FY23	FY24	FY25
Harwich	\$13,626,305	\$14,991,331	\$15,332,048
Chatham	\$4,291,152	\$4,566,662	\$4,476,862

Operating Budgets

	FY23	FY24	FY25
Harwich ES	\$7,850,073	\$8,109,663	\$8,586,880
Chatham ES	\$3,185,846	\$3,441,198	\$3,828,204
Monomoy MS/HS & District	\$28,220,442	\$29,013,379	\$29,841,283

Capital Budgets

	FY23	FY24	FY25
Harwich ES			\$120,000
Chatham ES	\$45,000		\$40,000
Monomoy MS/HS & District	\$101,000	\$200,000	\$265,000

Transportation and Debt Costs

	FY23	FY24	FY25
Transportation	\$1,519,417	\$1,793,138	\$1,810,480
Debt	\$1,879,625	\$1,824,625	\$2,019,624

General Fund Revenue and State Aid

	FY23	FY24	FY25
Total General fund revenue and state aid	\$5,986,359	\$6,202,087	\$6,325,549

Foundation Enrollment*

Town	FY23	FY24	FY25
Harwich	1,268	1,250	
Chatham	386	365	

*Year of enrollment, FY25 not yet available.

Students Attending Monomoy RSD Schools*

Town	FY23	FY24	FY25
Harwich	1,164	1,167	1,158
Chatham	368	356	357

*Year of enrollment, FY25 provisional.

School Building Authority's Accelerated Repairs Program for the middle school roof replacement project.

In the FY25 budget, the district plans to undertake the following projects:

- continuing the replacement of carpet with tiles at Chatham Elementary School and Monomoy Regional Middle School;
- replacement of rooftop units at Harwich Elementary School;
- service and repair of exhaust fans at Monomoy Regional Middle School; and
- replacement of smoke detectors at Monomoy Regional Middle School.

Enrollment & School Choice

On October 1, 2024 (the FY25 school year), the Monomoy Regional School District enrollment was 1743 students, a decrease of 20 students since October 1, 2023 (FY24). Of these students, 1728 were attending Monomoy's schools "in-district," a decrease of 18 from FY24.

Monomoy continues to be one of the few school districts on the Cape that brings in more school choice tuition than it sends out to other districts. Based on October 2024 school choice enrollments, the district received 231 students through the school choice program, and with those students, the district estimated that it would receive approximately \$1,464,771 in tuition. The district concurrently is due to pay out around \$786,284 in school choice tuition for Chatham and Harwich children attending school in other districts.

Staff Retirements

During the 2024 calendar year, Monomoy bid farewell to a number of retiring educators from the district. Combined, this group dedicated 228 years of service to the children of Harwich and Chatham. We appreciate and honor the service of each:

- Kevin Bates, History Teacher at Monomoy Regional High School – 22 years
- Carol Fiocco, Nurse at Monomoy Regional Middle School – 6 years
- Sandra Hanson, Teacher at Chatham Elementary School – 35 years
- Christine Hughes-Prince, Spanish Teacher at Monomoy Regional Middle School – 13 years
- Bonnie Karras, Food Service at Chatham Elementary School – 15 years
- Dawn King, Teacher at Chatham Elementary School – 29 years
- Tim Pederson, Custodian at Monomoy Regional Middle School – 28 years
- Eileen Reilly, Business Office Accountant – 7 years
- Betsey Robinson, Administrative Assistant at Harwich Elementary School – 25 years

- Robert Smeltzer, Latin Teacher at Monomoy Regional High School – 23 years
- Lisa Stroker, Instructional Assistant at Monomoy Regional Middle School – 25 years

Monomoy Athletics

The 2024 calendar year was a history-making year for Monomoy Athletics. Monomoy's teams were competitive in the Cape and Islands League, with some league championships won, a vast majority of our teams made post-season tournament play and one team made the State Finals for the second straight year. Monomoy Athletics continues to be one of the winningest programs in the state in Division 4 athletics.

Monomoy's winter sports teams found the Boys Varsity Basketball team having another good year competing in the Cape and Islands League Maritime Division and advanced to the Sweet 16 in State Tournament play. The team was led by league all-stars Jackson Rocco, Finn Hyora, Tamarr Washington, and Jackson Morneau. The Girls Varsity basketball team were Champions of the Cape and Islands League Maritime Division. The girls were led by league all-stars Susannah Brown, Tatiana Malone, Kiley Mawn, and Joanna Ready. Cheer finished second in the Cape and Islands League and competed at South Regionals. Boys Varsity Ice Hockey continued their coop with Mashpee with a young team. The team was led by Cape and Islands League all-stars Casey Huse, Domenic Sylvester, Luke Raftery, Max Cronin, Gavin O'Leary, and Aidan Stone. Girls Varsity Ice Hockey continued their coop with Nauset and qualified for the Division 1 State Tournament. They were led by Cape and Islands League all-star Gabby Bassett.

The spring season saw much success. The Varsity Softball team earned their second Cape and Islands Atlantic Division Championship. They also qualified for the Division 4 Statewide Tournament. They were led by Cape and Islands League All Stars Lilly Furman, Willa Leighton Kylie Mawn, Alana Lojko, Kate Huse, and League MVP AJ Gates. The Varsity Baseball team qualified for the Division 4 Statewide tournament. The team was led by Cape and Islands League all-stars Casey Huse, Chace Robbins, Reign Stephens, Gareth Vos, and League MVP Finn Hyora. Varsity Boys Lacrosse won the Cape and Islands League Lighthouse Division for the first time in school history and qualified for the Division 4 Statewide Tournament. The team was led by Cape and Islands League all-stars Tamer Khalil, Max Barrett, Braeden Darling, Joey McKeen, Jake Giorgio, and Jed Zimmerman. Varsity Girls Lacrosse qualified for the D4 Statewide

Tournament. They were led by Cape and Islands League All Stars Victoria Letendre, Karah Deveau, Emma Burnie, Susannah Brown, Karlie Monteiro, and Ileana Babes-Deal. Varsity Boys Tennis qualified for the D4 Statewide tournament and advanced to the Round of 16. They were led by Cape and Islands League All Stars Ryan Casey, Roman Pavluchenko, and Gavin McDonnell. Varsity Girls Tennis won the Cape and Islands League Lighthouse Division and advanced to the D4 Elite 8 led by Cape and Islands League all-stars Lily Gould, Hanadi Rezk, Darci Addison, and League MVP Tatiana Malone. The Varsity Girls Track team had a great season led by Cape and Islands League All Stars Varvara Conley and Laura Stone. The Varsity Boys Track team also had a great season led by Cape and Islands League all-stars Alique Brown and Logan Crevier. Unified Track was excited to get back out on the track and to find their own successes. The Varsity Girls Golf team won the Cape and Islands League and competed in the South Sectional tournament led by Cape and Islands League All Stars Ava Packett, Yu Ying Zou, Ava Larocco, Emily Layton, and Sally Watson. Sailing had another successful year on the water

Student-centered, always

As we move into our 2024-2028 Strategic Plan, the overarching priority guiding our decisions and our focus is the needs of our students. With the clear and actionable framework it provides, we will continue to work in collaboration with families and our communities to continue to offer our students and staff a productive and supportive place of learning.

As always, I am proud to be a Shark.

Respectfully submitted,

Dr. Scott Carpenter, Superintendent

Cape Cod Regional Technical High School District

Cape Cod Regional Technical High School was established in 1973 as a public technical high school. Cape Cod Tech students meet the same academic standards required by the State as our sending schools while also meeting certification standards of their technical training.

District Towns: Barnstable, Brewster, Chatham, Dennis, Eastham, Harwich, Mashpee, Orleans, Provincetown, Truro, Wellfleet, Yarmouth

Mission Statement

Educating hands and minds

Cape Cod Regional Technical High School developed the new mission statement during our latest strategic planning process.

Enrollment: For school year 2023-2024, the enrollment on October 1, 2023 was 664 students.

Budget: For school year 2023-24 (FY24) the Total Operating Budget was \$16,750,000, a 3.86% increase over FY23. To view: www.capedtech.us/about/departments/business-office

News from Superintendent Sanborn

During the 2023-2024 school year, Cape Cod Tech completed its decennial New England Association of Schools and Colleges (NEASC) self-study as well as a visit by twenty vocational technical colleagues who validated our self-study and our school as a whole. The district anticipates notification of our new ten year NEASC accreditation during the 2025 school year. The work by our entire staff truly shined during the visit.

After 2023 where our school earned a “School of Recognition” for MCAS performance, this past year Cape Cod Tech’s 2024 academic achievement was once again stellar with tremendous student growth. Our 10th-grade students demonstrated commendable performance across all subjects. In English Language Arts, 68% of students met or exceeded expectations, surpassing the state average of 57%. In Mathematics, 55% achieved this level, compared to the state’s 48%. In Science, 58% of students met or exceeded expectations, exceeding the state average of 49%. These results were on par or better than most Cape & Islands high schools due to the hard work of our students and their teachers.

Technically, the training our students receive from our highly skilled technical instructors is recognized and sought after by our employer partners. Over one hundred and fifty (150) juniors and seniors worked during their shop time in our successful Cooperative Education program. In our most recent 2023 graduate follow-up study, ninety percent of our graduates responded and the results below show excellent outcomes.

Finally, Cape Cod Tech is in the beginning stages of planning for future programming.

As shared last year, Cape Cod Tech is now the steward of thirty-three acres at 374 Main Street through an intermunicipal lease agreement with the town of Harwich. After receiving a \$590,000 private donation, the district has engaged with both a civil engineering and architectural firm to design the site and buildings which will serve as the future home for our Environmental Technology and Veterinary Science programs. Slated to open in September 2026, these programs will allow more students in our district access to technical education at this satellite campus. Finally, we continue to view our facility not only as a school but as a community resource providing services to towns and community members, offering afternoon and evening workforce training (see our adult education website www.communityschoolcct.org) and hosting events for towns and non-profit organizations. Cape Cod Tech truly appreciates our twelve sending towns for their ongoing support of our district

Town of Chatham: Chatham had 20 students enrolled at Cape Cod Tech as of October 1, 2023. The assessment for Chatham in FY24 was \$260,452 based on the previous year’s October 1, 2022 enrollment of 13 students.

Highlights from Cape Cod Tech 2023-24 School Year

- All of the 147 seniors graduated: 4 from Chatham.
- Enrolled 183 freshman: 9 from Chatham.
- Awards Night for the graduating Class of 2024 presented 205 scholarships, toolships and awards, totaling \$224,945 through the generosity of Cape Cod community organizations, charities, family memorials, and the Cape Cod Tech Foundation.
- Thirty-Eight (38) students received John and Abigail Adams Scholarships, one from Chatham.
- The National Technical Honors Society (NTHS) had 38 juniors and senior inductees this year, one from Chatham. They fund-raised to support two charities: MSPCA and

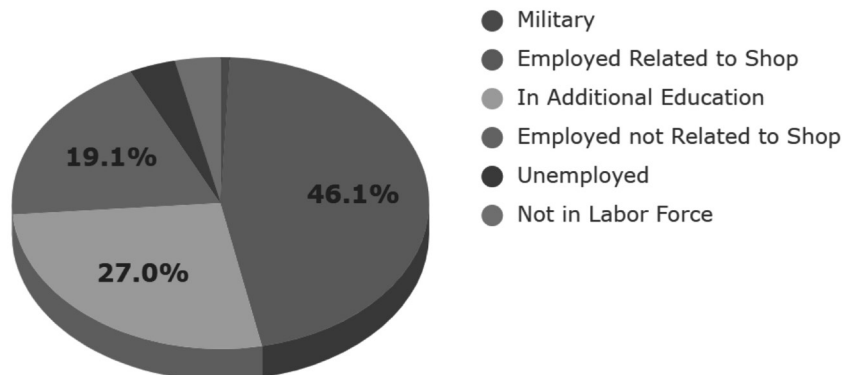
Independent House.

- SkillsUSA, a national student organization, is a huge part of the Cape Cod Tech experience, combining technical, academic and employability skills. The Cape Tech SkillsUSA chapter earned a Models of Excellence Recognition for the 5th year and also earned 5 gold, 16 silver, 16 bronze medals and 1 State Officer in District competitions; 9 gold, 2 silver, 4 bronze, 1 State Officer Elect in the State competition and earned the privilege to go on to the National Competition. Community Service initiatives this year are too numerous to name – in other words, “We Rocked”!
- Future Farmers of America (FFA) is a national career and technical student organization of middle and high school classes that promote and support agricultural education. In 2024, forty (40) students were enrolled in our Horticulture program, all of whom are enrolled in FFA. In the annual state competitions, they placed 2nd, or 3rd in all areas of competition.
- The Cooperative Education (Co-Op) program works with local industries to hire 11th and 12th grade students during the 2-week vocational cycle, thus enhancing their training, skills and employability after high school. Students meet attendance and grade criteria to be eligible, and continue attending their academic courses. This year 95 seniors and 59 juniors participated.
- Athletics expanded this year with our new athletic fields. Sports offered: football, volleyball, girls and boys soccer, cross-country, golf, ice hockey, boys and girls basketball, cheerleading, baseball, softball, girls and boys lacrosse, track& field, spring track and tennis.

Technical Highlights from 2023-24

- The Auto Collision program increased student placements in Co-Op Education. All 12th graders graduated. All 11th graders completed four or more industry certifications. All 10th, 11th, and 12th graders are OSHA certified. The 9th grade class seats were filled to capacity. Over 120 jobs were completed for the general public to a gross total of \$40,000.
- The Auto Technology program created and completed an electrical vehicle curriculum for 10th, 11th, and 12th graders. Three students competed in the SkillsUSA state competition and 2 students placed 2nd at the Ford Troubleshooting competition.
- The Carpentry Department students have worked to master the use of field-specific math tasks, including estimation of materials, calculations of areas, layout of rafters, etc. Using the textbook software, tests were created for each unit to assess students’ understanding of topics from the theory

**Class of 2023 Post Graduate Outcomes
(Response Rate 141 out of 156 graduates)**



classroom. Many carpentry projects were completed for the public.

- Cosmetology implemented a job shadow program for juniors, where they are gaining valuable experience in local hair salons. Salon representatives come to the program during the year to demonstrate and speak with students. Fifteen students competed with SkillsUSA and won six medals in all. Six of nine seniors passed the Mass. State Board Exam.
- Culinary Arts had a busy year with the COVE restaurant, providing an opportunity for students to practice their training. Students were ServSafe certified. The school events, public events and daily restaurant lunches provide a structured learning environment for students.
- Dental Assisting offered their upperclassman clinic experience at two community locations. Ninth graders were provided a fun, interactive, realistic curriculum as they explored various shop choices. Former students returned as guest speakers to enhance students' knowledge of a career in dentistry. Eighty percent of seniors participated in Co-Op and 100% graduated.
- Design & Visual Communications (DVC) was very popular among the 9th graders again this year with 40 freshmen choosing it as one of their top 3 choices. Students train on the shop equipment to make artwork, posters and banners for the school and graphic artwork for community customers. Almost all seniors won scholarships or toolships this year.
- The Electrical Shop completed a 3rd Annual Electrical Championship and placed 23 students in Co-Op jobs. All 10th, 11th and 12th graders completed OSHA certifications. Partnerships with Habitat for Humanity, Dream Day on Cape Cod and the Family Table Collaborative provided opportunities for students to practice their skills within local organizations.
- In the Engineering Technology program students are handling drones, practicing their 3D printing skills and working on robotics. A competitive team of six students joined three local robotic leagues and qualified in a regional competition.
- Health Technologies students were active in the community hosting blood drives, working with the VNA, Cape Cod Hospital and Alzheimer's Care. All juniors earned their Certified Nursing Assistant (CNA) license. Also, they invited speakers into the classroom; one a med-flight nurse who came with her helicopter for students to see. Another visitor provided a demonstration of sound healing and a third discussed hiring opportunities at the hospital.
- The Horticulture program uses the school grounds as a training opportunity for

students to practice their skills, providing an essential service for the school. They completed irrigation upgrades, new installations and masonry patios. The state has now allowed students to test for an apprenticeship license to operate heavy equipment and some students have already passed.

- The HVAC Department is often the target of school tours because of its rigorous and exciting culture. HVAC has a 90% Co-Op rate within its junior and senior classes. Fifteen students participated in SkillsUSA competitions. The freshman earned the Hot Works certifications and sophomores achieved OSHA certifications.
- The Information Technology Program has multiple industry standard certifications built into their curriculum. This is a great way for our students to get a step up when interviewing. The program offers assistance to the Harwich Council on Aging and assists students with finding volunteer opportunities at local community centers to offer their skills in their trade.
- The Marine Services Program is a member of the American Boat and Yacht Council (ABYC) which provides current marine industry standards-based curriculum. They contract with Yamaha and Mercury for training materials and train students with Honda equipment. Five graduates have secured full-time employment in the local marine industry, three have enrolled at Maine Maritime Academy and three at Cape Cod Community College.
- The Plumbing Shop added a computer-based assessment to provide students with feedback on their performance and areas that most need improvement. The plumbing curriculum parallels the Board of Plumbers and Gas Fitter Code book and uses Skills Plus, a nationally accredited training. Eighteen students were placed in Co-Op positions.

Academic Highlights from 2023-24

- Business Education/21st Century Learning teaches three strands of technical education to 9th and 10th graders. The program partnered with the Co-Op Education program to host a job fair with local businesses, attended by all grades, which was a huge success. The program hosted the 11th Annual Credit For Life Fair sponsored by CapeCod5. They procured a grant from the MA Treasury for financial education materials and another donation for prize money for their annual stock market game competition.
- The Art Department has created student portfolios and used Artsonia, a public virtual gallery, to allow parents to view their student's artwork. For the second year they were invited to create a mural for the

Hope Project. They have interfaced with several other school programs to work on projects together.

- The English Department is proud that the ELA MCAS scores contributed to Cape Cod Tech being named a School of Recognition by the Massachusetts DESE. The student newspaper, Tech Talk, earned awards from the New England Scholastic Press Association, American Scholastic Press Association, and Columbia Scholastic Press Association.
- The Social Studies Department incorporated data points for Senior Projects, AP exams, and Senior Scholarship Awards as additional ways to assess student achievements. All students participated in civic projects and practice presentations. This department works intensively to prepare students for graduation, the work force and college.
- The Math Department completed year one of a new text and curriculum, Reveal that involved intensive focus for the teachers. A goal towards improving preparation for MCAS, included organizing questions into topics that align with algebra and geometry curriculum. MCAS scores for 2024 "growth" were especially noteworthy over the state averages.
- The Science Department focused on building trust with through caring and fairness. After school support included credit for extra lab work and extra-help sessions two days a week. MCAS scores for 2024 in science were on average better scores than all but one Cape schools.
- The Special Education Department teachers regularly reach out to parents (via email, phone calls and Google classroom) regarding both concerns and positive feedback throughout the year. Teachers regularly provide time in class after instruction to work on homework to ensure that students understand the material and to minimize anxiety.
- The Student Services/Guidance Department is comprised of four counselors, an adjustment coordinator and admissions coordinator. Their Student Ambassadors program recruits students to provide leadership at school functions, new student orientation, and tours of the school for visiting students and groups. This year 65 students participated, providing an essential role to the school.

Please visit our website: www.capetech.us for more information.

Respectfully submitted,
James Buck Upson and Rocco Locantore,
School Committee Representatives
for Chatham
Cape Cod Regional Technical High School
District School Committee

Community Development

Community Development Department

The Chatham Department of Community Development's mission is to ensure courteous, consistent, dependable, and trustworthy public service in five primary areas: building/inspectional services, planning, zoning, housing and historic preservation. In carrying out this mission, the Department also supports various Town Boards, Commissions, and Committees including:

- Planning Board
- Zoning Board of Appeals
- Historical Commission
- Historic Business District Commission
- Chatham Community Housing Partnership
- Affordable Housing Trust Fund Board of Trustees
- Committee for People with Disabilities
- Economic Development Committee
- Parking Solutions Working Group

The Department strives to enhance the Town's housing and long-term planning efforts while streamlining permitting and enhancing the efficiency of inspectional services.

Building/Inspectional Services

The volume of construction activity in town remained steady in 2024 with 1,086 building permits issued versus 1,077 building permits in 2023. The number of permits issued for new dwelling units increased to 36 as compared to 25 in 2023. Residential renovations and additions continue to be the dominate type of construction with 956 permits issued in 2024. The average value of a residential renovation-addition increased from \$74,768 in 2023 to \$86,046 in 2024. A total of 51 permits were issued for renovations and/or additions to commercial buildings and there were 2 new commercial building permits issued in 2024. The number of permits for the demolition of existing residential structures increased from 22 in 2023 to 27 in 2024. A total of 1,152 plumbing and gas permits and 911 electrical permits were issued in 2024. Revenue in 2024 from building, gas, plumbing and wiring permits was \$581,690.

Planning, Zoning and Historic Preservation

Many of the town's planning, zoning and historic preservation activities are overseen by or the responsibility of one of four boards or commissions. These are: The Historical Commission, Historic Business District Commission, Planning Board and Zoning Board of Appeals. Collectively, these four boards/commissions reviewed a combined

370 applications and held 90 meetings in 2024, some of which were conducted virtually or an in-person/hybrid format and were attended by department staff who also provided support in advance of and following the meetings. Revenue generated from applications submitted to these boards was \$40,952. An additional \$367.85 in revenue was collected in copying fees and \$1,575 in sign permit fees.

Also, during 2024, the Department of Community Development provided project oversight for the construction of the Eldredge Garage Parking Lot, Visitor Center and EV Charging Stations and worked with the Cape Cod Commission on a Traffic Circulation and Parking Study that should be complete in early 2025.

Community Housing Initiatives

In February, the Town completed a 14-month-long community engagement process to look at affordable and attainable housing development scenarios at two Town-owned properties: the Main Street property in West Chatham and the Meetinghouse Road property in South Chatham. On January 23, the Affordable Housing Trust closed on the purchase the ½ acre property at 1533 Main Street, which abuts the Town-owned Main Street parcel. This property added synergistically to the development potential of the adjacent Town-owned property by allowing more dwelling units and facilitating circulation and emergency access within the site.

The community engagement process, including a Request for Information from developers of affordable housing to better understand project feasibility and financing for various development scenarios on the properties, informed the development of two separate Requests for Proposals for the Development of Affordable and Attainable Housing on the Main Street and Meetinghouse Road properties. The RFPs were issued in February and the Town received five proposals for the two properties by the deadline in April. An evaluation committee appointed by the Town Manager reviewed the proposals in May, reviewing and scoring the proposals individually, and made a recommendation to the Town Manager, as Chief Procurement Officer, at the June 5 AHT meeting. The Town Manager, with the endorsement of the Select Board and Affordable Housing Trust, awarded the development rights to both properties to Pennrose at a joint meeting of the Select Board and the Affordable Housing Trust on July 9. The Town subsequently engaged in negotiations with the Developer for two Land Disposition

Agreements (LDA), one for the development of each property. The Main Street LDA was approved at a joint meeting of the Select Board and the Affordable Housing Trust on October 8. The Meetinghouse Road LDA is still being negotiated, and is expected to be completed and approved in early 2025.

In January, the Town contracted with consultant firm JM Goldson for the update of the Housing Production Plan (HPP), which also includes a detailed Housing Needs Assessment (HNA) and a robust community engagement process. The Town received \$57,000 in grant funding to support this effort. The consultants, working with the Housing and Sustainability Director and the Affordable Housing Trust, and with input from the Community Housing Partnership, public forums, a public survey, and focus groups, developed an HPP with a full range of strategies, long-term and short-term, for addressing Chatham's diverse housing needs. This is important because the HPP is the blueprint for action to meet our housing needs over the 5-year horizon of the HPP. The HPP was approved by the Select Board and the Planning Board at the end of September and was submitted to the Executive Office of Housing and Livable Communities (EOHLC) in October. The Town received final approval from the EOHLC in December. The HPP can be found on the Housing page of the Town's website: <https://chatham-ma.gov/687/Chatham-Housing-Office>

The Town/Affordable Housing Trust issued an RFP for Acquisition of Real Property for the Purposes of Affordable/Attainable Housing in January and March and received a single proposal in response to each issuance. The Town/AHT also issued the RFP in August but received no responses. The Trust voted unanimously to pass on the proposal in response to the January RFP, and voted unanimously to purchase the property at 558 Crowell Road in response to the March RFP. The Trust closed on the property on August 2. The Housing Director has been working with the DPW and appropriate contractors on some minor improvements to this 3-bedroom, 2-bathroom house based on the Home Inspection Report and the Building Commissioner's review, including plumbing and electrical work and new supports for the existing deck. The AHT plans to place an affordability restriction on the property and sell the house through a lottery process to an income-qualified household.

In November, the Town selected Utile Architecture and Planning to conduct test fits for development scenarios on the property

at 127 Old Harbor Road. The Select Board had requested test fits for between two and six units on the property. Utile met with Staff to review preliminary test fit scenarios and receive initial comments at the end of December, with a presentation to the Select Board planned for February 2025. Comments and feedback from the Select Board will then be used to focus on a few preferred development scenarios, with final refined test fits presented to the Select Board in March 2025.

We'd like to express our gratitude to the volunteers who serve on the boards, commissions, and committees the department supports for their commitment to the community.

Respectfully submitted,
Kathleen Donovan, Director
Christine O'Grady, Town Planner
**Jay Briggs, Building Commissioner/
Zoning Enforcement Officer**
**Gloria McPherson, Housing
and Sustainability Director**
Sarah Clark, Central Permitting Planner
Richard Flores, Local Building Inspector
**Christina Bassett,
Department Coordinator**
**Chantal Kilkenny, Community
Development Department Assistant**
**Annie Hayes, Community Development
Department Assistant**

Planning Board

In 2024, the Town of Chatham Planning Board continued its regular schedule of twice-monthly meetings, held both virtually via Microsoft Teams and in-person. The Board also conducted several work sessions related to the development of the proposed West Chatham Neighborhood Center (WCNC) Bylaw. Throughout the year, the Planning Board received support from the Town Planner, the Director of the Community Development Department, and Community Development staff.

Actions

The Planning Board addressed regular business items at 16 meetings throughout the year, which included actions under the Subdivision Control Law, as well as reviews and endorsements for a range of projects and proposals. Specific actions taken included:

- Definitive Subdivision Reviews: 2
- Approval Not Required (ANR) Plan Endorsements: 3
- Site Plan Reviews: 15
- Zoning Board of Appeals (ZBA) Driveway Reviews within Conservancy District: 4
- Certifications of Conditions/Bond Releases: 4

For the period of January 1 through December 31, 2024, the Planning Board collected fees in the amount of \$1,200.00.

Personnel

At the Planning Board's July 25, 2024 meeting, the Board re-organized as follows:

- Arthur Spruch: Chair
- Kathryn Halpern: Vice Chair
- Charleen Greenhalgh: Clerk

Other Planning Board members include Warren Chane, Bob Dubis, Frank Sherer, and Robert Wirtshafter. The Board was pleased to announce that Christine O'Grady began her role as Town Planner in July 2024. Additionally, Annie Hayes, Department Assistant with the Community Development Department also provides support to the Board.

Long-Range Planning Initiatives for 2025
The Planning Board continues to fulfill its mandate as part of the broader goal of implementing the Town's Comprehensive Plan. This work aims to create and maintain a sustainable, livable, economically vibrant, and demographically diverse community, while preserving the Town's natural beauty, historic authenticity, and unique architectural charm.

Key ongoing initiatives for 2025 include:

1. West Chatham Neighborhood Center (WCNC) Zoning Bylaw: Continued work on the proposed WCNC Zoning Bylaw will extend into 2025, with plans to present the amendment for citizen vote at the Annual Town Meeting in 2025.
2. Review and Revise Subdivision Rules and Regulations and Site Plan Review Criteria: Ongoing evaluation and potential revisions to enhance planning processes.
3. Flood Plain and Conservancy District Bylaws: A review and potential amendment of these zoning bylaws, originally adopted at the 2016 Annual Town Meeting, to better address modern challenges and environmental needs.
4. Housing Initiatives: Addressing the critical need for more housing diversity, especially for moderate-income citizens, by drafting and proposing zoning bylaw amendments to promote affordable housing options.

Conclusion

The Planning Board is grateful for the continued support of Chatham's citizens, officials, and administration as we work together to ensure the Town's wellbeing and sustainability for future generations. The efforts outlined above will continue to shape the community into one that balances growth, sustainability, and preservation in the years to come.

Respectfully submitted,
Arthur Spruch, Chair

Zoning Board of Appeals

The Chatham Zoning Board of Appeals scheduled one hundred fifty-three (153) hearings through December 31, 2024, with the summary of results for the thirty (30) regular meetings shown below. The Board also held a training session with Town Counsel on the Comprehensive Permitting (40B) process. Please note that one request may necessitate relief from more than one dimensional requirement or provision of the Zoning Bylaw.

There were one hundred twenty-seven (127) Special Permit requests, of which one hundred one (101) were granted, (seventy-eight (78) with conditions), twenty-three (23) were withdrawn, two (2) prior to advertising, and three (3) were continued to 2025. As compared to one hundred five (105) Special Permit requests in 2023.

There were fourteen (14) requests for Modification of existing Special Permits, thirteen (13) were granted, (eight (8) with conditions) and one (1) was denied. As compared to eleven (11) requests in 2023.

There were nine (9) Variance requests, four (4) were granted, (one (1) with conditions), three (3) were withdrawn, one (1) was denied and one (1) was continued to 2025. As compared to thirteen (13) requests in 2023.

There were two (2) Sign Code Appeals applications, one (1) which was fully approved and the second application had one of the requested signs approved and the other denied.

There was one (1) Appeal of the Building Commissioner/Zoning Enforcement Officer's determination, which was continued to 2025.

Of the one hundred fifty-three (153) applications heard through December 31, 2024, there were a total of twelve (12) continuances, for total of one hundred sixty-five (165) hearings in 2024.

Revenue collected for the calendar year through December 31, 2024, was \$28,850, as compared to \$22,150 in 2023. The 2024 figure includes fees collected for applications scheduled to be heard in 2025.

Randi Potash was re-elected as Chair, Paul Semple as Vice Chair, Virginia Fenwick, as Clerk. David Nixon and David Veach remain regular members. Associate Board members consist of Leigh Hovey, Edward Acton and Steve DeBoer. Selectperson Jeffrey Dykens is the ZBAs' Select Board Liaison. Sarah Clark, Central Permitting Planner, is the ZBA staff liaison.

Respectfully submitted,
Randi Potash, Chair

Historic Business District Commission

The Historic Business District Commission received one hundred forty (140) applications in 2024, with the summary of results for the twenty-three (23) meetings shown below.

Applications included:

Certificates of Appropriateness:

- 37 Applications for additions, alterations or new construction (33 in the previous year)
- 58 Sign applications (58 applications in the previous year)
- 8 Site improvement applications (18 for the previous year)
- 5 Demolition/relocation applications (2 in the previous year)
- 7 Minor Modifications to Existing Certificates of Appropriateness (3 for the previous year)

Administrative Approvals/Exemptions:

- 22 Administrative Approvals (9 for the previous year)
- 8 Exemptions (17 for the previous year)

Other Actions/Hearings:

- 1 Pre-applications (2 for the previous year)
- 3 Site Visits (0 for the previous year)
- 0 Satisfaction of Conditions (1 for the previous year)

Of the one hundred forty (140) applications received there were a total of five (5) continuances which accounts for 145 total hearings in 2024.

Revenue collected through December 31, 2024, was \$2,950, as compared to \$2,690 in 2023.

Daniel Sylver was re-elected as Chair, Darci Sequin as Vice Chair, Theodore P. (Sam) Streibert, as Clerk. Robert Byrnes and Douglas Grattan remain regular members. Timothy Gilmore is the First Alternate and the Second Alternate position is vacant. Selectperson Shareen Davis is the HBDC's Select Board Liaison. Sarah Clark, Central Permitting Planner, is the HBDC staff liaison.

**Respectfully submitted,
Daniel Sylver, Chair**

Affordable Housing Trust Fund

The Affordable Housing Trust Fund (AHT) was established by vote of Chatham's 2006 Annual Town Meeting specifically to establish a mechanism for the Town to receive funds to plan for and create affordable housing. By its terms, the purpose of the AHT is to provide for the creation and preservation of affordable housing in

the Town of Chatham for the benefit of low and moderate income households. The AHT further provides that all property and earnings therefrom shall be used exclusively for the creation and preservation of affordable and community housing in Chatham.

At its 2023 Annual Town Meeting Chatham amended § 10-5 of its General Bylaws to provide for a 7-member Board of Trustees appointed by the Select Board consisting of 2 Select Board members, 1 member of the Chatham Community Housing Partnership and 4 members of the community at large, considering a broad range of expertise, including education and experience in real estate development and financing.

In October the Select Board appointed the AHT Board as follows: Shareen Davis and Michael Schell from the Select Board; Karolyn McClelland from the Community Housing Partnership; and Bruce Bean, Richard Leavitt, David Oppenheim and Leslie Schneeberger as members at large. At its organizational meeting the AHT Board elected Michael Schell as Chair, Bruce Bean as Vice Chair and Shareen Davis as Clerk. Subsequently, Mr. Leavitt retired and was replaced by Jonathan Avery. Currently, Mr. Avery is serving as the Vice Chair with Mr. Schell as Chair and Ms. Davis as Clerk.

Following its appointment by the Select Board, the new AHT Board of Trustees (Board) held its first meeting on October 11, 2023. Subsequently, the Board held 7 meetings in 2023, and 30 meetings in 2024. From the beginning, the Board has benefited immensely in its work from the capable and expert assistance of staff liaison Housing and Sustainability Director Gloria McPherson and the periodic advice and experience of Community Development Director Katie Donovan.

The Board undertook two major tasks in tandem from the very outset.

The first such task was developing, writing and recommending an updated Housing Production Plan and related comprehensive Housing Needs Assessment. This process began in January, continued through recommendation to and review by the Planning Board and the Select Board and concluded with final approval by the Massachusetts Executive Office of Housing and Livable Communities.

The second major task was the continuation of the work done by the Board in its former composition (full Select Board plus two additional members). The Board took up the tasks of pursuing development of the two parcels of land previously acquired for housing at 1533 Main Street in West Chatham and 0 Meetinghouse Road in South

Chatham. The first step was the acquisition of the remaining half-acre portion of the site at 1533 Main Street to expand it into a full 3-acre parcel with substantially rectangular dimensions. Following that step the AHT Board, in conjunction with the Select Board, issued requests for proposals (RFPs) for the two properties and participated in the process that included evaluation of RFPs, selection of the company designated to develop the properties and conclusion of the process with the entry of the Town into land development agreements for each of the properties. These agreements provide that the Main Street property will be developed to offer residential rental opportunities to 48 families, and the Meetinghouse Road property will be developed to offer residential rental opportunities to 42 families.

With supervision from the AHT Board, Chatham periodically issues RFPs to purchase property in Chatham suitable for development as affordable/attainable housing. These RFPs have yielded a number of possible initiatives that have been considered by the Board. One of them was able to be completed as a bargain purchase of a three-bedroom, two-bath home on Crowell Road. Following the completion of relatively minor renovations, this home will be sold to a qualified buyer through a lottery process with a deed restriction of 100% Area Median Income (AMI) or lower. It can be expected that the AHT will continue issuing RFPs periodically seeking offers of property in Chatham suitable for housing development.

The AHT Board has engaged in a dialogue with the Select Board with respect to two other Chatham properties identified for housing development. The first is on Stepping Stones Road adjacent to the Monomoy Regional Middle School and the second is located at 127 Old Harbor Road. The AHT Board has offered several process suggestions to the Select Board, and the Select Board has requested the AHT Board submit a draft RFP for Stepping Stones Road for Select Board consideration.

From a long-term perspective the goals of the AHT Board are to be found principally in the Select Board's Goals & Objectives to the extent that they relate directly or influentially to Chatham's housing crisis and in the Housing Production Plan just completed. Worthy of note, however, are the principles, policies and guidelines that appear in the Chatham Affordable Housing Trust Fund Housing Guidelines and Application Package, adopted November 25, 2019. These were the subject of early strategy discussions conducted by the Board as it designed its plans and priorities going

forward. They also form a baseline for the strategy and priorities reflected in the 2025 Housing Production Plan.

One major new initiative which will be a priority for the Board is the opportunity offered by the provisions of the Massachusetts Affordable Homes Act of 2024. In particular, that new law offers Chatham the opportunity to accept designation as a “Seasonal Community.” If accepted, our status as a Seasonal Community will make available several funding and mechanical features that have enormous potential to address our housing needs in very substantial ways. How to take advantage of that will be an important agenda item for the Board, if the Seasonal Community designation is accepted.

The AHT Board – and the Chatham community – have benefited immensely from input received from interested and dedicated members of the public during community listening sessions, public hearings, public meetings and via written submissions, all providing commentary on the work of the Board. Although it is at times difficult to integrate and take full advantage of everything received, there is no question that, overall, the work of the Board has been substantially improved as a result.

Thanks to all for a constructive, productive and successful 2023-2024.

**Respectfully submitted,
Michael Schell, Chair**

Historical Commission

As part of its regulatory role, purpose of the Historical Commission under the Chapter 158 Historic Preservation Bylaw, is to protect from demolition, or significant loss, whenever possible, “Historically Significant” buildings or structures, and thereby to preserve the historical resources of the Town.

The commission reviews applications for all major renovations or proposed demolition of structures more than 75 years old, except for those in the Historic Business District. If a structure is determined to be “Historically Significant” in accordance with the defined criteria of the Bylaw and a compromise cannot be reached to save a “Historically Significant” structure(s), a maximum of an 18-month demolition delay can be imposed.

In addition, in accordance with the Cape Cod Commission Act, the Historical Commission also reviews applications for significant changes to “contributing historic structures” in Chatham’s National Register Districts, as well as other National Register properties. If the proposed changes, exceed 25 % of the existing gross floor

area of the structure and are determined to be a “substantial alteration” or in the case of a complete demolition of contributing structures in the National Register Districts, or a National Register property, it must be referred to the Cape Cod Commission for review and approval. The Historical Commission also has the authority to request “discretionary” referrals to the Cape Cod Commission in “Eligible National Register Districts”.

In 2024, the Commission reviewed 39 applications for partial and/or full demolition of historic structures including 13 applications under the Cape Cod Commission Act; of the 39 applications, 10 were for full demolition. Of the 39 applications reviewed, the Historical Commission imposed 1 demolition delay and no referrals to the Cape Cod Commission. The primary objective of the review process is to obtain consensus that the historical integrity of the historical architecture can be preserved while still allowing a reasonable expansion or change to the structure.

There were 6 “Administrative Approvals”. We believe the new “Administrative Review Process” allows “simple applications” and thus bypassing a full hearing, reducing workload, cost and simplifying the application process.

Although the Commission continues to believe that the Demolition Delay By-law and the Cape Cod Commission Act, is instrumental in preventing the demolition of *some* historic buildings and continues to be a constructive incentive for owners to work with the Historical Commission to limit the loss of historic structures. The Commission is proud of its efforts to recognize, preserve and restore the historical buildings in our community. We look forward to continuing to work with citizens, developers, and municipal departments in our efforts to maintain and enhance the historical character of Chatham.

The Historical Commission sadly lost two members this year, Steve Burlingame, who served as Clerk in recent years and long serving and former Chair Don Aikman. Don served for more than 20 years and was instrumental in creating, effective historical preservation processes that helped maintain Chatham’s “Sense of Place”.

There are two positions of “Alternate” open, a one-year term, to allow a new member to become familiar with the Bylaws, regulations, and historic preservation process.

**Respectfully submitted,
Frank Messina, Chair**

Chatham Community Housing Partnership

With an emphasis on communications and education, the CCHP has continued its commitment to partner with the community in its mission to support housing initiatives. Believing that Affordable/Attainable Housing is a product of consensus, we are appreciative of the value of a reciprocal dialog based on facts. We would like to thank the citizens of Chatham for their support and will work hard in the coming year to continue our mission.

Committee Charge

1. Quantify the housing need in the community through the Housing Production Plan and annual review of progress made toward the goals of the HPP.
2. Advocate for local housing. An emphasis should be placed on Affordable Housing (80% AMI and below) but should also include housing up to 200% AMI. Efforts should be proportional to the need, as identified in the Housing Production Plan.
3. Engage with key committees, groups, citizens, within the town and regionally, to learn and disseminate relevant local, state, and federal housing information, opportunities, initiatives, and concerns.
4. Make recommendations to the Select Board and Affordable Housing Trust regarding solutions which would most effectively address our housing needs.
5. Make recommendations to Town Meeting on housing-related warrant articles.
6. Consider and advocate for all demographics, including the range of family sizes, seniors, singles, and younger people new to the housing market.
7. Advocate to protect the housing interests of vulnerable and resource-challenged populations, and to preserve housing which could serve or shelter lower income people.
8. Encourage decision-makers to consider the importance of affordable housing to the viability of our economy and the health of our community.
9. Submit an annual report to the Select Board outlining actions taken by the CCHP in the preceding year.

2024 Accomplishments

- Updated the CCHP Charge
- Held several workshops with JM Golden Consultants to develop the Housing Needs Assessment and the Housing Production Plan
- Met with civic groups, including the Men’s Club, Newcomers Club, 365 and SCVA
- Collaborated with regional colleagues, including the town of Brewster and the Community Development Partnership

- Reduced our membership from nine to seven due to vacancies
- Several members regularly participated in regional housing trainings and forums
- Made several recommendations to the Select Board: that the Town engage a consultant to develop test fits for 127 Old Harbor Rd; for disposal of a town-owned parcel on Pleasant Street to be developed as a single-family home; two recommendations concerning acceptance of and modifications to the Seasonal Communities Act; and to transfer Attainable Housing Funds to the purview of the Select Board.

**Respectfully submitted,
Karolyn McClelland, Chair**

Committee for People with Disabilities

In 2024 the Committee’s primary focus was monitoring the Town’s progress toward providing meaningful access to Town facilities for people with disabilities as required by the Americans with Disabilities Act of 1991 (ADA). The background for this activity is at the Committee’s urging the Town’s engaged an independent consultant, the Institute for Human Centered Design, to visit the facilities, contrast them with established standards, analyze and prepare a detailed report on recommended changes. That ADA Transition Plan was presented

to the Town in June, 2021. In August 2022 the Committee was advised that there was not funding designated to implement the improvements. In December 2022 the Select Board adopted a new FY2024/CY2023 Goal and Objective to “Adopt an Action and Budget Plan for implementing Chatham’s ADA Transition Plan”.

The May, 2023 ATM approved a five-year Capital Plan which provided authorization for \$1,250,000 over that period to begin implementation. Pomroy Associates was selected as the Owner’s Project Manager and began to prioritize the 660 items identified in the Plan and divided them into “non-designer” and “designer needed” categories depending on whether DPW staff could make changes as part of their regular maintenance, or whether they were complex and/or expensive enough to require an architect and competitive bidding. Pomroy also developed a tracking spreadsheet for each facility to be able to track progress on each task. As expected, most non-designer tasks appear to be relatively minor adjustments, such as “tactile exit sign not provided” and “door requires more than 5 pounds of force to open”. Conversely, designer tasks include renovation of the Town Hall restrooms, including the entrance ramp. Some others, such as Kate Gold Park and the Eldredge Public Library, are already planned for major construction and ADA compliance will be

included with them.

The Town has agreed to provide regular updates to the tracking spreadsheets and more comprehensive quarterly reports. As of July 2024, the spread sheet summaries showed that of the 389 non-designer tasks, 55 had been completed and of 271 designer 10 were completed. Unfortunately, as of December 2024, 69 non-designer were accomplished and still just 10 designer. Of the capital budget allocation of \$250,000 for FY24 about \$48,000 was expended. For FY25, as of December 2024, about \$57,000 has been spent.

The timeline of the Town’s response to its ADA obligations and the figures recently presented on the summary spread sheets, combined with the amounts spent so far (almost all for the OPM and its architects), provided ample basis for the frustration the Committee repeatedly expressed over lack of progress to comply with a federal mandate which has now been in effect for 33 years.

The Town has recently modified its reporting process so that the Committee anticipates having a clearer ability to monitor progress. It has also started work on the first designer-need project, the Town Hall restrooms. We look forward to continuing to assist in making Chatham truly accessible for all its citizens.

**Respectfully submitted,
Bob Lear, Chair**

Community Services

Community Services

The Department of Community Services is committed to providing a coordinated system of engaging programming, critical resources, and thoughtful services to serve the needs of individuals and families in Chatham. We facilitate early socialization, positive youth development, social/economic self-sufficiency in older adults, and support aging in good health in both home and community settings.

Our core values are as follows: Accountability, Collaboration, Continuous Improvement, Equity, Inclusion, Integrity, Respect, Safety, and Trust.

Now in its third year, the Department is very busy across divisions, which includes the Chatham Council on Aging/Center for Active Living (COA/CFAL), and the Recreation and Beaches Divisions.

Expansion

At the 2023 Annual Town Meeting in May, voters approved two new full-time positions for the Community Services Department

- 1 Adult Licensed Clinical Social Worker (LICSW), and 1 Youth LICSW, who will provide critical behavioral health services to our residents. In May of 2024, the Town Manager appointed Diane Nash, LICSW, as the first full-time Adult Behavioral Health Clinician. In the first 6 months of employment, Ms. Nash provided an array of clinical services to 347 individual clients and referred them to appropriate services when necessary. Clinical Interventions have included in-home crisis intervention and evaluations, 1:1 meetings at community locations, as well as assisting clients to access available comprehensive support services.

On May 6, 2024, the Massachusetts Executive Office of Elder Affairs (EOEA) awarded the Chatham Center for Active Living, \$273,682.00 in order to open Chatham’s own Adult Supportive Day Program under the Supportive and Social Day Expansion Grant Program. The Town of Chatham’s **Ryder’s Cove Respite Program** is a person-centered program that fosters independence, social connections, and personal growth in a supportive, inclusive environment, while

providing loved ones with a needed rest from their caregiving responsibilities. Participants will enjoy a wide range of enriching activities tailored to enhance their well-being, including social and recreational programs such as music, art, and fitness.

The program will be held at the Center for Active Living, at 193 Stony Hill Rd and is open to adults aged 60+. Ryder’s Cove Respite opened its doors on Tuesday, January 21st, 2025 and operates on Tuesdays and Thursdays, 9:30 a.m. – 2:30 p.m.

In May, 2024, the Town Manager appointed Josephine Fennell as our first Adult Supportive Day Program Director. Josephine came to the CFAL from Capabilities, Inc., where she served as the Day Program Director for 16 years, overseeing 120 adults with varying levels of disabilities (including Dementia, and Dementia-related illnesses) on a daily basis. Upon hire, Josephine went right to work writing procedures, preparing forms, and meeting with potential program participants and their caregivers in anticipation of the January, 2025 opening date.

Chatham Council on Aging/Center for Active Living

Mission Statement: *We support Chatham residents aged 60 and over with a range of health and wellness, social, educational and outreach programs and services to enhance the quality of their lives. We welcome the support of Chatham residents of all ages to promote our mission through community service and resource development.*

The following highlights accomplishments during a year that saw immense growth at the Council on Aging (COA)/Center for Active Living (CFAL):

In June, The CFAL celebrated its 50th Anniversary with an Open House, complete with a historical timeline on display for all participants, food, refreshments and cake. The 50th celebration was not just an event, but a celebration of our community, our history, and our collective achievements. The staff at the CFAL were immensely grateful to the COA Board of Directors, Friends of the Council on Aging, and all the volunteers who worked so hard to put together an event that brought so much joy to our participants.

Staff Development

On Tuesday, October 8th, all CFAL Staff were trained and received their certification in First Aid, Cardiopulmonary Resuscitation (CPR), and Stop the Bleed.

On Friday, December 6th, staff participated in a day long training, “Best Practices in Dementia Care”, hosted by the Alzheimer’s Family Support Center, and facilitated by Teepa Snow. This remote training saw people from across the globe coming together to learn strategies for supporting people living with dementia during regular interactions, care delivery, and daily engagement.

An internationally known Dementia Care expert, Snow founded Positive Approach to Care (PAC), a dementia care company, which works to improve dementia care in over thirty countries. She first developed PAC technique early in her practice career and introduced it to others in continuing education workshops for nursing in the late 1980s.

Outreach

In May, the CFAL welcomed Kerri Kelly, as the new Outreach Coordinator. Kerri has decades of experience in both healthcare and case management and has been a wonderful addition to the team.

There has been a remarkable increase in calls to the Chatham Council on Aging for Outreach support, with one Outreach Coordinator providing assistance to 277 individual clients. The majority of the calls are for assistance with paying for utilities, food insecurity, transportation, and other

services for home-bound older adults in the community.

Healthy Meals in Motion

For the 7th consecutive year, Chatham COA/CFAL has partnered with the *Family Pantry of Cape Cod* to administer the Healthy Meals in Motion Program (HMIM). As a “Choice” pantry, participants may choose from a grocery checklist each month, and the orders are picked, packed, and delivered to the CFAL according to each individual/family’s tailored selection. The HMIM Program has realized a 65% growth rate this year; now serving 55 distinct Chatham households and distributing 1,665 bags of groceries. That is 534 more bags than last year.

Chatham Better Together

We are pleased to announce that the **Chatham Better Together Program** is celebrating Year Two and has grown. This vital program, bringing those who live alone together once a month to enjoy a multitude of cultural and enrichment activities, as well as a delicious lunch from local restaurants, has now grown to over 40 participants. Growth of this program is attributed to referrals, positive promotion, and most importantly, word-of-mouth from current participants. This year, this close-knit group enjoyed field trips to Heritage Gardens, the Atwood Museum, the Sandwich Glass Museum, and participated in tours of the new Cape Cod Technical High School in Harwich and were able to spend a few hours afloat, taking part in an exciting seal tour. Due to the success of this program, the CFAL was awarded generous donations which resulted in this program being fully funded for 2025. The staff at the CFAL and the participants of the Chatham Better Together Program are extremely thankful for the kindness and generosity of our donors.

This year, this close-knit group enjoyed field trips to Heritage Gardens, the Atwood Museum, the Sandwich Glass Museum, and participated in tours of the new Cape Cod Technical High School in Harwich and were able to spend a few hours afloat, taking part in an exciting seal tour. Due to the success of this program, the CFAL was awarded generous donations which resulted in this program being fully funded for 2025. The staff at the CFAL and the participants of the Chatham Better Together Program are extremely thankful for the kindness and generosity of our donors.

Older Adult LGBTQ (and allies) Group

During the 2024 year the LGBTQ+ Older Adult group served a total of 56 individuals. We offered programs such as *Journaling*, and trivia nights to a viewing of *Picasso Reble in Paris* at the Orpheum theater. There was also a visit to the *Edward Gorey* and *Whydah Museums* and attending *the Nutcracker* here at Monomoy High School. As the program progressed our regular members started being more at ease at gatherings.

In addition to monthly events, we also held monthly dinner gatherings. Some dinners offered speakers on topics such as *Legal Planning*, or invitational guests such as members of the *Fenway Health: Trans Violence Recovery* group. Each sequential dinner showed increasing familiarity and bravery within the group.

After each dinner, surveys were emailed to participants in order to gather anonymous feedback on the night’s dinners and enrichment offerings. In these surveys, we also included information on the following months programming and asked for suggestions for future events. As with most pilot years it was not without its challenges but now have truly gained footing in how this program looks and feels. We have been able to connect and start coordinating events with other COA and community groups offering increased opportunities for connections. Our emailing list now has 41 active members. Chatham’s LGBTQ+ Older Adult program has made a difference for its members who often felt siloed, now have a safe place that they are welcomed by peers.

Council on Aging Board of Directors

2024 was a busy year for the Council on Aging Board of Directors. This was the Fiftieth Anniversary of the opening of the Chatham Center for Active living (CFAL). A *50th Committee* was formed to plan events for the Fiftieth Celebration.

In January we worked on goal setting and aligning our goals with the Select Board. We developed the following goals and actions.

Goals

1. Continue to support older adults in new ways
2. Continue to identify and support seniors at risk
3. Pursue new opportunities for the CFAL

Actions

- Assist in building the Volunteer Program
- Increase visibility of CFAL
- Celebrate the Fiftieth anniversary with the community
- Increase ability to provide meals to try to stem food insecurity
- Increase grant opportunities
- Increase the Board participation

During the winter, we toured a site for feasibility as a Supportive Day Program. After much discussion the decision was made to utilize space within the CFAL for this program. We were very fortunate as the Directory of Community Services, Leah LaCross, applied for and was granted \$273,682.00 from the Executive Office of Elder Affairs to start a new Supportive Adult Day program named Ryder’s Cove Respite. We will be accepting our first clients in January 2025. This was a huge victory for everyone as we have needed this service in Chatham for quite some time.

A request was put forth for a feasibility study of the current space at 193 Stony Hill Road. In March 2024 we were participants

in a joint COA BOD/ Select Board meeting to review the conceptual ideas of Catalyst Architecture. The decision was made to pursue this option and we continue to work with the Select Board on this project. In June 2024 the COA Board participated in another joint meeting with the SB to review Catalyst plans. A consensus was reached to have Catalyst continue work on one of these options. Work continued through the rest of the year with considerable progress.

The Fiftieth Anniversary committee met frequently throughout the year, and we were able to host an open house in May and walk in the 4th of July parade. The open house was a huge success due to the hard work of Laura Everett (COA board member) and Judy Hanlon (FCCOA board member) & the other committee members as well as the exceptional inspiration and support of Anna Milan; the open house was heavily attended with at least 75 member of the community. The community was able to see a 50-year timeline of the CFAL through pictures and newspaper articles.

Once the Open house was over the committee began work on the 4th of July parade. Members of the COA BOD as well as FCCOA BOD walked in the parade with a banner showcasing the fifty-year anniversary.

Over the year a robust volunteer program was developed, we increased our volunteer program from 11 to 34. This is a 33 % increase in one year. We are proud to be able to support this program under the guidance of Anna Milan. Our volunteers donated over 1200 hours for 2024.

The COA BOD works with the Friends of on Chatham Council on Aging on many projects, particularly supporting the FCCOA on the monthly birthday parties for Seniors. In the fall of 2024, we had a presentation from the Board of Health on the Community Based Health Needs of the Lower cape. This presentation was extremely informative and assisted the board in understanding that Chatham is a large Senior community, and the needs associated with a large senior community.

The Friends of the Council on Aging

The Chatham Council on Aging/CFAL would like to say a special “thank you” to the *Friends of the Council on Aging*. Their continued, generous support has allowed a diverse and vibrant array of programming that has appealed to all generations of the “Older Adults” in Chatham.

The following is just a sampling of programs the Friends are funding:

- Monthly Lunch and Learn: \$3,000
- Monthly Birthday Luncheons (including mailed birthday cards): \$3,500

- Health and Wellness Programs, including Artful Aging, Meditation, and Yoga: \$10,000
- Seasonal Programs, including New Year’s Luncheon, St. Patrick’s Day, and Valentine’s Day: \$3,000
- Various Concerts & Lectures: \$5,000
- Postage for the Flash Newsletter: \$2,500
- Santa for Seniors: \$6,000
- Thanksgiving Gift Cards: \$2,000

For a total of \$35,000.

Transportation

After the retirement of longtime Department/Transportation Coordinator Debbie Mayhew, we were pleased to announce that Alexis Weglarz was promoted from Department Assistant to Department/Transportation Coordinator.

The calendar year 2024 saw 52% increase in the number of rides provided over calendar year 2023. The CFAL Provide 1,729 round-trip rides in 2024 to medical appointments (including primary care, dental, chemotherapy, dialysis, and physical therapy), to the Orleans Supportive Day Program, to CFAL Programs, the grocery store, and pharmacies.

The Senior Tax Work-Off Program

This program is designed to allow residents over the age of 60 to provide services to the Town in exchange for a reduction in the individual’s property tax obligations. Based on the fiscal year calendar (July 1 – June 30, 2024) at the close of FY 2024, 17 participants had provided 758.25 hours toward tax abatement with an additional 247.25 volunteer hours provided.

The Chatham Tax Work-Off Program is currently in its thirteenth year, with 14 participants enrolled with all 14 assigned to various Chatham departments.

Program Coordination

The most popular programs amongst community members in 2024 were consistent with past years. Older Adults in Chatham focused on Health/Wellness programs, Social/Recreational activities, and Community Education opportunities. Additionally, we saw an increase in our volunteer enrollment and participation. Wellness offerings such as *Sound Meditations*, *Nordic Walking*, and weekly *Yoga* sessions were programs that were consistently fully booked, or resulting in a waitlist. Many social gatherings were held at the Center for Active Living, such as the *National Friendship Day Ice Cream Social*, *Solar Eclipse Virtual Viewing* party, and numerous luncheons consistently bringing in over 30 members of the community seeking connection and comradery.

Chatham and its residents are an involved and engaged community, which is why *Community Education and Engagement* is one

of the best attended categories of programs at the Center for Active Living. Visits from local museums, officials, organizations, and people attracted 373 visitors over the course of the year. Subjects ranged from *CCRTA Go Card* sign ups, Coffee with the newest members of Team Chatham, vital presentations from the *Barnstable County Justice on Life and Estate Planning*, and much more.

A new addition to the repertoire of programs at the Center for Active Living in 2024 was the *Artist of the Month* showcase. A celebration of local senior talents, this program provides a platform for creative expression and fostering community appreciation for the arts. CFAL participants have been invited to showcase their work, sharing their artistic passions and inspiring others to get involved. Their works are displayed for one month, and a reception is held for conversation and acknowledgment. Another successful addition in 2024 has been the *Lunch and Learn* programs. Combining education and social connection, offering engaging insights on topics like the *SHINE Open Enrollment* period, the *RISK & Lock Box Program* from the Chatham Fire Department, the Medical Proxy and its importance, even fraud prevention from the Consumer Assistance Council. These events were praised for their popularity, impact, and ability to bring the community closer together.

Volunteer Program

Led by Anna Milan, Program and Communications Coordinator, our Volunteer Program saw immense growth in 2024. Due to a formalized recruitment plan and monthly orientations/trainings for new volunteers, we grew from 11 volunteers in 2023 to 34 in 2024: putting in a total of 1,247.75 hours, versus 291 in 2023! At the estimated value of \$40.97 per hour for volunteers, that amounts to \$51,120 in service donations.

Recreation and Beaches

The Recreation & Beaches Division is committed to enhancing the quality of life for all Chatham Residents, by striving to provide the best recreational programming and park facilities possible.

As we look back on the past year, we are proud to reflect on the collective efforts of our dedicated team, who have worked tirelessly to bring numerous programs, special events, and community spaces to life. Together, we’ve strived to create meaningful connections and offer services that make a real difference to the lives of our community. Our team’s hard work and commitment have allowed us to offer a diverse range of services that respond to the evolving needs of the community. We are grateful for the continued

2024 Total Unduplicated Clients/ Caregivers/Participants Served	1,487
2024 Categories	
Outreach	Active Clients: 277
Program Attendance	Participants: 1,487 Units of attendance: 4,519
Transportation of Clients	Clients: 115 One-way Rides: 3,458
Grocery/Pharmacy Deliveries	Clients: 95 Total Deliveries: 487
Volunteer Management	Volunteers: 34 Hours of Service: 1247.75

trust and support of our community members, and we remain focused on delivering impactful and accessible recreational services for all.

PARK (Positive Afterschool Recreation for Kids)

In 2024, The PARK Program continued to be a valuable resource for local families, providing enriching activities for children in our community. On average, the program saw 267 middle schooler registrations and 362 elementary schooler registrations each month, demonstrating consistent engagement and participation.

A significant 38% of the children enrolled in The PARK program are part of the Chatham Childcare Voucher Program, which supports working Chatham families by assisting with childcare costs. This partnership allows us to ensure that more children have access to the enriching experiences we offer.

The PARK program offers a wide variety of activities aimed at fostering learning and creativity, including homework help, arts and crafts, sports, and group games. In addition to these enriching daily activities, the program also took part in over 22 field trips in 2024, offering participants the opportunity to explore fun and exciting destinations across the state.

Summer Half-Day Program

The Summer Rec program was a great success, with a full staff of 21 dedicated individuals leading the way. On average, we served 235 kids each week, providing them with a variety of activities and experiences. Throughout the summer, the kids had the opportunity to participate in 28 exciting field trips, as well as enjoy a mix of sports, arts & crafts, and special onsite events. These activities helped create a dynamic and engaging environment, fostering both fun

and learning for all the participants. Overall, it was a busy and rewarding season, and the kids had a blast!

Special Events & Programs

This year, we successfully hosted 42 different programs and special events, offering a diverse range of engaging opportunities for our community. Through these programs and events, we delivered a total of 109 sessions, providing participants with ample chances to join, learn, and connect. The response to this was overwhelmingly successful, with over 3,800 registrations.

These numbers reflect our commitment to providing valuable programming that supports the growth and engagement of our participants. We look forward to continuing this momentum in the coming year!

Community Center Usage

In 2024, the Community Center was a hub of activity and engagement, serving a wide array of needs for residents and local groups. The center hosted 2,304 reservations, encompassing a diverse mix of recreation programming, events, meetings, and community group activities. These reservations reflect the center’s role as a dynamic space for a variety of purposes, from fitness classes to local gatherings.

Over 160 individuals and groups utilized the Community Center during the year, demonstrating its importance as a central meeting place for the community. This year’s numbers reflect the Community Center’s continued commitment to fostering connection and providing valuable space for all residents.

Outdoors Facility Usage

This year, the Recreation & Beaches Division successfully managed a total of 132 reservations, which accumulated to 843.3 hours

across various parks, beaches, fields, and other outdoor recreational facilities. These reservations highlight the community’s active engagement with our public spaces, reflecting the growing interest in and usage of our facilities.

Fitness Room

The Fitness Room continues to see a large number of users, reflecting the ongoing demand and importance of the space for members.

Three new pieces of equipment were added through capital expenses, enhancing the variety and quality of workouts available. In addition, new TVs were installed, providing better entertainment experience during workouts.

There are currently 680 active Fitness Room memberships with 491 Family Memberships, and 189 Individual Memberships.

Beaches

The Recreation and Beaches Division employed 40 beach staff this past summer, including lifeguards, beach patrol, gate attendants, beach supervisors, and beach rakers. Lifeguards were stationed at Hardings Beach, Ridgevale Beach, and Oyster Pond for the majority of the summer, ensuring safety at these popular locations. Beach Patrol was responsible for managing Lighthouse Beach throughout the season.

Gate attendants were stationed at three of the Town’s beaches—Hardings, Ridgevale, and Cockle Cove—greeting visitors and managing access.

The beach season ran from June 21st to September 1st, and it was a successful year for programming as swim lessons, which had been unavailable for five years, were offered again this season. Two instructors were hired, and they taught 83 students, bringing back an important community service for families.

Overall, it was a well-staffed, safe, and engaging beach season!

The table below shows the number of daily, weekly, and seasonal non-resident beach stickers that were sold throughout the summer of 2024.

Pickleball Courts

In June, the completion of the new Pickleball Facility marked a significant milestone for the community. The project included the construction of 6 dedicated pickleball-only courts, designed to enhance both the experience and accessibility for players of all skill levels. Alongside the courts, several key amenities were added, including bleachers for spectator seating, windscreens to improve play conditions, a storage shed for equipment, and acoustic fences to minimize noise disruptions.

Summer Half-Day Program

	Grades 1 & 2	Grades 3 & 4	Grades 5 & 6	Grades 7 & 8	Total
Summer Total	340	488	521	292	1,641

Fitness Room

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
353	1,471	1,306	1,221	1,174	1,130	1,126	7,781

Following the completion of the new courts, a Friends of Pickleball group was formed, with 8 members elected to the Board of Directors. This group has since served as a crucial liaison between the Town and the growing pickleball community, advocating for the needs and interests of players and fostering engagement.

In its first year, the new courts saw impressive usage, with 466 members utilizing the facility to enjoy the sport. This project has not only provided a dedicated space for pickleball but also helped grow and strengthen the local pickleball community, setting the stage for continued growth and success in the coming years.

Volunteer Park Playground Renovation

This year, Volunteer Park saw a significant upgrade with the replacement of outdated playground equipment. The new, state-of-the-art playground features modern, inclusive designs that provide children of all abilities with a safe, fun, and engaging space. An ADA-compliant pathway was added, ensuring accessibility for all community members. Additionally, a solid poured-in-place rubber surface was installed, further enhancing safety while offering a smooth, accessible surface for play. The project reflects our commitment to creating a more inclusive and safer environment for all park-goers.

**Respectfully submitted,
Leah LaCross,**

**Director of Community Services
Aimee Howell, Deputy Director of
Community Services,**

**Recreation and Beaches Division
Patricia Burke, Chair,
Council on Aging Board of Directors
Meredith Fry, Chair,
Parks and Recreation Commission**

Golf Advisory Committee

2024 turned out to be another record setting year. There were 31,405 rounds of golf played. 10,062 by members and 21,233 by guests, many of whom are vacationers to

Chatham.

To put this level of play in perspective, there were 16,173 rounds played in 2014, a 51% increase to this year’s usage. 2014 was also the year before Johnson Golf Management started managing the course. I believe the increase in usage is a result of the improvements we have made to the course (replacing artificial tees, rebuilding 6 tees, and a change to the tee time process, etc.), Johnson Golf Management and Covid driving up the popularity of the sport. We were able to replace the Main Parking Lot fence as a donation by our neighbor Ron Cami. The original fence was in disrepair and had to be taken down this year.

We added three new benches to the golf course this year. One was a donation from Kyle Voniderstein. His bench was placed near the 9th green.

The Committee continued to provide instances of Abutters use of Golf Course property. This issue came before the Select Board and a possible tool of licensing the incursion was developed. Two abutters on Blackberry Lane had their incursions come before the Select Board and a plan for licensing and payment is being defined. Johnson Golf Management worked with a 3rd party advertising company that provided yardage books to help players understand distances and helpful hints. The booklet contains approved advertising, thus costing the Golf Committee nothing.

We welcomed a new Committee member, Barbara Starkey. She replaced Sheila Nugent. December marked the end of the Golf Course Management contract, so we worked on an updated RFP. The RFP went out to bid and we are pleased to have Johnson Golf Management continue managing the course for the Town.

We also obtained funding to replace the 37-year-old Pump House. The irrigation system is a critical item to maintain any golf course. An RFP was developed and went out to bid, was awarded and work is being scheduled to be completed before the new

season begins.

The Committee wanted to update its Vision and Charge from the Select Board. The recommended document went before the Select Board and was approved.

We look forward to another great year of providing an excellent golfing experience to locals and visitors with the Town’s amazing resource.

**Respectfully submitted,
Bruce Bogardus, Chair**

Human Service Committee

The mission of the Town of Chatham’s Human Services Committee (HSC) is to help enhance the quality of life of all Chatham residents through access to various health and human services administered by non-profit 501 (c) (3) area providers. Committee members annually review and assess Town funding requests from service providers and make recommendations to the Town Manager. The Committee has a fiduciary responsibility to the taxpayers of Chatham, making sure tax dollars are used wisely for the citizens of Chatham. The committee makes Town residents aware of available Town funded services through the maintenance of a widely distributed brochure and updated Human Services committee webpage available on the Town website.

The HSC is an advisory committee appointed by the Select Board and is currently composed of seven members, with two vacancies. The members are William Bystrom, Barbara Conte, Patricia Gibson, Gloria Hicks (Vice Chair), Mary Hilliard (Secretary), Ann Wade (Chair), and Susan Whitcomb. The committee is supported by a Town staff liaison, Leah LaCross, Director of Community Services.

The HSC annually releases a request for proposals (RFP) to human service providers interested in serving the Chatham community. Review of the submissions may include a process of site visits, interviews and assessments by individual committee members who report back to the committee as a whole. At the conclusion of the review process, the committee votes to recommend a comprehensive Human Services budget which is submitted to the Town Manager.

In 2024, the committee reviewed the Chatham Child Care Tuition Grant and 18 agency requests for CY2025/FY2026 funding.

- AIDS Support Group of Cape Cod
- Alzheimer’s Family Support Center
- Behavioral Health Innovators
- Cape Abilities
- Cape Cod Children’s Place

	Daily	Weekly	Seasonal	Total Revenue
Hardings	5,345	312	42	\$137,650
Ridgevale	2,922	195	8	\$74,465
Cockle Cove	490	47	2	\$13,675
Total	8,757	554	52	\$225,790

Total Online Beach Gate Sales

Daily	Weekly	Seasonal	Total Revenue
540	432	74	\$56,150

Total Resident and Non-Resident Beach Sales 2024- \$281,940

- Cape Mediation
- Consumer Assistance
- Duffy Health Center
- Elder Services of Cape Cod & Islands
- Food 4 Kids
- Homeless Prevention Council
- Lower Cape Outreach Council
- Monomoy Community Services
- Outer Cape Health Services
- Prevent Homelessness CECH

- Sight Loss Services
- South Coast Legal
- VNA of Cape Cod

Several previously funded agencies did not submit proposals for FY2026 funding.

In addition to the work associated with reviews and recommendations for funding requests, the Committee continued the semi-annual meeting schedule with Monomoy Community Services (MCS) staff and

board to review the MCS budget, services and support the organization provides to Chatham students, families and community at large. We also continue to invite agencies to meetings for review and on occasion visit the facility.

**Respectfully submitted,
Ann Wade, Chair
Leah LaCross, Staff Liaison**

Department of Natural Resources

The Department of Natural Resources (DNR) was established in 2014 through the integration of Harbormaster operations into the Department of Health and Environment. DNR unifies the Town staff responsible for protecting public and environmental health, managing natural resources, overseeing marine resources, and maintaining coastal and marine infrastructure. The Department comprises the Coastal Resources, Conservation, Harbormaster, Health, and Shellfish Divisions, along with the Water Quality Laboratory (WQL). DNR takes a comprehensive, coordinated approach to managing Chatham's natural resources, coastal and marine infrastructure, and public access areas. Given the overlap in permitting and regulatory processes, the Department works closely with the Department of Community Development.

Department staff provide support to numerous Town boards and committees. Health Agent Judith Giorgio supported the Board of Health. Conservation Agent Paul Wightman supported the Conservation Commission and Open Space Committee. Coastal Resources Director Ted Keon supported the North Beach Advisory Committee, South Coastal Harbor Management Plan Committee, and Waterways Advisory Committee. Harbormaster Jason Holm supported the Aunt Lydia's Cove Committee, while Shellfish Constable Renee Gagne supported the Shellfish Advisory Committee. Director of Natural Resources Greg Berman, along with Ted Keon and Renee Gagne, serves on the Technical Advisory Committee for the Pleasant Bay Resource Management Plan and related workgroups. The Director of Natural Resources also supports the Energy and Climate Action Committee and represents the Town on various local, regional, and state committees addressing wastewater, water quality, stormwater, watershed permitting,

Natural Resources

and other environmental issues. For additional details, see the annual reports of the referenced Boards and Committees.

Pleasant Bay Alliance

The Pleasant Bay Alliance (PBA) had another busy year as it continued implementation of the Resource Management Plan (RMP) for the Pleasant Bay Area of Critical Environmental Concern (ACEC). The DNR Director remained heavily involved as a member of the Watershed Workgroup. The Pleasant Bay Alliance continued working on year-6 of the 20-year Watershed Permit, issued by MADEP in 2018 to the towns of the Alliance (Chatham, Harwich, Brewster, and Orleans). This Permit lays out steps, and responsibilities, the towns will take over the next 20 years to mitigate/manage nitrogen, primarily from septic systems, that adversely impacts water quality in Pleasant Bay. The Permit builds upon, and codifies, work done by the individual towns in their own comprehensive wastewater planning, and the Pleasant Bay Watershed Composite Nitrogen Management Analysis completed in 2017. See separate report by Pleasant Bay Alliance.

Stormwater Management

Stormwater management projects continued in 2024 as part of sewer construction contracts so work can be coordinated to minimize impacts on neighborhoods and property owners. Chatham submitted its 6th annual report under the new Phase II Stormwater Permit, issued by USEPA and MassDEP in summer 2018. DNR assisted the DPW in promulgating Post-Construction Stormwater Management Regulations (effective 12/15/2024) to protect, maintain, and enhance the public health, safety, environment, and community wellbeing by establishing minimum requirements to mitigate adverse impacts of stormwater runoff.

Monomoy National Wildlife Refuge

The Memorandum of Understanding (MOU) between the Town and US Fish & Wildlife Service (USFWS) that preserves Town

control of shellfish resources/management, ensures joint decision making regarding any new fishery or fishing method (those not already addressed in the Refuge's Comprehensive Conservation Plan [CCP]), while recognizing the western boundary issue remains unresolved remained in-place. Both groups meet multiple times in 2024 to review/discuss issues of mutual interest/concern. The Town and the Fish and Wildlife Service also carried out a major operation to remove approximately 140 trees from the flat on the southeast corner of the refuge property. This cleanup had a significant impact, greatly improving safety in the area. However, erosion continues, and we will continue to monitor for future hazards.

COASTAL RESOURCES DIVISION

It is with bittersweet emotions, given my pending retirement, that I, Ted Keon, present the following, and my last, Annual Report for the Coastal Resources Division. When I was hired as Chatham's first Coastal Resources Director in 1998, my first Annual Report described the previous year as feeling like a Nantucket sleighride, as I transitioned into this new role while addressing the many coastal issues facing Chatham at the time. Twenty-seven years later, Chatham remains as unique as ever in the challenges it faces, and it has been a rewarding and fulfilling career. I wish the Town all the best and continued well-being.

Shoreline change/Inlet development

Chatham did not experience any substantial nor'easters in 2024; however, there were some strong southerly coastal storms in late December 2023 and January 2024. These storms developed quickly, resulting in flooding and beach erosion along southern embayments and Nantucket Sound. Water levels in the Stage Harbor Complex during these events (particularly the December 2023 storm) were the highest since Hurricane Bob in 1991.

The open ocean exposure on Morris Island continues to impact the eastern-facing

shoreline. Erosion of the coastal bank fronting the USFWS property necessitated the removal of the headquarters building and septic system, reducing the property to only a small parking lot and a few movable storage sheds. The first three private properties south of the USFWS have design plans and permits to enhance their respective armored revetments. The fourth property, at 97 Tillipi Run, was fully exposed to waves and erosion after its revetment failed. By year's end, an extensive and substantial reconstruction of the revetment was nearing completion.

A secondary issue associated with the ocean exposure of Morris Island is the severe erosion of the low-lying USFWS property at the southern terminus of Morris Island. As mentioned last year, many trees have been undermined and transported into the surrounding waterways and flats. Both the Town and USFWS removed most of the trees that had already entered the system, but many more continue to be undermined and will become potential hazards to navigation. This will remain a concern for the foreseeable future.

The study funded by the Coastal Zone Management (CZM) Coastal Resiliency grant supported continued permitting for the in-water "flow training" structures (vanes) and beach nourishment on Crescent Beach to deflect the strong tidal currents. The goal is to reduce current velocities that contribute to shoaling in the Stage Harbor channel and erosion of Crescent Beach. Fortunately, natural changes in the shoal and channel patterns along the Morris Island Cut have lessened the need for implementing the project. However, the goal is to have permits available for possible construction if conditions warrant action.

The North Inlet seems to be almost "stuck in place," contrary to the anticipated progressive southerly migration of North Beach and, in turn, the inlet. The reasons for the relative lack of migration are unclear but may be related to the constriction of Chatham Harbor and swift tidal currents at Minister's Point. The severe shoaling just south of the North Inlet continued to hinder navigation, and the South Inlet was again the preferred route to the ocean for larger commercial fishing vessels.

The eastern shoreline along the southern portion of North Beach continued to recede, which again impacted Over Sand Vehicle (OSV) trails and access to the southern limits of North Beach. As mentioned in last year's Annual Report, the North Inlet's effect on coastal processes—including sediment flow, shoaling, inlet channel migration, and overall barrier beach morphology—makes accurate predictions of future conditions very difficult.

Landings/Infrastructure

General: Efforts related to planning, permitting, maintaining, and improving Chatham's waterfront infrastructure continue to be a priority. A second Waterfront Omnibus bond in the amount of \$11.4 million, intended to continue funding several waterfront capital improvements, did not receive the required two-thirds majority support at the May 2024 Annual Town Meeting. However, funds remaining from the previous 2017 Waterfront Bond, as well as various withdrawals from the Waterways User Fund (WUF), along with approval at the Special Town Meeting for \$4 million for 90 Bridge Street, have enabled work on several waterfront projects to continue.

90 Bridge Street: The overall site improvements for 90 Bridge Street were broken into separate projects this past year due to funding limitations. Dredging by Robert B. Our Co. was completed in the early spring, and a new bulkhead constructed by AGM Marine Contractors was completed in December. Additional funding was secured at a Special Town Meeting in September to enable the continuation of the remaining project components. These include the construction of a new shellfish upweller pier with surrounding floats, a minor extension of the existing timber pier with a new float, a new restroom facility, and the return and repurposing of the historic U.S. Coast Guard Stage Harbor boathouse (currently located in Quincy, MA) to serve as the upwelling facility.

Ryder's Cove: A \$140,000 WUF withdrawal enabled the engineering firm, Pare Corporation, to be contracted to complete design and permitting for improvements at Ryder's Cove Landing, which had been paused while other waterfront projects were underway. The proposed improvements include replacing the timber bulkhead with a fiber-reinforced plastic (FRP) bulkhead, constructing a new concrete boat ramp, replacing and redesigning the existing timber floats with new concrete floats, installing new finger floats along the west side of the ramp, and making miscellaneous utility upgrades. A separate project for design and permitting to lengthen (deepen) the trailer parking spaces was also initiated, with the goal of completing it by the 2025 boating season.

Fish Pier: Design and permitting for a new pedestrian walkway along the south side of the newly constructed South Jog pier are underway. This project was originally included in the overall South Jog bulkhead improvement plans but was deferred due to permitting requirements at the time. Permits have now been filed, and final design will continue into 2025.

Little Mill Pond Pier: Pare Corporation was contracted to initiate design and permitting for replacing the Little Mill Pond Pier, funded by an \$80,000 WUF withdrawal. Assuming permits are completed, construction is anticipated to occur in 2025/26. An application for \$250,000 was submitted to the Community Preservation Committee (CPC) to partially fund the estimated \$500,000 construction costs.

Barn Hill Landing: The steel bulkhead at Barn Hill Landing is deteriorating and will need replacement. GEI Consultants were hired to perform an inspection and testing of the steel sheeting and provide recommendations as to its overall condition and when the Town should plan on replacing it. The assessment report is anticipated in early 2025.

Jackknife Beach: Permitting for the marsh restoration and "living shoreline" project at Jackknife Beach was completed this past August. Construction funding will be sought through an application for a CZM Coastal Resiliency grant in spring 2025. A "Master Plan" assessment for issues related to public use (parking, pedestrian and vehicle access, boat/dinghy storage, etc.) and natural forces (flooding, beach/dune erosion) was completed last year. Further work on these identified recommendations is contingent on the initiation of the marsh restoration work.

Dredging/Navigation

Permitting: Town staff have been working on renewing the 10-year Townwide Comprehensive Dredge and Disposal permits for the past two years. This is a complicated and lengthy permitting renewal process, and as of the end of 2024, all permits have been approved except for the US Army Corps of Engineers (USACE). The USACE permit expired on 12/31/24, even though there was ample time for the review and approval process to be completed. The Town is currently exploring alternative permitting options to ensure that dredging for Stage Harbor and Mill Creek can proceed as scheduled in February and March 2025.

Stage Harbor Entrance: In March, the County Dredge removed about 11,700 cubic yards (cys) of sand from the recurrent shoal along the east side of the entrance channel. The material was initially intended for Cockle Cove nourishment; however, due to an issue with the booster pump, it was instead placed on Harding Beach. Of the total material, approximately 1,000 cys were trucked to Cockle Cove, 100 cys went to Pleasant Street Beach, and 200 cys were stockpiled at DPW for future use. The project was partially

funded by a 50% Massachusetts state dredging grant. Additionally, the USACE hopper dredge Murden returned in September and removed 45,500 cys.

90 Bridge Street: The improvements being implemented at 90 Bridge Street required dredging to provide sufficient depth for the seawater intake pumps of the future shellfish upweller, as well as for vessels to access the proposed floats and new bulkhead. Mechanical dredging by Robert B. Our Co. completed in January 2024, removed approximately 1,450 cys by barge and crane with upland disposal. A second round of dredging by AGM Marine in August, removed 350 cys after installation of the bulkhead sheeting. This material was also trucked to an upland disposal site.

CONSERVATION DIVISION

The Conservation Commission held an average of 3 hearings per month throughout 2024. Paul Johnson was appointed as a new Commissioner. Robert DelVecchio returned as a full-time voting member. Karen Lattin became the Chair and Elsie Gordon the Vice-Chair. Janet Williams, Cheryl Meservey, and Eric Hilbert served as Commissioners in 2024. Their expertise and commitment to protection of the Town's wetland and coastal resource areas is greatly appreciated.

Under the Conservation Commission Act (G.L. c. 40, §8C), only officially appointed commissioners may vote. Some commissions designate associate or alternate members, who serve in a non-voting, advisory capacity. To expand voting eligibility, the Division has initiated the process of seeking Town Meeting approval for a special act of the Legislature. This change could help address challenges such as tie votes, quorum issues due to conflicts of interest, and the determination of voting thresholds. Ensuring the commission has a sufficient number of engaged, knowledgeable members may also encourage broader participation.

In 2024, the Commission processed 247 applications for work within areas protected by state and local wetlands regulations, representing a 9% increase from the 226 applications filed in 2023. These included 49 Notices of Intent, 19 Requests for Determination of Applicability, 3 Requests to Amend Orders of Conditions, 88 Administrative Reviews, 24 Extension Requests, 8 Field Change Requests, and 57 Requests for Certificates of Compliance. Total wetlands application fees collected in 2024 amounted to \$26,845.50. This included \$9,126 from the Town's share of state fees and \$17,958.50 from local bylaw fees. An additional \$1,360 was collected in advertising fees. The Commission held 33 public hearings throughout the year.

With Chatham's dynamic and evolving coastline, many applications involved shoreline protection projects, which the Commission approved with conditions requiring the removal of invasive species and replanting with native vegetation. There were also numerous applications for the replacement of older homes with larger structures. In addition, the Commission approved the Chatham Municipal Airport Vegetation Management Plan for the 2.5 acres under its jurisdiction.

Hybrid public hearings, allowing both in-person and remote participation, will continue indefinitely to maximize accessibility. Past meetings remain available through the Chatham TV Archive Website.

A grant application, developed in 2024, will be submitted in January 2025 to fund updates to the Conservation Division's website. Planned improvements include a Quick Response (QR) Code system that will provide public access to key information on trails, flora, fauna, wildlife, and the natural history of conservation sites. Management Plans will also be updated with new aerial photography of these areas.

Donation - The Commission received a generous anonymous donation of \$50,000 from a Chatham resident to support the newly established Public Tree Bylaw. This bylaw enhances protections for trees in public spaces, including Town-owned parks and forests, and provides guidelines for replacing lost trees. It also establishes a revolving fund to cover tree replacement costs.

Staffing - The Town hired a full-time Assistant Conservation Agent, Catherine Ricks in 2024. Catherine's expertise as a licensed engineer and experience with coastal resource projects added depth to the staff. Crystal Keon expertise as the Conservation Permit Coordinator was invaluable in the day-to-day operation of the Division.

Nauset (North) Beach Management - North Beach (also known as Nauset Beach) is under the jurisdiction of the Conservation Commission and managed by the Division and Department of Natural Resources under a comprehensive Land Management Plan. This plan is incorporated into the ongoing Order of Conditions issued by the Conservation Commission. The beach remains a popular summer recreational destination, offering activities such as shellfishing, saltwater fishing, hiking, beach strolling, overnight ORV camping in self-contained vehicles, over-sand vehicle (OSV) use, birdwatching, and boating. The Director of Natural Resources and the North Beach Manager oversee day-to-day operations.

North Beach serves as critical habitat for several rare and endangered shorebird species, including federally and state-listed piping plovers, state-listed least terns, and American oystercatchers protected under the Migratory Bird Treaty Act. It is also a key staging area for migrating shorebirds such as least, common, and roseate terns, as well as red knots, which gather on the southern tip before migrating south between late July and September. The beach's diverse habitats support a wide range of wildlife, including nearly all raptor species found in New England, such as the snowy owl in the spring, and Eastern coyotes, which inhabit the barrier beach and marsh.

The Town continues to comply with federal and state guidelines to protect these species. Monitoring efforts are led by Lead Shorebird Monitor Terry Bull and Shorebird Monitor/Beach Ranger Keenan Schleicher, who, along with the Beach Manager, conduct daily observations. Their dedication and management efforts in 2024 were instrumental in supporting the region's conservation goals.

Chatham's Habitat Conservation Permit (HCP) and Certificate of Inclusion (COI) remain valid through 2025, after which a new application will be required for an additional three-year term. The COI allows the Town to participate in the statewide Piping Plover Habitat Conservation Plan, which permits limited access to coastal beaches when unfledged piping plover or least tern chicks are present.

The North Beach Manager participated in an HCP advisory group formed by the U.S. Fish and Wildlife Service, the Massachusetts Division of Fisheries and Wildlife, and the Coastal Waterbird Program. This group, which includes stakeholders from municipalities across the Commonwealth, including Martha's Vineyard and Nantucket, as well as nonprofit organizations such as Mass Audubon and state agencies like the Massachusetts Division of Conservation Services, is working to refine and streamline HCP permit criteria and standards. The advisory group, which has been in place since 2014, will reconvene in 2025 to continue its efforts.

Since the HCP's implementation in 2016, the Massachusetts piping plover population has increased from 649 pairs to 1,178 pairs in 2023. Projections for 2024, expected in spring 2025, suggest a potential increase to 1,250–1,300 pairs. Mass Wildlife has authorized approximately 90% of the statewide take limit for HCP permits, though actual use has remained low. Given the population growth and limited take exposures, the plan may be revised to provide greater flexibility in authorizations while maintaining protections for the species.

Piping Plover Abundance and Reproductive Data 2024

No. index pairs	28
No. total pairs	28
No. nests laid	32
No. eggs laid	117
No. chicks hatched	71
No. nests hatched	19
Nest success (chicks hatched / nests laid)	2.8
Hatching success (chicks hatched /eggs laid)	0.6
No. fledglings	18
Site productivity (fledgling / total pairs)	0.69

Condition of Beach - With no major storms in 2024, North Beach continued its natural littoral drift, transporting sand from north to south and resulting in significant changes in elevation and length. Once less than half a mile long in 2008, the beach has now extended to approximately two miles. While the overall structure remained stable, the section from the Orleans Town line to one mile south has narrowed significantly over the past decade. Despite these changes, the Department of Natural Resources and the Division remain committed to maintaining over-sand vehicle access along the entire length of the barrier beach. During seasonal closures for unfledged piping plover and least tern chicks, efforts focus on promoting early and successful nesting, which helps expedite the reopening of the beach for recreational activities and OSV access.

In 2023, piping plover site productivity reached 2.24 chicks per nest, one of the highest rates in the state. However, in 2024, predation and nest abandonment increased significantly. Fourteen nests were abandoned, many eggs failed to hatch, and there was a high rate of disappearance among unfledged piping plover chicks. Since abandonment and predation typically occur at night, identifying the exact causes of nest failure and chick loss remains challenging. Productivity fluctuates annually and may improve in future seasons. Least tern colonies did not establish on North Beach in 2024. Nesting locations for protected species vary each year, and only a few isolated least tern nests were observed.

None successfully produced fledged chicks.

Conservation Land Management

The Town’s conservation sites were maintained throughout the year in accordance with their Management Plans, which include ongoing trail upkeep, additional signage, and habitat improvements. In 2024, sites including George Ryder Forest, Twine Fields Meadow, Forest Beach Overlook, Old Comers Woodland, Valley Farm, McCoy Tree Farm, Star Bog, Captain Harding, and Goose Pond were actively managed. As part of an Arbor Day/Earth Day tree planting initiative, the Commission, with the assistance of AmeriCorps, planted over 650 evergreen and hardwood deciduous saplings at Goose Pond. Conservation site management includes installing and maintaining fencing, educational and directional signage, hiking trails, and wildlife habitats. These areas support a diverse range of wildlife, including Cooper’s hawks, red-tailed hawks, great horned owls, screech owls, white-tailed deer, river otters, fishers, ospreys, and Eastern coyotes. Various waterfowl, such as wood ducks, buffleheads, hooded mergansers, green-winged teals, canvasbacks, and mallards, can be found

throughout the year nesting and feeding in the ponds within these protected areas. In response to public safety concerns, No Hunting signs were installed at Training Field Triangle, adding it to the list of sites where hunting is prohibited.

Work on the proposed MCI Conservation Area Project at Ryder’s Cove, funded by the Community Preservation Committee, is nearing completion and is expected to be finished in 2025. Final installations will include picnic tables, benches overlooking Ryder’s Cove, and kiosks highlighting the historical significance of the MCI property. The Division extends its appreciation to AmeriCorps for their efforts in trail maintenance and invasive species removal. Additionally, the Division supported the installation of a new osprey nesting platform at Forest Beach Overlook. An educational kiosk was installed near the marsh-side nesting platform, providing information about the biological history, life cycle, and nesting habits of ospreys. This allows visitors to observe these raptors from egg-laying to fledging while learning about their role in the local ecosystem.

HARBORMASTER DIVISION

Report of the Harbormaster 2024. As an officer of the Town, in accordance with State law, I submit the following report. Respectfully submitted, Jason Holm, Harbormaster
The Harbormaster and Assistant Harbormasters are responsible for installing 200 plus seasonal and year-round aids to navigation, operations of the Municipal Fish Pier, assisting mariners and persons in distress, active enforcement of maritime law throughout Chatham waterways, responding to pollution events and providing prevention and coordinating response measures, and the issuance and renewal of all mooring, docking and wait list permits. In addition, the division oversees and enforces regulations for the Fish Pier’s commercial port operations, manages and maintains the Mitchell River Draw-bridge, and provides oversight and support for the management of Town Landings.

OVERVIEW: The Chatham Harbormaster Division is responsible for all the navigable waterways of the Town of Chatham, which

North Beach Over-Sand Vehicle Revenue and Permits issued in 2024

ORV Sticker (Nauset) 2 @ \$ 0.00 =	\$0.00
ORV Sticker (Nauset) 30 @ \$16.00 =	\$480.00
ORV Sticker (Nauset) 695 @ \$90.00 =	\$62,550.00
ORV Sticker Replacement 36 @ \$2.00 =	\$72.00
TOTAL:	\$63,102.00

includes 66 miles of coastline, as well as other areas as required including waters from the shore area out to 3 nautical miles offshore. In addition to assisting mariners and swimmers in distress, the Harbormaster Division is responsible for maintaining all Town owned Aids to Navigation, pollution prevention and response, enforcement of state and local waterway regulations and bylaws, and management of mooring permits and regulations. In accordance with the Harbormaster’s Standard Operating Procedures, Patrol Boat operators conducted safe and effective boat operations throughout the unique and challenging waterways of Chatham. The following report highlights their efforts and results for 2024.

SUMMARY OF OPERATIONS: In early 2024 we received our new 27’ SAFEBOAT center console patrol boat. During the boating season we had this vessel assigned as H-271 dedicated to patrolling the waters of Chatham Harbor, which includes Chatham Inlet, North Beach and North Beach Island, Pleasant Bay channel, Aunt Lydia’s Cove, Bassing Harbor, Ryder’s Cove, Crows Pond, Pleasant Bay, the east side of North and South Monomoy Islands, and offshore waters. The H-24 patrol boat was dedicated to patrolling the waters of Stage Harbor to include the entrance channel, the Morris Island channel, Oyster River & Pond, Mitchell River & Mill Pond, waters along Harding’s, Ridgevale and Cockle Cove Beaches, the west side of North and South Monomoy Islands, and offshore waters in Nantucket Sound. This year we kept the H-17 patrol boat on a trailer for mobile launching using it for shallow water patrol and response. This asset was used frequently during the weekends. The H-25 and H-27 Carolina work skiffs were primarily used for setting, hauling and servicing aids to navigation and dredging operations within Chatham waterways. The H-27 Patrol Boat was kept on a trailer for the summer months and ready for immediate deployment. However, this vessel’s primary function is emergency response during the fall, winter and spring season when adverse weather conditions are more frequent requiring a more capable vessel. Our response readiness continues to be of particular importance as Coast Guard Station Chatham can no longer respond to any incident in the surf or respond when wind is over 30 knots or seas greater than 8’. While it is very difficult to capture in totality the multi-mission work that the patrol boat operators and the Division have executed over the past year, the following summary by mission area captures a significant level of effort:

- a. **MARITIME ASSISTANCE** – Outlined below is a table of comparable statistics from 2023 and 2024 of our maritime assistance cases that have been captured in our Incident Reports and patrol boat daily logs. Although we do our best to document all calls for assistance, there is assistance rendered frequently by the Harbormaster staff that is not captured in the incident reports. The 185 cases successfully executed in 2024 by the division’s patrol boat crews have resulted in many lives saved or assisted and thousands of dollars in property saved. This year was one of the more active years in recent memory as we responded to almost 100 more incidents in 2024 than we did in 2023. While most of our incidents this year were minor, we had several major incidents that highlight the continued need for active Harbormaster patrol and response with highly trained personnel operating appropriate assets.
- b. **LAW ENFORCEMENT** - The primary objective of all law enforcement actions by the Chatham Harbormaster Department is to promote public safety and welfare by encouraging voluntary compliance and addressing non-compliance. Again, this year, presence through active patrolling of Chatham waterways by patrol boat operators served to significantly deter negligent or unlawful operations. This year the department continued with the requirement for patrol boat operators to conduct a post-incident safety boarding for each boat that required a tow back to port.

- c. **MOORINGS** - Patrol boat operators conducted mooring checks within all Chatham mooring fields to ensure the proper display of Town mooring stickers and state registration stickers, ensure proper display of mooring number and name on mooring balls, and checked the condition of hawsers. The Harbormaster Division continued to inspect mooring tackle & hawsers, reposition moorings as needed, remove abandoned or illegal moorings, and properly maintain 35 Town/Public moorings. We identified and removed approximately 18 unmarked or derelict moorings. In year five of our online mooring renewal and management system we saw continued convenience to the customer by renewing electronically with a credit/debit card payment. It has continued to reduce a large portion of the hand mailed renewals resulting in significant postage savings and more efficient means for our personnel to process renewals. In 2024 70% of our customers took advantage of this service, a 4% increase over 2023, and as of December 31st, 91% had renewed their permits online. While we continue to enjoy the convenience of Lynxlog LLC, there are improvements to be made that will improve the system for customers and staff alike. We will work with their programmers over the next year to make these adjustments.
- d. **AIDS TO NAVIGATION** – The department is responsible for the proper licensing of all 200 plus private Aids to Navigation by way of the U.S. Coast

HARBORMASTER DIVISION	YTD 2023	YTD 2024
MARITIME ASSISTANCE CASES		
TOWS (DISABLED BOATS)	14	19
GROUNDINGS	21	14
DEWATERING	5	22
MISC. BOAT ASSIST	46	94
C.G./AGENCY ASSIST	1	5
CAPSIZED BOAT/SALVAGE	3	11
MEDICAL	7	8
P.I.W.	1	3
POLLUTION	3	6
KAYAK/WATERCRAFT ASSIST	2	2
BOAT FIRE	1	1
TRANSPORT	0	0

Guard; private Town aids are established, disestablished, and updated by means of the Private Aids to Navigation (PATON) database. Patrol Boat operators were responsible for deploying seasonal private aids to navigation within Chatham waterways prior to the start of the boating season, verified and adjusted buoy positions throughout the season, and hauled buoys for maintenance at the conclusion of the boating season. After being hauled, all buoys are pressure washed and reconditioned as needed throughout the off-season, which often includes repairs to the hulls and replacement of ground tackle and chain. In early spring, we coordinated with Chatham TV staff to film a “Backstage” segment with our crews highlighting the aids to navigation deployment process. This video was well received by the boating public and was used as an educational tool for the public to understand the process and was all goes into this process. In 2024 as with most years, the positioning of these aids was challenging due to severe shoaling and required frequent adjustments to location and tackle specifications. Additional regulatory aids to navigation were deployed in several locations to advise of no wake zones and no anchorage areas. We also deployed “hazardous area” buoys in the Morris Island channel due to a large number of submerged trees in that area that had been displaced due to the erosion in that area.

e. POLLUTION AND ENVIRONMENTAL RESPONSE – We responded to six reported incidents of pollution in 2024. All were relatively minor, however, in one case, Town staff quickly deployed containment boom for an incident at Old Mill Boat Yard at the ramp, preventing pollutants from entering the intake for the shellfish upweller.

f. SUPPORT OPERATIONS - In addition to executing the division’s primary missions, patrol boat operators provided support to the following agencies and organizations:

- MA Division of Marine Fisheries – Throughout the season, patrol boat operators again provided assistance when needed to Dr. Greg Skomal and staff as they continued their research and tracking of great white sharks within Chatham’s area of responsibility.
- Atlantic White Shark Conservancy - The Atlantic White Shark Conservancy were still active in tagging white sharks in 2024 in partnership with the MA Division of Marine Fisheries. In a cooperative effort we have continued to provide support to

the conservancy by providing a variety of assistance.

- International Fund for Animal Welfare (IFAW) – Patrol boat operators reported the sightings of injured and/or stranded marine life within Chatham waterways and were often called upon to transport IFAW staff to the scene to test and/or retrieve if necessary. As was the case in the past couple of years, there were many reports of injured and dead seals with large bite marks suspected to be from sharks. In one instance, we assisted with the rescue of a stranded dolphin in Stage Harbor which is unusual for this area.
- g. TRAINING** - Harbormaster staff attended several training events throughout the year. This included the Laws Pertaining to Harbormasters course, a 40-hour Crisis Intervention training, and 8-hour Mental Health First Responder class, CPR/1st aid/AED and a number of in-house job specific training sessions. Additionally, we were able to continue training with Coast Guard Station Chatham on a weekly basis in the summer, allowing us to continually hone our operational response skills.

ADMINISTRATIVE HIGHLIGHTS

a. HARBORMASTER DIVISION FY 2024 REVENUE

Fish Pier Rent	\$16,250
Independent Buyer/Packer	\$2,750
Fuel Fees	\$10,065
Mooring Permits	\$209,642
Wait List	\$10,650
Late Fees	\$4,605
Transient Fees	\$12,080
USCG Rent	\$10,000
Docking Permits for T.L.	\$2,450
Docking Permits	\$62,223
Waterways User Fee	\$187,890
Winter Shore-side Berthing	\$6,675
Trap Dock Ice sales	\$1,680

b. ADMINISTRATIVE STATISTICS FOR FY 2024

Private Mooring Permits Issued:	2,789
Commercial Mooring/Slip/Rack Permits Issued:	
(Commercial Boat Yards/Marina’s)	681
Wait List	1,346
Docking Permits Issued: (Fish Pier)	56
Haul Outs	11
Pump Outs	13
Town Landing Charter Docking Permits	26
Waterway’s User Permits	370

OTHER WATERFRONT PROPERTIES AND FACILITIES

- a. The 90 Bridge Street property was largely unavailable to the public for much of 2024 as two significant projects were completed this year. In early 2024 the dredging project was completed and later that year,

the bulkhead installation was completed paving the way for the next phase of the project which includes float docks, piers and piles to support the new upweller facility.

- b. At Old Mill Boat Yard, we continued discussions with the Coast Guard regarding the viability of expanding the existing float system to provide dockage for the Coast Guard. This project has been met with skepticism by the water related committees due to the recent downgrading of response capabilities by Coast Guard Station Chatham. While the upweller remains on the first floor of the Town facility for now, upon its relocation to 90 Bridge Street the Harbormaster Office will relocate to the first floor.
- c. At the Trap Dock, the icehouse construction was completed in 2023, and a 5-ton capacity ice machine was installed in the facility. In our first full year of selling ice, we collected \$1,680 in revenue.
- d. The Mitchell River Bridge experienced fewer issues related to the opening and closing of the vascular portion of the draw bridge. However, finding an affordable means of maintenance and repair of this facility continues to be a difficult endeavor. Despite previous issues with the bridge, our personnel conducted over 84 bridge openings this year. With no dedicated bridge tender positions, the personnel utilized for these openings are often pulled from active harbor patrols. With only an hour notice required for openings during the boating season, bridge openings can cause operational challenges.
- e. The Town has moved forward with a conceptual plan to replace the Ryder’s Cove wooden bulkhead and improve public access at this important Town boat ramp, dock and parking area. The plans have been reviewed by the advisory committees and the plans propose an additional dock/float system on the west side of the boat ramp to improve public access, dinghy tie-up area and assist in the safe launch and retrieval of vessels. Additionally, another small project was initiated in 2024 to deepen the trailer parking spots by another 5’. This is expected to be completed in 2025.

LESSONS LEARNED

- a) **Stage Harbor Patrol** – We continued the patrol during the 10-hour operational day as has been done in the past and is still being done on the Chatham Harbor side. The “April Fools” cut in South Beach once again contributed to significant shoaling in the Morris Island Channel. The shoaling conditions this year were

comparable with previous years in this area with stronger currents and higher sea conditions. Additionally, the presence of submerged trees due to local erosion made this area a particularly challenging area. To mitigate these hazards the Town hired private contractors to remove close to 60 trees in this area. Later in the year, the Fish and Wildlife Service undertook a significant operation to remove close to eighty trees that were located on the flat on the southeast corner of their property. This along with the Town’s previous cleanup provided a major impact and significantly reduced the risk of transiting this area. However, erosion has continued, and we will monitor the area for future hazards. Understanding the changes and navigational limitations of this area allowed us to dispatch response assets to marine incidents from other locations such as Outermost Harbor of Chatham Harbor when necessary to render assistance.

- b) Chatham Harbor Patrol** – The rapidly changing waters in and around the Chatham Bar and the northern inlet made for an exceptionally challenging year for our local boaters. The waters located near the tip of North Beach Island were of particular concern as the conditions there routinely provided for one of the most hazardous areas for local mariners to transit.
- c) Shallow water patrol** – This year we routinely operated the H-17 to patrol shallow water areas during peak boating hours. This patrol created a presence in areas such as Mill Creek, Morris Island channel and the shoals in and around North Beach and North Beach Island.
- d) EMT/Boat Crew:** This position was used to achieve a two-person patrol posture during the weekends (Fri-Sun) on both the Stage Harbor and Chatham Harbor patrol boats. Clearly the weekends have the highest volume of boating activity, and therefore the period with the most vessel assistance and/or distress cases. The EMT’s on our boat crews were instrumental in the effective response to many of these cases.

MUNICIPAL FISH PIER

- a. Red’s Best renewed their lease at the Municipal Fish Pier this year. MJT Enterprises Inc. was the winner of the bid for the fuel concession at the pier and Shellfish Broker LLC won the bid for the South Packing Bay.
- b. The observation deck continued to provide a safer platform for visitors to observe the commercial activity at the pier. This had made it easier for the Wharfingers to safely manage this facility. However, there

are significant safety issues that remain, and some are in the process of being addressed. Plans are being finalized to continue the walkway that runs adjacent to the Bacliff Avenue extension down to the south jog concrete float. This will provide safe access for pedestrians visiting the pier and greatly reduce the amount of pedestrian traffic in the fish offloading areas.

HEALTH DIVISION

The Health Division had a productive year, engaging in a variety of public health initiatives. In 2024, in collaboration with the Lower Cape Public Health Collaborative (Brewster, Harwich, Orleans), the Health Division completed a Community Health Needs Assessment (CHNA). The purpose of the assessment was to establish a profile of community needs and resources, and to identify key needs and populations most impacted to help guide strategic planning. The assessment utilized both the quantitative and qualitative data collected. The final report was presented to the Board of Health and the Council on Aging and is available to the public at: www.chatham-ma.gov/320/Health-Division.

The Board of Health (BOH) hosted a series of informational sessions for the public, highlighting available community services. Presentations covered topics such as substance use in the community, NARCAN training, the SHINE program through the Center for Active Living, and healthcare navigation through the Fishing Partnership.

Since new sewer connections began in 2012, the Board of Health (BOH) has issued 823 orders requiring connection to the municipal sewer under its mandatory Sewer Connection Regulation. In 2023, Health Division staff sent 393 orders on behalf of the BOH, with no additional orders issued in 2024. To date, 646 connections have been completed, representing a 78% connection rate. An additional 166 properties are in progress, with permits applied for, awaiting approval, or pending contractor availability. In response to delays caused by high demand for engineers and contractors on Cape Cod, the BOH extended the connection period from one to two years. Additionally, a moratorium was placed on connections requiring grinder pumps while the Town develops a

policy for grinder pump acquisition.

Funding for substance use programs was provided from the Opioid Settlement Funds to the Aids Support Group of Cape Cod, and Behavioral Health Innovators, Inc. Funding for the Outer Cape Health Recovery Coach program continued, and it has been highly successful. Additionally, overdose emergency kits containing Narcan were placed in three Town buildings. The Health Agent continues to collaborate with the Elders at Risk Work group, including the Towns new adult behavioral health clinician, recovery coach, CFAL, CFD, CPD, VNA and the Chatham Housing Authority to provide services to individuals in the community.

The Short-Term Rental (STR) program was launched this past year, with Karen Chimwaza hired as Housing Inspector and program administrator. Registration for all STRs began in January, and we have received over 900 applications to date. We are also continuing to investigate unregistered properties and proactively reaching out to owners and realtors to ensure they are informed about the requirements of the Regulation.

Air Quality Sensors provided by the Department of Environmental Protection were installed at five Town locations. The “Purple Air” sensors report, in live time, particle pollution (PM2.5). The sensors can be monitored at: <https://map.purpleair.com/air-quality-standards-us-epa-aqi?opt=%2F1%2F1p%2Fa10%2Fp604800%2FcC0#11/41.6831/-70.0193>

Two drive-thru clinics were held in the Fall providing Influenza and COVID vaccines, with the assistance of the Cape Cod Visiting Nurses Association. These vaccines were offered to all residents, Town employees and Monomoy School families and employees. The Health Division made available COVID testing kits to the public throughout the year.

Our staff continues to meet the wide range of regulations and responsibilities. Inspections conducted included restaurants, inns, public and semipublic swimming pools, recreational beach water quality, septic systems, nuisance complaints, housing, and team inspections with Chatham Fire Inspector and the Building Commissioner. Staff work cooperatively with other Departments,

<u>Fuel Concessions for Calendar Year 2024:</u>	Product	Gallons
MJT Enterprises Inc., Cape Cod Oil and Propane	Diesel	97,985
	Gasoline	23,160
	Total	121,145

Fish Landings for Calendar Year 2024 – Municipal Pier: 6,231,007 pounds

Boards and Committees, such as Planning, Zoning, Conservation Commission, Community Development, and the Center for Active Living.

New alternate members were welcomed to the Board of Health this year, Ronald Weishaar and Joanna Kale. Leaving the Board, Carol Gordon, thank you for your service and thank you to the entire Board of Health for all your hard work.

Thank you to Lucas Amato, Health Inspector and Dianne Langlois, Department Coordinator and Karen Chimwaza, Housing Inspector/Administrator, for all your hard work and team effort this past year. Thank you to Greg Berman, Natural Resources Director, for your support throughout the year.

PERMITS ISSUED

Disposal Works Construction	110
Food Handler's	229
Motel/Cottage	13
Room Inspection	11
Swimming Pool/Hot Tubs	10
Tobacco Sales	13
Stable/Animal Keeping	2
Septic Installers	87
Septage Haulers	29
Rubbish Haulers	8
Recreational Camps	1
Well Construction	36
Well Destruction	0
Scallop Shanty	2
Bathing Beaches	15
Short Term Rental registrations	835
Body Art Establishment	1
Body Art Practitioner	1
TOTAL RECEIPTS	\$126,820.00

SHELLFISH DIVISION

The Shellfish Division is charged with protecting, managing, and enhancing shellfish resources throughout Town waters. Authority to govern shellfish resources is given to coastal communities by the Commonwealth under Massachusetts General Laws, Chapter 130. The Division fulfills its mission by enforcing regulations which protect and conserve the resource, by educating the public about shellfish and the need for sound management practices, and by ensuring the continued sustainability of the resource through a successful propagation program. The Division includes two full-time staff, Shellfish Constable and Propagation Specialist/Assistant Constable, seasonal Deputy Shellfish Wardens, and seasonal Propagation Technicians. Staff time is dedicated to daily enforcement patrols, monitoring both recreational and commercial shellfish landings, oversight and operation of the propagation program, and coordination and participation with state boards and agencies.

Commercial Industry

Not since 2015 has the value of soft-shell clam landings exceeded those of quahogs. The flats between North Monomoy and the "old" South Beach (locally known as Schitt's Creek) experienced a prolific set of steamers making 2024 one of the best clam years in over a decade. Signs of many year classes ranging from tiny seed to "chokers" could be found throughout the extended flat. By mid-summer, much of the commercial fleet focused on digging steamers; even traditional quahog harvesters who had not dug a clam in 30 years. Despite the soft-shell harvesting efforts, landings for quahogs were still strong exceeding an estimated 16,000 (sixteen thousand) bushels of mixed quahogs. Last year's prolific mussel set on the North side petered out by early spring and new recruits have not been noted to date. Commercial permit sales ticked up slightly from 2023 most likely due to news of the productive steamer flat.

Recreational Harvest

The "recreational only" flat at the Causeway should be renamed the Miracle Flat; it just never seems to stop producing despite the intense harvesting pressure especially through the summer months. Granted, concentrated propagation efforts within the area help to ensure a viable quahog product, but it is still surprising to see a full pail of quahogs walk off the flats at the end of a hard-hit summer. Oyster lovers were also not disappointed this season. The Division distributed oysters throughout the fall on a weekly basis. In total, 185,000 oysters were broadcasted: 55,000 more than in 2023. The division continues to increase its order of oyster seed to accommodate this popular fishery.

Propagation

This year's quahog seed arrived 3 weeks earlier than in previous years resulting in noticeable increase in growth rates. While the extended grow time is beneficial, providing quahogs additional time to reach maximum growth for a hardier animal better suited to survive their eventual release into the field, it has also strained the limited capacity of the current facility. The proposed upwelling facility slated for 90 Bridge Street will increase growing capacity by 32%, which will not only allow for increase annual seed purchases but also extend holding capacity (hold the seed longer before planting in the field) in the additional grow out space under the floating docks (Floating Upwelling System).

2024 seed purchases were as follows: Through the dedicated Shellfish Revolving Fund, the Division purchased and raised:

- 2 million quahogs from Aquacultural Research Corporation (ARC),
- 500,000 quahogs from Martha's Vineyard Shellfish Group

With the remaining funds allocated by Community Preservation Act funds (CPA) for the Recreational Oyster Project, the Town purchased:

- 200,000 oysters from Muscongus Bay Aquaculture
- 100,000 oysters from ARC
- 32,000 oysters from Chatham Shellfish Company

And with the final CPA monies, the division purchased an electrical hauler to aid with the hauling and sinking of oyster cages, the addition was exceptionally helpful and a true back saver.

The Division also received monies issued through Barnstable County from the State budget funds dedicated to municipal shellfish propagation programs. The Town received \$5,333 and purchased:

- 125 bags remote set oysters
- 175,000 quahogs ARC

Field Work

Propagation staff dug out and distributed:

- Over 127 bushels of seed quahogs throughout the waters of Stage Harbor, Mill Creek, Bucks Creek, and Taylors Pond,
- 465,000 quahogs directly from the upweller,
- Approximately 185,000 adult oysters were distributed.

And planted:

- Approximately 1.7 million seed quahogs under nets in Mill Creek, Oyster River, Bucks Creek and the Causeway,
- 275,000 quahogs sunk in cages for overwintering in Oyster Pond,
- 270,000 oysters sunk in cages for overwintering in Oyster Pond (120,000 more than 2023),
- 125 bags of remote set oysters (oyster spat on crushed shells) planted in Mill Creek.

Division Highlights

Chatham experienced an unprecedented rainfall event in late September with reports of over 8 inches of rain falling over a two-day period prompting a Town-wide mandatory rainfall closure for all Chatham waters that lasted close to a week. A mandatory rainfall closure occurs when total amounts within a 24-hour period exceed the threshold set by the State Division of Marine Fisheries. The impetus for a rainfall closure is to ensure public health from excess runoff and increase potential in bacterial contamination. The Division alerted the public through the Notify Me system, social media, sign posting and mobilized additional patrol coverage to

ensure public safety.

In preparation for both the May Town Meeting and September Special Town Meeting, the division hosted a number of educational talks about the Town’s propagation program focusing on the benefits of a shellfish upwelling system. Chatham TV filmed additional videos including a virtual tour of the upweller, the oyster growing process and a visit to the quahog grow-out site in Oyster River. The videos are featured on Backstage/Town of Chatham accessible on Youtube and the following link: www.youtube.com/playlist?list=PLnDyKDTxQVQgtti-h2IHZCnv42PmCz9hG

In addition:

- The Division hosted two commercial dig-outs, one in January and the other in February, at the Oyster River grow-out site. Commercial dig-outs only occur once a site has been mostly cleaned out and distributed and the remaining shellfish are predominantly legal size. To be equitable, harvesters are allowed within the grow-out areas on a given date and time and with a 1-bushel limit.
- The day after receiving 2.175 million quahog seed, staff responded to an overnight power outage causing the pumps to shut down. The day after receiving 200,000 oyster seed, staff again responded to an overnight power outage, shutting down the pumps. Within the same month (June) staff shut down the pumps due to a gas sheen around the intake pumps, and another shut down after the release of detergent (dawn dish soap) that cause suds within the upweller. Water was drained from the animals until the threat dissipated.
- Division staff continues to be active members of the Massachusetts Shellfish Officers Association (MSOA) and serves on Board of Directors as acting Vice President.
- Acts as Educational Liaison for the MSOA and in coordination with MADMF staff and MSOA emeritus Henry Lind and Grace Simpkins, the Woods Hole Oceanographic Institution Sea Grant Marine Education Specialist, to professionalize the Shellfish Constable Certification Course through the Cape Cod Community College
- Division staff served on the MA Shellfish Advisory Panel, Barnstable County Shellfish Advisory Board, Pleasant Bay Alliance Technical Resource Committee and the Marine Outreach Guidance Group Board of Directors.
- The Division continued to monitor the experimental ribbed mussels for the proposed CZM sponsored Coastal Resiliency Grant for the Jackknife Resilience Project. The “living shoreline” stabilization project

proposes to incorporate live shellfish onto the bank stabilization substrate to mimic a healthy, natural peat bank and salt marsh.

- Division staff supported state officials to ensure public safety by assisting in water quality sampling and shellfish testing with the MA Division of Marine Fisheries.
- Division staff continued sampling the sentinel site for the Water Watchers Monitoring Program.
- The Division continues to provide talks and presentations upon request.
- The propagation staff continued to patch the aging upweller, though issues with water flow affecting growth potential continues.

Violations

Guest	7
Over Limit	3
Seed	13
Out-of-season	7
No Permit on Person	10
Shellfishing without a permit	2
Expired permit	3
Confiscation of catch	1

Closing

We’d like to thank our dedicated and professional team of shellfish deputy wardens and seasonal propagation staff, who represent the Town in daily interactions with the public. We continue to thank our Senior Tax Work-off Volunteers Fran Ellingham and Dan Campanaro, for their diligence and continued support. We extend our great appreciation to the Assembly of Delegates and County Commissioners for their continued support for municipal propagation programs with funding towards the purchase of seed shellfish. We continue to appreciate our

partnership with AmeriCorps Cape Cod and the efforts of their members who assist the Division with their labor-intensive projects and whose efforts totaled the equivalent monetary value of \$8,808.60. Special thanks to our 2023/2024 Individual Placements Sara Abbit. And finally, a thank you to members of the Shellfish Advisory Committee who donate their valuable time advising the Select Board and the Shellfish Division on the many issues affecting shellfish.

WATER QUALITY LABORATORY

The assessment and protection of the Town’s water resources (marine and fresh surface, and groundwater) remained a primary area of activity for the Water Quality Laboratory (WQL).

The seasonal shellfish closure program, which affects Mill Creek, Taylors Pond, Bucks Creek, and Muddy Creek, continues to function well allowing these areas to open in the winter and spring when water quality criteria for shellfish harvest are met.

In compliance with the Massachusetts Beaches Bill, public and semi-public beaches were tested weekly during the swimming season (mid-June to Labor Day). 239 water samples were collected and tested, at the Barnstable County Department of Health & Environment Lab, for *Enterococci* (marine waters) or *E. coli* (freshwater) bacteria from 17 locations (11 saltwater public beaches (160 samples), 3 freshwater ponds (39 samples), and 3 semi-public beaches (40 samples). Based on the test results, overall, the beaches met the required water quality standards for recreational use. At Bucks Creek and Oyster Pond, a total of five “No Swimming Advisory” postings were issued during the 2024 swimming season, lasting

COMMERCIAL CATCH REPORT*

	<u>Landings in Bushels</u>	<u>Estimated Wholesale Value</u>
Soft-shelled clams	12,205	\$1,893,244.00
Quahogs	16,458	\$ 838,682.00
Mussels	4,313	\$ 272,569.76
Razor Clams	170	\$ 25,900.00

***DATA SOURCE: SAFIS Dealer Database and Chatham Catch Reports DATA IS PRELIMINARY AND SUBJECT TO CHANGE**

Total Estimated Wholesale Value	\$ 3,030,395.76
Total Estimated Recreational Harvest Value	\$ 448,389.00*

*based on observed catch at the time of inspection

SHELLFISH PERMITS

	<u>Number of Permits</u>	<u>Price of Permit</u>
Commercial	175	\$250.00
Junior Commercial	7	\$125.00
Senior Commercial	60	\$ 60.00
Resident Family/MA Veteran	1,137	\$ 45.00
Resident Senior/MA Veteran	572	\$ 20.00
Non-Resident Family	591	\$130.00
Replacements	39	\$ 2.00

a combined 26 days. Cockle Cove CREEK remains posted “*No Swimming*” per Order of the Board of Health due to naturally occurring elevated bacterial counts originating from the surrounding wetlands.

Beach testing results and closure notices continued to be posted at the Town Offices, Town Annex, Sticker (Permit) Office, and the Commonwealth of Massachusetts web site (www.mass.gov, go to beach testing).

The WQL continues to coordinate the volunteer Pleasant Bay Alliance Citizen Water Quality Monitoring Program and the *Chatham Water Watchers* Program to maximize data collection and effectively utilize limited resources. The *Chatham Water Watchers* is a volunteer-based monitoring program run in cooperation with the Friends of Chatham Waterways. The Friends are actively recruiting new members to join this program that remains integral to understanding the condition of our local waterways. More information is available at www.chathamwaterways.org. Again, this year the Town of Eastham water quality monitoring program was assisted with training and sample logging/delivery to UMass Dartmouth. The Coastal Water Quality Nutrient Monitoring Program had another very successful season in 2024, thanks to all the volunteers collecting valuable data that are used to track trends of nutrient loading and estuarine health. The Program has 21 stations located throughout the estuarine waters of Chatham which were sampled twice monthly July and August and once in September yielding 125± samples for nutrient analysis. Additionally, a similar number of field measurements were collected for parameters such as water temperature, dissolved oxygen, water transparency, and others. We are proud to announce that, thanks to the efforts in 2024, the WQL now has decades of data accessible through an interactive map. www.chatham-ma.gov/336/Water-Quality-Laboratory

Closing Remarks

More detailed information on the Department are in the monthly reports available on the Town’s website (www.chatham-ma.gov/DocumentCenter/Index/250) as part Town Manager reports to the Select Board . The Department has also actively participated in ChathamTV’s Backstage video series, contributing to the production of seven videos. These features highlight key projects such as Herring Run Restoration, Osprey Pole Installation, Buoy Maintenance, the Upweller, Oyster Cage Ride-Along, Quahog Ride-Along, and the Dredge Murden. This series has provided an excellent platform for Town staff to share our work with the

community, showcasing the diverse efforts of the DNR team.

This year also brought notable changes, including the retirement of long-time Harbormaster Stuart Smith. After 14 years in various roles with the Town and 25 years as Harbormaster, Stuart retired in March 2024.

We wish him all the best in his well-earned retirement and thank him for the excellent training and leadership he provided to our current Harbormaster, Jason Holm.

The Department of Natural Resources sincerely thanks all Town Departments and the public for their invaluable support, assistance, and cooperation throughout 2024. We also extend our deep appreciation to the dedicated staff of the Department, who continue to serve the citizens of Chatham with professionalism and respect.

- Respectfully submitted,**
- Greg Berman,**
Director of Natural Resources
- Lucas Amato, Health Inspector**
- Ben Carson, Propagation Specialist/**
Assistant Shellfish Constable
- Karen Chimwaza,**
Housing Inspector/Administrator
- Robert Duncanson, PhD,**
Water Quality Programs Assistance
- Renee Gagne, Shellfish Constable**
- Judith Giorgio, R.S., Health Agent**
- Dr. Sarah Griscom, PhD,**
Environmental Technician
- Jason Holm, Harbormaster**
- Crystal Keon,**
Wetlands Permitting Coordinator
- Theodore Keon, Coastal Resources**
- Dianne Langlois, Department Coordinator**
- Catherine Ricks, PE,**
Assistant Conservation Agent
- Susan Rocanello, Harbormaster Office**
Manager/Assistant Harbormaster
- Paul Wightman, Conservation Agent**
- James Woods, Mooring Manager**

Sticker (Permit) Office

In 2024, the Sticker Office was open for in-person transactions, and we also strongly encourage residents and property

taxpayers to use the online ordering system or mail-in applications. The online system, a collaboration between the Town and City Hall Systems, provides a convenient way to purchase Beach, Transfer Station, Combination, and Recycling stickers with credit card payment. The online portal is available at City Hall Systems - eBilling ePayment.

Please note that sticker orders may take several weeks to arrive by mail, so plan accordingly. Shellfish licenses and North Beach OSV stickers remained available by mail or in person.

The Sticker Office was fortunate to have the assistance of several Tax Work-off volunteers, along with staff members Barbara Boro, Susan Clifford, Mary Fougere, and Jennifer McManus-Martinez. To ensure continued customer service, the office remained open two days per week during the off-season.

The Beach/Transfer Station fees, shown on previous page, were collected by the Sticker Office during 2024.

Note: Detail regarding North Beach OSV sticker sales is provided in DNR-Conservation and Shellfish permit sales in DNR-Shellfish.

Respectfully submitted,
Greg Berman,
Director of Natural Resources

Board of Health

The Board of Health (BOH) has continued its usual work in 2024 as well as other public health initiatives. We have revised the Nitrogen Loading Regulation and the Fuel Storage regulation. Additionally, a number of public informational forums were held on Town health issues.

The composition of the Board of Health has had significant changes this past year. Dr. Noble Hansen continues to be chair and Carol Boyce vice chair of the Board. Edward Sheehan resigned at the end of last year but was awarded this year with a “Certificate of Achievement” by the Board for over two decades of service. An alternate member, Carol Gordon, resigned from the Board. Ron Weishaar and Joanna Kale were added

BEACH / TRANSFER STATION			
1 st Beach	1,043	1,052 @ \$30	\$31,290.00
2 nd Beach	1,498	1,486 @ \$25	\$37,450.00
Transfer Station, 1 st car in household	716	766 @ \$150	\$107,400.00
Transfer Station, 2 nd car in household	431	468 @ \$25	\$10,775.00
Combination, 1 st car in household	3,130	3,076 @ \$180	\$563,400.00
Combination, 2 nd car in household	1,914	1,867 @ \$50	\$95,700.00
Recycling	430	470 @ \$35	\$15,050.00
Replacement	41	54 @ \$2	\$82.00
Subtotal			\$861,147.00

as alternate members. John Beckley, Ron Broman and Dr. Richard Edwards remained as full members. The alternate members fully participate in the Board's discussions but cannot vote unless there is a regular member absent. Their opinions are helpful to the full Board.

The BOH has tremendous help and coordination from the Health Department. Dianne Langlois is the Administrative Assistant and prepares our meetings. Judith Giorgio is the Health Agent and is important in the everyday function of the Board, giving expert advice and opinions on our work. She was the driver behind planning public forums. Lucas Amato is the Health Inspector. Gregory Berman is our Director of Natural Resources and always available to advise. The collaboration between the BOH and the Health Department has been seamless and extremely beneficial to our work.

Covid-19: There have been fewer cases with less severity this year. The Health Department has offered free home Covid tests and has conducted Covid and Flu vaccination clinics. In September, an EEE and West Nile virus update for Barnstable County was given by Judy Giorgio.

Public Health Nuisance: The BOH continued to work on resolving the Public Health Nuisance at the property on 32 Mill Hill Lane. The Massachusetts Department of Environmental Protection agreed that cleanup of the property was needed. A Town wide legal effort involving multiple Town departments, including the BOH and Town Counsel was launched, and an injunction was obtained through Barnstable Superior Court.

Short Term Rental Regulation: Karen Chimwaza was hired by the Health Department as Housing Inspector/Administrator in April and works full time on the STR regulation. The first summer of registration had an excellent beginning and Karen will build on the system. We look forward to her first full year of 2025.

Nitrogen Loading Regulation: A further revision of the NLR was made so that homes on lots between 10,000 and 20,000 square feet could add a third bedroom by converting from conventional Title V to I/A Technology by variance. It was felt this would add more housing availability at entry level.

Fuel Storage Regulation: Revisions were made to existing regulation including requiring replacement of existing tanks from single walled to double walled upon transfer of property.

Public Health Issues: Several Discussions were held on Town issues of importance

including, Chatham Airport use of leaded aviation fuel, Town Water, wells, PFAS, resident irrigation systems. Transfer Station odor complaints.

Community Health Needs Assessment: Conducted by the Cape Cod Public Health Collaborative was reviewed and the availability of Community Health services in Chatham were discussed. Presentations to the Board included the Fishing Partnership Support Services, Chatham CFAL and SHINE programs. Additionally, Narcan Training by the Aids Support Group of Cape Cod (ASGCC) was held and Chatham EMS Team leader discussed incidents of substance use overdoses. Behavioral Health Innovators (BHI) discussed their ongoing programs in the Monomoy School Systems. Opioid settlement funds were awarded to BHI and ASGCC to continue their work.

The Board of Health will be following up on these issues as well as our ongoing routine work in 2025.

**Respectfully submitted,
Noble Hansen, MD, Chair**

Herring Warden

The run had another good year during 2024. Water levels started high beginning in February and through March, and normal debris clearing was not too bad thanks to maintenance work from the prior year by AmeriCorps. Herring again began returning by late March and water levels in the ponds were maintained at a high level to ensure sufficient water flow for later in the season. As temperatures rose into April, the herring numbers increased with higher numbers than normally observed. Water levels remained at optimum flow and helped herring migrating both up into Stillwater Pond and Lover's Lake as well as returning to Ryder's Cove later in the migration season.

Maintenance performed on the concrete weirs last year made substantial improvements in the ability of the run to pass herring. Water flow and levels were easily maintained and made monitoring herring movement much easier. AmeriCorps' maintenance in March 2024 with vegetation pruning and some hand deepening of the stream bed also helped for fish passage. Another AmeriCorps annual clean-up is scheduled for late February 2025. Water levels for 2025 will be set after the clean-up and barring problematic natural weather issues (drought), we should see another good run for 2025.

**Respectfully submitted,
David Peterson, Herring Warden**

Conservation Commission

The Conservation Commission continues to make environmental protection a priority. The Massachusetts Wetlands Protection Act and Wetlands Protection regulations (310 CMR §10.00) recognize eight important functions of wetlands that are subject to protection including: protection of public and private water supplies, protection of groundwater and water quality, providing flood control, prevention of storm damage, prevention of pollution, protection of fisheries, protection of shellfish & shellfish habitat and protection of wildlife & wildlife habitat. The Conservation Commission is the regulatory body that is responsible for administering the Wetlands Protection Act (MGL Ch. 131, s. 40) and Chatham Wetlands Protection Bylaw (Chapter 272).

The Conservation Commission held an average of 3 meetings per month throughout 2024. All meetings consisted of hearing applications, reviewing and approving draft Orders of Conditions, Amendments to existing orders, Field Changes, Requests for Determinations of Applicability, and approving Certificates of Compliance. Commission members visit project sites before scheduled hearings and attend on-site meetings with Applicants and/ or Representatives as necessary. As of the end of 2024, the Commission has 7 voting members. Attempts have been made to recruit Associate members but the efforts have not been successful at this point.

The Commission received a total of 247 applications for work within areas protected by State and/or local wetlands protection regulations. Applications consisted of 61 Notices of Intent, 19 Requests for Determination of Applicability, 8 Requests to Amend Orders of Conditions, 31 Extension Requests, 11 Field Change Requests, 2 Emergency Orders, 2 Violations and 57 Requests for Certificate of Compliance. Total wetland application fees collected in 2021 were \$26,845.50. Total fees collected include a portion of the state application fee as well as a separate local filing fee. The Town's share of the State fees collected totaled \$9,126.00 and fees collected under the local bylaw totaled \$17,958.50. Advertising fees collected totaled \$1,360.00. By statute, fees obtained in the administration of the MA Wetlands Protection Act can only be used to carry out the Commission's duties under the Act, not for other Commission activities. The Commission met in person as well as allowing remote participation.

A generous anonymous donation of \$50,000 from a Chatham resident was received to support the newly established Public Tree Bylaw. This bylaw enhances protections for trees in public spaces,

including Town-owned parks and forests, and provides guidelines for replacing lost trees. It also establishes a revolving fund to cover tree replacement costs.

The Town hired a full-time Assistant Conservation Agent, Catherine Ricks in 2024. Catherine's expertise as a licensed engineer and experience with coastal resource projects added depth to the staff. Crystal Keon's expertise as the Conservation Permit Coordinator was invaluable in the day-to-day operation of the Division. The Commission now has a staff who bring much needed knowledge between Agent Paul Wightman, Catherine and Crystal.

The Commission heard two properties in particular that were considered somewhat controversial. The airport appeared before the Commission to receive an Order for tree maintenance on approximately two acres around the airport. This entailed hiring a Vernal Pool expert in order to assist the Commission in determining the effects of the plan on the pool. The Order that was issued was appealed to the DEP by a group of citizens, and a DEP on-site visit was conducted. The other property was 97 Tilipi Run which had a revetment which had failed and had slipped into the water. The Order was challenging since it needed to deal with the trees that had fallen into the water, steel plates placed over a tidal gate as well as rebuilding the revetment. The steel plates became a consideration of their own in ownership. This was handled through an agreement with the contractor, engineer and Town. The Contractor donated the steel plates, which are placed over a wooden tide gate on Monomoy Road and the order has an additional condition for payment to the Town for removal of tree stumps and debris outside of the project area.

Through its work in 2024, the Conservation Commission remained steadfast in its mission to uphold the Wetlands Protection Act and Chatham's local bylaw, ensuring the long-term health and resilience of the Town's natural resources. With the addition of new staff expertise, continued public engagement, and thoughtful decision-making on complex projects, the Commission continues to balance environmental protection with community needs. Looking ahead, the Commission remains committed to strengthening wetlands protections, supporting sustainable land management, and enhancing Chatham's coastal resilience for future generations.

**Respectfully submitted,
Karen Lattin, Chair**

Aunt Lydia's Cove Committee

In 2024, the Aunt Lydia's Cove Committee discussed the following:

- 90 Bridge Street updates
- Review of Fish Pier leases
- Coast Guard liaisons
- Waterway's User Fund requests for replacement of Fish Pier packing building doors, design and permitting for Ryder's Cove improvements and Little Mill Pond pier replacement
- Fish Pier walkway extension project
- South Jog Davit
- Election of Officers
- Review charge of the Committee

**Respectfully submitted,
James Nash, Chair**

Energy and Climate Action Committee

In 2024, the Energy and Climate Action Committee (ECAC) met thirteen times during the year. At the start of the year the committee members were Robert Wirtshafter (Chair), Brian Miner, Katie McClellan, Rachel Derrane, Sarah Griscom, Dee Dee Holt, Adrienne Lovuolo (Vice Chair), Martin Flusberg, and Gerry Stahl. John Scott who had been the Chair and long-time member of the committee stepped down. Staff Liaisons are Greg Berman, Director of Natural Resources and Terry Whalen, Projects and Operations Administrator.

During the year the Committee accomplished the following:

- In 2024 the Committee continued to research and implement elements of the Climate Action Roadmap for Chatham that was presented to Select Board in November 2022.
- Supported a research study, "A Strategy to Acquire, Create, and Preserve Salt Marshes," which is funded by the Community Preservation Fund. Work includes study of the salt marsh areas along Nantucket Sound: Forest Beach, Cockle Cove, Bucks Creek and Oyster River, resulting in detailed contour maps of elevation, vegetation cover, current and historical sedimentation rates, prediction of marsh futures and recommendations for marsh preservation and flooding protection. Work be finished in 2025. In fall 2024, the committee submitted a follow-up proposal to the Community Preservation Fund to study the rest of the marshes.
- Monitored the progress on one new Cape and Vineyard Energy Cooperative solar projects at the Community Center. This project has been held up awaiting installation of the battery storage component. The proposed canopy system that was proposed for the Police Department parking lot has been cancelled due to the high cost of the canopy. The committee also monitors the other four CVEC projects at the Police

Department, The Annex Building, The Fire Department, and at the landfill; and the various CVEC projects for which Chatham has an off-taker position.

- Monitored Town energy efficiency upgrades projected funded by the Green Communities grant in coordination with Cape Light Compact
- Monitored the purchase of Town electric vehicles and installation of EV charging stations. Projects at the Annex and former Eldredge Garage are installed. Worked with Town staff to develop an EV Charging Policy. Worked with the Building Department to purchase a commercial electric mower.
- Working with Town Communication Manager to revamp web page.
- Coordinating with Cape Cod Climate Change Collaborative, Cape Cod Commission, and Chatham Climate Action Network to Develop a Chatham Climate Action Plan, a Climate Calendar and improved communication links.
- Explored ways in which Chatham can reduce the amount and costs of waste disposal.

**Respectfully submitted,
Robert Wirtshafter, Chair**

Shellfish Advisory Committee

Created by the Chatham Select Board in 1967, Chatham's Shellfish Advisory Committee (SAC) is mandated to advise the Select Board, the designated management authority over shellfish, how to best to oversee the protection of fragile shellfish habitat on behalf of the citizens of Chatham. The SAC also advises the Shellfish Department on fishery management, shellfish propagation, and regulations. Along with Chatham's Shellfish Regulations, the SAC references the Town of Chatham Bylaw 272 (Wetlands Protection), 310 Massachusetts Code of Regulations 10.00 (Wetlands Protection, and Massachusetts General Laws Chapter 130, 91 and 131 (Marine Fisheries, Waterways and the Wetlands Protection Act, respectively) for decisions pertaining to shellfish habitat and resources.

In 2024, the Shellfish Advisory Committee convened in open meeting 13 times to discuss and deliberate on numerous agenda topics:

- Invited numerous guest speakers on topics such as invasive species, water quality, and use of shellfish to stabilize coastline at Jackknife Beach.
- Offered opinions on five Waterfront User Fee Fund requests concerning infrastructure projects at Ryder's Cove, Little Mill Pond, the Fish Pier and 90 Bridge St. Project.
- Reviewed Massachusetts Department of Marine Fisheries proposal for eel grass restoration at Cockle Cove.

- Investigated the posting of signage by the US Fish and Wildlife Service that limits access to Shellfishing on Monomoy Island.
- Considered possible solutions for ramp safety issues at Barn Hill Landing.
- Facilitated a public forum for discussion of possible repeal of the aquaculture prohibition in the Town of Chatham.
- Reviewed various proposals by private property owners and the impact on shellfish habitat.
- Advocated for the financing and completion of the 90 Bridge St. Project throughout the year by making presentations at the Select Board, Finance Committee, Monomoy Yacht Club, and the May Annual Town Meeting as well as promoting a request for a Special Town Meeting for the specific funding of the 90 Bridge St. Project.
- Initiated a review of the uses of the future 90 Bridge St. facility and promulgated related regulations to be considered.

The Shellfish Advisory Committee's previous monthly meetings are available for viewing on The Town of Chatham website: www.chatham-ma.gov/172/OnDemand-Archive and the Committee equally welcomes and encourages members of the public to attend and participate in all of its meetings. We look forward to seeing you.

Respectfully submitted,
Robert Davis, Chair

South Coastal Harbor Plan Committee

Committee Charge: The South Coastal Harbor Plan Committee (SCHPC) is tasked with implementation of the State-approved South Coastal Harbor Management Plan which includes the waterways and embayments of the Stage Harbor complex, Little Beach, Monomoy, and nearshore waters of Nantucket Sound. The SCHPC is also specifically charged by State regulations to make findings of consistency to ensure that all projects requiring a State waterways license (Chapter 91) are consistent with the local Harbor Plan. The SCHPC met nine times during 2023.

South Coastal Harbor Plan Renewal & Update

The SCHPC continued working on updating the SCHP long range plan in 2024. MA Coastal Zone Management (CZM) has approved our plan renewal request and draft versions of Addendum 1 (new initiatives and recommendations) as well as Addendum 2 (report on implementation) have been completed. The SCHPC's next steps are to schedule presentations to various Town departments, committees and the public to review the current South Coastal Harbor Plan

and present our recommendations for updating the plan. We will be seeking feedback to incorporate into our formal plan renewal. In addition to staying on course with our current plan, the SCHPC is recommending several enhancements to include emphasis on protection of salt marshes, preservation of historical harbor aesthetics, concern about shoreline structures (catwalks), and support for the "blue economy".

Shorefront Structures

The SCHPC continues to monitor use of catwalks and other shorefront structures to document the location and numbers of applications to the Conservation Commission over the past twelve years, since online minutes became available. In the coming year we will continue our review of the impact various types of structures have, cumulatively, both environmentally and visually. The SCHPC is concerned about increased pressure for new catwalks along with recently approved catwalks that look like, and are used, as docks. With sea level rise our fragile south coastal beach and marsh waterfront ecosystems are already under significant threat of degradation. The SCHPC is of the belief that tighter controls around catwalk approvals are needed.

Protection of Town Landings & Public Access

The SCHPC, in concert with the Waterways Advisory Committee, recommends the Town take a proactive approach in protecting public access to the Town's waterways. The recent placement of a guardrail on private property at Sears Road Landing impacted parking along the shoulder. This generated considerable concern from many waterways user groups about preserving public access at this and other landings. We began working with other Town water committees to review and identify where access should be preserved and plan on continuing this effort into 2025 to develop potential proactive recommendations for protecting access in the future.

Comments on Shorefront Projects

We commented, as required, on the appropriateness and consistency with the South Coastal Harbor Plan of projects that came before the Conservation Commission and/or Zoning Board of Appeals. These included proposed bulkheads, catwalks, emergency dredging and pier reconstruction. We protested violations when appropriate. We continue to support experimental aquaculture in Nantucket Sound for sugar kelp and oysters, with the requirement that they not interfere with navigation.

Team Effort

Many thanks to the members of the South Coastal Harbor Plan Committee: Ernie Eldredge (Vice Chair), Dave Likos (Clerk), Michael Westgate, Dick Hoyt, Jim Sullivan also to Cory Metters, SB liaison; Town staff: Ted Keon, Greg Berman, Jason Holm, Renee Gagne; and Ann Ryan, recording secretary. The SCHPC will miss Ted's solid guidance as our liaison over many years and we wish him a well-deserved long & healthy retirement.

Respectfully submitted,
Tom King, Chair

Waterways Advisory Committee

The Waterways Advisory Committee continues to meet regularly to address and tackle water-related issues. We began 2024 with discussions to revise the Town Landing regulations to ensure they were consistent with recent updates to the Waterways regulations and by-laws. Several changes were recommended and subsequently adopted by the Select Board.

Concerns about unsafe water sport practices in Oyster Pond led to discussions with the Harbormaster. As a result, new floating signage was developed and installed to clarify rules and promote safe boating practices in both Oyster Pond and Crows Pond. We also reviewed and approved additional signage, as recommended by the harbormaster, for placement at potentially hazardous waterway locations. Feedback from boaters this past summer indicated that the new signage had a positive effect on boating safety.

The committee reviewed and recommended several requests from Greg Berman, Director of Natural Resources, for the use of WUF funds for projects at 90 Bridge Street, Ryders Cove Landing, Fish Pier, and Little Mill Pond Landing. These projects are all on our priority list and align with the purpose of the WUF account, which supports capital improvements for waterfront infrastructure. Additionally, we discussed a potential dock extension at Old Mill Boat Yard, though this remains under discussion.

We also held preliminary discussions with Town Counsel regarding preservation of public access at town landings. We will continue to collaborate with other water-related committees, the Select Board, and the Town Manager to ensure unfettered access to and use of our waterways.

I would like to thank the members of the Waterways Advisory Committee—Ed Conway, Dave Davis, Drew Dunn, Craig Marden, David Miller, and David Oppen-

heim—as well as our Town staff: Jason Holm (Harbormaster), Ted Keon (Director of Coastal Resources), Greg Berman (Director

of Natural Resources), and our Select Board liaison, Cory Metters, for their assistance and support. I would also like to thank Ann Ryan

for her excellent minute-taking.

**Respectfully submitted,
Dick Hosmer, Chair**

Public Safety

Animal Control

Chatham Animal Control of the Chatham Police Department received 518 total calls for service in 2024.

Of the total call volume, there were 431 calls for service relating to domestic animals and livestock. Many of those calls were reports of loose dogs. Although dogs sometimes get loose accidentally, please remember to leash your pet in public spaces. This will keep you and your pet safe from negative interactions with other pet owners and wildlife, such as coyotes. Chatham’s public beaches remain dog free from May 1st to September 15th. Adhering to seasonal restrictions maintains a sanitary beach environment for visitors and also ensures that wildlife, particularly endangered species, aren’t disturbed. For dog owners whose dogs simply love the beach, I encourage them to bring their pets to Jackknife Cove on Pleasant Bay, where dogs are allowed year-round before 9am and after 6pm.

In 2024, there were 87 calls for service for issues relating to wildlife. Out of these calls, NO new positive cases of rabies in the town were documented. This will mark the eleventh year of Chatham being considered “rabies free” by the USDA. It is still important to keep your pet’s rabies vaccinations up to date, as all pet interactions with wildlife pose a risk of dangerous disease transmission.

Throughout 2024, the ACO along with Chatham Police, Health Department, and the Chatham Select Board, navigated a lengthy hearing and court process involving a local resident with loose pets and livestock issues. Several public hearings were held that included over twelve (12) municipal by-law violations. Through a great deal of problem-solving and collaboration, this court case was resolved with a solution and the dismissal of the violations.

Towns across the country have been battling the increase in Highly Pathogenic Avian Influenza, the Town of Chatham was no exception. HPAI is a disease that is highly contagious between both domestic and wild bird species. For this reason, it is critical for domestic chicken owners to maintain clean living conditions for their flock, and to try to limit their flock’s exposure to wild birds. If citizens observe large amounts of deceased birds in a single location, they should report this to me at 508-945-5111, so that I can

support the state in their monitoring efforts. The ACO’s office continued to receive generous donations from members of our community in the forms of pet food, blankets, pet toys and pet equipment. Our sincerest thanks to all who donated.

Lastly, I would like to say thank you to all town personnel who continue to support me in my duties such as the Chatham Health Department, Department of Public Works, and the Fire Department. I would also like to thank the non-profit organizations Wild Care and Cape Wildlife Center for admitting the wildlife that the people of Chatham find sick or injured. These centers play a vital role in maintaining biodiversity by supporting native species and reducing the impact of human activity on local wildlife.

Call Reason	Number of Calls
Animal Bites	42
Barking Dogs	25
Cats	18
Cruelty	0
Found Dogs	35
Loose/ Lost Dog	110
Livestock	10
Quarantine	1
Wildlife	87
Other	43
Town By Law Checks	147
Total	518

**Respectfully submitted,
Diane M. Byers, Animal Control Officer**

Emergency Management

Over the past several years, the Town has experienced a myriad of events that continue to express the need for preparedness and resiliency as a coastal community. We continue to evaluate how to strengthen our preparedness and response to events with less negative impact to our community and infrastructure.

Mark Heller was hired as the Deputy Director of Emergency Management in August 2024. Mark previously served the Town of Chatham for twenty years as a member of the Chatham Fire Department, most recently as the Emergency Medical Services Captain. His experience working for the Town and established networks made for a smooth transition into the role. The Emergency Management Director and Deputy Director have been reviewing all current emergency plans that are in place and evaluating the need for additional plans as

gaps are identified. As this process continues, all plans will be reviewed and evaluated for new potential hazards or threats. Additionally, the Emergency Management Division has placed a priority on identifying basic training goals and educational needs for critical Town staff to promote organizational resilience.

The Drone Program has expanded with newly integrated drone equipment that has dramatically increased capabilities. Continued training remains a priority, as pilots have conducted night-time operations exercises along with interoperability training with other public safety drone teams from across the county. We continue to explore other opportunities for drone capabilities, not only for emergency operations, but for planning and data collection. The safety of our pilots, staff and community members remains our primary objective.

Emergency Operation Center capabilities and efficiency is an ongoing project. To ensure the operation hub of all emergency activities remains up to date, a thorough review of capabilities was initiated. Communications, connectability and reference materials and information are being evaluated and upgraded as areas of improvement or gaps are identified. Back up and contingency plans are paramount when planning for emergencies. These types of plans are key to effective and efficient emergency operations. As such new plans and guidelines are being drafted to meet the identified goals of emergency planning. These plans along with regular training will ensure the Town government will be ready to serve the community no matter the situation at hand.

A regional CERT was established in 2019, making significant improvements to our Preparedness and Response capabilities. The development of the BOCH CERT (Brewster/Orleans/Chatham & Harwich Community Emergency Response Team) has paid huge dividends not only to the Town of Chatham but to its neighboring towns as well. The team of volunteers played a vital role in our response to the pandemic, and since then, has provided supplemental staffing for support functions during periods of high demand and for planned events such as the Independence Day Parade and Fireworks, First Night events, and several road races. Since the inception of the team, membership has steadily increased and activities have

expanded, thus leading to advanced training in several areas. The BOCH CERT has been cited as an exemplary organization both regionally and across the state. Recently, BOCH CERT secured \$20k in grant funding through the state for vital equipment to advance capabilities. These grant funds will be utilized to upgrade and outfit personal protective equipment and equipment to support incident command and first responder rehabilitation during critical incidents.

We continue to increase our preparedness through our involvement with Tabletop Exercises and Seminars with internal staff, neighboring towns, county emergency management, and with public-private partners throughout the community:

- **Tabletop Exercise:** An exercise was held including several Department and Division Heads from the Town of Chatham, along with county, state and federal partners. The exercise was based on a mass casualty event during the July 4th fireworks. Key lessons were learned leading to modifications to pre-event plans and response strategies. Specifically, an important takeaway from this exercise, which has been implemented for the July 4th and First Night events, was to proactively staff the Town's Emergency Operations Center at a strategic location, allowing for rapid activation if the need arises. The drone was utilized to feed real-time aerial imagery to the Emergency Operations Center, providing critical information about densely congregated areas and traffic congestion.
- **Active Shooter/Hostile Event:** A multi-agency drill including Chatham Police and Fire and Harwich Police and Fire was conducted at the Monomoy Regional High School, to exercise response capabilities and inter-agency coordination.
- **Oil Spill Response:** Worked with NUKA Research & Planning Group (Mass DEP representatives) to develop an oil spill response exercise. Through state oil spill recovery funding, coordinated a full-scale exercise for first responders from the Towns of Chatham, Eastham and Orleans. The Town of Chatham drone team operated at the training exercise, testing operational capabilities and technology to provide imaging to a remote command post. Aerial imagery proved to be a critical component of the operation, as breaches to the containment boom were able to be identified from above, which likely would not have been recognized by crews on the horizon.

Fire Department Captains and Lieutenants participated in Emergency Management training to provide additional layers of

support for the Incident Command System and Emergency Operations Center during complex, wide-spread and multi-day emergencies. The training provided the officers with information and access to critical Emergency Management databases such as the Rave Alert Emergency Notification System, MEMA WebEOC, Eversource Municipal Hub, and the Town of Chatham public safety shared incident management log. The officers were then guided through a table-top exercise scenario simulating a severe winter storm.

Emergency Management received a \$19,926 grant to supply uniforms, PPE, and equipment for BOCH CERT trailers which are stationed in Chatham. The trailers are designed to provide logistical support for special events, passive crowd control, Incident Command, and first responder rehabilitation.

**Respectfully submitted,
Mark Heller
Deputy Director of
Emergency Management**

Fire Department

The Chatham Fire Rescue Department is a community driven organization dedicated to providing protection of life, property, and the environment through community risk reduction, advanced medical care, and fire suppression. The department's core values include: Dedication, Accountability, Integrity, Professional Development, and Passion.

It was a very busy year for the Chatham Fire Department, nearly duplicating the call volume from 2023. Notably, the department responded to 3,260 calls for service in 2024 and provided for 1,354 ambulance transports. The Chatham Fire Department congratulates FF/EMT Kevin Moore on his retirement from the department in November after serving the Town for thirty years. The department also would like to acknowledge the passing of Deputy Fire Chief Ivan Bassett, Retired, and Deputy Fire Chief Ron Sgroi, Retired.

Housing challenges continue to plague the Lower and Outer Cape especially, leading to a limited applicant pool. Meanwhile, departments across the Cape continue to increase staffing levels and fill vacant positions left by waves of retirement. To overcome these challenges, the department has advanced recruitment strategies to identify prospective quality candidates for future employment. The objective is to identify prospective candidates who have local roots and access to housing. Additionally, the Town successfully negotiated with the firefighters' Union to establish a new Collective Bargaining Agreement, including an attractive compensation

and benefits package, in an effort to recruit and retain the highest quality employees. The Town has also successfully utilized "signing" and "referral" bonuses to attract lateral transfers from other departments. Through these efforts, the department was able to recruit FF/Paramedic David Caruso, bringing fifteen years of experience with him from the Yarmouth Fire Department. The firefighting program at Cape Cod Technical High School, which was started in 2022 by Chief Tavano, is flourishing with several students expressing sincere interest in taking the next steps towards a public safety career. This year, over forty students applied and interviewed for eighteen positions in the class. Lieutenant Tim Hunter has taken on a lead instructor role in the program and his efforts are commendable. The department is hosting three interns from the Monomoy Regional High School, each of whom have aspirations of a future in firefighting/EMS. The Monomoy Regional High School intern partnership led to the successful hiring of a previous intern, FF/EMT Kali Burnham.

The Chatham Fire Department began the initial steps towards transitioning fire and emergency medical service dispatching to the Barnstable County Sheriff's Office Communications Division. By utilizing this shared resource with other Cape Cod communities, the department will no longer rotate a department EMT or paramedic through a dispatch assignment. This allows for one additional person per shift to be deployable to the community to provide front-facing services, a resulting impact equivalent to hiring four trained firefighter/EMT/paramedics. The changeover in dispatching services is scheduled to take effect on March 3, 2025.

The department remained committed to training and professional development. Three members were sent to the prestigious Fire Department Instructor's Conference in Indianapolis. The department's four shift Captains attended a week-long professional development/leadership conference in Florida. Access to training continues to present challenges to public safety departments across the Cape and Islands. With the closure of the Barnstable County Fire Academy and backlogs for classes through the Massachusetts Firefighting Academy, there has been a significant reduction in practical training, and members have had to travel out of state to receive relevant training. To fill these gaps, the department continued its partnerships with local contractors to acquire buildings that are slated for demolition, and to perform critical practical training exercises. These training opportunities have proven successful, as personnel have performed exception-

ally on several of these skills during real-time emergencies throughout the year.

The department continued to be a regional leader in providing fire and life safety education programs to our most vulnerable populations, seniors and youth. Firefighter Rachel McGrath is the dedicated senior safety educator and Firefighter Nick Ruggiere is the dedicated youth safety educator. These programs are made possible through collaborative funding from state grants and department funding. Rachel and Nick have developed strong partnerships with the Center for Active Living and the Monomoy School District, enabling them to provide critical fire and life safety education, training, and programs to a variety of audiences.

The inter-departmental relationships the fire department enjoys with all town departments are extremely strong. Additionally, through various methods of outreach and networking, the department has established healthy relationships with our business community and private stakeholders, ensuring that both our residents and visitors to town can expect the highest level of public safety. Fire department administration and staff feel strongly that we are all better together.

Firefighters continued their outstanding volunteerism and community outreach in 2024. The April Fools' Plunge has become a fixture in the community, this year raising funds for Chatham resident, Erin Coughlin. The department held a holiday toy drive and the community donated thousands of dollars' worth of toys, bicycles, and gift cards that were distributed to Chatham families with the help of Monomoy Community Services, The Angel Fund, and The Lower Cape Outreach Council. An anonymous Chatham resident once again donated funding to provide dozens of Christmas meals to Chatham families in need. Firefighters shopped locally at Chatham Village Market and delivered the bags of groceries throughout the community. Numerous businesses and community organizations received CPR/AED and Stop the Bleed Training from members of the department. Nearly every department member volunteered to assist with coordination and instruction of the Chatham Fire Department's Citizens Fire Academy. Several members also attended the annual luncheon for participants of the Police Department's Reassurance Program, held at Chatham Bars Inn. The department is also hosting two interns from the Monomoy Regional High School's SHORE Program. This specialized program provides students with vocational and transitional services. The goals of the program include career planning, employment training, hands-on work experience,

collaboration with families and outside agencies. The program will assist students in developing their functional life skills such as money and time management, safety in the community, travel training, vocational training, self-advocacy skills, and functional communication.

The department was once again successful in obtaining several grants in 2024:

1. FEMA Assistance to Firefighters Grant (AFG): Received federal grant funding in the amount of \$54,804 to provide paramedic training to an existing EMT staff member. This funding will cover course fees and will fund shift coverage and overtime wages for the member attending the program.
2. "Student Awareness of Fire Education" (SAFE) grant in the amount of \$4,700, used to fund the Fire Department school and public education program.
3. "Senior SAFE" grant in the amount of \$2,200 to educate senior citizens about fire safety, injury prevention and wellness programs.
4. Awarded \$2700 from a MA Emergency Planning Grant for the purchase of replacement gas meters for the department's fire apparatus.
5. MA Division of Fire Services Grant of \$15,500 for the purchase of rope rescue equipment, cold water/ice rescue suits, and thermal imaging cameras.
6. BCEHO-MCV Cape Cod Foundation Grant in the amount of \$1,420 for the purchase of mass casualty incident patient triage equipment.

The grant funds awarded totaled \$81,324.

I would like to extend my gratitude and appreciation for the women and men of the fire department. We are fortunate to have an outstanding team of dedicated and compassionate professionals. I would also like to thank the taxpayers, the Town Manager, the Select Board, the Finance Committee, and each of our colleagues throughout the various town departments for their continued support.

**Respectfully submitted,
Justin Tavano, Fire Chief**

Police Department

Chatham Police Mission Statement

The Chatham Police Department is committed to providing excellence in police services to all people of our community, to fairly and effectively prevent crime, uphold the law, and safeguard lives and property.

We dedicate ourselves to proactively engage with our citizens by developing community oriented partnerships, and work with our citizens by using a problem-solving approach

to improve the quality of people's lives, and help to make the Town of Chatham a safe and desirable place to work, live, and visit.

Police Department Function and Goals Statement

The Chatham Police Department is committed to providing service excellence in law enforcement and community policing services to the citizens, visitors, and businesses of Chatham by ensuring safety, enforcing laws and regulations fairly and providing assistance to our community that is consistent with the Town's vision of an attractive, tourist community. The police department goal is to provide these services in an efficient and effective manner that is financially responsible, making financial requests that are consistent with our mission and expectation of the community that we serve. The police department will use or request funds only for what is required to maintain a high level of professionalism and accomplish our mission.

The Chatham Police Department's 2024 Annual Report highlights the work, accomplishments, and operations of the members of our staff who serve our community. The success of the Chatham Police Department is made possible with the support of Town government, our elected officials, and our community. We are proud to present this report summarizing our activities that continue to make Chatham a safe place to live, work and visit.

The Chatham Police Department supports the Massachusetts State Legislature, the Massachusetts Law Enforcement Body Camera Task Force and the Act Relative to Justice, Equity, and Accountability in Law Enforcement in the Commonwealth, otherwise known as the police reform law, for the purpose of drafting recommended regulations for the procurement and use of body-worn cameras by law enforcement officers, and minimum requirements for the storage and transfer of audio and video recordings collected by body-worn cameras. St. 2020, c. 253/104. The Task Force recommended their belief that the financial impact of a body worn camera program on respective police departments is significant. While implementation of a program serves communities, it requires significant financial support to launch and maintain a program. It is the consensus of the Task Force that individual police departments seek adequate financial support from all available funding sources, including cities, towns, as well as the Commonwealth's leadership, to budget for a body worn camera program accordingly. Due to an approved FY2025 Capital request, and a Department of Justice Grant award, the

department was able to purchase individual body worn cameras for each sworn police officer and cruiser mounted cameras in all the department's marked cruisers. After successful purchasing and training, the camera program was implemented on September 01, 2024. These cameras have improved the high-quality public service from our officers by improving evidence collection, enhancing departmental transparency and improved documentation of police/citizen encounters.

The Chatham Police Department treats any victim of a crime or those suffering with mental illness with fairness, compassion, and dignity. The department is committed to cooperating fully with the victim/witness assistance programs of the Cape and Islands District Attorney's Office as well as other social service providers to deliver the highest quality service to the most vulnerable in our community. In recognition and response to the growing number of calls for service involving people in crisis, the department, along with the Community Services Department, implemented and introduced the Town's first Behavioral Health Clinician. Since May 01, 2024, this clinician has also been working with a Town-contracted Substance Abuse Recovery Coach (contracted service). These professionals work directly with the police department and the Center for Active Living by providing counseling support, outreach assistance, crisis intervention and behavioral health guidance to Chatham citizens, and assisting Chatham public safety personnel.

A new parking enforcement system was launched. Past challenges of paper tickets, nonpayment from violators, challenging appeals processes, accuracy of violations and the overall staffing to enforce parking were addressed due to this new system. Violation fines were increased. A new parking hardware and software system, consisting of electronic tickets and portable printing was purchased. The system was implemented in April 2024. This new system included the ability to electronically issue the ticket, improving the accuracy and accountability of the issuer. This new system also increased the ease with which the fines could be electronically paid or appealed. This new system also connects the violators to the Registry of Motor Vehicles who, if needed, may hold license renewals until fines are paid. With the ability of five (5) Community Service Officers to supplement police on issuing tickets, the new software and hardware and the overall parking ticket management system, there was a 49% increase in the number of parking violations issued, and a 106% increase in fines levied.

We are proud to announce that the Nauset

Interfaith Association Martin Luther King Action Team and members of the Chatham, Harwich, Brewster and Orleans Police Departments received the Rosenthal Community Champion Award from the Barnstable County Human Rights Advisory Commission on Monday, January 8, 2024, at the Commission's annual "International Human Rights Day Awards" breakfast for their unwavering commitment to strengthening the bond between police and local communities.

After the murder of George Floyd in 2020, the Nauset Interfaith Martin Luther King Action team established the Conversations with Police Task Force with Chiefs from Chatham, Orleans, Brewster, and Harwich. The objective of this group has been to engage in ongoing listening sessions and dialogue to promote understanding and improve the interactions between the police and communities of color. Collectively, the Task Force members have focused on initiatives to address the issues of racial biases with a goal to improve the impact of policing operations, especially on black, indigenous, and people of color. Shared learning, empathy and respect among the members has led to some impressive initiatives that have resulted in positive changes in police policy and practices. The Task Force has expanded over time to a second

group, including Wellfleet and Eastham.

The Rosenthal Community Champion Award is given to individuals in the public sector recognized by their peers, community and associates as individuals who have fostered and supported human rights, concepts, and ideals, particularly those who have worked to advance human rights and to eliminate discrimination against immigrants in Barnstable County.

Throughout 2024, the department continued our tradition of strong community involvement and charity. The department participated in annual Back to School and Holiday Season Shop with a Cop programs. The department hosted a very successful Toys for Tots event. The department also hosted National Night Out, Faith in Blue Weekend, the Reassurance Program Holiday Luncheon, and many other Town and civic events.

In 2024, the community saw an increase in criminal activity, specifically in the areas of violent crime. While property crime remains low, there was a noticeable uptick in crimes against the public (and society). We continue to train and prepare for responding and investigating these criminal activities.

As always, the Chatham Police Department shares the recruitment and retention challenges as do other communities. There

Chatham Police Department Significant Data Statistics (Calendar Year 2024)

Responses to Citizen Calls for Service	6814
Community Policing Interactions – (Officer Initiated)	1697
Building/Property Checks – (Officer Initiated)	12,706
Total Reported Criminal Offenses	219
Motor Vehicle Enforcement Actions	1866
Motor Vehicle Stops	669
Motor Vehicle Crash Investigations	227
Motor Vehicle Citations Issued	67
Driving Under the Influence	06
Protective Custody	06
Larceny (All)	28
Burglary/Breaking and Entering	08
Vandalism (All)	37
Unattended Deaths Investigated	07
Town By-Law Violations	120
Parking Tickets Issued	2084
Firearms Permits Issued	178
Police Records Processed	748
Film Permits Issued	05
<u>Total Police Department Training Hours</u>	<u>1875 hours</u>
Voluntary, Specialized and/or Recertifications	929 hours
Mandatory MPTC Annual In-Service Training	946 hours
MA Police Training Committee Police Academy (3x800)	2400 hours

were several periods over the last year when the department had staffing shortages due to retirements or injuries. During these times, the remaining staff faced scheduling challenges and forced overtime. I want to (again) acknowledge the hard work and long hours put in by the staff.

I would like to thank all of the Town's Departments and Department Heads, especially the Fire Department, the Harbormaster's Division, the Department of Public Works, the Brewster, Orleans, Chatham and Harwich (BOCH) CERT Team, and the Department of Community Service for their support and assistance throughout the past year.

Lastly, and most importantly, I would like to thank all of the members of our community. Your support for our department over the past year has been appreciated. I am (again), reminded by the emails, cards, telephone calls and conversations I have received/had with you. Thank you all for taking your time to acknowledge the great work done by all of our department members. As always, we remain "At your service".

CHATHAM POLICE DEPARTMENT Administration

Michael D. Anderson, Chief of Police
Louis F. Malzone, Deputy Chief of Police
Andrew B. Goddard, Lieutenant
(Retired 08/2024)
Sarah A. Harris, Lieutenant
(Promoted 08/2024)
Christine E. Boorack,
Administrative Assistant

Sergeants

William R. Glover
William G. Massey
(School Resource Officer)
Sean P. Ryder
Christopher P. Vardakis
Christopher R. Merigan (Promoted 08/2024)

Police Officers

Joshua S. Wisniewski
Geoffrey E. Phillips
(Court Prosecutor-Records Officer)
Joseph A. Amara
Elizabeth G. Thompson
William A. Dimitris
Cassandra R. Wentzell
Charles A. Chaprales
James L. Bragdon
Clint Collier
James Hamilton
Joseph A. Pagliaro
Jordyn T. Gagliardi
Richard J. Spaulding III

Dispatchers

Erin Hemeon
Matthew Casale
Jessica Carran
Dana Grim

Animal Control Officer

Diane M. Byers

Reserve Police Officers

Robert P. Finacom
John R. Whittle

**Respectfully submitted,
Michael D. Anderson
Chief of Police**

Independence Day Parade Committee

2024 marked the 129th edition of The Chatham Independence Day Parade. The Parade Committee consisted of Paul Stuka (Chair), Pete Tulp (Treasurer), Tom Campbell (Secretary), Wendy Upson, and Steve Deboer. The committee worked together very well and had great support from our excellent Project Manager Perri Sanborn, Chatham staff liaison, Police Chief Mike Anderson and Select Board liaison, Cory Metters.

The Parade Theme was "Chatham: It's a Shore Thing!", suggested by one of the Parade Judges, Chuck Borkoski. The other Judges were Monomoy High School Valedictorian Yu Ying Zou and retired Chatham Harbormaster Stuart Smith. The Parade Grand Marshal was Karl Fehrle, a US military veteran of World War II and long-time member of the Chatham Band. Unfortunately, Mr. Fehrle suffered a medical incident and could not attend the Parade. He was represented at the Parade by family members who displayed large photos of Mr. Fehrle.

The Parade had 81 entries, excluding the civil servants and veterans who annually lead the Parade. This was the highest number of entrants in recent years.

Under the direction of new Parade Committee Chair Steve Deboer, the committee is well into planning the 2025 Parade, which will be the best ever!

**Respectfully submitted,
Paul Stuka, Chair**

Traffic Safety Committee

The Traffic Safety Committee (TSC) has the responsibility to listen to the concerns of Chatham residents regarding the traffic safety of all who live in or visit the Town of Chatham. Traffic includes motor vehicles, pedestrians, bicyclists and motorized bicyclists. We preview the requests and the areas of concern prior to our monthly

meetings. We discuss the issues as presented with the individual(s) who make the request. After discussion, the committee makes the decision whether or not to move forward with the recommendation by requesting a public hearing with the Select Board. It is the decision of the Select Board to consider and vote on our recommendations.

The TSC has seen a few personnel changes in 2023, with the retirement of long-time Chatham Police Department liaison, Lt. Andrew Goddard. Liaison duties have been smoothly transitioned to Deputy Chief Louis Malzone. Chair Joan Craig, Vice-Chair David Morrison, Diane Rowlings, Ellen Marx Zeyen, and Mark Hoffman made up our committee, with Jeffrey Gordon as an alternate member, until Mark moved off cape. Jeff Gordon was then named a full member by the Select Board. Chatham's Department of Public Works Director, Robert Faley is our DPW liaison, and Pam Jones is our Recording Secretary. Typically, we meet in the Town Hall Annex on the fourth Thursday of each month.

The TSC has worked collaboratively with the Bikeways Committee and the Golf Advisory Committee with regard to speed on the bike trail, signage at bike/roadway intersections and no parking/updated crosswalk on Seaview Street by the golf course.

Over the past year, the TSC has presented a number of recommendations to the Select Board for public hearings, and we appreciate their support, questions and concerns that are raised prior to voting on these recommendations. Over the past year, the following are some of the items the TSC has been involved with:

- Stop sign on Morris Island Road south-bound at intersection with Little Beach and Windmill Lane
- All-way stop signs at Riverview Drive and Chipping Stone Road
- Stop sign at intersection of Park Avenue and Lakeview Avenue
- Stop sign (changed from yield sign) on Joshua Jethro Road at Riverview
- Do not enter sign at Hallett Lane intersection with School Street
- Crosswalk at School Street and Main Street
- No parking Seaview Street from Main Street to Shore Road except at CBI loading zone
- 4' Passing Signs throughout Town for Vulnerable Road Users Law
- Endorsement of the TSC regarding the Bikeways Committee request for posted 15 mph on Old Colony Rail Trail in Chatham
- Installation of "Thickly Settled" advisory sign on Barn Hill Road after the intersection of Hardings Beach Road

- Installation of two new stop signs at the intersection of Cedar Street and Battlefield, making the intersection a 3-way/all-way stop intersection with Stage Neck Road
- Installation of two “Thickly Settled” advisory signs on Cross Street, location at the discretion of the DPW
- Installation of two radar advisory speed signs on Old Queen Anne Road in the area of Winterset Drive, at the discretion of the DPW
- Extension of No Parking zone from corner of Claffin Landing east, past second driveway of Hawthorne Hotel, location at the discretion of the DPW
- Installation of a W1-4R curve sign with an advisory 20 mph on eastbound side of Fox Hill Road prior to Strong Island Road
- Installation of two additional stop signs with reflective tape on poles on Barcliff Avenue at the intersection with Old Harbor Road

With the passage of the Vulnerable Road Users Law, a request for public education

was made to the TSC by a Chatham resident. The TSC chair is collaborating with Shanna Nealy, Chatham’s Communications Manager on a user-friendly campaign that will ensure the safety of everyone, especially during the busy summer season – this includes pedestrians, cyclists, and motorists (including landscapers).

Although the Town and the TSC have no jurisdiction over state highways, the TSC has requested the DPW to petition MassDOT to address the existing safety issue as traffic approaches the entry/exit driveway at Jack-knife Beach.

As of this writing, there are a number of pending items that will be put forward to the Select Board. Although the TSC has declined to move forward on a number of requests presented to our committee, we realize the seriousness of these requests. The radar data collection available through the CPD has been a reliable indicator of actual activities

throughout the Town, with regard to reporting the numbers of vehicles, speed, and time of day for specific areas of concern.

As Chatham continues to be a popular destination for vacationers, the perils of parking continue to expand through quiet neighborhoods and narrow lanes. The TSC is well aware that this trend will continue unless there are changes in place.

It is with appreciation to members of Chatham’s Select Board, Town Administration, Police Department, Department of Public Works, the Bikeways Committee, Golf Advisory Committee, and especially to the members of the Traffic Safety Committee and the individuals in the community who work so diligently to make the Town of Chatham a safe and welcoming place in which to live and visit.

**Respectfully submitted,
Joan Craig, Chair**

Department of Public Works

Providing top notch service to the Community is the primary goal of the Chatham Department of Public Works, focusing our efforts on safe infrastructure for public use, timely service responses, and efficiency of operations which are dependable while controlling costs. Our outward interactions aim to be helpful and courteous to all who contact any employee of the DPW.

HIGHWAY DIVISION

The Chatham Highway Division is responsible for maintaining over 70 miles and/or 205 Town owned roads, over 10 miles of sidewalks, and Town parking and paved areas. This includes but is not limited to cleaning and repair of drainage structures, sweeping, brush clearing, mowing, and snow removal of roads and parking areas. The Highway Division coordinates Capital Improvement Projects which involve Chatham roadways using Chapter 90 State Aid or Town authorized funding. The Division also reviews and approves Excavation/Trench Permits and Driveway permits. The Highway Division is also responsible for repair and maintenance of vehicles of the Highway, Transfer Station, and various equipment from other departments. Route 28 is the responsibility of the Massachusetts Department of Transportation for road maintenance, litter cleanup, snow plowing and sanding, etc. (except for the sidewalks which we plow and/or remove snow).

This past winter 113 of 442 private roads

were not plowed or sanded because of their unsuitable condition and failure to meet minimum safety standards. Residents of these roads were notified in October and December as to what repairs were needed to their road, so they could receive plowing and sanding services. Once improvements to the roads were made to bring them to an acceptable standard, residents were encouraged to call to have their street re-inspected. In addition to the 205 Town-owned roadways, 329 private roads were maintained throughout the winter months through the Department’s Snow & Ice Program, for a total of 534 roadways or approximately 115 miles of plowable roadways in Chatham.

The winter of 2023/2024 the Department plowed 1 time and sanded/salted 10 times utilizing approximately 458 tons of material/product to treat Chatham roadways.

In Fiscal Year 2024, the Department issued 398 excavation/trench permits, and 1 driveway permit. This permit system requires the inspection of all driveways before issuance and re-inspection of both after completion.

Bituminous concrete pavement (Hot Mix Asphalt) was placed in conjunction with the following projects and/or the Department’s upgrades to our existing infrastructure (i.e. Water, Sewer or Drainage systems as well as Bridge/culvert repairs): Cedar Swamp Road, Honeysuckle Lane, Meetinghouse Road, Middle Road, Mill Hill Road, Old Harbor Road, Seaview Street, and Stage Harbor Road.

Performed extensive maintenance on the bike trail, replacing broken fencing, cutting/

removing damaged tree limbs, debris, fallen trees from storm events and properly disposed of same.

The Department continued to utilize and expand a new work order system for better tracking, reporting and responding to service requests made by other departments and the public. The work order system proves to be very efficient during emergency operations.

SOLID WASTE DIVISION

The Chatham Transfer Station/Solid Waste Division provides waste disposal services to the community by receiving and transferring various materials to the SEMASS Waste to Energy facility, and various recycling facilities. This includes Municipal Solid Waste, construction demolition, glass, plastic, cardboard, newspaper, metal, and various other recyclables. The Solid Waste Division coordinates Capital Improvement Projects which involve on-going improvements to the Town of Chatham Transfer Station facility.

Our goal is to recycle as much refuse as possible on arriving at the Transfer Station. Aside from being better for our environment, this reduces the volume of trash sent to SEMASS. The department was excited to break ground on our new garage this past year and we hope to provide a better recycling facility soon to improve safety, traffic movement internal to the site, to better meet all residents recycling and solid waste needs.

If there are any questions about what can be recycled or how it is to be prepared, please feel free to call the Transfer Station (508-945-

	2023	2024	%
COMMODITY	TONNAGE	TONNAGE	Change
TIN	24.06	21.06	-12%
ANTIFREEZE	110	0	-100%
AUTO BATTERIES	1.34	2.86	113%
PAINT	0	0	0%
TIRES	420	26	-94%
WASTE OIL	750	1175	57%
CLEAR GLASS	0	0	0%
MIXED GLASS	198.91	171.79	-14%
#1-7 MIXED PLASTIC	82.3	82.46	0%
CARDBOARD	298.64	291.83	-2%
MIXED PAPER	153.13	148.29	-3%
MATRESSES	48.05	45.61	-5%
BAYSTATE TEXTILES	18.92	26.44	40%
METAL	169.53	182.44	8%
PROPANE TANKS	362	565	56%
RED CROSS	12.32	15.44	25%
SALVATION ARMY	14.78	14.27	-3%
PLANET AID	8.63	3.08	-64%
DEMOLITION	984.88	1395.03	42%
CCR PARTNERSHIPS	21.68	19.81	-9%
COMPOST	0	0	0%
BRUSH	412.67	501.48	22%
C R T'S	16.27	21.62	33%
NI CAD BATTERIES	0	0	0%
SINGLE STREAM	291.33	311.53	7%
BLACK EARTH	6.4	8.32	30%
RIC BUTLER	2	0	-100%
HAND ME DOWNS	6.12	6.91	13%
BAYSTATE BOOKS	30.6	26.01	-15%
SEMASS	5208.51	6337.48	22%
SEMASS LOADS	250	299	20%
ROLL OFF	556	613	10%
NEWSPAPER	43.31	69.56	61%

5151) and they will start you in the right direction.

The Transfer Station handled the following materials, chart at left, from January 1, 2023 through December 31, 2024.

PARKS & GROUNDS DIVISION

The Chatham Parks & Grounds Division is responsible for maintaining and overseeing the following Parks, Playgrounds, Athletic Fields, Cemeteries, and Municipal Facilities as listed on next page.

This includes but is not limited to spring and fall cleanups, mowing, fertilizing, aeration, repair and maintenance of irrigation systems, edging, weeding, mulching of planting beds, lining of athletic fields, repair of bleachers and benches, assembly and erection of netting for goals, tree pruning, shrub control. This equates to approximately 1,134,600 square feet or 26 acres of turf and grounds maintenance throughout the community. Other duties include repair and rebuilding of lifeguard tower(s), cemetery fence and tree maintenance, installation of snow fencing, beach gate shack repairs, assist in installation of swim zone buoys.

The Parks and Grounds Division provides residents of Chatham and their guests, of all ages, the opportunity to enjoy all the Town's beautiful facilities for their active and passive activities in the community.

WATER DIVISION (charts on next page)

Water Consumption

- Monthly combined well pumping total = 472,906,300 Gallons
- 5,354,600 Decrease in Gallons pumped in 2024 vs 2023

The number of new water accounts added to the system in 2024 was 76 for a total of 8,088 accounts.

- Residential Meters - 7,277 (26) new accounts in 2024
- Irrigation Meters- 811 (50) new accounts in 2024

Completed Projects In 2024

- New VFD & Transfer switch at well #4
- Redeveloped well #4 – New pump, column, shaft
- Startup of wells 10 & 11
- Tier 2 compliance report completed
- Tested RPZ & Double check backflows to DEP compliance. Irrigation Backflows
- Installed new fence at the 1.25 water storage tank
- Well #6 Redeveloped – rebuilt motor, converted seal to packing gland
- New industrial floor dehumidifiers at stations (climate control for electronics)
- Broke ground on new water (Wells 5 & 8) treatment facility at Training Field Road

Municipal Facility	PARKS	PLAYGROUNDS	ATHLETIC FIELDS	CEMETERIES
Community Center	Kate Gould	Veteran's Field	Veterans	Seaside Cemetery
Doc Keene Scout Hall	Sears	Elementary School	Community Center (Little League)	People's Cemetery
Fire Station (Depot Road)	Nickerson	Volunteer Park	Monomoy Middle School (lower-stripping only)	Union Cemetery
Fire Station (South Chatham)	Chase Park/Windmill	South Chatham Tennis Court	Monomoy Middle School (upper-stripping only)	South Chatham Cemetery
Wastewater Treatment Plant	Veteran's Field		Volunteer Park	William Nickerson Cemetery
Town Office & Parking lot	White's Pond			Dr. Samuel Lord Cemetery
Eldredge Library	Volunteer			Small Pox Cemetery
Rotary				Clark Cemetery
Oyster Pond				Eldredge Cemetery
Railroad Museum				Eldridge Cemetery
Harding Beach Picnic Area				Old North & South Cemetery
Champlain Monument				Old Baptist Cemetery
127 Old Harbor Road				Eldridge-Pratt Cemetery
Police Station				Seamen's Cemetery
Annex				
Animal Control Building				
Fish Pier				
Council on Aging				
MCI Museum				
Transfer Station				
Forest Beach Overlook				
Public Works Site				

- Flushing of the distribution system (water quality)
- Pressure washing of both water storage tanks
- Installed automatic tank monitors to all the propane tanks for emergency preparedness
- Moved unused propane tank from Morton Rd to Well #4 (saving money on having to purchase new tank)
- Raw water pumps at Morton Rd – converted seal to packing gland
- Meters for unaccounted water (sample lines) installed at Morton & Well # 4
- Surveyed approximately 35 miles of water main for leaks

- Yearly calibration of station mag meters & probes
- New hot water heater at South Chatham (eye wash station)
- Installed 5 new hydrants in the distribution system

Water Sampling (chart on next page)

- Quarterly samples were taken for Trihalomethanes, Haloacetic Acids, Nitrates, Sodium, Secondary Contaminants, Synthetic Organic Contaminants, Gross Alpha Activity, Radium 226 & 228, Inorganic Contaminants, Orthophosphate, Alkalinity, Perchlorate and Volatile Organic Contaminants.

- 260 routine total coliform samples & 24 tank samples for total coliform were taken throughout the year. There was no detection for coliform.
- Completed UCMR 5 Sampling – No Detects
- 2023 ASR report submitted to DEP (2024)

Water Quality - Statistical Water Division information can be found under the Water Division Annual Statistical Report and its Consumer's Confidence Report on the Town of Chatham's website. www.town.chatham.ma.us.

Water Distribution System – During the 2024 year we maintained the distribution system by flushing to improve water quality. Loggers were deployed for leak detection. Leaks were repaired to minimize water loss and upgraded to current standards. The hydrants that do not drain were checked for proper operation and drained. Customer curb boxes that were identified as needing repaired were fixed to ensure emergency access.

SEWER DIVISION

Chatham's Sewer Division prioritizes the importance of quality wastewater treatment. While maintaining steady customer service and providing a high-level of reliability to the sewer system ensuring the Town's commitment to a healthy environment. The Sewer Division plans to continue to improve its services by performing the following projects:

- Optimizing the wastewater treatment's nitrogen control system to ensure the system removes the maximum amount of nitrogen from the wastewater that the facility can achieve.
- Cleaning, painting, and keeping all pumping stations and the treatment facility organized.
- Updating sewer main service records.
- Maintaining the equipment at the Water Pollution Control Facility and associated sewage pump stations.
- Optimizing the accuracy of all existing and new accounts on the Town's centralized computer system.

Treatment & Pumpage - The Sewer Division collected, treated and discharged a total of 83,723,976 gallons of wastewater from Chatham and Harwich which calculates to an annual daily average of 229,381 gallons. Included in the total gallons collected treated and discharged were 669,300 gallons of septage and 173,650 gallons of grease from various Chatham residents and local businesses. The facility successfully removed an average of 1,534 pounds of Biochemical Oxygen Demand (BOD) and 2,735 pounds of Total Suspended Solids (TSS) per day from

	Well #1,2,&3	Well #4	Well #5	Well #6	Well #7	Well #8	Well #9	Well 10&11	Monthly Total	Last Years Pumping	Variance
January	13,524,300	198,400	0	1,076,200	988,300	0	788,400	0	16,575,600	17,179,500	-603,900
February	10,556,600	12,400	0	1,482,600	1,583,000	0	1,061,000	0	14,695,600	17,798,000	-3,102,400
March	5,107,800	55,000	0	3,571,000	4,877,400	0	3,321,700	0	16,932,900	17,807,500	-874,600
April	9,948,800	34,400	1,494,800	2,658,000	4,258,000	0	3,080,100	305,700	21,779,800	21,827,900	-48,100
May	15,017,600	1,666,000	3,970,600	4,242,600	6,460,900	0	4,615,500	1,277,200	37,250,400	49,497,500	-12,247,100
June	20,518,600	9,500,600	4,218,100	8,445,900	13,943,400	0	9,242,600	0	65,869,200	67,742,100	-1,872,900
July	21,545,000	11,693,400	7,537,100	9,266,100	15,624,600	0	10,406,000	5,582,500	81,654,700	81,682,800	-28,100
August	21,255,100	11,790,900	7,617,900	9,396,700	15,788,000	0	10,082,700	5,699,700	81,631,000	76,460,100	5,170,900
September	17,700,200	4,052,300	5,150,300	6,668,800	13,152,900	0	8,275,600	5,984,100	60,984,200	55,880,800	5,103,400
October	17,766,700	4,654,800	19,200	0	5,215,500	0	3,962,500	5,694,400	37,313,100	34,631,800	2,681,300
November	4,855,700	1,144,000	0	3,211,200	4,823,200	0	3,918,500	927,800	18,880,400	19,897,300	-1,016,900
December	5,233,600	0	0	3,517,500	4,531,300	0	3,721,100	2,335,900	19,339,400	17,855,600	1,483,800
Totals	163,030,000	44,802,200	30,008,000	53,536,600	91,246,500	0	62,475,700	27,807,300	472,906,300	478,260,900	-5,354,600

Type of use	2024					
	January	February	March	April	May	June
Well Treatment Operations	317,077	277,848	368,445	277,487	557,480	530,482
Flushing & Blowoffs	658,527	493,500	3,704,420	3,873,243	1,310,350	238,000
New Main Activations	0	0	0	0	0	0
Fire Flow Testing	15,915	0	15,915	0	0	0
Fire Dept Usage	28,750	21,250	20,275	21,250	23,750	25,750
Hydrant Maintenance	0	0	0	0	0	0
Highway & Landfill Use	0	0	0	0	0	0
WWTP / Jetting	0	2,250	0	0	0	0
Other known use	0	0	0	69,395	0	0
	87,500		30,000			
Total	1,107,769	794,848	4,139,055	4,241,375	1,891,580	794,232

Type of use	July	August	September	October	November	December
Well Treatment Operations	659,240	677,461	620,624	472,583	484,604	495,862
Flushing & Blowoffs	363,800	389,100	667,475	648,785	654,870	1,309,440
New Main Activations	0	0	0	25,000	0	0
Fire Flow Testing	63,375	0	39,465	0	15,915	0
Fire Dept Usage	26,750	28,750	300,000	35,795	35,750	34,750
Hydrant Maintenance	1,000	1,000	1,000	1,000	1,000	1,000
Highway & Landfill Use	0	0	0	0	0	0
WWTP / Jetting	0	10,000	17,475	0	0	0
Other known use						
Total	1,114,165	1,106,311	1,646,039	1,183,163	1,192,139	1,841,052

Year To Date Usage 21,051,728

Dig Safes	Final Reads	Turn on/off	Repair Meter	Replace & Install Radio	Inspections
3033	182	813	231	202	249

2024 PFAS6 Sampling

	So. Chatham	WTP	Indian Hill	06-G (raw)	Training Field	Mill Hill
16-Jan	ND	2.11	ND			
8-Feb				7.2		
21-Feb		ND		3.64		
27-Mar					ND SS	
24-Apr					ND	ND
2-May			ND		ND	
7-Jun					ND	
11-Jul	ND		ND		ND	ND
8-Aug					ND	
5-Sep					ND	
10-Oct			ND		ND	3.12

the waste received at the treatment facility. The treatment facility was able to maintain its biological nitrogen control process and meet its permit's Total Nitrogen limitation of less than 10 parts per million (ppm) and maximum annual Total Nitrogen discharge loadings of 9,132 pounds. By the end of calendar year 2024, the facility discharged a total of 1,135 pounds of Total Nitrogen which is well below the permitted amount.

Sewer Division (charts on next page)

1. The Chatham-Harwich interconnection continues to bring sewer flow to the NW corner of Chatham through the incorporated connection for the East Harwich area, Chatham and Harwich have maintained the Intermunicipal Agreement continuing to allow wastewater from E. Harwich to be treated at the Chatham treatment facility with funding from Harwich.
2. To date, we have 1310 Chatham and 326 Harwich sewer connections system wide. Supported by 17 operational pump stations 18.7 miles of gravity sewer, 5.5 miles of low-pressure sewer and 14 miles of force main in Chatham alone.
3. For the 2024 calendar year, the facility disposed of approximately 447 tons of sludge at the Yarmouth Septage Facility and ultimately to its destination at the Hawk Ridge Casella Compost Facility located in Maine. This has been an approximate increase of 70 tons since 2023.

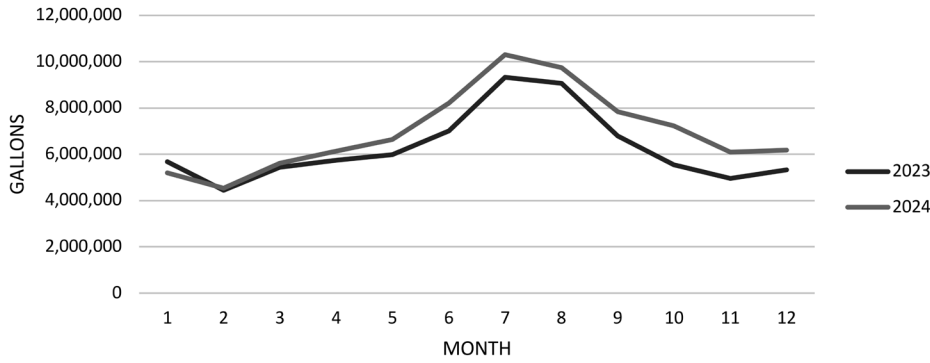
Updated information on sewer construction, including roads impacted and detours is posted at www.chatham-ma.gov/467/5039/Sewer-Construction-Project

Sewer Projects

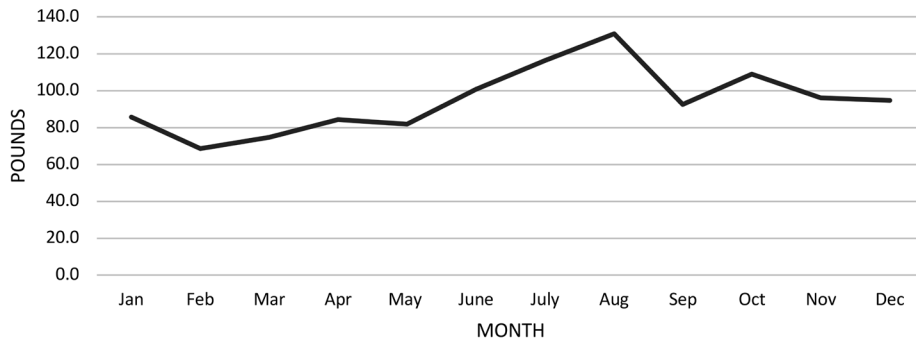
- Construction on Contract NO. 2021-CWMP-1 Queen Anne Pump Station relocation upgrade has been completed, and the station is in full operation.
- Construction on Phase 1D-2A, including the new Rt. 137/Rt. 28 (Meeting House South) and Twine field pump stations has continued.
- Contract No. 2023-CWMP-1 CWSRF No 12525 Biosolids improvement has been awarded to Robert B. Our.
- Stage Harbor Road sewer extension Phase 1E-CW Contract No. 2019-CWMP-2 which includes the new Old Mill Boatyard pump station has continued.
- Upgrading of the Mill Pond pumping station, Contract NO. 2022-CWMP-4 that was awarded to Robert B. Our company is now underway.

Information on the overall wastewater project (CWMP), is posted on the town website at: www.chatham-ma.gov/185/Comprehensive-WastewaterNutrient-Managem.

Effluent flow 2023/2024

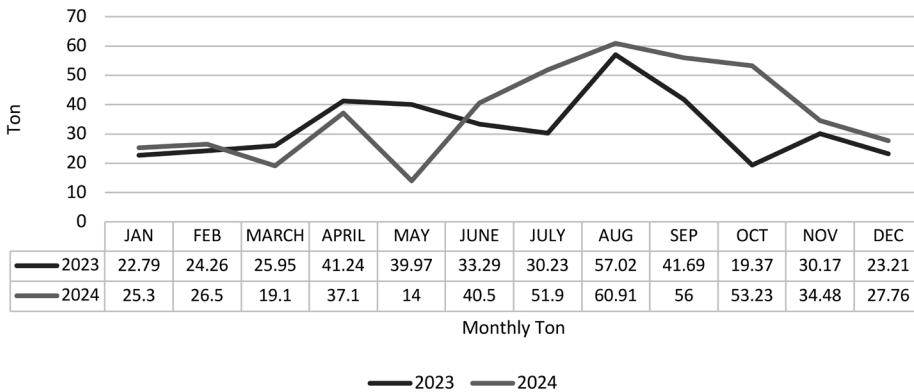


2024 Total Pounds of Nitrogen Per Month

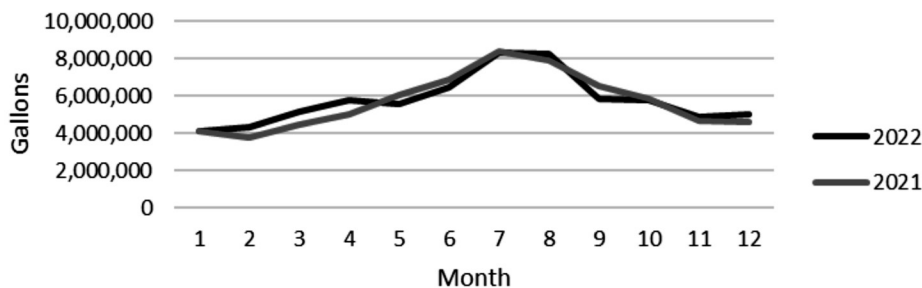


Items of Note in 2024

SLUDGE CAKE PRODUCED



Effluent Flows



1. One of the two filter building compressors developed a shaft seal leak. That unit was taken offline repaired and placed on stand by while the original new stand by unit was activated to offset operation hours of the equipment.
2. Barn Hill pump station suffered one critical failure to the Pump 1 impeller and rotating assembly. Plant staff performed repairs, swapped out the assembly and the station has remained in full operation since.
3. One of the Penn Valley sludge pumps had a disc failure that was repaired and returned to operation with the assistance of Veolia mechanics brought in from offsite.
4. Meeting House North pump station VFD #3 failed and has since been replaced with a new VFD and is in normal rotation of operation.

Respectfully submitted,
Robert Faley, Director of Public Works

Cemetery Commission

Lot Sales and Internments

- **Total Graves Sold:** 31 plots across various cemeteries
- **Total Internments:** 48, including 24 cremation burials and 12 full burials and 12 Columbarium Internments.

Restoration and Preservation Efforts

- The Commission successfully advocated for and oversaw the completion of the Seaside Cemetery Section A restoration, preserving historic gravestones and enhancing the cemetery's overall condition.
- Continued efforts were made toward securing Community Preservation Act (CPA) funding for future restoration work, particularly in Union Cemetery.

Community Engagement and Events

- Atwood Museum Ghost Tour: Hosted at People's Cemetery, highlighting historical significance and increasing public awareness of cemetery preservation.
- Veterans Day / Memorial Day Flag Placement: In collaboration with Mike Ryder and the Coast Guard, ensuring proper recognition of veterans.
- Ongoing public discussions and feedback sessions were held to improve cemetery operations and responsiveness to community concerns.

Infrastructure and Digital Advancements

- The Commission supported major website enhancements, improving access to cemetery regulations, forms, and updates.

- Development of a public-facing burial records database remains a priority, with work progressing to increase accessibility and historical record transparency.
- URL Address: www.chatham-ma.gov/169/Cemetery

Conclusion

The Cemetery Commission remains committed to balancing preservation efforts with modern accessibility initiatives. By supporting restoration projects, engaging the community, and improving digital records, the Commission ensures that the town's cemeteries remain well-maintained, historically respected, and operationally efficient.

Respectfully submitted,

David Whitcomb, Cemetery Commission

Bikeways Committee

The year 2024 was one of accomplishment for the Chatham Bikeways Committee as it fulfilled its primary responsibility to improve safety and enhance recreational enjoyment of the Old Colony Rail Trail and Scenic Bike Loop.

Working closely with the Chatham Department of Public Works, the Committee saw the culmination of several years of effort in the completion of construction of the new off-road portion of the Old Colony Bike Trail on George Ryder Road. This new multipurpose path eliminated the previous share-the road portion of the Trail and thus, now provides improved safety for Trail users. Concurrent with this construction, a new extension of the Trail was constructed to link the Old Colony Rail Trail to the state built multi-purpose trail on Main Street in West Chatham. These new trails, funded primarily with state and federal resources, were officially dedicated at a June 2024 ribbon cutting ceremony at which state and local officials attended.

After having identified a need for pedestrian benches on the Old Colony Bike Trail and securing the approval of the Select Board, the Bikeways Committee was successful in securing private funds for the purchase, installation and maintenance of nine (9) memorial benches. These benches have been strategically positioned throughout the Trail and have been well-received by trail users. In addition to covering the cost and installation of the benches, funds raised were sufficient to create a reserve for repair and replacement well beyond the manufacturer's ten-year warranty period.

With the endorsement of the Chatham Traffic Safety Committee and Chatham Police Department, the Bikeways Committee proposed that a speed limit of 15-miles per

hour be established on the Chatham portion of the Old Colony Rail Trail. This speed limit is consistent with that of the Cape Cod Rail Trail and was necessitated primarily by the increase in the use of E-bikes on the Trail. In May of the year, the Select Board approved the 15-miles per hour speed limit which has been implemented, through the posting of signage, by the Chatham Department of Public Works.

Also in May, the Committee initiated a joint meeting with the Town of Harwich Bikeways Advisory Committee to discuss topics of mutual interest including a speed limit, mileage markers, vandalism and trail maintenance. Shortly thereafter, the town of Harwich followed Chatham's lead by establishing a 15-miles per hour speed limit and addressing trail maintenance issues on its portion of the Old Colony Rail Trail.

Turning its attention to the Scenic Bike Route (now the Scenic Bike Loop), the Committee, in cooperation with the Chatham Police Department and DPW, developed numerous recommendations for route and signage changes, some of which were implemented in 2024. The North Chatham portion of the Scenic Bike Route was eliminated for safety and clarification reasons. In conjunction with this route change, and to assist trail users with directions and distances, the maps and other information displayed at informational kiosks were updated and the use of locational QR codes implemented.

In order to reduce bicycle usage on Main Street in downtown, the Committee decided that downtown bicycle parking should be established at the Colonial Parking Lot (behind the Orpheum Theater). Bicycle racks will be strategically positioned at or near the parking lot. Signage will direct cyclists to the lot to encourage them to park their bikes and walk the existing protected walkways the short distance to Main Street.

The Bikeways Committee cooperated with the Chatham Department of Public Works and State to implement the new Vulnerable Road User Law. Accordance with the law, the State mandated the positioning of warning signs requiring drivers to allow four (4) feet of space between vehicles and vulnerable road users including pedestrians, bicycles, roadside workers, and scooters. Warning signs, provided by the state, were erected on roads throughout the Town.

In July of 2024, the Committee conducted a 12-hour trail count. The purpose of the trail count was to gather comparative data including the use of E-bikes. The number of trail users was recorded at 926 compared to 1,098 recorded the previous year. Of the total, 74% of Trail users were cyclists, 15%

walkers and 8% joggers, which was generally consistent with 2023. The number of E-bikes increased from 4.8% of cyclists the previous year to 6.5% in 2024.

Recently the Committee commenced to update the Chatham Bikeways Master Plan, which has not been revised since its inception in December 2017. As part of the initial phase of this process, completed projects were documented and future projects prioritized.

The Bikeways Advisory Committee is pleased with the many accomplishments of this year. These accomplishments were a product of consistent monthly meetings, active participation by a full complement of seven committee members for the entire year and the outstanding support of the Director of Public Works and other town departments.

Respectfully submitted,

Robert Oliver, Co-Chair

John O'Toole, Co-Chair

Water and Sewer Advisory Committee

The Water and Sewer Advisory Committee met nine times in 2024. A major discussion point of the Committee meetings was formulating a recommendation for a Grinder Pump Policy. Other topics regularly considered by the Committee were Water Conservation Measures, Water System Capacity Review, and Drinking Water Master Plan. These significant items were discussed at most of the Committee's monthly meetings.

The Committee reorganized for FY2025. The new positions consist of: Chair Jeffrey Colby, Vice Chair Bruce Bogardus, Clerk Ann Ryan, members Bill Cook and Debbie Aikman.

At the March 2024 meeting, the Committee considered a sewer flow increase for 859 Main Street. The Committee voted to recommend this request to the Water and Sewer Commissioners.

An abatement request was also heard at the November 2024 meeting for 25 Glendon Way. The Water and Sewer Advisory Committee approved a partial abatement request.

At the November 12, 2024, Select Board meeting, the Chair and Vice Chair of the Committee presented a Grinder Pump Policy recommendation to the Water and Sewer Commissioners. There was significant discussion of the topic and a Grinder Pump Policy is expected to be finalized in early 2025.

The Committee looks forward to continuing the review of a Grinder Pump Policy, Water Master Plan, and additional Water Conservation Measures in 2025. We would like to thank Rob Faley, Pam Jones, and Tom

Barr for all their support given to the Water and Sewer Advisory Committee in 2024.

**Respectfully submitted,
Jeffrey Colby, Chair**

Projects and Operations Administration

The Projects and Operations Administration Department is focused on the coordination of special projects and supporting facilities operational staff and functions. Additionally, the oversight of the Town's Geographic Information System (GIS) falls under the Department. The primary goal of the Principal Projects and Operations Department related to its projects role is for coordinated planning and implementation activities to produce projects meeting the identified needs of the community and staff. Another goal is continuing to provide support to assigned Committees for the completion of their tasks by providing research, coordination activities and information/data to help them comply with statutory responsibilities and help meet their objectives and desired outcomes.

The top priority for supporting operations is assuring the functional continuity of Chatham's buildings for both the short- and long-term benefit of the Town's residents and staff by providing efficient, effective operation and stewardship of all facilities. This emphasis on maintaining Chatham's municipal buildings provides an environment for all departments to meet their baseline needs for the continued delivery of a high level of public and customer service. Another operational element added in 2024 is Energy Management with a focus on enhancing tracking of energy use/production to identify opportunities to improve efficiency and meet the Town's overall environmental goals.

Highlights of the 2024 accomplishments:

- Coordinated and managed the Feasibility Study of the existing Center for Active Living (CFAL) at 193 Stony Hill Road by engaging a professional consultant to evaluate the possible remediation of major building and site deficiencies at the current CFAL to make the facility more serviceable for the needs of Chatham's seniors and develop approximate cost estimate for any such remediation. Over the course of the year multiple alternatives and options were reviewed with the Select Board (SB) and Council on Aging Board of Directors (COA BOD). A final revised schematic concept plan and associated cost estimate was completed in late December 2024 and presented in early January 2025.
- Continued management of the Americans

with Disabilities Act (ADA) Transition Plan Implementation in its second fiscal year of a five-year capital funding initiative to correct identified areas for accessibility correction/improvements. Staff has been overseeing an Owner's Project Manager (OPM) and Architect on implementing the details of identified Plan action items. A major achievement of the project this year was issuance of a contract for the ADA Restroom Upgrades at the Town Offices which will include improving access and entry to the bathrooms, safer floor plans for those in wheelchairs, all new and operable appliances, fixtures, furnishings, hardware and other ADA improvements in the building.

- Finished the closeout of three (3) COVID era grants from the Federal Aviation Administration (FAA) of approximately \$75,000 for the Airport Commission (\$13,000 CRRSA Grant, \$32,000 ARPA Grant and \$30,000 CARES Act Grant awarded to offset operating expenses).
- Accomplished implementing large-scale Energy Conservation Measures (ECMs) at the Center for Active Living (HVAC System "Electrification" – heat pumps, hot water heating, air circulation, and weatherization) and two comprehensive LED lighting changeouts at the Department of Public Works (DPW) Complex and Water Pollution Control Facility (WPCF). With the Town's contribution of approximately \$32,000, over \$245,000 in Green Communities Funding and CLC incentives were leveraged to complete these ECMs which will result in annual energy savings and associated Green House Gas (GHG) reductions into the future.
- Continued oversight and coordination on the Crowell Road Intersection Project at Route 28/Main Street with the Massachusetts Department of Transportation (MassDOT) and the Town's contracted engineer/designer to move the project toward a 25% Design Public Hearing (DPH). Plan revisions and supplemental data provided over this year maintain the project's position and "readiness status" on the regional Transportation Improvement Plan (TIP) to qualify for State/Federal funding in Federal Fiscal Year (FFY 2028). The 25% DPH is expected to be scheduled in 2025.

**Respectfully submitted,
Terence M. Whalen, Administrator**

Chatham Airport Commission

The Airport Commission continues to support the use of the Chatham Municipal Airport as a general aviation facility in the

National Airspace System. The Commission's mission is the care, custody, and responsibility for the management of the airport and to ensure the safety and security of the community and the airport users. The Commission continued in its efforts to maintain flight safety and to improve the aging airport infrastructure.

The Obstruction Removal Project to ensure safe runway approach and departure paths continues. Although there have been roadblocks to the completion of the on-airport portion of this project, the Commission is confident that it will be completed by year end 2025. The off-airport portion of this project is slated to begin in the early part of 2025. Property owners have been contacted and provided with options to remove the identified obstructions that encroach the approach paths. Per Town Meeting 2023, the Town has set aside funds to pay for the removal of these obstructions. The Commission will continue to monitor and mitigate any identified obstructions into the future on these properties, as well as on the airport, to ensure public safety. Federal and State Grant Assurances require that this work be done as soon as possible to maintain a safe airport.

The National Oceanic and Atmospheric Administration (NOAA) and the National Weather Service (NWS) will be using the former Fisherman's Storage Area as an Upper Air Balloon Launch Station. Construction on the site should begin this summer. The station had been located on Morris Island prior to its closure due to coastal bank erosion.

The planned installation of electric vehicle charging stations in the airport parking lot has been put on hold due to a lack of funding. The Commission feels that this is an important project and will continue to look at alternative sources of funding in 2025.

The airport infrastructure needs continual repair due to the age of the buildings. The Commission is committed to keeping them in serviceable condition. These projects started in 2023 and continued in 2024 with the submission of applications for funding from the FAA, MassDOT-Aeronautical, and Town Meeting. There are several projects slated for 2025. Continued structural improvements to the storage hangar, a generator and other electrical improvements for the Administration Building, ADA compliance, and refurbishing the picnic area.

The new Airport Commission website is up and running and provides user-friendly interface that will provide timely information to the pilot community, provide enhanced capability for the general public to contact the Commission regarding noise and other issues of concern, and to provide up-to-date

information on Commission projects and initiatives.

Finally, the Airport Commission continues to make safety for all its primary objective, as it strives to support the airport as a general aviation facility and to be a good neighbor to the residents of Chatham. The airport is a valuable asset of the Town, and the Commission is committed to maintaining that asset.

The Commission would like to thank Town staff liaison, Terry Whalen; staff assistant, Sawyer Bengston; and, recording secretary, Deb Norris for their assistance with Commission business.

Special thanks to Town Manager, Jill Goldsmith; Finance Director, Carrie Mazzerolle; Town Counsel, Jay Talerman; and Mike Schell, Select Board liaison to the Commission, and the rest of the Select Board for working with and supporting the Airport Commission.

**Respectfully submitted,
Huntley Harrison, Chair**

Railroad Museum Committee

The Chatham Railroad Museum Committee would like to thank our many volunteers, visitors, the Town of Chatham and Select Board member Dean Nicastro for a terrific 2024 season.

We welcomed about 6,500 visitors, approximately the same number as 2023 and collected \$6,325.52 in donations, up 8%

from 2023! Visitors from 17 countries and 39 states came to see the museum. We stayed open on fall weekends and again were open on First Night!

A special mention in the passing of longtime volunteer, Committee member and co-director Don Aikman. Don's dedication resulted in the success in preserving the depot, the caboose and in telling our story. He will be missed.

We would also like to acknowledge Committee directors John Hausner and Ryder Martin who resigned from the museum Committee last year. They served as museum guides as well as Committee members for many years. We welcomed volunteers Bob Dinnie, Don Morcone and Dick Kraycir as Committee members.

The Chatham railroad has a proud heritage and there are many opportunities to tell our story. Here are several which occurred in 2024. NESN's "New England Traveler" show host, Greg Boghosian, featured our museum and several other Chatham sites in the show. We also partnered with The Center for Active Living for a historical presentation of the Chatham railroad followed by a private tour of the museum. Gil Sparks and Rick Jenkins fascinated the Atwood Museum audience with our story which resulted in a member providing land deed information. This will be included in our history.

A new exhibit was featured complimenting and expanding our existing "Chatham

Railroad" exhibit. The exhibit, constructed by volunteer and committee member Dick Boberg, is a model of the South and West Chatham stations. The model sits on a beautiful display case made by the talented Town DPW crew of Jerome, Toby and Rich.

Visitors enjoyed model trains running the first weekend of each month. Our volunteers stepped up and staffed the museum with two volunteers each weekend.

For the fourth year, the "pumpkin train" was an October exhibit in the "Pumpkin People in the Park" event in Kate Gould Park. Thanks to Rick Jenkins who bought pumpkins, decorated and assembled the train!

The main driver of our museum is our volunteer team. They filled 176 shifts, a total of 590 hours, allowing us to stay open all season. We are grateful to six people who joined our volunteer team in 2024. As always, we are looking for more volunteers!

Our Select Board liaison, Dean Nicastro, is a continuing pillar of support for us. Thank you to all in the Town DPW for keeping us operational and looking good!

We are looking forward to the 2025 season as we celebrate the 65th anniversary of the museum. Our season starts June 10th and will be open through the fall and for special events.

**Respectfully submitted,
Liz McCarte, Co-Chair
Gil Sparks, Co-Chair**

Regional Partners

Cape Cod Commission

About the Cape Cod Commission: The Cape Cod Commission was created by an Act of the Massachusetts state legislature in 1990 and is charged with coordinating a balanced relationship between economic progress and environmental protection. "Keeping a special place special" describes the agency's mission to protect the region's unique qualities.

The 19-member appointed Cape Cod Commission board includes representatives from each of the 15 Cape Cod towns, a minority representative, a Native American representative, a Barnstable County Commissioner, and a Governor's appointee. The board is supported by approximately 35 professional staff and an executive director.

This report represents broad areas of the Commission's work and responsibilities, highlighting several specific projects and initiatives.

Water Quality

Cape Cod Freshwater Initiative

The Cape Cod Freshwater Initiative is a science-based, information-driven planning process to engage stakeholders and enable action to protect and restore Cape Cod's freshwater resources. Through this initiative, the Cape Cod Commission and its partners are completing an analysis of available monitoring data, assessing the overall health of Cape Cod's ponds and lakes, identifying regional trends in water quality, and evaluating the impact of these critical resources on the region's economy.

In 2024, the Cape Cod Commission advanced its Freshwater Initiative with significant accomplishments. Stakeholder groups convened throughout the year to discuss freshwater resources, pond management strategies, and actions to support pond health, with feedback informing upcoming recommendations. A pond-specific strategies database is in development, supported by

technical advisors, and will feature a range of technologies and management approaches for restoring water quality. Forty strategy fact sheets were drafted and shared for stakeholder input, while the user-friendly Water Quality Data Portal, designed in collaboration with regional experts and the Timmons Group, began beta testing. Updates to the interactive Pond Restoration Project Viewer improved accessibility to data on restoration efforts. The second year of the Regional Pond Monitoring Program continued monthly assessments of 50 ponds including Barclay Pond and Goose Pond in Chatham, and an economic analysis by the Eastern Research Group quantified the critical value of Cape Cod's freshwater resources, underscoring their importance to the region's economy and quality of life.

Find more information on the Freshwater Initiative at www.capecodcommission.org/freshwater

Cape Cod and Islands Water Protection Fund

The Cape Cod and Islands Water Protection Fund (CCIWPF) is a dedicated fund within the state's Clean Water Trust set up to solely benefit communities on Cape Cod, Martha's Vineyard, and Nantucket. Its source of revenue is a 2.75% excise tax on traditional lodging and short-term rentals. The fund is administered by the existing Clean Water Trust and overseen by a management board comprised of representation from every member town in the region. Currently, the 15 Cape Cod communities are members of the fund. The Cape Cod Commission provides administrative and technical support to the management board. Projects proposed by member communities and listed on the Massachusetts Clean Water Intended Use Plan (IUP) for State Revolving Fund (SRF) loans are eligible for subsidies from the CCIWPF. Since its inception, the Fund has awarded approximately \$204 million in subsidies for wastewater and water quality projects.

During its meeting on March 22, 2024, the Management Board voted to adopt a new model for providing subsidies to projects listed on the Clean Water Intended Use Plan, beginning with projects listed for 2023. Fund disbursements will shift from a principal forgiveness model to a model that provides a portion of the 25% subsidy over the loan term, allowing the Fund to continue to provide the 25% subsidy to projects well into the future. Subsidy payments are made when principal payments on the loan are due. The Management Board also voted at its March meeting to provide subsidies to 13 projects in eight Cape Cod towns that appear on the 2024 IUP.

Learn more by visiting: www.capecodcommission.org/cciwpf

Regional Housing Strategy

In May 2024, the Commission released *Housing Cape Cod: The Regional Strategy*. This comprehensive document identifies policies and strategies for appropriate housing development and redevelopment to address housing supply, affordability, and availability challenges while protecting the region's sensitive resources.

Development of the Regional Housing Strategy involved comprehensive data collection, research, and the engagement of numerous stakeholders with a wide range of perspectives and expertise. Cape Cod Commission staff and stakeholders learned from one another and from examples and practitioners across the country to identify strategies and recommendations for the region.

The strategy includes impactful local

and regional recommendations. Successful implementation will provide residents with safe and attainable housing and will provide a more reliable workforce and customer base for our local businesses.

The full Regional Housing Strategy, along with links to strategy fact sheets, housing profiles for the county and each town, and model bylaws and design guidelines are all available on the Cape Cod Commission website: www.capecodcommission.org/housing.

Climate Change and Coastal Resiliency Regulating for a Resilient Coast

The Cape Cod Commission has developed a set of model wetlands and zoning regulations to mitigate and adapt to coastal changes. These new regulations build upon an existing coastal resilience bylaw and set higher standards for zoning regulations than those required by FEMA's National Flood Insurance Program. They also create cohesive local regulations and permitting across various boards and commissions. Designed with flexibility and adaptability in mind, these model regulations allow towns to select a planning horizon based on the best available data and tailor the bylaw language to fit local priorities. This work was funded by a Massachusetts Executive Office of Energy and Environmental Affairs Planning Assistance Grant and created in partnership with the Cape Cod Cooperative Extension, Woods Hole Sea Grant, Urban Harbors Institute, Noble, Wickersham, and Heart, and the towns of Chatham, Eastham, Provincetown, Truro, and Wellfleet.

Learn more: www.capecodcommission.org/coastal-floodplain-resiliency

Low-Lying Roads project highlights Chatham's most vulnerable roadways

The Cape Cod Commission is working with all 15 Cape towns to examine vulnerabilities in the roadway network and identify solutions. With funding support from the Massachusetts Municipal Vulnerability Preparedness (MVP) program, the Commission contracted with the Woods Hole Group (WHG) to conduct a vulnerability assessment of roadway segments, bridges, and culverts due to flooding from the combined effects of sea level rise and storm surge. The project concluded in June 2024.

Chatham's priority roads are Ridgevale Road and Morris Island Road, and solutions were presented during a virtual community workshop held in February 2024. Details are available online: www.capecodcommission.org/our-work/low-lying-roads-chatham/ A database of the region's most at-risk roadways is available in a regional data viewer created by Commission staff.

Climate Ambassadors

Thirteen Cape Cod high school students, including a Monomoy student, participated in the fourth cohort of the Cape Cod Climate Ambassador Program, an initiative to educate, engage, and empower young people on Cape Cod to work together to address the challenges of climate change.

From January through May 2024, students met to learn about and discuss global, regional, and local climate causes and impacts, carbon reduction strategies, resiliency planning, and equity considerations. They learned from climate experts and advocates, building a baseline for informed engagement and advocacy.

Transportation and Infrastructure Chatham Parking and Circulation Study

The Commission worked with the Town of Chatham and the Chatham Parking Solutions Working Group to study parking and circulation downtown, collecting and analyzing data and drafting a list of potential solutions. Potential parking solutions discussed during a public meeting held in July 2024 include updated uniform signage, defined parking spaces and a 2-hour parking limit along Main Street, paid parking lots, and designated employee parking. A downtown shuttle, delivery vehicle loading zones or drop-off hours, signage at high-use lots directing drivers to other available lots, and improvements to downtown crosswalks are among the proposed solutions to improve circulation.

Learn more: www.capecodcommission.org/our-work/chatham-parking-and-circulation-study/

FFY2025-2029 Transportation Improvement Program

The Cape Cod Transportation Improvement Program (TIP) is a list of transportation system projects to be implemented with federal and state funds available for Cape Cod. The TIP is developed and approved by the Cape Cod Metropolitan Planning Organization, the regional body comprised of local, regional, state, and federal officials charged with overseeing the region's transportation planning process. Typical projects include reconstruction of existing intersections or roadways, construction of new multi-use paths, and the purchase of new buses to support regional bus service. The MPO approved the FFY2025-2029 Transportation Improvement Program in May 2024, which includes a project in Chatham:

- Route 28 at Main St. Depot Rd, Queen Anne Rd and Crowell Rd 2028

Vision Zero Action Plan

The Cape Cod Commission is developing a Vision Zero Action Plan, an initiative

designed to improve road safety and address traffic fatalities nationwide. The plan will include a systematic crash analysis and set of solutions to tackle the root causes of all crashes, emphasizing those involving bicyclists, pedestrians, and other non-motorists. The Action Plan will consider a range of low-cost, high-impact regional strategies such as bike light distribution, updated pedestrian signal equipment, and significant infrastructure improvements at key locations. Completing the Action Plan will make all 15 Cape Cod towns eligible for Safe Streets and Roads for All (SS4A) Implementation Grants to leverage federal funding to implement strategies.

The work is funded through the federal SS4A Grant Program, which is funded by the U.S. DOT under the Bipartisan Infrastructure Law / Infrastructure Investment Jobs Act (BIL/IIJA) to subsidize regional initiatives through grants to prevent roadway deaths and serious injuries.

Learn more: www.capecodcommission.org/vision-zero

Cape Cod Interchange Intersection Crash Analysis Report

A study completed by the Cape Cod Commission in 2024 focuses on the entrance and exit ramp intersections of the region's highway system, seeking to identify the highest crash intersections to better prioritize improvements and enhance roadway safety. The study analyzed 32 intersections across 15 interchanges, including Route 28 in Falmouth and along Route 6, excluding interchanges near the Bourne and Sagamore bridges, as those are being extensively studied as part of the Canal Bridges Project. The final report provides detailed charts and metrics for all 32 intersections studied.

View the report: www.capecodcommission.org/our-work/transportation-safety/

Side Path Crossing Inventory

The Commission's Side Path Crossing Inventory is part of an ongoing regional effort to promote safe bicycle and pedestrian accommodations across Cape Cod, consistent with the Cape Cod Regional Transportation Plan (RTP). The Side Path Crossing Inventory builds on the 2022 Rail Trail Crossing Inventory and includes safety recommendations for side paths along roadways.

The report includes one side path at-grade roadway crossing inventoried in Chatham: George Ryder Road at Ocean State Job Lot.

The Side Path Inventory describes specific features of the crossings inventoried by Commission staff. Presented alphabetically by town, the inventory includes collected features, information, and photographs for

each crossing location. The report includes next steps and offers basic design guidance, diagrams, and formal design guidelines from state and federal sources.

View the report: <https://cccom.link/side-path-inventory>

Cape Cod Bridges Project

Built in 1935, the Bourne and Sagamore bridges span the Cape Cod Canal and connect residents, businesses, and visitors on the Cape and Islands to the mainland. The bridges are essential for general transportation, freight, and tourism, and in an emergency are critical routes for evacuation. The bridges are the only connection to and from Cape Cod for vehicular traffic.

An effort to replace the "functionally obsolete" Bourne and Sagamore Bridges is well underway. With the July announcement of a \$993 million federal grant from the Bridge Investment Program, a total of \$2.4 billion in funding for the project has been secured - \$1.72 billion in federal funds and \$700 million from the state. While the state maintains a commitment to replace both bridges, funding had been allocated to replace the Sagamore Bridge as Phase 1 of the Canal Bridges Program. The state continues to pursue federal grant opportunities for the replacement of the Bourne Bridge in Phase 2.

For updated information, please visit www.capecodcommission.org/canal or mass.gov/cape-bridges.

Regional Broadband Assessment

The Regional Broadband Needs Assessment, prepared for Barnstable County by CTC Technologies and Energy and Rural Innovation Solutions, Inc., was released in September 2024. Key findings show a lack of competition, lack of fiber, and high prices for Cape Cod subscribers. The Regional Broadband Needs Assessment outlines 14 recommendations that address needs and opportunities identified across three broad categories: fiber and fixed broadband infrastructure, mobile network enhancements, and advancing digital equity on Cape Cod. The recommendations offer strategic approaches for municipal and regional leaders and other stakeholders to enact across Cape Cod. Learn more and read the report: www.capecodcommission.org/our-work/broadband-internet-and-cellular-data-network-assessment

Long-Term Economic Stability Technical Assistance

Each year, the Cape Cod Commission receives funding through the Massachusetts Executive Office of Housing and Living Communities (previously the Department of

Housing and Community Development) to provide technical assistance to towns. The District Local Technical Assistance (DLTA) program helps municipalities with sustainable development and encourages partnerships to achieve planning and development goals that align with state and regional priorities.

The Town of Chatham received DLTA funds to conduct a build-out assessment of approximately 55 parcels within the proposed West Chatham Neighborhood Center. This build-out analysis will support the efforts already made by the town, with assistance from Cape Cod Commission staff, to develop new zoning to foster mixed-use development, redevelopment, and affordable and attainable housing in the West Chatham Neighborhood Center.

In 2024, the Commission utilized DLTA funds to advance regional housing initiatives. At the request of Eastham and Orleans, the Commission partnered with a consultant to develop a strategy for a community land trust and regional housing land bank—key recommendations of the Cape Cod Regional Housing Strategy. These entities aim to acquire, manage, and develop or redevelop land to support attainable housing across the region. Additionally, DLTA funds were used to create pre-approved plans for small-scale multi-family housing types, enabling streamlined permitting processes, reduced costs, and context-sensitive development.

These efforts contribute to the Regional Housing Strategy's implementation and aim to bolster housing affordability and diversity across Cape Cod.

Learn more about DLTA and the Commission's role by visiting www.capecodcommission.org/our-work/dlta

Comprehensive Economic Development Strategy

In 2024, the Cape Cod Commission and Barnstable County Economic Development Council (BCEDC) updated the Comprehensive Economic Development Strategy, a five-year strategic plan for economic development on Cape Cod. The plan is updated every five years in collaboration with the BCEDC and local and regional stakeholders. It defines an action plan with priority projects to move Cape Cod's economy toward a sustainable future.

Learn more: www.capecodcommission.org/ceds

OneCape

In September 2024, over 400 participants from Cape Cod and beyond attended the 10th annual OneCape Summit, held this year at the Wychmere Beach Club in Harwich Port.

Since its inception as a forum on wastewater challenges, OneCape has evolved to address Cape Cod's broader needs—from attainable housing and climate change to infrastructure and broadband. With wastewater projects now advancing steadily, OneCape serves as a launchpad for diverse regional initiatives that shape Cape Cod's future. Over two days, the summit explored strategies for sustainable infrastructure, equitable broadband access, freshwater protection, and housing diversity, underscoring the Commission's mission to foster local action and regional collaboration. This year, the Cape Cod Commission recognized four Cape Codders for their outstanding contributions to the community: Dorothy Savarese, Dan Wolf, Senator Susan Moran, and State Representative Sarah Peake.

Regulatory Chatham

Chatham Revetments (*DRI 93131*), TR97 Nominee Trust, Proposal to reconstruct the shoreline protection on all four properties along Tilipi Run, Minor Modification to previous DRI decision, Approved, 1/25/24

Chatham Airport Safety Improvements (*DRI-24002/04012*), Chatham Airport Commission, Request to change conditions in a previous hardship exemption decision that prevent the Applicant from undertaking certain vegetation management activities, Major Modification to previous DRI decision, Approved, 7/25/24

Respectfully submitted,

Chatham Representative, Thomas Wilson
Executive Director, Kristy Senatori
Deputy Directors, Erin Perry, Steven Tupper

Barnstable County Assembly of Delegates

Cape Cod Regional Government (known as Barnstable County)
 P.O. Box 427
 3195 Main Street, Route 6A
 Barnstable, MA 02630

Overview. The Assembly of Delegates is Cape Cod's legislature. As the legislative branch of our regional government (also known as Barnstable County government), the Assembly fifteen delegates provide for the individual voices of the county's towns and residents. Each Barnstable County town elects one delegate in non-partisan elections for two-year terms of office. Delegate votes are weighted by the percentage of the county's population that resides in that delegate's town, based upon the most recent United States Decennial Census.

Legislative Powers of the Assembly. The Barnstable County Home Rule Charter vests

the legislative powers of county government in the Assembly of Delegates. Those legislative powers are largely exercised through ordinances and resolutions which may be introduced by delegates, the Board of Regional Commissioners (the County Commissioners), or by citizen initiative petitions. Either the Assembly or its Speaker may refer business items to committees for study, review, discussion, report, and recommendations for action by the full Assembly after public meetings. The Speaker appoints delegates to serve on Assembly committees and as liaisons to other committees.

Assembly Standing Committees

The Assembly currently has the following standing committees:

- **Standing Committee on Finance** - addresses all matters relating to the Assembly of Delegates Budget, County fiscal policies and procedures, including appropriations, budgeting, borrowing, finances, funds, revenues from fees, taxes and other sources, and inter-governmental fiscal policies and procedures
- **Standing Committee on Economic Affairs** - addresses economic development and housing in Barnstable County
- **Standing Committee on Health and Human Services** - addresses county activities relating to public health, social services and housing
- **Standing on Natural Resources** - addresses county activities relating to environmental matters
- **Standing Committee on Public Services** addresses all matters relating to public services
- **Standing Committee on Telecommunications and Energy** - informs the Assembly of Delegates on matters as they relate to public utilities, telecommunications, energy, energy related matters, etc., gathers information, and makes recommendations relevant to policy and budgetary decisions of the Assembly of Delegates and to the general welfare of the citizens of Barnstable county
- **Standing Committee on Governmental Regulations** - address all matters relating to the Regional Policy Plan prepared by the Cape Cod Commission, and consists of the chairs of the other standing committees and the Speaker, who serves as the committee chair

County Budget. The Assembly of Delegates appropriates County funds including the annual operating and capital budgets. . The process typically takes place between January and May. The Board of Regional Commissioners, as the executive branch of County government, submits proposed budgets to the Assembly. The Assembly's

Standing Committee on Finance, with other Assembly standing committees, reviews the budget proposed by the County Commissioners and provides recommendations to the full Assembly through written reports. The budgets are then adopted by the full Assembly.

Assembly Meetings. The Assembly of Delegates typically holds regular hybrid meetings on the first and third Wednesday of each month at 4:00 p.m. at the Mary Pat Flynn Conference Center, located at the Barnstable County Complex, 3195 Main Street, Barnstable and using the Microsoft TEAMS platform for virtual participation. However, due to changes in response to the COVID-19 Pandemic, the Assembly also held fully remote meetings for standing committees and on occasion the full Assembly in calendar year 2024 in accordance with Massachusetts General Laws. Hybrid Assembly meetings are expected to continue into 2024. The physical location of the Office of the Clerk for the Assembly of Delegates is currently located at the Old Jail at the County Complex.

Assembly Meetings routinely include an update on Executive Branch activities from the Board of Regional Commissioners and the Regional Administrator to the full Assembly sitting as a Committee of the Whole.

The Assembly received the following updates, reports, and presentations while sitting as a Committee of the Whole:

- Barnstable County's Other Post-Employment Benefits (OPEB) Update – Segal Consulting
- Cape Cod Commission 2023 Year in Review – Kristy Senatori, Executive Director
- local control and regional oversight in state energy legislation
- Report on the Fiscal Year 2024 Revenue, Expenditures and overall Financial Position
- Carol Coppola, County Treasurer/Finance Director
- Fiscal Year 2023 Annual Comprehensive Financial Report and Fiscal Year 2024 Quarter 2 Financial Results
- Presentation of the 2023 Annual Report – Sonja Sheasley, Communications Coordinator
- County's Unreserved Fund Balance
- Presentation on the Draft Regional Housing Strategy – Kristy Senatori, Executive Director, Cape Cod Commission
- Presentation on the Shared Regional Housing Services Program – Joseph Pacheco, Director, County Human Services Department
- Update on the Cape Cod Bridges Program – Steve Tupper, Deputy Director, Cape Cod Commission

- Former Municipal Fire Training Academy Per- and Polyfluoroalkyl Substances (PFAS) Release Site Progress Update
- American Rescue Plan Act (ARPA) Update – Vaira Harik, Assistant County Administrator
- Update from the U.S. Department of the Interior’s Bureau of Ocean Energy Management (BOEM) on Gulf of Maine Wind Energy Areas
- American Rescue Plan Act (ARPA) Project Funding Update – Vaira Harik, Assistant County Administrator
- Regional Broadband Needs Assessment Update – Steven Tupper, Deputy Director, Cape Cod Commission
- Update on the Cape Cod Bridges Program – Steven Tupper, Deputy Director, Cape Cod Commission
- Update from Brian Baumgaertel, Wastewater Division Director, County Health and Environment Department
- Update from Barnstable County Sheriff Donna D. Buckley
- Presentation of the Lower Cape Community Health Needs Assessment, funded by the Public Health Excellence Grant - Dr. Katie O’Neill, Shared Services Program Manager, Department of Health and Environment and Crescendo Consulting, LLC

The Assembly held discussions on the following topics:

- Massachusetts House of Representatives Bill No. 3362, An Act relative to boater safety to be known as the David Hanson Act
- new offshore wind locations off Cape Cod
- Public Comment Re: Docket No. Bureau of Oceans Management (BOEM) -2024-0030
- Draft Environmental Assessment
- potential letter to U.S. Secretary of the Interior Deb Haaland on the Bureau of Ocean Energy Management (BOEM) Process for Gulf of Maine Wind Energy Areas
- employment agreements and compensation for the current County Administrator
- the recruitment and selection of, and employment agreement with, the new County Administrator
- County appropriations and budget transfers
- Assembly of Delegates staffing
- Barnstable County Ballot Question 6

**Calendar Year 2024
Town Representation on the Assembly**

Town	Weighted Vote*	Delegate
Barnstable	21.36%	Patrick Princi (Speaker)
Bourne	8.93%	George Slade
Brewster	4.51%	Mary Chaffee
Chatham	2.88%	Randi Potash (Deputy Speaker)

Legislative Action. The Assembly adopted these Ordinances during 2024:

ORDINANCE	TITLE	APPROVED
2024-01	County Fiscal Year 2025 Capital Budget	5/8/2024
2024-02	Authorizing transfers in the amount of \$225,000 within the County’s fiscal year 2024 operating budget, as enacted in Ordinance No. 2023-03, for salaries and associated Medicare expenses aligned with the comprehensive compensation study completed in fiscal year 2023 and reflected within the fiscal year 2024 operating budget	1/24/2024
2024-03	Regulating the rates charged for Barnstable County Dredge Program Services	2/28/2024
2024-04	Transferring \$500,000 annually to the Other Post-Employment Benefits (OPEB) Liability Trust Fund of Barnstable county through fiscal year 2034	2/14/2024
2024-05	Establishing a special purpose Per- and Polyfluoroalkyl Substances (PFAS) Stabilization Fund and appropriating \$7,800,000 from the County unreserved fund balance into the fund	6/5/2024
2024-06	Appropriating the sum of \$6,290,370 to the Capital Stabilization Fund established in Ordinance 2020-17 by transferring funds from the Unreserved Fund Balance	4/3/2024
2024-07	Establishing a special purpose stabilization fund to address future unanticipated revenue deficiencies, and appropriating available funds from the Barnstable County unreserved fund balance into this special purpose stabilization fund, to further strengthen the County's financial position.	Postponed
2024-08	To make appropriations for Barnstable County's operating budget for the Fiscal Year 2025 in the amount of 23,615,986, including the operations of the County Assembly, Executive branch, County agencies, boards, commissions, departments and institutions and the maintenance of certain County functions, for interest, reserve funds and debt service requirements of the County.	5/1/2024
2024-09	To make appropriations for the Cape Cod Commission operating budget in the amount of \$6,519,130.40 for the Fiscal Year 2025, for operations and capital requirements and for reserve funds.	3/14/2024
2024-10	Fiscal Year 2025 Dredge Enterprise Fund Operating Budget	5/1/2024
2024-11	Authorizing the appropriation of \$48,658 for the purchase of a new barge section for the Dredge Enterprise Fund, and further, to repurpose remaining bond proceeds from the new dredge financed with long-term debt	3/20/2024

The Assembly adopted these resolutions during calendar year 2024:

RESOLUTION	TITLE	APPROVED
2023-18	To study, discuss, and provide recommendations on a Communications Policy for the Assembly of Delegates.	1/3/2024
2024-01	Supporting a balanced approach to regulating the transition to clean energy	3/6/2024
2024-02	Calling on the Board of Regional Commissioners to introduce a proposed ordinance establishing a Water and Wastewater Stabilization Fund	5/15/2024
2024-03	Authorizing the County Finance Director to apply to the Clean Water Trust/State Revolving Fund for a per- and polyfluoroalkyl substances (PFAS) Construction Project	6/5/2024
2024-04	To establish a Charter Review Committee under County Home Rule Charter Section 9 – 4	8/7/2024
2024-05	2024 Assembly of Delegates’ Ballot Question 6	10/16/2024
2024-06	To amend the Manual of Governance and Procedures Section 1, “Organization of Assembly of Delegates”	12/4/2024
2024-07	2024 County Administrators' Salaries	Pending

Dennis	6.41%	John Ohman (Dean)
Eastham	2.51%	J. Terence Gallagher
Falmouth	14.20%	Daniel Gessen
Harwich	5.87%	Elizabeth Harder
Mashpee	6.58%	Michaela Wyman-Columbo
Orleans	2.75%	Jon R. Fuller
Provincetown	1.60%	Brian O'Malley
Sandwich	8.85%	James Killion
Truro	1.07%	Sallie Tighe
Wellfleet	1.56%	Lilli-Ann Green
Yarmouth	10.93%	Susan Warner

**Note: The percentages listed above have been rounded to the nearest hundredth. Exact numbers are used for all calculations.*

Cape Cod Regional Transit Authority

The Cape Cod Regional Transit Authority (CCRTA) has provided a total of 17,752 one-way passenger trips across all services in the town of Chatham from July 2023 through June 2024 (FY24).

CCRTA provided 99 ADA trips for Chatham residents. CCRTA also provided 20 Chatham residents with 119 trips to Boston area hospitals through the Boston Hospital Transportation service.

CCRTA provided 80 Chatham residents with 1,868 DART (Dial-a-Ride Transportation) trips during FY24. Total DART passenger trips in the fifteen towns of Cape Cod were 122,585 in FY24.

The fixed route Hyannis to Orleans (H2O) serves the towns of Barnstable, Yarmouth, Dennis, Harwich, Chatham, Brewster and Orleans along the Route 28 corridors. A total of 15,666 one-way trips originated in Chatham for the H2O route for the period July 2023 through June 2024. Total ridership for the H2O route for this period was 170,465.

CCRTA supplied the Chatham Council on Aging with two Mobility Assistance Program (MAP) vehicles that provided 2,657 rides from July 2023 through June 2024.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at www.capecodrta.org, as well as links to many other transportation resources.

**Respectfully submitted,
Tom Cahir, Administrator**

Cape Light Compact

Cape Light Compact JPE is an intergovernmental organization consisting of the 21 towns on Cape Cod and Martha's Vineyard

and Duke's County. The Compact's mission is to serve our 205,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, and renewable competitive electricity supply.

Effective July 1, 2017, the Cape Light Compact reorganized itself as a joint powers entity pursuant to Massachusetts General Law Chapter 40 Section 4A1/2, becoming the first joint powers entity in Massachusetts. Reorganizing as a joint powers entity protects member towns from potential liabilities and mandates greater financial accountability through expanded reporting requirements to the Massachusetts Department of Revenue and member Towns, and designation of Treasury functions to an independent entity.

POWER SUPPLY

During calendar year 2024 (CY24), the Compact's power supplier for all residential, commercial, and industrial customers was NextEra Energy Services of Massachusetts (NextEra). The Compact is pleased that our residential price in CY24 remained below the utility's basic service residential price, while also being 100% renewable.

The Compact has been a green aggregation since January 2017, matching Compact power supply customers' annual electricity usage above the mandated state requirements with voluntary renewable energy certificates (RECs) to provide a 100% renewable product. By retiring RECs to match the Compact's customers' usage, Compact customers are financially supporting renewable energy resources, including resources located on Cape Cod. In addition, NextEra deposits all premiums paid for voluntary RECs, plus their supplier and retail fees (expected to total over \$3 million per year), into a trust fund to be used solely for the development of new renewable energy resources. By purchasing electricity through the Compact, all Compact power supply customers are supporting renewable energy and acting locally to combat climate change.

As part of its power supply product, the Compact receives energy and RECs from a solar photovoltaic (PV) project, Farmington Solar, in Maine. The Compact entered into a long-term fixed price contract for energy and Class 1 RECs from just under 5 MW of this project as part of the Compact's commitment to renewable energy and price stability.

At a regional level, New England continues to face electricity pricing spikes during the winter months. Over the last fifteen years, New England has greatly increased its reliance on natural gas for electricity production; however, natural gas pipeline capacity has not substantially increased during that same period. This creates a supply shortage of

natural gas for electricity production during winter cold snaps, and therefore increases prices for electric generators, which is passed on to all New England power supply customers. Until such time as this issue is resolved, either through additional natural gas, renewable, or electric transmission infrastructure, demand reduction, or other targeted programs, the possibility of future high winter pricing remains, and as such, consumers should still expect seasonal pricing fluctuations for the foreseeable future.

While power supply prices did not dramatically spike this past winter (2023-2024) and are not anticipated to spike for the upcoming winter (2024-2025), they remain elevated when compared to past years and are unlikely to decline over the next few years. The Compact will continue to seek ways to help customers reduce their electricity costs through innovative energy efficiency programs to mitigate the impacts of higher winter electricity pricing.

As of December 2024, the Compact had approximately 6,416 electric accounts in the Town of Chatham on its power supply.

CONSUMER ADVOCACY

Since 1997, Cape Light Compact has advocated for the ratepayers of Cape Cod and Martha's Vineyard at the local and state level. In CY24, the Compact focused on the following regulatory proceedings at the Massachusetts Department of Public Utilities (DPU):

- Grid modernization (DPU docket 21-80):
 - o The Compact's participation in this docket focused on ensuring that customers on the Cape and Vineyard are able to benefit from Eversource's proposed grid modernization and advanced metering infrastructure (AMI) investments. The Compact's key concern is that municipal aggregations and their competitive suppliers be able to access the data available through smart meters in order to design and offer time varying electric rates (TVR) to their customers.
 - o In CY24, the Compact participated in monthly AMI stakeholder working group sessions that were required as part of the DPU's order in this docket regarding TVR and data access for competitive suppliers.
- Cape Cod Capital Investment Project (DPU Docket 22-55)
 - o The Compact participated in this docket advocating for the approval of Eversource's Cape Cod Capital Investment Project (CIP). The Cape Cod CIP seeks to resolve the significant barriers to interconnection faced by

distributed energy resource facilities, such as solar PV, requesting to interconnect to the electric power system in the Cape Cod and Martha’s Vineyard area.

- o In CY24, the DPU issued an Order approving the Cape Cod CIP.
- Municipal Aggregation Investigation (DPU Docket 23-67)
 - o The Compact and several other Massachusetts cities and towns participated in an investigation the DPU opened into Municipal Aggregation. Specifically, the DPU proposed a draft Guideline and Template Plan for Municipal Aggregations that the Compact viewed as being overly prescriptive.
 - o The Compact, in collaboration with a group of stakeholders, advocated for recognition of municipal control and decision-making in the operation of aggregations and was ultimately successful in securing updates to the proposed Guidelines that allow for the flexibility required to effectively operate its Program.
- Eversource Electric Sector Modernization Plan (DPU Docket 24-10)
 - o Eversource filed its Electric Sector Modernization Plan (ESMP) with the DPU in January 2024. The Compact participated in this docket advocating for a number of items including ensuring a timely process for the implementation of TVR, approving the Cape Cod CIP, and directing Eversource to report on the impacts of the ESMP on double poles.
 - o In CY24, the DPU issued an Order approving Eversource’s ESMP. Many of the issues of interest to the Compact will be addressed through Phase II of the proceeding which will begin in January 2025.
- Energy Burden Investigation (DPU Docket 24-15)
 - o The Compact participated in the DPU’s investigation into Energy Burden by bringing together a group of stakeholders to discuss the issue. The Compact submitted two rounds of comments focusing on energy affordability issues faced by Cape and Vineyard customers to the DPU based on its stakeholder session.

In the fall of 2022, the Compact redesigned its Cape & Vineyard Electrification Offering (CVEO) to align with legislation that passed as part of the Massachusetts Climate Act in the summer of 2022. The Compact filed its redesigned CVEO with the DPU in November 2022 and received approval in January

Jan – Nov 2024	# of Participants	Customer Savings	kWh Saved	Rebates/Incentives Paid to Customers
Low Income	14	\$9,586	47,928	\$315,362
Residential	427	\$14,906	74,531	\$553,825
Commercial	36	\$38,341	191,707	\$198,677
Total	477	\$62,833	314,166	\$1,067,864

Note: The data above does not include activity in December 2024 due to the date of this publication. Please visit www.capelightcompact.org/reports/ for more information.

2023. The Compact began implementing the program in June of 2023. The redesigned CVEO will serve approximately 55 non-gas heated low- and moderate-income participants, installing cold climate heat pumps and solar PV. A limited number of customers will also receive battery storage. As of August 2024, the program was fully subscribed.

In February 2024, the Compact received a second round of funding from the Massachusetts Clean Energy Center to launch Phase 2 of its Income Eligible E-bike Program. Under Phase 2, the Compact issued vouchers to income-eligible participants that can be used at participating bike shops. Depending on the customer’s income-eligibility, a standard voucher covers 75% of the cost of a Class 1 e-bike, up to \$1,200, and an enhanced voucher covers 90% of the cost of a Class 1 e-bike, up to \$1,500. As of August 2024, the Compact had issued all vouchers for which it received funding under Phase 2, approximately 250 vouchers.

Energy Efficiency

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from the monthly customer “energy conservation” charge on each customer’s electric bill, which is multiplied by the number of kilowatt hours used during the month (\$2.091 for residential customers and \$1.179 for commercial and industrial customers).

Note: The data above does not include activity in December 2024 due to the date of this publication. Please visit www.capelightcompact.org/reports/ for more information.

**Respectfully submitted,
Brian Miner, Chatham Representative
Town of Chatham Activities**

Eldredge Public Library

Throughout the year we continued to offer resources, services, programs and materials that met the needs and interests of our community members. Our circulation of materials went up 8.4% from last year, totaling 123,665 items. Books still account

for 60% of our total circulation, while ebooks and downloaded audiobooks represented 28.5% of our circulation. In FY2024 we ran 607 programs for all ages that included a mix of in-person and virtual formats, with 14,026 people in attendance.

We welcomed two new staff members, Victoria Eldridge, Circulation Assistant, and Nancy Barr, Genealogist. We said goodbye to 4 staff members: Judy Lombardo (2 years), Leah Dower (5 years), Laurie Woodfin (10 years) and Paula Grundberg (18 years). We collaborated with many Town organizations in 2024 including the Monomoy schools for classroom visits, Monomoy Community Services for after school programs, Chatham Recycles for the Fix-it Clinic and the Chatham Conservation Foundation for the annual Poetry Walk and our summer reading program. We have also been working closely with the COA for programming, Community Development Partnership to support small businesses, and the Cape Cod Genealogical Society. We had fun with our 2024 Reading Challenge, and encourage everyone to participate in our 2025 challenge. We celebrated financial literacy month with passive materials and dived into a four-month digital literacy initiative by offering 15 programs. In 2024 we introduced our new Library of Things and started a Monday Craft Club for adults to de-stress, connect and have fun! The Trustees recently launched a multi-year project with the Sustainable Libraries Initiative, where we will focus on evaluating and enhancing our operations, ensuring that we foster environmentally friendly practices, equity for patrons, and long-term economic feasibility.

The Friends of Eldredge Public Library and our dedicated group of volunteers were busy working at the Front Desk, mending and shelving books, running Learning Series classes, providing seasonal décor, and maintaining a year-round book sale. They hosted a very popular Books in Bloom event for the community, welcomed members at a Valentine Tea, resurrected Chatham Reads Poetry, and celebrated staff and volunteers at a “thank you” brunch. The Friends provided us with many “extras” this year, including

new computers and monitors, items for our Library of Things, American Girl Dolls that can be checked out (super popular!), and membership in the virtual Library Speakers Consortium, that expands our offerings of national author programs to the community. Friends' funding made sure that we could provide the programs in Youth Services that encourage and support our literacy efforts, such as the 1,000 Books Before Kindergarten initiative and the imaginative interactive play alcove. They also provided important community outreach supports such as BookPage, Wowbrary, Constant Contact, museum passes, and funds for adult programming. Friends' contributions made possible many of the critical services that the Library provides. Sincere thanks to all our wonderful Friends of the Library!

We are thankful for the great stewardship of our Library Board of Trustees. In 2024, we welcomed Debbie LaMotte to the Board, and we said goodbye to Dan Brown, who retired from the Board after 10 years of dedicated service. A new slate of officers was voted in at our September Annual Meeting. The new Board officers include Dee Burlin, President; Shane Coughlin, Vice President; Barbara Matteson, Treasurer; Nick Harris, Assistant Treasurer; and Rachel Barnes, Clerk. We are very grateful to Kerry Brown who finished his 3-year term as President. Additionally, we offer our gratitude and appreciation to our Select Board liaison, Dean Nicastro.

Finally, I would like to acknowledge our dedicated and professional Library staff for their capable, creative, and diligent work. Not only are they the face of our Library, but its heart and soul. We all look forward to continuing to serve our community and the opportunities that await us in 2025!

**Respectfully submitted,
Amy Andreasson, Director**

Pleasant Bay Alliance

The Pleasant Bay Alliance is an organization of the Towns of Orleans, Chatham, Brewster and Harwich charged with implementing the Resource Management Plan for the Pleasant Bay Area of Critical Environmental Concern and watershed. The Alliance develops public policy recommendations, technical studies and public informational materials, all available at www.pleasantbay.org. Highlights from 2024 are described below.

The Alliance published the Pleasant Bay Climate Adaptation Action Plan to protect the Bay's ecological functions and enhance resilience of low-lying infrastructure from climate-induced adverse effects. The work

was funded by a Municipal Vulnerability Preparedness Action Grant. The plan provides technical assessments and recommended actions regarding climate-induced effects to the barrier beach, inner shoreline, low-lying public access points, water protection infrastructure (e.g., for stormwater or wastewater management), eelgrass and salt marsh. The Climate Adaptation Action Plan provides a foundation for regional coordination to increase the resilience of Pleasant Bay, and will be updated as progress is achieved and more is learned about climate change and its impacts on Pleasant Bay resources.

The sixth annual performance report under the Pleasant Bay Watershed Permit was submitted to the MA Department of Environmental Protection and the Cape Cod Commission. The cumulative to-date nitrogen load removal of 5,467 kg/yr represents 111% of the five-year removal commitment of 4,916 kg/yr under the permit, and 51% of the ten-year removal goal of 10,801 kg/yr. The report included amendments to the Pleasant Bay Watershed Permit requested by each of the four Alliance towns.

Environmental permitting needed to install a living shoreline project to protect salt marsh at Jackknife Harbor Beach concluded, with issuance of permits from MA Department of Environmental Protection and US Army Corps of Engineers. The project previously received an Order of Conditions from the Conservation Commission. Permitting and design work was funded by the Massachusetts Coastal Zone Management Coastal Resilience Program.

The Alliance completed technical assessments in support of Watershed Permit implementation activities. Assessments addressed disaggregation of nitrogen load among sub-embayments, nitrogen attenuation in Muddy Creek, Tar Kiln stream, and Pochet marsh, and nitrogen load associated with buildout in all four towns. The studies were used to formulate Town-generated requests for modifications to the Pleasant Bay Watershed Permit that were included in the Year-6 Watershed Permit annual report.

For the 25th consecutive summer, dedicated volunteers collected water quality samples at 25 bay-wide locations. The data collected document water quality impairment in Pleasant Bay and are used in the design and implementation of wastewater management plans.

The Alliance wishes to thank the citizens of Chatham for your ongoing support.

**Respectfully submitted,
Dee Dee Holt, Steering Committee
Janet Williams, Steering Committee
Carole Ridley, Coordinator**

Chatham Housing Authority

The Chatham Housing Authority organized and existing pursuant to Massachusetts General Laws, Chapter 121B, Section 3, is composed of a five-member Board of Commissioners responsible for policy making and general administration of the Authority. The Authority is a quasi-state agency under the direction of the Massachusetts Department of Housing and Community Development.

Four of our Board members are elected by Town voters and the fifth is appointed by the Commonwealth. The Authority's staff consists of an Executive Director, Administrative Assistant, and a full-time maintenance employee.

Board meetings are held on the second Monday of each month at 11:00 a.m. in the Authority's Community Room, 240 Crowell Road, Chatham. Additional meetings are called and posted when necessary. Meetings are open to the public. The annual meeting and election of officers is held at the regular meeting in September.

Core Authority Programs

These are the State programs that are run by the Authority:

- The Anchorage: elderly/disabled housing (40 apartments)
- Captain Bearse Congregate House: elderly housing (17 apartments)
- Captain's Landing: Family Housing (12 apartments)
- Two Group Homes leased to Dept. of Mental Health and Vinfen, Inc.
- Massachusetts Rental Voucher Program (MRVP): We administer 13 MRVP's

These are the Town programs that are run by the Authority:

- CHOP Houses: The Authority is the Monitoring for the CHOP (Chatham Home Ownership Program) houses located off Stony Hill Road.
- MCI Rent Escrow Program: There are five families enrolled in a five-year program. We thank the people of Chatham for the addition of a fifth house to the program.
- Rental Assistance Program: This is funded by CPA funds. We currently have 8 families enrolled in the program.
- Harwich Housing Authority: The Chatham Housing Authority continues to manage the Harwich Housing Authority, which consists of 21 MRVP's, 12 family units and a group home, as well as the Town's Rental Assistance Program.

Maintaining and Creating Affordable Housing

Key elements in the Chatham Housing Authority's mission are to "provide afford-

able, decent, safe, and sanitary housing through the maintenance of our existing units and the development of new units” and “to support residents in their effort to achieve self-sufficiency.” We have used the Town’s Comprehensive Plan to accomplish its goals

which mesh closely with our mission.

The Board also wishes to applaud the extraordinary Authority personnel, who not only are experienced professionals, but caring individuals. We are proud to serve with Executive Director Tracy Cannon,

Administrative Assistant Beth Impellizzeri, and Maintenance Supervisor Matt Stone.

**Respectfully submitted,
Alan Mowry, Chair**





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