

# TOWN OF CHATHAM

2018-2019

## Chatham Resident and Property Owners North Beach Over Sand Vehicle (OSV) Stickers

**All OSV stickers are effective May 1, 2018 to April 30, 2019**

To be eligible for a Chatham Resident North Beach OSV sticker, the applicant must be a legal resident of the Town of Chatham or an owner of property in the Town of Chatham (see #6 below). Non-resident stickers are issued through the [Orleans Parks & Beaches Department](#).

Note: OSV stickers will be issued at no charge to North Beach Island camp owners and to 1<sup>st</sup> Village property owners who lost their camps since April, 2007. (Two stickers per property. A copy of the deed is required.)

### Instructions for filling out the application

1. Click the following link ([Chatham OSV Application](#)) to print the application. Applications are also available at these Chatham locations:

**Town Hall Annex, Sticker Office**  
**261 George Ryder Rd**

**Town Hall Lobby**  
**549 Main St**

2. Submit an application for each OSV for which you want a sticker. Please fill out the application completely and legibly.

You are required to watch [the Orleans OSV video](#) and the [HCP OSV video](#) accessible from the [Orleans OSV website](#). You must read and be familiar with the [Nauset Beach Rules and Regulations for OSVs](#). *Your signature on the lower portion of the mail-in application form certifies your viewing of the videos and understanding of the Rules and Regulations. You are responsible for having all the necessary equipment in your vehicle and adhering to the Rules and Regulations.*

3. *There is a \$16.00 surcharge in addition to the base \$60.00 sticker fee. This surcharge is to support efforts for enhanced access during the shorebird nesting season as a result of the Habitat Conservation Plan (HCP). The HCP Over Sand Vehicle (OSV) User Guide must be READ and SIGNED by each person operating the OSV on the beach. A copy of the HCP OSV Users Guide is required to be in your vehicle at all times while on the beach.*

4. Include a photocopy of the current registration for your OSV. *Stickers will not be issued without it.*

5. If your OSV is leased, include a photocopy of your lease agreement showing your name and the vehicle's registration number.
6. Applicants must be listed in the assessors' files (property owners) or the census (residents). You can check this on-line at the [Assessors' Database](#) or in person at the Town Hall Clerk's Office using the census (street) listing. If you are not listed, you must include documents proving residence or property ownership. Copies of a deed, or a driver's license or electric bill with your name and Chatham address will suffice.
7. If you are a business property owner with an OSV leased to that business, include a copy of the lease as well as a letter stating your connection to the company on the company's letterhead.
8. **IMPORTANT:** Mail in applications must include a stamped, self-addressed business size (#10) envelope with each application. (If not enclosed, your completed sticker will be held at the Sticker Office for pick-up.)
9. The OSV sticker fee is \$76.00 (includes \$16.00 HCP surcharge. Make checks made payable to the "Town of Chatham".
10. Completed OSV applications may be mailed to the address shown below or filled out directly at the **Sticker Office, Town Hall Annex, 261 George Ryder Road** for processing during business hours.
11. Mail the application to:

North Beach OSV Sticker  
Sticker Office  
261 George Ryder Road  
Chatham, MA 02633

