**Chatham Historical Commission**

**APPLICATION PROCESS – 1, 2, & MULTI FAMILY STRUCTURES (RESIDENTIAL)**

PROCESS ADOPTED AT PUBLIC MEETING HELD ON 12/06/2016 BY THE CHATHAM HISTORICAL COMMISSION

REVISED 2/6/18

* REFER TO INVENTORY

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**LOCATED IN A NATIONAL REGISTER DISTRICT OR LISTED IN A NATIONAL REGISTER OF HISTORIC PLACES**

- **YES**
  - **CONTRIBUTING STRUCTURE?***
    - **YES**
      - **EXTERIOR RENOVATION AFFECTING MORE THAN 25% OF EXISTING GROSS FLOOR AREA (INCLUDING BASEMENT) OR ADDITIONS (INCLUDING BASEMENT ADDITION INCREASING GROSS FLOOR AREA BY 25%)**
    - **NO**
  - **NO**

**LOCATED IN THE HISTORIC BUSINESS DISTRICT**

- **YES**
  - **REFER TO H.B.D.C FOR REVIEW WITH POSSIBLE IMPOSED OF A DELAY OR CONDITIONS IF DEEMED HISTORIC, CHC MAY PROVIDE NON-BINDING COMMENTS**

**IS THE STRUCTURE 75 YEARS OLD OR OLDER?**

- **YES**
  - **EXTERIOR RENOVATION/DEMOLITION OTHER THAN ORDINARY MAINTENANCE AND REPAIRS**
    - **YES**
      - **REFER TO CAPE COD COMMISSION AS DEVELOPMENT OF REGIONAL IMPACT AND C.C.C. ISSUES DECISION WITH CONDITION (S)**
    - **NO**
  - **NO**
    - **DEMO DELAY IMPOSED?**
      - **NO**
      - **YES**
        - **WAIT FOR EXPIRATION OF DELAY**
    - **YES**
      - **REFER TO CHC UNDER THE JURISDICTION OF DEMO DELAY BY-LAW**

**NOTIFY BUILDING COMMISSIONER**

**CHC DETERMINATION OF SUBSTANTIAL ALTERATION**

**BUILDING PERMIT CAN BE PROCESSED**