

Town Manager FY2021/CY2020 BOS GOALS AND OBJECTIVES

	GOAL	SUGGESTED ACTION ITEM	STATUS
Financial	Assist Board to identify cost sharing regional partnerships on issues such as housing, coastal resiliency, environmental equality, and quality of life while maintaining the Town's unique identity.	Schedule joint meetings with neighboring Select Boards to discuss opportunities.	<i>New</i>
	Implement Board selected Chatham 365 Taskforce recommendations.	Include funding for select prioritized recommendation(s) in FY2021 budget and direct staff as appropriate	<i>New</i>
	Implement Board policy on shark/seal safety.	Include funding for Board shark/seal safety policy requirements in FY2021 budget and direct staff as appropriate.	<i>Ongoing</i>
	Assist Board with development of policy on OPEB funding.	Schedule presentation of OPEB Trustees funding recommendation.	<i>Ongoing</i>
	Implement approved Capital projects.	Develop Capital budget in compliance with Town financial policies.	<i>Ongoing</i>
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Infrastructure	Guide new Council on Aging facility project to construction phase.	Pending site selection/property acquisition, support Board efforts and public outreach.	<i>Ongoing</i>
	Oversee Eldredge Garage property development.	Direct staff to develop phased plan to implement recommendations for presentation to BOS as soon as practicable.	<i>Ongoing</i>
	Oversee completion of Fish Pier Observation Deck project.	Regularly engage with engineer and contractor to ensure project completion in early spring 2020.	<i>Ongoing</i>
	Oversee continued implementation of waterfront infrastructure projects: Ryder's Cove, 90 Bridge Street, Trap Dock, Fish Pier improvements, etc.	Provide regular updates to BOS on projects' status.	<i>Ongoing</i>
	Prioritize new facilities/infrastructure projects.	Review total & future costs with BOS; Explore grant funding.	<i>Ongoing</i>
	Oversee improvements to the Little League field at the Community Center.	Direct staff, in conjunction with Little League reps., to compile prioritized list of needed work and explore funding opportunities for presentations to P&R Commission.	<i>Pending</i>
	Oversee development of integrated plan for waterfront improvements.	Direct staff to develop a complete list of waterfront improvements and funding sources for BOS prioritization.	<i>Ongoing</i>
	Oversee implementation of sidewalk plan for Town and Rte. 28 with State.	Schedule update to Board on work scheduled for 2020.	<i>Ongoing</i>
	GOAL	SUGGESTED ACTION ITEM	STATUS
Social Infrastructure	Assist Board in identifying opportunities to increase affordable and attainable (work force) housing with existing Town-owned properties.	*Complete an inventory of Town-owned land and buildings that could be used for affordable/workforce housing. *Host a roundtable discussion of interested parties (housing agencies, developers, large employers) to initiate conversations. *Commission a community sustainability plan	<i>Ongoing</i>
	Assist Board in implementing selected Chatham 365 Task Force recommendations.	Include Board selected and prioritized recommendation(s) in FY2021 budget for implementation.	<i>New</i>
	Support Board efforts to attract academic research collaboration/facility.	Facilitate scheduling of and support site visits with interested insitutions.	<i>New</i>
	GOAL	SUGGESTED ACTION ITEM	STATUS
Intragovernmental Review; Town Staff & Boards	Regularly provide the Board status updates on major Capital projects for their and the public's information.	Develop "stoplight chart" template to provide project status updates to Board and the public	<i>New</i>
	Meet with Town staff and BOS liaisons to the various boards/committees on a regular basis to improve communications with these groups and the public.	Include committee/board updates in biweekly DH meetings and add to monthly Town Manager's Report.	<i>Ongoing</i>
	Implement Board directive for mandatory training of committee members	*Identify appropriate topics - conduct/interactions with staff & public, etc. *Contract with trainers *Schedule training sessions	<i>New</i>

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	Oversee Special Counsel review process of Waterways Bylaws and development of article for 2020 ATM consideration.	Oversee Special Counsel review process and direct staff to draft article for 2020 Annual Town Meeting for Board consideration.	<i>Ongoing</i>
	Improve community relations surrounding concerns about CQX and Airport Commission	Schedule community forum with Board and Airport Commission on concerns.	<i>New</i>
	GOAL	SUGGESTED ACTION ITEM	STATUS
Enviro & Historic Quality of Town	Review Town-owned open space for compatibility with neighborhood centers, i.e.. West Chatham area.	Schedule BOS presentation on Town-owned open spaces and status (re: conservation/deed/gift restrictions).	<i>Ongoing</i>
	Continue refinement/revision of seal/shark safety action plan as warranted.	Attend Shark meetings; receive updates from staff; provide BOS updates on plan development as warranted & make recommendations to Board as appropriate.	<i>Ongoing</i>
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Long Term Planning	Advance coastal resiliency planning measures - research programs in abutting communities.	Task staff with developing 5 year plan in collaboration with Barnstable County, neighboring towns, and existing non-profit agencies.	<i>Ongoing</i>
	Develop long-term business/logistics plan for Stage Harbor.	Task staff with scheduling joint meeting(s) with water-related committees for initial input; schedule presentation of input for BOS policy consideration.	<i>Pending</i>
	Continue implementation of Rte. 28 Corridor Study recommendations.	Schedule BOS review of remaining recommendations for prioritization.	<i>Ongoing</i>
	Provide adequate staff to deliver high quality services to the community.	Forecast current and future project workloads for discussion with BOS about FTE levels.	<i>New</i>
		SUGGESTED ACTION ITEM	STATUS
Legal	Assure focused & cost-effective use of Town Counsel as needed.	Continue to provide oversight of legal service requests.	<i>Ongoing</i>
		SUGGESTED ACTION ITEM	STATUS
Communication/Intergovernmental Relations	Increase efforts to inform public on progress of major infrastructure projects. Expand community outreach on accomplishments/project status and provide timely responses to public inquiries.	*Create Public Information Officer position description. *Develop social media policy. *Develop strategic communication plan..	<i>Pending</i>
	Facilitate BOS meetings dedicated to single topic.	Work with staff to develop agendas that will include all aspects across departments on singular topics.	<i>New</i>
	Provide opportunity for staff to attend BOS meetings as warranted.	Request BOS set policy that no other committee meetings are held at the same time as BOS meetings.	<i>New</i>