



Chatham Parks & Recreation

Chatham Community Center
702 Main Street
Chatham, MA 02633
Telephone (508) 945-5175
Fax (508) 945-5159
www.chathamcommunitycenter.com



Permission to Use Application

For: Community Center, Park, Field & Beach Facilities

Each application must be accompanied by full payment for the intended use made payable to the "Town of Chatham". If the request is denied, the original check will be returned. Payment is due on the 1st of each month for ongoing monthly rentals. Please note fees may be adjusted according to the extent of the request.

Organization Name: _____ Non Profit Status: Yes / No

Contact Person: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell Phone: _____

Email Address: _____

Room(s), Park, Field or Beach Requested: _____

(Please use back for more detail)

Date(s) Requested: _____

Timeframe: Set-up: _____ Event Start: _____ Event End: _____ Clean up finished by: _____

Purpose of Request: _____

Number of Persons anticipated in attendance (high estimate): _____

Will Funds Be Raised or Admission Charged? _____

Room Set-Up Request: _____

Special Equipment Requested: _____

Other: _____

The requesting group/ individual assumes all responsibility for those attending and agrees to hold harmless and indemnify the Town of Chatham, the Park and Recreation Department, its employees, and volunteers for any accident or injury that may occur while on Community Center or Town Park, Field or Beach property for the above stated activity. In addition, all damages which occur during said use are the sole responsibility of the requesting group. It is understood that additional building monitors and/or custodial or Police services may be required at additional cost. All building rules & regulations and **Rules and Regulations for Parks and Beaches** apply to the Permission To Use Application. In particular there will be no use of weapons, illegal drugs, controlled substances, alcoholic beverages, glass containers or vehicles on fields. Additionally there will be no exclusive use of the entire area requested unless otherwise noted.

Office Use only:

Date Received: _____ Time Received: _____ Estimated Fee: _____